AGENDA
WOOD COUNTY BOARD OF SUPERVISORS

DATE: **Tuesday, October 20, 2026**
TIME: **9:30 AM**
LOCATION: **Courthouse – County Board Room**

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1. Call to order
2. Roll Call
3. Invocation/Pledge of Allegiance – Supervisor Voight
4. Approval of minutes of the September 15, 2026, County Board meeting
5. Excusals
6. Resignations
7. Appointments/Re-Appointments
    a. Veterans Service Commission – 3-year term – Thomas Heiser
    b. Civil Service Commission – 5-year term – Michael Meyers
    c. Health & Human Services Committee (citizen member) – term ending April 2027 – Amy Kuhlka
8. Public Comments
9. Review Referral Listing
10. Review Standing Committee minutes, department reports, and act on any resolutions introduced by the committees
    a. Operations
        i. Resolution 26-10-1: Create 3 Community Health FTEs and budget amendment
    b. Health & Human Services
    c. Public Safety
        i. Resolution 26-10-2: To authorize Wood County to enter into an agreement and seek funding under §165.90 for Law Enforcement Services on Restricted Tribal Lands.
    d. Conservation, Education, & Economic Development
        i. Resolution 26-10-3: Approve Town of Lincoln Zoning Amendment
    e. Judicial & Legislative
    f. Highway Infrastructure & Recreation
        i. Resolution 26-10-4: To approve the Rural Functional Classification System in Wood County.
    g. Property & Information Technology
    h. Minutes & reports of other committees, commissions, and boards
11. Set date of next County Board meeting: Tuesday, November 10, 2026 (statutory annual meeting)
12. Adjourn

Join by phone
+1-408-418-9388 United States Toll
Meeting number (access code): 2494 147 3988

Join by WebEx App or Web
https://woodcountywi.webex.com/woodcountywi/j.php?MTID=medf32ed11e83eac5685fd09a7464d702
Meeting number (access code): 2494 147 3988
Meeting password: 102026

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS
September 15, 2026 – 9:30 a.m.

The Wood County Board of Supervisors, composed of nineteen members, convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on September 15, 2026.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Breu, Buttke, Casper, Clendenning, Goldberg, Hahn, Hovendick, Leichtnam, Penzkover, Perlock, Polach, Pliml, Rozar, Schulz, Thao, Valenstein, Voight, and Zurfluh.

Excused was Hamilton.

Supervisor Voight gave the invocation led the Pledge of Allegiance.

Motion by Leichtnam/Hovendick to approve the minutes of the previous meeting. Motion carried by voice vote.

The referrals were noted.

Committee minutes presented: Operations, Health & Human Services, Conservation, Education, & Economic Development, Golden Sands Resource Conservation & Development Council, North Central Wisconsin Tourism Partnership Tourism, Citizens Water Group.

RESOLUTION 26-9-1

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: Approve an amendment to the Town of Saratoga Official Zoning Ordinance.

FISCAL NOTE: No cost to Wood County.

Motion by Leichtnam/Breu to adopt Resolution 26-9-1. Motion carried unanimously. Excused was Hamilton.

Committee minutes presented: Judicial & Legislative, Highway Infrastructure & Recreation, Wood County Wildlife Area Advisory, Central Wisconsin State Fair Board of Directors, South Central Library System Board of Trustees, UW Commission Subcommittee.

Chair Pliml turned the gavel over to Vice Chair Hahn and reviewed the upcoming ordinance and the timeline behind its inception.

ORDINANCE 26-9-2

Introduced by: County Board of Supervisors

INTENT & SYNOPSIS: To enact a county ordinance that requires notice for Large-Scale Data Center developments in Wood County.

FISCAL NOTE: None

Motion by Pliml/Schulz to enact Ordinance 26-9-2. Discussion followed. Motion by Clendenning/Leichtnam to postpone this ordinance until the October County Board meeting. Motion lost. Voting no were: Schulz, Rozar, Buttke, Perlock, Hovendick, Breu, Thao, Valenstein, Casper, Polach, & Pliml. Excused was Hamilton. Vice Chair Hahn called the original motion. Motion carried. Voting no were Clendenning & Leichtnam. Excused was Hamilton.

Chair Pliml assumed the gavel.

ADRC-CW Executive Director Mike Rhea gave an annual report to the board highlighting various programming challenges and budget cuts, as well as methods being implemented to help alleviate the cuts. He noted that the over-60 population in our area is expected to continue to grow until at least 2040.

Without objection, Chairman Pliml adjourned the meeting at 10:27 AM. Next scheduled county board meeting is October 20, 2026.

Trent Miner
County Clerk

REFERRALS FOR OCTOBER 20, 2026 – COUNTY BOARD

- 10/1/2026: Resolution from Marinette County requesting the Governor and Legislature fully fund all current and future state-mandated programs, services, and positions. Referred to Judicial & Legislative Committee

- 10/1/2026: Resolution from Marinette County requesting the Wisconsin Legislature enact legislation allowing Wisconsin Counties to adopt an additional 0.5% sales and use tax for road and bridge maintenance, repair, and improvement. Referred to Judicial & Legislative Committee, Highway Infrastructure & Recreation Committee, and Highway Commissioner Hawk.

MINUTES
OPERATIONS COMMITTEE

DATE: Tuesday, September 29, 2026
TIME: 10:00 AM
PLACE: Courthouse – Rm 300

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:04 AM.

2. There was no public comment.

3. Finance Director Yang provided the committee with the current overview of the 2027 budget as it stands as of today.

4. Department heads listed below presented further clarification of their budget requests to the committee:
    a. Health Dept. – Sue Smith, Maci Mancl – Reviewed how the determination is conducted for expenses based on grant funding vs. levied dollars.
    b. Human Services – Brandon Vruwink – Reviewed the risk reserve amount designated for child out-of-home placements and the current number of the out-of-home placements.
    c. Highway Dept. – Roland Hawk, John Peckham – Reviewed equipment purchases, the amount the machinery account generates and the need to purchase some equipment on levy dollars.
    d. Parks & Forestry – Chad Schooley – Reviewed vehicle fleet replacement timelines and how the department purchases and prioritizes needs.
    e. Sheriff's Dept. – Shawn Becker, Quentin Ellis – Reviewed transportation line item with explanation of when this line is used. Reviewed the timeline of purchase of squad cars and other personnel vehicles. Reviewed the need of the Bear Cat special response vehicle.
    f. Victim Witness – Cristin Jolee – Reviewed the additional 0.5 FTE and how the programming revenue was increased due to the addition. Revised numbers were shared.
    g. Land & Water Conservation – Shane Wucherpfennig – Reviewed replacement of GIS equipment and the non-emergent need of purchase at this time. Committee consensus, along with Wucherpfennig agreeing, was to postpone the purchase of equipment with the understanding if the current unit goes down, the county would purchase one immediately.
    h. Information Technology – Amy Kaup – Review of software costs and renewals, noting that Microsoft subscription is the state pricing.

5. Yang reviewed the following proposed budgets:
    a. Library Tax
    b. UWSP at Marshfield – noted that the City of Marshfield rejected their half of the request.
    c. Ho-Chunk Nation funding
    d. Contingency
    e. Payment in lieu of taxes

6. Final decisions regarding the budget to be considered at the next Operations Committee meeting on October 6th.

7. Chair Valenstein adjourned the meeting at 11:55 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee
September 29, 2026

NAME	REPRESENTING
JEFF PENZKOVER	WCB#11
Katie Miloch	WCHSD
PANYIA YANG	FINANCE
Darrin SteinBACH	Finance
DENNIS POLACH	WCB-14
BRAD Hamilton	WCB 18
ROLAND HAUK	HIGHWAY
JOHN PECKHAM	HIGHWAY
SHAWN BECKER	SHERIFF
QUENTIN ELLIS	SHERIFF
AMY KAUP	IT
Shane Wucherpfennig	LWCD
Sarah Christensen (WebEx)	Emergency Mgmt
Linda Cosper (WebEx)	County Board
Cristin Jolee	Victim Witness
Sue Smith (WebEx)	Health Dept
Kristie Fagge	Health Dept
Macy Mandl	Health Dept
Katie DeKleyn (WebEx)	County Clerk
Victoria Wilson (WebEx)	PD
Mary Schlagenhaft (WebEx)	Human Services
Chad Schooley	PD

MINUTES
OPERATIONS COMMITTEE

DATE: Tuesday, October 6, 2026
TIME: 11:00 AM
PLACE: Courthouse – Rm 300

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 11:00 AM.

2. There was no public comment.

3. Motion by Zurfluh/Rozar to approve the consent agenda. Motion carried unanimously.

4. Corporation Counsel Flanagan and Planning & Zoning Director Grueneberg gave an update on the Bug Tussel bonds held by the county and the fact that they have indicated they are not able to make their debt payment at this time and actual, verifiable information has been sporadic, at best. The county has entered into an agreement with Attoles Law, s.c., to review the agreements and provide guidance and they now suggest we enter into an agreement with Reinhart Boerner Van Duren, s.c., as they are more experienced in cases such as this. Motion by Rozar/Hahn to enter into an agreement with Reinhart Boerner Van Duren, s.c., as presented. Motion carried unanimously.

5. Wellness Coordinator Peterson provided a monthly update on Wellness programming.

6. Finance Director Yang presented a resolution requesting to hire 3 Community Health Worker FTEs in the Health Department due to receiving a grant. There is not impact to the levy. Motion by Rozar/Zurfluh to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.

7. Yang presented the current standing of the 2027 proposed budget as of today. She reviewed various general fund balance scenarios for the committee to consider. The following motions were made in that regard:
    a. Motion by Rozar/Pliml to allow for step increases as of 1-1-2027 and a 2% cost of living adjustment to the pay plans as of 7-1-2027. Zurfluh requested a roll call vote. Valenstein voted AYE. Rozar voted AYE. Pliml voted AYE. Zurfluh voted AYE. Hahn voted NAY (believes the COLA should be implemented 1-1-2027). Motion carried 4-1.

b. Discussion about the increased general transportation aid that was reported after the last meeting. Finance used it to reduce their levy ask. Commissioner Hawk and HIRC Chair Hahn reviewed the need for the additional funds. Motion by Hahn/Zurfluh to place $208,534 back in the levy request. Motion carried unanimously.
c. Motion by Rozar/Zurfluh to approve the proposed budget for publication with the aforementioned edits taken. Motion carried. Voting no was Hahn (see reason above).

8. The next monthly meeting will be held on Tuesday, November 3, 2026, at 10:00 AM.

9. Chair Valenstein adjourned the meeting at 11:56 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee
October 6, 2026

NAME	REPRESENTING
Jason Gruneberg	P+Z
Brad Hamilton	WC 18
Kim McGrath	HR
Kelli Szymanski	HR
Roland Hawk	Hwy
Sue Smith	Health
Kristie Eggo	"
Darrin Steinbach	Finance
Parkyia Yang	Finance
Dennis Polach	WCB-14
Kim Stimac	Clerk of Courts
Tara Jungen	P.D./Pdte
Nick Flanagan	Corp Counsel
Heather Gehrt	Treasurer
Amy Kamp (Web Ex)	IT
Tiffany Ringer (Web Ex)	Register of Deeds
Tony Bastien (Web Ex)	Dispatch
Mary Schlagenhaft (Web Ex)	Human Services
Marissa Tornack (Web Ex)	Norwood
Justin Cielewicz (Web Ex)	Edgewater Haven
Katie DeKleyn (Web Ex)	County Clerk
Katie Weller (Web Ex)	Human Services
Reuben Van Tassel (Web Ex)	Admin

Wood County
WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – October 2026

- I attended the Wisconsin County Association's annual conference in Wisconsin Dells and in addition to the normal trainings and meetings the County Clerks have during this time, I was a part of one of the breakout sessions with my "clerkmates" from Dunn, Marathon, and Rock Counties talking about the various duties of the county clerk. It was well attended, especially by Wood County supervisors, for which you have my heartfelt thanks! It was a fun session.

- All ballots were received, tested, and distributed to the municipalities by the statutory deadline of September 16th. The timeline to get absentee ballots out for a federal election for those with a request on file is 47 days prior to the election, which in this case was September 17th. As noted previously, there just is not a lot of time between the certification of the August Partisan Primary and the time we need to get those ballots out. This year, we had less than two weeks to program, print, conduct L&A testing, and get the ballot distributed.

- In addition, the City of Wisconsin Rapids has ordered a recall election for Aldermanic District 7 in the city. Recall petitions were submitted and subsequently verified. The recall process is on a statutory timeline. In this case, the recall election will be the week before the November general election, on October 27th and will be conducted at City Hall. We are doing the programming and ballot order for the city and billing those charges back to them. I will be in the office that night in case something comes up.

- I am working with ES&S, our election system vendor, on the upgrade that is a part of the CIP for 2027, and in doing so, it appears they are going to pencil us in for the upgrade between the November election and the February primary. My goal is to get the equipment at a lower price than if we wait longer. Now, that puts extreme pressure on us in the office as this will include an upgrade to our programming. So, we will have a very short timeline to learn that program and get it out the door.

- In the past month or so, 3 municipal clerks have resigned for various reasons. We are working with all of them to make sure that the November election goes off without a hitch as well as making sure that absentee ballots get sent out in accordance with the statutory mandates.

- For the November CEED and HIRC meetings, staff from those departments will be taking the minutes as these fall on days immediately following election day. Wednesday we will have most of our municipalities bringing back all of there returns and ballots, and Thursday we will start the canvass.

- Secretary of State Rubio announced that passport applicants will be able to do their initial application online starting in 2027 or 2028. If this does go through, a big chunk of our revenue will be gone. I will keep you updated.

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E-mail: Trent.Miner@woodcountywi.gov

Wood County
WISCONSIN

Office of
Finance Director

PaNyia Yang
Finance Director

Date: 9/30/2026
To: Operations Committee
From: PaNyia Yang
Subject: Monthly Letter of Comments

DEPARTMENTAL ACTIVITIES

Finance Department Updates

1. ARPA Funds

   As of August 31, 2026, we have roughly $1.25 million remaining – the majority being $1.12 million of park improvements/building, $32,509 for radio system updates, Land & Water Conservation of $92,228 for various projects, and Planning & Zoning of $9,700 for LiDAR. Funds must be expended by the end of 2026. Note that should there be funds remaining at year-end, they can only be applied to current projects that were obligated by the end of 2024. We cannot apply them to new projects.

2. New Financial Software-Update

   IT and I met with representatives for the new financial software to discuss project kickoff. We were provided with a checklist to go over that'll help with the implementation process. We'll continue to work with IT to see what we all need to do to get the ball rolling.

AGENDA ITEMS

Resolution – Create Three (3) Community Health Worker Positions (Health Department)

This resolution authorizes three new full-time (0.97 FTE / 2,015 hours) positions within the Health Department. Funded entirely by the 5-year renewable DHS Rural Health Transformation grant, these roles carry no local tax levy impact. If grant funding ceases, the department will evaluate all FTEs during the annual budget process to prioritize essential programming within existing fiscal parameters.

Finalize 2027 Budget Draft

During our September 29 budget meeting, we reduced expenses by $23,000 by removing the 2027 CIP request for Land & Water Conservation. We are also incorporating $208,534 in additional Highway GTA revenue into the Highway budget. After being provided with more clarification from Victim Witness in regard to state reimbursement for operational expenses, we added an additional $50,380 there as well. With these adjustments, our current deficit stands at approximately $4.2 million. I am asking the committee to identify definitive cuts at our October 6 meeting so we can compile the complete draft budget document for Trent by October 23.

Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

September 30, 2026

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – September 2026

Human Resources Activity

	September 2026	2026 Year-to Date
Applications Received	128	1,062
Positions Filled	12	117
Promotions/Transfers	6	40
New Hire Orientations	8	73
Terminations, Voluntary	5*	70
Terminations, Involuntary	1	7
Retirements	0	11
Turnover Rate	.78%	12.38%
Exit Interviews	1	32

*One of these is casual

Human Resources Narrative

General Highlights

1. Open Enrollment for 2027 begins on October 6th and will run through November 6th. Open Enrollment meetings will be held at various County locations throughout October 6th-8th. Representatives from Anovia and Holista will be in attendance at all meetings to present information about these new benefits. All employees are strongly encouraged to attend, and spouses are also encouraged to attend. We will be conducting a drawing in which employees who attended a session may be eligible to win one of five free vacation days! We are grateful to the Operations Committee for approving this incentive to increase attendance at these meetings.
2. Day 1 of the 2026 Leadership Retreat, **Improving Culture and Engagement Through Change Leadership vs. Change Management** was held on September 24th. We are again partnering with Mid-State Technical College (MSTC) for our annual professional development event, which is scheduled to take place over a total of three (3) half-days this fall. This year's retreat will be focused on building a strategy for improving employee engagement using our results from this year's survey. Preparations are underway for days 2 and 3 on November 11th and 19th!
3. I was honored to be elected as President of the Wisconsin Association of County Personnel Directors (WACPD) at their Fall Membership Meeting on September 17th. Having previously served as Vice President of the organization, I am looking forward to continuing to serve the members in this new capacity.

Meetings & Trainings

1. Attended the Operations Committee meeting on September 1st.
2. Attended County Board on September 15th.
3. Attended the Health & Human Services Committee on September 24th.
4. Attended the Health Department's All-Staff Meeting on September 10th to provide information and education on the status of the Wood County Health Fund, what is means to be self-funded, and how employees impact plan design.
5. Attended the Wisconsin Association of County Personnel Directors (WACPD) Fall Conference on September 16th-18th where topics presented included: Generative AI as an Internal Consultant, Workforce Energy Management – Old Ways, New World Don't Mix, The Hidden Elements of Change, Mastering the Macro, Employee Financial Wellness: The Hidden Driver of Productivity, Engagement, and Retention, Hot Legal Topics & Trends…Including the FLSA and More!, Pharmacy Trends, and Putting Yourself in the Top 1% - And No One Has To Know How You're Doing It.
6. Attended kick-off/implementation calls with Anovia and Holista on September 10th and 29th.
7. Attended the monthly conference call with The Horton Group on September 22nd to discuss various benefit topics including the 2027 renewal.
8. Attended a virtual meeting with Cyber Recruiter on September 22nd to review our account and various features of the platform.
9. Attended an Unemployment Appeal Hearing on September 23rd in which a former employee was appealing the initial determination.
10. Attended a virtual meeting with Lumelight and The Horton Group on September 28th to discuss the results of the NQTL Mental Health Parity Analysis that was completed on our health insurance plans.
11. Attended an in-person meeting with our new account manager, Dan Mongovern, and Ken Kuberka from The Horton Group on September 29th.
12. Held individual staff and team meetings to discuss and provide updates on the department's identified 2026 goals.

Benefits

1. Updated Employee Self Service (ESS) Portal with 2027 insurance premiums in preparation for Open Enrollment.
2. Finalized the 2027 Benefit Guide and posted it to the Employee Intranet in preparation for Open Enrollment.
3. Activated our 2027 Flexible Spending Accounts (FSA) benefits with Employee Benefits Corporation (EBC).
4. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
5. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
6. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
7. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily. Reported new hires with the Wisconsin New Hire Reporting Center.
2. Assisted multiple departments with interviews and selection process.
3. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.

5. Continue to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Continually looking into different options to ensure we are reaching out to interested candidates in a timely manner. Sponsored multiple positions on Indeed.
6. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

Refilled Position	Department	Position	Status
Replacement	Clerk of Court	Court Clerk	Position posted; deadline 9/28/26
New Position	Criminal Justice	Diversion Program Case Manager	Position posted; interviews conducted, offer extended and accepted, filled internally 9/28/26
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 11/23/26
Replacement	Highway	Truck Operator	Position posted; deadline 10/12/26
Replacements	Human Services	CLTS Support & Service Coordinator I or II (2)	Positions posted, interviews conducted, both positions filled 9/14 & 9/21/26
Replacement/New positions	Human Services	Economic Support Specialists (4)	Position posted; interviews conducted, three WR positions filled, new position in Mfld posted until 10/5/26
Replacement	Human Services	RN – CCS/CSP	Position posted; deadline 10/19/26
Replacement	Human Services	Mental Health/SUD Therapist	Position posted; deadline 10/19/26
Replacement	Human Services	Admin Asst II-FS/Payroll	Position posted; deadline 10/6/26
Replacement	Human Services	Lead Social Worker – IA	Position posted; deadline 9/14/26
Replacement	Human Services	Intake Coord-Outpatient	Position posted; interviews conducted, filled internally 9/28/26
New Position	Human Services	CLTS Support & Service Coordinator I or II	Position posted; deadline 10/5/26
Replacement	Human Services	Transportation Program Assistant	Position posted; deadline 10/5/26
Replacement	Human Services	Admin Asst II-OPC-Scheduling/Reception	Position posted; deadline 10/12/26
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, and LPN	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding; deadline 10/19/26
Replacement	Norwood	Casual Receptionist	Position posted; deadline 10/19/26
New Position	Norwood	Health Unit Coord – 100%	Position posted; interviews conducted, references/background completed, offer extended and accepted, fille 10/5/26
Replacements	Sheriff	Correction Officers (Req #0114262290)	Position posted; interviews continually being conducted and positions filled, ongoing recruitment, one position filled 8/3/26, another filled on 9/8/26
Replacements	Sheriff	Part Time Deputies	Position posted; deadline 10/31/26
Replacements	Sheriff	Deputy Sheriff	Position posted; deadline 10/4/26

Replacements	Sheriff	Correction Officers (Req #0911262409)	Position posted; deadline 12/7/26
Replacement	Veterans	Veterans Rep I	Position posted; interviews conducted, references conducted, offer letter extended and accepted, filled 10/5/26

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims and pending litigation.
3. Attended Edgewater Safety Committee on September 2nd, Norwood Safety Committee on September 8th, and Highway Safety Work Group on September 21st.
4. Conducted train-the-trainer for three (3) Norwood staff in respirator fit testing on September 8th.
5. Conducted AHA Basic Life Support (BLS) class for five (5) Emergency Management staff and one (1) UW-Extension volunteer on September 22nd.
6. Completed required application documents for 2027 County Mutual insurance renewals.

NEW Workers' Compensation Claims (1)

1. 9/4/26 – Edgewater – Employee's R foot run over by hoyer lift while transferring resident (late report)

OPEN Workers' Compensation Claims (5)

1. 7/13/25 – Health – Employee injured L knee after falling at work-related conference
2. 1/20/26 – Sheriff's (Corrections) – Employee injured L knee while responding to emergency in Jail (surgery required)
3. 2/6/26 – Norwood – Employee strained lower back while transferring resident
4. 5/24/26 – Dispatch – Employee fell on steps in Dispatch Center, injuring L upper arm
5. 8/23/26 – Sheriff's – Employee injured L ankle/scraped L forearm after slipping going down basement stairs at private residence

First Aid Injuries (4)

1. 8/27/26 – Highway – Employee fell off back of equipment, injuring L knee.
2. 9/5/26 – Sheriff's – Employee suffered scratches/bruises after dealing with resistive subject
3. 9/20/26 – Edgewater – Employee fell on R side when leg gave out while working on 500 wing
4. 9/24/26 – EM – Employee had piece of debris fall on L foot while removing playground equipment

Property/Vehicle Damage Claims (2)

1. 8/25/26 – Sheriff's – Squad was damaged while performing PIT maneuver to apprehend fleeing subject (actual damage $5,402.40) – restitution will be pursued
2. 9/3/26 – Parks – NEPCO Lake Shelter well pump failure/electrical panel damage; probable lightning strike (est. damage unknown)

OPEN EEOC/ERD Claims (1)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on creed/religion. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.

Other

1. Created and distributed the Monthly Manager Resource, titled "Self-Funded Insurance" to all Wood County managers and supervisors.
2. Quarter 3 Random DOT Selections completed.

3. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
4. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on September 8th, 14th, 21st, and 28th.
7. Conducted exit interviews on September 30th.
8. Responded to multiple verifications of employment.
9. Replied to requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

Wood County
WISCONSIN

OFFICE OF THE TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—OCTOBER 2026

1. Attended Wisconsin Counties Association weekly calls on Mondays in September.
2. Attended Operations Committee Meeting on September 1.
3. Hosted Wisconsin County Treasurers' District 6 Meeting at Hotel Marshfield on September 14. The district then went and toured the hotel as I will be hosting the 2027 Summer Annual Conference there in June.
4. Attended County Board Meeting on September 15.
5. Attended Wisconsin Counties Association Annual Conference in Wisconsin Dells September 20-22.
6. Attended United Way Officer's Meeting on September 29.
7. Attended the Powers Bluff ribbon cutting ceremony on September 30.
8. Completed IT assigned training: Creating Strong Passwords.
9. As the Board of Reviews are being completed, the Real Property Lister has been busy matching numbers with the Assessor and submitting the Statement of Assessment to the Department of Revenue.
10. After the Board of Reviews are finished, I have been busy calculating and sending out any Ag-Use Conversion charges for people that took land out of Agriculture and assigning them a fee. This cost gets split 50/50 with the municipality. If the fee is not paid, then it will go on the tax bill with interest.
11. Sales tax is about 47% ahead of where we were at this time last year. Overall, we need about $2.7 million dollars more, over the next 4 months, to make our budgeted amount for the year.

Letter of Comments – September 2026

- Body composition testing was offered in September via the InBody analysis machine at the Courthouse, Riverblock, Norwood and Patriot's Tower. Participants had the opportunity to get measurements such as fat mass/percentage, skeletal muscle mass, lean dry mass, and water weight tested all in less than 10 minutes. After the assessment, the participants were provided with a detailed review of the numbers from the Wellness Coordinator.

- I have been working with the Public Health Nursing to coordinate the upcoming flu vaccine clinic in October; they continue to be a great help in organizing and staffing these events. There will be two clinic days at Riverblock in Wisconsin Rapids (10/14, 10/21), and one clinic held at Patriot's Tower in Marshfield (10/12).

- I've started building the Wellness Portal for the 2027 program. This is the space where participants access challenges, health assessments, educational resources, schedules, and their biometric results from previous years. The portal will be ready for participants as we move into the new program year.

- The Q4 Wellness Challenge will begin in October. The Wellness Committee selected a Bingo Mood Booster challenge as the final activity of the year. Participants will track mood-boosting strategies on a virtual bingo card, engaging in activities they enjoy while learning about the positive impact these habits can have on their overall health. Weekly education will be provided throughout the challenge to support stress reduction and improved mood. Successful completion of this challenge will be worth 300 points toward the Wellness Program.

- I continue to conduct weekly onboarding for new hires and employees who have not yet enrolled in the Wellness Program, including creating wellness portal accounts and initiating the qualifying activity process.

RESOLUTION#

DATE October 20, 2026

Effective Date October 20, 2026

Introduced by Health & Human Services Committee; Operations Committee

Motion:	Adopted:
1st	Lost:
2nd	Tabled:
No: Yes:	Absent:

Number of votes required:

[ ] Majority [X] Two-thirds

Reviewed by: NF, Corp Counsel

Reviewed by: PY, Finance Dir.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To increase budgeted FTEs for the Health Department by creating three (.97 FTE) Community Health Worker positions.

FISCAL NOTE: No cost to Wood County.

