

AGENDA
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, August 1, 2025
TIME: 9:00 AM
LOCATION: Courthouse, Room 302

1. Call meeting to order & declaration of quorum.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes from previous meetings.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Report of Citizens Water Group.
8. Resolution – Opioid Settlement Authorization
9. Mandatory Photo ID badges to be worn by county board supervisors
10. Review County Board Rules.
11. Attendance at meetings.
12. Consideration of agenda items for next meeting.
13. Set date and time of next meeting. (Set for Friday, August 29, 2025 – 2:00 PM)
14. Adjourn.

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2482 155 1033

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m5fc16674eedc29c0cc14239226bf7e6d>
Meeting number (access code): 2482 155 1033
Meeting password: 08012025

MINUTES JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, July 3, 2025
TIME: 9:00 AM
PLACE: Courthouse – Room 302

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock,
Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Motion by Voight/Hovendick to approve the minutes of the previous meetings as presented. Motion carried unanimously.
4. Health Director Smith provided an update on the Opioid Settlement process, highlighting the payments received to date, a screenshot of the webpage detailing the entire process, and funding disbursed, as well as any gaps in treatment services. The full report will be emailed to the county board.
5. The claim of Jackie Trierweiler was reviewed and will be forwarded onto the county board for their information.
6. Corp Counsel Flanagan reported the dog claim from Castlerock Veterinary from last month was determined not to be a dog fund claim but was adjudicated through the rabies control policy.
7. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Leichtnam/Voight to approve them as presented. Motion carried unanimously.
8. Supervisor Leichtnam provided a verbal report from the Citizen Water Group.
9. Criminal Justice Coordinator Ksionek reviewed the reporting structure of the Criminal Justice Coordinator position and how it is a direct report to the Branch 3 judge. It was recommended by the drug court that this remain in place for now. The committee consensus was to have this organizational structure remain in place.
10. Criminal Justice Coordinator Ksionek informed the committee of various budgetary issues that were discussed with the committee last month and his recommendations for the positions in his department moving forward. The committee instructed Ksionek to develop the 2026 budget with those recommendations.

11. Corp Counsel Flanagan led the committee through the final draft of the new county board rules. Motion by Leichtnam/Voight to direct the County Clerk to draft a resolution for the county board adopting the final draft of the County Board Rules. Motion carried unanimously.
12. The county board resolution concerning the compensation of the 2026-2028 County Board was referred back to the committee by the county board. After discussion, motion by Clendenning/Leichtnam to direct the county clerk to draft two resolutions to state as follows:
 - a. Raising the per diem for county board meetings and committee meetings from \$50.00 to \$65.00 with no compensation allowed for meetings held prior to the county board meeting, and to raise the salary from \$150.00 per month to \$195.00 per month.
 - b. Raising the Administrative Coordinator yearly salary from \$20,000 to \$30,000.Motion carried unanimously.
13. Agenda items for next meeting to include:
 - a. Resolution – Authorization of Opioid Settlements
 - b. Discuss Photo ID badges to be required to be worn by County Board Supervisors when in county facilities
14. The next meeting will be held on Friday, August 1st at 9:00 AM. The following dates were also committed to:
 - a. September monthly meeting – Friday, August 29th at 2:00 PM
 - b. October monthly meeting – Friday, September 26th at 9:00 AM
15. Motion by Clendenning/Hovendick to adjourn. Motion carried unanimously at 10:44 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Judicial & Legislative Committee
July 3, 2025

[illegible]

Committee Report

County of Wood

Report of claims for: BRANCH 1

For the period of: JULY 2025

For the range of vouchers: 03250034 - 03250037

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03250034	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/29/2025	\$54.79	P
03250035	SWITS LTD	INTERPRETER FEES	07/09/2025	\$253.00	P
03250036	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/18/2025	\$1.15	
03250037	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/18/2025	\$42.49	
Grand Total:				\$351.43	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: JULY 2025

For the range of vouchers: 04250022 - 04250026

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04250022	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/13/2025	\$114.46	P
04250023	MENDEZ JOHN	JUNE INTERPRETER BR 1, 2, 3, 4	07/10/2025	\$525.00	P
04250024	SWITS LTD	INTERPRETER FEES	07/09/2025	\$228.00	P
04250025	ZAMOW DENISE	TRANSCRIPTS 23CF208 23CF304	07/16/2025	\$42.00	
04250026	ZAMOW DENISE	TRANSCRIPTS 18CF636	07/21/2025	\$9.50	
Grand Total:				\$918.96	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: JULY 2025

