

**AGENDA**  
**PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE:** Monday, December 1, 2025

**TIME:** 9:00 AM

**LOCATION:** Courthouse – Room 302

1. Call meeting to order
2. Public Comments
3. Approve minutes from previous meeting
4. Resolutions – Purchase property at intersection of CTH B & BB, Town of Lincoln
5. **Information Technology**
  - a. Vouchers
  - b. Monthly Comments
6. **Maintenance Dept.**
  - a. Vouchers
  - b. Monthly Comments
7. Future Agenda Items
8. Set date and time of next meeting – Monday, January 5, 2026 – 9:00 AM
9. The committee may go into closed session pursuant to Wis Stats 19.85 (1)(c) to conduct performance evaluations of the department heads the committee oversees.
10. Return to open session.
11. Adjourn

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**Join by phone**

+1-408-418-9388 United States Toll

Access code: 2486 941 5381

**Join by WebEx App or website**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m4f7118f1b0677891cad784f7125bfaea>

Webinar number: 2486 941 5381

Webinar password: 120125

## **MINUTES**

### **PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE:** Monday, November 3, 2025

**TIME:** 9:00 a.m.

**PLACE:** Courthouse – Room 302

**MEMBERS PRESENT:** Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton (Via WebEx)

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. Under public comment, Supervisor Clendenning expressed concern on how the proposed new position in IT was handled by the committee to the Operations Committee.
3. The minutes of the previous meeting were reviewed. Motion by Brehm/Penzkover to accept them as presented. Motion carried unanimously.
4. HHS Committee Chair Rozar and Human Service Director Vruwink discussed the proposed CBRF that is being planned for the Edgewater Haven campus. They reviewed research data from Forward Analytics about long term nursing care and the number of beds that will be needed going forward. Tentative plans for the 500 wing were presented to the committee for review. Motion by Hamilton/Penzkover to continue the process of submitting the plans to the state for review. Motion carried unanimously.
5. The Information Technology vouchers were reviewed. Motion by Brehm/Polach to approve as presented. Motion carried unanimously.
6. The IT Report was reviewed and discussed.
7. The Maintenance vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.
8. The Maintenance Report was reviewed and discussed.
9. The next meeting will be held on Monday, December 1, 2025, at 9:00 AM with department head evaluations being conducted at this meeting.
10. Chairman Breu declared the meeting adjourned at 9:49 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

**Property & Information Technology Committee**  
**November 3, 2025**

[illegible]



## RESOLUTION#

DATE December 16, 2025  
Effective  
Date December 16, 2025

Page 1 of 1

Introduced by Property & Information Technology Committee

|                                              |                                     |                          |
|----------------------------------------------|-------------------------------------|--------------------------|
| <b>Motion:</b>                               | Adopted:                            | <input type="checkbox"/> |
| 1 <sup>st</sup>                              | Lost:                               | <input type="checkbox"/> |
| 2 <sup>nd</sup>                              | Tabled:                             | <input type="checkbox"/> |
| No: _____                                    | Yes: _____                          | Absent: _____            |
| Number of votes required:                    |                                     |                          |
| <input checked="" type="checkbox"/> Majority | <input type="checkbox"/> Two-thirds |                          |
| Reviewed by: _____ NBF _____, Corp Counsel   |                                     |                          |
| Reviewed by: _____ PY _____, Finance Dir.    |                                     |                          |

**INTENT & SYNOPSIS:** To authorize the Highway Department to enter into a funding agreement for specific funding from the Marshfield Area Community Foundation, Inc. that would provide funds to purchase property.

**FISCAL NOTE:** None

**WHEREAS,** the Highway Commissioner has been contacted by a resident of Wood County who is concerned about the safety of the intersection of CTH B and CTH BB; and

**WHEREAS,** the structures located on the property located in the southwest corner of this intersection (Parcel #1000484) create vision issues and do not meet current set back limits; and

**WHEREAS,** this resident has offered to provide needed funding to purchase the property inhibiting vision at this intersection and will donate the funds to Marshfield Area Community Foundation, Inc., a 501c3 as a restricted donation, to be provided as project specific funding for purchase of the property by Wood County; and

**WHEREAS,** receipt of these funds would allow the Highway Department to purchase the property and demolish the vacant, neglected structures located on the property; and

**WHEREAS,** the resident donating the funds would like to erect a plaque acknowledging the local "Bakerville" history.

**NOW THEREFORE BE IT RESOLVED,** that the Wood County Board of Supervisors hereby authorizes the Highway Commissioner to enter into a funding agreement with the Marshfield Area Community Foundation, Inc. to receive project specific funding for the purchase of a property at the intersection of CTH B & CTH BB.