Source of Funding: Wisconsin Department of Health Services
Rural Health Transformation (RHT)

Anticipated wage and benefits for three Community Health Workers based upon Grade F Step 1 with an anticipated start date of December 1, 2026 is:

2026
Wages: $12,946.29
Fringe: $2,121.56
Total: $15,067.85

2027
Wages: $149,251.05
Fringe: $82,442.58
Total: $231,693.63

WHEREAS, the Wood County Health Department has been awarded funding for our commitment to expanding community-centered access to care in rural and semi-rural communities, and

WHEREAS, funding must be allocated towards new Community Health Worker (CHW) positions, and

WHEREAS, a CHW (Peer Support) will offer numerous benefits including guidance and connections with resources for those with substance use disorder to help reduce relapse rates, improve access to social support, enhance overall treatment satisfaction and outcomes, and support overdose prevention, and

WHEREAS, the CHWs (Parents as Teachers) will bridge clinical care and community needs, implement interventions to support healthy birth and child development outcomes in high risk populations that will reduce health care costs, improve chronic disease management and increase preventive care access, and

WHEREAS, all CHWs will utilize strategies from the Community Health Assessment and Community Health Improvement Plan that was developed in collaboration with multiple community partners, agencies, and residents, and

WHEREAS, these positions are fully funded by the Community Health Worker grant program.

Adopted by the County Board of Wood County, October 20, 2026

County Clerk

County Board Chairman

NOW THEREFORE BE IT RESOLVED, the Wood County Board of Supervisors approves the FTE increase by creating three (.97 FTE) Community Health Worker positions, one to directly support Wood County's response to the opioid crisis and two to directly support the Parents as Teachers program.

BE IT FURTHER RESOLVED, when grant funds are no longer able to support the positions in full, the Health Department will review all department FTEs during the budget process with the oversight committee to prioritize programs and make sure continuance is justified and budget parameters are met.

BE IT FURTHER RESOLVED, to amend the Public Health (54121) budget for 2026 by appropriating $15,067.85 from State Grants (43551) and pursuant to Wis. Stats. § 65.90(5) the County Clerk is Directed to post a Class 1 notice of this budget change within 15 days.

MINUTES
HEALTH & HUMAN SERVICES COMMITTEE

DATE: Thursday, September 24, 2026
TIME: 5:00 PM
PLACE: Edgewater Haven Nursing Home – Conference Room

MEMBERS PRESENT: Donna Rozar, Tom Buttke, Linda Casper, Lee Thao, Laura Valenstein, Marie Topping, Rachel Stankowski

MEMBER EXCUSED: Dr. Tim Golemgeski

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.

2. There were no public comments.

3. The consent agenda was reviewed and items discussed. Motion by Thao/Buttke to approve the consent agenda as presented. Motion carried unanimously.

4. Public Health Administrative Specialist Mancl noted changes to the 2027 proposed Health Dept. budgets. Two grant awards were announced, which increased revenues and ultimately decreased the total levy request. Motion by Buttke/Casper to approve the updated 2027 Health Dept. budgets as presented. Motion carried unanimously.

5. Health Dept. Supervisor of Strategic Initiatives Egge presented a resolution to add 3 additional community health FTEs. These positions are all grant funded with a grant that is expected to run 5 years. Motion by Valenstein/Topping to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.

6. Norwood Administrator Kornack stated there was no update to the water system replacement this past month.

7. Kornack reported on the progress of the operational efficiencies that were discussed at the previous meetings and that the positions created from the plan have been filled.

8. Edgewater Haven Administrator Cielewicz stated that the preliminary plans for the CBRF have been received and are being reviewed internally before being submitted to the state for their approval.

9. Amy Kuhlka, a citizen member applicant, introduced herself to, and answered questions of, the committee on her background and desire to be a member of the

Health & Human Services Committee. Motion by Valenstein/Topping to recommend to County Board Chairman Pliml that Ms. Kuhlka be appointed to the committee, pending county board approval. Motion carried unanimously.

10. Veterans Service Officer Larson presented the federal VA dollars that came into Wood County for 2025. He will provide more information at the meeting next month.

11. Motion by Stankowski/Thao to go into closed session pursuant to 19.85(1)(f) Wis. Stats to consider a leave of absence request. Motion carried unanimously.

12. Motion by Buttke/Casper to return to open session. Motion carried unanimously.

13. The next meeting will be held on Thursday, October 22, 2026, at 5:00 PM at the Wood County Annex & Health Center. Upcoming meeting dates are Thursday, November 19, 2026, and Thursday, December 17, 2026 due to the upcoming holidays.

14. Chair Rozar declared the meeting adjourned at 5:59 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Health & Human Services Committee
September 24, 2026

NAME	REPRESENTING
JUSTIN CIESLEWICZ	EDGEWATER
JEFF PENKAVER	WCB #11
R VANTASSEL	MAINT.
Kim McGrath	HR
Macy Mancl	Health
LANCE PLIML	WCB
Kristie Egge	Health
ROCK LARSON	VETERANS
Marsha Karnack	Norwood
Lance Plimel	CB Chair
Brandon Vonwinkle	Human Services
Amy Kuhlka	Citizen Nominee
Sue Smith (WebEx)	Health Dept
Mary Schlagenhaft (WebEx)	Human Services

North Central Community Action Program- Board Meeting Minutes-8/10/26

The Annual meeting of the Board of Directors of North Central Community Action Program, Inc. was held on Monday, August 10, 2026, at the Community Partners Campus in Wausau. The meeting was called to order at 6:00 pm by President Lenore Breit.

Diane took roll:

Present	Absent	Staff
Robinson	Fischer (ex)	Diane
Dorava	West (ex)	Pam
Lang	Rotter	Tony
Breit	McGivern	
Kieper	Guerrero	
Tomaszewski	Zacher	
Valenstein	Conway	
Lemmer	Kearns	

Minutes: Lenore Breit asked if there were any changes or questions. A motion was made by Steve Robinson to accept the June minutes as presented. Second was made by Joe Dorava. Motion carried.

Approval of expenses and Financial statements: Pam reported out on the Statement of Revenue and Expenses- we are where we should be with the exception of already seeing increased expenses in "Measures" which are the weatherization and emergency furnace and water Material costs. This will keep increasing as our Weatherization contract just increased 7/1 from $6,057,586 to $12,096,842. Balance Sheet- We drew down $250,000 of our line of credit on 6/25/26 and repaid it in full 8/4/26. Total interest $2047.22.

The State's legal department was updating language in our WX contract so we did not receive the July 1st Contract until July 29th. We received our advance on 8/3, normally we receive it on 7/1.

See the WX Cash summary on the Balance Sheet and you can see we were cash flowing over 1.2 million dollars in WX expenses.

Everything is manageable as of now. We will need to monitor our cash flow closely as the State is requiring us to repay advance dollars that we cannot prove we need. This will be on-going with each monthly report.

Motion was made by Steve Robinson to approve the financial statements as presented. Second was made by Joe Dorava. Motion carried.

Point in Time/Housing Programs/Grant Update: Diane stated Point in Time is conducted the fourth Wednesday of every January and July as is required to continue to receive HUD and DEHCR funding. On July 22nd, 2026 eight persons were found in Marathon county and one person was found in Lincoln

county. None of these persons found wanted to go to shelter so they were allowed to stay where they were found.

NCCAP is currently operating five housing programs: Emergency Rental Assistance, Homeless Prevention Program, Rapid Rehousing, Tenant Based Rental Assistance, and Permanent Supportive Housing. All are fully funded and operational.

Board Roles and Responsibilities: Lenore prefaced this conversation by stating that Diane is discussing this because of the recent events of NEWCAP's closure, to make sure we cover the areas for our CSBG organizational standards, and to ensure our board is comfortable in carrying out the duties of the Board. Diane discussed the board self-evaluation and how in the past, most were uncomfortable about answering questions because they didn't necessarily understand the reason behind the self-evaluation. Mandy Lang offered to share the evaluation her board does annually and that possibly this evaluation may be more helpful than past evaluations.

Diane had gone through the risk assessment, noting that a board evaluation in a formal process had not been done in a few years. Now with a different evaluation available, that it may be easier to understand and work through.

Weatherization: Tony discussed the Weatherization program and processes from application to job completion. Tony explained to apply for weatherization you actually must apply for energy assistance as it is a dual application program. Tony understands the WHEAP staff taking applications are so busy they don't have time to do a lot of extra explaining about the weatherization program and that is one benefit of us taking the applications. Tony explained the energy audit, SIR savings to investment ratio calculations, limited baseload jobs and the deferral process. We ended the 2025/2026 where we should be at about 450 completed units and exceeding our baseload goal (baseload is replacing appliances/or furnace) and have begun the next season. The two biggest components of weatherization NCCAP provides is air sealing and insulation. Clients always ask for windows, but the energy savings investment isn't there for us to replace windows. Basically, if you've got a window it is stopping the air from coming into the house.

Tony has hired staff for the expanded area, five auditors, two program services staff, one general manager, and several crew members. All are previous NEWCAP staff who enjoyed the work they did and are happy to be back helping people. It has been slow going forward in the new territory because it is entirely like starting over. Tony found a location to work out of, hired staff, ordered all new equipment for staff to utilize (personal computers, phone, internet, office furniture, etc.) and is working to secure new contractors through the RFB process. We aren't exactly where we want to be in fulfilling contract goals, but we are doing okay and we have installed 32 water heaters for those who needed them earlier in the year. Unfortunately when NEWCAP filed bankruptcy, it even stopped the emergency services in that territory.

Lenore asked the board for approval of the Weatherization Contract for the year 2026/2027, Steve Robinson made the motion, Mandy Lang seconded. Motion carried.

Board Elections: The slate of officers is as follows: Lenore Breit, President; Jennifer Lemmer Vice-President; and Mandy Lang for Secretary/Treasurer. Steve Robinson made a motion to close nominations and cast a unanimous ballot for Lenore Breit as Board President, Jennifer Lemmer as Vice President, and Mandy Lang as Secretary/Treasurer. Joe Dorava seconded. Motion carried.

Lenore Breit declared the meeting adjourned at 6:57 p.m.

Next Meeting Date: Our next meeting will be October 19, 2026, via Zoom, 5:30 p.m.

Wood County Health Department

Health Department Report
September 24, 2026

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTATIVE REPORT – SUE SMITH, RN, MSN, CPM

- I will be on vacation for our meeting, but I plan to join virtually.
- Hopefully you saw the email about the **Safe Haven Baby Box** blessing that will occur on September 22 at 3:00pm.
- We were recently informed that our application for Community Health Worker positions through the **Rural Health Transformation Program (RHTP) has been awarded!** This grant is renewable for five years and will provide funding for 2.5 FTE Community Health Workers. Two of these will focus on the high risk maternal and child populations and the other .5 will focus on peer recovery for those with substance use disorder. We are in the process of revising our 2027 budget to reflect this and another unexpected grant award and will present the updated budget at our meeting.
- We are still waiting on the outcome of the transportation grant submitted by Foenix Mobility Rising. More information about that new program can be found here: https://www.dhs.wisconsin.gov/rhtp/index.htm . As a reminder, the RHTP is a federal funding opportunity provided to states through the Centers for Medicare and Medicaid Services (CMS). The Wisconsin Department of Health Services (DHS) received a first-year award from CMS for $203,670,005 to invest in rural capacity, sustainability, and innovation across three major initiatives.
  - Strengthen the rural health care workforce - Recruiting and retaining an adequate health care workforce is a challenge in rural areas, making access to quality, timely care for rural residents difficult. This funding will provide grants for innovative workforce projects in rural communities, support career pathways for rural health care providers, and fund services provided by community health workers.
  - Drive rural technology and innovation - Rural Wisconsin needs the technology to support and reach residents, such as closed-loop referral systems and telehealth capabilities. This funding will invest in upgrades to rural provider systems, digital infrastructure, and develop a digital rural health care collaborative.
  - Transform rural care through partnerships - Rural Wisconsinites experience fragmented coordination across primary care, specialty care, behavioral health, chronic disease prevention, and community social supports. This funding will stand up a competitive grant program for rural regions to create coordinated systems of care where multi-sector partnerships show a clear path to sustainability.
- The **groundbreaking for the FQHC in Wisconsin Rapids** will occur on October 6 at 10:00am at 231 W Riverview Expressway. This is a big step toward greatly improved access to care for this geographic area! The County should be very proud of our contributions to this important facility that will serve people for generations to come.

SUPERVISOR OF STRATEGIC INITIATIVES REPORT – KRISTIE RAUTER EGGE, MPH

A six-week WeCOPE series was initiated for Wood County Health Department and Human Services employees to promote resilience, stress management, and healthy coping strategies. The series is facilitated by UW-Madison Extension staff Hannah Wendels Scott and Ka Zoua; the program supports employee well-being and those who participate are eligible for a 300-point wellness program incentive.

Communication/Branding

- Discussed updates for Healthy People Wood County and Wood County Health Department websites.
- Attended the Incident Command System Forms Crash Course for emergency planning.
- Worked with staff on multiple press releases and a news article and sent them out to media.
- Met with the Communications Committee and made additional updates to the Wood County Health Department Communication Plan.
- Met with Public Information Officer network leaders to discuss and plan next meeting.

Healthy People Wood County (HPWC)

- *Community Health Assessment (CHA):*
  - Continued meeting with healthcare system partners to plan next CHA cycle.
  - Continued distribution of the 2026 Community Health Assessment (CHA) Survey throughout the county.
  - Analyzed HPWC Transportation Survey data.
  - Developing a Youth Risk Behavior Survey report for Nekoosa High School.
  - Reviewed and updated Financial Security Monitoring Plan.
  - Met with Portage County Health Department to share our CHA/CHIP process.
- *Community Health Improvement Plan (CHIP):*
  - Attended Marathon County's CHIP strategy development workshop to learn about the process for HPWC's next CHIP.

Transportation

- A press release was developed and shared to communicate the transition of the River Riders and Marshfield Community Bike Share programs. The announcement recognized the long-term impact of the programs on active transportation and

community wellness while reinforcing ongoing efforts with local partners to identify sustainable models for maintaining bicycle access within Wood County communities.
- Attended Wood County's Regional Economic Development Initiative (REDI) Roundtable and gave an update on transportation initiatives.
- *5304 Grant (transportation feasibility study):*
  - Two public open houses were held for feedback on recommended transportation solutions in Wood County.
  - Wood County Health Department and North Central Regional Planning Commission collected a total of 487 transportation surveys from the public. Staff are helping to analyze the data and working on sections of the report.
  - Staff met with City of Wisconsin Rapids and City of Marshfield to discuss transportation solutions and potential collaboration.
  - Staff met with the County of Waupaca to learn about their 5311 program. 5311 is a federal transportation grant program that we are interested in applying for in the future.
- *Catch a Ride Update:* The volunteer driver program in North Wood County is set to operate October 1, 2026. This 12-month initiative will provide flexible transportation support for pregnant people, postpartum parents, infants, and caregivers experiencing transportation insecurity. The program will help families reach prenatal and postpartum care, pediatric appointments, Women, Infant, Children (WIC), lactation support, and other essential health and family services.

Financial Security
- Progress was made toward establishing Little Free Pantry locations at Wood County libraries as a strategy identified through our community food security conversations. Meetings with Pittsville and McMillan Memorial Library staff generated strong interest in the project, with Pittsville pursuing board input and McMillan advancing to next-step planning following administrative approval. The initiative seeks to expand access to food and essential items through accessible, community-centered locations.

Central Wisconsin Regional Farmers Market Collaborative
- Staff are assisting with marketing for WI Rapids Farmers Market, Double Up WI, WI Farmers Market Association, Farmers market of Wausau, Stevens Point Farmers Market, Waupaca Farmers Market, and Weston Farmers Market. This includes social media posts, website updates, video outlines, sandwich board sign designs, and more.
- Staff attended markets and assisted with data collection in Wausau, Clintonville, Rome, Weston, and Knowlton.
- Staff attended Wood County Food Security partner meeting to discuss and brainstorm solutions based on food insecurity qualitative data.
- Supporting collaborative hiring process for Farmers Market of Wausau market manager including help with job description, interview process, orientation materials, contract worker agreement, etc.
- Facilitated the signing of an agreement for Farmers Market of Wausau to be a fiscal agent of United Way Marathon County for access to grants and donations for double dollars programs and other food insecurity needs.
- Created social media pages and began executing marketing plan for Double Up WI.
- Nearing completion with graduate student assistance of *Plan your Visit* web pages for all major markets to increase customer comfortability and tourism attraction.

Wood County Farmers Markets; Marshfield Farmers Market and Wisconsin Rapids Downtown Farmers Market
- On September 24, families participating in Parents as Teachers attended an educational experience at the Wisconsin Rapids Downtown Farmers Market focused on healthy eating and food access led by Hannah Wendels Scott. Through interactive nutrition activities and food tastings, families were introduced to new fruits and vegetables while learning how to navigate the market, utilize various payment methods, and access programs such as SNAP and Double Dollars. The event supported healthy food choices and increased awareness of local resources that make nutritious foods more accessible and affordable.
- For the month of August, the Wisconsin Rapids Downtown Farmers' Market processed:
  - $1,367 in Debit/Credit transactions
  - $1,418 in SNAP/EBT transactions
  - $1,386 in SNAP/EBT Double Dollar Match benefits
  - $356 in Aspirus Fruit and Veggies RX redemptions
  - $50,023 in total vendor sales

Substance Use – IMPACT and MACY
- *Conferences and Trainings:*
  - Several IMPACT partners attended the first annual Wisconsin Substance Use Summit in Green Bay on August 5-6, and the virtual HOPE Consortium Conference August 6-7. Although the conferences overlapped, session recordings allowed for continued participation and learning following the events.
  - Wood County Health Department Community Health Worker Pamela Lee delivered the closing keynote at the HOPE Consortium Conference, sharing her recovery story, "The Power of Healing in Recovery." Pamela's inspiring story helps many individuals understand that recovery can be a beautiful journey that is remarkably personal to each person who has the opportunity to experience it. She is thriving in her role supporting others who have experienced similar life situations and has touched many lives in her efforts to keep our community members safe from harm and death.

- *Overdose Fatality Review (OFR):* The OFR team met in August to review one fatal overdose case and identify recommendations to prevent future events like this from happening. Once recommendations are identified, they are directed to the appropriate community partners/agencies to address and implement as they are able.
- *Naloxone Direct Program:*
  - The Wisconsin Department of Health Services hosted a series of Regional Naloxone Saturation meetings across the state. Each Naloxone Direct Program (NDP) participant was invited to bring 4 community representatives together to create a naloxone saturation action plan. Prior to the meetings, NDP agencies were asked to complete a survey of where naloxone is currently available to community residents and how it is being distributed (such as brick-and-mortar locations, vending machines, partner distribution programs, peer support, etc.). Wood County has roughly 57 access points to Naloxone through various means. A new data website was shared with each regional participant to provide support in understanding how drug overdoses are impacting each area differently and how naloxone saturation efforts can be tailored.
  - The Wood County Adult Day Treatment Group was trained in identifying an overdose and administering naloxone. Each participant was offered a Hope Kit and additional community recovery support resources.
  - Naloxone leave-behind kits were provided to the Marshfield Fire Department and the Wisconsin Rapids Fire Department to offer to loved ones of an individual who has experienced an overdose. Leave-behind kits include community resources that can help individuals find the support they need to begin their recovery journey.
- *Northwoods Coalition:* Northwoods Coalition held a members' meeting and hosted a presentation from the Wisconsin Poison Control Center. All call center responders are pharmacists, nurses, or toxicologists who are knowledgeable about various types of toxic substances.
- *LifePoint Program:* The Wood County LifePoint Program is a satellite syringe service program of Vivent Health offered in Wisconsin Rapids and Marshfield twice per week for two hours each. In August, the LifePoint Programs provided individuals with sterile equipment, connections to community resources, and free peer support to help them navigate those resources while offering understanding and support.
- *Public Health Vending Machine:* A total of 560 supplies were vended in August. Narcan was number one with 87 boxes, followed by sunscreen/sunglasses at 61, then dental care and pads at 49 each. All The Above Tattoo shop has moved to a new location; the machine will not fit in that location. We have started outreach to find a new location where the machine can be accessible to those who need it the most.
- *Recovery Support:* Wood County Health Department Community Health Worker, Pamela Lee, offers recovery support to individuals in recovery. She is currently supporting 7 individuals through Peer Support, 4 individuals through Parent Peer Support, and 3 youth through our Youth Recovery Coaching service. Pamela took her state exam for Parent Peer Support on September 9, 2026, and sent her recertification in for Peer Support.
- *Jail Programming:* Staff continue to co-facilitate the Childhood Trauma course in the jail. The recovery pod will graduate on September 17, 2026; a new pod will be starting on September 22, 2026.
- *Providers and Teens Communicating for Health:* Staff held the 16-hour training for all 5 PATCH teens. We have started working on a vaping presentation for the Boys and Girls Club after school program. We booked our first consulting session for mid-October with Well Badger Resource Center, focusing on the Youth Mental Health Hub resource.
- *WI Wins:*
  - Staff have started working on the new list for tobacco compliance checks.
  - One General Public Outreach activity has been completed. We have partnered with Portage County and Marathon County to collect data around school staff knowledge and attitudes related to adolescent vaping, nicotine use, addiction, health impacts, and available school resources.
- *Place of Last Drink (POLD):* Members of Healthy People attended the Governor's Conference in August to participate in the Place of Last Drink (POLD) Pilot and User Group meeting. Healthy People Members shared information about the program in Wood County, learned about successful practices from other regions that could benefit Wood County, and engaged with the Badger TraCS team to discuss potential future changes to improve the efficiency of the POLD program in Wood County.

<u>Marshfield Area Coalition for Youth (MACY)</u>

- *Mental Health Task Force:* The Mental Health Task Force met in August to discuss the needs of Stanford Health's social workers regarding suicide prevention awareness materials. The team planned to provide several resources for the clinic, including prescription lock boxes, materials related to the 988-suicide crisis hotline, gun locks, and the creation of an educational handout on the dangers of over-the-counter medications and suicidal ideation. The group also focused on promoting September as Suicide Awareness Month through social media and by creating and distributing educational materials throughout the community.
- *MACY Board of Directors:* The Board met in August to discuss the continued sustainability of the coalition. The team will be joined by the Director of Dove Recovery in Indiana in September to educate the group on the basics of sustaining nonprofit work. The Board also planned for the November Opioid Tabletop Simulation Training at Marshfield Mid-State. The Board heard from all subcommittee chairs and reviewed the finances.
- *MACY Finance Meeting:* The finance committee met to review the credit card applications for the Director and Accountant and final invoices for the State Opioid Response funding.
- *Drug Free Communities Support Program:* MACY was awarded its Year 3 non-competitive renewal on August 24. This funding will ensure support for the coalition from September 30, 2026, through September 29, 2027.

- *Drug Task Force:* Members of the Drug Task Force met with the Auburndale School District in August to discuss implementing the Healthy Futures alternative to suspension program related to nicotine and tetrahydrocannabinol (THC) for the 2027-2028 school year. Members will collaborate with the school district in October to discuss the next steps for the program, and they will join them in February to share information on current alcohol and drug trends.

Safe Kids Wood and Portage Counties
Staff completed Department of Transportation car seat reporting and scheduled Facebook posts on our Safe Kids page.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

New Businesses and Consultations
A pre-licensing inspection was completed for Nekoosa Pub The Basement Bar, formerly known as Best in Town due to new ownership. A pre-licensing inspection was completed for RM1218, a convenience store located in Wisconsin Rapids. A pre-licensing inspection was completed for Bread, Basil, Butter; a catering business working out of a licensed commercial kitchen in the Wisconsin Rapids area.

Complaint Investigations
Seven complaint investigations were completed in the month of August.
- A caller reported bedbugs in a licensed lodging facility. Environmental health staff completed an onsite complaint inspection and found one live bedbug. There was no evidence of an established bedbug population inside the facility.
- A complaint was received regarding garbage and material items outside a residence. Environmental health staff visited the property. No public health ordinance violations were noted at the time of inspection.
- A complaint was received regarding a failing septic in a licensed manufactured home community. Environmental health staff were onsite and found a sewage leak. The leak has been fixed, and the sewage has been cleaned up.
- A complaint was received regarding mold in a licensed hotel room. Environmental health staff were onsite for a complaint inspection and found a maintenance issue causing a water leak which resulted in mold growth. The room is no longer being rented out until the maintenance issue has been resolved and the mold properly cleaned.
- A complaint was received regarding poor food safety practices at a licensed food establishment. Environmental health staff completed an onsite complaint inspection. No violations were noted, but staff provided education on glove use and hand washing requirements.
- A complaint was received regarding a licensed food establishment selling expired meat. Environmental health staff completed an onsite complaint inspection. No violations were noted.
- A complaint was received regarding mold and moisture in a rental home. Environmental health staff notified the landlord and there is an active eviction case, and the maintenance issues will be handled promptly after.

PUBLIC HEALTH NURSE SUPERVISOR REPORT – ERICA SHERMAN, MSN, RN, IBCLC

Parents as Teachers (PAT)
Several Parent Cafes will be held in Marshfield, Wisconsin Rapids, and Pittsville this fall. Watch for more information to come!

Communicable Disease
- *Ebola:* We continue to monitor the situation in the Democratic Republic of Congo and are responsible for monitoring travelers returning to Wood County from travel in this area. To date, there have been no cases of Ebola in the United States and we have monitored one returning traveler.
- *Measles:* Measles is present in three counties in the southwestern part of Wisconsin. The current outbreak has grown to 157 cases (totaling 159 cases for Wisconsin in 2026; 99.4% of the cases are unvaccinated). We continue outreach efforts to high-risk populations including education and vaccination opportunities.
- *Respiratory season:* In preparation for respiratory season, we are working in collaboration with the Wellness Program to offer flu shots to Wood County employees. Three employee flu clinics will be offered in October (two in Wisconsin Rapids, one in Marshfield). There is currently very low respiratory illness activity in the state.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC
- One of our quality improvement projects this year aims to increase WIC caseload by 1% by December 31, 2026, by increasing in person appointments and local agency Facebook presence. Our goal is to post local agency Facebook posts weekly aiming to build rapport with families and word of mouth/social media WIC referrals. We have also been able to increase our in-person appointments from 26% in 2025 to 40% of appointments in person July/August 2026.

Local Agency Facebook Posts			
March	2	June	6
April	3	July	6
May	6	August	9

- WIC celebrated Farmers Market Week and Breastfeeding Month by hosting activities for promoting both on August 6 at the Wisconsin Rapids Downtown Farmers Market.

- The “New Mom’s Group” in Wisconsin Rapids hosted by WIC, the Health Department, and Aspirus has had two successful groups so far in August and September. We will continue to promote the group within WIC and partner agencies to increase participation. Lactation support and weight checks are available to those that attend.
- Jessica Hutchinson, Kayla Saeger, and Camen attended the WIC Lactation Skills Day for DBEs (Designated Breastfeeding Experts) on August 10 in West Bend, WI to deepen lactation skills to better support our WIC breastfeeding families. This training provided 6.25 continuing education credits.

2026 Caseload (Funding Basis: 1,541 Participants)

	Dec 2025	Jan 2026	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1356	1344	1339	1319	1314	1322	1330	1342	1359				
Active (final)	**1369**	**1356**	**1353**	**1329**	**1327**	**1330**	**1344**	**1353**					
Participating	1356	1352	1350	1328	1320	1331	1334	1351	1360				

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: September 24, 2026

August 2026 Activity: During the month of August, we completed/submitted 219 federal forms to include:

- 27 Intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 20 Appeals – Higher Level Review, Notice of Disagreement (appeal), appeals to Board of Veterans Appeals (Veterans Law Judge)
- 27 New claims for disability compensation
- 1 New claim for veterans' pension
- 2 New claims for surviving spouse benefits (DIC or surviving spouse pension)
- 11 New applications for VA Healthcare
- 24 Appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 11 Burial and marker applications
- 21 Request for individual's VA or private medical records

Activities:

1. Completed as of September 16, 2026:
    a. August 25 – First meeting of Wisconsin Joint Legislative Council Study Committee on State Veterans benefits.
    b. August 25-30 – Outreach booth at the Central Wisconsin State Fair.
    c. September 9 – UWSP Veterans Outreach Event.
    d. September 10 - Federal VetCenter Counseling out of Courthouse Veteran's Conference room.
    e. September 11- Fort McCoy Retiree Appreciation Day.
    f. September 15-16 – Interviews for new Veteran's Representative.
2. Near Future:
    a. September 22 - Meeting of Wisconsin Joint Legislative Council Study Committee on State Veterans benefits.
    b. September 23 – Marshfield/Stanford Veterans Virtual Coffee.
    c. September 25 – Meeting with Tomah VA Medical Center Suicide awareness/prevention team to discuss outreach opportunity (the providers of our gun locks that are placed in the Health Dept vending machines).
    d. October 2 – Marshfield Senior Health Fair.
    e. October 8 - Federal VetCenter Counseling out of Courthouse Veteran's Conference room.
    f. October 12-16 CTVSO fall training conference in Waupaca.

