

AGENDA
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, February 5, 2025
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse – Room 302

1. Call meeting to order
2. Declaration of Quorum
3. Public Comments (*brief comments/statement regarding committee business*)
4. Review Correspondence.
5. Consent Agenda.
 - a. Approve minutes of previous meetings
 - b. Approve bills
 - c. Receive staff activity reports
 - d. Receive committee reports
6. Review items, if any, pulled from Consent Agenda.
7. Risk and Injury Report
8. Extension
 - a. Approve Budget Resolution
9. Land & Water Conservation Department
 - a. Approve Resolution to amend the MDV budget for 2024 by appropriating \$6,155 of 2023 unspent funds from the MDV fund balance reserve.
 - b. Central WI Farmers Profitability Expo Flyer scheduled for April 30, 2025 (informational)
 - c. Update on ongoing violations (update on Hoffman Dairy site regarding additional animal mortalities; no further updates on nonmetallic mine violations)
10. Private Sewage
 - a. 2024 Private Sewage Annual Report presentation
11. Land Records
12. County Surveyor
13. Planning & Zoning
 - a. 2024 Land Subdivision Annual Report presentation
 - b. 2024 Well Delegation Annual Report presentation
14. Economic Development
 - a. Approve Budget Resolution
 - b. Consider release of up to \$500 of REDI Implementation funds towards sponsorship of Thursday, February 20th Founders Network entrepreneurship event in Wisconsin Rapids.
15. Consider Extension of CEED's prevue to include Sustainability
16. Committee requests for per diem for meeting attendance
17. Schedule next regular committee meeting
18. Agenda items for next meeting
19. Schedule any additional meetings if necessary
20. Adjourn

<p><u>Join by phone</u> +1-408-418-9388 United States Toll Meeting number (access code): 2488 502 6287</p> <p><u>Join by WebEx App or Web</u> https://woodcountywv.webex.com/woodcountywv/j.php?MTID=md26a8f751ddc5d8d33487e1327965ead Meeting number (access code): 2488 502 6287 Meeting password: 020525</p>
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MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, January 8, 2025

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Tim Hovendick, Wayne Schulz, Russ Perlock

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. The minutes of December 4, 2024, were presented. Motion by Buttke/Hovendick to approve the minutes as presented. Motion carried unanimously.
4. Motion by Hovendick/Schulz to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
5. Extension Area Director Solin updated the committee on the status of vacant positions within Extension.
6. Educator Rombalski asked the committee for guidance in the day of the week for the Spring Clean Sweep in Marshfield. The month of May tends to be harder to find folks to man it on the weekend. The consensus of the committee was to leave it on Saturday.
7. County Conservationist Wucherpennig discussed the suggested dues from the Golden Sands RC&D. Currently, Wood County contributes 75% of the suggested amount (\$1,425 out of \$1,900 suggested). With changes in leadership, the committee will decide during the 2026 budget cycle whether to increase the amount to 100%.
8. Wucherpennig reported that a new cooperative agreement between NRCS and the Wood County Land & Water Conservation Dept. has been drawn up (copy in the packet) and will be signed shortly.
9. The Wisconsin Land & Water Annual Conference will be held March 5-7 in Green Bay. Schulz expressed interest in attending.
10. Wucherpennig updated the committee on the ongoing violations for the non-metallic mining (waiting on the DNR for wetlands determination) and the manure runoff violation (court date coming up in January).
11. County Planner Arndt presented a resolution to approve a zoning amendment to the Town of Cameron Zoning Ordinance. The change does not go against any county zoning. Motion by Buttke/Perlock to approve the resolution and forward onto the county board for their consideration.

12. Planning & Zoning Director Grueneberg presented a proposal to use \$2,500 of REDI implementation funds for a consultant to help write a grant for Broadband, Equity, Access and Deployment (BEAD). This would be geared towards the Marshfield area where broadband has been determined to be lacking. Motion by Schulz/Hovendick to approve the expenditure of an amount not to exceed \$2,500 to fund the proposal. Motion carried unanimously.
13. Thank you from North Wood County Historical Society for their economic development grant was shared with the committee.
14. The next regular meeting will be held on Wednesday, February 4, 2025, at 9:00 AM.
15. Chairman Leichtnam declared the meeting adjourned at 10:09 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Conservation, Education, & Economic Development Committee
January 8, 2025**

NAME	REPRESENTING
Bill Clendinning	WCB # 15
Jason Greenberg	P+Z
DENNIS POLACH	WCB - 14
Tom Heseadck	WCB - 5
Russ PERLOCK	WCB #4
Shane Wucherpfennig	WCB
Wagner Sinsky	WCB #1
Kayla Rombalski	EXT
Victoria Wilson (WebEx)	P+3
Barb Peeters (WebEx)	WCB
Ed Newton (WebEx)	Finance
Julie Marcel (WebEx)	P+3
Lance Pliml (WebEx)	CB Chairman

Committee Report

County of Wood

Report of claims for: Extension Wood County

For the period of: January 2025

For the range of vouchers: 30240193 - 30240197 30250001 - 30250011

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30240193	AMAZON CAPITAL SERVICES	Kitchen Supplies	01/14/2025	\$11.33	P
30240194	AMAZON CAPITAL SERVICES	Educational & Kitchen Supplies	01/14/2025	\$361.80	P
30240196	US BANK	Credit Card - 2024 Charges	01/21/2025	\$70.21	
30240197	UW MADISON ACCOUNTING SERVICES	4H PD - Upham Woods	01/21/2025	\$888.00	P
30250001	MARSHFIELD PARKS & RECREATION DEPT	Project Discovery Day - Rental	01/14/2025	\$417.53	P
30250002	TOWN OF DAY	4H Meeting Rental	01/14/2025	\$75.00	P
30250003	AMAZON CAPITAL SERVICES	Educational & Kitchen Supplies	01/14/2025	(Voided)	P
30250004	US BANK	January Credit Card Bill	01/21/2025	\$218.78	
30250005	AMAZON CAPITAL SERVICES	Office Supplies	01/21/2025	\$69.63	P
30250006	WAE4-HYDP	2025 4-H Professional Dues	01/21/2025	\$125.00	P
30250007	BORES TRINA	January Expenses	01/28/2025	\$23.80	
30250008	HUBER LAURA	January Expenses	01/28/2025	\$193.75	
30250009	JONJAK ALLISON	January Expenses	01/28/2025	\$658.07	
30250010	MEZA OLGA	January Expenses	01/28/2025	\$119.00	
30250011	ROMBALSKI KAYLA-ROSE	January Expenses	01/28/2025	\$97.51	
Grand Total:				\$3,329.41	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: Land & Water Conservation

For the period of: December 2024

For the range of vouchers: 18240173 - 18240182

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18240173	WAYERSKI RYAN & TONYA	Cost share cover crops	11/22/2024	\$945.00	P
18240174	WAYERSKI RYAN & TONYA	Cost share cover crops	11/22/2024	\$637.50	P
18240175	WAYERSKI RYAN & TONYA	Cost share cover crops	11/22/2024	\$590.00	P
18240176	AMAZON CAPITAL SERVICES	Office supplies	12/17/2024	\$11.04	P
18240177	LINDSEY LOCKER PROCESSING INC	Venison Processing	12/30/2024	\$320.00	P
18240178	OMG BUTCHERING LLC	Venison Processing	12/31/2024	\$110.00	P
18240179	PITTSVILLE MEATS	Venison Processing	12/20/2024	\$440.00	P
18240180	BALTUS DAIRY FARM INC	Cost share cover crops	12/18/2024	\$714.00	
18240181	BALTUS DAIRY FARM INC	Cost share cover crops	12/18/2024	\$875.00	
18240182	BALTUS DAIRY FARM INC	Cost share cover crops	12/18/2024	\$1,435.00	
Grand Total:				\$6,077.54	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: Land & Water Conservation

For the period of: January 2025

For the range of vouchers: 18250001 - 18250006

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18250001	US DEPARTMENT OF AGRICULTURE	2025 Bear abatement annual fee	01/02/2025	\$800.00	P
18250002	WI LAND + WATER CONSERVATION	2025 WI Land+Water Dues	01/01/2025	\$1,732.91	P
18250003	GOLDEN SANDS RC D	Golden Sands RC&D Dues	01/01/2025	\$1,425.00	P
18250004	AMAZON CAPITAL SERVICES	LMPN supplies-kayak anchor	01/20/2025	\$19.39	P
18250005	AMAZON CAPITAL SERVICES	LMPN supplies-kayak cleat	01/20/2025	\$6.99	P
18250006	US BANK	Poster Awards/ESRI/Conference	01/17/2025	\$2,720.45	
Grand Total:				\$6,704.74	

Signatures

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Committee Report

County of Wood

Report of claims for: Planning & Zoning

For the period of: January 2025

For the range of vouchers: 38250001 - 38250002 22250001 - 22250009

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22250001	BOYER KEVIN	SU-Prof Serv-Other	01/01/2025	\$1,126.67	P
22250002	WOOD COUNTY REGISTER OF DEEDS	SU-R/M Serv-Other	01/01/2025	\$1,300.00	P
22250003	CARMODY SOFTWARE INC	PS-Prof Serv Other	01/01/2025	\$5,136.00	P
22250004	WISCONSIN LAND INFORMATION ASSC	LR-Dues & Subscriptions	01/05/2025	\$250.00	P
22250005	WISCONSIN COUNTY SURVEYOR ASSOCIATION INC	SU-Dues	01/14/2025	\$100.00	P
22250006	WCCA (COUNTY CODE ADMINISTRATORS)	PS-Dues	01/22/2025	\$100.00	P
22250007	WI DEPT OF FINANCIAL INSTITUTIONS (Madison)	PS-Other Subs, Pubs & Dues	01/20/2025	\$20.00	P
22250008	US BANK	LR/ED/PL Credit Card Charges	01/20/2025	\$1,107.34	
22250009	AMAZON CAPITAL SERVICES	PL-Office Supplies	01/22/2025	\$50.14	
38250001	NORTH CENTRAL WI REGIONAL PLANNING COMMISSION		01/02/2025	\$38,511.00	P
38250002	MARSHFIELD AREA CHAMBER OF COMMERCE	ED-Prof Serv-Other	01/24/2025	\$90.00	
Grand Total:				\$47,791.15	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: Planning & Zoning

For the period of: December 2024

For the range of vouchers: 38240030 - 38240030 22240105 - 22240106

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22240105	INDUSTRY SERVICES DIVISION	PS-Sanitary Permit Fees	12/31/2024	\$1,200.00	P
22240106	US BANK	LR-Credit Card Charges	12/31/2024	\$20.28	
38240030	MARYANN LIPPERT CONSULTANT LLC	ED-REDI Funds	12/31/2024	\$345.00	P
Grand Total:				\$1,565.28	

Signatures

Committee Chair: _____

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Committee Member: _____

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Olga Meza, Bilingual 4-H Associate Educator

Trina Bores, 4-H AmeriCorps member

- A hands-on educational series in which students in an alternative high school setting learn how to economically shop for and prepare beef as part of a healthy diet.
- Planning for and onboarding the new Wood County 4-H AmeriCorps member Program Assistant. The goal is to prepare AmeriCorps member to extend the reach of Wood County 4-H by offering programs to new audiences, evaluating current programs, supporting growth opportunities, and fostering new partnerships. This effort aims to expand educational opportunities for youth, attract new participants, and engage more volunteers, thereby enhancing community connections and fostering positive youth development through schools and other youth-serving programs throughout the county.
- A virtual program for teen 4-H members interested in servings as camp counselors during which they learned what the role of counselor entails, where camp will be held, and got their questions answered.
 - **Total Reach:** 6 youth, 1 AmeriCorps, 2 adult volunteers
- An in-person professional development program for adult 4-H volunteers where they practiced experiential learning strategies, networked with volunteers from other counties, and learned more about youth development.
 - **Total Reach:** 20 adult volunteers from 4 counties attended the program