Adopted by the County Board of Wood County, December 16, 2025

County Clerk

County Board Chairman



## RESOLUTION#

DATE December 16, 2025  
Effective  
Date December 16, 2025

Page 1 of 1

Introduced by Property & Information Technology Committee

|                                                                                  |            |                          |
|----------------------------------------------------------------------------------|------------|--------------------------|
| <b>Motion:</b>                                                                   | Adopted:   | <input type="checkbox"/> |
| 1 <sup>st</sup>                                                                  | Lost:      | <input type="checkbox"/> |
| 2 <sup>nd</sup>                                                                  | Tabled:    | <input type="checkbox"/> |
| No: _____                                                                        | Yes: _____ | Absent: _____            |
| Number of votes required:                                                        |            |                          |
| <input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds |            |                          |
| Reviewed by: _____ NBF _____, Corp Counsel                                       |            |                          |
| Reviewed by: _____ PY _____, Finance Dir.                                        |            |                          |

**INTENT & SYNOPSIS:** To authorize the Highway Commissioner to purchase the property located in the southwest corner of the intersection of CTH B & CTH BB in the Town of Lincoln (Parcel #1000484).

**FISCAL NOTE:** None

**WHEREAS,** the vacant and neglected structure located in the southwest corner of the intersection of CTH B and CTH BB sits partially in the highway right-of-way, blocking vision for approaching vehicles; and

**WHEREAS,** purchasing this property would allow the Highway Department to remove the structure and create a safe vision triangle; and

**WHEREAS,** removing the structure would increase the safety of this intersection, and remove an eyesore from the right-of-way; and

**WHEREAS,** donated funds would be used to purchase the property this structure sits on.

**NOW THEREFORE BE IT RESOLVED,** that the Wood County Board of Supervisors hereby authorizes the Highway Commissioner to purchase the property located on the southwest corner of CTH B & CTH BB intersection in the Town of Lincoln (Parcel #1000484) with funds received from the Marshfield Area Community Foundation, Inc.

|    |                | NO | YES | A |
|----|----------------|----|-----|---|
| 1  | Schulz, W      |    |     |   |
| 2  | Rozar, D       |    |     |   |
| 3  | Buttke, T      |    |     |   |
| 4  | Perlock, R     |    |     |   |
| 5  | Hovendick, T   |    |     |   |
| 6  | Breu, A        |    |     |   |
| 7  | Voight, W      |    |     |   |
| 8  | Hahn, J        |    |     |   |
| 9  | Brehm, S       |    |     |   |
| 10 | Thao, L        |    |     |   |
| 11 | Penzkover, J   |    |     |   |
| 12 | Valenstein, L  |    |     |   |
| 13 | Hokamp, J      |    |     |   |
| 14 | Polach, D      |    |     |   |
| 15 | Clendenning, B |    |     |   |
| 16 | Pliml, L       |    |     |   |
| 17 | Zurfluh, J     |    |     |   |
| 18 | Hamilton, B    |    |     |   |
| 19 | Leichtnam, B   |    |     |   |

