

**AGENDA**  
**HEALTH & HUMAN SERVICES COMMITTEE**

DATE: Thursday, July 25, 2024  
TIME: 5:00 PM  
LOCATION: Wood County Annex & Health Center  
Classroom  
1600 N Chestnut Ave  
Marshfield, WI

- 1) Call to Order
- 2) Declaration of Quorum
- 3) Public Comments
- 4) Consent Agenda:
  - a) Review/approve minutes from previous committee meetings
  - b) Review Department Head/Supervisor Monthly Reports/Narratives, Information Material, & Financial Statements and/or Quarterly Reports
  - c) Approve Department Vouchers: Edgewater Haven, Health Department, Human Services, Norwood Health Center, Veterans Service
- 5) Discussion and consideration of item(s) removed from consent agenda
- 6) **HEALTH DEPT**
  - a) Health Department request to attend the National Association of Counties (NACo) Opioid Solutions Leadership Network Peer Exchange on September 10-12, 2024 in King County, Washington, with all expenses paid by NACo
- 7) **HUMAN SERVICES**
  - a) Update on Norwood Water Supply
  - b) Human Services Resolution to request Additional State Funding for Mental Health Services
  - c) Request from Human Services employee for Tuition Reimbursement per the County's Tuition Assistance Program
  - d) Human Services out-of-state travel request for five staff to attend the Streamline Community Conference in Chicago, IL October 14-16, 2024 with all expenses paid by scholarship award or Supplemental Mental Health Block Grant Funding.
  - e) Approval of Revised Norwood Medical Staff Bylaws
- 8) Legislative Issue Updates
- 9) Future Agenda Items
- 10) Next Meeting(s): Thursday, August 22, 2024 – Edgewater Haven Nursing Home, Conference Rm
- 11) Committee may go into closed session pursuant to 19.85(1)(f) Wis. Stats. to consider leave of absence request(s)
- 12) Return to open session
- 13) Adjourn

**Join by Phone**

+1-408-418-9388 United States Toll  
Meeting number (access code): 2483 031 2721

**Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=me7102072779f72b94b068589d3e2f960>  
Meeting number (access code): 2483 031 2721  
Meeting password: 072524

**MINUTES**  
**HEALTH & HUMAN SERVICES COMMITTEE**

**DATE:** Tuesday, June 27, 2024  
**TIME:** 5:00 PM  
**PLACE:** Edgewater Haven Nursing Home – Conference Room

**MEMBERS PRESENT:** Donna Rozar, Tom Buttke, John Hokamp (WebEx), Lee Thao, Laura Valenstein, Kristin Iniguez (WebEx), Leslie Kronstedt

**MEMBERS EXCUSED:** Rebecca Spiros, Mary Jo Wheeler-Schueller

**OTHERS PRESENT:** See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.
2. There were no public comments.
3. The consent agenda was presented for approval with explanations given as requested. Motion by Buttke/Valenstein to approve the consent agenda. Motion carried unanimously.
4. Health Dept. Supervisor of Strategic Initiatives Egge presented the Request for Proposals form for the grants from the Opioid Settlement funds. Motion by Thao/Buttke to approve the form and timelines highlighted. Motion carried unanimously.
5. Edgewater Administrator Cielewicz presented an updated Administration Dept. Policy review for the committee to act on. This basically just updates the membership and reviews the many policies a nursing home must have on hand. Motion by Buttke/Valenstein to approve the policy as presented. Motion carried unanimously.
6. Human Services Director Vruwink, along with Divisional Administrator Gudmunsen presented a PowerPoint on the current services provided by the Crisis Programs within the county. They reviewed the locations and staff requirements of each subset as well as sharing the difficulty in staffing the 24/7 crisis lines as well as the rising costs of continuing the services as is. Also reviewed was the utilization of the Bridgeway Unit currently at Norwood. There were 3 options presented to the committee; continue as is, contracting for a portion of the crisis services and continue the Bridgeway Unit, or develop a Certified Community Support Program, contract for some of the crisis calls and close the Bridgeway Unit. There are only 7 counties in the state that do not operate a certified CSP, with Wood County being one of them. Motion by Thao/Valenstein to move forward with the third option, developing a certified CSP, entering into a contract for some crisis calls and closing the Bridgeway Unit. Motion carried unanimously.

7. Cielewicz reviewed a financial modeling quote from Wipfli for Edgewater Haven. For a cost of \$21,500, Wipfli would do financial modeling on three options; remaining at status quo with a 50-bed nursing home, continue with a 50-bed nursing home and 20-bed CBRF, or a 50-bed nursing home with a hospice wing. The cost of this proposal can be paid for by excess revenues within their budget. Motion by Kronstedt/Buttke to move forward with the financial modeling from Wipfli. Motion carried unanimously.
8. Future agenda items:
  - a. Norwood Water Supply Update
9. Next meeting will be held on Thursday, July 25th, 5:00 PM, Wood County Annex & Health Center, Marshfield
10. Chair Rozar declared the meeting adjourned at 6:48 PM.

Minutes taken by Trent Miner, County Clerk, from recorded meeting and are in draft form until approved at the next meeting.

### Health & Human Services Committee

June 27, 2024

NAME	REPRESENTING
Justin Ciestewicz	Edgewater Haven
Marissa Kornack	Norwood
Brandon Vrawimb	Human Services
Bill Clendenning	County Board
Rock Larson	Veterans
Jodi Liegl	Human Services
Stephanie Gudmunsen	Human Services
Mary Schlagenhaff	Human Services
Katie Miloch	Human Services
Kathy Aft	Health
Kristie Egge	Health
Lance Alim (Web Ex)	CB Chair

**WOOD COUNTY HUMAN SERVICES DEPARTMENT  
MINUTES OF PUBLIC HEARING FOR THE 2025 BUDGET**

Monday, June 24, 2024  
Second Street Community Center  
Hocking Room  
211 E 2<sup>nd</sup> Street  
Marshfield, WI 54449  
10am

Present: Lee Thao, Vice Chair of Health and Human Services Committee; Brandon Vruwink, Director of Wood County Human Services Department (WCHSD); Katie Miloch, Deputy Director WCHSD; Stephanie Gudmunsen, Behavioral Health Division Administrator WCHSD; Marissa Kornack, Norwood Health Center Administrator; Mary Schlagenhaft, Administrative Services Division Administrator WCHSD; Jodi Liegl, Family Services Division Administrator WCHSD

Thao called meeting to order at 10:00am.

Thao introduced himself. Brandon Vruwink introduced himself. All present stated their names and titles/representation.

Public comments on the budget: none.

Thao declared meeting adjourned at 10:02am.

**WOOD COUNTY HUMAN SERVICES DEPARTMENT  
PUBLIC HEARING ON 2025 BUDGET  
Monday, June 24, 2022  
Marshfield Community Center, Hocking Room**

Please indicate if you are a  
Consumer, Provider, Board  
Member or the Public

Please PRINT Name

1 Katie Miloch

HSD

2 Tiffany Koeshall

HSD

3 Lee P. Thao

WCB #10

4 Stephanie Gudmunser

HSD

5 Brandon Vrhunk

WHSO

6 Marissa Kamack

Norwood

7 Maryknights

HSD

8 Jodi Hegl

HSD

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*If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or [ssmith@co.wood.wi.us](mailto:ssmith@co.wood.wi.us)*

### **ADMINISTRATIVE REPORT – SUE SMITH, RN, MSN, CPM**

- As you may recall, I represent Wisconsin on NACo's Opioid Solutions Leadership Network (OSLN), a national cohort of county leaders pursuing innovative and evidence-based solutions with opioid settlement funds. I've been invited to attend the NACo OSLN in-person peer exchange program that will explore the substance use continuum of care in King County, Washington. NACo will cover all travel expenses.

### **SUPERVISOR OF STRATEGIC INITIATIVES REPORT – KRISTIE RAUTER EGGE, MPH**

- Staff continued sharing the results from the DHS qualitative data grant with community partners to learn the impacts of COVID-19. It was shared with ADRC staff and Hispanic/Latinx Community Health Workers.
- Staff completed the Johns Hopkins Bloomberg School of Public Health Epidemiologic Applications of GIS graduate course.
- Staff are working with a UW Madison MPH student on using GIS to develop an alcohol outlet density map for Wood County with crime data overlay.
- Staff are working with a UW Milwaukee MPH Epidemiology student; analyzed WPHA-WALHDAB biannual legislative priorities setting survey data and presented results to the WPHA-WALHDAB Policy & Advocacy Committee and at a Town Hall for WPHA-WALHDAB members.

### **Communication/Branding**

The Wood County Health Department (WCHD) annual report Flipbook for the community is now published. The WCHD annual report video draft is complete and being reviewed by managers. Updates were made to the WCHD and Healthy People Wood County (HPWC) websites and continue to be updated as needed. Pictures of staff in action are being taken for communication materials.

### **Policy**

Staff met with two state policy experts to discuss intoxicating hemp derivatives and current laws and enforcement around this issue.

### **Community Health Assessment**

The final 2024 Wood County Community Health Assessment (CHA) was published – <https://bit.ly/WoodCHA2024>

### **Community Health Improvement Plan**

Planning is underway for the next Community Health Improvement Plan (CHIP) (2025-2027). This planning phase will include determining goals, objectives, and strategies for new health priorities identified in the CHA.

### **Incarceration**

We met with the Electronic Monitoring Program (EMP) Coordinator to review the EMP intake survey results and discuss how to improve the survey for future use. To date, nearly 50 people have completed the survey. The top needs of people who are in the EMP program are access to healthcare and mental health care, health insurance, transportation, housing, and food.

### **Housing**

The Wood County Housing Task Force met on June 25 and discussed the housing survey results. Nearly 300 people took the survey. Results will be included in the Wood County Housing Study. In addition, the housing summit activity results from the "Creating Context for Action" session were reviewed and discussed at the meeting. Future action items include selecting the top three initiatives we can work on to address housing right now. One of them is a housing open house. Further details to come. View the minutes here: <https://docs.google.com/document/d/1yWPEohpwZvX9L1zkjbj-d7RqhUEfoZxRhmSnRlnWC8/edit?usp=sharing>

### **Transportation and Recreation**

Grant writing meetings have been taking place to write the U.S. DOT SMART grant to bring the "Waupaca Catch-a-Ride" program to our region. Counties include Adams, Clark, Juneau, Marathon, Portage, Taylor, and Wood. The grant is due July 12 and, if awarded, is up to \$2 million with 18 months to plan the program and an opportunity to apply for a \$15 million implementation grant after.

### River Riders and Marshfield Community Bike Share - Reschedule Date

- Join us for a community bike ride celebrating retired Grand Rapids Police Chief Mel Pedersen on Wednesday, July 24, at 5:30pm at White Sands Beach Lake Wazeecha. Bring your own bike or rent a River Riders Bike Share bicycle for free. Enjoy a discounted ice cream from White Sands Mini Golf following the ride!
- River Riders Bike Share partnered with the Boys and Girls Club to provide group bike rides for their Summer Program. The teens in the outdoor adventure club meet every three weeks at the West Grand Avenue River Riders Bike Share station to mount up their bikes and ride along the trail. It has been a great partnership and so much fun connecting the youth in our community with the bike share program.

### IMPACT (Substance Use Coalition)

- *Leadership Committee:* The leadership committee met on June 3 to discuss the next steps for IMPACT. The team reviewed data from the Three Bridges Recovery interviews and focus groups and ways to use the data moving forward. Representatives from Marshfield Clinic will join the group on September 3 to present best practices for building a successful coalition. Additionally, the team is working on finding ways to involve the Nekoosa community more in their efforts and bring in representatives from the Scouts and the Family Center to be involved in the team.
- *Alcohol Workgroup:* The Alcohol Workgroup met on June 17 to discuss strategies to address youth alcohol use in Wood County. The Department of Transportation provided IMPACT with an updated ID check sheet to help establishments focus on checking IDs and recognizing fake, altered, or borrowed IDs. These fact sheets will be sent out with new and renewed alcohol licenses. A representative from DHS joined the group and will assist the team with best practice recommendations regarding licensing conditions for Wisconsin Rapids alcohol licensing grantees. The group began working on collecting data from the last six months of Place of Last Drink (POLD), noting establishments that could use education, and sending a report out to law enforcement agencies. Additionally, the Sheriff's Department has agreed to explore the possibility of conducting alcohol age compliance checks in Wisconsin Rapids with permission from the Wisconsin Rapids PD.
- *RX Committee:* The RX committee is working on creating new pharmaceutical medication handouts for the community to know where they can dispose of unused or expired medications in Wood County. The committee plans to turn the handouts into magnets that can be distributed to community members. They have contacted locations to ensure that all information is correct, including where to dispose of medications and other types of waste and verifying hours of availability.
- *LifePoint Program:* Six individuals participated in the Wood County LifePoint program and were helping an additional 15 people in June. Roughly 1,520 used syringes were returned for safe disposal to reduce instances of spreading bloodborne disease and protect the health and safety of community members. The program is now handing out first aid kits from requests by participants to help with wound care. Several referrals to services have been made, including providing more information about medications for opioid use disorder and peer-supported recovery. Participants are reporting that many stimulants in the area, such as methamphetamine, contain fentanyl (a powerful opioid up to 50 times more potent than heroin), and that they have saved lives using naloxone nasal spray to reverse an opioid overdose. Some individuals are no longer using fentanyl test strips to test for the presence of fentanyl because they assume their drug already has the added substance and tests do not indicate the potency. Many individuals will take precautions to reduce their risk of overdose and death. Participants continue to report they do not want to continue using drugs, but find it very difficult to stop.
- *Narcan Direct Program:* The Wisconsin Department of Health Services provides free lifesaving medication (naloxone nasal spray, or "NARCAN") to communities to reverse opioid overdoses through the Narcan Direct Program. Wood County Health Department has been participating in this program since it started in 2019 (with the exception of 2020 due to the pandemic). In June, 17 Narcan kits were distributed in the community through various programs, and the health department trained five individuals on Overdose Prevention and Narcan Administration. These trainings are free to anyone interested in becoming trained.
- *Recovery Corps:* Wood County Health Department was awarded as a host site through the Marshfield Clinic Health System Recovery Corps Program. The member would provide peer support to individuals who interact with various programs of the Health Department. Interviews to fill the position started in June.
- *Marshfield Area Coalition for Youth (MACY) Drug Task Force:* The MACY Drug Task Force has a substance use focus on the north end of Wood County with representation from Health Department staff. The task force recently created a social media toolkit to help coalition volunteers organize and plan their social media posts to reach and better serve the Marshfield area. Efforts are in place to install two additional sharps disposal kiosks in a city park through a partnership with S&R Truck LLC. The group will also help promote Public Health Vending Machines installed in Marshfield. MACY will have a booth in the Expo Building at the Central Wisconsin State Fair to provide public education and awareness through giveaways, simulators, prizes, and more.
- *HOPE Consortium:* The HOPE Consortium is a partnership of organizations that address substance use across the continuum of care in rural northern, central, and western Wisconsin. The consortium convened an all-regions Peer Support meeting and Safe and Sober Housing workgroup meeting in June. The Peer Support group helps small local organizations strategize ways to improve their peer support services throughout the HOPE service region, as well as work toward promoting how businesses can become more recovery supportive and realize the benefits of hiring people in recovery. The Safe and Sober Housing workgroup has been promoting the RentReady program that offers an incentivized rental program to individuals who are at least 6 months into recovery.



- *Providers and Teens Communicating for Health:* The Wood County PATCH site coordinator has started training and transitioning from the Teen Educator program to the Teen Consultant program. This new program will be piloted in Wood County starting September 2024. Applications for the 2024-2025 PATCH program are being accepted during the summer months, and training for the PATCH teens will take place in September.
- *WI Wins:* A final round of tobacco compliance checks was completed in June. Out of 56 checks completed throughout the contract year, three failed. The next contract year will start in July and end in June 2025.
- *Opioid Task Force:* In June, the Operations and Health and Human Service Committee received a draft of the request for funding application. The committee provided good feedback, and the task force plans to open the application by August 1 and close it on August 31.

#### Access to Healthy Foods

*Wisconsin Rapids Downtown Farmer's Market:* National Farmers Market Week is August 4-10. Support local farmers, artisan, and food makers and join us in celebrating the many benefits that farmers markets bring to our communities! We will be hosting kid's activities and drawing for a Farmer's Market gift basket filled with goodies from our vendors.

In June, there were 61 vendors, and the market manager booth processed:

- \$1,173 in Debit/Credit transactions
- \$613 in SNAP/EBT transactions
- \$235 in SNAP/EBT Double Dollar Match Program
- \$300 in Aspirus Fruit and Veggies RX Program
- \$29,769 Sales reported by market vendors

### **ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.**

#### 2024-2025 License Year

A new license year began July 1, 2024. Staff completed the remaining annual inspections for the DATCP Agent Program during the month of June. All licensed facilities should have a new license posted valid July 1, 2024 – June 30, 2025.

#### New Businesses and Consultations

A pre-licensing inspection was completed for Americinn Pool located in Marshfield due to new ownership. A pre-licensing inspection was completed for Derrie's Foodworks, a serving meals complex license operating out of the Elks Club in Wisconsin Rapids. A pre-licensing inspection was completed for Southside Discount in Marshfield, formerly known as The Farmer's Pantry. A pre-licensing inspection was completed for Hangry's Food Truck, a mobile food establishment. A pre-licensing inspection was completed for Edge VR Arcade and Gaming located in Wisconsin Rapids.

#### Training

Environmental Health Staff completed a training on the new Recreational and Educational Camp code that was implemented earlier in the year. The training took place here in south Wood County at Camp Alexander.

#### Complaint Investigations

Eight complaint investigations were received in the month of June.