AGRICULTURE

Matt Lippert, Agriculture Educator

- Planning for a conference on managing stress in all aspects of farming for farm owners. The goal is to educate on how stress can affect cattle, people, and ways to mitigate this stress in both, so that we have healthier more fulfilling lives and cattle have more productive lives with less health events.
- An article, for dairy and livestock farmers, nutritionists, and crop consultants was utilized in three newsletters documents a problem of low soil potassium fertility and its impacts on dairy and livestock production systems. The article identifies a statewide situation where increasing potassium inputs will likely improve profitability and sustainability on the majority of dairy and livestock farms.
- A factsheet for dairy producers and nutritionists is being developed to provide guidance about the emerging use of roasted high oleic soybeans in dairy cattle diets. The goal is to provide research based information to be used on farms to improve dairy cattle profitability and sustainability.
- The Extension Central News, Winter Addition, is a newsletter distributed across several counties in Central Wisconsin, updating producers on upcoming learning opportunities and including current topics, including



dairy ration balancing, nutrient recycling and water quality management. These topics are useful for producers to improve the sustainability of their farming operations.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- Planning and execution of a pilot program called Community Economic Analysis for Rural Wisconsin Communities in collaboration with Wisconsin Economic Development Corporation's Office of Rural Prosperity, the Lac du Flambeau Band of Lake Superior Chippewa, Ashland County, Green County, Taylor County, and Wood County including the City of Brodhead, Pittsville School District, Gilman School District and Morse-Mellen School District. The goal was to apply county and community-specific data as part of efforts for participating communities to plan for economic vitality while building capacity of local leaders to create a strong local economy.
 - **Total Reach:** 60 people
- Planning for a series of four regional rural housing summits for local officials, developers, and residents in collaboration with state and local housing advocates. The goal is to build a broader shared understanding of diverse housing issues in rural communities, to compile and share success stories and common challenges, and identify innovative solutions to the rural housing shortage, so that rural communities are empowered to take the lead in addressing their unique housing challenges with support from a statewide cohort of partners.
 - **Total Reach:** Estimated 400 attendees total, plus agency and development partners. Resources will be posted for broader access after each summit.
- A one-day workshop for community broadband leaders, economic development organizations, public and private permitting agencies, and internet service providers, where participants learned about broadband permitting requirements, engagement and endorsement of BEAD projects, and engaged in peer learning through case studies so they can build effective public-private partnerships that meet their community's broadband needs, increasing economic opportunity and quality of life for all community members.

CRANBERRIES

Allison Jonjak, Cranberry Outreach Specialist

- Cranberry School was hosted with 325 attendees and a double-track format, for research as well as practical farm application.
- Wisconsin Cranberry Board Pre-proposals submitted to align research with grower needs.
- Preparation for Nutrient Management Training to be held 2/4



FOODWISE

Hannah Wendels, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Michelle Van Krey, Healthy Communities Coordinator

- A 5-week nutrition education series for fifth grade classrooms at Grove Elementary School, where students will learn about MyPlate, making healthy food and beverage choices, how to read nutrition facts labels, and about being physically active to help students to be healthier in school and at home.
- A hands-on educational series in which students in an alternative high school setting learn how to economically shop for and prepare beef as part of a healthy diet.
- A cooking class for students at River Cities High School, where they learned how to make pizza dough from scratch and used a variety of toppings from all of the food groups. Through this cooking class, students shared back that they would make their own pizza dough at home as they did not realize how simple it can be. The class is designed to teach cooking skills students can use on their own.
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
 - **Total Reach:** 80 senior households monthly

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker

- The Hmong Women's Social Space serves as a monthly gathering for Hmong women to engage in discussions about often overlooked topics within their community. This initiative aims to foster relationships among participants and empower them to advocate for the recognition of their voices.
 - **Total Reach:** 5 participants
- Monthly meetings for Hmong youth, at Wisconsin Rapids Area Middle School, where participants engage in healthy eating, active living, and behavioral health topics affecting their communities. This effort is designed to build a better understanding of these topics and promote advocacy for change in the Hmong community.
 - **Total Reach:** 28 Hmong youth
- A monthly youth group for Hmong youth at Lincoln High School where participants discuss active living and behavioral health topics. Through this effort, Hmong youth will have a better understanding of these topics and advocate for change within the Hmong community.
 - **Total Reach:** 5 Hmong youth and 1 Filipino youth



- The Hmong Women's Social Space serves as a monthly gathering for Hmong women to engage in discussions about often overlooked topics within their community. This initiative aims to foster relationships among participants and empower them to advocate for the recognition of their voices.
 - **Total Reach:** 5 Hmong females
- A monthly youth group for Hmong youth at Lincoln High Schools where participants discuss active living and behavioral health topics. Through this effort, Hmong youth will have a better understanding of these topics and advocate for change within the Hmong community.
 - **Total Reach:** 7 youth participants
- Ongoing one-on-one meetings with Hmong clients, where resources and referrals are made. Through these efforts, individual clients are able to receive support navigating through the healthcare and legal systems, and get connected with community resources.
 - **Total Reach:** 42 Hmong residents in Wood County resulting in 7 direct clients
- Planning for monthly meetings for the Public Education and Youth Engagement committee of the South Wood County Cultural Coalition in collaboration with The Family Center, Wisconsin Rapids Public Schools, City of Wisconsin Rapids, and Mid-State Technical College. The order to determine future goals and efforts of the group with the goal of raising cultural awareness and connections in Wood County
- A series of strength training sessions (StrongBodies) for adults in the community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health, and enhance social connectedness.
 - **Total Reach:** 17 registered with 10 participants

HORTICULTURE

Janell Wehr, Horticulture Educator

- Planning for a series of interviews for Marathon and Wood County leaders and stakeholders to assess the local needs in horticulture education. The goal of this effort is to identify specific challenges, opportunities, and partnerships to meet the needs of Marathon and Wood County residents.

NATURAL RESOURCES

Jen McNelly, Natural Resources Educator

Anna Mitchell, Natural Resources Educator

- A discussion with members of the 14 Mile Watershed Alliance and Farmers of the 14 Mile, where participants explored opportunities for collaborative watershed efforts and identified conservation initiatives and partnerships to improve water quality, in order to improve the overall watershed health and water quality in the 14 Mile Creek watershed.
 - **Total Reach:** 6 producers, 10 lake protection group members, 7 conservation practitioners



- Planning for a workshop for members of producer-led watershed protection groups in collaboration with the Department of Agriculture, Trade and Consumer Protection (DATCP). The goal is to introduce producer-led watershed groups to a training program that will help cultivate skills for leadership in conservation, empower producer members to step into leadership roles, and help groups become sustainable and avoid burnout, so that producer-led watershed groups can increase their capacities to not just engage more farmers effectively, but also sustain their efforts and momentum over the long-term.
- A planning effort for Marathon County where local decisions makers and stakeholders are working to update the County's Groundwater Management plan. The outcome of this effort will be an updated Groundwater Management Plan that provides recommendations to County staff on how to protect and enhance the quantity and quality of potable groundwater and potable surface water supplies in Marathon County.
 - **Total Reach:** *The planning process will include 9 team members.*
- A workshop for agronomists, where attendees learned about the value and benefit of nutrient management plans, current University of Wisconsin soil fertility recommendations, the importance of nitrogen budgeting, and how to use the Nitrate Leaching Calculator. Through this workshop, agronomists gained the knowledge of how nutrient management planning and nitrogen budgeting is an effective conservation practice for increasing soil health and improving water quality.
 - **Total Reach:** *10 agronomists*
- Facilitation of monthly meetings of the Wood County Citizen Water Groups, where stakeholders meet to discuss ways to implement their annual action plan, learn about water related issues in Wood County, plan events and activities, update each other on work being done in Wood County, and identify new collaborations for future work/projects.
 - **Total Reach:** *15 Citizen Members of the Wood County Citizen Water Group*



Wood County, Wisconsin LAND AND WATER CONSERVATION DEPARTMENT

Activities Report for Barb Peeters - January 2025

- Compiled all year-end reports for funds to carry over to 2025 and submitted to Finance (Earnest Money, Farm Profitability, Permit Fees, License & Permits Non-Lapsing, MDV, NMM Financial Assurance, Water Testing grant (for nitrates) and ARPA funds (drone, water quality and field test plots/days/training).
- Completed December sales tax report and forwarded to Finance.
- Updated the Wellness bulletin board with first quarter documents provided by the Wellness Coordinator.
- Completed 2024 DATCP Staff & Support Grant Reimbursement Request and submitted to DATCP (\$167,372.00). The request was approved by DATCP on 1/7/25; payment received and processed on 1/29/25.
- Began compiling data/documentation for the 2024 Finance Audit which will occur April 28 to May 9, 2025 (includes DATCP SWRM grants (SEG, Bond & Staff/Support), DATCP Innovations Grant, DNR LMPN Grant, DNR Wildlife Abatement and Claims, ARPA funds, Mill Creek Grant, and MDV funds).
- Attended January 8th CEED committee meeting via WebEx.
- Scheduled, drafted agenda, attended and took minutes at January 9th staff meeting. Reviewed pertinent items to be addressed while County Conservationist is on FMLA leave January 15th through April 9th immediately followed by a two-week vacation with anticipated return to work date of April 23rd. (Pertinent items include the 2026 DATCP SWRM Grant Application which is due on April 15th, 2025 DATCP Work Plan due on April 15th (the annual work plan is a mandatory requirement for consideration for state grants), DATCP Annual Questionnaire due in early March, as well as direction on work needed to get the ball rolling for the ARPA water quality testing, delegation of tasks for the Central Wisconsin Farmer Profitability Expo on April 30th, etc.).
- Replied to customer inquiries via phone & email regarding the 2025 tree/shrub/seed sale. Contacted customers regarding incorrect payments for tree sale orders.
- Completed Fixed Assets Addition report for drone that was purchased with ARPA funds, completed and signed *Fixed Asset Inventory Listing* and submitted to Finance.
- Attended meeting on January 13th to discuss planning and delegation of tasks for the Central Wis. Farmer Profitability Expo while County Conservationist is on FMLA. Kendra Wilhelm will be point of contact and take over as lead planner.
- Began compiling information for the 2024 LWCD Annual Report. As a side note, we'll need to take an updated photo of the CEED Committee for the annual report (potentially at the February 5th or March 5th CEED meeting). The 2024 Annual Report will be shared with the CEED Committee when completed.
- Attended Wellness Committee meeting on January 14th and shared updates with LWCD staff.
- Assisted County Conservationist with completion of 2024 Annual DATCP Questionnaire which is due while he's on FMLA.
- Organized County Board packet materials and electronically submitted to the County Clerk's office.
- Assisted Conservation Program Coordinator with mailing of Wildlife Claim forms to landowners.
- Worked with Ed Newton & PaNyia Yang regarding a resolution to amend the LWCD MDV budget for 2024 by appropriating 2023 unspent funds from the MDV fund balance reserve.
- Participated in judging of Wisconsin Land+Water annual poster contest to determine 1st, 2nd and 3rd places for Wood County student submissions. Ordered trophy and gift cards for top three winners. The first-place poster was submitted to the area contest on January 30th at the North Central Area land and Water Conservation Association meeting.
- Processed 66 tree/shrub/seed orders totaling \$8,780.28. Assisted customers who stopped in office with orders.
- Submitted final order to nursery for 2025 tree sale. Anticipate late April for delivery (tentatively the week after Easter). Discussed plan with LWCD staff to streamline bagging/sorting of trees/shrubs prior to distribution dates.
- Started a waiting list for the spring 2025 tree sale in the event there are extra trees for sale. Several customers reached out after the deadline with tree order requests and were given the option to be added to the waiting list.
- Processed payments for the 2024 Wisconsin Deer Donation Program. A total of 8 deer were donated by Wood County hunters and processed by Pittsville Meats, OMG Butchering and Lindsey Locker Processing, Inc. The venison was donated to charitable organizations (Pittsville PANS and St. Vincent de Paul Outreach in Marshfield). (Payments are reimbursed to the County by the Wisconsin DNR Deer Donation Program.)
- Approved staff timesheets for January 9th & 23rd pay periods on behalf of County Conservationist while on FMLA.