For the range of vouchers: 05250032 - 05250034

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05250032	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/30/2025	\$36.33	P
05250033	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/01/2025	\$8.42	P
05250034	SWITS LTD	INTERPRETER FEES	07/09/2025	\$380.00	P
Grand Total:				\$424.75	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: BRANCH 4

For the period of: JULY 2025

For the range of vouchers: 34250019 - 34250021

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34250019	TORRES DARIUS M	INTERPRETER 25CV120	06/23/2025	\$622.07	P
34250020	SWITS LTD	INTERPRETER FEES	07/09/2025	\$562.50	P
34250021	LIVERNASH ALICIA	TRANSCRIPTS 23CF277	07/21/2025	\$48.00	
Grand Total:				\$1,232.57	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: JULY 2025

For the range of vouchers: 02250055 - 02250064

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02250055	CW SOLUTIONS LLC	A&V PROGRAM COSTS	07/09/2025	\$1,704.95	P
02250056	CW SOLUTIONS LLC	ELEVATE PROGRAM COSTS	07/09/2025	\$7,780.23	P
02250057	CW SOLUTIONS LLC	ELEVATE PROGRAM COSTS	07/09/2025	\$6,754.12	P
02250058	DNA DIAGNOSTICS CENTER INC	18-GENETIC TESTS	07/22/2025	\$448.00	
02250059	LEGAL LOGISTICS LLC	12-PROCESS OF SERVICE FEES	07/22/2025	\$1,115.00	
02250060	MUNRO WAYNE	15-PROCESS OF SERVICE FEES	07/22/2025	\$790.00	
02250061	NORTHCENTRAL LEGAL SERVICES LLC	CSA HEARINGS-ATTYS COSTS	07/22/2025	\$3,530.00	
02250062	ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT)	OFFICE SUPPLIES	07/22/2025	\$83.93	
02250063	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER COSTS	07/22/2025	\$100.00	
02250064	MCCORMICK SARA	9-PROCESS OF SERVICE FEES	07/22/2025	\$450.00	
Grand Total:				\$22,756.23	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: JULY 2025

For the range of vouchers: 07250554 - 07250616

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07250554	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC87 IHP	06/25/2025	\$220.00	P
07250555	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 21JI94 IHP	06/25/2025	\$220.00	P
07250556	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC39 OHP	06/21/2025	\$170.00	P
07250557	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC45 IHP	06/21/2025	\$140.00	P
07250558	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CF129	06/21/2025	\$695.80	P
07250559	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CM19	06/23/2025	\$490.00	P
07250560	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JG30 & 31	06/26/2025	\$210.00	P
07250561	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JC15 OHP	06/25/2025	\$170.00	P
07250562	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC16	06/25/2025	\$130.00	P
07250563	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC2 OHP 24JC5 IHP	06/25/2025	\$70.00	P
07250564	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CF60	06/23/2025	\$764.22	P
07250565	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25GN32	05/06/2025	\$650.00	P
07250566	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25ME75	06/19/2025	\$570.00	P
07250567	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME62	06/19/2025	\$845.00	P
07250568	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME75	06/19/2025	\$845.00	P
07250569	GARDNER ROBERT A ATTY	Atty Fee 24CF673	06/19/2025	\$410.00	P
07250570	GORSKI & WITTMAN SC	Atty Fee 14GN23	06/22/2025	\$540.00	P
07250571	GORSKI & WITTMAN SC	Atty Fee 24GN68	06/24/2025	\$362.40	P
07250572	GORSKI & WITTMAN SC	Atty Fee 25GN28	06/24/2025	\$382.40	P
07250573	WEILAND LEGAL SERVICES	Atty Fee 20GN45	06/27/2025	\$110.00	P
07250574	WEILAND LEGAL SERVICES	Atty Fee 25GN33	06/16/2025	\$220.00	P
07250575	WEILAND LEGAL SERVICES	Atty Fee 25GN35	06/16/2025	\$260.00	P
07250576	WEILAND LEGAL SERVICES	Atty Fee 19GN75	06/30/2025	\$110.00	P
07250577	WEILAND LEGAL SERVICES	Atty Fee 24GN42	06/30/2025	\$110.00	P
07250578	WEILAND LEGAL SERVICES	Atty Fee 25CM60 & 61	06/29/2025	\$729.24	P
07250579	WRIGHT HALEY B ATTORNEY	Atty Fee 18GN120	06/23/2025	\$430.00	P
07250580	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 19GN55	07/07/2025	\$210.00	P
07250581	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 18GN57	07/07/2025	\$260.00	P
07250582	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 12GN50	07/07/2025	\$170.00	P
07250583	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CM93	07/07/2025	\$332.37	P
07250584	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24ME03	07/08/2025	\$360.00	P