- A complaint was received regarding possible mold and sanitation issues at a licensed pool facility. Staff completed an investigation, but there were no health hazards or related violations observed.
- A complaint was received regarding wiring and possible mold in a manufactured home. Environmental health staff have been unable to contact the complainant at this time.
- A complaint was received regarding poor living conditions inside a home as well as an accumulation of animal feces. Environmental health staff were onsite. No health hazards were observed at the time of investigation. Recommendations and education were provided.
- A caller reported mold in a rental unit. Environmental health staff contacted property management and provided recommendations to address the issue.
- A complaint was received regarding overflowing dumpsters belonging to a rental complex. Property management has contacted a waste disposal property for pickup.
- A caller reported flooding in a basement that has gone unfixed by the landlord. Environmental health staff contacted the landlord, and a sump pump was properly installed.
- A complaint was received regarding a cat urine smell in a rental unit. Environmental Health staff did not observe any health hazards at the time of investigation.
- Poor structural conditions were reported in a rental home along with possible mold and moisture concerns. No health hazards were observed at the time of investigation. The tenant has since moved out.

### **HEALTHY SMILES FOR WOOD COUNTY REPORT – NICOLE BURLINGAME, RDH**

During the 2023/2024 school year, the Healthy Smiles for Wood County program provided oral screenings and oral health education for 1,718 children. 3,241 fluoride treatments were applied on 1,718 children and 1,659 sealants were placed. The number of children found with unmet dental needs totaled 341 and all of these children were referred to their dentist or

case managed for dental treatment. The application for Wisconsin Seal-A-Smile funding for the 2024/2025 school year will be released this month.

**WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC**

- WIC issued 1,075 WIC Farmers Market Nutrition Program (FMNP) vouchers to 215 WIC families in June. WIC attends the Wisconsin Rapids Downtown Farmers Market on Thursdays and the 1<sup>st</sup> Saturday per month to issue vouchers and assist families with any WIC questions.
- Our breastfeeding peer counselor, Whitney, attended a Peer Counselor Case Study Day (all day training) on June 3 that provided real life situations and how to best handle them.
- Staff have started trainings on the new ONE (Online Nutrition Education) platform. Staff will use ONE in place of WICHealth.org to have WIC participants complete online lessons and be able to share handouts/information with participants. We hope to complete trainings and implement by the end of July.

Caseload for 2023 (Contracted caseload 1417)

	Dec 2023	Jan 2024	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Active (initial)</b>	1447	1444	1477	1481	1494	1480	1477						
<b>Active (final)</b>	<b>1450</b>	<b>1456</b>	<b>1492</b>	<b>1496</b>	<b>1512</b>	<b>1493</b>							
<b>Participating</b>	1448	1444	1482	1493	1512	1487	1485						

**2024**  
**WOOD COUNTY QUARTERLY SUMMARY OF REPORTED DISEASES**

DISEASE	2nd QTR	2024 YTD	2023 YTD	DISEASE	2nd QTR	2024 YTD	2023 YTD	DISEASE	2nd QTR	2024 YTD	2023 YTD
Category I .... shall be reported IMMEDIATELY BY TELEPHONE				Category II ... the following diseases shall be reported within 72 hours of the identification of a case or suspect case.							
Anthrax				Anaplasmosis**	9	9	20	Malaria			
Botulism				Arboviral Infectior **				Meningitis, bacterial	0	1	0
Botulism, Infant				Babesiosis**	2	2	1	Metal Poisoning(non-lead)			
				Blastomycosis**	0	0	2	Mumps***			
CRE∞	0	0	3	Borreliosis(B.Miyamotoi)				Nontuberculosis Mycobacterial	2	4	12
CP-CRAB †				Brucellosis				Psittacosis			
CP-CRPA €				Campylobacteriosis**	3	13	22				
C. auris α				CO Poisoning***	1	3	1	Q-Fever			
Diphtheria				Coccidioidomycosis				Rheumatic Fever			
Haemophilus Influenza	0	1	1	Cryptosporidiosis	2	2	10	Rickettsiosis^	0	0	2
Hantavirus Infection				Cronobacter, invasive (infant)	0	0	NR	Rocky Mt Spt			
Hep A	1	2	0	Cyanotoxin Poisoning							
Measles				Cyclosporiasis				Salmonella**	3	6	9
Meningococcal Disease				COVID Hospitalized***	10	57	41	Shigellosis**	1	1	0
MERS-CoV□□□				COVID Peds Death***				STD: Chancroid			
Outbreaks, Food/Water				Ehrlichiosis**	1	1	0				
Outbreaks, Other♦	3	9	80	E.coli**	0	0	13	STD: Chlamydia	38	80	178
Parapertussis				Free-Living Ameba Infec				STD: Gonorrhea	1	5	30
Pertussis ***	0	0	1	Giardiasis	1	1	5	STD: Pelvic Inflam	0	0	1
Plague								STD: Syphilis**	3	3	18
Polio Infection				HepB**	2	5	1	Strep group A	1	2	10
PAM□□□□				Hep C **	2	4	21	Strep group B	2	6	10
Rabies (Human)				HepD				Strep pneumoniae	2	3	3
Ricin toxin				HepE				Tetanus			
Rubella				Histoplasmosis**	1	1	0	Toxic Shock Synd			
Rubella/Cong				Influenza Peds. Death				Toxic Substance			
Severe Acute Resp. SARS				Influenza A Novel Sub.				Toxoplasmosis			
Smallpox				Inluenza, Hospitalized (A and B)	8	78	23	Tran. Spong. Enceph. TSE			
TB Disease								Trichinosis			
Vanc.Int. Staph Aur. VISA				Kawasaki Disease				Tularemia			
Vanc. Res. Staph. VRSA				Legionellosis	0	0	3	Tuberculosis(LTBI)***	8	13	20
Viral Hemorrhag.Fever				Leprosy				Typhoid Fever			
Yellow Fever				Leptospirosis				Varicella**	0	1	1
Category III the following diseases shall be reported within 72 hrs.				Listeriosis				Vibriosis			
AIDS				## Lyme Lab Reports	34	49	83	Yersiniosis			
HIV	0	0	2	# Lyme Disease	0	0	12	Zika virus infection			
				Lymph. Chor. Vir. LCMV							
				RSV Hospitalized	6	29	15				
				RSV Peds Death							

□ Coronavirus, Novel 2019, confirmed and probable individual cases (no longer reportable after 11/1/2023)

□□ Middle Eastern Respiratory Syndrome-associated Coronavirus

□□□□ Primary Amebic Meningoencephalitis (Naegleria fowleri)

∞Carbapenem-Resistant Enterobacteriaceae

† Carbapenemase-producing carbapenem-resistant Acinetobacter baumannii

€Carbapenemase-producing carbapenem-resistant Pseudomonas aeruginosa

α Candida auris

NR= not reported at time of report

\*\*\* Includes confirmed, probable, & suspect

\*\* includes confirmed and probable

# Lyme Disease EM reports (confirmed case)

## Lyme Lab Reports - probable cases

♦ includes AGE, ARI, and COVID; number of facilities that reported outbreaks to LHD

**HEALTH DEPARTMENT P-CARD SUMMARY**

5/17/2024 - 6/16/2024

**Amount Due \$ 6,019.38**

**PUBLIC HEALTH - P-CARD CHARGES**

Vendor	Description	PH	GRANT	Amount
Total Access Group	Clinic Supplies		CD\$	\$ 996.04
Walmart	PAT Supplies		PAT	\$ 285.94
Depict Data Studio	EPI Training		COVID-ARPA	\$ 997.00
Walmart.com	Clinic Expense		CD\$	\$ 6.79
Kwik Trip	Clinic Expense		CD\$	\$ 100.00
Walmart.com	Clinic Expense		CD\$	\$ 11.64
Walmart.com	Clinic Supplies		CD\$	\$ 7.76
Walmart.com	Clinic Supplies		CD\$	\$ 16.56
Kwik Trip	Clinic Expense		CD\$	\$ 100.00
John Hopkins Univ School of PH	EPI Training		COVID-ARPA	\$ 1,374.00
Amazon	QD Program Expense		QD	\$ 39.69
Amazon	QD Program Expense		QD	\$ 30.58
City of Marshfield	PAT Group Connections		PAT	\$ 112.16
Pediatric Nursing Cert Board	Conference Registration	√		\$ 85.00
Boost Lingo	Interpreter Services	√		\$ 325.00
Glacier Canyon Resort	WPHA Conference		PHEP	\$ 98.00
Hotel Ruby Marie	Meeting Expense	√		\$ 103.00
CDR Academy of Nut. & Diab	Registration Fee	√	MCH	\$ 70.00
Mailbox & Parcel Depot	Postage	√		\$ 18.75
				<b>\$ 4,777.91</b>

**ADAMS JUNEAU - P-CARD CHARGES**

Vendor	Description		Amount
A-F County Market	EH Program Expense		\$ 9.98
Mailboxes and Parcel Depot	Sample Shipment		\$ 18.10
			<b>\$ 28.08</b>

**WIC - P-CARD CHARGES**

Vendor	Description	PROGRAM	Amount
			<b>\$ -</b>

**GRANTS - P-CARD CHARGES**

Vendor	Description	PROGRAM	Amount
			<b>\$ -</b>

**HEALTHY SMILES - P-CARD CHARGES**

Vendor	Description		Amount
			<b>\$ -</b>

**COALITION ACCOUNTS - P-CARD CHARGES**

Vendor	Description	Coalition Name	Amount
Square	FM-EBT	RH	\$ 103.39
Square	FM Expense	RH	\$ 1.00
Koloni INC	Bike Share	RH	\$ 833.00
Squarespace	HPWC Web Service	CHA	\$ 276.00
			<b>\$ 1,213.39</b>

**Health Department Quarterly Financial Report  
For the Year Ending December 31, 2024  
And the Quarter Ending Sunday, June 30, 2024**

	<u>YTD Same Period</u> <u>2023</u>	<u>YTD Actual</u> <u>2024</u>	<u>Budget</u> <u>2024</u>
<b>PUBLIC HEALTH</b>			
<b>REVENUES:</b>			
Federal Grants-DFC, USDA	\$47,750.18	\$56,702.75	\$133,479.00
State Grants-DOT, Car Seats, PHEP	\$197,297.72	\$213,125.74	\$584,923.00
Business & Occupational Licenses	\$187,367.15	\$168,744.32	\$226,500.00
Water Test	\$7,467.00	\$7,270.00	\$9,000.00
Public Charges	\$4,247.37	\$3,632.05	\$6,323.00
Intergov't Charges-DNR (TNC, Air Quality), DHS (TB Disp)	\$12,143.25	\$12,268.09	\$23,984.00
Local Dept Charges-Parks (Beach Testing)	\$4,077.00	\$8,645.64	\$4,334.00
Private Grants-Other	\$29,837.62	\$40,030.66	\$130,112.00
	<u>\$490,187.29</u>	<u>\$510,419.25</u>	<u>\$1,118,655.00</u>
<b>EXPENDITURES:</b>			
Salaries/Fringes	\$1,153,916.25	\$1,169,507.52	\$2,387,845.20
Agency Operations	\$93,074.08	\$107,464.03	\$2,194,790.70
Office/Clinic Supplies	\$7,367.64	\$5,649.53	\$12,000.00
Program Supplies (Grants)	\$38,898.37	\$99,561.96	\$308,324.00
	<u>\$1,293,256.34</u>	<u>\$1,382,183.04</u>	<u>\$4,902,959.90</u>
<b>TOTAL PUBLIC HEALTH</b>	<u>(\$803,069.05)</u>	<u>(\$871,763.79)</u>	<u>(\$3,784,304.90)</u>
<b>GRANT BUDGETS</b>			
<b>REVENUES (WIC):</b>	<u>\$124,601.00</u>	<u>\$103,838.00</u>	<u>\$433,928.00</u>
<b>EXPENDITURES (WIC):</b>			
Salaries/Fringes	\$179,485.89	\$167,887.11	\$380,258.28
Agency Operations/Supplies	\$22,250.88	\$25,937.99	\$55,362.77
	<u>\$201,736.77</u>	<u>\$193,825.10</u>	<u>\$435,621.05</u>
<b>TOTAL WIC</b>	<u>(\$77,135.77)</u>	<u>(\$89,987.10)</u>	<u>(\$1,693.05)</u>
<b>REVENUES (CONSOLIDATED CONTRACT):</b>	<u>\$22,620.00</u>	<u>\$25,774.00</u>	<u>\$68,323.00</u>
<b>EXPENDITURES (CONSOLIDATED CONTRACT):</b>			
Salaries/Fringes	\$31,617.60	\$29,616.97	\$59,733.89
Agency Operations/Supplies	\$871.80	\$6,861.38	\$9,063.85
	<u>\$32,489.40</u>	<u>\$36,478.35</u>	<u>\$68,797.74</u>
<b>TOTAL CONSOLIDATED GRANT</b>	<u>(\$9,869.40)</u>	<u>(\$10,704.35)</u>	<u>(\$474.74)</u>
<b>REVENUES (HEALTHY SMILES):</b>	<u>\$57,920.87</u>	<u>\$54,889.46</u>	<u>\$94,054.00</u>
<b>EXPENDITURES (HEALTHY SMILES):</b>			
Salaries/Fringes	\$45,435.31	\$40,099.96	\$74,883.69
Agency Operations/Supplies	\$6,534.01	\$8,596.59	\$19,170.48
	<u>\$51,969.32</u>	<u>\$48,696.55</u>	<u>\$94,054.17</u>
<b>TOTAL HEALTHY SMILES</b>	<u>\$5,951.55</u>	<u>\$6,192.91</u>	<u>(\$0.17)</u>
<b>REVENUES (ADAMS JUNEAU)</b>	<u>\$422,403.31</u>	<u>\$407,307.95</u>	<u>\$456,385.00</u>
<b>EXPENDITURES (ADAMS JUNEAU)</b>			
Salaries/Fringes	\$185,492.23	\$194,962.72	\$404,578.97
Agency Operations/Supplies	\$24,277.08	\$25,418.66	\$51,303.02
	<u>\$209,769.31</u>	<u>\$220,381.38</u>	<u>\$455,881.99</u>
<b>TOTAL ADAMS JUNEAU</b>	<u>\$212,634.00</u>	<u>\$186,926.57</u>	<u>\$503.01</u>

NOTE: Grant revenues may be greater and/or less than expenditures throughout the year.  
By close of year, revenues will equal expenditures ... these are zero tax-levy budgets.

**WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT**  
**July 2024**

**Director's Update by Brandon Vruwink**

The Human Services Department has begun work on the 2025 budget. Because of the size and scope of our budget, we begin the process as soon as we receive the parameters letter from the Operations Committee. We will hold internal meetings over the next several weeks to develop the 2025 budget. One of the areas that we will review carefully is the cost of contractual services. Over the past three years, we have seen a continual increase in the cost of supplies and services. We have tried to limit the increases by shopping around and working with providers to identify efficiencies. While overall inflation numbers seem to be cooling, labor market pressures have continued to push wages up, which increases the cost of contractual services. I share this with you as I expect to see an increased expense in our contracted service budget lines. We will review these expenses as we develop the 2025 budget to ensure we have an accurate picture of actual costs. Please feel free to reach out with any questions as we work through the budget process.

In my May update, I shared that I submitted a grant request for a Truancy Prevention and Opportunity Program to the Legacy Foundation Board. The program request is to provide truancy prevention services to children aged 10 through 16. With truancy rates on the rise, this program will serve as a crucial part of our efforts to curb the increasing referrals to the Youth Justice System. I am pleased to share that our grant request was approved. We are waiting to hear what the next steps will be from the Legacy Foundation.

I am honored to share that WCA Chairman Pliml has reappointed me to the Wisconsin Counties Associations Health and Human Services Steering Committee. Having served on the Committee for the past several terms, I am grateful for the opportunity to continue serving. I look forward to keeping you updated on the Committee's work over the next two years.

You will find in the packet a resolution requesting the state include additional funding in the 2025-2027 biennial budget to support mental health services. The resolution calls attention to the increased need for services and the dependence on counties to meet the mental health needs of our residents. Please reach out to me with any questions you may have.

**Administrative Services Update by Mary Schlagenhaft**

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- Health & Human Service 2024 monthly Budget projection meetings (all locations), Operations, County Board, Team Building, Division Specific Management, Process and Individual Progress Meetings Review and Updates for Division Policies. Performance Evaluations for team members up to date. All team members worked together to cover shortages in immediate needs due to absences and/or vacancies
- Additional accomplishments: Ongoing EHR Smartcare learning, updating workflows and processes
- 2023 Wisconsin Medicaid Cost Report for Community Programs certified within deadline
- Discuss and determine financial impact of Bridgeway and Crisis program changes

*Accounting and Accounts Payable Team*

- Fiscal attended a TSSF refresher meeting with the Fam. Services team
- Reviewed Background Check Voucher process

- Cost Report team met with WIPFLI to review 2023 MEDR Cost Report
- Met with DHS rep regarding ADP on site visit
- Prepared for 2025 Budget, met with team, set tentative timeline
- Cross trained with state reported as a backup for daily work and interim primary until position is filled
- Review/discussed possible MEDR rates for NHC hospital
- Bad Debt process review for NHC with NHA
- CLTS Authorization cross training to ensure backup coverage
- FTE budget documents out to department managers

#### *Support Services Team*

- Behavioral Health Clinic service notes: We are transcribing **6/26/24 as of 7/12/24**; all notes are w/in 14-day window.  
*We currently have 84 dictations waiting for transcriptionists as of 7/12/24*  
June: Total Service Notes 198/182 entered by Units  
OPC: dictated 198/completed 182 – majority entered w/in 5 days  
FS: dictated 0/completed 0- majority entered w/in 2 days
- Records Released:  
Behavioral Health Records Released: 85  
Family Service Record / Background checks released: 25  
Records pending/in progress: 9  
Total Completed: 110

#### *Other Unit Information*

- Support Services Staff updates- no vacant positions
  - 2 staff on intermittent FMLA
- HIPAA:
  - 0 HIPAA/ Confidentially breach in June
- Continue w/ destruction FS MFLD records at NHC /RB- FS records is currently on hold during recruitment of Admin support staff

#### *Claims & Accounts Receivable, Client Interactions*

- Ongoing Smartcare meeting, testing, progress and workflows
- Ongoing Testing of 270/271 eligibility verification file transfers
- One (1) vacancy, DHS State Reporting. Accepted offer to start July 15, 2024

#### *Insurance Claims created and submitted for current reporting*

- Norwood: 237 Claims submitted in the Amount of \$1,161,114
- Edgewater: 86 Claims submitted in the Amount of \$577,992
- Community: 1803 Claims submitted in the amount of \$245,579
- Community: Accounts Receivable receipts: \$434,648

#### *Service Admission Intakes - by Location*

- NHC Admissions: 36 hospital, LTC 0
- Bridgeway: 8
- Edgewater: 6
- Community
  - 53 intakes for new clients conducted
  - 1,356 Appointments Scheduled, 923 Attended (68%)

2024 TRIP Monies received YTD:

- Norwood: \$29,400
- Community: \$33,263

### **Community Resources Update by Olivia Lloyd**

Transportation: In June, the Transportation program provided 747 bus rides. Of these rides, 189 were for employment, and 97 were for medical. The program also provided 90 volunteer rides. Of these, 28 were for employment, and 56 were for medical. Bus 242 sold at auction and we are in the process of submitting the grant application for a new bus in 2025.