Adopted by the County Board of Wood County, December 16, 2025

County Clerk

County Board Chairman

## Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: NOVEMBER 2025

For the range of vouchers: 27250478 - 27250515

| Voucher  | Vendor Name                         | Nature of Claim                | Doc Date   | Amount      | Paid |
|----------|-------------------------------------|--------------------------------|------------|-------------|------|
| 27250478 | AMAZON CAPITAL SERVICES             | HS WIRELESS MOUSE FOR A.W.     | 10/29/2025 | \$14.83     | P    |
| 27250479 | AMAZON CAPITAL SERVICES             | SH CAMERA PC PERIPHERALS       | 10/30/2025 | \$24.99     | P    |
| 27250480 | AMAZON CAPITAL SERVICES             | IT SCREEN PROTECTORS           | 10/30/2025 | \$5.97      | P    |
| 27250481 | AT&T MOBILITY                       | MONTHLY CELL/HOTSPOT CHARGES   | 10/23/2025 | \$465.24    | P    |
| 27250482 | AT&T MOBILITY                       | MONTHLY CELL CHARGES           | 10/23/2025 | \$3,761.70  | P    |
| 27250483 | FORTE                               | VC COURTROOM PROJECT           | 10/31/2025 | \$32,612.08 | P    |
| 27250484 | FORTE                               | VC COURTROOM PROJECT           | 10/31/2025 | \$4,205.71  | P    |
| 27250485 | FRONTIER                            | PHONE CHARGES                  | 10/19/2025 | \$69.36     | P    |
| 27250486 | GOLDFAX                             | NETWORK FAXING OCT 2025        | 11/03/2025 | \$85.25     | P    |
| 27250487 | INSIGHT PUBLIC SECTOR INC           | 2025 4TH PC ORDER              | 10/22/2025 | \$1,553.68  | P    |
| 27250488 | INSIGHT PUBLIC SECTOR INC           | 2025 4TH PC ORDER              | 10/28/2025 | \$2,631.58  | P    |
| 27250489 | INSIGHT PUBLIC SECTOR INC           | HS DOCK FOR A.W.               | 10/28/2025 | \$194.17    | P    |
| 27250490 | RHYME BUSINESS PRODUCTS             | PRINTER/COPIER CHARGES         | 11/03/2025 | \$8,160.96  | P    |
| 27250491 | SOLARUS                             | PHONE CHGS ACCT 00063942-1     | 11/01/2025 | \$2,987.21  | P    |
| 27250492 | SOLARUS                             | PHONE CHGS ACCT 00077856-5     | 11/01/2025 | \$225.49    | P    |
| 27250493 | SOLARUS                             | PHONE CHGS ACCT 00061009-7     | 11/01/2025 | \$69.99     | P    |
| 27250494 | TDS TELECOM                         | PHONE CHARGES                  | 10/28/2025 | \$74.01     | P    |
| 27250495 | TDS TELECOM                         | PHONE CHARGES                  | 10/28/2025 | \$59.97     | P    |
| 27250496 | TDS TELECOM                         | PHONE CHARGES                  | 10/28/2025 | \$45.20     | P    |
| 27250497 | TDS TELECOM                         | PHONE CHARGES                  | 10/28/2025 | \$58.67     | P    |
| 27250498 | TDS TELECOM                         | PHONE CHARGES                  | 10/28/2025 | \$17.00     | P    |
| 27250499 | TWEET GAROT MECHANICAL INC          | 2025 DATACENTER AC MAINTENANCE | 10/15/2025 | \$1,481.96  | P    |
| 27250500 | US CELLULAR                         | CELL PHONE CHGS ACCT 277407322 | 10/16/2025 | \$227.41    | P    |
| 27250501 | US CELLULAR                         | CELL PHONE CHGS ACCT 203538532 | 10/20/2025 | \$470.90    | P    |
| 27250502 | CDW GOVERNMENT INC                  | DISPATCH-SQL SERVER LICENSING  | 10/28/2025 | \$2,949.69  | P    |
| 27250503 | CHARTER COMMUNICATIONS (Pittsburgh) | INTERNET CHARGES               | 11/01/2025 | \$245.00    | P    |
| 27250504 | CHARTER COMMUNICATIONS (Pittsburgh) | WR FIBER                       | 11/01/2025 | \$1,182.30  | P    |
| 27250505 | CHARTER COMMUNICATIONS (Pittsburgh) | MFLD FIBER                     | 11/01/2025 | \$317.55    | P    |
| 27250506 | CHARTER COMMUNICATIONS (Pittsburgh) | NETWORK SERVICES               | 11/01/2025 | \$2,657.17  | P    |
| 27250507 | VERIZON                             | CELL CHGS ACCT 242258062-00001 | 11/01/2025 | \$4,845.23  | P    |
| 27250508 | CENTURYLINK                         | PHONE/LONG DISTANCE CHARGES    | 11/01/2025 | \$3.78      | P    |
| 27250509 | INSIGHT PUBLIC SECTOR INC           | 2025 4TH PC ORDER              | 11/04/2025 | \$11,242.08 | P    |
| 27250510 | INSIGHT PUBLIC SECTOR INC           | HS MONITOR FOR A.W.            | 11/04/2025 | \$241.10    | P    |
| 27250511 | INSIGHT PUBLIC SECTOR INC           | HWY RADIO SWITCH               | 11/05/2025 | \$221.60    | P    |