CLERK OF CIRCUIT COURT - JULY 2025

07250554 - 07250616

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07250585	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 18ME203	06/30/2025	\$360.00	P
07250586	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME139	06/30/2025	\$600.00	P
07250587	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME02	07/08/2025	\$650.00	P
07250588	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME01	07/08/2025	\$795.00	P
07250589	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME232	07/08/2025	\$845.00	P
07250590	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME230	07/08/2025	\$795.00	P
07250591	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25JM64	07/02/2025	\$650.00	P
07250592	DAL CERRO STEPHEN P PHD	Med Exam 22GN60	06/26/2025	\$1,050.00	P
07250593	DOMINO'S PIZZA	Jury Meal 24CF102	05/22/2025	\$148.87	P
07250594	SCHMIEDEN LAW OFFICES LLC	Atty Fee 88GN201	07/01/2025	\$130.00	P
07250595	WEILAND LEGAL SERVICES	Atty Fee 07GN45	07/04/2025	\$440.00	P
07250596	WEILAND LEGAL SERVICES	Atty Fee 98GN77	07/02/2025	\$110.00	P
07250597	WORDEN-WACHSMUTH LAW OFFICE	Atty Fee 22GN30	07/03/2025	\$192.20	P
07250598	AMAZON CAPITAL SERVICES	Office Supplies	07/08/2025	\$40.82	P
07250599	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JC30 OHP	07/09/2025	\$210.00	P
07250600	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC48,49,50,51 OHP	07/09/2025	\$220.00	P
07250601	ABTS GRUBOFSKI & VRUWINK LLC	Atty 23JC28, 24JC6, 25JC22 OHP	07/10/2025	\$360.00	P
07250602	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JC17 OHP	07/12/2025	\$320.00	P
07250603	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25TP10 OHP	07/12/2025	\$260.00	P
07250604	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF536	07/17/2025	\$3,760.00	P
07250605	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CF52	07/17/2025	(Voided)	P
07250606	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JC33 & 34 IHP	07/21/2025	\$100.00	P
07250607	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25JM64	07/02/2025	\$360.00	P
07250608	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25ME83	07/10/2025	\$360.00	P
07250609	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25GN39	07/08/2025	\$500.00	P
07250610	BALES MARSHALL J MD	Med Exam 25CM83	07/14/2025	\$666.00	P
07250611	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME05	07/15/2025	\$650.00	P
07250612	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME05	07/14/2025	\$795.00	P
07250613	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 21ME49	07/09/2025	\$900.00	P
07250614	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 22ME03	07/09/2025	\$1,125.00	P
07250615	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty Fee 25CV266,267,268	07/11/2025	\$220.00	P
07250616	WEST PAYMENT CENTER	June Law Library Pulications	07/01/2025	\$2,104.11	P
Grand Total:				\$30,903.43	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: July 2025

For the range of vouchers: 09250033 - 09250039

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09250033	AMAZON CAPITAL SERVICES	Office Supplies	06/30/2025	\$204.35	
09250034	NORTHCENTRAL LEGAL SERVICES LLC	Outside Counsel	06/30/2025	\$960.00	
09250035	AMAZON CAPITAL SERVICES	Office Supplies	07/02/2025	\$21.11	
09250036	AEGIS CORPORATION	Notary Bond	07/14/2025	\$30.00	
09250037	US BANK	Notary Renewal	07/17/2025	\$20.00	
09250038	AMAZON CAPITAL SERVICES	Office Supplies	07/22/2025	\$6.81	
09250039	AMAZON CAPITAL SERVICES	Office Supplies	07/22/2025	\$32.94	
Grand Total:				\$1,275.21	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: JULY 2025