Office Update:

1. Staffing update after having 25% of our workforce out since May. I am pleased to have finished the interview process and have selected a applicant. Human Resources will now conduct the final requirements to bring them on board. If that selection falls through, we have two more than qualified applicants to fall back on. I would like to thank our HR department and especially Angel Meddaugh for their assistance in this process.

MINUTES
PUBLIC SAFETY COMMITTEE

DATE: Wednesday, September 23, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Joseph Zurfluh, Dennis Polach, Brad Hamilton, Jeff Penzkover

MEMBER EXCUSED: William Voight

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Zurfluh called the meeting to order at 9:00 AM.

2. The Emergency Management Department presented their report and bill listing for review.

3. Emergency Management Director Christensen presented the proposed 2027 Emergency Management budgets for review, highlighting changes within. Motion by Hamilton/Penzkover to approve the budget as presented and forward onto the Finance Dept. Motion carried unanimously.

4. The minutes of the August 3, 2026, meeting were reviewed. Motion by Zurfluh/Hamilton to approve the minutes as presented. Motion carried unanimously.

5. There were 3 members of the public that spoke under public comment. Of those, 2 spoke in opposition to the ICE agreement signed by the Sheriff. The other public comment spoke against the use of automated license plate readers in use.

6. The next meeting will be held on Monday, October 12, 2026, at 9:00 AM.

7. The Communications Department presented their report and bill listing for review.

8. Communications Director Engel presented the proposed 2027 Communications budget for review. Motion by Hamilton/Penzkover to approve the budget as presented and forward onto the Finance Dept. Motion carried unanimously.

9. The 2027 proposed Dispatch budget was reviewed by the committee. Motion by Polach/Hamilton to approve the budget as presented and forward onto the Finance Dept. Motion carried unanimously.

10. The Coroner presented his report and bill listing for review.

11. Coroner Patton presented the proposed 2027 Coroner budget, highlighting changes within. Motion by Hamilton/Polach to approve the budget as presented and forward onto the Finance Dept. Motion carried unanimously.

12. Sheriff Becker and Chief Deputy Ellis presented the 2027 Sheriff's Dept. budget for review. Motion by Penzkover/Hamilton to approve the budgets as presented and forward onto the Finance Dept. Motion carried unanimously.

13. Sheriff Becker reviewed various reports and activities of the Sheriff's Department.

14. Motion by Hamilton/Polach to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff's Department. Motion carried unanimously.

15. Chairman Zurfluh declared the meeting adjourned 9:36 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Public Safety Committee
September 23, 2026

NAME	REPRESENTING
Bill Clendenning	WCB 15
Dave Iwanski	PRIVATE CITIZEN
Heather Brown	Private Citizen
David Patton	coroner
Erik Engel	UC Com
Ryan Summers	Private Citizen
Cales Schaefer	Private Citizen
Nick Flanagan	[redacted] Corp. Counsel
Connor Wolf	Private Citizen
Jameson Krueger	Private citizen
Shawn Zeeker	WCSO
C Hoagland	WCSO
QELLIS	WCSO
Lance Puma	WCB
Katie DeKleyn (WebEx)	County Clerk
Sarah Christensen (WebEx)	Emergency Mgmt
Darrin Steinbach (WebEx)	Finance
Katie Milach (WebEx)	Human Services

MINUTES
PUBLIC SAFETY COMMITTEE

DATE: Monday, October 12, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Joseph Zurfluh, Dennis Polach, Brad Hamilton, Jeff Penzkover, William Voight

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Zurfluh called the meeting to order at 9:02 AM.

2. The minutes of the August 3, 2026, meeting were reviewed. Motion by Hamilton/Polach to approve the minutes as presented. Motion carried unanimously.

3. There was no public comment.

4. The next meeting will be held on Monday, November 9, 2026, at 9:00 AM.

5. The Emergency Management Department presented their report and bill listing for review.

6. The Communications Department presented their report and bill listing for review.

7. The Dispatch Department presented their report and bill listing for review.

8. Chief Deputy Ellis presented a resolution to authorize Wood County to enter into an agreement and seek funding under §165.90 for Law Enforcement Services on Restricted Tribal Lands for 2027. This is a yearly resolution. Motion by Hamilton/Voight to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.

9. Ellis reviewed various reports and activities of the Sheriff's Department.

10. Motion by Voight/Hamilton to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff's Department. Motion carried unanimously.

11. The Coroner presented his report and bill listing for review.

12. Department Head evaluations will be on the agenda for the next meeting.

13. Chairman Zurfluh declared the meeting adjourned 9:23 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Public Safety Committee
October 12, 2026

NAME	REPRESENTING
Bill Voight	WCB-07
Bill Clendenning	WCB - 15
DENNIS POLACH	WCB - 14
Erik Engel	WC COM
Tyler Mulliner	EM
QUENTIN ENNIS	WCSD
CHARLIE HOOGESTEGER	WCSD
LANCE PUMA	WCB
Tony Bastien	Dispatch
Paul Harrod	WCSD / JUVIE
Sarah Christensen	Emergency Mgmt
Dave Patton (WebEx)	Coroner

WOOD COUNTY
TRAFFIC SAFETY COMMISSION MEETING

Date: Wednesday, September 9th, 2026

Time: 10:30 AM

Place: Conference Room
Wood County Highway Dept
Wisconsin Rapids, WI

WebEx Info:
https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mc91a63886de3c625acc8b9e131080418

Agenda

Present – Roland Hawk - Wood Co Highway, Brandon Whipple – Wood Co Highway, Brandon Dammann – Wood Co Highway, Emily Arendt - Wood Co Emergency Management, William Clendenning – Wood County Board, Dennis Polach – Wood County Board, Joseph H. Zurfluh– Wood County Board, Charles Hoogesteger – Wood Co Sheriff Dept, Brad Hamilton – Wood County Board(Virtual), Todd Horn – Wis DOT BOTS, Lance Pliml - Wood County Board Chair

1. Meeting called to order by Roland Hawk at 10:30 AM.

2. Minutes of the June 2026 Traffic Safety Commission Meeting.

   Motion by Joseph H. Zurfluh to accept the minutes, second by Charles Hoogesteger. Motion carried unanimously.

3. Updates to improve infrastructure with Wood County Highway Projects delivered by Brandon Whipple and Roland Hawk. Projects discussed include one on CTR F and the roundabout at CTR HH in Sigel, the project on CTR AA in Port Edwards and a large project on County Trunk U along Highway 54 near the Village of Biron, Smaller town road projects Highway assisted on engineering and construction in Port Edwards have been completed with positive feedback.

4. Roland Hawk reports, from WIS DOT team, updates for project on Highway 54, from Wood to Portage County and projects on Highway 34 and on Highway 73 in Rudolph.

5. Todd Horn, Law Enforcement Liaison, reporting from WIS DOT BOTS. The slideshow for the most recent quarter was presented that included crash statistics and multiple enforcement data stops utilizing information from Wistar and Community Maps. Todd reviewed two fatal crashes in Wood County, one on July 11th and the other on August

12th. Also shared was information on various emergency/speed signs and a flowchart for e-bikes and e-scooters.

6. Other business brought before the commission.

    a. Highway is hosting a public meeting on Tuesday, September 15th at Village of Auburndale Hall from 4:30pm to 6:30pm regarding considerations for proposals and work on CTH M.
    b. Upcoming proclamation to be announced for Crash Responder Safety Week which is November 2nd – 6th, 2026. "Move Over or Slow Down, Lives Are on the Line" is the theme for this year.
    c. Reminder of date/time for next meeting – December 9th, 2026 at 10:30 AM.

7. Public Comments - No public comments

8. Adjournment – **Motion to adjourn by Roland Hawk, second by Joseph Zurfluh at 11:09 a.m.**

Minutes taken by: Emily Arendt – Wood County Emergency Management

These minutes are preliminary until reviewed and voted on at the next Traffic Safety Meeting

Wood County Traffic Safety Committee

Meeting Date: September 9th, 2026

NAME	REPRESENTING
Bill Clendenning	WCB #15
TODD HORN	ROTC - LEC
JOE ZURFLUH	WCB-D17
DENNIS POLACH	WCB-14
Charlie Hoogesteger	WCSD
Roland Hawk	WC Hwy
BRANDON DAMMANN	HWY
LANCE PUMP	WCB
Brandon Whipple	HWY
Emily Arendt	EM
Brad Hamilton	(webex) WCB

September Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

September Training Descriptions

Date	Type	Description
1-Sep	Business Meeting	September Business Meeting
8-Sep	Extrication	Paged for a 1 motorcycle 10-50
15-Sep	Work Night	Cleaned garage.
22-Sep	Work Night	Checks and call sheet completed.
29-Sep	Work Night	Cleaned out first bay of R3 and cones. Degreased and pressure washed equipment. Laid out in garage.

Call Summary

Call #	83	84	85	86	87
Date	9/2/2026	9/5/2026	9/8/2026	9/9/2026	9/10/2026
Time	19:40	17:20	19:06	11:58	2:22
Day of Week	Wednesday	Saturday	Tuesday	Wednesday	Thursday
Township	Rudolph	Port Edwards	Seneca	Saratoga	Port Edwards
Location	MAPLE RD & STH 34	STH 73 & FILTRATION PLANT RD	3539 GEORGE RD	STH 13 & STH 73	6100 CTH Z
Rescue 3	T. Young	Out of Service	B. Franz	Out of Service	C. Stoflet
Rescue 4					
Rescue 5					
10-22ed					
Call Type	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Injuries	10-50 w/ Unknown Injuries	Other
Medical/ Extrication					
Ambulance	UEMR	WRFD	UEMR	WRFD	
EMR	Rudolph	Port Edwards	Port Edwards	Saratoga	
Fire	Rudolph	Port Edwards	Port Edwards	Nekoosa	Port Edwards
Air					
Tools/ Equipment Used					
Notes					
Other members on scene			M. Wiberg (R2) T. Young J. Flewellen		T. Young

Call Summary

Call #	88	89	90	91	92
Date	9/12/2026	9/16/2026	9/17/2026	9/22/2026	9/23/2026
Time	15:34	22:52	19:42	16:13	16:09
Day of Week	Saturday	Wednesday	Thursday	Tuesday	Wednesday
Township	Grand Rapids	Biron	Sigel	Biron	Rudolph
Location	64TH ST S & WHITROCK AVE	471 BIRON DR	2648 CTH C	451 KAHOUN RD	5914 5TH AVE
Rescue 3	M. Wiberg	C. Stoflet	B. Franz	M. Wiberg	Out of Service
Rescue 4					
Rescue 5					
10-22ed					
Call Type	10-50 w/ Injuries	Other	10-50 w/ Unknown Injuries	Demo	10-50 w/ Unknown Injuries
Medical/ Extrication					
Ambulance	UEMR	UEMR	UEMR		UEMR
EMR	Grand Rapids	Biron	Rudolph		Rudolph
Fire	Grand Rapids	Biron	Rudolph		Rudolph
Air					
Tools/ Equipment Used	Broom, Shovels, Oil Dry	Airboat			
Notes		WRFD Ambulance, Grand Rapids EMR, PEVFD, WRFD also on scene.			
Other members on scene		M. Wiberg T. Young	M. Wiberg (R2)		

Call Summary

Call #	93	94			
Date	9/24/2026	9/25/2026			
Time	7:24	14:20			
Day of Week	Thursday	Friday			
Township	Saratoga	Saratoga			
Location	RANGE LINE RD & STH 73 S	BEPPLER RD & STH 73 S			
Rescue 3	M. Wiberg	M. Wiberg			
Rescue 4					
Rescue 5					
10-22ed					
Call Type	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries			
Medical/ Extrication					
Ambulance	WRFD	WRFD			
EMR	Saratoga	Saratoga			
Fire	Nekoosa	Nekoosa			
Air					
Tools/ Equipment Used					
Notes					
Other members on scene		T. Young			

Sept 30th 2026

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – Sept 2026

The Crime Stoppers program received 31 tips in the month of August that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on Sept 16th, 2026. The next regular meeting will Oct 21st 2026.

Respectfully Submitted,

Daniel Berres
Investigator Sergeant
Wood County Sheriff's Department

September 2026 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Bingo	19	1	1
K9 Timo	15	5	0
K9 Rosco	14.24	3	1
K9 Lola	SEE	BELOW	
K9 Ripp	SEE	BELOW	

TRAINING (MONTHLY) –

Wood County K9 Unit trained with the Wisconsin Rapids Police Department in the month of September. Training venues included Milladore Park, Auburndale School, and Associated Bank in Pittsville. Training consisted of tracking, odor detection with distractions, odor detection, building search for man, obedience, and handler physical agility. Also several members of the Wood County Sheriff's Department interested in the opening for handler attended and assisted at the bank in Pittsville.

TRAINING (INDIVIDUAL) –

- Deputy Beathard and K9 Rosco completed narcotic, and obedience training in addition to educational podcast time.
- Lieutenant Christianson and K9 Bingo completed on duty training in the areas of odor detection, tracking, obedience, and educational K9 podcasts.
- Sergeant Arendt and K9 Timo had 3 hours of on duty training. These hours focused on article detection, reward obedience, and door popper exercises. Sergeant Arendt also listened to a podcast focusing on e-collar utilization.

USEAGE –.

- Deputy Beathard and K9 Rosco had three deployments for the month of Sept. One was a traffic stop with no indication, one for Wood County Jail sniff resulting in a CIB and a School sniff at Auburndale High School.
- Lieutenant Christianson and K9 Bingo had one deployment during the month of September at a Auburndale School sniff. No change of behavior or indication observed.
- Sergeant Arendt and K9 Timo had five deployments in the month of September. Four of these deployments were for vehicle sniffs. Of these four deployments, three resulted in indications and searches. These searches revealed marijuana and THC wax, methamphetamine paraphernalia, narcotic packaging material containing residue, and used syringes. The final deployment was a school sniff at Auburndale High School. Timo indicated on one locker and a search was conducted. Nothing of evidentiary value was located however speaking with SRO Nehls, this student's locker is a known THC user and his locker has been searched by school staff previously.

DEMO/COMMUNITY –

- Deputy Beathard and K9 Rosco meet with a fundraiser ATV ride at Anchor Bay.
- Lieutenant Christianson completed a demonstration at Biron Head Start family night. He spoke to members about both the special response team and the K9 unit.

ADDITIONAL INFORMATION –

Ripp's Training/Work Log- Sept 2026

September 1

- First day of school assembly- Middle/High School

September 2

- Community Coffee at AHS

September 8

- Veterans Coffee at AHS

September 9

- Auburndale Volleyball Game @ AHS

September 11

- Greeter at AES for Grandparents day

September 16

- Ripp Grooming

September 21-26

- Ripp attended homecoming activities, which included: Daily dress up days, attended and participated in all homecoming assembly/game activities, participated in two homecoming parades and attended homecoming football game/dance.

September 29

- Assisted with K9 Sniff at School
- Sat with student for emotional support
  Noted:
- On school days, Ripp attends Auburndale Elementary School and Auburndale High School on a routine basis. Ripp does daily school walks which includes classroom visits, counseling office visits along with maintain daily student/staff wellness support.

September 2026 Lola Training and Work Log

September 1st
Lola visited Aspirus Riverview Hospital staff and patient

September 8th
Lt. Meeting

September 14th
Visited MSTC

September 16th
Swearing in of new Chaplain

September 17th
Recovery Pod Graduation

September 18th
Presentation of Author Justin Silvers at MSTC and at the Wood County Jail

September 23rd
Visited all pods in the jail

September 29th
Met with the new Recovery Pod participants
Jail Interview
Transport Vehicle Demo

September 30th
Interview with State concerning MAT Programming in the jail
Visited 4th floor Inmate Workers

Lola was requested by Mental Health to meet with male inmate LC, who was experiencing a traumatic loss while he was incarcerated.

Respectfully,

Brandon Christianson

Brandon Christianson
Patrol Lieutenant

HUMANE OFFICER

09-01-26 to 09-30-26

Animal Bites:	Dog	Cat	Squirrel
• Arpin	0	0	0
• Babcock	0	0	0
• Grand Rapids	0	0	0
• Nekoosa	0	0	0
• Wis. Rapids	0	1	0
• Wood	0	0	0
• Marshfield	0	0	0
• Rudolph	0	0	0
• Siegel	0	0	0
• Saratoga	1	0	0
• Pittsville	0	0	0
• Richfield	0	0	0
• Lincoln	0	0	0
• Port Edw	0	0	0

Inhumane /Abuse Case: 0

Abandonment: 0

Animal vs Animal: 0

Abatement Order: 1

Animals at Large: 0

Major Incidents: 0

Follow-up-Brooke: 3

Follow-up-Susa: 1

Monthly Hours: 8

2026 YTD Hours: 187.5

Submitted by: Jenna McDonald

Department of Natural Resources Patrols

September 2026

ATV

- Patrol Hours 54
- Citations- 0
- Warnings- 1

BOAT

- Patrol Hours 4
- Citations- 0
- Warnings- 0

SNOWMOBILE

- Patrol Hours 0
- Citation- 0
- Warnings- 0

Submitted by

Sgt. Matt Susa

Operations Overtime/Comp Time Totals

September 2025 (08/30/26 to 09/26/26)

Patrol

Overtime hours:	142.75
Comp time hours:	261
Holiday Pay/Comp hours:	120

Investigations

Overtime hours:	93.5
Comp time hours:	83.625

Security Services

Overtime hours:	10
Comp time hours:	14.25

TOTAL CALL OUT: 0

Submitted By: Charles Hoogesteger – Operations Captain

US HWY 10 Cross Traffic Monthly Report

September (09/01/26 – 09/30/26)

Intersection	Time Spent (min)	Citations	Warnings
USH 10/Day RD	45	0	1
USH 10/CTH T	450	4	1
USH 10/CTH E	25	0	0
USH 10/STH 186	785	3	3
USH 10/North RD	0	0	0
USH 10/CTH K	120	2	3
USH 10/Blueberry RD	90	0	0
USH 10/CTH N	30	0	0
USH 10/CTH S	0	0	0
USH 10/Brookside RD	0	0	0
USH 10/CTH F	600	0	18
USH 10 Patrol	0	0	0
Totals:	**2145**	**9**	**26**

MINUTES – 2145

WARNINGS – 26

CITATIONS – 9

REPORTED WW DRIVERS – 1

CRASHES – 1 Property Damage

Submitted By: Charles Hoogesteger – Operations Captain

WOOD COUNTY JAIL

JANUARY - JUNE 2026

TOTAL POPULATION / DAILY POPULATION / ELECTRONIC MONITORING

DAY	JAUNUARY			FEBRUARY			MARCH			APRIL			MAY			JUNE		
	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP
1	180	0	22	177	3	23	175	4	19	175	5	23	171	4	22	188	4	17
2	175	0	21	177	3	23	177	4	19	179	6	23	166	4	22	181	4	17
3	177	0	19	175	4	24	169	4	21	180	6	22	167	4	21	178	2	19
4	177	0	19	173	4	24	170	5	22	182	6	22	163	4	20	176	2	19
5	177	0	19	177	6	23	174	5	22	185	6	21	163	7	19	180	2	21
6	177	1	21	176	6	22	169	5	21	185	6	20	160	4	20	182	3	23
7	183	1	22	175	6	23	171	5	21	180	5	19	163	4	21	183	3	23
8	184	1	24	180	6	22	171	5	21	178	5	19	167	4	21	182	3	23
9	179	1	24	181	6	21	172	5	21	181	5	19	171	4	21	185	3	24
10	174	1	22	178	6	21	175	5	23	181	5	19	172	4	21	183	3	23
11	176	1	22	180	6	21	175	4	24	185	5	20	173	4	21	183	3	24
12	175	1	22	183	6	21	175	5	24	185	5	20	173	4	21	183	3	24
13	163	1	22	176	6	22	169	5	22	189	5	20	180	4	22	181	4	25
14	167	1	23	177	6	21	169	5	22	187	7	21	179	4	21	190	4	25
15	162	1	23	177	6	21	176	5	22	178	7	22	179	5	21	188	5	22
16	164	1	23	179	6	21	176	5	22	174	5	22	183	3	21	180	6	22
17	159	1	23	171	8	21	179	5	22	168	5	23	180	3	19	181	5	23
18	165	3	23	171	8	23	169	5	22	169	4	23	181	3	19	178	5	23
19	169	3	23	171	7	24	167	4	22	171	4	22	178	4	19	181	5	22
20	171	3	24	175	6	24	166	4	21	169	4	21	174	2	18	185	5	23
21	173	3	25	171	5	24	173	4	22	170	4	21	171	2	20	187	5	23
22	171	3	24	172	5	24	174	6	22	174	4	20	174	2	20	188	5	22
23	172	1	26	171	5	23	175	6	22	172	4	20	175	2	20	188	6	23
24	167	1	27	169	5	23	174	6	22	169	4	20	175	2	19	186	6	22
25	170	1	26	169	4	23	174	6	22	172	4	21	173	2	19	182	6	24
26	175	1	26	171	4	23	176	6	22	172	4	21	179	2	19	182	6	24
27	173	2	26	174	4	22	174	6	21	180	4	21	175	4	18	189	7	24
28	171	2	26	173	4	20	178	5	21	182	4	22	173	4	18	190	7	24
29	172	3	26				180	5	21	179	4	22	173	4	18	190	6	23
30	170	3	26				181	5	21	174	4	23	181	3	18	184	6	21
31	178	3	24				178	5	22				188	3	17			
AVERAGES																		
Total Jail	172.45			174.96			173.58			177.50			173.55			183.80		
IMMG	1.42			5.39			4.97			4.87			3.52			4.47		
EMP	23.32			22.39			21.65			21.07			19.87			22.40		
Length of Stay	26.70			40.80			28.40			26.60			26.00			25.70		

WOOD COUNTY JAIL

JULY - DECEMBER 2026

TOTAL POPULATION / DAILY POPULATION / ELECTRONIC MONITORING

DAY	JULY			AUGUST			SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER		
	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP	TOTAL	IMMG	EMP
1	184	6	21	168	5	17	165	8	14	168	7	20	0	0	0	0	0	0
2	183	6	21	170	6	16	166	8	14	169	7	21						
3	187	6	21	172	6	16	168	8	16	166	7	20						
4	191	5	21	162	5	16	170	8	15	171	6	20						
5	198	5	21	163	5	17	170	8	16	171	6	20						
6	201	5	19	168	5	17	170	8	16	167	6	20						
7	191	5	20	175	5	18	177	8	16									
8	188	6	20	177	6	17	175	8	14									
9	189	5	21	178	6	16	173	8	15									
10	186	6	20	181	5	16	179	8	16									
11	177	4	20	179	6	16	174	8	16									
12	181	6	20	180	7	15	181	8	16									
13	182	5	20	175	7	16	181	8	16									
14	179	5	20	176	7	16	182	8	16									
15	183	5	21	177	7	15	175	8	14									
16	186	5	21	177	7	15	178	8	14									
17	180	5	21	176	7	15	169	8	15									
18	172	4	21	168	7	15	172	8	15									
19	176	4	21	171	7	16	169	8	16									
20	177	4	21	171	7	16	171	8	16									
21	172	4	20	172	7	16	180	8	16									
22	169	4	20	173	7	15	174	8	15									
23	162	4	18	178	7	15	172	8	15									
24	160	4	18	179	7	15	169	8	15									
25	162	4	17	176	7	15	168	8	16									
26	164	5	17	172	8	14	169	7	17									
27	169	6	17	169	8	14	169	7	17									
28	159	6	17	162	9	14	173	8	17									
29	156	5	17	162	9	14	167	8	18									
30	156	5	16	167	9	14	167	7	20									
31	155	5	17	170	9	14												
AVERAGES																		
Total Jail	176.61			172.39			172.43			168.67			0.00			0.00		
IMMG	4.97			6.77			7.90			6.50			0.00			0.00		
EMP	19.52			15.52			15.73			20.17			0.00			0.00		
Length of Stay	41.20			25.00			21.70			0.00			0.00			0.00		

2026 YEARLY AVERAGES	
OVERALL POPULATION	174.59
IMMG HOLDS	5.08
ELECTRONIC MONITORING	20.16
AVERAGE LENGTH of STAY	29.12

NEW FACILITY		TOTAL BEDS
80% =	232	290
	OPENED 03-22-2025	

	DATE	POPULATION
Color indicates low population	07/31/2026	155
Color indicates high population	07/06/2026	201

MONTHLY	HIGH	LOW
JANUARY	184	162
FEBRUARY	183	169
MARCH	181	166
APRIL	189	168
MAY	188	160
JUNE	190	176
JULY	201	155
AUGUST	181	162
SEPTEMBER	182	165
OCTOBER		
NOVEMBER		
DECEMBER		

Electronic Monitoring 2026	
Month	Monthly Average
January	23.32
February	22.39
March	21.65
April	21.07
May	19.87
June	22.40
July	19.52
August	15.52
September	15.73
October	20.17
November	0.00
December	0.00
TOTAL	**20.16**

Wood County Sheriff's Department Kitchen

MONTH		Breakfast	Lunch	Dinner	Special
January 1/09/2026	WEEK 1	1241	1242	1216	0
01/16/2026	WEEK 2	1186	1196	1145	0
01/23/2026	WEEK 3	1114	1133	1102	0
01/30/2026	WEEK 4	1124	1128	1107	0
02/06/2026	WEEK 5	1146	1137	1141	0
		5811	**5836**	**5711**	**0**
February 2/13/2026	WEEK 6	1193	1182	1188	0
02/20/2026	WEEK7	1202	1181	1159	0
02/27/2026	WEEK 8	1131	1126	1125	0
03/06/2026	WEEK 9	1131	1126	1125	0
		4657	**4615**	**4597**	**0**
March 3/13/2026	WEEK 10	1146	1146	1129	0
03/20/2026	WEEK 11	1154	1156	1139	0
03/27/2026	WEEK 12	1161	1154	1150	0
	WEEK 13	1199	1178	1188	0
		4660	4634	4606	0
April	WEEK 14	1237	1220	1229	0
	WEEK 15	1234	1229	1212	0
	WEEK 16	1158	1182	1153	0
	WEEK 17	1200	1203	1182	0
	WEEK 18	1140	1159	1114	0
		5969	5993	5890	0
May	WEEK 19	1165	1170	1167	0
	WEEK 20	1230	1224	1212	0
	WEEK 21	1210	1218	1202	0
06/04/2026	WEEK 22	1235	1233	1218	0
		4840	4845	4799	0
June 6/11/2026	WEEK 23	1211	1208	1196	0
06/18/2026	WEEK 24	1226	1224	1207	0
	WEEK 25	1238	1227	1224	0
07/03/2026	WEEK 26	1248	1247	1243	0
		4923	4906	4870	0
July 7/10/2026	WEEK 27	1291	1279	1278	0
07/16/2026	WEEK 28	1240	1266	1229	0
07/23/2026	WEEK 29	1197	1201	1170	0
07/30/2026	WEEK 30	1129	1149	1113	0
	WEEK 31	1142	1158	1160	0
		5999	6053	5950	0
August	WEEK 32	1247	1235	1235	0
	WEEK 33	1210	1227	1189	0

	WEEK 34	1221	1217	1210	0
	WEEK 35	1189	1211	1170	0
		4867	4890	4804	0
September	WEEK 36	1221	1234	1221	0
	WEEK 37	1266	1224	1234	0
	WEEK 38	1214	1220	1198	0
	WEEK 39	1176	1177	1160	0
		4877	4855	4813	0
October	WEEK 40	0	0	0	0
	WEEK 41	0	0	0	0
	WEEK 42	0	0	0	0
	WEEK 43	0	0	0	0
	WEEK 44	0	0	0	0
		0	0	0	0
November	WEEK 45	0	0	0	0
	WEEK 46	0	0	0	0
	WEEK 47	0	0	0	0
	WEEK 48	0	0	0	0
		0	0	0	0
December	WEEK 49	0	0	0	0
	WEEK 50	0	0	0	0
	WEEK 51	0	0	0	0
	WEEK 52				
		0	0	0	0
TOTAL		46603	46627	46040	0

n Report - 2026

Total meals	Food Cost plus Labor
3699	$9,351.08
3527	$9,230.16
3349	$9,095.88
3359	$9,123.04
3424	$8,960.61
17358	**$45,760.77**
3563	$9,324.37
3542	$9,269.41
3382	$8,850.70
3382	$8,850.70
13869	**$36,295.18**
3421	$8,952.75
3449	$9,026.03
3465	$9,067.91
3565	$9,329.61
13900	$36,376.30
3686	$9,318.21
3675	$9,290.40
3493	$9,141.18
3585	$9,062.88
3413	$8,931.82
17852	$45,744.49
3502	$9,164.74
3666	$9,267.65
3630	$9,176.64
3686	$9,318.20
14484	$36,927.23
3615	$9,138.72
3657	$9,328.90
3689	$9,325.79
3738	$9,449.66
14699	$37,243.07
3848	$9,427.60
3735	$9,442.08
3568	$9,337.46
3391	$8,874.24
3460	$9,054.82
18002	$46,136.20
3717	$9,396.58
3626	$9,166.53

3648	$9,222.15
3570	$9,024.96
14561	$36,810.22
3676	$9,292.93
3724	$9,414.27
3632	$9,181.69
3513	$9,193.52
14545	$37,082.41
0	
0	
0	
0	
0	
0	$0.00
0	
0	
0	
0	
0	$0.00
0	
0	
0	
0	
0	$0.00
139270	$358,375.87

Cost per meal **$2.57**

Cost Per day **$7.72**

WOOD COUNTY SHERIFF'S DEPARTMENT

JAIL DIVISION

TEK84 INTERCEPT BODY SCANNER

SEPTEMBER

DATE	Male Female	DESCRIPTION of CONTRABAND DISCOVERED	LOCATION FOUND
09/06/2026	Female	Round object approx 1". Possible containing THC wax	Waist area

TOTALS	**Found item**	MALES	0	**LOCATION**	Internal	0	**DRUGS**	0 M
		FEMALES	1		External	1		1 F
HOW MANY	**SCANNED**	MALES	123					
		FEMALES	49	last day counted				
				09/30/2026				

Error fixed	*WCJ NUMBER*	*OFFICER*	*DATE*	*TIME*	*CID NUMBER*	*INMATE NAME*
09/09/2026	12476	AE 707	09/08/2026	20:03	410495	[redacted]
09/09/2026	12480	MT 709	09/09/2026	13:30	338570	
09/21/2026	12493	TS 717	09/11/2026	15:01	419748	
09/21/2026	12508	WS 731	09/13/2026	16:01	351522	
09/21/2026	12589	MT 709	09/18/2026	12:06	316247	

RESOLUTION#

DATE Effective Date: October 20, 2026 — Upon passage and posting

Introduced by: Public Safety Committee

Motion:	Adopted:
1st	Lost:
2nd	Tabled:
No: Yes:	Absent:

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: NF, Corp Counsel

Reviewed by: PY, Finance Dir.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To authorize Wood County to enter into an agreement and seek funding under §165.90 for Law Enforcement Services on Restricted Tribal Lands.