INFORMATION TECHNOLOGY -  
NOVEMBER 2025

27250478 - 27250515

| Voucher             | Vendor Name               | Nature of Claim             | Doc Date   | Amount             | Paid |
|---------------------|---------------------------|-----------------------------|------------|--------------------|------|
| 27250512            | INSIGHT PUBLIC SECTOR INC | PE VMWARE RENEWAL           | 11/05/2025 | \$3,734.64         | P    |
| 27250513            | RHYME (Portage)           | HS - STAPLE CARTRIDGE       | 11/06/2025 | \$98.00            | P    |
| 27250514            | RHYME (Portage)           | HS - MFLD TONER             | 11/06/2025 | \$108.33           | P    |
| 27250515            | US BANK                   | JAIL PROJ - NETWORK KEYLOCK | 11/18/2025 | \$570.55           |      |
| <b>Grand Total:</b> |                           |                             |            | <b>\$87,920.35</b> |      |

Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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**November 2025**

1. Staff continue to work on items related to the Law Enforcement Center occupancy. The network team re-configured the network for the new jail to allow for a physical key switch to be installed between the Wood County network and the Detention networks. This will allow isolation of the Detention networks. Hardware provided by the vendor could not accommodate proper secure network separation so IT researched and ordered an alternative device. Device implementation is nearly complete and research is being conducted to find the best way to notify staff of connection status.
2. Network staff continue to work with the Communications Department on the radio over IP upgrade project. The vendor was onsite for installation the week of June 16th. Network staff had taken steps to meet requirements as outlined and provided remote access to verify. Upon switchover, issues were found and staff continue to work to ensure the network is configured to meet project requirements. Documentation and testing results have been provided to the radio vendor. Go-Live was reschedule for early November and issues were encountered during the second night of cutover. IT staff worked with a vendor and the root issue was identified and corrected. All channels that have now been brought online on the new radio network have been monitored and remain stable. Staff will continue to work with vendors and the Communications Director to reschedule another go-live.
3. After reviewing the feedback from the State audit on jail forms, research begins to obtain CJIS compliance.
4. Continued implementing Laserfiche document management for the Finance department.
5. The Courtrooms A/V system project is complete. This update will improve reliability for in room and video conference communication. All branches are complete. New equipment is working well and there are noticeable improvements in the courtrooms.
6. Plans for a firmware update to all County network devices is underway.
7. Worked with the DA office to provide enhanced WiFi to all District Attorney's office laptops. These settings are intended to assist them with being able to use their electronic case management system. This project was completed in November.





# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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8. Network staff created a new network project document to have better visibility into all network projects and be able to set priority on each project.
  9. A new IT request form and procedure has been developed and implemented to improve handling user requests to recover accidentally deleted data. Data recovery often consumes excessive IT staff resources and the new procedure should help mitigate that resource loss.
  10. IT staff begin work to outline and document proper procedures and best practices for system administration, especially in regard to server and application maintenance and/or upgrades that may affect accessibility and functionality.
  11. Staff work to configure the new version of software for the County paging software so that we can migrate to the new, more robust version of the software.
  12. The Courthouse & Riverblock network refresh project is nearly complete. This project is one of the CIP projects that was approved for this year. There is a set of switches configured for placement at Riverblock. Migration at Riverblock will need to occur over a weekend due to the number of devices that rely on the hardware. All switches at the Courthouse have been refreshed.
  13. Assisting Port Edwards with new server and O365 migration to transition out-of-date systems to supported operating systems. This includes updates to end-user computing devices for staff and Trustees. The migration of the workhorse software to new servers has begun.
  14. Network staff met with Cisco to discuss the features of their Secure Endpoint platform. This would add another level to securing Wood County devices on and off the network.
  15. Monitoring daily software installs for all computers managed by Desktop Central. Removed unapproved or questionable software as needed.
  16. Staff continue to work with CIS, Countywide law enforcement software, on a request for an interface to transmit electronic referrals to the DA's office.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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17. Completed rollout of Software Restriction Policy to all IT staff, effectively blocking software installation in known exploitable locations, massively shrinking the potential for users to install unapproved software either on purpose or by consequence of visiting a malicious internet site. Planning the rollout of this system to other departments in the near future.
  18. Triaged and followed up with 14 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance, when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.
  19. Investigated 4 alerts received from the County's SIEM, Security Information and Event management system. In each instance, IT staff reached out to the user in question to verify if the attempt was legitimate.
  20. The IT Security Team continues the Security Awareness Program. Additional security training is being assigned to all who fail a phishing campaign.
  21. Employees submitted approximately 142 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.
  22. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data. Programming staff work to compose an RFP for a replacement system for HRMS and payroll.
  23. Continue to work with the Dispatch manager to implement the Total Response Project. Total Response will replace ProQA for the Emergency Medical Dispatch software in dispatch. The interface to CIS is complete and tested. Total response software has been installed on all dispatch workstations. Go live has been scheduled for early December and the vendor will be onsite to train dispatch staff.
  24. The EvenTide project for Dispatch has begun. This will replace their current solution as the emergency protocols recording software in dispatch. EvenTide will interface with Total Response so this project is being scheduled after Total Response implementation is finalized.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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25. Implementation phase continues for a project for the Highway Department to replace the current Highway permit system with Delasoft vendor software. Research continues on an app requested by Highway staff that will assist in tracking Caterpillar equipment codes and parts.
  26. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, system for payroll reports and employee benefits open enrollment. System feature enhancements were completed and the 2026 open enrollment was completed successfully.
  27. System\code improvement for the in-house Planning & Zoning permitting system continues.
  28. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
  29. Continued work on a project request from the Division Chief of EMS/Service Director for WR Fire Department to have WFRD ambulances dispatched similar to law enforcement units in CIS, the Countywide law enforcement software. This requires additional configuration in CIS to map out areas, activity codes and assigned units.