WHEAP: Since the 2024 heating season began October 1, 2023, Wood County has provided Energy Assistance services to 2446 households. The program has also paid crisis benefits to 244 households, and HVAC benefits to 75 households.

### **Edgewater Haven Update by Justin Cieslewicz**

Census Update: In the month of June we had 5 admissions and 12 readmissions. Current Memory Care census is 16 residents. Census comparison to last year:

June 2023 – 44.87 average census with 9.33 rehab  
 June 2024 – 46.03 average census with 7.93 rehab

Admissions/Discharges Comparison:

June 2023 – Admissions 12/Discharges 13/Readmissions 13/Deaths 4  
 June 2024 – Admissions 5/Discharges 6/Readmissions 4/Deaths 2

Personnel Update: Open positions of writing this: Nursing – CNAs: .97 CNA,  
 Licensed Nurses: .97 RN/LPN, .97 RN/LPN. Activities: .97 Recreational Therapy Aide

Annual State Survey: The State of Wisconsin Department of Health Services conducted our annual CMS recertification survey (health survey) which began on June 24 and ended on June 26. During the survey the health inspectors reviewed all of our processes and practices and provided many positive comments about Edgewater Haven. Health inspectors provided us feedback on the great work that all of our employees do every day, and shared feedback on how much the residents appreciate our staff and the great care provided to our residents. The survey process is to also ensure that we strive for quality through continued process improvement. As a result of the health survey the inspectors provided us a preliminary findings of their reviews, in which they identified five health citations which are all low level.

The life safety code survey (building survey) was also conducted during the CMS recertification survey. The life safety inspectors reviewed our total campus to ensure proper life safety and identified nine life safety citations. Within the nine citations issued, two citations will need to be corrected through the assistance with contractors:

- The first is related to sprinkler heads, in which there are high flow sprinkler heads over 20 years of age on our campus. Per our regulations once a high flow sprinkler head is at 20 years of age, a sample of the heads must be tested to ensure proper use. If testing of the heads are satisfactory we will have documentation of compliance. If one sprinkler head fails, all high flow sprinkler heads over 20 years must be replaced. We are working with a sprinkler contractor for compliance.
- The second is related to smoke wall on the dietary storage room in the main dining room. Per our regulations a 1 hour smoke rated wall must separate storage rooms with resident spaces.



When the dietary storage room wall was constructed the wall did not go to the ceiling decking, leaving a 4 foot open section between the wall and the ceiling. We are working with contractors on quoting out the architectural design phase and construction of a proper smoke separation to ensure compliance. The architectural design will need to be submitted to the Department of Health Services Office of Plan Review and Inspection for approval prior to construction. Once approval is granted a construction crew will be able to complete the wall to ensure proper smoke separation.

#### **Norwood Health Center Update by Marissa Kornack**

Work has been conducted over the past couple of months to revise our medical staff bylaws. While significant improvements have been made, there is room to make additional improvements with subsequent annual reviews. We expect these bylaws to be approved by our medical staff in the coming months. Once they have approved them, the bylaws will come before this committee for review and approval at a future meeting.

The window to submit our 2023 inpatient quality reporting patient measures to CMS opened on July 1, with a deadline of August 15. With ten measures reported on for over 400 patients, this is quite a time consuming and tedious undertaking for our health information staff.

#### **Norwood Nursing Department by Liz Masanz**

We are currently utilizing two agency CNAs to cover open positions. There are 5.50 vacant CNA FTEs at this time, along with one casual CNA position. We continue to struggle recruiting CNAs, namely candidates actually showing up for a scheduled interview and then following up with us after the interview/verbal offer being made. We also have a 60% weekender RN position, casual RN position, casual LPN position, and a 90% RN position vacant and posted.

Marissa and Liz continue every other week meetings with Oak Medical regarding transitioning to them providing medical directorship and physician services, which is currently provided by Marshfield Clinic. Oak Medical is now providing coverage to the two other nursing homes in Marshfield. The delaying factor in making the transition is the ability for Oak Medical to obtain additional physicians/practitioners to meet the needs of our facility.

Liz has been working on updating the infection control and hospital policies over the last month.

*Admissions Unit:* The average census for the month of June was 6.07 and 6.27 year-to-date. Average length of stay for June was 4.53 and 5.75 YTD. There were thirty-six admissions and thirty-four discharges, with three 30-day readmissions.

For the first half of the year, patient days have been lower, affecting the average daily census. While the number of admissions completed is well above the same period last year, the average length of stay is down considerably, which drives the number of patient days down. A team continues to monitor this trend and are taking proactive actions to increase the amount of patient days.

The site visit to become in-network with UHC went well, with the hospital unit being approved to proceed with contracting.

*Long Term Care:* The long-term care unit had no admissions and one discharge in June, with an average census of 8.00 on Crossroads and 12.7 on Pathways, with the year to date averages being 9.63 and 12.81 respectively.

The team has begun working on survey preparation, with a weekly meeting where critical element pathways are reviewed and policies and procedures revised as needed. Our survey window opens in August, with our last survey occurring the last week of October 2023. We anticipate survey occurring late October/early November. Director of nursing and head nurse continue to work on revising the facility assessment to meet the August deadline.

Court proceedings continue against the former social worker.

#### **Norwood Dietary Department by Larry Burt**

Congregate meals for the month of June were 5,676 with revenue of \$41,914. Meals for the year are 34,994 with revenue of \$258,443.

As of writing this, we have a .50 FTE dietary aide position posted.

#### **Norwood Maintenance Department by Lee Ackerman**

##### *Capital Improvement Updates: 2023 Carry Over Projects*

- Air Handler Rebuild: Materials are scheduled to be shipped in early July for this project. Installation will be coordinated with mild weather, possibly this fall.
- Building Security- Lobby: All materials have been ordered. We will not begin construction until all materials are onsite; lead times for the doors and hardware look to be the longest wait. As of this time, our planned start date will be the end of July.

##### *Capital Improvement Updates: 2024*

- Water Pipe Replacement, Phase. 1: The proposal from CMG engineering for the design/engineering portion of the project was approved by the H&H Services and Operations Committees. Funds were allocated by the Operations Committee.
- Wall Padding for Admissions Seclusion Room: Installation is scheduled to start on July 1st and is expected to take all week to complete.
- Exterior Door Replacement: Both exterior doors have been installed and look great.

##### *Other Maintenance:*

*Water Management:* The Plan Approval Application for installing a disinfecting system has been submitted to WI DSPS and is slated for review on June 28<sup>th</sup>. As of June 30<sup>th</sup> we have not received the results of that review. Once approval has been granted, installation can begin. Flushing and filtering will continue daily in the meantime.

#### **Employment & Training Programs Update by Lacey Piekarski**

*Serving Wood, Portage, Adams, Marathon, Lincoln, Langlade, Vilas, Oneida & Forest counties*

*FoodShare Employment & Training (FSET) Program:* In the last FSET Program quarter (April – June 2024), 260 customers started new employment with the support of the regional FSET Program, which is an increase from the prior quarter (January – March 2024, totaling 246 new employments).

When FSET customers start new employment while enrolled and participating in FSET, we are able to offer 90 days of Job Retention case management and support services (such as help with purchasing work apparel or transportation support) to start and maintain employment. In June, the NorthCentral FSET Program supported 388 customers in Job Retention, or 38% of the total caseload (compared to the State Average of 19%). We attribute successful connection to employment with our FSET Career Services Team partnerships with our 96 employer partners.

*Independent Living Program:* The Independent Living Program finalized data for youth served January – June 2024, including the following program highlights:

- 103 total youth served
  - 20 youth were newly engaged with IL through either transition from care (age 18+) or eligible and newly engaged in services
  - 43 youth were ages 21-23
- 11 youth served experienced human trafficking prior to age 18
- 14 youth were enrolled in high school or post-secondary education
  - 1 youth graduated from UW-Stevens Point with their bachelor's degree
- 10 youth reported homelessness, all supported through IL Program funding and/or support to obtain secure housing during the report period
- 100%, or 103, youth shared they are engaged in planning for their future

### **Family Services by Jodi Liegl**

*Collaboration with the Courts:* The Family Services Leadership Team met with the Deputy Register in Probate and Juvenile Court Clerk in June. We are hoping to enhance our team's overall communication and relationships with the courts. We recognize the importance of consistency regarding how we do things, and the frustration that can be felt when differing guidance/advice is provided. The meeting served as a great first step in building a positive working relationship with direction and clarification on a variety of topics that was passed along to workers. Quarterly meetings will be held moving forward to foster the relationship and communication.

*Court Related Training:* In addition to increased information sharing regarding court related matters, it was determined that training regarding specific topics would also assist and support workers in their roles. To address this need, a training on testimony has been coordinated and scheduled for the end of July with legal partners. Additionally, Children's Court Improvement Program (CCIP) will be providing internal trainings on the CHIPS Process, Guardianships, and Termination of Parental Rights for the Family Services team. Invites will be sent to the District Attorney's Office as well. The first training has been scheduled for the beginning of August. Additional topics may be added if the need is determined.

*Signs of Safety Training:* In November 2023, a licensed trainer with Signs of Safety came to Wood County and provided a two-day training for the Family Services team. Signs of Safety complements the current safety model of Wisconsin. We have seen wonderful outcomes so far. Families that were incongruent with us have moved forward after being stagnant for months, and case managers are feeling relief from carrying the burden for safety on their shoulders by having case mappings, and creating trajectories and individualized plans with informal support networks. They are obtaining the voice of the children in their safety plans by using tools and ensuring the children know the safety plan by the time the case is closed. There is an energy amongst the staff that we are so excited to see. To continue the momentum, our Ongoing Supervisor, Wendy Hendrickson, who previously practiced with Signs of Safety when she worked in child welfare in another state, has agreed to provide a series of monthly lunch and learns through the rest of this year. Meetings will cover a specific topic of Signs of Safety and allow for education, implementation sharing and practice utilizing the different tools.

*Personnel:* Family Services welcomed Kaitlyn Kunder as the Initial Assessment Social Worker in our Marshfield office on June 10, 2024. Recruitment efforts continue for the Ongoing Social Worker/Case Manager.

**Youth Diversion Update by Angela O'Day**

*Personnel and Professional Development:* A new youth mentor joined our team on 5/6/24. The vacancy was due to the prior staff member accepting an internal position within Human Services. Multiple staff attended the 2024 DCF Youth Services Conference. Conference workshop topics included positive youth development, motivational interviewing, engaging non-household parents, youth rights, the biology of stress, and multiple other workshop topics.

*Youth Justice Advisory Council:* A Youth Justice Advisory Council workgroup created a Youth Justice Jeopardy game designed to educate youth on common misunderstandings that can lead to youth justice involvement. The game was piloted with a small class at Lincoln High School at the end of the school year. There was a lot of laughter and learning in the classroom. We hope to continue using the game to educate youth on important topics.

*Summer Youth Activities:* Our youth programming team is able to engage youth in different ways over summer break. Case managers have extended meetings with youth where they engage in recreation activities like swimming, fishing, gardening, and paddle boarding. These activities give case managers extra time to connect and build skills with youth outdoors. We also planted our second annual produce garden at Edgewater. Youth and case managers developed the plans for the garden, created garden signs, and tend the garden. Additionally, our case managers and youth participated in two crafting days with Edgewater residents in June. Youth and residents worked alongside each other to create paper sun catchers.

**Edgewater Credit Card Statement - June 2024**

<b>Date</b>	<b>Description</b>	<b>Nursing 54201</b>	<b>Laundry 54212</b>	<b>Dietary 54213</b>	<b>Maint. 54215</b>	<b>Therapy 54216</b>	<b>Activities 54218</b>	<b>Soc Serv 54219</b>	<b>Admin 54219</b>	<b>Donation Acct</b>
6/3/2024	IGA-Resident food			\$ 41.82						
6/14/2024	IGA-Resident food			\$ 17.82						
6/7/2024	AED Superstore, Heartcode	576.00								
6/6/2024	Walmart-activity supplies, fiber	19.96					22.26			
6/13/2024	Walmart-Wipes	69.80								
6/26/2024	Cheese Factory-Board Mtg			24.40						
6/28/2024	ANFP-food service class			235.00						
6/28/2024	ANFP-food service membership			65.00						
<hr/>										
<b>Total</b>		<b>\$ 665.76</b>	<b>\$ -</b>	<b>\$ 342.22</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22.26</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Usage June 2023</b>		<b>\$ 1,030.24</b>								

**CREDIT CARD SUMMARY- HUMAN SERVICES DEPARTMENT**

Statement Date **USBANK**  
 6/18/2024  
 Amount Due **\$ 5,642.03**

**TOTAL \$5,642.03**

Date Paid **6/27/2024**  
 VOUCHER # **40243751**

Object	Description	Program Amount	CHILD	YOUTH	TRANSPORT	FSET	CHILD.	CSP	OPC MH	CCS	CRISIS	OPC	ADMIN
			WELFARE 4001	AIDS 4005	4013	4025	WAIVER 4050	4055	4060	4065	LEGAL 4070	AODA 4080	4099
172	TRAINING	1,043.83							105.00	507.86	430.97		
250	OTHER PURCHASES-WAIVERS	1,121.33					1,121.33						
251	CW Foster Parent Retention Exp	208.09	208.09										
290	FINGERPRINTING	3.32	3.32										
291	YA GROUP ACTIVITIES	15.54		15.54									
292	CLIENT SERVICES	9.50	9.50										
292	YA Placement Prevention/Stabilization	134.54		134.54									
297	YA YOUTH INCENTIVE PROGRAM	278.00		278.00									
324	ADVERTISING	102.50											102.50
331	MEETINGS / TRAVEL	325.00	325.00										
341	PROGRAM SUPPLIES	340.22	22.76		7.50			61.17		93.89		154.90	
341	Relative Caregiver Support Expenses	300.00	300.00										
341	ADP PROGRAM EXPENSE	1,127.99				1,127.99							
390	CW TSSF Time Limited Resources	82.11	82.11										
390	CLIENT ACTIVITY EXPENSE	550.06						550.06					
<b>TOTAL</b>		<b>\$ 5,642.03</b>	<b>950.78</b>	<b>428.08</b>	<b>7.50</b>	<b>1,127.99</b>	<b>1,121.33</b>	<b>611.23</b>	<b>105.00</b>	<b>601.75</b>	<b>430.97</b>	<b>154.90</b>	<b>102.50</b>

**CREDIT CARD TOTAL \$ 5,642.03**

NORWOOD HEALTH CENTER CREDIT CARD SUMMARY

VOUCHER # 20240618  
 AMOUNT PAID \$ 1,092.52

Sum of \$ AMOUNT Row Labels	Column Labels							Grand Total
	BRIDGEWAY 2017	CROSSROADS 2024	HOUSEKEEP 2051	MAINT 2051	MED REC 2063	NURSE SUPP 2000	PATHWAYS 2025	
000 NURSE SUPPLY						\$ 287.94		\$ 287.94
172 CONF/TRAIN	\$ 20.00							\$ 20.00
231 REPAIR/UPKEEP				\$ 91.70				\$ 91.70
233 EQUIP REPAIR				\$ 200.45				\$ 200.45
341 SUPPLIES		\$ 2.44	\$ 179.01		\$ 4.88		\$ 25.36	\$ 211.69
346 ACTIVITIES		\$ 70.37					\$ 70.36	\$ 140.73
352 GROUNDS SUPP				\$ 140.01				\$ 140.01
<b>Grand Total</b>	<b>\$ 20.00</b>	<b>\$ 72.81</b>	<b>\$ 179.01</b>	<b>\$ 432.16</b>	<b>\$ 4.88</b>	<b>\$ 287.94</b>	<b>\$ 95.72</b>	<b>\$ 1,092.52</b>

**County of Wood**  
**BALANCE SHEET SUMMARY**  
 Human Services Department-Community  
 Friday, May 31, 2024

	<b>2024</b>	<b>2023</b>
<b>ASSETS</b>		
Cash and investments	314,305.01	518,322.21
Receivables:		
Miscellaneous	1,157,924.86	686,400.57
Due from other governments	3,730,674.54	3,370,733.38
Due from other funds	7,851,402.23	7,859,234.02
Prepaid expenses/expenditures	53,039.00	0.00
<b>TOTAL ASSETS</b>	<b>13,107,345.64</b>	<b>12,434,690.18</b>
 <b>LIABILITIES AND FUND EQUITY</b>		
<b>Liabilities:</b>		
Vouchers payable	134,630.48	135,596.47
Accrued compensation	256,708.89	603,785.69
Special deposits	11,831.75	12,368.19
Due to other governments	3,995,951.31	3,851,850.66
Deferred revenue	960,939.79	1,414,642.57
Deferred property tax	4,804,560.25	4,349,756.87
<b>Total Liabilities</b>	<b>10,164,622.47</b>	<b>10,368,000.45</b>
<b>Fund Equity:</b>		
Retained earnings:		
Fund Balance:		
Reserved for contingencies	1,372,028.18	1,050,352.18
Reserved for prepaid expenditures	14,544.41	15,313.41
Income summary	1,556,150.58	1,001,024.14
Total Fund Equity	<b>2,942,723.17</b>	<b>2,066,689.73</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>13,107,345.64</b>	<b>12,434,690.18</b>