For the range of vouchers: 35250049 - 35250065

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35250049	INVISIBLE CONNECTIONS	M.W. TRANSITIONAL HOUSING	06/27/2025	\$320.00	P
35250050	INVISIBLE CONNECTIONS	J.S. TRANSITIONAL HOUSING	06/27/2025	\$400.00	P
35250051	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/03/2025	\$75.67	P
35250052	THREE BRIDGES RECOVERY WI INC	RSAT GRANT SERVICES - MAY 2025	06/20/2025	\$4,009.50	P
35250053	THREE BRIDGES RECOVERY WI INC	DHS GRANT SERVICES - JUNE 2025	07/08/2025	\$3,442.50	P
35250054	THREE BRIDGES RECOVERY WI INC	RSAT GRANT SERVICES - JUNE 202	07/08/2025	\$4,482.00	P
35250055	THREE BRIDGES RECOVERY WI INC	TAD GRANT SERVICES - JUNE 2025	07/08/2025	\$1,000.00	P
35250056	KELLUM REBECCA DR	COLLABORATIVE PHYSICIAN SVCS	07/08/2025	\$750.00	P
35250057	WAUSAU COMPREHENSIVE TREATMENT CENTER	DHS GRANT SERVICES - JUNE 2025	07/09/2025	\$262.00	P
35250058	OPPORTUNITY DEVELOPMENT CENTER	TREATMENT SVCS JUNE 2025	06/30/2025	\$937.50	P
35250059	OPPORTUNITY DEVELOPMENT CENTER	RSAT PROGRAM JUNE 2025	06/30/2025	\$4,000.00	P
35250060	OPTIONS LAB INC	DRUG TESTING - MARCH 2025 BAL	03/31/2025	\$300.00	P
35250061	OPTIONS LAB INC	DRUG TESTING - JUNE 2025	06/30/2025	\$3,847.50	P
35250062	MIDWEST MONITORING & SURVEILLANCE	URINE CUPS	06/30/2025	\$1,370.04	P
35250063	SOUTHERN HEALTH PARTNERS INC	JUNE 2025 MEDS	06/30/2025	\$2,602.34	P
35250064	US BANK	RSAT, DC SUPPLIES	07/17/2025	\$1,204.13	
35250065	WATCP	COORD/CASE MGR CONF - PRIMEAU	07/18/2025	\$290.00	
Grand Total:				\$29,293.18	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: JULY 2025

For the range of vouchers: 11250033 - 11250035

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11250033	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/02/2025	\$34.99	P
11250034	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/17/2025	\$8.99	
11250035	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/19/2025	\$916.33	
Grand Total:				\$960.31	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: REGISTER IN PROBATE

For the period of: JULY 2025

For the range of vouchers: 33250007 - 33250008

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
33250007	WI REGISTER IN PROBATE ASSN	2025 FALL CONF & DUES - JENSEN	06/30/2025	\$125.00	P
33250008	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/08/2025	\$31.05	
Grand Total:				\$156.05	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: JULY 2025

For the range of vouchers: 24250023 - 24250025

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24250023	FIDLAR TECHNOLOGIES INC	LAREDO USAGE JUNE 2025	06/24/2025	\$1,888.80	P
24250024	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/14/2025	\$28.27	P
24250025	WOODTRUST BANK	SAFE DEPOSIT BOX RENTAL	07/02/2025	\$100.00	
Grand Total:				\$2,017.07	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: JULY 2025

For the range of vouchers: 32250015 - 32250015

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32250015	US BANK	VW GRANT SUPPLIES	07/17/2025	\$333.38	
Grand Total:				\$333.38	

Signatures

Committee Chair: _____

Committee Member: _____

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Wood County WISCONSIN

CHILD SUPPORT
AGENCY

AUGUST 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- The focus for the month of August will be the agency budget. I have the preliminary funding numbers from DCF so the budget process should go smoothly.
- August is “Child Support Awareness Month”. This is a wonderful way to acknowledge agency staff for all the great work they do to help children and families.
- Shannon Lobner and I continue to prepare for the Triennial Child Support on-site review by the Bureau of Regional Operations. The Bureau will spend a whole day in the agency on August 12th reviewing operations, policy, Civil Rights compliance and IRS compliance.
- On July 10th staff members and I participated in Civil Rights training as mandated by DCF.
- I attended the WCSEA Board meeting on July 10th.
- Agency performance continues to be a focus. We are on target to meet all of the measures. We are putting a real emphasis on improving the arrears numbers over the next two months.
- The current IV-D case count is 3,747.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

August 2025

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

Meetings Attended:

- Judicial & Legislative Committee meeting on 7/3/2025.
- Operations Committee meeting on 7/8/2025.
- Monthly judges meeting on 7/17/2025.
- Wood County Board of Supervisors on 7/22/2025.

I'm happy to announce that we have a new Family/Paternity clerk starting on Monday July 28th.