FISCAL NOTE: $26,474 in the 2027 Budget

WHEREAS, Wood County has restricted Tribal lands within its borders, and

WHEREAS, the State of Wisconsin has set aside 1/20th of the penalty assessment funds for Tribal Law Enforcement Grants, and

WHEREAS, the State of Wisconsin and the County of Wood have joint responsibility for providing law enforcement on Tribal lands in Wood County under Section 165.90 of the Wisconsin Statutes, and

THEREFORE BE IT RESOLVED, the Wood County Board of Supervisors authorize that an application be made by the Wood County Sheriff's Department to the State of Wisconsin/Department of Justice under the provisions of Section 165.90 of the Wisconsin Statutes for and up to $26,474.00, but not to exceed the total revenue available to assist in providing law enforcement services on restricted Tribal Lands in the County of Wood.

Adopted by the County Board of Wood County, October 20, 2026

County Clerk

County Board Chairman

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, October 7, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Russ Perlock, Tim Hovendick

MEMBERS EXCUSED: Wayne Schulz, George Gilbertson

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.

2. There were no public comments.

3. The minutes of the September 2, 2026, meeting were presented. Motion by Buttke/Hovendick to approve the minutes as presented. Motion carried unanimously.

4. Motion Hovendick/Buttke to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.

5. Jeremy Sickler from Alexander Field requested release of $15,000 of economic development grant funding. Motion by Buttke/Perlock to approve the release of $15,000 of economic development grant funding to the South Wood County Airport Commission. Motion carried unanimously.

6. City Administrator Barg and Main Street Marshfield Executive Director Howe gave a report of the status of the building revitalization projects, with all of them due to be completed by the end of October. They are requesting the release of $8,000 of economic development grant funding. Motion by Hovendick/Perlock to approve the release of $8,000 of economic development grant funding to the City of Marshfield. Motion carried unanimously.

7. County Planner Simkowski provided background of the Comprehensive Plan update that will be occurring of the next year. The first part of the update will be the public participation plan, which will need to be acted on at the next meeting. Following that, work will continue by the North Central Wisconsin Regional Plan Commission to complete the plan by the end of 2027. Updates to the committee will be forthcoming.

8. Simkowski presented a resolution to amend the Town of Lincoln Zoning Ordinance, noting that none of the amendments conflict with county zoning. Motion by Perlock/Buttke to approve the resolution and forward it to the county board for their consideration. Motion carried unanimously.

9. County Conservationist Wucherpfennig noted they have around $40,000 left of ARPA funding left to expend. He discussed trying to find a Nitrogen Bio Reactor but has been unable to locate anyone willing to allow this practice. He is still reaching out to possibilities. The committee may need to reallocate excess funds at their next meeting in order to comply with the spend down requirements of the APRA funding.

10. Area Extension Director McNelly introduced Rainna Simone, a recent hire in the Associate 4H Educator position. Simone provided her background to the committee. McNelly also reviewed items from within her report.

11. The committee will be meeting on Wednesday, October 14, 2026, at 8:30 AM for a roundtable discussion on economic development with other county stakeholders.

12. The next regular meeting will be on Wednesday, November 4, 2026, at 9:00 AM.

13. Department head evaluation will be on the next agenda.

14. Motion by Hovendick/Buttke to adjourn. Motion carried unanimously at 10:11 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Conservation, Education, & Economic Development Committee
October 7, 2026

NAME	REPRESENTING
Jason Gruenberg	P+Z
Jen McNelly	UWEX
Rainna Simone	UWEX
Emmett Simkowski	P+Z
DENNIS POLACH	WCB-14
Shane Wucherpfennig	LWCD
Victoria Wilson	P & Z
LANCE PLUMB	WCB
Bill Clendenning	WCB #15
Steve Barg	C/MFld Administrator
Carter Howe	Main Street Marshfield
Ben Sickler	South Wood County Airport Commission
Katie Bethleyn (WebEx)	County Clerk
Barb Petters (WebEx)	LWCD
Julie Mancl (WebEx)	P-3

WISCONSIN COUNTIES ASSOCIATION

22 EAST MIFFLIN STREET, SUITE 900
MADISON, WI 53703
TOLL FREE: 1.866.404.2700
PHONE: 608.663.7188
FAX: 608.663.7189
WICOUNTIES.ORG

NORTH CENTRAL WISCONSIN TOURISM PARTNERSHIP BOARD OF DIRECTORS

July 30, 2026

Lakeview Conference Center and Zoom
Wausau, WI

MINUTES

CALL TO ORDER: Chair Brad Hamilton called the meeting to order at 10:06 a.m.

ROLL CALL: PRESENT: Mike Miller, Forest County; Brooke Dewing, Forest County; Keri Beck, Langlade County; Terry Poltrock, Langlade County; Tim White, Visit Wausau; Bonnie Lee Popp, Marinette County; Autumn Timblin, Marinette County; Stephanie Holman, Oconto County; Brenda Carey-Mielke, Oconto County; Jodi Maguire, Stevens Point Area CVB; Eric Olson, Portage County; James Przybylski, Shawano County; Lance Pliml, Wood County; and Brad Hamilton, Wood County. **EXCUSED:** Bill Bialecki, Lincoln County. **ABSENT:** Chase Erickson, Florence County; Jaden Streu, Florence County; Sarah Brooks, Merrill Chamber; David Nyseth, Marathon County; and Jacob Hartwig, Shawano County. **WCA STAFF:** Sarah Diedrick-Kasdorf.

APPROVAL OF MINUTES: Motion by Pliml, second by Miller, to adopt the minutes of the March 26, 2026 meeting. Motion carried.

ELECTION OF OFFICERS:

Chairperson: Nominations were opened for the position of chairperson of the North Central Wisconsin Tourism Partnership Board of Directors. Brad Hamilton was nominated. Motion by Pliml, second by Przybylski, to close nominations and cast a unanimous ballot for Brad Hamilton as Chair of the NCWTP Board of Directors. Motion carried.

Vice Chairperson: Nominations were opened for the position of vice chairperson of the North Central Wisconsin Tourism Partnership Board of Directors. Lance Pliml was nominated. Motion by Hamilton, second by Przybylski, to close nominations and cast a unanimous ballot for Lance Pliml as Vice Chair of the NCWTP Board of Directors. Motion carried.

Secretary: Nominations were opened for the position of secretary of the North Central Wisconsin Tourism Partnership Board of Directors. Mike Miller was nominated. Motion by Hamilton,

second by Pliml, to close nominations and cast a unanimous ballot for Mike Miller as Secretary of the NCWTP Board of Directors. Motion carried.

Treasurer: Nominations were opened for the position of treasurer of the North Central Wisconsin Tourism Partnership Board of Directors. James Przybylski was nominated. Motion by Hamilton, second by Pliml, to close nominations and cast a unanimous ballot for James Przybylski as Treasurer of the NCWTP Board of Directors. Motion carried.

CHAIR'S REMARKS: Chair Hamilton discussed the state waterski show held in Wood County and the benefit it brings to the region. He also expressed concern for residents of the Fox Valley following the recent storm devastation.

REVIEW OF NORTH CENTRAL WISCONSIN TOURISM PARTNERSHIP PURPOSE AND STRUCTURE: Sarah Diedrick-Kasdorf reviewed the organizational structure and purpose as laid out in the bylaws (that were included in the meeting packet). The primary purpose of the North Central Wisconsin Tourism Partnership is regional tourism promotion. Members were encouraged to review the bylaws of the organization.

NORTH CENTRAL WISCONSIN TOURISM PARTNERSHIP TOURISM COMMITTEE: Sarah Diedrick-Kasdorf reviewed the financial report dated July 7, 2026 – it was emailed to board members prior to the meeting. Revenues in 2026 total $10,441.94 (Marathon County 2026 dues were paid in 2025), expenses paid in 2026 total $9,452.21; the account balance is $38,220.92; expenses approved but not paid total $17,049.99; and unallocated revenue totals $21,170.93.

REPORT OF THE NORTH CENTRAL WISCONSIN TOURISM PARTNERSHIP TOURISM COMMITTEE: Sarah Diedrick-Kasdorf, Keri Beck and Autumn Timblin discussed the work of the Tourism Committee. The Tourism Committee created a Social Media Subcommittee to ensure our new Facebook and Instagrams accounts were updated on a weekly basis. The state's travel guide was recently released – the NCWTP has an insert in the guide. NCWTP also participated in the state co-op program's Minnesota Star-Tribune Geofence Display – the Tourism Committee was not happy with the process or the results and will recommend against future participation.

2027 BUDGET PREPARATION PROCESS: The Tourism Committee will discuss a proposed budget at its next two meetings – a budget will be presented for approval at the September board meeting.

PARTNER REPORTS: Christopher Jennings was unable to attend the meeting. The board asked that meeting materials be sent to Angie Close and Josh Miller at WEDC.

WCA UPDATE: Sarah Diedrick-Kasdorf encouraged members to attend the WCA Annual Conference in September.

FUTURE MEETING SCHEDULE: The next meeting will be held via Zoom on September 24 at 8:00 a.m.

ADJOURN: Chair Hamilton adjourned the meeting at 11:07 a.m.

WISCONSIN COUNTIES ASSOCIATION

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NORTH CENTRAL WISCONSIN TOURISM PARTNERSHIP TOURISM COMMITTEE

September 9, 2026

Zoom Meeting

MINUTES

CALL TO ORDER: Chair Keri Beck called the meeting to order at 2:02 p.m.

ROLL CALL: PRESENT: Keri Beck, Langlade County; Ann Maletzke, Spur of the Moment Ranch (Oconto County); Jodi Maguire, Stevens Point Area CVB; Meredith Kleker, Wisconsin Rapids Area CVB; James Przybylski, Shawano County and Brad Hamilton, Wood County. **EXCUSED:** Autumn Timblin, Marinette County. **ABSENT:** Mike Miller, Forest County; Bill Bialecki, Lincoln County and Tim White, Visit Wausau. **OTHERS PRESENT:** Kelly Schwartz, TEDCOR; Ashley Reuter, Shawano Country and Lance Pliml, Wood County. **WCA STAFF:** Sarah Diedrick-Kasdorf.

APPROVAL OF MINUTES: Motion by Hamilton, second by Maletzke, to approve the minutes of the August 12, 2026 meeting. Motion carried.

FINANCIAL REPORT: No report for September.

REVIEW OF PROMOTIONS BUDGET AND PROJECTS:

Minnesota Star-Tribune Geofence Display – The Digital Report for the Travel Wisconsin Co-op Program was shared with committee members. Based on program performance the committee agreed not to participate in this co-op opportunity in the future.

Other – Travel Wisconsin released information for the 2027 Travel Guide. There is $4,000 in the 2026 budget to purchase an ad in the 2027 guide. A volunteer is needed to take the lead on the 2027 insertion.

REPORT OF THE SOCIAL MEDIA SUBCOMMITTEE:

Facebook & Instagram Accounts – The subcommittee reviewed the number of followers and the number of views each of the posts received. The number of views far exceeds the number of followers. Meredith Kleker will post in September; Meredith and Kelly Schwartz will split the

month of October. Possible topics for November include hunting, county and state forests, and bug free hunting.

Jodi Maguire will explore the possibility of utilizing her interns from UW-Stevens Point to create future posts.

WEBSITE UPDATES AND ANALYTICS: The Social Media Subcommittee shared their discussion regarding the creation of an "event calendar" on the website. Links for each DMO in member counties will be included on the website to avoid double entries. Keri Beck will reach out to Scott at WorkWebLife to obtain a quote for the work. She will also ask Scott to create the Marathon County page as well. Sarah will reach out to Marathon County to ask the county to ensure the page is populated.

2027 BUDGET DISCUSSION: The Tourism Committee prepared a preliminary budget for the board to discuss at its September meeting. Funding was allocated for the Green Bay RV & Camping Expo, along with an additional show; to purchase booth materials; to participate in the 2028 Wisconsin Travel Guide; and to support social media efforts.

TRAVEL WISCONSIN UPDATE: No update this month.

NEXT MEETING DATE AND TIME: The next meeting will be held on October 14, 2026 at 2:00 p.m.

ADJOURN: Chair Beck adjourned the meeting at 3:22 p.m.

Citizens Water Group
of Wood County

Monday, September 14, 2026 @ 2:00pm (Riverblock Auditorium, Room 206)

1.) The meeting was called to order by Chairman Bill Leichtnam at 2:00 pm. Introductions were made.
2.) Public Comment – Dimick updated that Ron Hall drilled a new well, installed a whole-house ionic exchange system, and is testing at no detection of nitrates.
3.) Approve minutes of August 17, 2026 meeting
    a. Buttke made a motion to adopt the August 17, 2026 meeting minutes as presented. Carrell 2nd the motion. Motion passed unanimously.
4.) Correspondence / Updates / Handouts / Reports on meetings attended
    a. Joint Legislative Committee met on September 14th. Nitrate and PFAs were discussed.
    b. Correspondance with DNR was shared.
    c. Handouts
        i. News Release from the Groundwater Coordinating Council – 2026 Report to State Legislature.
        ii. Dive Into Democracy – EPA proposed new definition of Waters of the United States.
        iii. Resolution to Wood County – discussed further in New Business 6(a).
5.) Updates
    a. Association with "Clean Green Action" for "pass-thru" funding.
        i. Clean Green Action is a 501(c)3 non-profit organization. Citizens Water Group has partnered with Clean Green Action to assist with a fiscal account to help with purchasing, donations, etc.. Clean Green Action is able to be the financial agent for future grant opportunities.
        ii. Discussed future project to work with Clean Green Action on a virtual option to donate, such as via QR code and Venmo. Hovendick is pursuing further.
        iii. Discussion to work on using Facebook page and link to Clean Green Action website.
    b. Reports on informational tables at community-based events so far.
        i. An update was made on the Wisconsin Rapids Farmers Market, Rome Farmers Market, and Central Wisconsin State Fair. There is a need to plan and communicate far in advance for booth accessibility. Discussion on the need for multiple people to set up tent, rocks/clipboards to hold paperwork down, and sand bags to weigh tent down.
        ii. Suggestions discussed related to purchasing a fold-up wagon to use for transport of materials for events, having t-shirts/badges for volunteers to wear at the events, and creating business cards.
    c. Thrivent Grant (Logo/Banner, Graphic Artist, tent, T-shirts, approve purchases, etc.)

DRAFT

i. Purchases made with Thrivent Grant
    1. Redesign of logo – "Citizens Water Group Serving the Central Sands Region."
    2. T-shirts, notebooks, nametags, table, tablecloth, canopy tent purchased.
    3. Discussed having CWG pins made to wear on Thrivent t-shirts that are required to be worn at events (as a grant requirement).

d. Results of CWG presence on social media
    i. There is a CWG Facebook page. There is a need for an administrator.
    ii. There needs to be a caveat that the page is not monitored regularly due to concerns of inquiries with no immediate response. Daily checks would suffice.
    iii. It was suggested to use an intern from the UW system to administer the Facebook page. There is potential to expand to other social media platforms as well.

e. Report on Wood County Land & Water's 30 "nitrate hot spots" rural well testing
    i. Well testing data completed in Wood County through the Land & Water Conservation Department and UWSP Water Lab at hot spots in Town of Grand Rapids and Port Edwards/Nekoosa.
    ii. 15 well owners from Town of Grand Rapids and 15 well owners from Port Edwards/Nekoosa were randomly chosen to test their wells for a panel of chemicals for agricultural and human inputs to determine what is influencing private well contamination.
    iii. Port Edwards/Nekoosa wells – agriculture was main pollution source.
    iv. Town of Grand Rapids – human waste was main pollution source. High density subdivisions.
    v. A report will be published by the Groundwater Center at UWSP at a future date.
    vi. Potential of using municipal communication departments and radio to get the word out about water issues was discussed.
    vii. It was suggested to disseminate the results to local municipalities, especially Town of Grand Rapids and Port Edwards/Nekoosa. Promotion is key to getting interest.
    viii. The Town Association meeting was suggested to disseminate results.

6.) New Business:

a. Discuss / approve & pass on to CEED committee Wood County Resolution on Protection of surface & groundwater (slated for October 20th Board action)
    i. Buttke made a motion to pass resolution on to CEED Committee. Perlock 2nd the motion. Motion passed unanimously.

b. Discuss creating CWG Treasurer position/possible action
    i. A treasurer may not be necessary as the group is not a 501(c)3 and does not have a bank account.
    ii. Clean Green Action manages and tracks funds.

c. Event planning for multiple locations coordination-passing of tub with literature & water bottles, developing schedule & sign-up, contacts, fees, etc.

DRAFT

i. Discussion on the need for a second tent/table set up to eliminate travel to exchange/hand off supplies. Suggested to wait until there is a need for second set of supplies.

d. Upcoming Events
    i. Handouts at events for volunteers to use as reference.
        1. Graphics from Sue Smith/Health Department showing different scenarios and information for each.
        2. Social media messages related to drinking water.
        3. Health effects of nitrates in drinking water.

e. Events Subcommittee Planning Time (Officers, date, time, place)
    i. Creation of an events subcommittee?
    ii. Where are the event materials going to be stored?
    iii. Goal is to be at three events this fall.
        1. Rome Farmer's Market on Friday, September 25th.
        2. Wisconsin Rapids Farmers Market on October 10th.
        3. Science by the River on October 17th.
    iv. It was noted winter farmers markets are a potential booth venue.
    v. CWG sign for events
        1. Vinyl banner that will hang from canopy tent with "What's in your well?" proposed as slogan.
    vi. Decided by consensus to request the CEED committee allocate Land & Water ARPA dollars to fund free nitrate well water testing at fall CWG events.

7.) Discussion / Referral to future agenda (if needed); items from the floor)
    a. Future grant projects
        i. Water quality awareness grant proposal
    b. Social Media administrator / monitor for inquiries. Intern from UWSP with waters background? The marketing program at Mid-State Technical College is also an option. Carrell will follow up with Kevin Masarik at UWSP to see if there would be a candidate to take up this project. Pliml will follow up with Mid-State Technical College program director.
    c. Community water testing.
    d. Discuss creating CWG Treasurer position/possible action.
8.) Next mtg – October 19th, 2:00 pm, Riverblock Auditorium
9.) Adjourn -
    a. Chairman Leichtnam adjourned the meeting at 4:24 pm.

Present at the meeting: Bill Leichtnam, Bill Clendenning, Tom Buttke, Russ Perlock, Shane Wucherpfennig, Tim Hovendick, Kendra Wilhelm, Carol Davis, Linda Casper, Rhonda Carrell, Bruce Dimick, Sandy Cain

Virtual: Ben Jeffrey

Minutes respectfully submitted by: Kendra Wilhelm on September 16th, 2026

DRAFT

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator
Rainna Simone, Associate 4-H Educator

- An in-person enrichment program for youth in the Pittsville After School Program in which students practiced following directions while building air pressure powered straw rockets. Youth built their own rocket, conducted test launches, and learned how to modify rockets and launch techniques to improve flight. This lesson helped youth learn basic STEM concepts and persistence.
    - **Total Reach:** 12 students in grades 5-8

AGRICULTURE

Matt Lippert, Agriculture Educator

- Planning for a Pasture Walk for dairy producers where graziers and prospective graziers will learn improved pasture management and livestock care to improve profitability for animal well-being on dairy farms.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- A Community Resilience workshop for local government staff and officials, in collaboration with Wisconsin's Green Fire. Participants engaged in a collaborative, cross-disciplinary workshop where they learned about nature-based solutions and green infrastructure solutions, in an effort to reduce weather-related risks and costs and deliver multiple community benefits.
- Partnering on a Wisconsin Partnership Program - Community Impact Grant (2025-2027) with CAP Services, Inc. and the UW Center for Community and Non-Profit Studies to grow and improve CAP Services' housing repairs programming. A goal of this project is to improve the accessibility and timeliness of their services in order to improve housing conditions for low to moderate income individuals and improve health equity in housing.

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker
Hannah Wendels Scott, Health and Well-Being Educator

Behavioral Health

- A six-week WeCOPE series for Wood County Health and Human Services employees, where participants are learning practical strategies for resilience, stress management, and healthy coping. Facilitated by UW-Madison Extension staff Hannah Wendels Scott and Ka Zoua, the series also

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provides participants with the opportunity to earn a 300-point wellness program incentive. Through this program, employees are building skills to support their mental well-being, enhance resilience in the workplace, and promote a healthier workforce.
    - **Total Reach:** 48 participants
- A six-week WeCOPE series for Wood County Health Department employees, where participants are learning practical strategies for resilience, stress management, and healthy coping. Facilitated by UW-Madison Extension staff Hannah Wendels Scott and Ka Zoua, the series also provides participants with the opportunity to earn a 300-point wellness program incentive. Through this program, employees are building skills to support their mental well-being, enhance resilience in the workplace, and promote a healthier workforce.
    - **Total Reach:** 16 participants
- A weekly program for incarcerated men in the Wood County Jail, where participants practiced healthy coping strategies, built emotional awareness, and strengthened skills for managing stress in daily life. Through this effort, men gained tools that support their well-being during incarceration and increase their capacity to navigate re-entry with resilience and confidence.
    - **Total Reach:** 4 incarcerated males
- A monthly gathering for participants where they connect with one another and learn ways to care for their mental and social well-being. Through this effort, they will strengthen community bonds and build healthier habits.
    - **Total Reach:** 10 participants
- Building and maintaining relationships and engaging with partners to address health needs with the community of Wood County.
- An as needed meeting with community members, where I met one-on-one with them to listen to their needs, offer support, and help them identify and access local health and community resources. Through this effort, participants will gain personalized support, clearer pathways to services, and greater confidence navigating systems.
    - **Total Reach:** 10 one-on-one clients
- A monthly food pantry pick-up for community members in Wood County, where I support families in choosing foods that their household needs and share information about additional local resources. Through this effort, residents gain reliable access to healthier food options and feel better connected to community supports.
    - **Total Reach:** 12 families
- The support group serves as a monthly gathering for women and allies of women to engage in discussions about often overlooked topics within their community. This initiative aims to foster relationships among participants and empower them to advocate for the recognition of their voices.
    - **Total Reach:** 7 participants

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HEAL (Healthy Eating and Active Living)

- A press release for community members, partners, and stakeholders, where the transition of the River Riders and Marshfield Community Bike Share programs was announced and the programs' decade-long contributions to active transportation, recreation, and community wellness were highlighted. Through this communication effort, awareness was raised about the programs' impact while reinforcing ongoing collaboration with community partners to explore sustainable approaches for maintaining bicycle access and promoting healthy, active lifestyles in Wood County.
- A nutrition education experience for families participating in Parents as Teachers, where participants engaged in interactive nutrition activities, sampled new fruits and vegetables, and learned how to navigate the Wisconsin Rapids Downtown Farmers Market. Families also received information about accepted payment methods and food access programs, including SNAP and Double Dollars. Through this educational opportunity, families increased their knowledge of healthy food choices and local food resources, helping make nutritious foods more accessible, affordable, and approachable.
- A meeting with Pittsville and McMillan Memorial Library staff, where opportunities to establish Little Free Pantry locations at community libraries were explored as a strategy identified through local food security conversations. Discussions resulted in Pittsville Library seeking board input on the project and McMillan Memorial Library advancing to implementation planning following administrative approval. Through this effort, community partners are working to expand access to food and essential items through trusted, accessible locations, helping address food insecurity and strengthen community support systems.
- A series of after-school lessons for elementary and middle school students at Pittsville Elementary School, where students learn about the five food groups, how they benefit their overall health and well-being, and how to make healthy food and physical activity choices both at home and at school.
- Presented at the Wisconsin Family and Consumer Sciences Education Conference, providing educators with practical tools to enhance nutrition education for adolescents. Through interactive activities and peer discussion, participants explored strategies to increase student engagement, build food literacy skills, and create positive food learning experiences. The session helped expand educators' capacity to deliver relevant, hands-on nutrition education that supports lifelong healthy habits among youth.
- An ongoing series of strength training sessions (StrongBodies) for older adults/adults in the Pittsville community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness. This series is led by three Extension StrongBodies volunteers.
- A series of lessons for adults who are incarcerated participating in the STRONG Recovery Pod Program in the Wood County Jail. Through this series, participants will participate in the StrongBodies program that improves their physical and mental health and provides them with another connection during their recovery journey. Lessons will also include rotating nutrition topics.
    - **Total Reach:** 10 participants
- Planning and early implementation efforts are underway to expand the Student Wellness Advisory Group (SWAG) at Howe Elementary School to engage 4th and 5th grade students in leadership

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development and wellness promotion. Through this expansion, students will build leadership skills, increase their knowledge of healthy behaviors, and actively participate in promoting wellness initiatives within their school community.