**County of Wood**  
BALANCE SHEET SUMMARY  
Edgewater Haven Nursing Home  
Friday, May 31, 2024

	<u>2024</u>	<u>2023</u>
<b>ASSETS</b>		
Cash and investments	18,791.85	80,402.47
Receivables:		
Miscellaneous	335,527.97	240,996.20
Due from other governments	950,017.72	577,840.37
Due from other funds	924,263.13	1,273,239.05
Inventory of supplies, at cost	49,675.63	103,787.78
Land	245,459.92	245,459.92
Buildings	8,529,932.80	8,463,812.61
Machinery and equipment	1,916,589.93	1,956,518.02
Accumulated Depreciation	(6,647,504.01)	(6,571,754.61)
Unamortized debt discounts	3,106,598.11	2,607,693.67
<b>TOTAL ASSETS</b>	<b><u>9,429,353.05</u></b>	<b><u>8,977,995.48</u></b>
<b>LIABILITIES AND FUND EQUITY</b>		
<b>Liabilities:</b>		
Vouchers payable	2,477.16	0.00
Lease Liability	6,348.44	8,463.46
Accrued compensation	75,074.87	194,747.47
Special deposits	5,632.56	7,208.61
Accrued vacation and sick pay	637,819.84	575,955.01
Deferred property tax	465,578.75	592,687.65
General obligation debt	1,785,354.18	3,178,419.65
Retirement prior service obligation	1,046,225.88	(1,087,530.93)
<b>Total Liabilities</b>	<b><u>4,024,511.68</u></b>	<b><u>3,469,950.92</u></b>
<b>Fund Equity:</b>		
Retained earnings:		
Unreserved	3,879,734.22	3,879,734.22
Fund Balance:		
Undesignated	1,175,451.15	1,461,811.72
Income summary	349,656.00	166,498.62
Total Fund Equity	<u>5,404,841.37</u>	<u>5,508,044.56</u>
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b><u>9,429,353.05</u></b>	<b><u>8,977,995.48</u></b>

**County of Wood**  
**BALANCE SHEET SUMMARY**  
 Norwood Health Center  
 Friday, May 31, 2024

	<b>2024</b>	<b>2023</b>
<b>ASSETS</b>		
Cash and investments	92,660.72	79,742.10
Receivables:		
Miscellaneous	1,623,876.75	1,397,464.64
Due from other funds	2,244,573.44	926,009.82
Inventory of supplies, at cost	55,062.53	71,679.43
Land	331,117.84	301,558.72
Buildings	4,128,072.19	4,150,646.35
Machinery and equipment	2,838,637.54	2,945,000.74
Construction work in progress	59,097.46	
Accumulated Depreciation	(4,587,111.93)	(4,714,746.35)
Unamortized debt discounts	4,298,364.03	3,497,366.12
<b>TOTAL ASSETS</b>	<b>11,084,350.57</b>	<b>8,654,721.57</b>
<b>LIABILITIES AND FUND EQUITY</b>		
<b>Liabilities:</b>		
Vouchers payable	24,144.86	8,161.38
Accrued compensation	91,368.57	245,985.58
Special deposits	21,279.59	19,063.33
Accrued vacation and sick pay	571,464.32	554,543.51
Deferred revenue	122,118.60	578,438.71
Deferred property tax	1,636,303.10	1,778,578.10
General obligation debt	2,469,194.78	4,246,294.49
Retirement prior service obligation	1,253,138.78	(1,646,643.48)
<b>Total Liabilities</b>	<b>6,189,012.60</b>	<b>5,784,421.62</b>
<b>Fund Equity:</b>		
Retained earnings:		
Unreserved	699,907.86	699,907.86
Fund Balance:		
Undesignated	3,539,991.97	1,468,353.04
Income summary	655,438.14	702,039.05
Total Fund Equity	4,895,337.97	2,870,299.95
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>11,084,350.57</b>	<b>8,654,721.57</b>

County of Wood  
Detailed Income Statement  
For the Five Months Ending Friday, May 31, 2024  
Human Services Department-Combined

	Actual	Budget	Variance	Variance %
<b>REVENUES</b>				
Taxes				
General Property Taxes	\$4,933,172.90	\$11,839,615.00	(\$6,906,442.10)	(58.33%)
Total Taxes	4,933,172.90	11,839,615.00	(6,906,442.10)	(58.33%)
Intergovernmental Revenues				
Relief Funding	3,467.00		3,467.00	0.00%
State Aid & Grants		122,119.00	(122,119.00)	(100.00%)
State Aid & Grants	7,334,623.42	15,877,414.88	(8,542,791.46)	(53.80%)
Total Intergovernmental	7,338,090.42	15,999,533.88	(8,661,443.46)	(54.14%)
Public Charges for Services				
Public Chgs-Other -Local Grant		27,500.00	(27,500.00)	(100.00%)
Public Charges-Unified & Norwood	10,220,518.34	22,079,217.89	(11,858,699.55)	(53.71%)
Third Party Awards & Settlements		301,400.00	(301,400.00)	(100.00%)
Contractual Adjustment-Unified & Norwood	(1,496,425.79)	(3,869,154.20)	2,372,728.41	(61.32%)
Provision for Bad Debts-Edgewater	(5,000.00)	(12,000.00)	7,000.00	(58.33%)
Total Public Charges for Services	8,719,092.55	18,526,963.69	(9,807,871.14)	(52.94%)
Intergovernmental Charges for Services				
Intergovernmental Charges -Congregate Meals	216,529.03	515,242.48	(298,713.45)	(57.98%)
Intergovernmental Transfer Program Rev		200,000.00	(200,000.00)	(100.00%)
Total Charges to Other Governments	216,529.03	715,242.48	(498,713.45)	(69.73%)
Total Intergovernmental Charges for Services	216,529.03	715,242.48	(498,713.45)	(69.73%)
Miscellaneous				
Interest	1,116.69	50.00	1,066.69	2,133.38%
Gain/Loss-Sale of Property	1,716.80		1,716.80	0.00%
Donations	3,500.00		3,500.00	0.00%
Adult Divsion Program-Behavioral Intervention	69,840.83	125,000.00	(55,159.17)	(44.13%)
Recovery of PYBD & Contractual Adj	29,535.38	43,000.00	(13,464.62)	(31.31%)
Meal/Vending/Misc Income	3,425.86	19,700.00	(16,274.14)	(82.61%)
Other Miscellaneous	12,187.79	26,480.92	(14,293.13)	(53.98%)
Total Miscellaneous	121,323.35	214,230.92	(92,907.57)	(43.37%)
Other Financing Sources				
Proceeds from Long-Term Debt		81,155.00	(81,155.00)	(100.00%)
Transfer from General Fund		66,373.74	(66,373.74)	(100.00%)
Contributions from General Fund	157,196.21		157,196.21	0.00%
Total Other Financing Sources	157,196.21	147,528.74	9,667.47	6.55%
<b>TOTAL REVENUES</b>	<b>21,485,404.46</b>	<b>47,443,114.71</b>	<b>(25,957,710.25)</b>	<b>(54.71%)</b>
<b>EXPENDITURES</b>				
Health and Human Services				
Edgewater-Nursing	1,802,832.89	4,596,780.30	2,793,947.41	60.78%
Edgewater-Housekeeping	73,044.21	178,265.88	105,221.67	59.03%
Edgewater-Dietary	328,692.37	789,661.41	460,969.04	58.38%
Edgewater-Laundry	49,454.98	123,127.03	73,672.05	59.83%
Edgewater-Maintenance	197,991.35	466,192.69	268,201.34	57.53%
Edgewater-Activities	79,000.67	190,878.57	111,877.90	58.61%
Edgewater-Social Services	81,772.09	195,268.17	113,496.08	58.12%
Edgewater-Administration	332,619.17	819,658.95	487,039.78	59.42%
Edgewater Grant Funded	899.75		(899.75)	0.00%
Human Services-Child Welfare	2,093,753.42	5,012,673.26	2,918,919.84	58.23%
Human Services- Youth Aids	1,647,258.63	3,690,788.80	2,043,530.17	55.37%
Human Services- Child Care	69,396.30	172,946.72	103,550.42	59.87%
Human Services- Transportation	183,844.89	528,500.44	344,655.55	65.21%
Human Services-ESS	765,607.80	1,775,757.39	1,010,149.59	56.89%
Human Services-FSET	1,837,138.44	4,545,092.05	2,707,953.61	59.58%
Human Services-LIHEAP	44,697.66	116,232.02	71,534.36	61.54%
Human Services-Birth to Three	319,027.10	743,154.39	424,127.29	57.07%
Human Services- FSP	25,587.88	97,046.60	71,458.72	73.63%
Human Services-Child Waivers	286,109.75	726,605.18	440,495.43	60.62%
Human Services-CTT/CSP	164,415.90	444,872.43	280,456.53	63.04%
Human Services-OPC, MH	716,595.67	1,706,536.70	989,941.03	58.01%

County of Wood  
Detailed Income Statement  
For the Five Months Ending Friday, May 31, 2024  
Human Services Department-Combined

	Actual	Budget	Variance	Variance %
Human Services-CCS	1,324,348.93	3,102,191.15	1,777,842.22	57.31%
Human Services-Crisis, Legal Services	441,929.43	1,238,366.46	796,437.03	64.31%
Human Services-MH Contracts	223,408.98	1,584,677.00	1,361,268.02	85.90%
Human Services-OPC, AODA	207,996.48	493,358.25	285,361.77	57.84%
Human Services- OPC, Day Treatment	38,711.71	94,119.10	55,407.39	58.87%
Human Services-AODA Contracts	29,685.92	41,100.00	11,414.08	27.77%
Human Services- Administration	1,440,273.83	3,504,831.34	2,064,557.51	58.91%
Norwood- Crisis Stabilization	113,506.61	292,830.46	179,323.85	61.24%
Norwood-SNF-CMI (Crossroads)	571,091.78	1,660,679.36	1,089,587.58	65.61%
Norwood SNF-TBI (Pathways)	556,158.69	1,403,511.04	847,352.35	60.37%
Norwood-Inpatient (Admissions)	1,424,087.25	3,452,572.41	2,028,485.16	58.75%
Norwood-Dietary	475,989.68	1,169,781.81	693,792.13	59.31%
Norwood-Plant Ops & Maintenance	340,827.69	964,033.23	623,205.54	64.65%
Norwood-Medical Records	87,725.07	231,369.90	143,644.83	62.08%
Norwood-Administration	548,676.77	1,289,653.44	740,976.67	57.46%
Total Health and Human Services	<u>18,924,159.74</u>	<u>47,443,113.93</u>	<u>28,518,954.19</u>	<u>60.11%</u>
TOTAL EXPENDITURES	<u>18,924,159.74</u>	<u>47,443,113.93</u>	<u>28,518,954.19</u>	<u>60.11%</u>
NET INCOME (LOSS) *	<u>2,561,244.72</u>	<u>0.78</u>	<u>2,561,243.94</u>	

County of Wood  
Detailed Income Statement  
For the Five Months Ending Friday, May 31, 2024  
Human Services Department-Community

	Actual	Budget	Variance	Variance %
<b>REVENUES</b>				
Taxes				
General Property Taxes	\$3,431,828.75	\$8,236,389.00	(\$4,804,560.25)	(58.33%)
Total Taxes	3,431,828.75	8,236,389.00	(4,804,560.25)	(58.33%)
Intergovernmental Revenues				
Relief Funding	3,467.00		3,467.00	0.00%
State Aid & Grants	7,334,623.42	15,752,414.88	(8,417,791.46)	(53.44%)
Total Intergovernmental	7,338,090.42	15,752,414.88	(8,414,324.46)	(53.42%)
Public Charges for Services				
Public Chgs-Other -Local Grant		27,500.00	(27,500.00)	(100.00%)
Public Charges-Unified & Norwood	3,204,621.19	6,671,806.00	(3,467,184.81)	(51.97%)
Contractual Adjustment-Unified & Norwood	(633,743.80)	(1,354,289.00)	720,545.20	(53.20%)
Total Public Charges for Services	2,570,877.39	5,345,017.00	(2,774,139.61)	(51.90%)
Miscellaneous				
Gain/Loss-Sale of Property	1,716.80		1,716.80	0.00%
Donations	3,500.00		3,500.00	0.00%
Adult Divsion Program-Behavioral Intervention	69,840.83	125,000.00	(55,159.17)	(44.13%)
Meal/Vending/Misc Income	85.11	12,500.00	(12,414.89)	(99.32%)
Total Miscellaneous	75,142.74	137,500.00	(62,357.26)	(45.35%)
Other Financing Sources				
Proceeds from Long-Term Debt		81,155.00	(81,155.00)	(100.00%)
Transfer from General Fund		66,373.74	(66,373.74)	(100.00%)
Total Other Financing Sources		147,528.74	(147,528.74)	(100.00%)
<b>TOTAL REVENUES</b>	<b>13,415,939.30</b>	<b>29,618,849.62</b>	<b>(16,202,910.32)</b>	<b>(54.70%)</b>
<b>EXPENDITURES</b>				
Health and Human Services				
Human Services-Child Welfare	2,093,753.42	5,012,673.26	2,918,919.84	58.23%
Human Services- Youth Aids	1,647,258.63	3,690,788.80	2,043,530.17	55.37%
Human Services- Child Care	69,396.30	172,946.72	103,550.42	59.87%
Human Services- Transportation	183,844.89	528,500.44	344,655.55	65.21%
Human Services-ESS	765,607.80	1,775,757.39	1,010,149.59	56.89%
Human Services-FSET	1,837,138.44	4,545,092.05	2,707,953.61	59.58%
Human Services-LIHEAP	44,697.66	116,232.02	71,534.36	61.54%
Human Services-Birth to Three	319,027.10	743,154.39	424,127.29	57.07%
Human Services- FSP	25,587.88	97,046.60	71,458.72	73.63%
Human Services-Child Waivers	286,109.75	726,605.18	440,495.43	60.62%
Human Services-CTT/CSP	164,415.90	444,872.43	280,456.53	63.04%
Human Services-OPC, MH	716,595.67	1,706,536.70	989,941.03	58.01%
Human Services-CCS	1,324,348.93	3,102,191.15	1,777,842.22	57.31%
Human Services-Crisis, Legal Services	441,929.43	1,238,366.46	796,437.03	64.31%
Human Services-MH Contracts	223,408.98	1,584,677.00	1,361,268.02	85.90%
Human Services-OPC, AODA	207,996.48	493,358.25	285,361.77	57.84%
Human Services- OPC, Day Treatment	38,711.71	94,119.10	55,407.39	58.87%
Human Services-AODA Contracts	29,685.92	41,100.00	11,414.08	27.77%
Human Services- Administration	1,440,273.83	3,504,831.34	2,064,557.51	58.91%
Total Health and Human Services	11,859,788.72	29,618,849.28	17,759,060.56	59.96%
<b>TOTAL EXPENDITURES</b>	<b>11,859,788.72</b>	<b>29,618,849.28</b>	<b>17,759,060.56</b>	<b>59.96%</b>
<b>NET INCOME (LOSS) *</b>	<b>1,556,150.58</b>	<b>0.34</b>	<b>1,556,150.24</b>	

County of Wood  
Detailed Income Statement  
For the Five Months Ending Friday, May 31, 2024  
Human Services Department-Norwood Health Center

	Actual	Budget	Variance	Variance %
<b>REVENUES</b>				
Taxes				
General Property Taxes	\$1,168,787.90	\$2,805,091.00	(\$1,636,303.10)	(58.33%)
Total Taxes	1,168,787.90	2,805,091.00	(1,636,303.10)	(58.33%)
Intergovernmental Revenues				
State Aid & Grants		122,119.00	(122,119.00)	(100.00%)
State Aid & Grants		125,000.00	(125,000.00)	(100.00%)
Total Intergovernmental		247,119.00	(247,119.00)	(100.00%)
Public Charges for Services				
Public Charges-Unified & Norwood	4,123,271.35	9,034,163.51	(4,910,892.16)	(54.36%)
Third Party Awards & Settlements		301,400.00	(301,400.00)	(100.00%)
Contractual Adjustment-Unified & Norwood	(862,681.99)	(2,514,865.20)	1,652,183.21	(65.70%)
Total Public Charges for Services	3,260,589.36	6,820,698.31	(3,560,108.95)	(52.20%)
Intergovernmental Charges for Services				
Intergovernmental Charges -Congregate Meals	216,529.03	515,242.48	(298,713.45)	(57.98%)
Total Charges to Other Governments	216,529.03	515,242.48	(298,713.45)	(57.98%)
Total Intergovernmental Charges for Services	216,529.03	515,242.48	(298,713.45)	(57.98%)
Miscellaneous				
Recovery of PYBD & Contractual Adj	29,535.38	43,000.00	(13,464.62)	(31.31%)
Meal/Vending/Misc Income	3,258.75	6,800.00	(3,541.25)	(52.08%)
Other Miscellaneous	11,502.29	26,480.92	(14,978.63)	(56.56%)
Total Miscellaneous	44,296.42	76,280.92	(31,984.50)	(41.93%)
Other Financing Sources				
Contributions from General Fund	83,298.97		83,298.97	0.00%
Total Other Financing Sources	83,298.97		83,298.97	0.00%
<b>TOTAL REVENUES</b>	<b>4,773,501.68</b>	<b>10,464,431.71</b>	<b>(5,690,930.03)</b>	<b>(54.38%)</b>
<b>EXPENDITURES</b>				
Health and Human Services				
Norwood- Crisis Stabilization	113,506.61	292,830.46	179,323.85	61.24%
Norwood-SNF-CMI (Crossroads)	571,091.78	1,660,679.36	1,089,587.58	65.61%
Norwood SNF-TBI (Pathways)	556,158.69	1,403,511.04	847,352.35	60.37%
Norwood-Inpatient (Admissions)	1,424,087.25	3,452,572.41	2,028,485.16	58.75%
Norwood-Dietary	475,989.68	1,169,781.81	693,792.13	59.31%
Norwood-Plant Ops & Maintenance	340,827.69	964,033.23	623,205.54	64.65%
Norwood-Medical Records	87,725.07	231,369.90	143,644.83	62.08%
Norwood-Administration	548,676.77	1,289,653.44	740,976.67	57.46%
Total Health and Human Services	4,118,063.54	10,464,431.65	6,346,368.11	60.65%
<b>TOTAL EXPENDITURES</b>	<b>4,118,063.54</b>	<b>10,464,431.65</b>	<b>6,346,368.11</b>	<b>60.65%</b>
<b>NET INCOME (LOSS) *</b>	<b>655,438.14</b>	<b>0.06</b>	<b>655,438.08</b>	