Each of the courtrooms will be getting an audio/visual equipment upgrade. This will require 2 weeks time for each courtroom in order for that to be accomplished. That means each courtroom cannot be used for hearings during that 2-week time period. We were able to set dates for each of the courtrooms and with the assistance of the Judicial Assistants will be moving hearings to other courtrooms. The following weeks have been set:

September 15 thru September 26 – Branch 4
September 29 thru October 10 – Branch 3
October 13 thru October 24 – Branch 2
November 3 thru November 15 – Branch 1

During this time, I anticipate having to use the Reserve Courtroom more. We have issues with sound in the Reserve Courtroom because there are no amplified microphones. We currently have a lapel microphone for the Court Commissioner to wear that allows the parties to hear him thru the portable speaker, but we do not have that for the parties at counsel table so the court struggles to hear and is constantly asking parties to speak up. It is rather uncomfortable when the court has to interrupt a victim testifying for a restraining order. I have spoken with IT and we believe we have a solution that may help, but at some point, it would be nice to have a permanent solution for a sound system for the court and the parties to be able to hear each other.

As if that wasn't enough, it is possible that the HVAC upgrades will also take two weeks for each courtroom, however, the Branch 2/Reserve Courtroom area will need 3 weeks. I will be attending a meeting on July 29th to discuss scheduling those time periods. We are hoping that the HVAC and AV upgrades can take place at the same time to minimize the disruption to the court's schedules.

Since the demolition of the old jail, my office has been uncomfortably humid. Envelopes were actually partially sealing before we could use them. Maintenance brought us a dehumidifier which has helped quite a bit. We recently had no air conditioning and the office got up to 84 degrees. My staff are ROCKSTARS for working thru the uncomfortable temperatures and humidity. BUT we are really looking forward to consistency and no more construction.

September

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
Br 3 – Duty	BRANCH 4 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK No court scheduled					
21	22	23	24	25	26	27
Br 1 - Duty	BRANCH 4 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK No court scheduled					
28	29	30				
Br 1 – Duty 9/29 – 10/1 Br 2 – Duty 10/2 -10/3	BRANCH 3 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK 9/29 & 9/30 – BRANCH 3 WILL BE USING THE RESERVE COURTROOM					

October

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Br 1 – Duty 9/29 – 10/1 Br 2 – Duty 10/2 -10/3			1	2	3	4
	BRANCH 3 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK 9/29 & 9/30 – BRANCH 3 WILL BE USING THE RESERVE COURTROOM					
Br 2 – Duty 10/6-10/8 Br 1 – Duty 10/9 – 10/10	5	6	7	8	9	10
	BRANCH 3 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK 10/6 & 10/7 – BRANCH 3 WILL BE USING THE RESERVE COURTROOM					11
Br 3 – Duty	12	13	14	15	16	17
	BRANCH 2 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK 10/15 Mental Health Court in Branch 1 10/16-10/17 Br 1 open for hearings					18
Br 4 – Duty	19	20	21	22	23	24
	BRANCH 2 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK No court scheduled					25
Br 1 – Duty	26	27	28	29	30	31
	BRANCH 2 HVAC INSTALLMENTS COURTROOM UNAVAILABLE ALL WEEK					

November

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2 Br 2 - Duty	3	4	5	6	7	8
	BRANCH 1 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK 11/4 Jury Trial will be held in Branch 4					
9 Br 3 - Duty	10	11	12	13	14	15
	BRANCH 1 AVI UPDATES COURTROOM UNAVAILABLE ALL WEEK 11/10 – Jail for Branch 3					
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						



Wood County

WISCONSIN

CORPORATION
COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

July 2025

Hearings and Court Cases:

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and 54/55 (guardianship/protective placement) matters handled by my office in the month of July 2025:

- 19 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 10 Guardianship/Protective Placement Hearings
- 24 WATTS Review/Contested Hearings

Child Support – During the month of July, the Corporation Counsel's office participated in two dates for Child Support related hearings.

CAPTA Hearing & Supporting Brief – The Corporation Counsel's office represents the County Human Services Department in active contested Child Abuse Prevention and Treatment Act (CAPTA) matters. This occurs when an individual requests an appeal of the final determination of child abuse and/or neglect. In July, my office prepared and filed a pre-hearing brief with the Wisconsin Division of Hearings and Appeals in support of the County's motion to dismiss due to an untimely appeal request. Our office currently has five open CAPTA matters (consisting of active hearings and matters held in abeyance until disposition of companion charges).