- Planning for a Falls Prevention Resource Fair in Marshfield in collaboration with the ADRC of Central WI, Marshfield Fire Department, and Marshfield Clinic. The Falls Prevention Resource Fair will focus on providing resources for individuals interested in learning more about how to prevent falls, offer screenings for risk of falls, and provide demonstrations of exercises one can do to improve their balance and bone density. Resource Fair will be held in October.
- A collaboration between the Health Communities Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.

HORTICULTURE

Janell Wehr, Horticulture Educator

- A Community Resilience workshop for local government staff and officials, in collaboration with Wisconsin's Green Fire. Participants engaged in a collaborative, cross-disciplinary workshop where they learned about nature-based solutions and green infrastructure solutions, in an effort to reduce weather-related risks and costs and deliver multiple community benefits.

HUMAN RELATIONSHIPS & DEVELOPMENT

Ben Eberlein, Human Development & Relationships Educator

- A monthly parenting program for fathers where participants learn skills to build their children's social and emotional learning. This series is designed to improve understanding of positive parenting practices, while providing social connections for fathers and father figures.
- A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.

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LAND AND WATER CONSERVATION DEPARTMENT

STAFF REPORTS – SEPTEMBER 2026

Barb Peeters

Conservation Administrative Specialist

- 9/1/26 - After reading the "*First Amendment Audit FAQ*" from Human Resources, I suggested signage, obtained approval of County Conservationist and created/laminated sign to post outside LWCD office door.
- Processed cost-share contracts and landowner payments for residue management utilizing SWRM grant funds totaling $677.10 (K. Breu).
- Assisted landowners with pond exemption application and general pond information.
- 9/2/26 - Attended CEED meeting at courthouse (approval of proposed 2027 LWCD budget).
- Generated cost-share contract for cover crops utilizing Mill Creek grant funds totaling $5,978.00 (C. Dorshorst).
- Worked on drafts of fall newsletter, tree/seed sale order forms and tree sale/seed descriptions.
- Processed cost-share contract payment to landowner for nutrient management utilizing Mill Creek grant funds totaling $4,950.60 (T. Bulgrin).
- 9/8/26 - Attended Wellness Committee meeting and shared updates with LWCD staff & Parks/Forestry staff.
- 9/9/26 - Assisted with planning/set-up/take-down and attended "Cover Crops and Drones" Field Event at Kevin Heeg's farm in Marshfield sponsored by our department. Kevin Heeg (landowner) and his son/brother put on a great event to discuss cover crops and drone usage, set up their specialized equipment for viewing and provided a drone demonstration. There were beneficial discussions during the event with 38 people in attendance. Processed online payment for the lunch catered by Smith Brothers Meats utilizing ARPA grant funds.
- 9/10/26 - Attended the North Central Land Water Conservation Association (NCLWCA) Tour in Marathon County (Athens area). The tour was very informative with tour stops to view/discuss: cover crops/harvestable buffers/soil health at Pat Socha Farms (they are the 2027 Conservation Farm Family of the Year); Lechleitner Farm/rotational grazing; the Village of Athens municipal wellhead protection project (the 30-acre Guden Prairie Project has resulted in a gradual decrease in nitrate levels annually for all 3 wellheads since implementation in 2025); Red Door Family Farm/organic vegetable operation (cover crops, soil health, composting); and to end the tour, a quick stop at the "center of the northwestern world" 45°N 90°W geographical marker (the second most visited spot in Marathon County (after Marathon Park). Also attended the short NCLWCA business meeting to approve 2027 NCLWCA budget and discuss proposed increase in annual NCLWCA dues.
- Worked with PlantCo sales rep for over 3 weeks regarding ongoing issues with delivery of a pallet of tree bags for the annual tree sale. Shout out & thanks to Highway Dept. who brought pallet indoors when it was delivered after hours and left out in the rain. PlantCo rep followed up with freight company regarding after-hours delivery.
- Shared DATCP Monthly Report for September 2027 with LWCD staff and downloaded updated DATCP documents.
- Finished converting hundreds of LWCD Publisher brochures and documents to Word/Canva documents and/or converted Publisher documents to PDFs for future accessibility due to the fact Publisher will no longer be supported or available for use effective 10/1/26. Worked with I.T. to have brochures updated on LWCD website as completed. Appreciated the advance notice from I.T. for sufficient time to work through 20+ years of documents!
- Updated 2027 poster contest registration form and worked with I.T. to have poster contest information updated on the LWCD website. The 2027 poster theme is "*From Source to Sea. Every Drop Has a Journey.*"
- Created a Wood County LWCD Citizen's Complaint fillable form and shared with LWCD staff.
- 9/18/26 - Read and reviewed Wisconsin State Legislature Chapter NR 135 on nonmetallic mining reclamation. Reviewed Wood County Ordinance 802 – Nonmetallic Mining Reclamation for preliminary edits and shared findings with County Conservationist for the upcoming codification process of Wood County Ordinances.
- 9/21/26 – Attended virtual meeting to begin planning/logistics for the North Central Land Water Conservation Association (NCLWCA) Winter Meeting that we will host on January 28, 2027 (includes the NCLWCA speaker and poster contests) with Kirstie Heidenreich/Marathon County Conservationist/NCLWCA President and Kendra Wilhelm/Conservation Technician.
- Assisted with drop-off/pick-up of 2017 blue work truck for service (battery issues) at highway department.

- Started working on NCLWCA Winter Meeting logistics (program, slide show, supplies, caterer, contacted potential candidates to serve as judges for the poster contest and confirmed two of the three judges needed, etc.).
- 9/22/26 - Scheduled, set agenda, attended and took minutes at staff meeting.
- Responded to customer inquiries by phone and email about the upcoming tree sale.
- Submitted 4 cost share contract reimbursement requests to DATCP totaling $3,626.90 (Weiler, Gilbertson, Breu(2)).
- Generated cost-share contracts for well decommissioning utilizing SWRM grant funds totaling $4,060.00 (J. Olsen & P. Mueske).
- 9/24/26 – Assisted Kendra Wilhelm with DO (dissolved oxygen) meter testing and streamflow collections at 9 sites in Wood County.
- 9/28/26 - Processed 5 cost-share reimbursements for harvestable buffer year two incentive payments utilizing ARPA grant funds ($14,280.00) and Surface Water grant funds ($10,400.00). (G. Peplinski)
- 9/29/26 – Drafted letter to landowners regarding free nitrate testing of private wells utilizing ARPA grant funds (funds earmarked for groundwater testing of nitrates) and submitted to County Conservationist for review.
- Completed LWCD payroll percentages and forwarded to Finance prior to the September 3rd and 17th payrolls.
- Reviewed payroll reports and verified distribution by accounts/department.
- Organized CEED packet and County Board packet materials and electronically submitted to County Clerk's office.
- Served as point of contact for LWCD staff as needed.
- Processed department invoices/vouchers and deposits weekly for submission to Finance/Treasurer.
- Updated Wellness bulletin board with quarter 4 materials.
- Generated cost-share contract for cover crops utilizing SEG grant funds totaling $8,958.00 (A. Weiler).

Emily Salvinski
Conservation Specialist

- **Wednesday, September 2.** Took samples to be tested for total phosphorus and total suspended solids within the Mill Creek Watershed. Prepared bottles, paperwork, saved photos.
- **Thursday, September 3.** Added testing results to spreadsheets. Contacted farmers for soil test receipts.
- **Tuesday, September 8.** Met with farmer to go over future cost-share. Prepared contract.
- **Wednesday, September 9.** Helped with and attended field day.
- **Thursday, September 10.** Added a new NMP to the database.
- **Tuesday, September 15.** Organized bottles for sampling coming up. Put together reduction numbers for conservation practice and added that to the database.
- **Wednesday, September 16.** Reviewed a nutrient management plan a farmer turned in for the first time. Added map of plan with a lot of new acreage to the NMP database.
- **Thursday, September 17.** Added Mill Creek water results to excel. Calibrated meter for next week's water monitoring.
- **Monday, September 21.** Field checked farmer's cover crops for cost-share with Kendra. Added fields that were cost-shared to GIS database.
- **Tuesday, September 22.** Attended staff meeting. Worked on well radius map. Gathered information on parcels/owners for nutrient management cost-share contract.

Kendra Wilhelm
Conservation Specialist

- Emailed over 300 Wood County teachers regarding the 2026-2027 Conservation Poster Contest.
- Attended the regional nutrient management update meeting.
- Picked up contract and verified no-till fields for cost-sharing.
- Two field visits regarding shoreline health and stabilization to provide technical support for the Healthy Lakes & Rivers grant program.
- Answered questions via phone and email regarding the no-till drill.
- Transported the no-till drill to 1 farmer.

- Attended the HIRC meeting on September 3rd.
- Assisted with supply pickup for the field day Land & Water hosted at Heeg Farms Inc.
- Attended and assisted with Heeg Farms Inc Cover Crops and Drones field day.
- Attended the North Central Area Summer Tour in Marathon County.
- Wrote and submitted a management plan implementation surface water grant through the DNR.
- Worked with the DNR Aquatic Invasive Species Biologist to plan for the 2027 Lake Monitoring and Protection Network grant project.
- Presented at Pittsville High School regarding the rusty crayfish trapping project and the 2027 conservation poster contest. Rusty crayfish traps were deployed on Thursday, September 16th.
- Took water chemistry and water clarity samples at Dexter and Wazeecha Lakes. Samples were mailed to the State Laboratory of Hygiene.
- Attended the Citizens Water Group meeting.
- Been in touch with multiple people and organizations regarding a positive identification of invasive jumping worms in a compost site in Wood County.
- Participated in a cranberry marsh tour with the goal to learn more and create better education and outreach materials related to invasive species.
- Communications with Portage County Land & Water Conservation regarding nutrient management plans for farmers who have fields in both counties.
- Participated in a water quality work group with the Nepco Lake District.
- Attended a planning meeting for the North Central Land and Water Conservation Area winter meeting that our department is hosting on January 28th, 2027.
    - Began outreach for speaking contest judges.
    - Planned for poster contest logistics.
    - Looked into trophies and medals for top three places in the poster and speaking contests.
    - Looked into catering options.
- Assisted with ensuring delivered tree sale bags were not damaged.
- Participated in the September 22nd staff meeting.
- Presented on invasive species at the Master Gardeners of Wood County September meeting.
- Completed September streamflow.
- Took Fourmile Creek Watershed water quality samples to Water and Environmental Analysis Lab at UW-Stevens Point.
- Verified harvestable buffers.

Kyle Andreae
Engineer Technician

- September 1 – No-Till Drill Repair, Cashen Site Visit
- September 2 – NE Area Technical Tour
- September 3 – No-Till Drill Repair, Olsen Design
- September 4 – Mueske Design, Olsen Design
- September 7 – Holiday
- September 8 – Off
- September 9 – Wilke Contractor Coordination, Heeg Field Day, Heiman Construction Inspection
- September 10 – Wilke Site Visit, Heiman Follow-up
- September 11 – Off
- September 14 – Email Correspondence
- September 15 – Lippert As-Built, Heiman Follow-up, Miller Coordination
- September 16 – Miller Site Visit
- September 17 – Heckel Permit Correspondence
- September 18 – Miller Permitting Research, Vehicle Transport for Repair
- September 21 – Heckel Permit Correspondence

- September 22 – Staff Meeting, Olsen Project Communications, Mueske Project Communications, Heckel Permit Correspondence
- September 23 – Mueske Site Visit, Drone Training
- September 24 – Drone Training
- September 25 – Olsen Site Visit, Peplinski Drone Flight
- September 28 – Drone Training
- September 29 – Drone Software Research, Wilke Contractor Coordination
- September 30 – Manure Spill Training, Wilke Redesign

Rodney Mayer

Conservation Program Manager

- Met with Kolros – went over wildlife damage rules, enrollment forms – signatures. Processed to DNR database – email to DNR informing site conditions, additions, prev. harvest info, etc.
- Correspondence with processors and pantries with deer donation testing issues.
- Town of Sigel – Vision correspondence. Reviewed Town minutes, sent update to Corp Counsel and updated timeline summary.
- Behrend Act 82 wildlife damage – map fields, acre calcs, enrollment application and permit application drafted, signatures, process to DNR, etc.
- Vobora Act 82 wildlife damage – assess additional fields for enrollment, map fields, acre calcs, enrollment app and permit app. drafted, signatures, process to DNR, etc.
- Email reminders sent for amendments to plans needed for compliance to Weichelt and Kolo.
- Marti Act 82 changes to enrollment. Acreage updates, map changes, additional signature, database update, biologist and Marti updates sent.
- Met with landowner and assisted with pond exemption application.
- Drafted 2026 NMM inspection route listing with updates.
- Researched elk in cranberry marsh – correspondence – issue will be handled by DNR for now.
- Reviewed and updated Earth Biron financial assurance. Spreadsheet, software, and file.
- Drafted and prepared 2026-27 NMM tracking spreadsheet for acres, fees, FA, contacts, etc. Draft calling pre inspection spreadsheet for all operator contacts.
- Newby Act 82 wildlife damage - map fields, acre calcs, enrollment app and permit app. drafted, signatures, process to DNR, etc. Created damage pics document.
- Called all operators regarding upcoming 2026-27 NMM inspections – made notes on 49 mine sites for activities over the 2026 season (several days to complete).
- Drafted email to engineer for needed amendments to Weichelt Hwy T NMM reclamation plan.
- Drafted email to Corp Counsel for follow-up planning on Brehm site issues and future meeting.
- Researched and emailed draft to engineer for possible borrow pit expansion on solid waste disposal site with rules and exemption possibilities.
- Phone meeting with DNR stormwater regarding issues/updates and concerns.
- Schuh pond exemption – reviewed exemption application, approval letter, updated file and spreadsheet, approval sent.
- Phone meeting with Corp Counsel to discuss Brehm issues regarding possible complaint. After researching, confirmed it was for a different site.
- Knuth wildlife damage appraisals (corn and soybeans) of 12 fields. Calculated and mapped acres, loss calculations, forms updated, DNR database updates, etc.
- Raikowski wildlife damage appraisals (corn) of 2 fields. Calculated and mapped acres, loss calculations, forms updated, DNR database updates, etc.
- Schneider financial assurance review – updated spreadsheet, software, and file.

- Deer donation correspondence and processor questions.
- Email to Brehm reminding stop work order remains in effect on Brehm site. Correspondence to DNR for wetland issues, disturbed areas, etc.
- Tork site pics – confirmed site has not been reclaimed – sent to DNR.

Shane Wucherpfennig

County Conservationist

- Continued contacting landowners on N Bioreactor installations in the Fourmile Watershed. Had many discussions with Partners on the projects and still trying to secure site for installation.
- Drone flight of Cashton/Land rip-rap site on 10 Mile Creek.
- Attended Wisconsin Drought Task Force – virtually.
- Reached out to landowners/sites for visits at the CEED tour in October.
- Attended Sept. 2nd CEED meeting.
- Approved LWCD staff time sheets for Sept. 3rd & 17th payrolls.
- Hosted a Cover Crop & Drones field day at Heeg Farms Inc. West of Marshfield on Sept. 9th. We attended!
- Reviewed/approved staff activity reports for October CEED/County Board packet
- Reviewed Oct 7th CEED meeting packet for CEED review/approval.
- Met with Landowner to discuss Cover Crop funding & resources.
- Attended CWG meeting.
- Met with Landowner on Ten Mile to assess streambank erosion & cost-sharing.
- Attended Golden Sands RC&D meetings in St. Point.
- Attended PACRS meeting at Necedah Wildlife Refuge.
- Met with Health Dept. (Ben & Logan) to discuss Nitrates & Water Testing campaign.
- All attended - LWCD Employee Recognition Meal.
- Anchor Bay discussion with Portage County P&Z & local Anchor Bay residents.
- Monthly Staff Report.
- Scheduled Blue 2017 truck – Battery discharge problem with Highway shop.
- Met with Rod for NMM sites & compliance.
- Met with Rod for Weichelt NMM sites & compliance.
- Met with landowner in Grand Rapids to explain their results with the well sampling study.
- Approved LWCD staff time sheets for Oct. 1st payroll.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emmett Simkowski, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Koziczkowski, Code Technician
Victoria Wilson, Program Assistant
Julie Mancl, Program Assistant

RE: Staff Report for October 7, 2026

1. **Economic Development (Jason Grueneberg)**

Helen Connor Laird Fine Arts Building Renovation – On September 9 the Laird Fine Arts Building Renovation Advisory Committee interviewed 4 firms for design services for the project. On September 17 the Committee Selected Somerville as the firm to provide design services for the renovation. Somerville is in the process of being onboarding to the project and will tour the facility and review floor plans in October. The contract for design services will be drafted and acted on by the Advisory Committee as well as a process and timeline for completion.

Central Wisconsin Economic Development (CWED) Fund – On September 16 I participated in the CWED Board of Directors' Meeting. At the meeting two gap financing loans of $750,000 each were approved. Other agenda items included a Loan Committee update and a Portfolio Summary and Loan Pipeline Report.

Wood County Leadership Retreat – On September 24 I participated in the first day of a 3-day leadership retreat for County department heads and managers. The session focused on improvement in the areas of greatest opportunity including leadership effectiveness, vision and direction, work processes, and recognition.

Wisconsin Economic Development Corporation (WEDC) Summit – On September 30 and October 1 I attended the WEDC Annual Summit in Eau Claire. The Summit provides an outstanding opportunity to learn about WEDC programs and network with staff. Additionally, there was a wide variety of presentations and discussion on topics such as innovation, entrepreneurship, workforce development, and reimagining the economies of communities.

Conservation, Education, and Economic Development (CEED) Committee Tour – On October 2 staff from Planning & Zoning, Land and Water Conservation, and Extension conducted a tour to highlight projects that staff and CEED Committee members have been involved with in the past year. The tour was well-attended with 26 participants visiting sites including the Saratoga Solar Project, Historic Pointe Basse, Pittsville Elementary School, the Helen Connor Laird Theater, the Marshfield Fair Grounds, and a rip rap project.

2. **Planning & Zoning (Emmett Simkowski)**
Planning and zoning activity has been busy in September throughout the County. October 8th, we have a Wisconsin County Code Administrators sponsored soil tester training hosted by

Wood County at Powers Bluff. The Wood County Towns Association along with the Center for Land Use Education (CLUE) with UWSP is also hosting a Zoning Board of Appeals and Plan Commission Workshop in Pittsville on October 13th. A few Townships have zoning ordinance and map amendments in the works, and I have been working with them consistently. Subdivision review has been consistent and it's likely that 2026 will be higher than previous years in regard to land divisions.

3. <u>Land Records</u> (Paul Bernard)

- Address Mapping
- Parcel Mapping
- Custom Mapping requests
- Significant progress on replacement for the outdated "Real Estate Recon" web mapping application.
- Work on permit collection

4. <u>Code Administrator</u> (Brad Cook)

9-01-2026- (1) SL permit reviewed and issued TN:22, (1) conventional insp TN: 18; (1) mound inspections <24, abs. cell TN:21, gather information for phone calls and inquires with POWTS, SL, FL

9-02-2026- (1) mound inspections TN: 21; <24, abs. cell, tanks, reviewed soils, plan review, issued permit for rep conv TN: 07, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

9-03-2026- (1) SL permit reviewed and issued TN:17, (1) soil eval onsite insp TN:18, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

9-04-2026- (1) Reviewed soils, plan review, issued permit for new A+0 mound TN: 15, (1) soil eval TN: 17, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

9-07-2026- Holiday

9-08-2026- (1) Reviewed soils, plan review, issued permit for new A+0 mound TN: 10 answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

9-09-2026-(1) SL Onsite Insp TN:07, (1) conventional inspection TN:07, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

9-10-2026- (1) Reviewed soils, plan review, issued permit for rec A+0 mound TN 02, (1) Reviewed soils, plan review, issued permit for rep conv TN:13, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

9-11-2026- (1) mound inspections; <24, abs. cell, mound plow TN: 10, (1) conv insp TN: 18, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

9-14-2026- (1) SL Onsite insp TN: 17, (1) soil eval TN: 07, Answer, review, and gather

information for phone calls and inquires with POWTS, SL, FL.

9-15-2026- (2) soils evals TN: 10,15, answer, and gather information for phone calls and inquires with POWTS, SL, FL

9-16-2026- (1) HS-26-018 letter written and issued TN: 17, (1) Non-plumbing privy insp TN: 08, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

9-17-2026- (1) mound inspection; , abs. cell, mound plow, tanks, TN:10, (1) POWTS Onsite Violation visit TN: 01, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

9-18-2026-(1) Reviewed soils, plan review, issued permit for rep conv TN: 13 , answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

9-21-2026-(1) Reviewed soils, plan review, issued permit for rec HT TN:01, (2) Reviewed soils, plan review, issued permit for rep <24 mound TN: 15, (1) soils eval & SF 26-018 letter reviewed and sent TN: 04, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

9-22-2026- (1) Non-plumbing privy permit reviewed and issued TN:15, (1) mound inspections; abs. cell, mound plow, tanks, TN:10,answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

9-23-2026- (1) SL Onsite Insp TN:04, (1) Soils onsite eval TN:18, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

9-24-2026- (1) Reviewed soils, plan review, issued permit for rep <24 rep mound TN: 12, (1) SL permit reviewed and issued TN: 07, (1) Non-plumbing insp TN:15, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

9-25-2026- (1) HS-26-027 letter written and issued TN: 20, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

9-28-2026- Vacation

9-29-2026- (2) well permits reviewed and issued TN: 08, 10, (1) SL permit reviewed and issued, (1) mound inspections TN: 10; <24, abs. cell, tanks, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

5. <u>Code Technician</u> (Kayla Koziczkowski)

A. Reviewed and approved POWTS & well permit applications
B. Reviewed and approved soils evaluations
C. Examined well codes and soils
D. Sent shoreland zoning letters
E. Assisted with daily phone calls/emails/office questions
F. Inspections/Investigations:

- 8-27-26: Mound plow inspection TN:22
- 8-28-26: Mound reinspection TN: 22
- 9-2-26: Mound plow inspection TN: 31, 16; Mound reinspection TN: 31,16; Mound tanks inspection TN: 22; Well inspections TN: 02, 04, 06
- 9-10-26: Mound plow inspection TN: 07; Holding tank inspection TN: 01; Mound reinspection TN: 07
- 9-11-26: Conventional inspection TN: 18
- 9-15-26: Conventional inspection TN: 07
- 9-21-26: Conventional inspection TN: 18; Well inspection TN: 18
- 9-23-26: Holding tank inspection TN: 17; Soils on-site inspection TN: 18
- 9-24-26: Holding tank inspection TN: 03
- 9-28-26: Conventional inspection TN: 07; Mound tanks inspection TN: 15; Mound plow inspection TN: 15
- 9-29-26: Holding tank inspection TN: 17

G. Attended Meetings/Trainings/Etc.

- 9-8-26: DSPS POWTS chat update zoom meeting

6. <u>Office Activity</u> (Victoria Wilson & Julie Mancl)

a. <u>Monthly Sanitary and Well Permit Activity</u> – There were 28 sanitary permits, 3 shoreland permits and 13 well permits issued in September 2026.

b. <u>Septic System Maintenance Notices</u> – 620 second notices for all septic system types were mailed out on Tuesday September 23rd.

c. <u>ArcGIS Pro Software Project</u> – Julie and Victoria continue to assist Paul with various mapping projects as time permits.

d. Attended the following meetings/trainings & activities:

i. September 2nd CEED meeting (VW & JM)
ii. October 2nd CEED Tour (VW)
iii. IT Password training (VW & JM)

RESOLUTION#

DATE October 20, 2026

Effective Date October 20, 2026

Introduced by Conservation, Education, and Economic Development Committee

Motion:	Adopted:
1st	Lost:
2nd	Tabled:
No: Yes:	Absent:

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: , Corp Counsel

Reviewed by: , Finance Dir.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: Approve an amendment to the Town of Lincoln Official Zoning Ordinance.

FISCAL NOTE: No cost to Wood County.

WHEREAS, the Town of Lincoln adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on September 22, 2026, the Town of Lincoln submitted an ordinance amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Lincoln and finds the Town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on October 7, 2026, the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

NOW THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following amendments to the Town of Lincoln Official Zoning Ordinance:

Adopted by the County Board of Wood County, October 20, 2026

County Clerk

County Board Chairman

10.02 Hearing on Appeals.

The Board of Appeals shall fix a reasonable time for the hearing, cause notice thereof to be published in the official newspaper not less than seven (7) days prior thereto, cause notice to be given to the appellant or applicant and the administrative officer(s) appealed from by certified mail not less than ten (10) days prior to the date of hearing. In every case involving a variance, notice shall use certified mail to be paid and sent by the applicant to all property owners withing ½ mile not less than ten (10) days prior to the hearing of the fee owners of records of all lands within ½ mile of any part of the subject building or premises involved in the appeal.

11.03 Petitions

Petitions for any change to the district boundaries or amendments to the regulations shall be filed with the Town Clerk and shall describe the premises to be rezoned (including legal descriptions) or the regulations to be amended, list the reasons justifying the petition, specify the proposed use and list the owner's names and addresses of all properties lying within 1/2 mile of the area proposed to be rezoned. The petitioner shall provide additional information as may be required by the Zoning Committee or Town Board.

11.04 Fee

The following shall be paid to the Town Clerk by the petitioner to defray the cost of administration, investigation, advertising and processing of the petition to be paid by the applicant.

11.07 Public Hearings

Notice of any public hearing which the Zoning Committee is required to hold under the terms of this Ordinance shall specify the date, time and place of hearing and matters to come before the Zoning Committee at such hearing and notice shall be given in each of the following ways:

(A) By publication of a class 2 notice in the official newspaper of the Town as required by Chapter 985, Wisconsin Statutes.

(B) Public Hearings to include certified mail to be sent and paid by the applicant and to change the mailing to all property owners within ½ mile in all directions for all districts for all conditional use permits.

MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Tuesday, October 6, 2026
TIME: 2:00 PM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 2:00 PM and declared a quorum present.

2. Under public comment, two county residents spoke in opposition to the ICE agreement signed by the Sheriff.

3. Motion by Hovendick/Voight to approve the minutes of the August 31 & September 1, 2026, meetings as presented. Motion carried unanimously.

4. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Perlock/Hovendick to approve them as presented. Motion carried unanimously.

5. The next meeting will be on Tuesday, November 3, 2026, at 8:30 AM.

6. Chairman Clendenning declared the meeting adjourned 2:20 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Judicial & Legislative Committee
October 6, 2026

NAME	REPRESENTING
Bill Voight	WCB - #7
DENNIS POLACH	WCB - 14
Kay Iwanski	self
Bridget O'Brien	Self
Dave Iwanski	self
Nick Flanagan	Corp Counsel
Dillon Resource	Crim justice
Jonathan Barnett	DA
Brent Trumink	Child Support
Lance Plimi	CB Chair
Katie DeKlegn (Web Ex)	County Clerk
Darrin Steinbach (Web Ex)	Finance
Ryan Summers (Web Ex)	?

