

MINUTES

PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, August 3, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Al Breu, Dennis Polach, Brad Hamilton, Paul Goldberg, Linda Casper

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the July 6, 2026, meeting were reviewed. Motion by Hamilton/Polach to approve them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. Chairman Breu stated he has received complaints from department heads concerning contacting the IT Department for issues and how those issues get prioritized. IT Director Kaup went through the call process, the on-call process for after-hours, and how individual tickets get tracked within the system. It was noted that communications between department heads and IT needed to improve so that everyone is on the same page. It was noted that requests from department heads should take priority. This item will be discussed at the next department head meeting as well.
7. The Maintenance vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.
8. The Maintenance Report was reviewed and discussed.
9. The next meeting will be held on Monday, September 14, 2026, at 10:30 AM.
10. Department budgets will be reviewed next month.
11. Chairman Breu declared the meeting adjourned at 10:03 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

August 3, 2026

[illegible]