- Completed LWCD payroll percentages and forwarded to Finance prior to the January 9th & 23rd payrolls.
- Reviewed payroll reports and verified distribution by accounts/department.
- Processed nonmetallic mine annual permit fees as received. Per ordinance, annual permit fees are due by January 31st.
- Processed department invoices/vouchers and deposits weekly for submission to the Treasurer/Finance.
- Kept in contact with CEED Chairman regarding department updates while County Conservationist is on FMLA.
- Verified wildlife damage general ledger and assembled all invoices and attachments for fourth quarter 2024 reimbursement request to the WiDNR.
- Posted Central Wisconsin Farmer Profitability Expo information and registration link on the LWCD website.
- Electronically submitted staff reports/packet materials to the County Clerk's office for the CEED meeting packet.
- Processed payment to landowner for 3 cost share contracts for cover crops (Mill Creek Watershed 9-Key TMDL Project grant funds) totaling \$3,024.00.
- Attended North Central Area Land & Water Conservation Association Meeting in Stevens Point on January 30th. Discussion regarding Wood County hosting the virtual North Central spring meeting in May/June 2025.
- As a note of interest, the number of trees/shrubs sold annually from the late 90's to the 2025 sale totals approximately 584,325. The 2025 tree/shrub sale reflects an increased number of orders taken (16,550 trees/shrubs) and a significant increase in the number of seed sales, which may be attributed to the addition of several food plot mixes as well as grass/seed mixtures for low-lying/wet soils. We also added a "pollinator bear" with a backyard pollinator mix for a 200-400 square foot pollinator garden that was very popular. Processed 170 orders for the 2025 tree/shrub/seed sale totaling \$21,126.50 which includes 332 tree shelters, 12 pounds of tree gel, and seed sales of \$2,381.11.

Activities Report for Emily Salvinski

-January 2025-

- **Thursday, January 9.** Attended staff meeting. Re-grouped nitrate results in attribute table to show those above 20 ppm in a different category (were combined with the >10 category). Made a list of those above 20 ppm.
- **Friday, January 10.** Took results from Health Department's 2024 nitrate testing and added them into GIS.
- **Wednesday, January 15.** Updated "nitrates by township" map after adding new nitrate results to GIS. Updated NMP spreadsheet for 2025 and added in the first one turned in for 2025, same with gis.
- **Thursday, January 16.** Looked into where to sent samples for testing for neonicotinoids for future water program. Sorted names from list from GIS further into categories in case we work with more than just those who tested above 20 ppm. Dropped off streamflow probe to UWSP so it can get calibrated.
- **Friday, January 17.** Started renaming pictures taken in the field to include contract numbers for BITS purposes (MDVs). Checked addresses of those who tested over 20 ppm nitrates to see if they are the current resident.
- **Monday, January 22.** Attempted process in argis pro that I was able to do in old gis. Reviewed farmers 2024 nutrient management plan ahead of meeting.
- **Tuesday, January 23.** Met with farmer to go over 2025 nutrient management updates.
- **Wednesday, January 24.** Updated NMP shapefiles with latest information. Started renaming pictures taken in the field to include contract numbers for BITS purposes (MCs)

Activities Report for Kyle Andreae – January, 2025

- January 1 - Holiday
- January 2 – Lewis design
- January 3 – Lewis design
- January 6 – Drone panel preparation and meeting
- January 7 – Lewis design
- January 8 – Lewis design
- January 9 – Staff meeting, Lewis design
- January 10 – Lewis site visit and design
- January 13 – Lewis design
- January 14 – Mentorship meeting, Lewis design
- January 15 – Lewis design
- January 16 – Lewis design
- January 17 – Lewis design
- January 20 – Hoffmann site inspection, Lewis design
- January 21 – Lewis design
- January 22 – Lewis design
- January 23 – Lewis design
- January 24 – Lewis design
- January 27 – email correspondence
- January 28 – Lewis design
- January 29 – Lewis design
- January 30 – Lewis design, Drone panel preparation
- January 31 – Lewis design, Drone panel preparation



Activities Report for Kendra Wilhelm – January 2025

- Shared an article regarding helping to prevent the spread of aquatic invasive species to trout anglers (aim was to share out the article around the January 4th trout season opener).
- Shared an article regarding helping to prevent the spread of aquatic invasive species to ice anglers (aim was to share out the article around free fishing weekend).
- Reviewed the new nutrient management farmer education curriculum.
 - Followed the curriculum created by UW Nutrient and Pest Management staff with the online nutrient management course provided by DATCP.
- Participated in a planning meeting for the Central Wisconsin Farm Profitability Expo.
 - Created a “Save the Date” for the event.
 - Organized information as agenda items and speakers were finalized.
- Assisted a 5th grade teacher with invasive species lesson ideas.
 - Provided a list of invasive species in the area along with informational resources.
- Worked with DNR staff to troubleshoot/resolve a data entry issue within the SWIMS database.
- Participated in the January 9th staff meeting.
- Attended the 5th Annual Harmful Algal Bloom Research Symposium.
- Participated in the January 13th meeting to discuss details regarding the Central Wisconsin Farm Profitability Expo.
 - Continued planning and keeping in touch with planning staff and speakers throughout the month.
- Attended the third Winter Water Talk hosted by the Water Action Volunteers and Citizen Lake Monitoring Network.
 - The topic was using invertebrates as ecosystem health indicators.
- Attended a webinar focused on starry stonewort prevention and management.
- Participated in the Nepco Lake District Lake Management Committee meeting.
- Participated in the Nepco Lake District Board meeting.
 - Gave a presentation on the overview and mission of the Land & Water Conservation Department.
- Held the judging for the 2025 Conservation Poster Contest for Wood County.
 - 10 posters were submitted.
 - The theme this year was “Home is where the Habitat is.”
- Scheduled an educational lesson with a fifth-grade class in Auburndale.
- Attended the North Central Area Association Meeting.
- Participated in a meeting to discuss a watershed management planning event hosted by the Nepco Lake District.
- Processed nutrient management plans that were sent to the office.
- Used ArcGIS to map acreage of farmland with nutrient management plans in place for 2025.
- Assisted producers with writing their nutrient management plans.

Activities Report for Rod Mayer – January 2025

- Financial assurance reviews – Ignatowski, Brandl, Crist, Ladick, Milestone, Earth, Wolosek, Scheunamen. Updated files, spreadsheet, and NMM software.
- Review of another draft of Nikolai Day Road expansion plan. Emailed for final hard copy and review fee, etc.
- Act 82 enrollment for damage to strawberry beds.
- Records request for example reclamation plans to Helmrick – owner of Bridgewater.
- Created enrollment/objective spreadsheet for 2024 Wildlife Damage – prep for DNR meeting of 3. Contacted enrollees with objective issues. Obtained hunter log for those needed, updated spread sheet.
- Pond exemption inf sent to landowner – additional wetlands info for site.
- DNR meeting of 3 – reviewed all enrollees objectives/claims for 2024 Wildlife Damage and Abatement Program. Confirmed registered not on software. Act 82 notes taken for 2025 enrollments – objective misses. Approved two claims – denied one claim for repeat lack of meeting objectives.
- Harris pond exemption review, correspondence for site map, approval letter, spreadsheet, file update, send approval.
- Staff meeting
- Set up and held TEAMS meeting with DNR Ch 30 specialist for info – reasoning discussions for split jurisdiction on CH 30 mine sites in Wood County.
- Created WM40 enrollments (maps, permit applications, enrollment applications) for Marti Farms and Ron Knuth (Feb. enrollment for enrollees with appraised loss over \$1000 in 2024) – sent to crop owners.
- Completed 2024 claim calcs and forms – sent to crop owners for signatures.
- Drafted and submitted Wood County Plan of Administration for the WDACP program (5 year renewal).
- Claim denial sent to crop owner for missing objectives.
- Picked up, and reviewed deer donation invoices, pantry forms, hunter registration logs from Pittsville Meats, OMG Butchering, and Lindsey Locker. Processed forms, completed county deer donation report per DNR, submitted for payment. (8 deer donated – 343# to pantries).
- Correspondence to Wolosek for info on transferring financial assurance to different bank – etc.
- NMM reclamation permitting reminder calls to operators for fee and financial assurance deadlines – to 26 sites needed to still pay by Jan. 31.
- Processed Knuth WM-40 enrollment for 2025 and 2024 claim – sent to DNR.
- Final approval on Nikolai Day Rd. expansion plan – sent approval letter – updated files.
- Reviewed Earth Maple Ridge 2 reclamation application and plan. Completed write up for items needed and corrections – sent to Earth Inc.
- Completed 4th ¼ Wildlife damage and abatement program reimbursement report (48 pages), database input, form, invoices, etc – sent to DNR.
- Foth pond exemption reviewed and issued – spreadsheet, letter, file updates.
- Obtained digital file for Nikolai Day Rd expansion plan – converted in county GIS mapping.



TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emily Arndt, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Rautio, Code Technician
Victoria Wilson, Program Assistant
Julie Mancl, Program Assistant

RE: Staff Report for February 5, 2025

1. **Economic Development (Jason Grueneberg)**

North Central Wisconsin Regional Planning Commission (NCWRPC) Comprehensive Plan Update – On January 7th I participated in the NCWRPC regional comprehensive plan update meeting. At the meeting the Intergovernmental Cooperation Element and the Implementation Element were presented, and discussion took place on a survey that will be used to collect public input.

Connecting Entrepreneurial Communities (CEC) Planning Committee – On January 13th I participated in the CEC Planning Committee meeting. At the meeting all of the subcommittees provided updates on their recent activity. Some of the other items discussed included the conference theme, keynote speakers, sponsors, venues and food, and finalizing the dates of the conference.

Central Wisconsin Economic Development (CWED) Fund – On January 15th I participated in the CWED Board of Directors' meeting. Some of the agenda items included Finance and Loan Committee updates, administrator and fund status report, and approval of a startup loan.

Wood County Bicycle and Pedestrian Plan Update – On January 23rd I met with staff from the NCWRPC and they provided an update on the Wood County Bicycle and Pedestrian Plan.

Discover Wisconsin – On January 23rd I met with Discover Wisconsin to discuss details of upcoming productions.

Thrive Rural Pittsville – On January 23rd I participated in bi-weekly Thrive Rural Pittsville update meeting. Discussion took place on the process of closing out the first \$25,000 grant and the process and timeline of submitting the second application.

Connecting Entrepreneurial Communities (CEC) Visioning and Programming Subcommittee – On January 23rd I participated in the CEC Visioning and Programming Subcommittee meeting. Some of the items that were discussed included the conference theme, and venues and speakers. A save the date flyer is attached to this report for the event that will take place June 16-18, 2025 in Wisconsin Rapids.

North Central Wisconsin Regional Planning Commission – On January 29th I participated in the NCWRPC full commission meeting. Some of the agenda items covered included a regional

comprehensive plan update, review and adoption of the 2025 Work Program, the Comprehensive Economic Development Strategy (CEDS) Annual Report, and review of recently released WI Department of Administration population estimates.

Marshfield Area Chamber of Commerce and Industry (MACCI) – On January 29th I attended the MACCI annual meeting.

Procedures for Handling Violations – On January 30th Corporation Counsel Peter Kastenholz shared with Planning & Zoning staff procedures to follow for processing violations in the department. Most of the discussion focused on private sewage violations that include not replacing failing systems, failure to maintain or report maintenance, or failure to pay the triennial Private Onsite Waste Treatment System (POWTS) fee. The incoming Corporation Counsel, Nicholas Flanagan also participated in the training to ensure a smooth transition on Corporation Counsel Kastenholz’s retirement.

Broadband – In January I continued to have conversations with Frontier Communications regarding the Broadband, Equity, Access, and Deployment grant application that they will be submitting in February. Wood County is providing assistance in preparation of the grant application that could provide funding to provide high-speed broadband internet to 455 homes and businesses in the area surrounding the city of Marshfield.

2. **Planning & Zoning (Emily Arndt)**

1. Organize and attended planning meetings at the Town of Rock to work on updating their comprehensive plan.
2. Meet with Nekoosa to discuss potential zoning updates.
3. Attended an update meeting with NCWRPC for Wood County Bike and Ped Plan.
4. Working through a line-by-line review of the Rock draft Ordinance.
5. Updated Land Records with all recent zoning amendments.
6. Researched career development and continuing education opportunities for 2025.
7. Continued work with the Town of Cameron to update their comprehensive plan.
8. Assisted multiple towns with zoning ordinance update questions.
9. Working through review and approval of CSMs and Condo Plats
10. Continued planning the organization of future Comprehensive Plans
11. Continued working with staff to ensure that questions are answered in a proficient manner

3. **Land Records (Paul Bernard)**

- Parcel Mapping
- Address Mapping
- Upgrading ArcGIS Pro
- Emergency Services Atlas Project

4. **Code Administrator (Brad Cook)**

1-1-2025- Holiday

1-2-2025- (1)abs cell and tanks insp for rep. conv. TN: 18, (2) Reviewed soils, plan review, issued permit for new rep conv & rep HT TN:15,18, answer phone calls and inquires with POWTS, SL,

FL.