  30. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management continues. Research is complete and a project request by Edgewater Haven Director to utilize AI supported software that can vet and speed up admission referral processes has been approved. Amnis system implementation continues.
  31. Support for GCS\ Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Initial training to kick off the migration of the 34 municipalities to the new system is complete. Security and best practice research to address a request by the County GIS specialist for the City of Marshfield GIS specialist to obtain direct access to the County tax database is on hold.
  32. For the month of October, 712 helpdesk requests were created, with staff completing 711 tickets and leaving 125 open requests. In addition, there are currently 163 project requests.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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33. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. IT support works to improve the user reliance on IT for basic system functionality. Support continues for eMAR which provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system. Research and preparation work continues for another annual change to the reporting procedures for hospital pricing transparency required by CMS (Centers for Medicare and Medicaid).
34. Support is ongoing for Cyber Recruiter upgrades and super user support, the HRMS extension system and website used for new hire applications. IT staff worked to resolve multiple serious issues that were caused by a very poorly developed error prone vendor supplied system upgrade. We plan to eliminate and replace the Cyber Recruiter\Careers software as part of the HRMS and payroll system replacement project. IT staff worked to resolve application access issues that were caused by an unplanned OS upgrade.
35. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. PBJ mapping update work is scheduled so we can support new job codes.
36. The Register of Deeds work to upgrade multiple applications continues. IT staff escorts and assists the vendor, Fidar Technologies, with server and application updates and maintenance on a regular basis. Work to resolve and improve database server space issues is complete.
37. Staff are actively reviewing and updating Active Directory (AD) to ensure employee details such as department, titles and managers are accurate.
38. The 2025 PC replacement 4<sup>th</sup> quarter devices are about 60% replaced. Staff will begin to prepare 2026 1<sup>st</sup> quarter surveys shortly so the 1<sup>st</sup> order will be ready to be placed early in January. Reviewing department needs for tablets and mobile devices to replace equipment due for refreshing.
39. Reviewing all 2025 PC Replacement orders to ensure all charges to departments have been billed and processed.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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40. Met with Streamline, HS Electronic Health Records, to review contract and kick off discussion on hosting migration.
  41. Continue conversion of Human Service's TCM client financial data for import into Laserfiche. Created a Family Services Laserfiche repository and moved bulk of FS only documentation to it. Behavioral Health staff was also provided another demo and training on their Laserfiche repository of IMS and TCM legacy data.
  42. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL servers, begins a new cycle. This ongoing project that takes considerable time to plan, test, and implement.
  43. Continue to apply numerous security patches to servers and network hardware. These updates include fixes for functionality and security patches that keep servers and network hardware as secure as possible.
  44. Research is scheduled for a Veteran's office record system for a user request for client notifications via text messaging functionality.
  45. IT staff continues to research Always On VPN. This will ensure that all communications from Wood County devices are secure using an encrypted connection even while connected to public or home networks. Additional options for restricting internet access are also being researched.
  46. Several staff attended the Wood County Annual Leadership Retreat coordinated by HR.
  47. Discussions with Maintenance continue regarding space needs for the IT department. There is significant increase of technology being supported in the LEC and the increase of staff and services in other Departments within the County increases the demands on IT support as well. IT will need additional IT staff and space in order to properly support the County's expanded facilities, staff, software, hardware, systems and the increased reliance on technology. The IT Conference room now serves as our vendor staging area, network setup area, equipment storage and conference room. We have repurposed and triple purposed as much space as possible. IT needs more space to function properly.

## Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: NOVEMBER 2025

For the range of vouchers: 19250861 - 19250922

| Voucher  | Vendor Name                              | Nature of Claim                | Doc Date   | Amount       | Paid |
|----------|------------------------------------------|--------------------------------|------------|--------------|------|
| 19250861 | AMAZON CAPITAL SERVICES                  | OFFICE SUPPLIES                | 10/28/2025 | \$336.67     | P    |
| 19250862 | AMAZON CAPITAL SERVICES                  | OFFICE SUPPLIES                | 10/31/2025 | \$31.90      | P    |
| 19250863 | AMAZON CAPITAL SERVICES                  | CREDIT - OFFICE SUPPLIES       | 10/31/2025 | (\$27.99)    | P    |
| 19250864 | AMAZON CAPITAL SERVICES                  | CREDIT - OFFICE SUPPLIES       | 10/31/2025 | (\$27.99)    | P    |
| 19250865 | CINTAS CORPORATION                       | MAT CLEANING RIVER BLOCK       | 10/31/2025 | \$168.11     | P    |
| 19250866 | CONSOLIDATED WATER POWER COMPANY         | RIVER BLOCK ELECTRIC OCT 2025  | 11/03/2025 | \$4,973.98   | P    |
| 19250867 | CRESCENT ELECTRIC SUPPLY CO              | STOCK WIRE                     | 10/29/2025 | \$109.55     | P    |
| 19250868 | GAPPA SECURITY SOLUTIONS LLC             | LOCKSETS                       | 10/28/2025 | \$557.50     | P    |
| 19250869 | GRAINGER (Maintenance)                   | 1/4 HP MOTOR                   | 10/19/2025 | \$209.99     | P    |
| 19250870 | WE ENERGIES                              | GAS SERVICE JT USE BLDG - OCT  | 10/31/2025 | \$54.82      | P    |
| 19250871 | WE ENERGIES                              | GAS SERVICE LEC - OCT          | 10/30/2025 | \$2,827.26   | P    |
| 19250872 | WE ENERGIES                              | GAS SERVICE SHERIFF LOCKUP-OCT | 10/31/2025 | \$11.65      | P    |
| 19250873 | WE ENERGIES                              | GAS SERVICE COURTHOUSE- OCT    | 11/03/2025 | \$525.15     | P    |
| 19250874 | WE ENERGIES                              | GAS SERVICE RIVER BLOCK - OCT  | 11/03/2025 | \$674.66     | P    |
| 19250875 | NETWORK SERVICES COMPANY (Imperial Dade) | cleaning supplies              | 11/04/2025 | \$448.64     | P    |
| 19250876 | NETWORK SERVICES COMPANY (Imperial Dade) | cleaning supplies              | 11/04/2025 | \$208.93     | P    |
| 19250877 | NETWORK SERVICES COMPANY (Imperial Dade) | cleaning supplies              | 11/04/2025 | \$218.53     | P    |
| 19250878 | NETWORK SERVICES COMPANY (Imperial Dade) | cleaning supplies              | 11/04/2025 | \$27.75      | P    |
| 19250879 | NASSCO INC                               | SUPPLIES                       | 11/11/2025 | \$78.21      | P    |
| 19250880 | NASSCO INC                               | SUPPLIES                       | 11/11/2025 | \$82.89      | P    |
| 19250881 | GAPPA SECURITY SOLUTIONS LLC             | ACCESS CARDS                   | 11/04/2025 | \$493.75     | P    |
| 19250882 | HARTERS FOX VALLEY DISPOSAL LLC          | WASTE DISPOSAL FEES            | 11/01/2025 | \$1,012.66   | P    |
| 19250883 | POWER PAC INC                            | VEHICLE MAINT SUPPLIES         | 10/14/2025 | \$352.99     | P    |
| 19250884 | POWER PAC INC                            | TIRE CHAIN                     | 10/15/2025 | \$212.63     | P    |
| 19250885 | POWER PAC INC                            | TIRE CHAIN, WINDSHIELD KIT     | 11/04/2025 | \$1,170.01   | P    |
| 19250886 | RAPIDS SIGN INC                          | CH SIGNAGE                     | 11/05/2025 | \$320.00     | P    |
| 19250887 | APEX ENGINEERING INC                     | CH HTG SYSTEM - ADMIN PHASE    | 10/31/2025 | \$3,500.00   | P    |
| 19250888 | THE SAMUELS GROUP INC                    | JAIL PROJECT - 46TH PAYMENT    | 11/05/2025 | \$915,589.70 | P    |
| 19250889 | AMAZON CAPITAL SERVICES                  | SHOP SUPPLIES                  | 11/12/2025 | \$38.18      | P    |
| 19250890 | AMAZON CAPITAL SERVICES                  | RB SUPPLIES                    | 11/12/2025 | \$8.54       | P    |
| 19250891 | AMAZON CAPITAL SERVICES                  | OFFICE SUPPLIES                | 11/12/2025 | \$24.00      | P    |
| 19250892 | AMAZON CAPITAL SERVICES                  | OFFICE SUPPLIES                | 11/13/2025 | \$14.92      | P    |
| 19250893 | AMAZON CAPITAL SERVICES                  | CH SUPPLIES                    | 11/14/2025 | \$9.98       | P    |
| 19250894 | ADVANCE AUTO PARTS (Wis Rapids)          | SHOP SUPPLIES                  | 10/10/2025 | \$122.35     | P    |