Ch. 980 Committee and Related Matters – Last month, I attended one Ch. 980 related hearing (Alternative to Revocation). The Residential Options Committee also met last month to review the Court's order to locate new housing and made a report of recommendation to the Department of Health Services regarding an appropriate residential placement option for that individual.

Utility-scale Solar Project Meetings:

During the month of July, I participated in meetings with the Town of Saratoga officials related to proposed utility-scale solar developments in Wood County. These included a meeting related to the Saratoga Solar Project, LLC development (located in the Town of Saratoga, Public Service Commission (PSC) Docket 9816-CE-100), as well as the proposed Akron Solar LLC development (consisting of three 40-ac. parcels in the Town of Saratoga, with the remainder located within Adams County, PSC Docket 9832-CE-100). A general overview of the meetings follows:

- Saratoga Solar Project – Current owner Invenergy provided a 2025 project update. The meeting included Wood County Highway Commissioner Hawk and provided an update on Limited Beginning of Construction (LBOC) activities, to commence Fall 2025, including inverter foundation installation and tree clearing. Full construction anticipated for Fall 2026, with projected operational status by May 2028. We discussed roads needed for entrance/exit

during the LBOC activities, as well as update on Joint Development Agreement (JDA) requirements for Vegetation Management Plan as well as standards and specs for snow-fence installation on HWY 13.

- Akron Solar Project – We held a brief phone call with developer representatives, who provided a limited overview of anticipated project components in Wood County (limited to a switch yard) and reviewed projected Wood County roads to be used. Representatives presented their initial draft JDA. It is anticipated the Town of Saratoga and Wood County may work collectively on a combined JDA with the developer, rather than individual development agreements. This is common with development agreements of this sort, and provided our interests align, makes sense to do. To that end, we have been working through potential updates to the JDA. I will keep this Committee, the County Board Chairperson, as well as the CEED Committee Chairperson, updated on any new developments on this item and any relevant status changes to their application for Certificate of Public Convenience and Necessity submitted to the PSC, for situational awareness.



Wood County

WISCONSIN

DISTRICT ATTORNEY
Jonathan E Barnett

August 1, 2025
Report to Judicial and Legislative Committee

The District Attorneys Office pulled numbers to see the distribution of certain types of offenses. So far in 2025, Wood County has referrals for 108 domestic cases, 151 drug related cases, 17 child abuse cases, 3 homicide cases (one driving, one drug delivery and one intentional), and 21 sexual assaults. There have been 307 referred cases that were classified as felonies.

We are still awaiting Michael Montgomery's start date. He is finishing up a family law case in Montana and State law prohibits ADAs from practicing law outside of their roles in prosecution. We anticipate the start date will be August 25, 2025, but we still need to verify. Michael has stated he is willing to serve as the primary CHIPS/juvenile prosecutor. This should help to improve communications with the Department of Human Services in these matters. We also have an offer and acceptance from Lisa Temich to fill our other ADA position. She had previously worked in immigration law and is a Spanish speaking attorney. She is originally from Marshfield and is returning to Wood County.

The State budget that was recently passed includes an additional two ADA positions for Wood County. According to the Department of Administration, we can fill those positions starting October 6, 2025. Our office has a few applications that we are going to keep in consideration for the time being so long as the applicants are able to wait until October. Additionally, with the increase in attorneys, the District Attorney's office is anticipating a request in budgeting that additional support staff will need to be added. We will be requesting two additional Legal Assistants. In anticipation of the new attorneys and new support staff, we have contacted Facilities and discussed the need to adjust the use of office space in the current space to facility additional people in the office.

One of the Legal Assistants in the District Attorney's office will be leaving at the end of summer to attend law school. Julia Briski and the District Attorney are beginning the interview process and working with Human Resources to have a week long overlap and ensure coverage for court needs

The District Attorney attending the Judge's Meeting on July 16, 2025. The District Attorney presented a proposal for a Domestic Abuse No Contact Waiver Protocol. This concept is still being worked out. The Family Resource Center and the Personal Development Center are both on board. The protocol would require that any change to a no contact condition of bond would require that the victim meet with either the FRC or PDC to complete a safety plan and become aware of the resources available at those locations. Only after that would the FRC/PDC contact the DA's office and the Victim could sign a waiver with the Victim Witness staff. This would be filed along with an order. We are still working on the documents involved and the way to ensure law enforcement is made aware.