County of Wood  
Detailed Income Statement  
For the Five Months Ending Friday, May 31, 2024  
Human Services Department-Edgewater

	Actual	Budget	Variance	Variance %
<b>REVENUES</b>				
Taxes				
General Property Taxes	\$332,556.25	\$798,135.00	(\$465,578.75)	(58.33%)
Total Taxes	<u>332,556.25</u>	<u>798,135.00</u>	<u>(465,578.75)</u>	<u>(58.33%)</u>
Public Charges for Services				
Public Charges-Unified & Norwood	2,892,625.80	6,373,248.38	(3,480,622.58)	(54.61%)
Provision for Bad Debts-Edgewater	(5,000.00)	(12,000.00)	7,000.00	(58.33%)
Total Public Charges for Services	<u>2,887,625.80</u>	<u>6,361,248.38</u>	<u>(3,473,622.58)</u>	<u>(54.61%)</u>
Intergovernmental Charges for Services				
Intergovernmental Transfer Program Rev		200,000.00	(200,000.00)	(100.00%)
Total Charges to Other Governments		<u>200,000.00</u>	<u>(200,000.00)</u>	<u>(100.00%)</u>
Total Intergovernmental Charges for Services		<u>200,000.00</u>	<u>(200,000.00)</u>	<u>(100.00%)</u>
Miscellaneous				
Interest	1,116.69	50.00	1,066.69	2,133.38%
Meal/Vending/Misc Income	82.00	400.00	(318.00)	(79.50%)
Other Miscellaneous	685.50		685.50	0.00%
Total Miscellaneous	<u>1,884.19</u>	<u>450.00</u>	<u>1,434.19</u>	<u>318.71%</u>
Other Financing Sources				
Contributions from General Fund	73,897.24		73,897.24	0.00%
Total Other Financing Sources	<u>73,897.24</u>		<u>73,897.24</u>	<u>0.00%</u>
<b>TOTAL REVENUES</b>	<u><u>3,295,963.48</u></u>	<u><u>7,359,833.38</u></u>	<u><u>(4,063,869.90)</u></u>	<u><u>(55.22%)</u></u>
<b>EXPENDITURES</b>				
Health and Human Services				
Edgewater-Nursing	1,802,832.89	4,596,780.30	2,793,947.41	60.78%
Edgewater-Housekeeping	73,044.21	178,265.88	105,221.67	59.03%
Edgewater-Dietary	328,692.37	789,661.41	460,969.04	58.38%
Edgewater-Laundry	49,454.98	123,127.03	73,672.05	59.83%
Edgewater-Maintenance	197,991.35	466,192.69	268,201.34	57.53%
Edgewater-Activities	79,000.67	190,878.57	111,877.90	58.61%
Edgewater-Social Services	81,772.09	195,268.17	113,496.08	58.12%
Edgewater-Administration	332,619.17	819,658.95	487,039.78	59.42%
Edgewater Grant Funded	899.75		(899.75)	0.00%
Total Health and Human Services	<u>2,946,307.48</u>	<u>7,359,833.00</u>	<u>4,413,525.52</u>	<u>59.97%</u>
<b>TOTAL EXPENDITURES</b>	<u><u>2,946,307.48</u></u>	<u><u>7,359,833.00</u></u>	<u><u>4,413,525.52</u></u>	<u><u>59.97%</u></u>
<b>NET INCOME (LOSS) *</b>	<u><u>349,656.00</u></u>	<u><u>0.38</u></u>	<u><u>349,655.62</u></u>	

**CVSO Report to the Wood County Health and Human Services Committee**

**Meeting Date: July 25 , 2024**

June 2024 Activity: During the month of June we completed/submitted 202 federal forms include:

- 36 Intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 7 Appeals – Higher Level Review, Notice of Disagreement (appeal)
- 24 New claims for disability compensation
- 0 New claims for veterans pension
- 0 New claims for surviving spouse benefits (DIC or surviving spouse pension)
- 16 New applications for VA Healthcare
- 23 Appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 9 Burial and marker applications
- 15 Request for individual's VA medical records \*  
\*Request for VA medical records is a newly reported form, in addition we request many non VA medical records using the private providers procedures (then we have to read them).

**Activities:**

1. Completed as of July 17, 2024:
  - a. June 20 – Wisconsin Department of Veterans Affairs Training (video).
  - b. June 26 – Veterans Expo/Tomah VA Medical Center Townhall/Heroes' Café.
  - c. June 28 – CVSO TVSO Association Executive meeting in Keshena.
  - d. July 15 – Interviewed by Melissa Kaye of WFHR radio for her new program.
  - e. July 16- VA Regional office Director's VSO call in.
2. Near Future:
  - a. July 20 – Wisconsin Department of Veterans Affairs Training (video).
  - b. July 31 –Midstate Technical College Veterans benefit Boot Camp
  - c. August 20-25 Booth at the Central Wisconsin State Fair
  - d. October 4 – Table at the Marshfield Senior Health Fair

**Office updates:**

1. On June 26<sup>th</sup> Our office along with the Tomah VA Medical Center and the Heroes Café held an outreach event at the Crossview Church. Over 100 veterans came through and talked to representatives of our office, the Adams County CVSO, Tomah VAMC staff from (womens clinic, whole health, suicide prevention, toxic exposure, etc.) The Vet Center, Federal VA Benefits (Milwaukee Regional Office), Wisconsin Department of Veterans Affairs, ADRC, Edgewater Haven, and local Veterans Organizations and Team Depot. As part of the event the Tomah VA's Chief of Staff held a town hall answering questions from the audience.
2. Veteran's Video Conference room. Received rent figures for the soon to be vacated Courthouse security office which has access to our inner office. Rent for 2025 will be \$1,620 which will be covered by the increase (\$4,313) in the State grant to counties for improvement of veterans services. This conference room will be equipped with video conferencing capability for veterans to appear before a Veteran's Law Judge for VA appeals hearings, to meet with state and federal personnel (mostly private case management or remote health care), Staff will use it to conduct virtual training



and when not in use for veterans will be available for general county meeting space. Similar to rooms 114 and 115 only on a smaller scale. A conference table and chairs are being ordered with remaining money from the supplemental grant received from the governor (ARPA funds provided to CVSO offices directly from the state).

3. The Federal VA published the FY 2023 VA Guaranteed Loan Data. During FY2023 89 homes were purchased in Wood County. The home loan amount was \$19,808,370 (average amount per loan \$222,565). This data was not included in Professor Deller's 2023 overall economic impact statement for Wood County which was presented last month.

Agenda Item 4b– Consent Veterans Department Head Narrative page 3

Veterans second quarter financial report. Currently the department is within the approved budget and see no issue for the remainder of the year.

**County of Wood  
Veterans Services  
For the Six Months Ending Sunday, June 30, 2024**

Veterans Services:	Actual	Budget	Variance	Variance...
101-3101-54710-000-101 Veterans Relief Wages	415.00	1,500.00	1,085.00	72.33%
101-3101-54710-000-120 Veterans Relief FICA	31.78	114.75	82.97	72.31%
101-3101-54710-000-331 Veterans Relief Mileage	124.62	560.00	435.38	77.75%
101-3101-54710-000-710 Veterans Relief Grants & Loans	646.46	8,000.00	7,353.54	91.92%
101-3102-54720-000-101 Veterans Service Officer Wages	80,220.33	164,943.03	84,722.70	51.36%
101-3102-54720-000-107 Veterans Service Officer Sick	2,597.22	8,958.25	6,361.03	71.01%
101-3102-54720-000-108 Veterans Service Officer Vacation	5,383.75	14,760.49	9,376.74	63.53%
101-3102-54720-000-109 Veterans Service Officer Holiday	2,606.70	7,424.39	4,817.69	64.89%
101-3102-54720-000-120 Veterans Service Officer FICA	6,488.05	15,000.59	8,512.54	56.75%
101-3102-54720-000-130 Veterans Service Officer Health Insurance	24,603.54	49,207.08	24,603.54	50.00%
101-3102-54720-000-132 Veterans Service Officer Post Employment Benefits	1,816.22	3,921.72	2,105.50	53.69%
101-3102-54720-000-133 Veterans Service Officer Vision Insurance	104.13	208.32	104.19	50.01%
101-3102-54720-000-140 Veterans Service Officer Life Insurance	15.08	30.24	15.16	50.13%
101-3102-54720-000-151 Veterans Service Officer Retirement	6,265.85	13,529.94	7,264.09	53.69%
101-3102-54720-000-160 Veterans Service Officer Workers Compensation	96.46	207.85	111.39	53.59%
101-3102-54720-000-221 Veterans Service Officer Cellphone/Telephone	602.28	1,080.00	477.72	44.23%
101-3102-54720-000-311 Veterans Service Officer Office Supplies	147.92	475.00	327.08	68.86%
101-3102-54720-000-313 Veterans Service Officer Postage	169.19	550.00	380.81	69.24%
101-3102-54720-000-331 Veterans Service Officer Mileage	298.82	700.00	401.18	57.31%
101-3102-54720-000-511 Veterans Service Officer Insurance-Liability	1,261.44	2,522.82	1,261.38	50.00%
101-3102-54720-000-531 Veterans Service Officer Interdepartment Rent	5,340.00	10,680.00	5,340.00	50.00%
101-3102-54720-001-101 Veterans Service Officer-Mfld Wages	26,888.36	51,364.35	24,475.99	47.65%
101-3102-54720-001-107 Veterans Service Officer-Mfld Sick	88.74	2,683.03	2,594.29	96.69%
101-3102-54720-001-108 Veterans Service Officer-Mfld Vacation	857.83	3,332.65	2,474.82	74.26%
101-3102-54720-001-109 Veterans Service Officer-Mfld Holiday	790.12	2,223.68	1,433.56	64.47%
101-3102-54720-001-120 Veterans Service Officer-Mfld FICA	2,036.42	4,559.68	2,523.26	55.34%
101-3102-54720-001-130 Veterans Service Officer-Mfld Health Insurance	8,117.46	16,235.04	8,117.58	50.00%
101-3102-54720-001-132 Veterans Service Officer-Mfld OPEB	572.51	1,192.07	619.56	51.97%
101-3102-54720-001-133 Veterans Service Officer-Mfld Vision Insurance	39.00	78.00	39.00	50.00%
101-3102-54720-001-140 Veterans Service Officer-Mfld Life Insurance	7.54	15.12	7.58	50.13%
101-3102-54720-001-151 Veterans Service Officer-Mfld Retirement	1,975.14	4,112.66	2,137.52	51.97%
101-3102-54720-001-160 Veterans Service Officer-Mfld Workers Compensation	30.34	63.18	32.84	51.98%
101-3102-54720-001-331 Veterans Service Officer-Mfld Mileage	121.94	200.00	78.06	39.03%
101-3102-54720-001-532 Veterans Service Officer-Mfld Building Rent	1,219.08	2,414.00	1,194.92	49.50%
101-3103-54730-000-324 Vets Donations for Office Advertising/Outreach	800.00	800.00		0.00%
101-3104-54740-000-341 Care of Veterans Graves Operating Exp-VET-Care of	1,059.20	4,000.00	2,940.80	73.52%
101-3105-43567-000-000 WDVA Grants Veterans	(15,813.00)	(15,813.00)		0.00%
101-3105-54750-000-172 Conference/Training WDVA Grants Veterans	551.00	1,200.00	649.00	54.08%
101-3105-54750-000-219 Professional Services-WDVA Grants Veterans	1,900.00	2,250.00	350.00	15.56%
101-3105-54750-000-230 PC Replacement-WDVA Grants Veterans	819.28	1,610.00	790.72	49.11%
101-3105-54750-000-325 General Fund-VETERANS-Dues	203.98	400.00	196.02	49.01%
101-3105-54750-000-331 Mileage WDVA Grants Veterans	1,014.38	2,200.00	1,185.62	53.89%
101-3105-54750-000-332 Meals WDVA Grants Veterans	546.00	1,828.00	1,282.00	70.13%
101-3105-54750-000-333 Lodging/Hotel WVDA Grants Veterans	1,256.00	2,940.00	1,684.00	57.28%
101-3105-54750-000-336 Parking WDVA Grants Veterans	18.75		(18.75)	0.00%
101-3105-54750-002-312 WVDA Grants to Counties-Copy Expense	126.25	200.00	73.75	36.88%
101-3105-54750-003-324 WVDA Grants to Counties-Ads Outreach	390.00	3,185.00	2,795.00	87.76%
101-3106-54760-000-341 Program Supplies - CVSO Grants Veterans	8.99	3,788.00	3,779.01	99.76%
101-3101-54710-000-160 Veterans Relief Workers Comp		1.59	1.59	100.00%
101-3101-54710-000-172 Veterans Relief Conferences/Training/CPE		60.00	60.00	100.00%
101-3102-54720-001-221 Veterans Service Officer-Mfld Cellphone/Telephone		360.00	360.00	100.00%
101-3102-54720-001-313 Veterans Service Officer-Mfld Postage		310.00	310.00	100.00%
<b>Total Veterans Services</b>	<b>174,860.15</b>	<b>402,167.52</b>	<b>227,307.37</b>	<b>56.52%</b>

## Committee Report

County of Wood

Report of claims for: Edgewater Haven

For the period of: June 2024

For the range of vouchers: 12240479 - 12240557

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
12240479	BEHAVIORAL SOLUTIONS INC	TELEHEALTH VISIT	06/14/2024	\$130.00	P
12240480	BIOTECH X-RAY INC	PORTABLE XRAY	06/14/2024	\$272.82	P
12240481	COMPLETE CONTROL	400 SUNROOM DOOR ALARM	06/14/2024	\$597.17	P
12240482	DIRECT SUPPLY INC	ICE SCOOP CADDY	06/14/2024	\$50.99	P
12240483	DIRECT SUPPLY INC	ICE SCOOP 64 OZ	06/14/2024	\$54.99	P
12240484	MARSHFIELD LABORATORIES	LABS RESIDENT	06/14/2024	\$26.10	P
12240485	SELECT REHABILITATION LLC	THERAPY FOR RESIDENTS	06/14/2024	\$19,350.33	P
12240486	WHEELS OF INDEPENDENCE INC	RESIDENT TRANSFERS	06/14/2024	\$2,978.10	P
12240487	WI DEPT OF HEALTH SERVICES	MONTHLY BED ASSESSMENT	06/14/2024	\$13,430.00	P
12240488	AMAZON CAPITAL SERVICES	9 VOLT BATTERIES LOOP END CABL	06/14/2024	\$31.85	P
12240489	AMAZON CAPITAL SERVICES	CABINET DOOR LOCK 400/500 SHOW	06/14/2024	\$25.18	P
12240490	AMAZON CAPITAL SERVICES	SALAD SPINNER KITCHEN SHEARS	06/14/2024	\$157.97	P
12240491	EGGERT THOMAS M	MUSIC FOR RESIDENTS	06/14/2024	\$100.00	P
12240492	JELLISH WAYNE	MUSIC FOR RESIDENT	06/14/2024	\$100.00	P
12240493	MARTIN BROS DISTRIBUTING CO INC	RESIDENT FOOD SUPPLIES	06/14/2024	\$2,241.45	P
12240494	MARTIN BROS DISTRIBUTING CO INC	RESIDENT FOOD AND SUPPLIES	06/14/2024	\$2,112.68	P
12240495	MARTIN BROS DISTRIBUTING CO INC	RESIDENT FOOD AND SUPPLIES	06/14/2024	\$2,755.28	P
12240496	MARTIN BROS DISTRIBUTING CO INC	RESIDENT FOOD AND SUPPLIES	06/14/2024	\$2,491.66	P
12240497	MCKESSON MEDICAL-SURGICAL	NURSING SUPPLIES	06/14/2024	\$28.81	P
12240498	MCKESSON MEDICAL-SURGICAL	NURSING SUPPLIES	06/14/2024	\$355.63	P
12240499	SERENITY AQUARIUM & AVIARY SERVICES	AVIARY AND AQUARIUM SERVICE	06/14/2024	\$310.75	P
12240500	STAFFENCY LLC	CONTRACT STAFF 5/26-6/1/24	06/14/2024	\$3,255.00	P
12240501	STAFFENCY LLC	CONTRACT STAFF 5/26-6/1/24	06/14/2024	\$2,321.88	P
12240502	COMPLETE CONTROL	ISSUES WITH DESIGO PANELS	06/14/2024	\$604.00	P
12240503	ACE HARDWARE	FUSES FOR 300S ROOFTOP UNIT	06/25/2024	\$71.97	P
12240504	AMAZON CAPITAL SERVICES	NOTE PADS AND MILWAUKEE TOOL	06/25/2024	\$151.99	P
12240505	AMAZON CAPITAL SERVICES	30 AMP MINI FUSES	06/25/2024	\$52.99	P
12240506	AMAZON CAPITAL SERVICES	SCHLAGE DEADLATCH REPLACEMENT	06/25/2024	\$42.98	P
12240507	AMAZON CAPITAL SERVICES	SILICONE BRACELETS	06/25/2024	\$25.98	P
12240508	AMAZON CAPITAL SERVICES	SUPPLIES FOR RESIDENT ACTIVITI	06/25/2024	\$40.72	P
12240509	COMPLETE CONTROL	UPDATE SIEMENS DESIGO PROGRAM	06/25/2024	\$567.00	P
12240510	CURRENT TECHNOLOGIES INC	500 AHU CONDENSER UNIT	06/25/2024	\$3,829.00	P
12240511	GRAINGER (Edgewater)	PHOTO EYE FOR OUTSIDE WALL LIG	06/25/2024	\$83.65	P
12240512	MARTIN BROS DISTRIBUTING CO INC	RESIDENT FOOD AND SUPPLIES	06/25/2024	\$2,141.66	P