OCTOBER 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
Prepared by Child Support Director Brent Vruwink

- I attended the WCA Conference on September 21st.
- I submitted the annual FTE count to the Bureau of Regional Operations.
- I submitted a Children First Plan Proposal to the Bureau of Child Support.
- I will be attending the WCSEA Board meeting on October 13th.
- Five staff members and I will be attending the WCSEA Fall Conference in Wisconsin Dells from October 14th-16th.
- Agency performance is very close to meeting all four performance measures for the year. We will make 3 of the four measures but will fall short on current support collections.
- The current IV-D case count is 3,586.

Wood County
WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

September 2026

Monthly Report to the Judicial and Legislative Committee

Meetings Attended:

- Judicial & Legislative Committee meeting on 9/1/2026.
- Operations Committee meeting on 9/1/2026.
- County Board meeting on 9/15/2026.

The posting for the Branch 4 court clerk position ended on 9/28/2026. We have 38 applicants that applied. I am hoping to hold interviews the week of October 12th.

Staff are attending "When the Work Stays With Us: Understanding and Navigating Vicarious Trauma" which is a virtual workshop on the afternoon of October 1st.

On 9/22/2026 thru 9/24/2026 we mailed out 3,058 Juror Qualification Questionnaires (JQQ) for 2027. This time around, we are pushing to have jurors complete the JQQ online. The website and a QR code was provided that takes them directly to the website. We have only had 30 people call and ask that we mail them a paper version. We have had 1,200 people return their questionnaires online so far! That is a 39% return rate in the first week!

This process saves a great amount of time for clerk staff. When these were mailed out and completed on paper, the clerks had to manually enter the information in to the system and then scan the documents in to their jury record. We had a lot of calls over the years asking why the county didn't provide a self addressed, stamped envelope for citizens to return these, so it also saves them the cost of the postage stamp as well.

This report has been prepared and submitted by Kimberly A. Stimac

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

September 2026

Prepared by Corporation Counsel Nick Flanagan

Hearings and Court Cases:

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and 54/55 (guardianship/protective placement) matters handled by my office in the month of August 2026:

- 14 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 10 Guardianship/Protective Placement Hearings
- 10 WATTS Review/Contested Hearings

Child Support – During the month of August, the Corporation Counsel's office participated in seven dates for Child Support-related hearings (in custody and hearing days).

Wisconsin Towns Association Wood County Unit Meeting Ordinance Update/Presentation:
On September 18, 2026, I attended the WTA Wood County Unit Meeting in Pittsville for an update to attendees on the County's adoption of Ordinance 709 requiring notice to Wood County of the intent to construct a large-scale data center in the County. The update was very well received by the town officials in attendance and included a discussion about local government regulation as well as how the County can help with providing support to Towns. To that end, I also extended an invitation for any Town that may have interest in having a future presentation or workshop on local regulations of large-scale data centers to contact the County Planning and Zoning Office and would anticipate joining that office and possibly other entities/subject matter experts (i.e. UW-Extension) in coordinating/presenting at the same.

WACCC Fall Conference: Last month I attended the Wisconsin Association of County Corporation Counsels (WACCC) Fall Conference in Wisconsin Dells, WI. The Conference served as a great opportunity to meet and talk with my counterparts from other Counties, as well as take part in sessions of relevancy to topics my office regularly works on. Specifically, sessions regarding an update and panel discussion re: Wis. Stat. 51/54/55 (mental commitments, guardianship/ protective placement) matters, roles of constitutional officers in county governance, and a roundtable discussion regarding legal topics taking place in other counties were all particularly informative and valuable to take part in.

MEMORANDUM

TO: County Board Supervisors
FROM: Nick Flanagan, Corporation Counsel
DATE: September 4, 2026

Re: Legal Requirements and Considerations for County to Enact a Moratorium on Data Centers

A recent email was sent to County Officials from the Wisconsin Counties Association (WCA) entitled "Guide to County Regulation of Renewable Energy and Data Center Projects." The gist of the email as it relates to data centers is the provision of resources regarding regulating large and hyperscale data centers so as to provide Counties ways to implement safeguards regarding potential adverse impacts on a County and its infrastructure associated with such developments. Additionally, I understand that there has been a recent influx of questions through constituent contacts regarding whether Wood County can enact a moratorium on large and hyperscale data centers, and the impact such a moratorium would have on the ability for those developments to locate in communities within the County. Consequently, this memo will focus on the County's jurisdiction to enact a moratorium on data centers, and the applicability of such an enactment on the municipalities within Wood County.

Zoning Authority and Framework in Wood County

As you will see in the aforementioned WCA resources, in Wisconsin, a county's primary mechanism to regulate data centers falls under the zoning authority set forth in Wisconsin Statute Chapter 59. Wood County exercises its general zoning authority pursuant to Wis. Stat. § 59.69 through Ordinance 700, which was originally adopted November 15, 1934. Ordinance § 700.01 sets forth two use districts: A) Forestry and Recreation District; and B) Unrestricted District. Outside of the Forestry and Recreation District, the Unrestricted District sets forth that "any land may be used for any purpose whatsoever, not in conflict with law." It is important to note that the County's general zoning only applies to unincorporated land (Towns, not Cities and Villages) within Wood County, and only in those Towns that have adopted the County ordinance pursuant to Wis. Stat. § 59.69(5), which is often referred to as "opting in" to county zoning. Towns may also adopt general zoning under Wis. Stat. § 60.62, which gives them zoning authority within their respective municipal jurisdiction. Since Wood County has implemented County General Zoning, Town adoption or amendment of a zoning map or ordinance requires County approval, but otherwise, zoning administration and enforcement are the town's responsibility. To date, of the 22 towns in Wood County, 12 towns have adopted their own town general zoning. **NO** towns have opted in to Wood County zoning under Wis. Stat. § 59.69(5), which leaves them un-zoned, and as I will discuss in the following section, unimpacted by any moratorium imposed or zoning changes the County would implement in Ordinance 700.

Legal Authority to Implement Moratoriums in Counties

Wis. Stat. § 59.69(4) addresses the county's ability to impose a moratorium through an ordinance and specifically prohibits counties from enacting a "development moratorium." Wis. Stat. § 59.69(4) states as follows:

> **(4)** Extent of power. For the purpose of promoting the public health, safety and general welfare the board may by ordinance effective within the areas within such county outside

> the limits of incorporated villages and cities establish districts of such number, shape and area, and adopt such regulations for each such district as the board considers best suited to carry out the purposes of this section. The board may establish mixed-use districts that contain any combination of uses, such as industrial, commercial, public, or residential uses, in a compact urban form. The board may not enact a development moratorium, as defined in s. 66.1002(1)(b), under this section or s. 59.03, by acting under ch. 236, or by acting under any other law, except that this prohibition does not limit any authority of the board to impose a moratorium that is not a development moratorium. The powers granted by this section shall be exercised through an ordinance which may, subject to sub. (4e), determine, establish, regulate and restrict:
>
> **(a)** The areas within which agriculture, forestry, industry, mining, trades, business and recreation may be conducted, except that no ordinance enacted under this subsection may prohibit forestry operations that are in accordance with generally accepted forestry management practices, as defined under s. 823.075 (1) (d).
> **(b)** The areas in which residential uses may be regulated or prohibited.
> **(c)** The areas in and along, or in or along, natural watercourses, channels, streams and creeks in which trades or industries, filling or dumping, erection of structures and the location of buildings may be prohibited or restricted.
> **(d)** Trailer or tourist camps, motels, and manufactured and mobile home communities.
> **(e)** Designate certain areas, uses or purposes which may be subjected to special regulation.
> **(f)** The location of buildings and structures that are designed for specific uses and designation of uses for which buildings and structures may not be used or altered.
> **(g)** The location, height, bulk, number of stories and size of buildings and other structures.
> **(h)** The location of roads and schools.
> **(i)** Building setback lines.
> **(j)** Subject to s. 66.10015 (3), the density and distribution of population.
> **(k)** The percentage of a lot which may be occupied, size of yards, courts and other open spaces.
> **(L)** Places, structures or objects with a special character, historic interest, aesthetic interest or other significant value, historic landmarks and historic districts.
> **(m)** Burial sites, as defined in s. 157.70 (1) (b).

A development moratorium is defined in Wis. Stat. § 66.1002(1)(b) as "a moratorium on rezoning or approving any subdivision or other division of land by plat or certified survey map that is authorized under Ch. 236."

The general guidance is that a moratorium may be enacted under the county's zoning authority for a short, defined period of time, in order to investigate and/or research issues addressing the public health, safety, and general welfare of the impact on the county and its residents.

Wisconsin Municipal Examples

Recently, a number of counties throughout Wisconsin have implemented ordinances putting in place a moratorium on medium and large-scale data centers. Those counties include Dane, St. Croix, Adams, Winnebago, Manitowoc, and Green, among others. For reasons previously referenced, in each of those cases, the applicability of the moratorium is ONLY to those areas within the county that fall under the zoning

jurisdiction of the respective county. Practically, this means that in each case, the moratorium does not apply to parcels located within cities, villages, and towns that have enacted their own zoning regulations, and towns that have not opted in to county zoning,

A number of cities, villages, and towns have also enacted local ordinances providing for a moratorium. Unlike limitations that Counties have on development moratorium mentioned above, the same prohibition does not exist for these municipalities, provided the requirements of Wis. Stat. § 66.1002(2) are met. Therefore, the ability to put in place a pause to allow for each individual municipality to study zoning, infrastructure, and environmental impacts of larger-scale data center development is broader than what is available to counties. It also expands eligibility to all cities, villages, and towns, if they satisfy the conditions of § 66.1002(2), and determine the moratorium is needed to prevent a shortage in, or the overburdening of, public facilities in the municipality.

Conclusion/Recommendation

In summary, the County Board could direct that the Corporation Counsel, in coordination with Wood County Planning and Zoning, to draft an amendment to Ordinance 700 Wood County Code of Ordinances to add provisions related to a moratorium on data centers, provided it meets the criteria in Wis. Stat. § 59.69(4), and follows the guidance set forth above. Any moratorium enacted would ONLY be applicable to those areas within the county that fall under the zoning jurisdiction of Wood County. Since no towns have opted in to Wood County zoning, a moratorium enacted would not apply to any city, village, or town within the County. The best protection for cities, villages, and towns that do not have existing protections or require additional regulatory safeguards in their ordinances with regards to data centers is to consider implementing a moratorium in their respective communities to allow time to address these concerns locally.

As always, this office is available if you have any questions.

Sincerely,

Nicholas B. Flanagan
Corporation Counsel

September 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Respectfully submitted by Criminal Justice Coordinator, Dillon Ksionek

Meetings/Trainings Attended:
8/26/2026: Department Head Meeting
8/26/2027: Deflection Team Meeting
8/27/2026: Monthly DHS Grant Meeting
8/31/2026: Judicial and Legislative Budget Meeting
8/31/2026: Drug Court Staffing/Court
9/1/2026: Judicial and Legislative Sub-Committee Meeting
9/1/2026: Meeting with District Attorney about Diversion Program
9/1/2026: Meeting with State Public Defender's Office about Diversion Program
9/8/2026: Oxford House Board Meeting
9/14/2026: Drug Court Staffing/Court
9/17/2026: Recovery Pod Graduation
9/17/2026: Monthly DOJ Grant Meeting
9/21/2026: Drug Court Staffing/Court
9/24/2026: Leadership Workshop at MSTC
9/28/2026: Drug Court Staffing

Adult Drug Treatment Court:
Current Participants: 23
Active Referrals: 4
Pending Referrals: 2
YTD Admissions: 16
YTD Terminations: 5
YTD Graduations: 8
YTD Referrals: 26

The TAD Grant application for adult drug treatment courts was made available to sites on September 28th and will be due on October 26th. I will be working on this over the next several weeks with the help of some of the other drug court team members. Once secured, this would provide access to funding for 5 more years for our adult drug treatment court at the current contract amount.

There was no sustainability meeting in September due to scheduling conflicts of multiple members of the team. However, team members are available to me if I need feedback on any TAD budgeting items over the next month. Also, we will have a chance to review the TAD Grant application at our next monthly meeting (as it occurs prior to the due date of the application). I made several changes to the TAD budget while working through my County budget, but I am confident that the State will still approve of my proposed budget.

Jail Programming (STRONG):
Medication Assisted Treatment Program (MARP):
Current Participants: 19
YTD Admissions: 108

After lower enrollment numbers over the summer months, we have seen a marked increase in participation over the last several weeks. Our intern from the University of Wisconsin Stevens Point is now working with participants individually, and this has provided her with an opportunity for more hands-on involvement.

Jail Residential Treatment Program (RSAT):
Current Participants: 10
YTD graduates: 15
YTD participants: 41

The DOJ asked Wood County to request an extension on its current contract through June of next year. The total amount of the extension has not yet been determined, but the manager of the contract assured me it will cover our costs at the current expense rate. I presume I will have to complete and submit the new budget for that contract extension in the coming weeks.

We had four individuals successfully complete our most recent recovery pod cycle. Unfortunately, one of them went to treatment the day before the formal graduation celebration, but he is still being given credit for graduating. Ten new individuals were moved into the pods (7 males and 3 females) on 9/29/2026, and there is potentially one more male and one more female set to join in the coming days.

Diversion (DPA/DEOJ):
We were able to conduct interviews during the month of September for the open grant-funded case manager position. We were fortunate enough to have a deep pool of applicants and to be able to conduct several interviews. Michele Newman accepted our offer to fill the vacancy and was able to start on the date identified on the resolution. Our department is very excited to welcome Michele, and we feel fortunate to have found a candidate with as much experience as she has.

We have conducted several planning and informational meetings over the last several weeks concerning this program. We have a general SOP and eligibility criteria in place. We have also begun accepting DEOJ referrals from the District Attorney's office. We will start seeking referrals more aggressively now that we are fully staffed, and I intend to send a letter out to the local defense attorney's this week concerning the program so that they are aware of it as well.

October 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
Prepared by Register in Probate, Tara Jensen

The WI Juvenile Clerk Conference held in Oak Creek included a presentation of The Jockey Being Family Foundation, part of Jockey International. This free program provides personalized backpacks that include a blanket and teddy bear to newly adopted children. The program also offers a backpack to all children in the home as well as a parent tote containing post-adoptions resources. Our office is now participating in this program and we are excited to bring these resources to families.

Meetings Attended:

- 9/01 - Operation Committee Meeting
- 9/01 – Judicial and Legislative Committee Meeting
- 9/15 – Wood County Board Meeting
- 9/16-9/18 – WI Juvenile Court Clerk Association Conference was held in Oak Creek. Karrie Moore, Juvenile Clerk, attended this conference. This annual conference is presented by the WI Children's Court Improvement Program. (CCIP)
- 9/23 - CCAP was here to replace and update some of our CCAP issued equipment.
- 9/24 – Attended the Department Head Leadership Retreat at Mid-State Technical College.
- Attended Wisconsin Counties Association weekly Zoom meetings on Mondays.

Wood County
WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

OCTOBER 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- I attended WCA's County Leadership weekly meetings for the month.
- Attended the Judicial and Legislative Committee budget and monthly meetings.
- Attended Operations committee meeting.
- Attended the WRDA Legislative committee virtual meeting.
- Provided County Planner Emmett Simkowski with a template of my recording stamp for consideration in the revised/updated County Subdivision Ordinance.
- I attended the WRDA District 7 meeting in Adams County.
- All ROD deputies attended the Fidlar College virtual training sessions during the week of September 14th, provided at no cost.
- The security office is taking the ROD daily deposit with them when they make their other office drop-offs. Thank you for the assistance!
- Continuing to work with Emergency Management and IT on securing grant funding for county data backup solutions.
- Deputy Vruwink and I presented to the genealogy group at McMillan library on Saturday, September 19th. We shared information about the resources available to researchers through the Register of Deeds Office and directed attendees to other offices throughout the courthouse for additional questions and resources.

September Monthly Report to the Judicial and Legislative Committee

Prepared by Victim Witness Coordinator: Cristin Jolee

September 28th, 2026

Community and Interagency Collaboration

Victim Witness continued to strengthen relationships and communication with criminal justice partners, community organizations, and local service providers. Staff participated in an Orenda PDC partnership meeting, a diversion meeting, a community presentation to a local organization, and a WCLEE meeting with local law enforcement leaders. Staff also participated in a collaboration meeting with Child Protective Services to support coordination between agencies serving victims and families involved in the criminal justice system.

Department Leadership and Development

Victim Witness staff participated in the county Leadership Retreat at MSTC. The retreat provided an opportunity to engage with county leadership, strengthen cross-department relationships, and consider opportunities for continued improvement in county services.

Continued Program Operations

Victim Witness continued routine case management and direct services to victims and witnesses throughout the month, including case communication, court preparation, victim notifications, referrals, and coordination with prosecutors and community partners.

VW Services in August 2026

Total Services Provided:	408
Unique Parties:	193
Total Notes, Contact, Events:	1002
Unique Parties:	311

MINUTES
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, October 1, 2026
TIME: 9:00 AM
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Al Breu, Wayne Schulz, Jeff Penzkover, Lee Thao

OTHERS PRESENT: Trent Miner, County Clerk (WebEx), see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.

2. Under public comment, a resident inquired about the CTH AA bridge replacement timeline.

3. The minutes of the August 6, and September 3, 2026, meetings were presented. Motion by Breu/Thao to approve them as presented. Motion carried unanimously.

4. Pete Winistorfer, a land owner adjacent to the Smith Pit, requested to possibly purchase a piece of land in order to allow him access to a land locked parcel on the north side of the pit, off of Cary Rock Rd. After discussion by the committee, the committee requested he and Highway Commissioner Hawk, and Corp Counsel Flanagan meet and come up with a mutually agreed upon solution and bring back to the committee for approval.

5. The Highway Dept. staff reports were reviewed and discussed.

6. The Highway revenue report was reviewed.

7. Motion by Thao/Penzkover to approve the Highway Dept. vouchers. Motion carried unanimously.

8. The Wisconsin County Highway Association North Central region legislative breakfast is upcoming on October 23. Hahn and Schulz will attend.

9. Hawk reviewed a proposed policy whereby any highway department truck will only be allowed to carry what it is legally allowed to carry. Many times drivers will overload salt in order for it to last longer which is hard on the equipment and has liability issues associated with it. Motion by Breu/Schulz to approve the policy as presented. Motion carried unanimously.

10. Hawk discussed the process whereby waste material that is created on a job site is many times brought back to the Smith Pit, and with as much that comes back, it is up to Highway Dept. to move it around when it becomes a large pile. His recommendation is to charge a small, per load, cost for any load being brought back. Motion by Schulz/Breu to direct the Highway Commissioner to draft a policy, to charge $10.00/load on any junk material being brought into Smith Pitt. Motion carried unanimously.

11. Hawk presented a resolution that is acted on every 10 years that reclasses any CTH in the system. Right now, the only one that is projected to be changed is CTH H on the north end of the county.

Motion by Breu/Thao to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.

12. Hawk presented another resolution that just the committee would act on. It has to do with Crash Responder safety week. Motion by Hahn/Schulz to approve this resolution. Motion carried unanimously.

13. Hawk reported that CTH U will be finishing up soon, if not by the end of the year, shortly thereafter. He will be presenting a resolution to the county in order to jurisdictional transfer that road to the respective towns. He will bring this back next month.

14. Chairman Hahn announced that Commissioner Hawk will be retiring on May 13, 2027, and thanked him for his service to Wood County.

15. The Parks & Forestry staff reports were reviewed. Supervisor Schulz presented a proposal whereby improving the handicap accessible campsite at North Wood County Park in memory of his daughter Bethany. He and Schooley will go over the plans.

16. The Parks & Forestry revenue reports were reviewed.

17. Motion by Breu/Penzkover to approve Parks & Forestry vouchers. Motion approved unanimously.

18. The next meeting will be held on Thursday, November 5, 2026, at 9:00 AM.

19. Chairman Hahn declared the meeting adjourned at 10:37 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Highway Infrastructure & Recreation Committee
October 1, 2026

NAME	REPRESENTING
DENNIS POLACH	WCB-14
BRANDON DAMMANN	WCHD
Pete Winistorfer	Personal
Randy Kundinger	WCHD
Dan Matthews	Town of P.E. - Mt Bridge
Fritz Schubert	WCF
CHAD SCHROEDER	P&F
Lance Pliml (Web Ex)	CB Chair
Darrin Steinbach (Web Ex)	Finance

Wood County
WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

September 24, 2026

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, PE Highway Commissioner

Subject: Commissioner Report for October 1, 2026, HIRC meeting

Department Activities

Personnel/Administration

Highway Department has one truck operator vacancy and no candidates from most recent interview list were available, so the position will be posted with interviews anticipated in mid-October.

Commissioner and Accounting Supervisor have completed 2027 Highway Department Budget with HIRC approval and will meet with the Operations Committee Tuesday, September 29 for final review.

The Highway Department just went live with a new Permit Issuing software program for driveway permits, utility permits, Over-sized & Overweight permits, essential services permits, and parade permits. The previous program did not have very good mapping software, so it was difficult for both the applicant and County personnel to determine routes, locations and roads where permits were being requested. The new software is more user friendly and did not cost the Highway Department anything to switch.

Commissioner and Highway staff hosted a Public Hearing at 5 PM on September 15 at the Village of Auburndale Hall to share concepts for intersection improvements for CTH H & M and CTH M & Y. Both intersections have experienced serious and fatal crashes in the past five years. Several residents from the area and frequent travelers of CTH H and CTH M attended. Comments accepted the night of the meeting and additional comments received through email and through the mail recognized there needs to be improvements to both intersections that slow drivers down, prevent future right-angle crashes from drivers not stopping at the STOP sign, and most preferred roundabouts at both intersections.

Private quarries who accept debris, rubbish, and miscellaneous materials not suitable for clean fill, will charge for dumping in their pit. They charge between $5 - $25 per load to help offset the cost of running equipment needed to push the waste material to the place where it will be used for reclamation. Wood County has not charged for dumping waste at our Smith pit and when our dozer goes to the pit to push the waste piles the highway department absorbs this cost. Our crews do a good job of trying to find property owners who will take waste material, however there are several loads a year that end up in the Smith pit. The Commissioner is recommending a $10 per load dumping fee for any material deposited as waste at the Smith pit. Discussion for the HIRC.

The Commissioner and management team would like to implement a policy pertaining to weight limits on patrol trucks for winter maintenance. Portage County has a policy that requires a truck operator to scale every loaded patrol truck before it leaves their Highway facility, and it must be within the legal limits of the truck manufacturer's posted weight limits. State Statutes allow trucks to be overweight when dealing

with winter storms. However, grossly overweight causes trucks to fail prematurely and is a safety risk. See draft policy for HIRC discussion.

Commissioner met with WisDOT and local officials to review and approve the South Wood County Urban Area & Marshfield Area Functional Classification as well as the Rural Area Classification changes. This is done approximately every 10 years. The urban changes are approved by committee, and the Rural changes are adopted by resolution approved by the HIRC and County Board.

The owner of the 5-acre parcel cut out of the Highway Department's rock quarry, known as the Smith Pit Quarry, has requested the HIRC consider adding an easement for improved access or consider and additional sale. Commissioner discussed with Corporation Counsel and additional sales would need to follow the County's policy and be made available to the public. Agenda item for the HIRC to discuss.

Highway/Facility Projects

- WisDOT STP Project CTH F & HH Intersection ***Construction 2026***
  - Work started July 20 and is anticipated to be complete the week of October 7, 2026.
  - Two underground storage tanks were discovered on August 12 and removed August 17.
- CTH F Bonow Ave – CTH HH Pavement Replacement ***Construction 2026***
  - Work to be completed by County forces as the CTH F & HH Intersection work progresses.
  - Initial pavement recycling completed June 19, 2026.
  - Pavement completed between Bonow Ave – Haas Builders Supply August 18 – 24.
  - Roadway will open with CTH F & HH Intersection, anticipated the week of October 7.
- WisDOT STP Urban (BIL) CTH U Village of Biron ***Construction 2026***
  - Work started week of June 22, 2026.
  - Phase I work continues – installation of water, sewer, and storm sewer in urban area of the Village. Phase II estimated to begin in early October
  - Project is scheduled to be completed early November 2026.
- CTH AA Lynn Creek ***Construction 2026***
  - Bridge construction completed July 17, 2026
  - Road work and retaining wall work began August 24, 2026.
  - Working was suspended in late July to address issues with Fish & Wildlife and R/W conflicts.
  - Retaining wall installation began September 14 expected to be completed September 30.
  - Project anticipated to be complete and open to traffic late October 2026.

Highway Maintenance

Work in September included:

- Ditching
- Sign replacements
- Culvert replacements
- Bridge maintenance
- Storm sewer & inlet repairs

WCHA Events & Misc. Meetings since the last HIRC report:

Commissioner attended the following events/meetings:

- August 31, Delasoft Utility Permit review meeting, WR Office
- August 31, WCHA Technical Advisory and Engineering Standards Committee, virtual
- August 31, Frost Solutions Onboarding meeting, virtual
- September 1, CTH U, Village of Biron Construction weekly meeting, Vil of Biron

- September 1, STH 54, WR – Plover weekly construction meeting, virtual
- September 2, Meet with Badger Land Survey for legal description for CTH U Vil of Biron JT
- September 2, Attend WisDOT STH 54 RR Construction Information Meeting, Memorial Library
- September 3, HIRC meeting, WR office
- September 9, STH 54 RR WisDOT Preconstruction meeting, virtual
- September 9, Traffic Safety Committee meeting, WR office
- September 9, Town of Grant, Portage Co, Board meeting to discuss JT of CTH U to Vil of Biron
- September 10, SWC Functional Classification changes meeting, virtual
- September 10, CTH F & HH RAB weekly construction meeting, Town of Sigel
- September 10, Meeting with Vil of Rudolph, CTH C drainage issues
- September 14, STH 13/8th Street Local Officials meeting, WR Council Chamber
- September 14, NACE NC Region meeting, virtual
- September 15, County Board meeting,
- September 15, Delasoft Check in meeting, virtual
- September 15, CTH U, Village of Biron Construction weekly meeting, Vil of Biron
- September 15, CTH H & M, and CTH M & Y Public Information Meeting, Auburndale Village Hall
- September 16, NCR Commissioner/WisDOT meeting, Florence, WI
- September 17, Marshfield Area Functional Classification meeting, virtual
- September 17, CTH F & HH RAB weekly construction meeting, Town of Sigel
- September 18, Tribal Transportation Conference, Presenter meeting, virtual
- September 21, Highway Safety Work Group meeting, WR office
- September 21, Delasoft production meeting, virtual
- September 22, Highway Machinery Management Work Group meeting, WR office
- September 22, CTH U, Village of Biron Construction weekly meeting, Vil of Biron
- September 24, Department Head Leadership Retreat, MSTC
- September 28-29, WCHA Fall Commissioner Training, Oshkosh
- September 29, Operations Budget meeting, Court House

EQUIPMENT

No equipment issues to report.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues and Expenses

We have done a number of Road and Bridge Aid projects that bump up revenues as the invoices are approved and sent.

We will receive the final GTA payment from the State soon.

County construction projects continue to wind down.

Other

At the time of the HIRC meeting, Operations Committee will have met and we will have received direction on the 2027 budget.