1-3-2025- - (1)abs cell and tanks insp for rep. conv. TN: 18, (7) POWTS inspection reports written and reviewed TN: 01,12, 18, 20, 22

1-6-2025- Answer phone calls and inquires with POWTS, SL, FL, prepare and work on audit inspection.

1-7-2025- Planning & Zoning Department meeting, (5) POWTS inspection reports written and reviewed TN: 07,18, answer phone calls and inquires with POWTS, SL, FL.

1-8-2024- (1) Reviewed soils, plan review, issued permit for rep conv TN: 18, (2) well permits reviewed and issued TN: 02, 07, , answer phone calls and inquires with POWTS, SL, FL.

1-9-2024- (5) POWTS inspection reports written and reviewed TN: 03, 10, 11, 20, 21, answer phone calls and inquires with POWTS, SL, FL.

1-10-2025- (6) POWTS inspection reports written and reviewed TN: 07, 12, 13, 18, answer phone calls and inquires with POWTS, SL, FL.

1-13-2025- (6) POWTS inspection reports written and reviewed TN: 07, 11, 13, 18, answer phone calls and inquires with POWTS, SL, FL.

1-14-2024- (8) POWTS inspection reports written and reviewed TN: 01, 08, 11, 14, 18, answer phone calls and inquires with POWTS, SL, FL.

1-15-2025- (5) POWTS inspection reports written and reviewed TN: 02, 10, 11, 15, answer phone calls and inquires with POWTS, SL, FL.

1-16-2025- (5) POWTS inspection reports written and reviewed TN: 07, 17, 18, 19, answer phone calls and inquires with POWTS, SL, FL.

1-17-2025- (3) well permit reviewed and issued TN: 07, 11, 18, (3) POWTS inspection reports written and reviewed TN: 13, 15, answer phone calls and inquires with POWTS, SL, FL.

1-20-2025 -(1) Reviewed soils, plan review, issued permit for rep HT TN: 17, (6) POWTS inspection reports written and reviewed TN: 06, 07, 08, 18, 19, answer phone calls and inquires with POWTS, SL, FL.

1-21-2025-(10) POWTS inspection reports written and reviewed TN: 03, 07, 13, 18, 22, 30, answer phone calls and inquires with POWTS, SL, FL.

1-22-2025- (12) POWTS inspection reports written and reviewed TN: 01, 04, 07, 08, 17, 18, 19

1-23-2025-(1) SF 25-0001 letter written and sent TN: 07, answer phone calls and inquires with POWTS, SL, FL.

1-24-2025- Shoreland Permit Overview with Code Tech., complete E-Audit form, answer phone calls and inquires with POWTS, SL, FL.

1-27-2025- (1) HS letter written and sent TN: 04, answer phone calls and inquires with POWTS, SL, FL

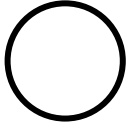
1-28-2025-(1) Reviewed soils, plan review, issued permit for rep conv TN: 18, organize shoreland, floodplain, POWTS documents, answer phone calls and inquires with POWTS, SL, FL.

5. Code Technician (Kayla Rautio)

- A. Started training on shoreland zoning information/ permit applications
- B. Continued POWTS and soils education
- C. Reviewed POWTS and well delegation permits
- D. Worked on inspection reports
- E. Completed well and sanitary annual report summaries
- F. Assisted with and reviewed the 2024 POWTS Audit
- G. Inspections/Investigations:
 - 1-2-25: Conventional tank replacement inspection TN: 18
 - 1-3-25: Conventional inspection TN:18
- H. Attended Meetings/Trainings/Etc.
 - 1-7-25: Department Staff Meeting
 - 1-14-25: POWTS Chat Webinar
 - 1-30-25: Corp. Counsel Enforcement Meeting

6. Office Activity (Victoria Wilson & Julie Mancl)

- a. Monthly Sanitary and Well Permit Activity – There were 5 sanitary permits and 4 well permits issued in January.
- b. ArcGIS Pro Software Project – Julie continues to assist Paul with GIS mapping project for Shoreland permits.
- c. Triennial Program Fee – Corporation Counsel letters for 157 property owners were mailed on Monday January 13th for those who have not paid the program fee.
- d. Attended the following meetings/trainings & activities:
 - i. January 8th CEED meeting (VW & JM)
 - ii. January 7th Staff meeting (VW & JM)
 - iii. January 30th meeting with Corporation Counsel and Planning & Zoning staff to discuss enforcement for failure to perform maintenance or pay the program fee for septic systems and other enforcement situations.



RESOLUTION#

Introduced by
Page 1 of 1

CEED and Operations Committee

ITEM#

DATE February 18, 2025

Effective Date Upon Passage & Posting

EN

Motion: Adopted:
1st Lost:
2nd Tabled:
No: Yes: Absent:
Number of votes required:
Majority Two-thirds
Reviewed by: PAK, Corp Counsel
Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To amend the 2024 budget for UW Extension - Projects (55660) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from UW-Extension's 4H Community Youth account. The adjustment to the budget is as follows:

Table with columns: Account, Account Name, Debit, Credit. Rows: 55660 UW Extension - Projects \$45,000; 46772 UW Extension - Proj. Revenue \$45,000

WHEREAS, the Wood County UW Extension incurred expenditures in 4H Community Youth programs that were not anticipated during the 2024 budget; and

WHEREAS, the unanticipated revenues in UW-Extension's project revenue account is sufficient to cover the additional expenditures, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2024 by transferring \$24,050 from UW Extension - Project Revenue (46772) to the UW Extension - Projects (55660) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

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LAURA VALENSTEIN (Chair)

Bill Leichtnam (Chair)

DONNA ROZAR

Tom Buttke (Vice Chair)

LANCE PLIML

Tim Hovendick

JAKE HAHN

Russ Perlock

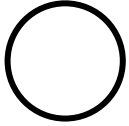
JOSEPH ZURRLUH

Wayne Schulz

Adopted by the County Board of Wood County, this day of 20

County Clerk

County Board Chairman



RESOLUTION#

Introduced by CEED and Operations Committee
Page 1 of 1

Motion: Adopted:
1st Lost:
2nd Tabled:
No: Yes: Absent:
Number of votes required:
Majority Two-thirds
Reviewed by: PAK, Corp Counsel
Reviewed by: EN, Finance Dir.

EN

INTENT & SYNOPSIS: To amend Land Conservation's MDV (56126) budget for additional expenditures that were not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of funding is unspent funds from the 2023 MDV budget. The adjustment to the budget is as follows:

Table with 4 columns: Account, Account Name, Debit, Credit. Row 1: 56126 LWCD - MDV, Credit \$6,155. Row 2: 34112 MDV-Fund Balance, Debit \$6,155.

WHEREAS, the Land Water Conservation MDV budget incurred additional expenditures that were not anticipated during the original budget process for additional cost share-related supplies and expenses, and

WHEREAS, there were unspent funds that carried over from the 2023 budget year, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED, to amend the LWCD MDV (56126) budget for 2024 by appropriating \$6,155 of 2023 unspent funds from the MDV fund balance reserve (34112), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

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LAURA VALENSTEIN (Chair)

Bill Leichtnam (Chair)

DONNA ROZAR

Tom Buttke (Vice Chair)

LANCE PLIML

Tim Hovendick

JAKE HAHN

Russ Perlock

JOSEPH ZURFLUH

Wayne Schulz

Adopted by the County Board of Wood County, this day of 20

County Clerk

County Board Chairman



2024 Annual Report: Private Onsite Wastewater Systems & Zoning Permits



PURPOSE

The Wood County Private Sewage Ordinance is to promote and protect the public health, safety, general welfare and natural resources of the county by assuring:

1. The proper siting, design, installation, inspection, maintenance, and management of POWTS and non-plumbing sanitation systems.
2. Timely repair or replacement of failing POWTS and non-plumbing sanitation systems.
3. Prevention and control of surface water and groundwater pollution.

STAFF

Brad Cook – Code Administrator
Email: bradley.cook@woodcountywi.gov

Kayla Rautio – Code Technician
Email: kayla.rautio@woodcountywi.gov

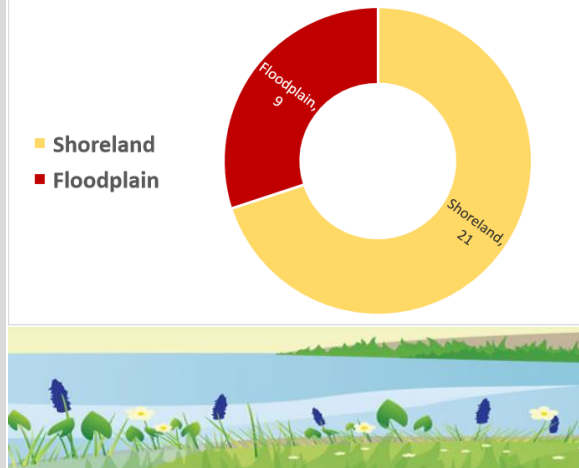
Telephone: 715-421-8466

LEARN MORE

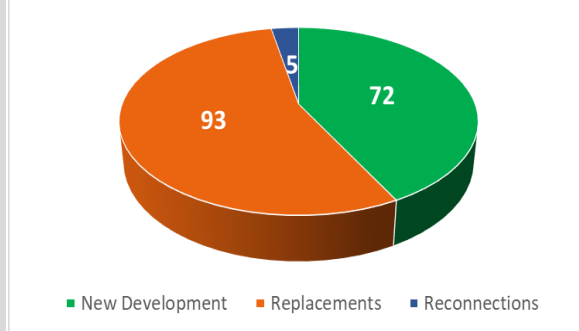
<http://www.co.wood.wi.us/Departments/PZ/SanitaryProgram.aspx>



Zoning Permits



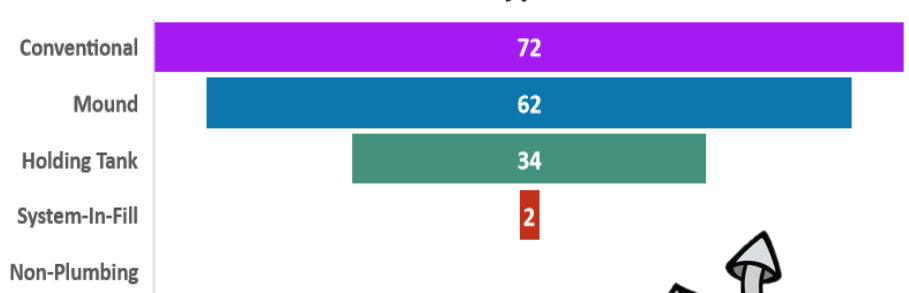
Sanitary Permits



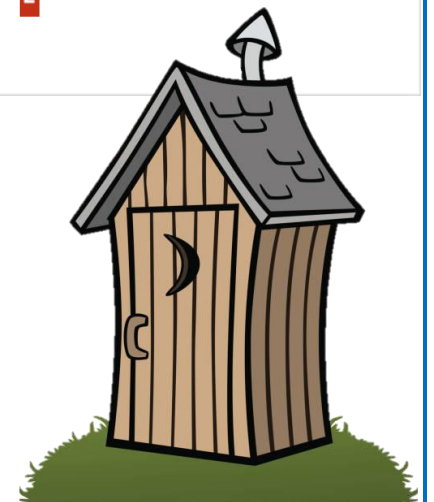
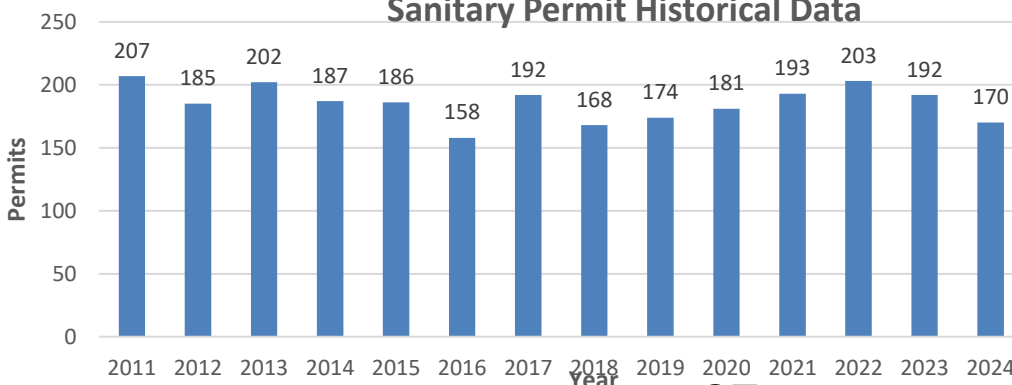
Sanitary Permits by Town

