MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, November 2, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Al Breu, Dennis Polach, Paul Goldberg, Linda Casper, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.

2. There was no public comment.

3. The minutes of the October 5, 2026, meeting were reviewed. Motion by Hamilton/Casper to approve them as presented. Motion carried unanimously.

4. The Information Technology vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.

5. The IT Report was reviewed.

6. The Maintenance vouchers were reviewed. Motion by Hamilton/Goldberg to approve as presented. Motion carried unanimously.

7. The Maintenance Report was reviewed and discussed.

8. Facilities Manager Van Tassel presented a resolution to allow for negotiation for property that is adjoining the courthouse on 5th St and Saratoga St. While there is currently no plan or sale imminent, this allows for those discussions to take place. Ultimate authority on any purchase of property would need to come before the entire county board for approval. Motion by Hamilton/Casper to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.

9. VanTassel received conceptual drawings for the new parking lot in front of the courthouse as well as reconfiguration of the Veterans Memorial area. With the current configuration ,the landscape points required by the city appear to be met, however VanTassel is working on maximizing the number of parking spots. Motion by Hamilton/Casper to approve the draft documents for the parking lot design as presented. Motion carried unanimously.

10. The next meeting will be held on Monday, December 7, 2026, at 9:00 AM, at which time the department head evaluations will be completed.

11. Chairman Breu declared the meeting adjourned at 9:53 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Property & Information Technology Committee
November 2, 2026

NAME	REPRESENTING
Nicole Bessert	Maintenance - WC
R VANTASSEL	MAINT
AMY KAUP	IT
Lance Plimel	CB Chair
Bill Clendenning (WebEx)	CB District 15
Matt Ives (WebEx)	IT
Darrin Steinbach (WebEx)	Finance