Committee Report - County of Wood

Edgewater Haven - June 2024

12240479 - 12240557

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
12240513	MARTIN BROS DISTRIBUTING CO INC	RESIDENT FOOD AND SUPPLIES	06/25/2024	\$2,675.88	P
12240514	MARTIN BROS DISTRIBUTING CO INC	RESIDENT FOOD AND SUPPLIES	06/25/2024	\$75.00	P
12240515	MEDLINE INDUSTRIES LP	NURSING SUPPLIES	06/25/2024	\$296.45	P
12240516	MEDLINE INDUSTRIES LP	NURSING SUPPLIES	06/25/2024	\$3,697.11	P
12240517	MEDLINE INDUSTRIES LP	NURSING SUPPLIES	06/25/2024	\$93.95	P
12240518	NASSCO INC	FACIAL TISSUE	06/25/2024	\$404.85	P
12240519	STAFFENCY LLC	CONTRACT STAFF 6/9-6/15/24	06/25/2024	\$4,240.00	P
12240520	STAFFENCY LLC	CONTRACT STAFF 6/2-6/8/24	06/25/2024	\$6,728.75	P
12240521	AMAZON CAPITAL SERVICES	PRINTING CALCULATOR	06/26/2024	\$83.21	P
12240522		PAYMENT REFUND	06/26/2024	\$3,015.00	P
12240523		PAYMENT REFUND	06/26/2024	\$522.20	P
12240524	PHOENIX TEXTILE CORP	WASHCLOTHES, TOWELS	06/26/2024	\$441.26	P
12240525	PHOENIX TEXTILE CORP	SLIDER SHEETS	06/26/2024	\$539.33	P
12240526	WISCONSIN RAPIDS FLORAL AND GIFTS	FUNERAL FLOWERS	06/26/2024	\$30.00	P
12240527	WISCONSIN RAPIDS FLORAL AND GIFTS	FUNERAL FLOWERS	06/26/2024	\$36.00	P
12240528	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/26/2024	\$11.37	P
12240529	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/26/2024	\$40.24	P
12240530	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/26/2024	\$593.50	P
12240531	US BANK	CREDIT CARD USAGE	06/26/2024	\$1,153.11	P
12240532	ACE HARDWARE	EXTRA KEYS MADE FOR KEY PAD LO	06/28/2024	\$25.90	P
12240533	ALLIANT ENERGY/ WP&L	ELECTRIC BILL	06/28/2024	\$7,903.99	P
12240534	AMAZON CAPITAL SERVICES	RECHARGABLE BATTERY	06/28/2024	\$23.00	P
12240535	AMAZON CAPITAL SERVICES	KEY PAD DOOR LOCKS	06/28/2024	\$258.00	P
12240536	GFL ENVIROMENTAL	WASTE DISPOSAL	06/28/2024	\$1,084.00	P
12240537	GARRISON SEPTIC SERVICE INC	SEMI ANNUAL GREASE PIT PUMP	06/28/2024	\$950.00	P
12240538	HOWARD TERRY	MUSIC FOR RESIDENTS	06/28/2024	\$75.00	P
12240539	MARTIN BROS DISTRIBUTING CO INC	RESIDENT FOOD AND SUPPLIES	06/28/2024	\$2,660.39	P
12240540	MARTIN BROS DISTRIBUTING CO INC	RESIDENT FOOD AND SUPPLIES	06/28/2024	(\$12.25)	P
12240541	MARTIN BROS DISTRIBUTING CO INC	DISHMACHINE LEASE	06/28/2024	\$195.00	P
12240542	MARTIN BROS DISTRIBUTING CO INC	RESIDENT FOOD AND SUPPLIES	06/28/2024	\$2,411.83	P
12240543	GRAINGER (Edgewater)	VBELTS	07/02/2024	\$24.54	P
12240544	MEDLINE INDUSTRIES LP	NURSING SUPPLIES	07/02/2024	\$4,378.11	P
12240545	MEDLINE INDUSTRIES LP	MEDLINE INDUSTRIES	07/02/2024	\$0.00	P
12240546	PORT EDWARDS WATER UTILITY	QUARTERLY WATER SERVICES	07/02/2024	\$7,822.36	P
12240547	STAFFENCY LLC	CONTRACT STAFF 6/16-6/22/24	07/02/2024	\$4,810.00	P
12240548	AMAZON CAPITAL SERVICES	MANUAL SALAD SPINNER	07/10/2024	\$147.25	P
12240549	DIRECT SUPPLY INC	OVEN MITTS, FOOD GUARD	07/10/2024	\$200.60	P
12240550	STERICYCLE	BIOWASTE MONTHLY SERVICE	07/10/2024	\$66.29	P
12240551	FREEDOM PEST CONTROL LLC	MONTHLY PEST SERVICE	07/10/2024	\$57.00	P
12240552	GANNETT WISCONSIN LOCALIQ	NEWSPAPER FOR RESIDENT	07/10/2024	\$39.80	P
12240553	HENKE NONA	PAYMENT REFUND	07/10/2024	\$4,505.42	P
12240554	KONE INC	THIRD QUARTER SERVICE	07/10/2024	\$420.49	P
12240555	MARTIN BROS DISTRIBUTING CO INC	RESIDENT FOOD AND SUPPLY	07/10/2024	\$2,054.57	P
12240556	PIGGY WIGGLY SUPERMARKET	ACTIVITY SUPPLIES FOR RESIDENT	07/10/2024	\$13.16	P

Committee Report - County of Wood

Edgewater Haven - June 2024

12240479 - 12240557

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
12240557	SMITH HAL	MUSIC FOR RESIDENTS	07/10/2024	\$75.00	P
<b>Grand Total:</b>				<b>\$125,657.24</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: HEALTH (15)

For the period of: JULY 2024

For the range of vouchers: 15240186 - 15240224

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
15240186	YODER ABE	FM	06/26/2024	\$117.00	P
15240187	STUTZMAN DAVID	FM	06/26/2024	\$81.00	P
15240188	FEIT KEN	FM	06/26/2024	\$25.00	P
15240189	STRONACH SHERI	FM	06/26/2024	\$33.00	P
15240190	PALOMO-MORENO TOMASA	FM	06/26/2024	\$25.00	P
15240191	MILLER WILLIAM	FM	06/26/2024	\$60.00	P
15240192	US BANK	US BANK	06/18/2024	\$6,019.38	P
15240193	AMAZON CAPITAL SERVICES	OUTREACH EXPENSE	06/09/2024	\$88.86	P
15240194	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/16/2024	\$37.95	P
15240195	AMAZON CAPITAL SERVICES	PAT SUPPLIES	06/11/2024	\$69.69	P
15240196	AMAZON CAPITAL SERVICES	CLINIC SUPPLIES	05/19/2024	\$16.00	P
15240197	BURLINGAME NICOLE	CLINIC SUPPLIES	06/19/2024	\$17.48	P
15240198	ABR EMPLOYMENT SERVICES	MEETING EXPENSE	06/20/2024	\$70.49	P
15240199	QUALITY PLUS PRINTING INC	ENVELOPES	06/07/2024	\$573.25	P
15240200	QUALITY PLUS PRINTING INC	PHVM SUPPLIES	06/26/2024	\$1,895.50	P
15240201	UNIFIDE CST SCALE SYSTEMS	SCALES	03/20/2024	\$452.75	P
15240202	VAN BECK VENDING	PHVM SUPPLIES	06/25/2024	\$1,675.62	P
15240203	CROCKETT SEPTIC LLC	FM EXPENSE	06/11/2024	\$400.00	P
15240204	FISHER SCIENTIFIC COMPANY LLC	LAB EXPENSE	06/26/2024	\$56.20	P
15240205	GONZALEZ MARIA	INTERPRETER SERVICES	07/01/2024	\$597.88	P
15240206	HEALTH CARE LOGISTICS INC	CLINIC SUPPLIES	05/20/2024	\$384.05	P
15240207	YODER ABE	FM	07/10/2024	\$158.00	P
15240208	STUTZMAN DAVID	FM	07/10/2024	\$182.00	P
15240209	MURPHY ELIZABETH	FM	07/10/2024	\$80.00	P
15240210	VANG HOU	FM	07/10/2024	\$210.00	P
15240211	FEIT KEN	FM	07/10/2024	\$30.00	P
15240212	HEINECK LINDA	FM	07/10/2024	\$166.00	P
15240213	MUENCH GARY & MARLENE	FM	07/10/2024	\$50.00	P
15240214	BOYLE NICK	FM	07/10/2024	\$21.00	P
15240215	ANDERSON PAULETTE	FM	07/10/2024	\$32.00	P
15240216	KHANG SUE	FM	07/10/2024	\$44.00	P
15240217	MILLER WILLIAM	FM	07/10/2024	\$44.00	P
15240218	IVISIONMOBILE INC	TEXT MESSAGING	07/01/2024	\$141.24	P
15240219	LANGUAGE LINE SERVICES	INTERPRETER SERVICES	06/30/2024	\$176.25	P

Committee Report - County of Wood

HEALTH (15) - JULY 2024

15240186 - 15240224

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
15240220	THOMAS JASON L	BIKE SHARE	06/28/2024	\$1,075.00	P
15240221	THAO MAI	REIMBURSE FM EXPENSE	06/06/2024	\$10.00	P
15240222	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/26/2024	\$64.79	P
15240223	AMAZON CAPITAL SERVICES	OFFICE/WIC-CS	07/05/2024	\$69.22	P
15240224	AMAZON CAPITAL SERVICES	BIKE SHARE EXPENSE/OFFICE	07/07/2024	\$72.92	P
<b>Grand Total:</b>				<b>\$15,322.52</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: HUMAN SERVICES

For the period of: JULY 2024

For the range of vouchers: 40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40243595	103 ELM STREET LLC	DC STEINLE PLAZA RENT	07/01/2024	\$9,651.91	P
40243596	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/06/2024	\$9.89	P
40243597	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/13/2024	\$154.98	P
40243598	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/06/2024	\$8.77	P
40243599	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/09/2024	\$38.49	P
40243600	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/12/2024	\$40.98	P
40243601	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/10/2024	\$89.99	P
40243602	AMAZON CAPITAL SERVICES	B23 PROGRAM SUPPLIES	06/10/2024	\$32.99	P
40243603	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/08/2024	\$170.98	P
40243604	AMAZON CAPITAL SERVICES	CLTS COMMUNITY PROGRAM	06/13/2024	\$29.98	P
40243605	AMAZON CAPITAL SERVICES	STATE PASS THROUGH FUNDS	06/14/2024	\$28.95	P
40243606	██████████	IL APPROVED - RENT	06/01/2024	\$320.00	P
40243607	██████████	STATE PASS THROUGH FUNDS	06/06/2024	\$210.60	P
40243608	AMAZON CAPITAL SERVICES	DAY TREATMENT SUPPLIES	05/28/2024	\$89.67	P
40243609	AMAZON CAPITAL SERVICES	DAY TREATMENT SUPPLIES	05/27/2024	\$64.48	P
40243610	██████████	STATE PASS THROUGH FUNDS	05/23/2024	\$40.00	P
40243611	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/16/2024	\$41.49	P
40243612	██████████	FSET APPROVED - COMMUNICATION	06/18/2024	\$40.00	P
40243613	ARBOR PLACE INC	RESIDENTIAL SERVICES	05/31/2024	\$1,010.00	P
40243614	CENTRAL WI COUNSELING ASSOC LLC	CCS CONTRACTED SERVICES	05/31/2024	\$8,525.97	P
40243615	CHILDREN'S HOSPITAL OF WI COMMUNITY SERV	CCS CONTRACTED SERVICES	05/31/2024	\$119.93	P
40243616	CLARITY CARE INC	RESIDENTIAL SERVICES	05/31/2024	\$5,057.71	P
40243617	CORDANT HEALTH SOLUTIONS	CONTRACTED YOUTH UA SERVICES	05/31/2024	\$579.10	P
40243618	CORNERSTONE CLINIC	CCS CONTRACTED SERVICES	05/31/2024	\$460.67	P
40243619	CREATIVE COMMUNITY LIVING SERVICES	05.24 CCS&RESIDENTIAL SERVICES	05/31/2024	\$14,257.78	P
40243620	CREATIVE COMMUNITY LIVING SERVICES	05.24 CCS&RESIDENTIAL SERVICES	05/31/2024	\$268.65	P
40243621	CREATE CONNECT REFLECT LLC	05.2024 CCS CONTRACTED SERVICE	05/31/2024	\$1,109.90	P
40243622	ENTERPRISE RENT-A-CAR	CAR RENTAL	05/17/2024	\$37.37	P
40243623	ENTERPRISE RENT-A-CAR	CAR RENTAL	05/30/2024	\$39.29	P
40243624	GOALS LLC	05.2024 CCS CONTRACTED SERVICE	05/31/2024	\$1,420.87	P
40243625	INNOVATIVE WISCONSIN LLC	CCS CONTRACTED SERVICES	04/30/2024	\$4,388.17	P
40243626	MENTORING ACTIVITY THERAPY SERVICES LLC	CCS CONTRACTED SERVICES	05/31/2024	\$2,001.33	P
40243627	ASPIRUS BEHAVIORAL HEALTH	RESIDENTIAL TREATMENT	05/31/2024	\$360.00	P
40243628	SWITS LTD	INTERPRETER SERVICES	05/31/2024	\$103.00	P



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HUMAN SERVICES - JULY 2024

40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40243629	UPPER CHAMBER INC THE	GUARDIANSHIP FEES	05/31/2024	\$50.00	P
40243630	WATER WORKS & LIGHTING COMM	TSSF CONSUMER UTILITIES	05/28/2024	\$466.44	P
40243631	WI DEPT OF JUSTICE (PO Box 93970)	BACKGROUND CHECKS	05/31/2024	\$338.25	P
40243632	DEER PATH INTEGRATED LIVING INC	05.2024 RESIDENTIAL SERVICES	05/31/2024	\$9,371.92	P
40243633	DADDIO'S ONPOINT AUTO REPAIR LLC	FSET APPROVED - AUTO REPAIR	06/12/2024	\$744.95	P
40243634	ENTERPRISE RENT-A-CAR	CAR RENTAL	06/04/2024	\$37.37	P
40243635	ESQUIRE MUFFLER INC	FSET APPROVED - AUTO REPAIR	06/13/2024	\$724.00	P
40243636	MARSHFIELD PARKS & RECREATION DEPT	STATE PASS THROUGH FUNDS	06/13/2024	\$108.00	P
40243637	REIS MARTIAL ARTS (Marshfield)	STATE PASS THROUGH FUNDS	06/01/2024	\$109.00	P
40243638	REIS MARTIAL ARTS (Marshfield)	STATE PASS THROUGH FUNDS	06/01/2024	\$109.00	P
40243639	SCHIERL TIRE & SERVICE CENTER WR	FSET APPROVED - AUTO REPAIR	06/13/2024	\$821.44	P
40243640	WE ENERGIES	TSSF CONSUMER UTILITIES	06/04/2024	\$448.94	P
40243641	CITY OF WIS RAPIDS PARKS & RECREATION	STATE PASS THROUGH FUNDS	06/14/2024	\$265.00	P
40243642	PLATINUM PROPERTY MANAGEMENT LLC	IL APPROVED - RENT	07/01/2024	(Voided)	P
40243643	RUESCH COMPANIES	FAMILY KEYS RENT	07/01/2024	\$900.00	P
40243644	CW SOLUTIONS LLC	FAMILY KEYS SERVICES	05/31/2024	\$4,790.18	P
40243645	NORWOOD HEALTH CENTER	NORWOOD INSURANCE PAYMENT	04/22/2024	\$371.75	P
40243646	KINAS-BECK SARAH	REIMBURSEMENT	05/06/2024	\$39.28	P
40243647	ZIEHER ASHLEY	REIMBURSEMENT	04/05/2024	\$32.93	P
40243648	ZIEHER ASHLEY	REIMBURSEMENT	05/17/2024	\$13.24	P
40243649	KESSLER MEGAN	REIMBURSEMENT	05/16/2024	\$81.14	P
40243650	REGISTRATION FEE TRUST	FSET APPROVED - DL FEE	06/10/2024	\$15.00	P
40243651	SOPPE ALEXIS	REIMBURSEMENT	06/13/2024	\$4.53	P
40243652	UTECHT HEATHER	REIMBURSEMENT	06/11/2024	\$9.00	P
40243653	WOOD COUNTY REGISTER OF DEEDS	BC REQ	06/20/2024	\$20.00	P
40243654	WORZELLA KAYLEE	REIMBURSEMENT	06/04/2024	\$18.74	P
40243655	WORZELLA KAYLEE	REIMBURSEMENT	06/12/2024	\$12.70	P
40243656	WORZELLA KAYLEE	REIMBURSEMENT	06/12/2024	\$43.68	P
40243657	WORZELLA KAYLEE	REIMBURSEMENT	06/11/2024	\$23.82	P
40243658	AXFORD KATELYN	REIMBURSEMENT	06/14/2024	\$70.77	P
40243659	THIEL STACEY	REIMBURSEMENT	05/23/2024	\$255.49	P
40243660	THIEL STACEY	REIMBURSEMENT	06/12/2024	\$15.16	P
40243661	TEAM MATTHEWS	FSET APPROVED - AUTO REPAIR	06/18/2024	\$1,304.80	P
40243662	MARY'S PLACE BOARDING HOUSE INC	FSET APPROVED - RENT	06/05/2024	\$500.00	P
40243663	REGISTRATION FEE TRUST	FSET APPROVED - DL FEE	06/13/2024	\$34.00	P
40243664	REGISTRATION FEE TRUST	IL APPROVED - DL FEES	06/13/2024	\$58.00	P
40243665	REGISTRATION FEE TRUST	FSET APPROVED - DL FEE	06/17/2024	\$28.00	P
40243666	PORTAGE CO REGISTER OF DEEDS	FSET APPROVED - BC	06/18/2024	\$20.00	P
40243667	PORTAGE CO REGISTER OF DEEDS	FSET APPROVED - BC	06/18/2024	\$20.00	P
40243668	REGISTRATION FEE TRUST	FSET APPROVED - DL FEE	06/18/2024	\$35.00	P
40243669	OHP Care Provider	Out of Home Placement	06/18/2024	\$102.00	P
40243670	OHP Care Provider	Out of Home Placement	06/18/2024	\$25.81	P
40243671	OHP Care Provider	Out of Home Placement	06/18/2024	\$25.81	P
40243672	OHP Care Provider	Out of Home Placement	06/18/2024	\$8.26	P