Town	Total
ARPIN	10
AUBURNDALE	6
CAMERON	7
CARY	3
CRANMOOR	0
DEXTER	2
GRAND RAPIDS	25
HANSEN	6
HILES	2
LINCOLN	9
MARSHFIELD	6
MILLADORE	2
PORT EDWARDS	9
REMINGTON	4
RICHFIELD	3
ROCK	2
RUDOLPH	7
SARATOGA	42
SENECA	9
SHERRY	4
SIGEL	5
WOOD	4
VILLAGES	3

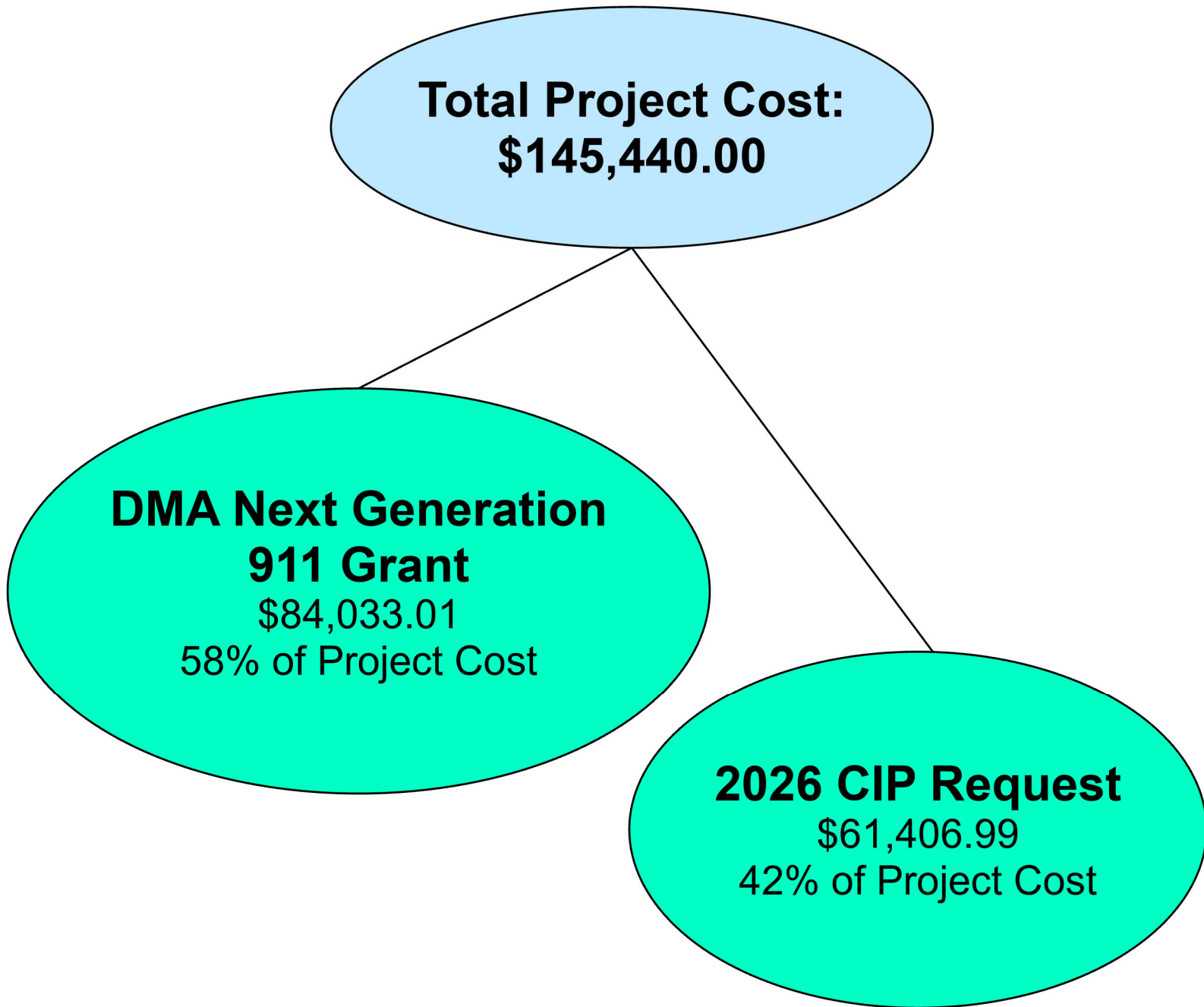
POWTS Type



Sanitary Permit Historical Data



2025 Air Photo Acquisition



AGREEMENT FOR PROFESSIONAL SERVICES

FOR

GEOSPATIAL SERVICES

THIS AGREEMENT is made by and between Wood County, Wisconsin, (OWNER) and Ayres Associates Inc, 5201 East Terrace Drive, Suite 200, Madison, Wisconsin, 53718 (CONSULTANT).

WHEREAS, the OWNER intends to retain the CONSULTANT to provide geospatial services within the project area delineated in Attachment A.

NOW, THEREFORE, the OWNER and CONSULTANT agree to the performance of professional services by CONSULTANT and payment for those services by OWNER as set forth below:

ARTICLE 1 – SCOPE OF SERVICES

1.1 BASIC SERVICES

After written authorization to proceed, CONSULTANT shall:

- 1.1.1 Obtain digital aerial imagery during the spring of 2025 using a calibrated digital photogrammetric camera. The aerial imagery will be collected during leaf-off conditions when the sun angle is 30 degrees or greater above the horizon. Aerial imagery will be suitable for the production of 4-band (RGB-NIR) orthoimagery at 3-inch ground pixel resolution. Aerial imagery will be planned and collected with full stereo-coverage, 30% sidelap and 60% forward overlap (+/- 5%). The project area is 808 square miles plus a 500 foot buffer around the county boundary. See Attachment A for a map of the project area.
- 1.1.2 Collect control for the project using airborne inertial measurement unit (IMU), airborne global navigation satellite system (GNSS), and ground-based GNSS technology.
- 1.1.3 Prepare an analytical aerotriangulation solution for the aerial imagery to support digital orthoimagery production to meet American Society for Photogrammetry and Remote Sensing (ASPRS) accuracy standards for standard mapping and GIS work.
- 1.1.4 Prepare 3-inch pixel resolution digital orthoimagery for the project area which will be produced to meet a horizontal accuracy of 0.66 feet RMSE_H.
 - Prepare pilot GeoTIFF orthoimagery of an area not to exceed a contiguous one square mile block.
 - The orthoimagery tiling structure will follow PLSS quarter sections, delivered in uncompressed, 4-band TIFF format (with world file) and will be accompanied by a tiling schematic in ESRI format.
 - Orthoimagery will include 4-band MG4 MrSID format compressed tiles and a mosaic of the entire orthoimagery project area.
 - Deliverable products will be referenced to WISCRS, Wood County coordinates, NAD 83 (2011), US Survey Feet.

1.1.5 Final deliverable products to OWNER will include:

- 3-inch pixel, 4-band ortho tiles in uncompressed GeoTIFF format
- 3-inch pixel, 4-band ortho tiles in compressed MG4 MrSID format
- 3-inch pixel, 4-band ortho county wide mosaic in compressed MG4 MrSID format
- Ground control locations in ASCII format
- FGDC compliant metadata
- Tile schematic in ESRI shapefile format

1.1.6 CONSULTANT may render to the OWNER advice, consultation, and expertise with respect to the development, use, and technical application of the deliverables provided under this project.

ARTICLE 2 – CHANGES IN THE SCOPE OF SERVICES

2.1 Services Requiring Changes in the Scope of Services

The OWNER or the CONSULTANT may, from time to time, request changes in the scope of services to be performed hereunder. Such changes, while not anticipated, may include an increase or decrease in the amount of CONSULTANT'S compensation. Any such changes must be mutually agreed by and between OWNER and CONSULTANT and shall be incorporated in written amendments to this agreement. Such changes may include:

- 2.1.1 Services to investigate existing conditions or facilities or to verify the accuracy of information furnished by OWNER.
- 2.1.2 Services resulting from significant changes in the general scope, extent or character of the Project.
- 2.1.3 Furnishing services of independent professional associates and consultants for other than Basic Services.
- 2.1.4 Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project.
- 2.1.5 Additional services in connection with the Project, including services, which are to be furnished by OWNER and services not otherwise, provided for in this Agreement.

ARTICLE 3 - OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of CONSULTANT:

- 3.1 Place at CONSULTANT's disposal all available pertinent information, upon which the CONSULTANT can rely. This may include project boundaries in georeferenced vector format, existing digital terrain models, and existing ground control information.
- 3.2 Arrange for access to and make all provisions for CONSULTANT to enter upon public property as required for CONSULTANT to perform services under this Agreement.

- 3.3 Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- 3.4 Give prompt written notice to CONSULTANT whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's services.

ARTICLE 4 - PERIODS OF SERVICE

- 4.1 The provisions of this Article 4 and the compensation for CONSULTANT's services have been agreed to in anticipation of the orderly and continuous progress of the Project. If completion dates are exceeded through no fault of CONSULTANT, compensation provided herein shall be subject to equitable adjustment. Any such changes must be mutually agreed by and between OWNER and CONSULTANT and shall be incorporated in written amendments to this agreement.
- 4.2 The services called for in Article 1 will be completed and submitted by December 31, 2025. Specific tasks will be completed and delivered according to the following schedule:
 - Aerial acquisition of digital imagery: Spring 2025 (March through May timeframe depending on weather and ground conditions)
 - Pilot orthoimagery tiles delivered for OWNER review: three months after completed acquisition
 - Countywide orthoimagery GeoTIFF tiles delivered: six months after completed acquisition
 - The OWNER has 30 days after delivery of the countywide products to review the data and provide the CONSULTANT with written comments. The CONSULTANT shall make final delivery within 30 days of OWNER's review.
 - Compressed orthoimagery MrSID tiles and mosaics delivered: one month after acceptance of the GeoTIFF tiles by OWNER
- 4.3 The expiration date of this Agreement is December 31, 2030.
- 4.4 CONSULTANT's services under this Agreement shall be considered complete when submissions have been accepted by the OWNER.
- 4.5 If OWNER has requested significant modifications or changes in the general scope, extent or character of the Project, the time of performance of CONSULTANT's services shall be adjusted equitably. Any such changes must be mutually agreed by and between OWNER and CONSULTANT and shall be incorporated in written amendments to this agreement.
- 4.6 If CONSULTANT's services for the Project are delayed or suspended in whole or in part by OWNER for more than three months for reasons beyond CONSULTANT's control, CONSULTANT shall on written demand to OWNER (but without termination of this Agreement) be paid as provided in paragraph 5.1.1.1.

ARTICLE 5 - PAYMENTS

5.1 Compensation for Services

5.1.1 OWNER shall compensate CONSULTANT for services included in Article 1 as follows:

5.1.1.1 Aerial data acquisition and orthoimagery processing.....\$145,440.00

5.2 Times of Payments

5.2.1 CONSULTANT shall submit monthly invoices for Basic and Additional Services rendered. OWNER shall make prompt monthly payments in response to CONSULTANT's invoices.

5.3 Other Provisions Concerning Payments

5.3.1 If OWNER fails to make any payment due CONSULTANT for services and expenses within sixty days after receipt of Consultant's invoice, the amounts due CONSULTANT will be increased at the rate of 1-1/2% per month (18% A.P.R.) from said sixtieth day, and in addition, CONSULTANT may, after giving seven days' written notice to OWNER, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services and expenses. If for some reason there is a dispute concerning an invoice and the dispute extends beyond one month, the owner will not be assessed a 1.5% penalty to that invoice.

5.3.2 In the event of termination by OWNER, CONSULTANT will be reimbursed for all charges and services rendered.

5.3.3 Records pertinent to CONSULTANT's compensation will be kept in accordance with generally accepted accounting practices.

5.3.4 Factors determining compensation payable to CONSULTANT will be adjusted periodically and equitably to reflect changes in various elements that comprise such factors. Any changes must be mutually agreed by and between the OWNER and the CONSULTANT and shall be incorporated in written amendments to this agreement.