The District Attorney also attended the Youth Justice training provided by Human Services. Judge Jerabek and Judge Gebert were both also present. The District Attorney and ADA Jenny Zima attended the Adult Treatment Court Sustainability Meeting on July 10, 2025. The District Attorney also attended the Wisconsin Towns Association meeting on July 18, 2025.

The District Attorney set up a listening session in Marshfield for July 19, 2025. This information was put out through the Marshfield Library, the Marshfield Police Department and the PDC. A Facebook event was created and posted as well. No one attended. District Attorney still plans to schedule another such session early in 2026, but will be looking for additional ways to get the word out.



Wood County

WISCONSIN

REGISTER IN
PROBATE

August 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- Attended Wisconsin Counties Association weekly Zoom meetings on Mondays.
- July 3 – Judicial and Legislative Committee Meeting
- July 8 – Operation Committee Meeting
- July 22 – County Board Meeting
- July 30 – Juvenile Clerk Meet Up training provided by WI Circuit Court Improvement Program on debt collection and restitution in juvenile cases via Zoom.

The Wisconsin Historical Society informed Register in Probates around the state that they are interested in receiving any adult mental health and guardianship cases that we may have in any format (paper, microfilm, volumes, etc.) that were commenced prior to 1970. Our office has a large number of old cases in volumes, microfilm and paper files. We are starting the process of sorting through these cases and will be happy to provide any cases that we have.

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

AUGUST 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- I attended WCA's County Leadership meetings for the month.
- I completed the required civil rights training per HR.
- I attended the Operations Committee meeting.
- ROD staff and I attended a Fidlar College Continuing Education webinar.
- I attended the WRDA Legislative Committee meeting.
- I attended the WCA General Government & Finance Steering Committee virtual meeting.
- I attended the Wood County Board meeting.
- The document type consolidation project is expected to be finalized this month. Starting with 192 document types, the goal is to drop below 100 to ease the recording and searching process for everyone.
- Clint Heitz, Partner Relationship Manager from Fidlar Technologies, visited the office. The new LifeCycle contract for 2026-2029 was reviewed and approved by Corporation Counsel Flanagan. I've signed and submitted to Fidlar.



VICTIM WITNESS SERVICES REPORT

June 24 – July 24 2025

This is a general overview of Victim/Witness services for above reporting period

225 Total Victim/Witness Contacts:

- Support to victims/ witnesses by phone/email and in person
- Meetings with victims and witnesses
- Coordinate consultation with attorneys
- Escort victims to hearings
- Assist with victim impact statements
- Restitution
- Community Referrals
- Crime Victim Compensation
- Trial Preparation

199 - Victim Notifications

(initial packet, hearings, bench warrant, dismissal, disposition, sentence after revocation, bond modification requests)

Victim / Witness Service Totals Served – YTD (1/1/2025-7/24/2025)

- 1396 total DA cases
- 742 parties identified as victims | 303 elected services (62%)
- Goal is to increase awareness and usage
- Monitor on monthly basis

Additional Information :

- January- May 2025 State Reimbursement Request - we received \$46,609.54. rate of request is 54%.
- \$6,505,984.05 total State reimbursement for 71 Victim Witness Programs

Respectfully,

Alicia Parenteau, Victim Witness Coordinator



RESOLUTION#

DATE August 19, 2025

Effective

Date August 19, 2025

Page 1 of 2

Introduced by Judicial & Legislative Committee

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To delegate the authority to enter into Settlement Agreements with Opioid Defendants.

FISCAL NOTE: Wood County is projected to receive approximately \$1.57 million from initial Opioid Settlements through 2038.

WHEREAS, in Resolution No. 17-9-11, the Wood County Board of Supervisors previously authorized the County to enter into an engagement agreement with von Briesen & Roper, s.c., Crueger Dickinson LLC and Simmons Hanly Conroy LLP (the “Law Firms”) to pursue litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially responsible for the County’s vast expenditure of money and resources to combat the opioid epidemic, and

WHEREAS, on behalf of the County, the Law Firms filed a lawsuit against the Opioid Defendants, and

WHEREAS, the Law Firms filed similar lawsuits on behalf of 66 other Wisconsin counties and all Wisconsin cases were coordinated with thousands of other lawsuits filed against the same or substantially similar parties as the Opioid Defendants in the Northern District of Ohio, captioned *In re: Opioid Litigation*, MDL 2804 (the “Litigation”), and

WHEREAS, 2021 Wisconsin Act 57 created Section 165.12 of the Wisconsin Statutes relating to the settlement of all or part of the Litigation, and