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HUMAN SERVICES - JULY 2024

40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40243673	OHP Care Provider	Out of Home Placement	06/18/2024	\$30.71	P
40243674	OHP Care Provider	Out of Home Placement	06/18/2024	\$9.68	P
40243675	OHP Care Provider	Out of Home Placement	06/18/2024	\$0.64	P
40243676	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/12/2024	\$188.87	P
40243677	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/12/2024	\$42.88	P
40243678	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/12/2024	\$466.37	P
40243679	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/12/2024	\$498.46	P
40243680	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/17/2024	\$726.60	P
40243681	AMAZON CAPITAL SERVICES	PROGRAM SUPPLIES	06/20/2024	\$12.99	P
40243682	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/20/2024	\$26.80	P
40243683	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/19/2024	\$21.95	P
40243684	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/20/2024	\$26.99	P
40243685	AMAZON CAPITAL SERVICES	OFFICES SUPPLIES	06/24/2024	\$379.20	P
40243686	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/21/2024	\$21.71	P
40243687	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/22/2024	\$21.79	P
40243688	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/21/2024	\$8.59	P
40243689	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/18/2024	\$149.99	P
40243690	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/21/2024	\$42.66	P
40243691	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/23/2024	\$39.97	P
40243692	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/21/2024	\$8.59	P
40243693	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/23/2024	\$71.40	P
40243694	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/12/2024	\$100.78	P
40243695	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/19/2024	\$211.68	P
40243696	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/19/2024	\$73.52	P
40243697	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/20/2024	\$1,659.50	P
40243698		CLIENT REFUND	06/27/2024	\$80.90	P
40243699	AMAZON CAPITAL SERVICES	ARPA - SUPPLIES	06/19/2024	\$454.95	P
40243700	PENS.COM	ARPA - SUPPLIES	06/13/2024	\$1,059.95	P
40243701	PENS.COM	ARPA - SUPPLIES	06/13/2024	\$102.45	P
40243702	PENS.COM	ARPA - SUPPLIES	06/13/2024	\$57.50	P
40243703	PENS.COM	ARPA - SUPPLIES	06/13/2024	\$57.50	P
40243704	PENS.COM	ARPA - SUPPLIES	06/13/2024	\$57.50	P
40243705	BROTOLOC HEALTH CARE SYSTEMS I	RESIDENTIAL SERVICES	05/31/2024	\$34,176.57	P
40243706	BROTOLOC HEALTH CARE SYSTEMS I	RESIDENTIAL SERVICES	04/30/2024	\$31,605.35	P
40243707	C C WE ADAPT	05.24 CCS CONTRACTED SERVICES	05/31/2024	\$1,731.66	P
40243708	CHILDREN'S HOSPITAL OF WI COMMUNITY SERV	CCS CONTRACTED SERVICES	05/31/2024	\$5,546.92	P
40243709	CORE TREATMENT SERVICES INC	RESIDENTIAL SERVICES	05/31/2024	\$1,560.00	P
40243710	CORE TREATMENT SERVICES INC	RESIDENTIAL SERVICES	06/05/2024	\$325.00	P
40243711	DRIVER EDUCATION ACADEMY	FSET APPROVED - EDUCATION	06/20/2024	\$400.00	P
40243712	EAU CLAIRE COUNTY DEPT OF HUMAN SERVICES	YOUTH SECURE DETENTION	06/10/2024	\$825.00	P
40243713	ENTERPRISE RENT-A-CAR	CAR RENTAL	06/12/2024	\$69.35	P
40243714	ENTERPRISE RENT-A-CAR	CAR RENTAL	06/05/2024	\$37.37	P
40243715	ENTERPRISE RENT-A-CAR	CAR RENTAL	06/07/2024	\$42.33	P
40243716	FRONTIER	PHONE EXPENSE - CORNERSTONE	06/30/2024	\$142.04	P

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HUMAN SERVICES - JULY 2024

40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40243717	HARPER JAMES PROPERTIES LLC	FAMILY KEYS RENT	07/01/2024	\$950.00	P
40243718	HODAG EXPRESS LUBE	FSET APPROVED - AUTO REPAIR	06/25/2024	\$1,182.60	P
40243719	INNOVATIVE WISCONSIN LLC	CCS CONTRACTED SERVICES	05/31/2024	\$4,685.85	P
40243720	JUSTICEPOINT INC	ELECTRONIC MONITORING FEES	05/31/2024	\$311.85	P
40243721	MARATHON COUNTY TREASURER	JUVENILE DETENTION PLACEMENT	05/31/2024	\$3,500.00	P
40243722	MIDSTATE INDEPENDENT LIVING CHOICES	PEER SPECIALIST & CCS SERVICES	05/31/2024	\$5,564.52	P
40243723	MIDSTATE INDEPENDENT LIVING CHOICES	PEER SPECIALIST & CCS SERVICES	04/30/2024	\$5,345.25	P
40243724	OPPORTUNITY DEVELOPMENT CENTER	VOCATIONAL SERVICES	05/31/2024	\$12,907.27	P
40243725	OPPORTUNITY INC	GROUP HOME	05/31/2024	\$1,500.00	P
40243726	OPTIONS LAB INC	05.24 AODA DRUG TESTING	05/31/2024	\$50.00	P
40243727	OPTIONS LAB INC	05.24 FOODSHARE DRUG TESTING	05/31/2024	\$270.00	P
40243728	PORTAGE COUNTY TREASURER	JUVENILE DETENTION PLACEMENT	05/31/2024	\$2,100.00	P
40243729	PORT AUTO SERVICE LLC	FSET APPROVED - AUTO REPAIR	06/11/2024	\$1,420.71	P
40243730	PROXIMITY DESIGN STUDIO LLC	FAMILY KEYS FILM PROJECT	06/10/2024	\$16,958.00	P
40243731	RUNNING INC	FSET APPROVED - TAXI VOUCHERS	06/25/2024	\$350.00	P
40243732	SCHULTZ PROPERTY MANAGEMENT LLC	FSET APPROVED - RENT	07/01/2024	\$1,350.00	P
40243733	SHRED SAFE LLC	DOCUMENT SHREDDING	06/18/2024	\$175.00	P
40243734	THERAPY WITHOUT WALLS	CCS CONTRACTED SERVICES	05/31/2024	\$24,427.23	P
40243735	TUFF ENUFF AUTO 2	FSET APPROVED - AUTO REPAIR	06/06/2024	\$847.13	P
40243736	WISCONSIN DEPT OF CORRECTIONS	JUVENILE CORRECTIVE SERVICES	05/31/2024	\$77,252.00	P
40243737	ARNDT KYLIE	REIMBURSEMENT	06/18/2024	\$16.81	P
40243738	ARNDT KYLIE	REIMBURSEMENT	06/04/2024	\$26.00	P
40243739	CW SOLUTIONS LLC	FSET APPROVED - SUBCONTRACTS	06/30/2024	\$125,420.93	P
40243740	CW SOLUTIONS LLC	05.2024 CCS CONTRACTED SERVICE	05/31/2024	\$26,289.54	P
40243741	HUBING CASEY TROY	REIMBURSEMENT	06/10/2024	\$131.53	P
40243742	REGISTRATION FEE TRUST	FSET APPROVED - DL FEE	06/21/2024	\$35.00	P
40243743	REGISTRATION FEE TRUST	FSET APPROVED - DL FEE	06/21/2024	\$35.00	P
40243744	REGISTRATION FEE TRUST	FSET APPROVED - DL FEE	06/25/2024	\$28.00	P
40243745	REGISTRATION FEE TRUST	FSET APPROVED - DL FEE	06/25/2024	\$28.00	P
40243746	ROUND RIVER COURT	MH APPROVED RENT	07/01/2024	\$25.00	P
40243747	WORZELLA KAYLEE	REIMBURSEMENT	06/12/2024	\$9.00	P
40243748	OHP Care Provider	Out of Home Placement	06/24/2024	\$375.00	P
40243749	OHP Care Provider	Out of Home Placement	06/24/2024	\$41.29	P
40243750	OHP Care Provider	Out of Home Placement	06/24/2024	\$39.23	P
40243751	US BANK	US BANK CHARGES MAY/JUNE 2024	06/18/2024	\$5,642.03	P
40243752	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/26/2024	\$13.99	P
40243753	AMAZON CAPITAL SERVICES	PROGRAM SUPPLIES	06/26/2024	\$43.48	P
40243754	██████████	STATE PASS THROUGH FUNDS	06/20/2024	\$20.00	P
40243755	██████████████████	STATE PASS THROUGH FUNDS	06/10/2024	\$429.81	P
40243756	██████████	STATE PASS THROUGH FUNDS	06/16/2024	\$265.00	P
40243757	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/27/2024	\$22.51	
40243758	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/26/2024	\$239.26	
40243759	██████████████████	KINSHIP	07/01/2024	\$157.26	P
40243760	██████████	KINSHIP	07/01/2024	\$145.16	P

Committee Report - County of Wood

HUMAN SERVICES - JULY 2024

40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40243761	PENS.COM	ARPA - SUPPLIES	06/20/2024	\$262.95	P
40243762	CITY OF WAUSAU	FSET APPROVED - BUS PASSES	06/30/2024	\$2,688.00	P
40243763	DRAGT CHIROPRACTIC LLC	FSET APPROVED - MEDICAL	06/11/2024	\$80.00	P
40243764	LUTHERAN SOCIAL SERVICES	CCS CONTRACTED SERVICES	05/31/2024	\$255.95	P
40243765	ONEIDA CO DEPT OF SOCIAL SERVICES	CLIENT SERVICES	05/31/2024	\$757.30	P
40243766	SCHIERL TIRE & SERVICE CENTER WR	FSET APPROVED - AUTO REPAIR	06/27/2024	\$600.59	P
40243767	SOLARUS	PHONE EXPENSE - BRIDGEWAY	06/30/2024	\$102.51	P
40243768	SPECIAL EVENTS 3RD PARTY CDL TESTING SVCS LLC	FSET APPROVED - DL FEE	06/10/2024	\$500.00	P
40243769	UW - MADISON (Milwaukee address)	STAFF TRAININGS	05/31/2024	\$220.00	P
40243770	WAUSAU LANDMARK CORP	IL APPROVED - RENT	07/01/2024	\$150.00	P
40243771	[REDACTED]	FSET APPROVED - DL FEE	06/20/2024	\$86.70	P
40243772	CITY OF WISCONSIN RAPIDS	FSET APPROVED - LICENSE FEE	06/26/2024	\$35.00	P
40243773	CW SOLUTIONS LLC	FAMILY PRESERVATION	05/31/2024	\$1,821.75	P
40243774	[REDACTED]	FSET APPROVED - DL FEE	06/17/2024	\$30.00	P
40243775	NORWOOD HEALTH CENTER	NORWOOD INSURANCE PMT	06/06/2024	\$33.34	P
40243776	REGISTRATION FEE TRUST	FSET APPROVED - DL FEE	06/28/2024	\$35.00	P
40243777	REGISTRATION FEE TRUST	FSET APPROVED - DL FEE	06/28/2024	\$35.00	P
40243778	REGISTRATION FEE TRUST	FSET APPROVED - DL FEE	07/01/2024	\$35.00	P
40243779	WOOD COUNTY REGISTER OF DEEDS	BC REQ	07/05/2024	\$20.00	P
40243780	OHP Care Provider	Out of Home Placement	07/03/2024	\$609.00	P
40243781	OHP Care Provider	Out of Home Placement	07/03/2024	\$102.00	P
40243782	OHP Care Provider	Out of Home Placement	07/03/2024	\$102.00	P
40243783	OHP Care Provider	Out of Home Placement	07/03/2024	\$237.60	P
40243784	OHP Care Provider	Out of Home Placement	07/03/2024	\$434.70	P
40243785	OHP Care Provider	Out of Home Placement	07/03/2024	\$270.00	P
40243786	OHP Care Provider	Out of Home Placement	07/03/2024	\$480.00	P
40243787	OHP Care Provider	Out of Home Placement	07/03/2024	\$2,040.50	P
40243788	OHP Care Provider	Out of Home Placement	07/03/2024	\$17,550.00	P
40243789	OHP Care Provider	Out of Home Placement	07/03/2024	\$235.20	P
40243790	OHP Care Provider	Out of Home Placement	07/03/2024	\$289.80	P
40243791	OHP Care Provider	Out of Home Placement	07/03/2024	\$378.70	P
40243792	OHP Care Provider	Out of Home Placement	07/03/2024	\$408.10	P
40243793	OHP Care Provider	Out of Home Placement	07/03/2024	\$408.10	P
40243794	OHP Care Provider	Out of Home Placement	07/03/2024	\$419.30	P
40243795	OHP Care Provider	Out of Home Placement	07/03/2024	\$136.00	P
40243796	OHP Care Provider	Out of Home Placement	07/03/2024	\$9,455.94	P
40243797	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243798	OHP Care Provider	Out of Home Placement	07/03/2024	\$392.00	P
40243799	OHP Care Provider	Out of Home Placement	07/03/2024	\$16,910.00	P
40243800	OHP Care Provider	Out of Home Placement	07/03/2024	\$68.00	P
40243801	OHP Care Provider	Out of Home Placement	07/03/2024	\$136.00	P
40243802	OHP Care Provider	Out of Home Placement	07/03/2024	\$136.00	P
40243803	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P

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HUMAN SERVICES - JULY 2024

40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40243804	OHP Care Provider	Out of Home Placement	07/03/2024	\$596.00	P
40243805	OHP Care Provider	Out of Home Placement	07/03/2024	\$160.00	P
40243806	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243807	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243808	OHP Care Provider	Out of Home Placement	07/03/2024	\$152.00	P
40243809	OHP Care Provider	Out of Home Placement	07/03/2024	\$378.22	P
40243810	OHP Care Provider	Out of Home Placement	07/03/2024	\$48.00	P
40243811	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243812	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243813	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243814	OHP Care Provider	Out of Home Placement	07/03/2024	\$32.00	P
40243815	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243816	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243817	OHP Care Provider	Out of Home Placement	07/03/2024	\$724.00	P
40243818	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243819	OHP Care Provider	Out of Home Placement	07/03/2024	\$112.00	P
40243820	OHP Care Provider	Out of Home Placement	07/03/2024	\$548.00	P
40243821	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243822	OHP Care Provider	Out of Home Placement	07/03/2024	\$56.00	P
40243823	OHP Care Provider	Out of Home Placement	07/03/2024	\$258.01	P
40243824	OHP Care Provider	Out of Home Placement	07/03/2024	\$204.80	P
40243825	OHP Care Provider	Out of Home Placement	07/03/2024	\$193.20	P
40243826	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243827	OHP Care Provider	Out of Home Placement	07/03/2024	\$104.00	P
40243828	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243829	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243830	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243831	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243832	OHP Care Provider	Out of Home Placement	07/03/2024	\$109.60	P
40243833	OHP Care Provider	Out of Home Placement	07/03/2024	\$12.80	P
40243834	OHP Care Provider	Out of Home Placement	07/03/2024	\$161.00	P
40243835	OHP Care Provider	Out of Home Placement	07/03/2024	\$21.33	P
40243836	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243837	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243838	OHP Care Provider	Out of Home Placement	07/03/2024	\$16.00	P
40243839	OHP Care Provider	Out of Home Placement	07/03/2024	\$16.00	P
40243840	OHP Care Provider	Out of Home Placement	07/03/2024	\$548.00	P
40243841	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243842	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243843	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243844	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243845	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243846	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243847	OHP Care Provider	Out of Home Placement	07/03/2024	\$27.50	P

Committee Report - County of Wood

HUMAN SERVICES - JULY 2024

40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40243848	OHP Care Provider	Out of Home Placement	07/03/2024	\$1.60	P
40243849	OHP Care Provider	Out of Home Placement	07/03/2024	\$48.30	P
40243850	OHP Care Provider	Out of Home Placement	07/03/2024	\$8,745.00	P
40243851	OHP Care Provider	Out of Home Placement	07/03/2024	\$2,832.60	P
40243852	OHP Care Provider	Out of Home Placement	07/03/2024	\$548.00	P
40243853	OHP Care Provider	Out of Home Placement	07/03/2024	\$932.00	P
40243854	OHP Care Provider	Out of Home Placement	07/03/2024	\$520.00	P
40243855	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243856	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243857	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243858	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243859	OHP Care Provider	Out of Home Placement	07/03/2024	\$80.00	P
40243860	OHP Care Provider	Out of Home Placement	07/03/2024	\$572.00	P
40243861	OHP Care Provider	Out of Home Placement	07/03/2024	\$152.17	P
40243862	OHP Care Provider	Out of Home Placement	07/03/2024	\$800.00	P
40243863	OHP Care Provider	Out of Home Placement	07/03/2024	\$572.00	P
40243864	OHP Care Provider	Out of Home Placement	07/03/2024	\$160.00	P
40243865	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243866	OHP Care Provider	Out of Home Placement	07/03/2024	\$36,000.00	P
40243867	OHP Care Provider	Out of Home Placement	07/03/2024	\$144.00	P
40243868	OHP Care Provider	Out of Home Placement	07/03/2024	\$548.00	P
40243869	OHP Care Provider	Out of Home Placement	07/03/2024	\$800.00	P
40243870	OHP Care Provider	Out of Home Placement	07/03/2024	\$20,400.00	P
40243871	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243872	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243873	OHP Care Provider	Out of Home Placement	07/03/2024	\$128.00	P
40243874	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243875	OHP Care Provider	Out of Home Placement	07/03/2024	\$104.00	P
40243876	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243877	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243878	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243879	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243880	OHP Care Provider	Out of Home Placement	07/03/2024	\$96.00	P
40243881	OHP Care Provider	Out of Home Placement	07/03/2024	\$88.00	P
40243882	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243883	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243884	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243885	OHP Care Provider	Out of Home Placement	07/03/2024	\$128.00	P
40243886	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243887	OHP Care Provider	Out of Home Placement	07/03/2024	\$12,493.50	P
40243888	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243889	OHP Care Provider	Out of Home Placement	07/03/2024	\$300.00	P
40243890	OHP Care Provider	Out of Home Placement	07/03/2024	\$572.00	P
40243891	OHP Care Provider	Out of Home Placement	07/03/2024	\$280.00	P