ARTICLE 6 - GENERAL CONSIDERATIONS

6.1 Reuse of Documents

Any reuse of the services and documents provided under this agreement for purposes not intended, will be at the OWNER's sole risk.

6.2 Controlling Law

This Agreement is to be governed by the law of the State of Wisconsin.

6.3 Termination

The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by either party to perform in accordance with the terms hereof through no fault of the terminating party.

6.4 Indemnification

The CONSULTANT hereby agrees to indemnify the OWNER for all claims arising solely from negligent acts, errors or omissions of the CONSULTANT in the performance of professional services under this agreement.

6.5 Data ownership Assignment

The CONSULTANT assigns ownership of the data to the OWNER and its project participants for all deliverable products produced under this contract. The CONSULTANT agrees that the products and documents shall not be made available to nor used to prepare additional products for any individual or organization at any time without prior written approval by the OWNER.

ARTICLE 7 - EXHIBITS AND SCHEDULES

7.1 The following Exhibits are attached to and made a part of this Agreement.

7.1.1 Attachment A – Map of Project Area (consists of 1 page).

7.2 This Agreement (consisting of pages 1 to 7, inclusive), together with the Exhibits and Attachments identified above, constitute the entire agreement between OWNER and CONSULTANT and supersede all prior written or oral understandings. This Agreement and said Exhibits may only be amended, supplemented, modified or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first written above.

Wood County, WI
OWNER

Ayres Associates Inc
CONSULTANT

(Signature)

(Typed Name)

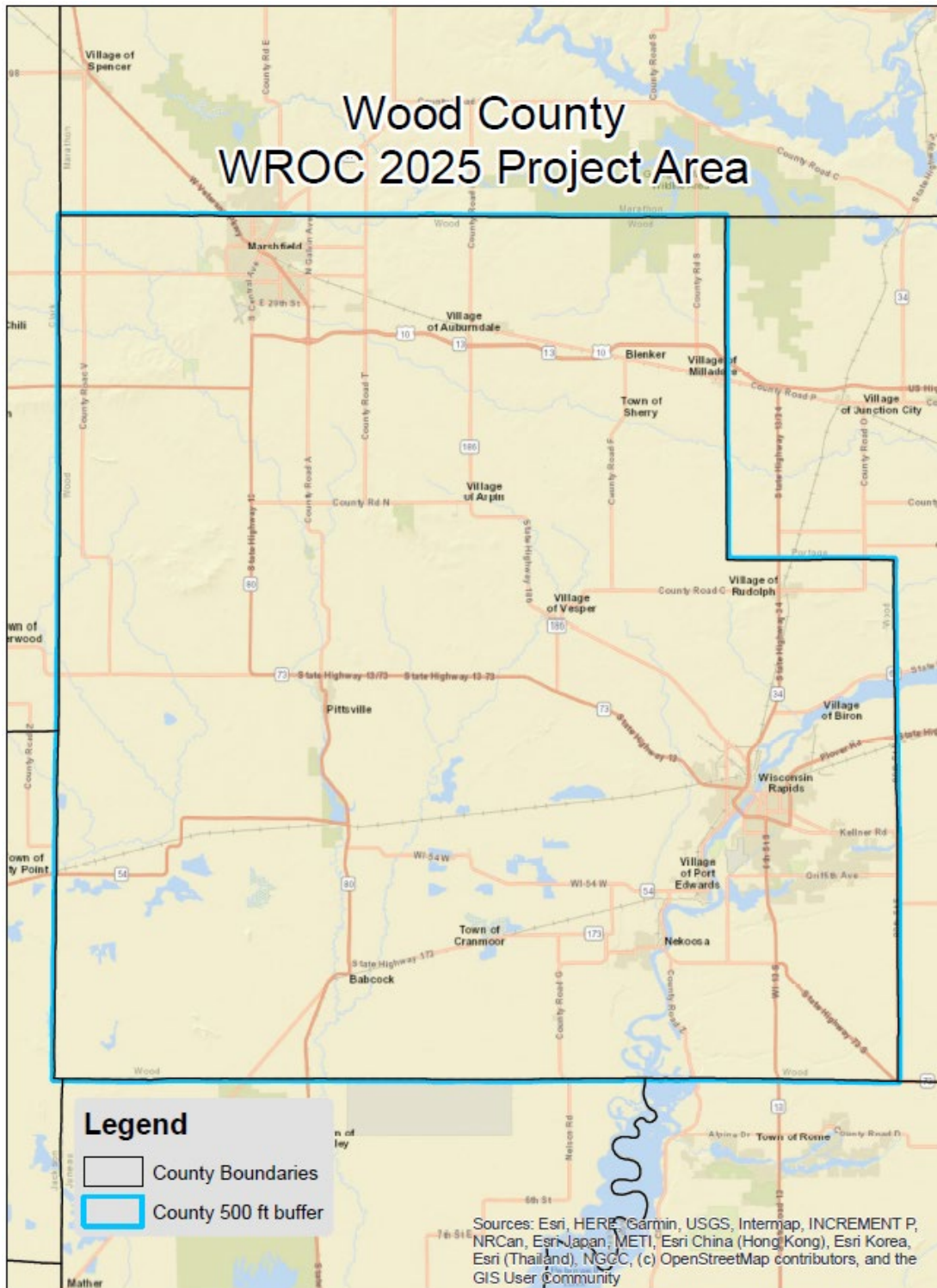
Zachary J. Nienow

(Title)

Manager

(Date)

Attachment A Map of Project Area





State of Wisconsin / DEPARTMENT OF MILITARY AFFAIRS

PO BOX 14587
MADISON 53708-0587

TELEPHONE 608 888-5501

OFFICE OF EMERGENCY COMMUNICATIONS

October 28, 2024

Wood County
Paul Bernard, Land Records Coordinator
400 Market Street
Wisconsin Rapids, WI 54494

RE: **NextGen9-1-1 GIS Grant Program**

Dear Paul Bernard,

The Wisconsin Department of Military Affairs/Office of Emergency Communications (DMA/OEC) is pleased to award **Wood County** state funding through the NG9-1-1 GIS Grant Program to provide funding to county land information offices for data creation, preparation, and remediation activities necessary for enabling Next Generation 9-1-1 (NG9-1-1). Before work on the grant project can begin, we will need the following:

1. Thoroughly read each document within this award package.
2. The **Signatory Official** must sign and initial where indicated including the bottom of each page and the last page. Electronic signatures are acceptable.
3. The **Signatory Official** is responsible for ensuring that the agency agrees with the terms and conditions of this grant award. If the agency or signatory official does not agree with the terms and conditions, they may notify the program contact identified in the award package to decline the award.
4. The **Main Point of Contact** must initial where indicated for any budget notes and/or special conditions that are listed.
5. Maintain a copy of the signed award documents. Return the signed award documents via email within thirty (30) days to interop@widma.gov.

Please feel free to reach out to the Grant Specialist, Grant Grywalsky, with any questions. We look forward to a collaborative working relationship with **Wood County**.

Sincerely,

Grant Grywalsky
NextGen9-1-1 Grant Specialist
Office of Emergency Communications
WI Dept of Military Affairs



State of Wisconsin /

DEPARTMENT OF MILITARY AFFAIRS

PO BOX 14587
MADISON 53708-0587

TELEPHONE 608 888-5501

OFFICE OF EMERGENCY COMMUNICATIONS

October 28, 2024

Wood County
Paul Bernard, Land Records Coordinator
400 Market Street
Wisconsin Rapids, WI 54494

Re: **NextGen9-1-1 GIS Grant Program**

Grant Number: **2025-G148**

The Department of Military Affairs (DMA), Office of Emergency Communications (OEC) hereby awards to **Wood County** (hereinafter referred to as the Grantee), the amount of \$147,612.00 for programs or projects pursuant to § 256.35 (3s) (br), Stats., and DMA NGSP.1 NG9-1-1 GIS Grants Policy.

This grant may be used until **June 1, 2026** for the projects consistent with the budget and general conditions in Attachment A, subject to any grant assurances set forth in Attachment B, and the reporting requirements outlined in Attachment C.

The Grantee shall administer the program or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Department of Military Affairs. The submitted application is hereby incorporated as reference into this award as Attachment D.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A, B and/or C) starting December 1, 2024 and after the Grantee signs and returns a signed version of this grant award to the Department of Military Affairs. Keep a copy of these documents for your records.

Signed by:

4249C565540744F...
Erik Viel, Director
Office of Emergency Communications
Wisconsin Department of Military Affairs

10/28/2024 | 2:12 PM CDT
Date

The Grantee, Wood County hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

Grantee: **Wood County**

By: 
Paul Bernard
Land Records Coordinator

11/26/2024
Date

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Grantee: **Wood County** Grant Number: **2025-G148**
 Project Title: **FY25 NG9-1-1 GIS Grant Program**
 Statute Reference: **§ 256.35 (3s) (bm) and § 20.465 (3) (qm)** STATE ID: **465.368**

Grant Period from: **December 1, 2024 to June 1, 2026**

APPROVED BUDGET

Equipment Hardware & Software	\$-
NG9-1-1 Specific Training	\$-
Contractual Services	\$147,612.00
Supplemental Staff Time or Other Services	\$-
STATE (95%) TOTAL	\$140,231.40
MATCH (5%) TOTAL	\$7,380.60
TOTAL APPROVED BUDGET	\$147,612.00

Budget Note(s) Main Point of Contact: Initials PB Date 11/26/24

1. The local match required for a grant project cannot come from portions of a project that were already budgeted. The grant award was adjusted to reflect only the cost for the upgraded portion of the imagery project. (\$4,423.80)

Special Condition(s) Main Point of Contact: Initials PB Date 11/26/24

The following must be addressed during the performance period:

1. Your grant award included project(s) related to GIS imagery. The site structure address point (SSAP) and road centerline (RCL) layers must be submitted to the NextGen911 system before closing out your project for grant reimbursement. If you have already submitted those required layers prior to the grant performance period start date, you must be 100% critical error free in the SSAP and RCL layers before closing out your project for grant reimbursement. This requirement does not include the ALI/MSAG synchronization.

Grant/Budget Modifications

Budget changes in excess of 10% of the total project budget, or a change to include a grant expense not previously approved, requires a written modification request prior to any budget reallocations. Grant modifications that increase the award total may be considered if grant funds remain available. Contact OEC for a Modification Request Form.

Any changes in personnel involved with the grant including the main contact, the secondary contact and the signatory official need to be reported to grant administrative staff via email.

Signatory Official
 Initials PB
 Date 11/26/24

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Name of Grant Specialist: **Grant Grywalsky**
Phone Number: **608-471-2155**
Email: **grant.grywalsky@widma.gov**

Name of Program Manager: **Jessica Jimenez**
Phone Number: **608-888-5520**
Email: **Jessica.Jimenez@widma.gov**

General OEC Email: Interop@widma.gov

Award General Conditions

1. *Supplantation*: In appropriate circumstances, grant funds may be used to supplant local funds authorized for a county land information office. However, grant funds must increase the amount of funds for the county land information office that would otherwise be available from local resources. County land information office base operating budgets shall not be reduced because of the award of grant funds. Grantees that are suspected of supplanting local funds will be scrutinized more closely and Department of Military Affairs (DMA) may require additional documentation to ensure base budgets are not being reduced.
2. *Training*: All personnel who utilize equipment purchased with funds from this grant must receive training either through the equipment vendor or other competent source specific to that piece of equipment before it is put into service. The Grantee is required to maintain proper training records.
3. *Fiscal Compliance*: To be allowable under a grant program, costs must match the approved budget and must be obligated (purchase order issued, class scheduled) during the grant performance period. Payment must be made within 30 days of the grant period ending date and/or vendor invoicing. Reimbursement for travel (i.e., mileage, meals, and lodging) is limited to applicable state rates and timeframes. Taxes are not allowable.
4. *Allowable Costs*: Costs incurred shall be allowable and meet grant goals and objectives. No costs or services shall be incurred outside of the approved grant performance period.
5. *Programmatic Changes*: Any changes to the grant require **prior** approval from DMA through a modification submitted via email and approved by the DMA Grant Specialist. Changes requiring a modification may include but are not limited to Budget, Scope of Project, main point of contact, secondary point of contact, signatory official, and/or applicable Performance Measures.
6. *Contracts and Procurement*: Grantees shall use their own procurement procedures and regulations, provided that the procurement conforms to applicable state law and procurement standards. Copies of legal agreements shall be submitted to the DMA Grant Specialist as deemed necessary which may include procurement solicitations, Contracts, or Interdepartmental Agreements and Memorandums of Understanding (MOU) among collaborating agencies.
7. *Conflict of Interest*: No staff member of the Grantee organization may use their position to obtain financial gain or anything of substantial value for the private benefit of themselves or their immediate family, or for an organization with which they are associated, such as a royalty, commission, contingent fee, brokerage fee, consultant fee, or other benefit. Wis. Stat. § 19.59(1)(a).