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Wednesday, September 30, 2026

		Actual	2026 Budget	Variance	Variance %
	REVENUES				
	Intergovernmental Revenues				
43531	State Aid-Transportation	$2,195,406.69	$2,927,208.95	($731,802.26)	(25.00%)
	Total Intergovernmental	2,195,406.69	2,927,208.95	(731,802.26)	(25.00%)
	Licenses and Permits				
44101	Utility Permits	48,587.59	30,550.00	18,037.59	59.04%
	Total Licenses and Permits	48,587.59	30,550.00	18,037.59	59.04%
	Intergovernmental Charges for Services				
47230	State Charges	1,128,757.70	1,442,179.00	(313,421.30)	(21.73%)
47231	State Charges-Highway	222,050.61	263,817.00	(41,766.39)	(15.83%)
47232	State Charges-Machinery	35,163.04	(14,629.00)	49,792.04	(340.37%)
47300	Local Gov Chgs	454,823.65	847,362.00	(392,538.35)	(46.32%)
47330	Local Gov Chgs-Transp	1,712,194.46	1,961,954.00	(249,759.54)	(12.73%)
47332	Local Gov Chgs-Roads		265,997.00	(265,997.00)	(100.00%)
47333	Local Gov Chgs-Bridges	(30,968.57)	117,349.00	(148,317.57)	(126.39%)
	Total Charges to Other Governments	3,522,020.89	4,884,029.00	(1,362,008.11)	(27.89%)
	Interdepartmental Charges for Services				
47470	Dept Charges-Highway	2,170,834.06	2,862,576.00	(691,741.94)	(24.17%)
	Total Interdepartmental Charges	2,170,834.06	2,862,576.00	(691,741.94)	(24.17%)
	Total Intergovernmental Charges for Services	5,692,854.95	7,746,605.00	(2,053,750.05)	(26.51%)
	Miscellaneous				
48100	Interest	2.22		2.22	0.00%
48340	Gain/Loss-Sale of Salvage and Waste	5,608.70	10,605.00	(4,996.30)	(47.11%)
	Total Miscellaneous	5,610.92	10,605.00	(4,994.08)	(47.09%)
	Other Financing Sources				
49110	Proceeds from Long-Term Debt		4,261,700.00	(4,261,700.00)	(100.00%)
	Total Other Financing Sources		4,261,700.00	(4,261,700.00)	(100.00%)
	TOTAL REVENUES	7,942,460.15	14,976,668.95	(7,034,208.80)	(46.97%)
	EXPENDITURES				
	Public Works-Highway				
53110	Hwy-Administration	315,511.15	427,565.04	112,053.89	26.21%
53120	Hwy-Engineer	179,312.49	272,041.52	92,729.03	34.09%
53191	Hwy-Other Administration	324,968.25	400,326.78	75,358.53	18.82%
53210	Hwy-Employee Taxes & Benefits	(866,585.73)		866,585.73	0.00%
53220	Hwy-Field Tools	(163,448.03)	(45,386.55)	118,061.48	(260.12%)
53230	Hwy-Shop Operations	263,174.93	325,400.34	62,225.41	19.12%
53232	Hwy-Fuel Handling	(19,137.52)	(17,415.00)	1,722.52	(9.89%)
53240	Hwy-Machinery Operations	(1,466,640.72)	(344,515.87)	1,122,124.85	(325.71%)
53250	Hwy-Crushing Operations	26,464.36	35,624.03	9,159.67	25.71%
53251	Hwy-Crushing Operations Production	(74,074.93)	127,671.91	201,746.84	158.02%
53260	Hwy-Bituminous Ops	211,686.52	215,368.25	3,681.73	1.71%
53266	Hwy-Bituminous Ops	1,505,219.55	2,032,292.73	527,073.18	25.93%
53270	Hwy-Buildings & Grounds	218,106.97	258,245.36	40,138.39	15.54%
53290	Hwy-Salt Brine Operations	(15,990.86)	(0.45)	15,990.41	############
53291	Hwy-Salt Brine Operations	(30,939.93)	1,170.55	32,110.48	2,743.20%
53281	Hwy-Acquistion of Capital Assets	25,482.00		(25,482.00)	0.00%
53310	Hwy-Maintenance CTHS		62,998.99	62,998.99	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	1,480,550.94	2,676,572.21	1,196,021.27	44.68%
53312	Hwy-Snow Remov	937,762.86	992,793.92	55,031.06	5.54%
53313	Hwy-Maintenance Gang	203,728.58	272,777.37	69,048.79	25.31%
53314	Hwy-Maint Gang-Materials	2,865.19	8,302.00	5,436.81	65.49%
53320	Hwy-Maint STHS	1,404,810.30	1,442,179.24	37,368.94	2.59%
53330	Hwy-Local Roads	2,356,405.20	1,961,954.25	(394,450.95)	(20.11%)
53340	Hwy-County-Aid Road Construction	220,710.48	326,618.11	105,907.63	32.43%
53341	Hwy-County-Aid Bridge Construction	302,842.03	249,955.50	(52,886.53)	(21.16%)
53490	Hwy-State & Local Other Services	499,893.81	847,361.79	347,467.98	41.01%
53491	Hwy-ATV Route Signage		17,080.61	17,080.61	100.00%
	Total Public Works-Highway	7,842,677.89	12,546,982.63	4,704,304.74	37.49%
	Capital Outlay				
57310	Highway Capital Projects	2,271,511.08	4,233,864.78	1,962,353.70	46.35%
	Total Capital Outlay	2,271,511.08	4,233,864.78	1,962,353.70	46.35%

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Wednesday, September 30, 2026

	Actual	2026 Budget	Variance	Variance %
TOTAL EXPENDITURES	10,114,188.97	16,780,847.41	6,666,658.44	39.73%
NET INCOME (LOSS) *	(2,171,728.82)	(1,804,178.46)	(367,550.36)	20.37%

Parks & Forestry Department Reports

October 1, 2026

Director Report, by Chad Schooley

- Powers Bluff Welcome Center ribbon cutting scheduled for 1:30pm on September 30th.
- The Powers Bluff Historical Signage project will soon be complete. The signs have been delivered and staff will be installing them the week of September 21st. This project has been a collaborative effort between Wood County, UW-Stevens Point, Ho-Chunk Nation, and the Prairie Band Potawatomi Nation.
- Continue overseeing Dexter Beach Open Shelter, and South Park 2nd shower building projects.
- With the end of 2026 coming quickly, and final project costs getting clearer, we continue looking into purchasing/replacing maintenance equipment with remaining ARPA funds. We were able to find a quality Pisten Bully (snow groomer) to purchase. We will be purchasing a mini-excavator, and continue looking into compact loaders, and utility tractors. These items were scheduled for replacement/purchase in future years but the opportunity has presented itself to use remaining ARPA funds at this time.
- The Labor Day NICA bike race at Powers Bluff was a huge success. There 1,049 racers that participated throughout the event. I will be having a followup meeting with the event organizers to discuss the event, and inquire about future events.

- **Special Use Permits**
  - None at this time.

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- South Park: Loop 2 Shower Building is nearing completion. Plumbing, electrical and doors being installed. Landscaping and paving around new building hopefully this fall yet.
- Dexter Park: Beach Shelter Building is nearing completion. Plumbing, electrical and doors in progress. Paving around new building and campground entrance shortly.
- Powers Bluff: Old Shelter concrete approach is completed. Hwy will be paving shortly.
- North Park: New ridge cap and snow guard purchased and ready for install for shop.
- CERA Park: Ascent Construction will be putting in concrete pad for new wood shed install.
- CERA Park: Shop roof replaced by Miller Roofing.
- Putting new playgrounds in at Powers Bluff-New Shelter, CERA Park-Riverside Shelter, South Park-Red Beach Shelter, and NEPCO Shelter.

Maintenance Operations

- Dexter Park: Walk trail maintenance, replacing culverts and uplifting, mowing.
- South Park: Landscaping around New Loop 2 shower building.
- NEPCO Park: Fixing electrical from lighting strike. Maintenance Staff & ECON Electric.
- North Park: Mowing and dead tree cleanup.
- Powers Bluff: New historical signage being installed on concrete slabs throughout older south side.
- CERA Park: Prepping for new playground, underground electrical upgrade and shutting down park for the season. (Closes Sept. 27)

- Having a mini excavator with mowing attachment and a compact loader with grapple attachments, brought in to demo.

Employee Matters

- LTE's starting to finish up employment for the summer. (only 2 left on till end of October).
- Dexter & CERA Park Rangers are done for the season.

Snowmobile/ATV

- ATV Intensive Use Area Grant Reimbursement for 2025-2026 work year is complete and the State awarded a grant amendment for more maintenance money for both 2025-26 & 2026-27 seasons.
- First AWSC meeting held at Sherriland Ballroom on Monday, September 14. Working on updating snowmobile trail map.

Office Supervisor Report, by Stacie Kleifgen

- Research neighboring counties for information/policies on weekly, monthly, seasonal camping
- Continue work on reservation system and website updates
- Policy updates

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Two active timber sales in September. Installed two culverts for access to timber sale (contract #814) adjacent to Park Road, Town of Dexter.
- Timber sale establishment in compartments 41 and 40. Located property corners and marked property line/cutting boundary (¼ mile).
- Worked with Drone operator for chemical site prep associated with spring 2027 tree planting.
- Attended WCFA Legislative/Certification Committee meeting.
- Forestry Technician: Mowed Richfield 360 trails, began mowing other locations roads within the county forest. Cleaned shooting range. Installed two culverts and approaches for timber sale. Filled holes/graded portions of forest roads.

WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2026

September Revenue - October HIRC

BUDGETED REVENUES 2026	SOURCE	YTD REVENUE 2026	YTD REVENUE 2025	SEP REV 2026	SEP REV 2025	ACTUAL REV 2025
$ 656,000.00	Camping Reservations	$541,765.25	$ 559,726.33	$65,712.92	$ 77,403.74	$ 615,822.96
$ 55,000.00	Campground Firewood Sales	$31,749.59	$ 34,035.81	$5,075.76	$ 5,531.64	$ 38,413.07
$ 4,000.00	Non-Camper Dump Station	$1,568.31	$ 1,852.43	$398.10	$ 180.09	$ 2,287.78
$ 500.00	Camper Storage	$37.91	$ -	$0.00	$ -	$ 41.74
$ 1,000.00	Washer/Dryer/Showers	$313.04	$ 636.49	$41.47	$ 99.29	$ 772.03
$ 75,000.00	Shelters Enclosed	$55,209.88	$ 45,460.96	$10,646.72	$ 5,070.10	$ 62,509.69
$ 25,000.00	Shelters - Open	$11,961.79	$ 13,023.51	$732.19	$ 183.15	$ 14,075.70
$ 3,000.00	General Park User Fees (Use of open areas within parks)	$1,655.72	$ 1,109.00	$84.82	$ -	$ 1,260.66
$ 45,000.00	Powers Bluff Winter Recreation	$11,363.84	$ 13,987.01	$0.00	$ -	$ 38,148.71
$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	$9,946.95	$ 2,708.33	$4,726.98	$ 245.58	$ 4,797.66
$ 5,000.00	Disc Golf	$3,529.83	$ 3,651.46	$357.14	$ 280.39	$ 3,984.96
$ 30,500.00	Boat Launch	$18,970.70	$ 21,741.82	$744.41	$ 972.08	$ 22,394.03
$ 10,000.00	Gift Certificates	$94.79	$ -	$0.00	$ -	$ 9,828.00
$ 10,000.00	Miscellaneous	$3,286.14	$ 4,136.60	$0.00	$ 334.47	$ 6,217.70
$ 925,000.00		**$691,453.74**	**$ 702,069.75**	**$88,520.51**	**$90,300.53**	**$ 820,554.69**
$ 400,000.00	**46813** - Timber Sales & Wood Cutting (90%/County & 10%/Townships) **Monthly totals = NET Revenue**	$409,050.23	$ 202,161.72	$14,441.06	$ 1,610.37	$ 459,136.61
$ 1,325,000.00		**$1,100,503.97**	**$904,231.47**	**$102,961.57**	**$91,910.90**	**$1,279,691.30**

WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES

September Revenue - October HIRC — Budget Year 2026

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
780	2-16	MIDWEST HW	$42,886.00	7/10/2020	7/31/2026		$31,778.92	$31,778.92	$0.00
800	6-22	SCHREINER	$16,440.00	5/27/2022	7/31/2026		$1,921.20	$1,921.20	$0.00
801	7-22	WILSON	$11,750.00	8/4/2022	7/31/2026		$0.00	$0.00	$0.00
804	10-22	KOERNER	$84,093.60	11/16/2022	12/31/2026		$103,155.10	$103,155.10	$0.00
807	13-22	FLINK	$9,450.00	12/31/2022	12/31/2026		$2,274.03	$2,274.03	$0.00
814	6-23	FLINK	$21,055.00	4/28/2025	3/31/2028		$0.00	$0.00	$0.00
818	10-23	MIDWEST HW	$51,768.30	1/4/2024	12/31/2026		$0.00	$0.00	$0.00
824	5-24	KOERNER	$53,280.00	4/30/2024	11/1/2026	$2,608.08	$51,772.39	$51,772.39	$0.00
832	2-25	KOERNER	$19,840.00	6/18/2025	6/30/2027	$5,540.63	$5,540.63	$5,540.63	$0.00
833	3-25	KOERNER	$7,740.00	6/18/2025	6/30/2027		$0.00	$0.00	$0.00
834	4-25	WEEKLY	$36,980.00	6/18/2025	6/30/2027		$0.00	$0.00	$0.00
836	9-24	WEEKLY	$34,063.30	6/18/2025	6/30/2027		$0.00	$0.00	$0.00
838	8-25	MATTICKS	$10,890.00	12/11/2025	12/31/2027	$7,896.91	$11,168.77	$7,896.91	-$3,271.86
839	9-25	KOERNER	$9,810.00	12/11/2025	12/31/2027		$0.00	$0.00	$0.00
840	14-25	KOERNER	$57,865.00	12/11/2025	12/31/2027		$0.00	$0.00	$0.00
841	6-25	SCHREINER	$91,583.00	6/5/2026	6/30/2028		$0.00	$0.00	$0.00
842	10-25	YODER LUMBER	$2,480.00	6/5/2026	6/30/2028		$0.00	$0.00	$0.00
843	12-25	KOERNER	$7,312.50	6/5/2026	6/30/2028		$0.00	$0.00	$0.00
844	13-25	KOERNER	$130,770.00	6/5/2026	6/30/2028		$0.00	$0.00	$0.00
845	2-26	TNT	$115,122.70	6/5/2026	6/30/2028		$0.00	$0.00	$0.00
755		FIREWOOD					$40.00	$40.00	
	Total Active Contract Value		$815,179.40						
					Payments Received This Month:	$16,045.62			

		$ RECEIVED CURRENT MONTH
2026 Budgeted Total Revenues	*$400,000*	
2026 Total County Forestry Revenues this month (90%)	$14,441.06	
2026 Total Township Revenues this month (10%):	$1,604.56	

Jobs Finished
Jobs Started
Jobs Continuing/Reactivated
Jobs Gone Inactive

2026 TOTAL NET FORESTRY REVENUE TO DATE: $409,050.23

RESOLUTION#

DATE October 20, 2026

Effective Date October 20, 2026

Introduced by Highway Infrastructure & Recreation Committee

Motion:	Adopted:
1st	Lost:
2nd	Tabled:
No: Yes:	Absent:

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: NF, Corp Counsel

Reviewed by: PY, Finance Dir.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To approve the Rural Functional Classification System in Wood County

FISCAL NOTE: None

WHEREAS, functional classification is the method by which roads and streets are categorized based on the levels of mobility and access they provide; and

WHEREAS, functional classification categories are separate for Urban and Rural areas; and

WHEREAS, geographic areas not within a designated Urban Area (UA) as designated as Rural; and

WHEREAS, rural areas, for the purposes of functional classification, are defined by county; and

WHEREAS, functional classification of a road or street has a bearing on federal transportation funding eligibility, and

WHEREAS, the Federal Highway Administration (FHWA) and Wisconsin Department of Transportation (WisDOT) have developed guidance for functional classification of roads and streets; and

WHEREAS, the recommended functional classification system for Wood County was developed through joint review by County officials and WisDOT planning staff; and

WHEREAS, WisDOT periodically reviews and updates the functional classification of roads and streets throughout the state; and

WHEREAS, the recommended functional classification system has been reviewed by the Wood County Highway Infrastructure & Recreation Committee, who have recommended to the Wood County Board of Supervisors its approval; and

Adopted by the County Board of Wood County, October 20, 2026

County Clerk

County Board Chairman

WHEREAS, documents showing the recommended functional classification system are attached; and

WHEREAS, the Wisconsin Department of Transportation will, after local approval of the recommended functional classification system, approve and submit it to FHWA for final approval; and

WHEREAS, the approved final functional classification system map will be made available to Wood County after FHWA final approval; and

WHEREAS, the newly approved functional classification system will supersede the existing functional classification system in Wood County.

NOW THEREFORE BE IT RESOLVED, that Wood County Board of Supervisors hereby approves the recommended functional classification system.

Wood County

Functional Classification - Recommended Changes

1. CTH H
MAC->MA

Stratford
Spencer
Marathon County
Marshfield
Hewitt
Auburndale
Milladore
Junction City
Arpin
Clark County
Rudolph
Portage County
Vesper
Pittsville
Biron
Wisconsin Rapids
Port Edwards
Nekoosa
Juneau County
Adams County

Esri, NASA, NGA, USGS, FEMA

- Principal Arterial
- Minor Arterial
- Major Collector
- Minor Collector
- Local
- Urban Area Boundary
- City Boundary
- Village Boundary
- Rural Area

0 0.5 1 2 3 4 5 Miles

WisDOT Bureau of Planning and Economic Development
FHWA Approval Date: xx/xx/xx

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RECOMMENDED FUNCTIONAL CLASSIFICATION CHANGES

WisDOT Region:	North Central (NC)
County:	Wood
County Population Density:	Medium

County:

WOOD COUNTY

	IH	PA	MA	MAC	MIC	LOC	TOTAL
Starting Mileage:		61.19	67.44	179.5	91.79	849.79	1249.71

No.	Route	Limits	From	To	IH	PA	MA	MAC	MIC	LOC	Reason
1	CTH H	Clark County Line - Lincoln Ave	rMAC	to rMA			5.80	-5.80			AADT is in MA range (3200), continuity improvement (match Clark County)
2				to							
3				to							
4				to							
5				to							
6				to							
7				to							
8				to							
9				to							
10				to							
11				to							
12				to							
13				to							
14				to							
15				to							
16				to							
17				to							
18				to							
19				to							
20				to							
21				to							

Change:	0	0	5.8	-5.8	0	0	0.00
End Mileage:	0	61.19	73.24	173.7	91.79	849.79	1249.71
End %:	0.0%	4.9%	5.9%	13.9%	7.3%	68.0%	
desirable range	1% - 3%	2% - 8%	2% - 6%	8% - 19%	3% - 15%	62% - 74%	

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, September 14, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Al Breu, Dennis Polach, Paul Goldberg, Linda Casper

MEMBER EXCUSED: Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.

2. There was no public comment.

3. The minutes of the August 3, 2026, meeting were reviewed. Motion by Polach/Goldberg to approve them as presented. Motion carried unanimously.

4. Facilities Manager VanTassel updated the committee on the right-of-first-refusal letters that were sent to courthouse adjacent landowners recently. Two of them have reached out stating they might be interested in selling their respective property in the next couple of years. VanTassel recommends that a market analysis be conducted on these properties as a starting point. Motion by Goldberg/Casper to approve VanTassel to acquire a market valuation of the properties. Motion carried unanimously.

5. The Information Technology vouchers were reviewed. Motion by Goldberg/Casper to approve as presented. Motion carried unanimously.

6. The IT Report was reviewed.

7. IT Director Kaup presented the proposed 2027 Information Technology budgets for the committee to review. She highlighted the increases within those budgets and the reasons for it. Motion by Polach/Casper to tentatively approve the budgets as presented and forward onto the Finance Dept. Motion carried unanimously.

8. The Maintenance vouchers were reviewed. Motion by Goldberg/Casper to approve as presented. Motion carried unanimously.

9. The Maintenance Report was reviewed and discussed.

10. VanTassel presented the proposed 2027 Maintenance budgets for the committee to review. Motion by Polach/Casper to approve the budgets as presented and forward onto the Finance Dept. Motion carried unanimously.

11. VanTassel noted that the Operations Committee approved the reallocation of funds that were left over from the HVAC project and allow for the funding of the design of the new parking lot and front area of the courthouse.

12. The next meeting will be held on Monday, October 5, 2026, at 9:00 AM.

13. Chairman Breu declared the meeting adjourned at 10:06 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Property & Information Technology Committee
September 14, 2026

NAME	REPRESENTING
Dennis Polacek	WCB - 14
R VANTASSEL	MAINT.
Jameson Krueger	STUDENT
Connor Wolf	Student
Nicole Gessert	wc maint
AMY KAMP	IT
Darrin Steinbach (WebEx)	finance
Tina Andreasen (WebEx)	
PaNyia Yang (WebEx)	finance
Lance Almond (WebEx)	County Board Chair

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, October 5, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Al Breu, Dennis Polach, Paul Goldberg, Linda Casper, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.

2. There was no public comment.

3. The minutes of the September 14, 2026, meeting were reviewed. Motion by Hamilton/Polach to approve them as presented. Motion carried unanimously.

4. The Information Technology vouchers were reviewed. Motion by Goldberg/Hamilton to approve as presented. Motion carried unanimously.

5. The IT Report was reviewed.

6. The Maintenance vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.

7. The Maintenance Report was reviewed and discussed.

8. Facilities Manager Van Tassel reviewed the appraisal received by the realtor for one of the properties adjacent to the courthouse and discussed the next steps. He will draft a county board resolution for next month's meeting to allow for negotiations to commence between the landowner and the county.

9. VanTassel received some initial conceptual drawings for the new parking lot in front of the courthouse as well as reconfiguration of the Veterans Memorial area. The committee and others present discussed various points of each. Van Tassel will bring back a couple of options for the committee to approve at a future meeting.

10. The next meeting will be held on Monday, November 2, 2026, at 9:00 AM.

11. Chairman Breu declared the meeting adjourned at 9:56 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Property & Information Technology Committee
October 5, 2026

NAME	REPRESENTING
RVANTASSEL	MAINT.
Nicole Gressert	WC Maint
AMY KAUP	IT
Katie DeKleyn (WebEx)	County Clerk
Lance Pliml (WebEx)	CB Chair
Pa Nyia Yang (WebEx)	Finance
Darrin Steinbach (WebEx)	Finance

August 2026

1. Staff have completed the mailbox cleanup in preparation for migration of the County Outlook email system. A lot of time has gone into the planning of migration to Exchange Online. Testing with moving on-premise mailboxes to the cloud has been completed. In August several departments migrated to Exchange online and IT will be actively migrating all users over the next several weeks. With this migration mailbox sizes will increase and an easier archiving solution will be implemented. Considerable time was spent setting up the online mail server to prevent SPAM, Phishing and malware from reaching Wood County staff inboxes.

2. Additional time was spent at the main microwave tower sites to improve the redundancy of the Wood County backbone network. This includes adding hot standby hardware at some locations with configuration to ensure the new hardware can take over if the primary hardware fails. This hardware supports the public safety radio system and it is critical to have quick recovery in case of failure.

3. Staff continue to prepare for the rollout of CoPilot, the County's Artificial Intelligence (AI) Platform. In preparation for the implementation of CoPilot, OneDrive has been configured and testing of the migration process has begun. A preliminary group from several departments has been identified. These staff will work with IT on the implementation and rollout. This will involve setting up a Wood County tenant to ensure County data is secure.

4. Triaged and followed up with 25 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance, when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.

5. Employees submitted approximately 219 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.

6. Continued work with the Finance Department and Treasurer's Office on selecting, planning and implementing a new general ledger accounting software system.

7. A total of seven actionable security alerts were received this month. Each incident was addressed and 6 of the 7 have been resolved. One resulted in staff responding over the weekend to address the alert and investigation continues.

8. Working to provide District Attorney and Edgewater with appropriate printing devices to meet changing needs. Establishing a fax feature for the Norwood Health Center to improve responsiveness to new referral opportunities.

9. Updates were applied to the firewalls to patch vulnerabilities.

10. The Countywide backup solution is up for renewal in 2026. Staff continue to meet with vendors to review options to determine the best backup solution. A new backup solution was configured for M365 applications which includes Exchange Online and SharePoint. This addresses immediate backup needs while allowing additional time to review options for onsite data backup.

11. Staff is updating the IT Wiki, internal online documentation, to ensure all processes and procedures are up to date. A section is being added to track Project Request results that will allow easier tracking of systems that have already been reviewed.

12. Network staff assisted in troubleshooting and configuring a replacement fingerprint scanning machine in the booking area of the jail.

13. Updates were applied to the wireless LAN controllers at the Courthouse.

14. Staff spent time reviewing possible solutions to replace the current camera systems at Wood County dam locations.

15. IT staff prepared for and monitored an ongoing Pen Test. This was an ongoing test that required account permissions and setup alongside planning and communication with the vendor completing the testing.

16. Staff continues preparing for the CIS upgrades that will be completed in the upcoming months. New CIS servers are being configured and software install packages have been created for each software package.

17. The street and address map update for CIS has been completed and agencies were notified to complete the update through the CIS Update Manager.

18. Configured and deployed policy to disable features such as dictate inside of County Microsoft Office apps.

19. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed. The IT intranet website has been improved for user ease of use and locating important resources and instructions. IT is working to cross-train additional staff to perform website updates which will improve request accommodation.

20. Completed updating on-premise server operating systems to maintain supported versions.

21. Staff continued working on troubleshooting issues with the Norwood paging system. Adjustments were made to the paging system to increase volume and quality of sound from the overhead speakers.

22. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.

23. Completed the rollout the Software Restriction Policy to all County staff, effectively blocking software installation in known exploitable locations, massively shrinking the potential for users to install unapproved software either on purpose or by consequence of visiting a malicious internet site.

24. For the month of July, 582 helpdesk requests were created, with staff completing 575 tickets and leaving 120 open requests. In addition, there are currently 188 project requests.

25. Support for GCS\Catalis property tax systems is ongoing Initial training and migration of the 34 municipalities to the new system is complete. Work and research continues to create and support an import of tax data into Dynamics, the general ledger system.

26. IT network staff continue work on mapping and documenting network infrastructure and hardware. This includes detailed documentation, physical and logical diagrams, and config files backups.

27. Addressing recent Personnel Action Form and other onboarding process concerns. Composing online forms to streamline the flow of information to key stakeholders. Having all the information in one place will allow the onboarding process to be as smooth and fast as possible for the hiring department, the new hire, and all the departments involved in making sure the employee is setup for their first day.

28. The IT Security Team continues the Security Awareness Program. Additional security training is being assigned to all who fail a phishing campaign. A 2026 Social Engineering Red Flags training was assigned to all staff.

29. Began working with vendor to review the upgrade or replacement of Winscribe, dictation software.

30. Due to the delays in receiving hardware, staff have also placed the 3rd and 4th quarter PC Replacement orders. Most equipment in quarter 1-3 arrived. Traveled on-site to County facilities to place new equipment deployments for orders that did arrive. Most of Quarter 1 -3 have been placed. Only a few computers are left to image and deploy. Most of quarter 4 equipment is still in transit. Continue to review county department needs for tablets and mobile devices to replace equipment needing replacement.

31. Implementation phase continues for a project for the Highway Department to replace the current Highway permit system with Delasoft vendor software. Analyst review and research is complete for a Highway project requests for software installation and configuration to support a traffic counting\radar system and devices.

32. Review and research is complete for a Highway project request for access to a web\cloud based management system, Frost Solutions, for Highway's recently leased equipment (2) that will remotely monitor road conditions and upload data to a cloud server. The website system and uploaded data will be available for highway staff to review and monitor as needed pending security review and approval.

33. Programming staff continue courses and training to maintain and advance best practices concerning code, security and support of in-house developed systems. Cross-training additional staff to support in-house code has begun.