Committee Report - County of Wood

MAINTENANCE - NOVEMBER 2025

19250861 - 19250922

| Voucher             | Vendor Name                          | Nature of Claim                | Doc Date   | Amount                | Paid |
|---------------------|--------------------------------------|--------------------------------|------------|-----------------------|------|
| 19250895            | ADVANCE AUTO PARTS (Wis Rapids)      | CREDIT - SHOP SUPPLIES         | 10/10/2025 | (\$122.35)            | P    |
| 19250896            | ADVANCE AUTO PARTS (Wis Rapids)      | SHOP SUPPLIES                  | 10/10/2025 | \$115.97              | P    |
| 19250897            | CONSTELLATION NEWENERGY-GAS DIVISION | CH, RB GAS SERVICE             | 11/11/2025 | \$1,494.64            | P    |
| 19250898            | FERGUSON ENTERPRISES LLC             | SHOP SUPPLIES                  | 10/28/2025 | \$306.20              | P    |
| 19250899            | FIRE & SAFETY EQUIPMENT INC          | JAIL KITCHEN FIRE SYS REPAIR   | 11/10/2025 | \$178.60              | P    |
| 19250900            | HOME DEPOT CREDIT SERV (Maintenance) | CH/SHOP, RB                    | 11/05/2025 | \$1,730.92            | P    |
| 19250901            | OTIS ELEVATOR CO                     | LEC ELEVATOR SERVICE CALL      | 10/28/2025 | \$829.00              | P    |
| 19250902            | SUPERIOR CHEMICAL LLC                | SHOP SUPPLIES                  | 11/12/2025 | \$301.60              | P    |
| 19250903            | ULINE                                | CART FOR COUNTY CLERK          | 11/06/2025 | \$389.75              | P    |
| 19250904            | WATER WORKS & LIGHTING COMM          | WATER/SEWER/ELEC NEW JAIL      | 11/12/2025 | \$16,220.09           | P    |
| 19250905            | WATER WORKS & LIGHTING COMM          | WATER/SEWER SERVICE COURTHOUSE | 11/12/2025 | \$823.27              | P    |
| 19250906            | WATER WORKS & LIGHTING COMM          | ELEC SVC COURTHOUSE SECURITY   | 11/12/2025 | \$21.78               | P    |
| 19250907            | WATER WORKS & LIGHTING COMM          | ELECTRIC SERVICE BAKER LOT     | 11/12/2025 | \$44.43               | P    |
| 19250908            | WATER WORKS & LIGHTING COMM          | RB PARKING LOT STORM SEWER     | 11/12/2025 | \$51.38               | P    |
| 19250909            | WATER WORKS & LIGHTING COMM          | RIVER BLOCK STORM SEWER        | 11/12/2025 | \$59.80               | P    |
| 19250910            | WATER WORKS & LIGHTING COMM          | SARATOGA ST STORM SEWER        | 11/12/2025 | \$10.30               | P    |
| 19250911            | WATER WORKS & LIGHTING COMM          | COURTHOUSE STORM SEWER         | 11/12/2025 | \$126.47              | P    |
| 19250912            | WATER WORKS & LIGHTING COMM          | 181 MARKET ST STORM SEWER      | 11/12/2025 | \$6.29                | P    |
| 19250913            | WATER WORKS & LIGHTING COMM          | COURTHOUSE ELECTRIC            | 11/12/2025 | \$8,317.93            | P    |
| 19250914            | WATER WORKS & LIGHTING COMM          | 184 2ND ST N STORM SEWER       | 11/12/2025 | \$11.34               | P    |
| 19250915            | WATER WORKS & LIGHTING COMM          | 180 2ND ST N STORM SEWER       | 11/12/2025 | \$14.21               | P    |
| 19250916            | WATER WORKS & LIGHTING COMM          | 321 MARKET ST STORM SEWER      | 11/12/2025 | \$3.42                | P    |
| 19250917            | ACE HARDWARE                         | SHOP SUPPLIES                  | 11/10/2025 | \$7.98                |      |
| 19250918            | ACE HARDWARE                         | JAIL SUPPLIES                  | 11/18/2025 | \$14.97               |      |
| 19250919            | QUALITY DOOR & HARDWARE LLC          | JAIL HARDWARE                  | 11/17/2025 | \$867.76              |      |
| 19250920            | SHRED SAFE 1 LLC                     | CONFIDENTIAL SHREDDING         | 11/18/2025 | \$175.00              |      |
| 19250921            | US BANK                              | JAIL SUPPLIES                  | 11/18/2025 | \$166.05              |      |
| 19250922            | JF AHERN CO                          | CH HVAC CONTRACTOR SVCS        | 11/18/2025 | \$117,538.00          |      |
| <b>Grand Total:</b> |                                      |                                |            | <b>\$1,084,064.72</b> |      |

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_





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### Letter of Comments December 2025

#### Ongoing Projects and Planning

**Jail Project** – Remaining work is nearing completion. All work that is necessary to make the restricted parking area functional should be complete before the end of the year; there are some elements, such as landscaping, that will need to be finished next spring.

Building automation and security system adjustments are ongoing.

**Courthouse** – HVAC system replacement is nearly complete. Air balancing revealed a moderate amount of the existing duct work is not sealed properly and will not provide adequate air flow to some areas of the building; the duct work will need to be patched and sealed before re-balancing the deficient areas. The contractor is continuing to work on programming to provide better temperature control throughout the building.

#### Miscellaneous

Attended PIT, County Board, and numerous project meetings.

Supporting Norwood team with water line replacement project planning.

Reviewing service contracts for the upcoming year; some contracts will be unchanged, while others will have adjustments to include equipment in the new jail.

Working to finalize a job description for the approved Building Automation Specialist position; we should be able to start scheduling interviews in January.

Working with Human Services to reconfigure areas within their office space to better accommodate staff.

Testing various ice-melt products to ensure we are finding a good balance between cost and performance.