Signatory Official
Initials PB
Date 11/26/24

4

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

8. *Fiscal Control:* The Grantee will use fiscal control and fund accounting procedures and will ensure proper disbursement of, and accounting for, funds received and distributed under this program, per Wis. Stat. § 16.41 (Agency and authority accounting; information; aid).
9. *Disbursement:* Grant funds will be disbursed in the form of reimbursement by DMA upon completion of approved Program Report(s), Fiscal Report(s), Project Closeout, and satisfaction of Special Conditions. The Final Closeout Report is considered your Request for Reimbursement and must include copies of paid detailed invoices/receipts, necessary supporting documentation and a completed Request for Reimbursement Form signed by the Signatory Official for your agency.
10. *Program Income:* All income generated as a direct result of a grant-funded project shall be deemed program income. Program income must be used for the purpose and under the conditions applicable to the award. Program income should be used as earned and accounted for in your reimbursement request.
11. *Copyright, Acknowledgement, and Publications:* The Grantee will comply with all copyright and materials acknowledgement requirements as addressed in the projects' grant guidelines. The Wisconsin Department of Military Affairs reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for DMA purposes: the copyright in any work developed under this grant; and any rights of copyright to which the Grantee or a contractor purchases ownership with grant support. The content of any grant-funded publication or product may be reprinted in whole or in part, with credit to the DMA acknowledged. When issuing statements, press releases, and other documents describing projects or programs funded in whole or in part with grant funds, the Grantee shall clearly acknowledge the receipt of grant funds in a statement.
12. *Grant Compliance:* Grantee must comply with the Grant Announcement used to announce the funding opportunity and this Grant Award Document. The Grantee must cooperate with the DMA Grant Specialist.
13. *Grant Reporting:* The Grantee shall ensure that all grant reporting will be timely on a schedule established by the DMA. Grant reporting information provided to the DMA staff shall accurately assess the completeness of grant goals, activities, benchmarks and target dates.
14. *Cooperation with Evaluation or Audit:* The Grantee shall cooperate with the performance of any evaluation or audit of the program by the State 911 Subcommittee, DMA or by their contractors.

Signatory Official
Initials PB
Date 11/26/24

ATTACHMENT B – GRANT ASSURANCES

1. Wisconsin State Statute and Standards Compliance

The Grantee agrees to comply with the requirements outlined in the statewide emergency services number statute (Wis. Stat. 256.35) and DMA NGSP.1 NG9-1-1 GIS Grants Policy. All awards funded under this Grant Announcement must comply with evolving state and national standards pertaining to NextGen9-1-1 systems as those standards are finalized and released statewide or at the national level. Please be advised that if the Grantee is deemed to be out of compliance with statute (Wis. Stat. 256.35) and DMA NGSP.1 NG9-1-1 GIS Grants Policy or any grant conditions or requirements, current grant funds may be held or de-obligated, and the approval of future grant funds may be impacted.

2. Grant Administration Training

The Grantee shall make every effort to participate in any applicable grant program conference calls or administrative trainings supplied by DMA. Grantees must participate in scheduled grant training events, allow a programmatic or financial site visit (if applicable), and accept technical assistance from DMA.

3. Audit Requirements

- a. The Grantee agrees to comply with all applicable Wisconsin State Purchases Law pursuant to Wis. Stat. Chapter 16; purchasing rules and regulations.
- b. The Grantee is prohibited from transferring funds between programs (i.e., NextGen9-1-1 Program, Homeland Security, Emergency Management Program Grant, etc.)
- c. The Grantee agrees to fully cooperate with compliance audits including periodic programmatic, fiscal monitoring, records review and site visits conducted by DMA. Grantees agree to submit timely and accurate Program Evaluation Reports to DMA as required and to participate in DMA sponsored surveys and all other required reports related to any DMA administered grant program. DMA reserves the right to deny payment to any approved programs for failure to comply with this provision.

4. Matching Funds

This grant award requires a 5% local match. Matching funds must be an allowable expense under the grant program and must come from a non-state or federal grant funding source. By accepting this grant award, the Grantee is certifying that it has the funding available to cover the total cost of the project prior to receiving reimbursement by DMA. The 95% state reimbursement will be a one-time payment at the close out of the grant project when all funds for the project have been expended.

5. Payment Methodology and Withholding Grant Funds

DMA shall only remit funds to Grantees upon receipt of a Grant Reimbursement Request Form at the close out of the grant period, signed by the Signatory Official, and including the required supporting documentation. The Grantee fully understands that DMA has the right to withhold, suspend or terminate grant funds to any recipient that fails to conform to the requirements (general/special conditions, reporting) outlined in this award package. If the Grantee is deemed to be out of compliance with the applicable DMA grants policy or any grant conditions or requirements that would make the Grantee ineligible to receive grant funding, current grant funds may be held or de-obligated, and the approval of future grant funds may be impacted.

6. Non-Appropriation

All awards are subject to the availability of appropriated state funds and to any modifications or additional requirements that may be imposed by law.

Signing Official
 Initials PB
 Date 11/26/24

ATTACHMENT B – GRANT ASSURANCES

7. Maintenance of Records

All grant documents including but not limited to invoices, purchase orders, packing slips, equipment make, model and serial numbers, must be maintained by the Grantee for a minimum of four (4) years after DMA closeout date.

8. Property acquired with grant funds

DMA requires that property acquired with grant funds be tagged and tracked detailing the description of the property, serial or identification number, source of property, name of owner, acquisition date, cost, location, and condition. Title to property acquired in whole or part with grant funds shall vest in the Grantee, subject to divestment at the option of DMA, where its use for 9-1-1 purposes is discontinued. Grantees shall exercise due caution in the use, maintenance, protection and preservation of such property. Grantees that accept grant funding are responsible for all sustainment costs after the end of the grant period.

9. Equal Opportunity, Non-discrimination and Affirmative Action Program Requirements

It is the responsibility of all Grantees to ensure that their employment practices comply with Equal Opportunity Requirements, s. 51.01 (5), Wis. Stats., s. 111.32 (13)(m), Wis. Stats., and Gubernatorial Executive Orders governing the promotion of a diverse workforce, equal opportunity and the prevention of sexual harassment and including where applicable, the requirement of Grantees to formulate, implement and file an Equal Opportunity Plan with DMA.

In connection with the performance of work under this grant, the Grantee agrees not to discriminate against any employee or applicant of employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation as defined in s. 111.32(13m), Wis. Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Grantee further agrees to take affirmative action to ensure equal employment opportunities.

Pursuant to 2019 Wisconsin Executive Order 1, Grantee agrees it will hire only on the basis of merit and will not discriminate against any persons performing a contract, subcontract or grant because of military or veteran status, gender identity or expression, marital or familial status, genetic information or political affiliation.

10. Ethical Standards/Prohibited Political Activity

It is the responsibility of all Grantees to comply with applicable provisions of Wis. Stats. Chapter 19, Subchapter III – Code of Ethics for Public Officials and Employees and the provisions of the Hatch Act, which limits the political activity of public employees.

11. Collection of Unallowable Costs

Payments made for costs determined to be unallowable by either the awarding agency, cognizant agency for indirect costs, or pass-through entity, either as direct or indirect costs, must be refunded (including interest) to the State of Wisconsin in accordance with instructions from the state agency that determined the costs are unallowable unless state statute directs otherwise.

Signatory Official
Initials PB
Date 11/26/24

ATTACHMENT B – GRANT ASSURANCES

12. 9-1-1 Fee Diversion

In accordance with the Federal Communications Commission (FCC) regulation on 9-1-1 fee diversion, the Grantee agrees that as a taxing jurisdiction of the State of Wisconsin, the Grantee shall not use any portion of funds received under this grant program for a purpose or function other than those approved by DMA and designated by the FCC as acceptable under 47 CFR § 9.23.

Grantee agrees that, as a condition of receipt of the grant, the Grantee will return all grant funds if the Grantee expends, at any time for the full duration of this grant, any portion of funds received under this grant program for a purpose or function other than those approved by DMA and designated by the FCC as acceptable under 47 CFR § 9.23.

Signatory Official
Initials PB
Date 11/26/24

8

ATTACHMENT C – REPORTING REQUIREMENTS AND CLOSEOUT

Reporting Requirements

Grantee agrees to meet reasonable fiscal and administrative requirements to account for its grant funds in accordance with state statute, administrative code, and as the Office of the Governor or DMA may require including but not limited to submitting quarterly progress reports, final financial reports, and closeout documentation. Templates for the quarterly reports will be made available at a later date.

Quarterly reports must be sent to DMA by the end of the following month (with the exception of the closeout report) after the close of each calendar quarter as follows:

Report 1 – Grant Period Start to March 31, 2025	Due: April 30, 2025
Report 2 – April 1, 2025 to June 30, 2025	Due: July 31, 2025
Report 3 – July 1, 2024 to September 30, 2025	Due: October 31, 2025
Report 4 – October 1, 2025 to December 31, 2025	Due: January 31, 2026
Report 5 – January 1, 2026 to March 31, 2026	Due: April 30, 2026
Report 6 – April 1, 2026 to June 1, 2026	Due: At Closeout

Failure to comply with this provision may result in the withholding of grant funds until the delinquent report is received. If a Grantee closes out their project prior to the grant period end date, a final progress report and closeout report is required within forty-five (45) days of the final expense and invoice.

Grant Closeout

After the project period of the grant has ended, the Grantee will need to submit all closeout documents and complete closeout requirements within 60 days after the end of the grant. Extension requests must be submitted a minimum of 30 days before the end date of the grant performance period and will be reviewed by program staff on a case-by-case basis. Requests to extend the grant performance period are generally discouraged. There is no guarantee of an extension request approval and extensions are contingent on state fiscal year deadlines and state statutory requirements.

Unless requested in advance, grant reimbursement payment will be in the form of a check. If the Grantee prefers electronic payment via ACH, please contact OEC for more information.

In order to closeout a grant, DMA requires submission of:

- *Grant Reimbursement Request Form* – expenditures on the Grant Reimbursement Form must have been incurred within the approved period of performance listed on these award documents.
- *Invoices and proof of payment* for all grant funded items identified on the Grant Reimbursement Request Form – proof of payment can be a copy of the check or a general ledger report with the check number.
- *A copy of the procurement information* authorizing that type of purchase if not already submitted to OEC.
- *A final equipment inventory report* – this report is required for any equipment purchased with a single per unit cost in excess of \$5,000 and should include serial numbers for equipment. A template will be provided.

Upon completion of the closeout process, DMA will send a Closeout Letter to Grantees, advising the grant is closed.

Signatory Official
 Initials PB
 Date 11/26/24



State of Wisconsin / DEPARTMENT OF MILITARY AFFAIRS

PO BOX 14587
MADISON 53708-0587

OFFICE OF EMERGENCY COMMUNICATIONS

TELEPHONE 608 888-5501

As the duly authorized representative, I hereby certify that this award package was received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions. I understand that this grant is awarded subject to compliance with all certifications and conditions described in this award package.

11/26/24

Wood County

Signature of Authorized Agent

Date

Agency

Paul Bernard

2025-G148

Name (printed)

Grant Award Number

This grant award is effective starting December 1, 2024 and after the Grantee signs and returns a signed version of this grant award to the Department of Military Affairs. Substitute signing or stamping is not accepted.

**PLEASE SIGN DOCUMENTS, KEEP ONE COPY FOR RECORDS AND RETURN A SIGNED
SCANNED VERSION VIA EMAIL WITHIN THIRTY (30) DAYS TO:**

**Interop@widma.gov
Subject: Signed Grant Award Documents**

2024 Annual Report - Plat Review



TRENDS FROM THE PAST YEAR

- No new subdivision plats
- Town of Saratoga had the most land divisions
- Only 1 new condo plat.