WHEREAS, Section 165.12(4)(b)(2) of the Wisconsin Statutes provides that proceeds from the Settlement Agreement must be deposited in a segregated account, and may be expended only for approved purposes for opioid abatement as provided in the Settlement Agreements, and

WHEREAS, several of the Opioid Defendants previously agreed to settlement terms with the Plaintiffs’ Executive Committee (“PEC”), which is comprised of attorneys representative of all litigating local governments around the country, subject to individual approval of the litigating local governments, including Wood County, and

WHEREAS, Resolution 21-12-11 authorized and directed Wood County Board Chairman Pliml to enter into Settlement Agreements with McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., Janssen Pharmaceutica, Inc., to execute the MOU Allocating Settlement Proceeds and the MOU with the Attorney General, and

Adopted by the County Board of Wood County, August 19, 2025

County Clerk

County Board Chairman

WHEREAS, Resolution 23-3-8 authorized and directed the Corporation Counsel to execute the Settlement Agreements with Teva, Allergan, CVS, Walmart and Walgreens, an Allocation MOU and MOU with the Attorney General, and

WHEREAS, given concerns surrounding timing for participation in future settlements combined with the number of anticipated settlements, it would be prudent to provide an opportunity for Wood County to create a process whereby the authority to enter into settlement agreements is delegated to a responsible County officer or officers provided that any such settlement agreement is recommended by the PEC and the Law Firms, and

WHEREAS, the intent of this Resolution is to delegate to the specified County officer or officers the authority to enter into settlement agreements with any Opioid Defendant from the date of this Resolution forward provided (a) the settlement is recommended for approval by the PEC and the Law Firms; and (b) the Wood County share of proceeds from any such settlement is consistent with the shares established in Exhibit A to Addendum Two, a copy of which is attached to this Resolution and which is consistent with the allocations established in previous settlements with Opioid Defendants.

NOW THEREFORE BE IT RESOLVED, the County Board of Supervisors hereby makes the following resolutions:

1. The County Board hereby delegates authority to the Corporation Counsel to enter into a settlement agreement, including without limitation the execution of any and all ancillary documents and agreements necessary to effectuate a settlement, with any Opioid Defendant provided (a) the PEC and the Law Firms shall have recommended the settlement; and (b) the Wood County share of proceeds from any such settlement is consistent with the shares established in Exhibit A to Addendum Two, a copy of which is attached to this Resolution and which is consistent with the allocations established in previous settlements with Opioid Defendants.
2. Prior to executing any settlement agreement or any document related thereto, the Corporation Counsel shall provide notice to the County Board Chairperson of the proposed settlement and the terms related thereto.
3. The Corporation Counsel shall provide a copy of any executed settlement agreement, or any document related thereto to the County Treasurer and Finance Director.
4. The Corporation Counsel is authorized and directed to take any and all such other and further action necessary to effectuate the intent of this Resolution.

BE IT FURTHER RESOLVED, all proceeds from any settlement agreement not otherwise directed to the Attorney Fees Account shall be deposited in the County's Opioid Abatement Account. The Opioid Abatement Account shall be administered consistent with the terms of this Resolution, Wis. Stat. § 165.12(4), and the applicable settlement agreement.

BE IT FURTHER RESOLVED, the County hereby authorizes the establishment of an account separate and distinct from any account containing funds allocated or allocable to the County which shall be referred to by the County as the "Attorney Fees Account." An escrow agent shall deposit a sum equal to up to, but in no event exceeding, an amount equal to 20% of the County's proceeds from a settlement agreement into the Attorney Fees Account unless such other amount is established by the applicable settlement agreement. If the payments to the County are not enough to fully fund the Attorney Fees Account as provided herein because such payments are made over time, the Attorney Fees Account shall be funded by placing up to, but in no event exceeding, an amount equal to 20% of the proceeds from a settlement agreement attributable to Local Governments (as that term is defined in the MOU) into the Attorney Fees Account for each payment. Funds in the Attorney Fees Account shall be utilized to pay the fees, costs, and disbursements owed to the Law Firms pursuant to the engagement agreement between the County and the Law Firms provided, however, the Law Firms shall receive no more than that to which they are entitled under their fee contract when considering the amounts paid the Law Firms from any fee fund established in a settlement agreement and allocable to the County. The Law Firms may make application for payment from the Attorney Fees Account at any time and the County shall cooperate with the Law Firms in executing any documents necessary for the escrow agent to make payments out of the Attorney Fees Account.

BE IT FURTHER RESOLVED, that all actions heretofore taken by the Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.