34. Review and research is complete for an app by UR Secure that is a 3rd party vendor for the Complete Control vendor. The app provides remote access and test control for the Edgewater Haven alarm systems.

35. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management continues. Work on a new Matrix therapy codes interface, requested in late July, is in progress. Claims user setup process was tested, refined and step by step procedures documented.

36. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL servers, begins a new cycle. This ongoing project takes considerable time to plan, test, and implement. Continued work improving database server security.

37. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, system for payroll reports and employee benefits open enrollment.

38. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. CART application, client and database CMS required rebuild was completed. Psychiatric reporting annual submissions were successfully completed before the August 17 deadline. IT support works to improve the user reliance on IT for basic system functionality. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system.

39. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff work to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. PBJ mapping update work to support new job codes is complete for existing codes. CMS (Centers for Medicare and Medicaid_ PBJ data submission updates were completed for August. Preparation and testing for the move to a new submissions site is complete.

40. Research is pending response from staff for a Veteran's office record system for a user request for client notifications via text messaging functionality.

41. Completed the 2nd quarterly update in Payroll and HR software, HRMS, to the live environment.

42. The Register of Deeds work to upgrade to applications is scheduled for early January. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work to increase server security via user account permissions and port access is scheduled for early September 2026. Review and research regarding the Fidlar Tech hosted solution and backup solution is scheduled.

43. Discussions with Maintenance continue regarding space needs for the IT department. There is significant increase of technology being supported in the LEC and the increase of staff and services in other Departments within the County increases the demands on IT support as well. IT will need additional IT staff and space in order to properly support the County's expanded facilities, staff, software, hardware, systems and the increased reliance on technology. The IT Conference room now serves as our vendor staging area, network setup area, equipment storage and conference room. We have repurposed and triple purposed as much space as possible. IT needs more space to function properly.

September 2026

1. Penetration testing, an authorized and simulated cyberattack designed to find exploitable security weakness, was performed and completed in September. IT staff spent considerable time preparing and monitored the testing. Pen test results have been received and analyzed and IT staff continue to implement security improvement procedures.

2. Staff has completed the mailbox cleanup in preparation for migration of the County Outlook email system to Exchange Online. Department email migration began in August and continues. We are nearly 40% complete with migrations. With this migration mailbox sizes will increase and an easier archiving solution will be implemented. Considerable time was spent setting up the online mail server to prevent SPAM, Phishing and malware from reaching Wood County staff inboxes. We are hoping to have all email migrated by the end of October.

3. The County email filter was updated to patch a vulnerability recently disclosed.

4. Worked with Maintenance and Jail staff to resolve a timestamp issue that was occurring in the Jail video camera network. IT staff were able to determine the cause of the time being off by several minutes and resolve the issue. All video servers were updated to ensure accurate time.

5. Network staff worked at Riverblock to resolve connectivity issues with the Guest WiFi. Configuration changes on the Guest network should improve connectivity. As part of IT's 2027 CIP request, the WiFi at Riverbock will be updated to help alleviate some of the issues with WiFi throughout the facility.

6. CIS, Countywide law enforcement software, was migrated to new servers with the newest supported operating systems installed. This will enable us to have continued patching and support for the program.

7. Staff continue to prepare for the rollout of CoPilot, the County's Artificial Intelligence (AI) Platform. In preparation for the implementation of CoPilot, OneDrive has been configured and testing of the migration process has begun. Progress has been made on moving home directories to OneDrive. Once the process is streamlined we will begin the roll out to our CoPilot pilot group. This group is a preliminary group from several departments that will work with IT on the implementation. This will involve setting up a Wood County tenant to ensure County data is secure.

8. Triaged and followed up with 27 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance, when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.

9. Employees submitted approximately 234 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.

10. Attended a meeting with Port Edwards to provide technical expertise for squad and body camera systems they are looking to replace soon.

11. Configured, installed and tested Emergency Management's replacement video conferencing equipment.

12. Completed a phone review with Verizon and found phones on plans that are being overcharged. Cell phones that need to be updated were identified. IT staff will work with managers to get devices updated and on lower cost plans when able.

13. Staff met with T-Mobile, formerly US Cellular, to review cells phones that were transferred over during the merger. There are still a few US Cellular phone contracts that transferred to T-Mobile.

14. Continued work with the Finance Department and Treasurer's Office on planning and implementing a new general ledger accounting software system.

15. A total of 13 actionable security alerts were received this month. Each incident was resolved.

16. Edgewater's new printing device was installed this month. The new DA copier is scheduled to be installed in early October.

17. Completed implementation of a new efax feature for the Norwood Health Center to improve responsiveness to new referral opportunities.

18. Updates were applied to the firewalls to patch vulnerabilities.

19. The Countywide backup solution is up for renewal in 2026. Staff continue to meet with vendors to review options to determine the best backup solution. A new backup solution was configured for M365 applications which includes Exchange Online and SharePoint. This addresses immediate backup needs while allowing additional time to review options for onsite data backup.

20. Staff is updating the IT Wiki, internal online documentation, to ensure all processes and procedures are up to date. A section is being added to track Project Request results that will allow easier tracking of systems that have already been reviewed. This project is about 97% completed and over 257 pages have been cleaned up and revamped.

21. Staff continue to spend time reviewing possible solutions to replace the current camera systems at Wood County dam locations. This month staff met with vendors at dam location sites to review options.

22. The street and address map update for CIS has been completed and agencies were notified to complete the update through the CIS Update Manager.

23. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed. The IT intranet website has been improved for user ease of use and locating important resources and instructions. IT is working to cross-train additional staff to perform website updates which will improve request accommodation.

24. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.

25. Support is ongoing for Cyber Recruiter upgrades and super user support, the HRMS extension system and website used for new hire applications. HR and IT met with the vendor to discuss upgrades, features, and the cost of moving from on-premise to a hosted environment. The current on-prem system is scheduled for upgrade in early October.

26. Completed the rollout of the Software Restriction Policy to all County staff, effectively blocking software installation in known exploitable locations, massively shrinking the potential for users to install unapproved software either on purpose or by consequence of visiting a malicious internet site.

27. For the month of August, 565 helpdesk requests were created, with staff completing 576 tickets and leaving 136 open requests. In addition, there are currently 180 project requests.

28. Support for GCS\Catalis property tax systems is ongoing Initial training and migration of the 34 municipalities to the new system is complete. Work and research continues to create and support an import of tax data into Dynamics, the general ledger system.

29. IT network staff continue work on mapping and documenting network infrastructure and hardware. This includes detailed documentation, physical and logical diagrams, and config files backups.

30. Addressing recent Personnel Action Form and other onboarding process concerns. Composing online forms to streamline the flow of information to key stakeholders. Having all the information in one place will allow the onboarding process to be as smooth and fast as possible for the hiring department, the new hire, and all the departments involved in making sure the employee is setup for their first day.

31. The IT Security Team continues the Security Awareness Program. Additional security training is being assigned to all who fail a phishing campaign.

32. Due to the delays in receiving hardware, staff have also placed the 3rd and 4th quarter PC Replacement orders. Traveled on-site to County facilities to place new equipment deployments for orders that did arrive. Most of Quarter 1 -3 have been placed. Only a few computers are left to image and deploy. Most of quarter 4 equipment is still in transit.

33. Implementation phase is complete for a project for the Highway Department to replace the former Highway permit system with Delasoft vendor software. System go-live was September 22nd and the public can now access the new system online. Analyst review and research is complete for a Highway project requests for software installation and configuration to support a traffic counting\radar system and devices.

34. Analyst review and research is complete for a Highway project request for access to a web\cloud based management system, Frost Solutions, for Highway's recently leased equipment (2) that will remotely monitor road conditions and upload data to a cloud server. The website system and uploaded data will be available for highway staff to review and monitor as needed pending security review and approval.

35. Continue working with vendor to review the upgrade or replacement of Winscribe, dictation software.

36. Programming staff continue courses and training to maintain and advance best practices concerning code, security and support of in-house developed systems. Cross-training additional staff to support in-house code has begun. Several network staff attended a week long training class on Security/Security Cloud Control in Green Bay.

37. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management continues. Work on a new Matrix therapy codes interface, requested in late July, is in progress. Claims user setup process was tested, refined and step by step procedures documented.

38. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL servers, begins a new cycle. This ongoing project takes considerable time to plan, test, and implement. Continued work improving database server security.

39. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, system for payroll reports and employee benefits open enrollment. Preparations for 2027 open enrollment are nearly complete.

40. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. CART application, client and database CMS required rebuild was completed. Psychiatric reporting annual submissions were successfully completed by the deadline. IT support works to improve the user reliance on IT for basic system functionality. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system.

41. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff work to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. PBJ mapping update work to support new job codes is complete for existing codes. CMS (Centers for Medicare and Medicaid_ PBJ data submission updates were completed for August. Preparation and testing for the move to a new submissions site is complete.

42. The Register of Deeds work to upgrade applications is scheduled for early January. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work to increase server security via user account permissions and port access is scheduled for early November 2026. Review and research regarding the Fidlar Tech hosted solution and backup solution is scheduled.

43. Staff attended several meetings this month. The Director attended HR's Leadership Retreat Day 1. A staff member attended and was co-presenter at an AI session at the WCA Conference. Several staff attended the GIPAW, Government Information Processing Association of Wisconsin, Fall Conference in LaCrosse, WI. The GIPAW conference helps professionals from across the State share their experiences, successful resolutions and known caveats while supporting similar systems and users. This conference had sessions that included AI, Cybersecurity & CJIS compliance, and Data & Information Strategy.

44. Discussions with Maintenance continue regarding space needs for the IT department. There is significant increase of technology being supported in the LEC and the increase of staff and services in other Departments within the County increases the demands on IT support as well. IT will need additional IT staff and space in order to properly support the County's expanded facilities, staff, software, hardware, systems and the increased reliance on technology. The IT Conference room now serves as our vendor staging area, network setup area, equipment storage and conference room. We have repurposed and triple purposed as much space as possible. IT needs more space to function properly.

Wood County
WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments
September 2026

Ongoing Projects and Planning

Courthouse – The second phase of road construction near the courthouse is still underway; vehicle access to the small ADA parking lot near the main entrance and pedestrian access from the north (Baker St) parking lot to the main entrance remain open.

Design meetings for the future Market Street parking lot have begun; there are many details to consider and City guidelines to follow as we develop documents for this project.

I spoke with Corporation Counsel and some of the adjacent property owners regarding a first right of refusal as directed by the PIT Committee. Two of the property owners expressed potential interest in selling their property in the next year or two.

Jail Project – The security electronics contractor is still working on resolving a few issues with system integrations. A final notice to complete all work has been sent; an alternate contractor will be brought in after the deadline has passed.

The project team has determined a course of action for the parking deck elements that did not meet my expectations.

Building automation system adjustments are ongoing.

River Block – Working to replace and update lighting in multiple areas of the building and adjust light levels to better accommodate employees.

Miscellaneous

Attended PIT, County Board, and numerous project meetings.

Participating in meetings and other project activities with the Laird Fine Arts Building Renovation Advisory Committee.

Supporting Norwood and Edgewater with various project planning.

Working with the Sheriff's Department on access to the new facility for other law enforcement agencies within Wood County.

The courthouse chiller is scheduled for some repairs and firmware/program updates over the next couple months.

Wood County
WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments
October 2026

Ongoing Projects and Planning

Courthouse – The road construction near the courthouse is progressing nicely; although there have been many changes to traffic flow, vehicle access to the small ADA parking lot near the main entrance and pedestrian access from the north (Baker St) parking lot to the main entrance have remained open.

Design meetings for the future Market Street parking lot have begun; there are many details to consider and City guidelines to follow as we develop documents for this project.

Discussion with adjacent parcel owners regarding potential future acquisition is ongoing; I will continue working as directed by the PIT Committee and report back as more information becomes available.

Jail Project – The security electronics contractor is still working on resolving a few issues with system integrations. A final notice to complete all work has been sent; an alternate contractor will be brought in after the deadline has passed.

The project team has determined a course of action for the parking deck elements that did not meet my expectations; the corrective measures will be tested in a small area before completing the rest of the parking deck.

Building automation system adjustments are ongoing.

River Block – Working to replace and update lighting in multiple areas of the building and adjust light levels to better accommodate employees.

Miscellaneous

Attended PIT, County Board, HHS, and numerous project meetings.

Participating in meetings and other project activities with the Laird Fine Arts Building Renovation Advisory Committee.

Supporting Norwood and Edgewater with various project planning.

Working with the Sheriff's Department on access to the new facility for other law enforcement agencies within Wood County.

The courthouse chiller is scheduled for some repairs and firmware/program updates over the next couple months.

CWSF Board of Directors Meeting Minutes

Monday Aug 17th, 630 pm

Call to Order: Sandi Leonhard called the meeting to order at 6:32pm

Roll Call: Dale Christiansen, Gary Bymers, Joyce Karl, Scott Karl, Dave Lang, Heather Wellach, Sandi Leonhard, Richard Kranz, Peggy Sue Behselich

Present via online: Brad Hamilton

Not present- Nick Wayerski, Kate Kohl (excused), Rob Wiskerchen (excuse)

Others present- Haley and Melissa (fairest advisors)

Public Comments: none

Approval of Minutes: Motion by Brad Hamilton, 2nd Dave Lang to approve minutes as presented. -unanimous approval

CWSF Financial Report: Motion by Gary Bymers , 2nd Peggy Sue Behselich to approve financial report as presented. -unanimous approval

Executive Director's Report:

Junior Fair Report: Question on shavings for fair- has been ordered will be on. Cost of exhibitors to be tabled. Clean up is Aug 22nd starting on 8 am in the Jr Fair building.

Fair Update: Steve and crew are getting everything moved around. Electrical work should be finished on new transformer to take some of the electrical load across the street. Expo 1 building siding and lighting has been completed as well. Dale gave a detailed review of set ups and happenings.

Topics To Be Discussed:

Executive Report- no meeting

Sponsorship Report- brought in several more sponsors.

Marketing Report- Books have been distributed. Working with radio stations managing budget. Members have heard about interviews and giveaways sponsored by the radio stations.

Fairest of the Fair Report- Report from advisors that involvement has been great and good promotions have happened. Tik toks and other promotional items have been completed as

well. Reported on education on etiquette and speaking. Working this weekend to fill the schedule. Advisors extend a thank you for the support.

Volunteer Report- Working through Gate attendants

Livestock Report- Set up Pats barn. Dave to offer assistance and set up. He also reviewed with animal supers on additional needs. -Skid steer removal set.

Draft Horse Report- Working with sponsors.

Building & Grounds Report- Sewer system meeting held with city representatives. Moving forward design team for sewer system and plan/paperwork to move forward so bids can be sent out. Fair commission to be here Thursday on the grounds at 130.

Fair Park Management Report- tabled discussion with city till after fair.

Wow (Wonders of Wisconsin) Report- Joyce presented report of schedule that was put into calendar.

Old Business:

Fair Preparation / Board Member Schedule- passed around. Ask to let Dale know when you are on the grounds.

New Business:

Christmas show- Brady Lee coming back with emphasis on Christmas music.

Agenda Items: Fair Pass, supporting a unified mission, Christmas program and born to dairy.

Adjournment: Dave moved to adjourn 2nd by Peggy Sue Behselich

County of Wood / LIBRARY BOARD

The Wood County Library Board met on Thursday, April 30, 2026, at 6:00 P.M. at the McMillan Memorial Library, 490 E. Grand Ave., Wisconsin Rapids.

Members in attendance:

County Library Board Members:
Susan Feith (Present)
Brad Hamilton (Present)
Rachel Stankowski (Zoom)Linda Schmidt (Present)
Betsy Mancl (not present)
Linda Schmidt (Present)
Joe Zurfluh (Present)
Jean Anderson, SCLS (present)

County Libraries and Directors:
Lester Public Library of Arpin; Stacy Kundinger (Zoom)
Everett Roehl Marshfield Public Library; Jill Porter (Present)
McMillan Memorial Library Wisconsin Rapids; Heather Kinkade (Present)
Pittsville Community Library; Tammy Hardinger (Present)
Lester Library of Vesper; Wendy Wilson (Present)
Charles & JoAnn Lester Library Nekoosa; Darla Allen (Present)

AGENDA

1. **Call to Order**
   Chairman Brad Hamilton called the meeting to order at 6:00 pm

2. **Election for Chairman of Wood County Library Board**
   Motion by Joe Zurfluh to nominate Brad Hamilton as Chairman. Susan Feith seconds.

3. **Election of Vice-Chairman of Wood County Library Board**
   Motion by Joe Zurfluh to nominate Linda Schmidt as Vice-Chair. Susan Feith seconds.

4. **Election of Secretary of Wood County Library Board**
   Motion by Joe Zurfluh to nominate Susan Feith as Secretary of the Wood County Library Board. Brad Hamilton seconds.

5. **Additional member needed for Wood County Library Board.**
   Must be a member of a local library board. Letters & emails of interest should be turned in the County Clerk Trent Miner no later than Friday, May 8, 2026. Discussion regarding possible members and length of term. Brad H. will send bylaws. Individual must be appointed by Lance Pliml and approved by Wood County Board of Supervisors.

6. **Approve minutes of the previous meeting**
   Joe Zurfluh motioned to approve the minutes of the January 15, 2026 meeting. Second by Brad Hamilton. All in favor.

7. **Old Business**
   SCLS Board Report by Susan Feith.
   SCLS Board of Trustees met on April 23, 2026 at SCLS headquarters. Topics of discussion were Sirsi/Dynix ILS GoLive on April 16. "ILS went live at 8:30am. We expected bumps in the road and we were not disappointed." Heard various committee reports, as well as a report from SCLS Director Shannon Schultz. Also discussed a clean audit from Baker Tilley.

8. **New Business**
   Introduction of new Board appointee Rachel Stankowski from Marshfield.
   and SCLS reports attached below.

9. **Public comments on agenda items and requests for future agenda items**
   Brad Hamilton will speak to Trent Miner re: Wood County Library Board composition.

10. **Date, time and place of next meeting**
    Our next meeting will be held at 6pm on Thursday, July 23, 2026 at Everett Roehl Marshfield Public Library, 105 S Maple Ave, Marshfield, WI 54449

11. **Adjourn**
    Motion by Chairman Brad Hamilton to adjourn meeting at 7:30. Second by Joe Zurfluh.

Zoom Meeting Link for April 30th Board meeting

https://us06web.zoom.us/j/87017419707?pwd=bTlNuLUyuLfrZLijnAZ7WGkJBlih8t.1
Meeting ID: 870 1741 9707 Passcode: 410943

County of Wood / LIBRARY BOARD

The Wood County Library Board met on Thursday, July 23, 2026, at 6:00 P.M. at the Everett Roehl Marshfield Public Library. 105 South Maple Ave., Marshfield. WI.

Members in attendance:

County Library Board Members:

Susan Feith (not present)

Brad Hamilton (Present)

Rachel Stankowski (not present)

Linda Schmidt (Present)

Betsy Mancl (via Zoom)

Linda Schmidt (Present)

Joe Zurfluh (via Zoom)

Jean Anderson, SCLS (present)

County Libraries and Directors:

Lester Public Library of Arpin; Stacy Kundinger (Zoom)

Everett Roehl Marshfield Public Library; Jill Porter (Present)

McMillan Memorial Library Wisconsin Rapids; Heather Kinkade (via Zoom)

Pittsville Community Library; Tammy Hardinger (Present)

Lester Library of Vesper; Wendy Wilson (Present)

Charles & JoAnn Lester Library Nekoosa; Darla Allen (Present)

AGENDA

1. **Call to Order**
   Chairman Brad Hamilton called the meeting to order at 6:04 pm

2. **Approve minutes of the previous meeting**
   Darla Allen will attach the April WCLB meeting minutes to July 23, 2026 minutes so both may be approved at the October 15th meeting held in Nekoosa.

3. **Old Business**
   No new business brought before the Board

4. **New Business**
    a. Wood County Libraries and SCLS reports

    b. Wood County Library Funding Request

    c. Budget Recommendation for Wood County
    MOTION: Brad Hamilton SECOND: Joe Zurfluh

    d. Discuss Strategic Planning process from Rachel Arendt Consulting, LLC
    Heather Kinkade, McMillan Memorial Library Director gave a report; June 17, McMillan Memorial Library meet with Rachel Arendt Consulting over 3 days.

5. **Public comments on agenda items and requests for future agenda items**

6. **Date, time and place of next meeting**
Our next meeting will be held at 6pm on Thursday, October 15, 2026 at Charles & JoAnn Lester Library, 100 Park St., Nekoosa, WI 54457

7. **Adjourn**
Motion by Chairman Brad Hamilton to adjourn meeting at 7:06pm. Second by Joe Zurfluh.

Zoom Meeting Link to be added closer to meeting date:

Minutes

Laird Fine Arts Building Renovation Advisory Committee

DATE	August 19, 2026
TIME	3:30 pm
MEETING CALLED TO ORDER BY	Chair Donna Rozar

IN ATTENDANCE

Chair Donna Rozar, Assistant Chancellor for UWSP at Marshfield Dr. Anthony Andrews, Wood County Director of Zoning and Economic Development Jason Grueneberg, Marshfield City Planner James Lieven, UWSP Director of Economic Development Jenny Resch, Wood County Director of Facilities Reuben Van Tassel, and Project Manager Tom Zink. Dean of the UWSP College of Fine Arts and Communication Dr. Stuart Benkert and Theater Manager for Marshfield and Wausau Kris Berge were present online via Zoom. Others present included Wood County Administrative Coordinator Lance Pliml (via Zoom) and Matt Polum.

INTRODUCTION

A quorum of five (5) was agreed upon for this advisory Committee. Quorum was established at 3:31 pm.

HELEN CONNOR LAIRD THEATER RENOVATION OVERVIEW

Jason provided an overview of the Helen Connor Laird Theater renovation project. The Project was made possible through the Wisconsin Economic Development Corporation (WEDC), 2023 Wisconsin Act 250, and a donation from the Laird Fund of the UWSP Foundation.

Scherrer Construction provided the current project estimates. The project budget is fixed and cannot exceed the allocated amount. Aesthetic improvements are to be prioritized for public enjoyment. Potential designers will provide refined cost estimates. The Helen Connor Laird Theater, art gallery, and lobby are priorities.

The Committee will issue a request for qualifications (RFQ) to firms recommended by the Committee. Depending on the number of applications received, a decision will be made on the number of firms to be interviewed.

COMMITTEE DUTIES

The Committee hopes to meet every two (2) weeks in person with a Zoom option for those requiring one. A quorum of five (5) committee members was established for the Committee. The Committee is to provide specialized expertise on the Theater renovation project at the behest of the UW Commission.

The Committee plans to invite experts to future meetings to hear their professional input on the project, future capabilities, and the impact on local communities.

FIRST STEPS

Jason will disperse a project synopsis to as many companies as the Committee recommends. A request for qualifications will be sent out later this week.

James suggested creating a shared digital project folder for the Committee members. Wood County IT and Legal need to be consulted on the parameters, feasibility, and confidentiality requirements. The designer will dictate project management software.

Donna and Dr. Andrews will provide quarterly updates on project progress to the UW Committee. Matt will compile meeting minutes and send them to Trent Miner, Wood County Clerk, to post on the county's website.

NEXT MEETING

The next meeting is scheduled for Wednesday, September 9 at 2pm where the Committee will hear from potential project designers. The meeting was adjourned at 4:37 pm.

Minutes

Laird Fine Arts Building Renovation Advisory Committee
City of Marshfield/UWSP-Marshfield/Wood County

DATE	September 9, 2026
TIME	2:00 pm
MEETING CALLED TO ORDER BY	Chair Donna Rozar

IN ATTENDANCE

Chair Donna Rozar, Assistant Chancellor for UWSP at Marshfield Dr. Anthony Andrews, Wood County Director of Zoning and Economic Development Jason Grueneberg, Marshfield City Planner James Lieven, UWSP Director of Economic Development Jenny Resch, Wood County Director of Facilities Reuben Van Tassel, Project Manager Tom Zink, Dean of the UWSP College of Fine Arts and Communication Dr. Stuart Benkert, and Theater Manager for Marshfield and Wausau Kris Berge were present. Others present included Matt Polum and multiple project presenters.

INTRODUCTION

Quorum was established at 2:00 pm. Chair Rozar called the meeting to order at 2:01 pm.

INTERVIEWS

The Committee interviewed four potential design firms. The firms present were Berners Schober, Dimension IV, Somerville, and Strang. They were interviewed in alphabetical order. Each group was given a 30-minute interview; 10 minutes to introduce themselves and 20 minutes to answer questions.

Chair Rozar asked the same questions of every group and other members of the Committee asked follow-up questions. The questions are listed below:

- Why are you excited about this project, and why do you think you are a good fit?
- Given the size and scope of this project and the bidding requirements for local government outlined in Chapter 66 of Wisconsin State Statutes, what is your recommendation for project delivery?
- Please share your thoughts regarding a construction manager at risk versus a construction manager as agent, and how your firm might handle some of that role if contracted for construction administration.
- With the initial information you have reviewed about our project, what can you share about how you will structure your fees? Do you have an example of fee percentages, and what services would be included?
- How are delays caused by approvals, funding, or unknown conditions handled? How do you hold your consultant team and later the contractor accountable to milestones?

- Our project team includes members with construction knowledge and project management experience — one who works full-time at the project location and one who plans to visit weekly. Does this impact your recommendation for project delivery?
- What documentation protects the county when unexpected conditions arise?

DISCUSSION

The Committee discussed initial impressions of the interviews and agreed to delay a decision. Project priorities were further clarified among the Committee members.

TASKS

Jason will request clarification of specific Project criteria and distribute those clarifications to the Committee.

NEXT MEETING

The next meeting is scheduled for Thursday, September 17 at 2 pm. The meeting was adjourned by Chair Rozar at 5:01 pm.

Minutes

Laird Fine Arts Building Renovation Advisory Committee

DATE	September 17, 2026
TIME	2:00 pm
MEETING CALLED TO ORDER BY	Chair Donna Rozar

IN ATTENDANCE

Wood County Board Supervisor Chair Donna Rozar, Assistant Chancellor for UWSP at Marshfield Dr. Anthony Andrews, Marshfield City Planner James Lieven, UWSP Director of Economic Development Jenny Resch, Wood County Director of Facilities Reuben Van Tassel, and Project Manager Tom Zink. Dean of the UWSP College of Fine Arts and Communication Dr. Stuart Benkert, Wood County Director of Zoning and Economic Development Jason Grueneberg, and Theater Manager for Marshfield and Wausau Kris Berge were present online via Zoom. Others present included Wood County Administrative Coordinator Lance Pliml (via Zoom) and Staff Support Matt Polum.

INTRODUCTION

Chair Rozar called the meeting to order at 2:03 pm. Quorum was declared at 2:04 pm.

MEETING DISCUSSION

Corrections were noted for the August 19th and September 9th meetings. Van Tassel motioned to approve the corrected minutes and was seconded by Resch. The minutes were approved unanimously.

The Committee discussed the applicability of the prospective design firm's qualifications and delivery methods for the Laird Fine Arts Building renovation project.

Dr. Andrews motioned to select Sommerville as the design firm and was seconded by Resch. Sommerville was selected unanimously.

NEXT STEPS

Gruenberg, Van Tassel, and Lieven will contact Sommerville to offer them the project. If Sommerville accepts the project, Grueneberg will inform the other firms and thank them for their time.

Should Sommerville accept the project, Grueneberg, Van Tassel, and Lieven will also get a contract draft from them for the next meeting. They will send the contract to City of Marshfield and Wood County attorneys for review.

Polum will send the corrected and approved minutes from previous meetings to the Wood County Clerk, Trent Miner.

NEXT MEETING

The next meeting is tentatively scheduled for Wednesday, October 7 at 2pm. Chair Rozar adjourned the meeting at 2:40 pm.