PURPOSE

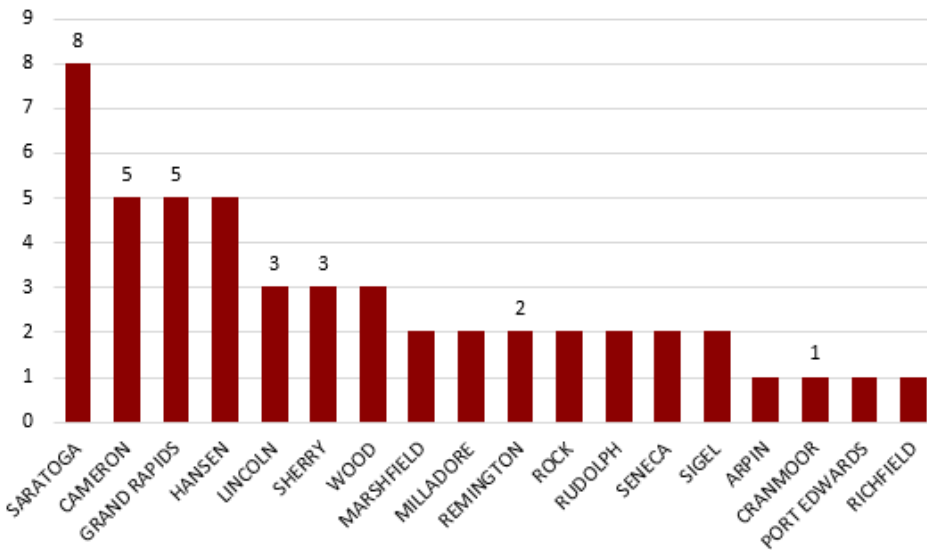
The Wood County Land Subdivision Ordinance is administered county-wide within the unincorporated areas of the county. This ordinance regulates procedures and standards for dividing a parcel of land into smaller parcels.

The purpose of this ordinance is to promote the public health, safety and general welfare; to further the orderly layout and use of land; to prevent the overcrowding of land; to lessen congestion in the streets and highways; to facilitate adequate provisions for water, sewage and other public requirements; to provide for proper ingress and egress; to promote proper monumenting of subdivided land and conveyancing by accurate legal description; and to provide safe and orderly subdivision layouts.

2023 Plat Review Summary		
	Total	# of Lots
Certified Survey Map (CSM)	50	86
Preliminary Subdivision Plat	-	-
Final Subdivision Plat	-	-
Condo Plat	1	6



CSMs By Town



STAFF

Emily Arndt - County Planner

Telephone: 715-421-8568

Email: emily.arndt@woodcountywj.gov

Kevin Boyer - County Surveyor

Telephone: 715-421-8466

Email: kevin.boyer@woodcountywj.gov

CSM Historical Data & Projections For Future



LEARN MORE

[Wood County - Plat Review](#)



2024

Annual Report : Well-Water Systems



Level 1—Well Location Inspector

Level 5—Well & Drillhole Abandonment Inspector

148

OF WELLS PROPERLY LOCATED & PERMITTED

61

OF UNSAFE, UNUSED OR NONCOMPLYING WELLS FILLED & SEALED

PURPOSE

The purpose of the Wood County Private Well-Water Systems Program is to protect Wood County's drinking water and groundwater resources through regulating new private well location and well filling and sealing.

Well Construction Type	
	Total
Drilled	146
Driven Point	1
Jetted	1



This program provides the opportunity to protect public health and the environment as well as provide for the protection and safety of county citizens by inspecting new and existing well installations, discovering old wells that should be filled and sealed, and learning more about groundwater and soil conditions within the county. The program is administered countywide by the Planning and Zoning Department.

STAFF

Brad Cook - Code Administrator

Telephone: 715-421-8471

Email: bradley.cook@woodcountywi.gov

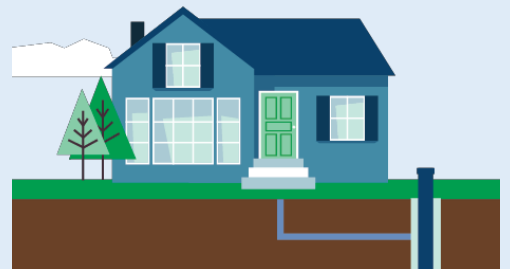
Kayla Rautio - Code Technician

Telephone: 715-421-8470

Email: kayla.rautio@woodcountywi.gov

LEARN MORE

 [Wood County - Well Program](#)

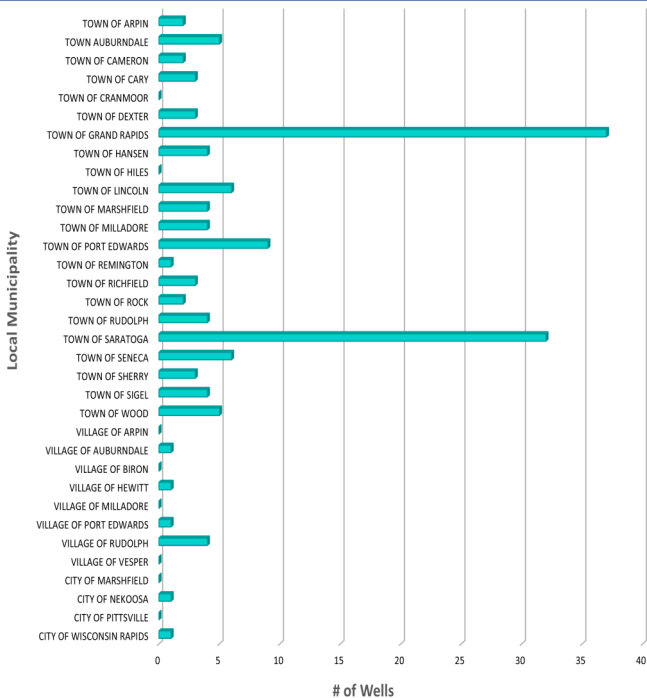


50%
of all 2024 well constructions located in Grand Rapids and Saratoga

Wells by Municipality

Local Municipality	Total
T. ARPIN	2
T. AUBURNDALE	5
T. CAMERON	2
T. CARY	3
T. CRANMOOR	-
T. DEXTER	3
T. GRAND RAPIDS	37
T. HANSEN	4
T. HILES	-
T. LINCOLN	6
T. MARSHFIELD	4
T. MILLADORE	4
T. PORT EDWARDS	9
T. REMINGTON	1
T. RICHFIELD	3
T. ROCK	2
T. RUDOLPH	4
T. SARATOGA	32
T. SENECA	6
T. SHERRY	3
T. SIGEL	4
T. WOOD	5
V. ARPIN	-
V. AUBURNDALE	1
V. BIRON	-
V. HEWITT	1
V. MILLADORE	-
V. PORT EDWARDS	1
V. RUDOLPH	4
V. VESPER	-
C. MARSHFIELD	-
C. NEKOOSA	1
C. PITTSVILLE	-
C. WISCONSIN RAPIDS	1

Wells by Municipality





Zoning Board of Adjustment & Appeals Workshop

Wednesday, February 19, 2025
5:00 PM to 8:00 PM

Wood County Riverblock Building
111 W Jackson St
Wisconsin Rapids, WI 54495
Riverblock Auditorium, Second Floor

About the Workshop

Learn about the reasons behind zoning and the legal standards required for zoning board decisions.

Who Should Attend?

This workshop is designed for Zoning Board members and local officials.

\$35 per person

Register by Friday, February 14th by contacting:

Victoria Wilson
Wood County Planning & Zoning
715-421-8467 or victoria.wilson@woodcountywi.gov

Questions?

Lynn Markham, Land Use Specialist
Center for Land Use Education
lynn.markham@uwsp.edu 715.346.3879



Center for Land Use Education
College of Natural Resources
University of Wisconsin - Stevens Point



Extension
UNIVERSITY OF WISCONSIN-MADISON

Agenda

5:00 Introduction to zoning

5:15 Role of the Zoning Board

- Role of zoning board is to act like judges
- May a zoning board member talk with the applicant or neighbor outside of the hearing?
- Voting requirements
- When should a zoning board member recuse?

6:00 Dinner (Catered by Chatterbox Catering)

6:30 Zoning Board Decisions

- Variances

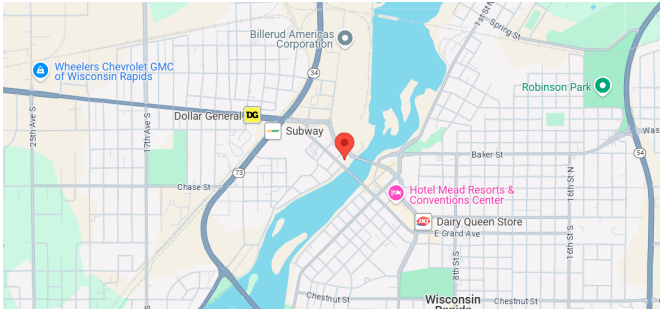
7:15 Would you grant the variance?

7:45 Questions

8:00 Adjourn

Location:

Wood County Riverblock Building
 111 W Jackson St
 Wisconsin Rapids, WI 54495



Register by calling, emailing or filling out the form below and mailing to:

Victoria Wilson
 400 Market St
 PO BOX 8095
 Wisconsin Rapids, WI 54495
 715-421-8467
 victoria.wilson@woodcountywi.gov



Workshop cost: The cost of the workshop is \$35 and includes printed workshop materials and dinner.

Handbooks: The Zoning Board Handbook serves as a reference for Zoning Board members. It also serves as a resource for Zoning Committee members whose roles and responsibilities differ from Zoning Board members.

Handbooks are \$25 each or free electronically at: www.uwsp.edu/cnr-ap/clue. Click *Planning & Zoning Resources*.

Wednesday February 19th, 2025
5:00 PM to 8:00 PM

Registration Form ✂

Contact Name: _____ City, State, Zip: _____
 Town/City/Village of: _____ Email: _____
 Telephone: _____
 Address: _____

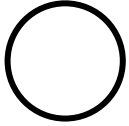
Method of payment: Credit Card (\$1.50 per \$50 convenience fee applies) Check enclosed (payable to Wood County Planning & Zoning)

List Workshop Participants:	February 19 Workshop \$35.00	ZB Handbook \$25.00	Total
1.			
2.			
3.			
4.			

Please note if any attendee has dietary restrictions and what they are here:

Credit Card # _____ Exp ___ / ___ Security Code _____

Total Amount Owed: _____ \$



RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

Motion: Adopted:
1st Lost:
2nd Tabled:
No: Yes: Absent:
Number of votes required:
Majority Two-thirds
Reviewed by: PAK, Corp Counsel
Reviewed by: EN, Finance Dir.

EN

INTENT & SYNOPSIS: To amend the 2024 budget for Transportation and Economic Development (56750) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from Transportation and Economic Development Wisconsin Economic Development Corporation and Thrive Rural grant program accounts. The adjustment to the budget is as follows:

Table with 5 columns: NO, YES, A, and 19 rows of names (Schulz, Rozar, Buttke, Perlock, Hovendick, Breu, Voight, Hahn, Brehm, Thao, Penzkover, Valenstein, Hokamp, Polach, Clendenning, Pliml, Zurfluh, Hamilton, Leichtnam).

Table with 4 columns: Account, Account Name, Debit, Credit. Rows: 56750 T&ED Grant Expenses \$225,000; 43581 T&ED - WEDC/Thrive Grants \$225,000.

WHEREAS, Transportation and Economic Development received passed-thru grants for Idle Sites and Thrive Rural that were not anticipated during the original budget process, and

WHEREAS, the Transportation and Economic Development budget incurred expenditures not anticipated during the budget process for disbursements of these grant funds, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2024 by transferring \$225,000 from Transportation and Economic Development - Grant revenue (43581) to the Transportation and Economic Development - WEDC and Thrive Rural program (56750) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

()

LAURA VALENSTEIN (Chair)
DONNA ROZAR
LANCE PLIML
JAKE HAHN
JOSEPH ZURRLUH

BILL LEICHTNAM (Chair)
TOM BUTTKE
TIM HOVENDICK
RUSS PERLOCK
WAYNE SCHULZ

Adopted by the County Board of Wood County, this day of 20

County Clerk

County Board Chairman