Committee Report - County of Wood

HUMAN SERVICES - JULY 2024

40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40243892	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243893	OHP Care Provider	Out of Home Placement	07/03/2024	\$16.00	P
40243894	OHP Care Provider	Out of Home Placement	07/03/2024	\$350.00	P
40243895	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243896	OHP Care Provider	Out of Home Placement	07/03/2024	\$104.00	P
40243897	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243898	OHP Care Provider	Out of Home Placement	07/03/2024	\$624.00	P
40243899	OHP Care Provider	Out of Home Placement	07/03/2024	\$520.00	P
40243900	OHP Care Provider	Out of Home Placement	07/03/2024	\$150.00	P
40243901	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243902	OHP Care Provider	Out of Home Placement	07/03/2024	\$184.00	P
40243903	OHP Care Provider	Out of Home Placement	07/03/2024	\$4.80	P
40243904	OHP Care Provider	Out of Home Placement	07/03/2024	\$30.00	P
40243905	OHP Care Provider	Out of Home Placement	07/03/2024	\$132.30	P
40243906	OHP Care Provider	Out of Home Placement	07/03/2024	\$144.90	P
40243907	OHP Care Provider	Out of Home Placement	07/03/2024	\$30.00	P
40243908	OHP Care Provider	Out of Home Placement	07/03/2024	\$144.90	P
40243909	OHP Care Provider	Out of Home Placement	07/03/2024	\$30.00	P
40243910	OHP Care Provider	Out of Home Placement	07/03/2024	\$4.80	P
40243911	OHP Care Provider	Out of Home Placement	07/03/2024	\$30.00	P
40243912	OHP Care Provider	Out of Home Placement	07/03/2024	\$144.90	P
40243913	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243914	OHP Care Provider	Out of Home Placement	07/03/2024	\$72.00	P
40243915	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243916	OHP Care Provider	Out of Home Placement	07/03/2024	\$151.00	P
40243917	OHP Care Provider	Out of Home Placement	07/03/2024	\$40.00	P
40243918	OHP Care Provider	Out of Home Placement	07/03/2024	\$151.00	P
40243919	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243920	OHP Care Provider	Out of Home Placement	07/03/2024	\$572.00	P
40243921	OHP Care Provider	Out of Home Placement	07/03/2024	\$940.00	P
40243922	OHP Care Provider	Out of Home Placement	07/03/2024	\$488.00	P
40243923	OHP Care Provider	Out of Home Placement	07/03/2024	\$561.00	P
40243924	OHP Care Provider	Out of Home Placement	07/03/2024	\$548.00	P
40243925	OHP Care Provider	Out of Home Placement	07/03/2024	\$368.00	P
40243926	OHP Care Provider	Out of Home Placement	07/03/2024	\$150.00	P
40243927	OHP Care Provider	Out of Home Placement	07/03/2024	\$554.00	P
40243928	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243929	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243930	OHP Care Provider	Out of Home Placement	07/03/2024	\$2,764.20	P
40243931	OHP Care Provider	Out of Home Placement	07/03/2024	\$661.51	P
40243932	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243933	OHP Care Provider	Out of Home Placement	07/03/2024	\$576.00	P
40243934	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243935	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P

Committee Report - County of Wood

HUMAN SERVICES - JULY 2024

40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40243936	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243937	OHP Care Provider	Out of Home Placement	07/03/2024	\$450.00	P
40243938	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243939	OHP Care Provider	Out of Home Placement	07/03/2024	\$105.07	P
40243940	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243941	OHP Care Provider	Out of Home Placement	07/03/2024	\$450.00	P
40243942	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243943	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243944	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243945	OHP Care Provider	Out of Home Placement	07/03/2024	\$119.17	P
40243946	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243947	OHP Care Provider	Out of Home Placement	07/03/2024	\$16.00	P
40243948	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243949	OHP Care Provider	Out of Home Placement	07/03/2024	\$119.17	P
40243950	OHP Care Provider	Out of Home Placement	07/03/2024	\$492.00	P
40243951	OHP Care Provider	Out of Home Placement	07/03/2024	\$8,745.00	P
40243952	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243953	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243954	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243955	OHP Care Provider	Out of Home Placement	07/03/2024	\$152.00	P
40243956	OHP Care Provider	Out of Home Placement	07/03/2024	\$160.00	P
40243957	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243958	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243959	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243960	OHP Care Provider	Out of Home Placement	07/03/2024	\$548.00	P
40243961	OHP Care Provider	Out of Home Placement	07/03/2024	\$48.00	P
40243962	OHP Care Provider	Out of Home Placement	07/03/2024	\$293.33	P
40243963	OHP Care Provider	Out of Home Placement	07/03/2024	\$220.00	P
40243964	OHP Care Provider	Out of Home Placement	07/03/2024	\$200.93	P
40243965	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243966	OHP Care Provider	Out of Home Placement	07/03/2024	\$611.80	P
40243967	OHP Care Provider	Out of Home Placement	07/03/2024	\$611.80	P
40243968	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243969	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243970	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243971	OHP Care Provider	Out of Home Placement	07/03/2024	\$80.00	P
40243972	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243973	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243974	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243975	OHP Care Provider	Out of Home Placement	07/03/2024	\$88.00	P
40243976	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243977	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243978	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243979	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P



Committee Report - County of Wood

HUMAN SERVICES - JULY 2024

40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40243980	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243981	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40243982	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243983	OHP Care Provider	Out of Home Placement	07/03/2024	\$190.67	P
40243984	OHP Care Provider	Out of Home Placement	07/03/2024	\$10.67	P
40243985	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243986	OHP Care Provider	Out of Home Placement	07/03/2024	\$392.00	P
40243987	OHP Care Provider	Out of Home Placement	07/03/2024	\$1,060.00	P
40243988	OHP Care Provider	Out of Home Placement	07/03/2024	\$548.00	P
40243989	OHP Care Provider	Out of Home Placement	07/03/2024	\$548.00	P
40243990	OHP Care Provider	Out of Home Placement	07/03/2024	\$472.00	P
40243991	OHP Care Provider	Out of Home Placement	07/03/2024	\$400.00	P
40243992	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243993	OHP Care Provider	Out of Home Placement	07/03/2024	\$56.00	P
40243994	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243995	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40243996	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40243997	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243998	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40243999	OHP Care Provider	Out of Home Placement	07/03/2024	\$609.80	P
40244000	OHP Care Provider	Out of Home Placement	07/03/2024	\$569.80	P
40244001	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244002	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244003	OHP Care Provider	Out of Home Placement	07/03/2024	\$21,777.00	P
40244004	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244005	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40244006	OHP Care Provider	Out of Home Placement	07/03/2024	\$18.13	P
40244007	OHP Care Provider	Out of Home Placement	07/03/2024	\$1.33	P
40244008	OHP Care Provider	Out of Home Placement	07/03/2024	\$713.00	P
40244009	OHP Care Provider	Out of Home Placement	07/03/2024	\$932.00	P
40244010	OHP Care Provider	Out of Home Placement	07/03/2024	\$932.00	P
40244011	OHP Care Provider	Out of Home Placement	07/03/2024	\$932.00	P
40244012	OHP Care Provider	Out of Home Placement	07/03/2024	\$548.00	P
40244013	OHP Care Provider	Out of Home Placement	07/03/2024	\$708.80	P
40244014	OHP Care Provider	Out of Home Placement	07/03/2024	\$543.20	P
40244015	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244016	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244017	OHP Care Provider	Out of Home Placement	07/03/2024	\$192.80	P
40244018	OHP Care Provider	Out of Home Placement	07/03/2024	\$572.00	P
40244019	OHP Care Provider	Out of Home Placement	07/03/2024	\$260.00	P
40244020	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244021	OHP Care Provider	Out of Home Placement	07/03/2024	\$16.00	P
40244022	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40244023	OHP Care Provider	Out of Home Placement	07/03/2024	\$832.00	P

Committee Report - County of Wood

HUMAN SERVICES - JULY 2024

40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40244024	OHP Care Provider	Out of Home Placement	07/03/2024	\$1,402.00	P
40244025	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244026	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244027	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244028	OHP Care Provider	Out of Home Placement	07/03/2024	\$176.00	P
40244029	OHP Care Provider	Out of Home Placement	07/03/2024	\$303.33	P
40244030	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40244031	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244032	OHP Care Provider	Out of Home Placement	07/03/2024	\$2,591.10	P
40244033	OHP Care Provider	Out of Home Placement	07/03/2024	\$909.00	P
40244034	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40244035	OHP Care Provider	Out of Home Placement	07/03/2024	\$608.00	P
40244036	OHP Care Provider	Out of Home Placement	07/03/2024	\$2,591.10	P
40244037	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40244038	OHP Care Provider	Out of Home Placement	07/03/2024	\$400.00	P
40244039	OHP Care Provider	Out of Home Placement	07/03/2024	\$1,117.00	P
40244040	OHP Care Provider	Out of Home Placement	07/03/2024	\$572.00	P
40244041	OHP Care Provider	Out of Home Placement	07/03/2024	\$232.00	P
40244042	OHP Care Provider	Out of Home Placement	07/03/2024	\$150.00	P
40244043	OHP Care Provider	Out of Home Placement	07/03/2024	\$152.00	P
40244044	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40244045	OHP Care Provider	Out of Home Placement	07/03/2024	\$213.41	P
40244046	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244047	OHP Care Provider	Out of Home Placement	07/03/2024	\$520.00	P
40244048	OHP Care Provider	Out of Home Placement	07/03/2024	\$758.00	P
40244049	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40244050	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40244051	OHP Care Provider	Out of Home Placement	07/03/2024	\$16.00	P
40244052	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40244053	OHP Care Provider	Out of Home Placement	07/03/2024	\$548.00	P
40244054	OHP Care Provider	Out of Home Placement	07/03/2024	\$16.00	P
40244055	OHP Care Provider	Out of Home Placement	07/03/2024	\$38.40	P
40244056	OHP Care Provider	Out of Home Placement	07/03/2024	\$193.20	P
40244057	OHP Care Provider	Out of Home Placement	07/03/2024	\$620.00	P
40244058	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40244059	OHP Care Provider	Out of Home Placement	07/03/2024	\$56.00	P
40244060	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244061	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244062	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244063	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244064	OHP Care Provider	Out of Home Placement	07/03/2024	\$43.20	P
40244065	OHP Care Provider	Out of Home Placement	07/03/2024	\$79.50	P
40244066	OHP Care Provider	Out of Home Placement	07/03/2024	\$264.60	P
40244067	OHP Care Provider	Out of Home Placement	07/03/2024	\$88.00	P

Committee Report - County of Wood

HUMAN SERVICES - JULY 2024

40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40244068	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40244069	OHP Care Provider	Out of Home Placement	07/03/2024	\$339.50	P
40244070	OHP Care Provider	Out of Home Placement	07/03/2024	\$56.00	P
40244071	OHP Care Provider	Out of Home Placement	07/03/2024	\$431.24	P
40244072	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40244073	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244074	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244075	OHP Care Provider	Out of Home Placement	07/03/2024	\$32.00	P
40244076	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40244077	OHP Care Provider	Out of Home Placement	07/03/2024	\$690.00	P
40244078	OHP Care Provider	Out of Home Placement	07/03/2024	\$1,204.00	P
40244079	OHP Care Provider	Out of Home Placement	07/03/2024	\$1,460.00	P
40244080	OHP Care Provider	Out of Home Placement	07/03/2024	\$545.00	P
40244081	OHP Care Provider	Out of Home Placement	07/03/2024	\$580.00	P
40244082	OHP Care Provider	Out of Home Placement	07/03/2024	\$420.00	P
40244083	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244084	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244085	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244086	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244087	OHP Care Provider	Out of Home Placement	07/03/2024	\$289.80	P
40244088	OHP Care Provider	Out of Home Placement	07/03/2024	\$33.60	P
40244089	OHP Care Provider	Out of Home Placement	07/03/2024	\$676.00	P
40244090	OHP Care Provider	Out of Home Placement	07/03/2024	\$576.00	P
40244091	OHP Care Provider	Out of Home Placement	07/03/2024	\$648.00	P
40244092	OHP Care Provider	Out of Home Placement	07/03/2024	\$576.00	P
40244093	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244094	OHP Care Provider	Out of Home Placement	07/03/2024	\$520.00	P
40244095	OHP Care Provider	Out of Home Placement	07/03/2024	\$622.00	P
40244096	OHP Care Provider	Out of Home Placement	07/03/2024	\$520.00	P
40244097	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244098	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244099	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244100	OHP Care Provider	Out of Home Placement	07/03/2024	\$48.00	P
40244101	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40244102	OHP Care Provider	Out of Home Placement	07/03/2024	\$72.00	P
40244103	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40244104	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40244105	OHP Care Provider	Out of Home Placement	07/03/2024	\$757.00	P
40244106	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40244107	OHP Care Provider	Out of Home Placement	07/03/2024	\$216.00	P
40244108	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P
40244109	OHP Care Provider	Out of Home Placement	07/03/2024	\$516.00	P
40244110	OHP Care Provider	Out of Home Placement	07/03/2024	\$72.00	P
40244111	OHP Care Provider	Out of Home Placement	07/03/2024	\$441.00	P

Committee Report - County of Wood

HUMAN SERVICES - JULY 2024

40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40244112	OHP Care Provider	Out of Home Placement	07/03/2024	\$100.00	P
40244113	OHP Care Provider	Out of Home Placement	07/03/2024	\$120.00	P
40244114	OHP Care Provider	Out of Home Placement	07/03/2024	\$483.00	P
40244115	OHP Care Provider	Out of Home Placement	07/03/2024	\$190.00	P
40244116	OHP Care Provider	Out of Home Placement	07/03/2024	\$624.00	P
40244117	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244118	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244119	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244120	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244121	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244122	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244123	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244124	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244125	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244126	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244127	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244128	OHP Care Provider	Out of Home Placement	07/03/2024	\$604.00	P
40244129	OHP Care Provider	Out of Home Placement	07/03/2024	\$420.00	P
40244130	OHP Care Provider	Out of Home Placement	07/03/2024	\$458.00	P
40244131	OHP Care Provider	Out of Home Placement	07/03/2024	\$458.00	P
40244132	OHP Care Provider	Out of Home Placement	07/03/2024	\$502.00	P
40244133	OHP Care Provider	Out of Home Placement	07/03/2024	\$442.00	P
40244134	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244135	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244136	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244137	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244138	OHP Care Provider	Out of Home Placement	07/03/2024	\$400.00	P
40244139	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244140	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244141	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244142	OHP Care Provider	Out of Home Placement	07/03/2024	\$384.00	P
40244143	OHP Care Provider	Out of Home Placement	07/03/2024	\$384.00	P
40244144	OHP Care Provider	Out of Home Placement	07/03/2024	\$716.00	P
40244145	OHP Care Provider	Out of Home Placement	07/03/2024	\$520.00	P
40244146	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244147	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244148	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244149	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244150	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244151	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244152	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244153	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244154	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244155	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P

Committee Report - County of Wood

HUMAN SERVICES - JULY 2024

40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40244156	OHP Care Provider	Out of Home Placement	07/03/2024	\$226.00	P
40244157	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244158	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244159	OHP Care Provider	Out of Home Placement	07/03/2024	\$375.00	P
40244160	OHP Care Provider	Out of Home Placement	07/03/2024	\$58.80	P
40244161	OHP Care Provider	Out of Home Placement	07/03/2024	\$53.33	P
40244165	OHP Care Provider	Out of Home Placement	07/08/2024	\$200.00	P
40244166	OHP Care Provider	Out of Home Placement	07/08/2024	\$200.00	P
40244167	OHP Care Provider	Out of Home Placement	07/08/2024	\$200.00	P
40244168	OHP Care Provider	Out of Home Placement	07/08/2024	\$200.00	P
40244169	OHP Care Provider	Out of Home Placement	07/08/2024	\$180.00	P
40244170	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/26/2024	\$8.97	P
40244171	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/25/2024	\$27.95	P
40244172	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/26/2024	\$33.99	P
40244173	AMAZON CAPITAL SERVICES	CLTS WAIVER PROGRAM	06/26/2024	\$8.97	P
40244174	AMAZON CAPITAL SERVICES	RECRUITMENT ACTIVITY	06/26/2024	\$19.98	P
40244175	AMAZON CAPITAL SERVICES	RECRUITMENT ACTIVITY	06/26/2024	\$175.86	P
40244176	[REDACTED]	STATE PASS THROUGH FUNDS	06/30/2024	\$100.00	P
40244177	[REDACTED]	STATE PASS THROUGH FUNDS	06/26/2024	\$120.00	P
40244178	[REDACTED]	STATE PASS THROUGH FUNDS	06/30/2024	\$262.70	P
40244179	[REDACTED]	VISITATION TRANSPORTATION	05/31/2024	\$155.00	P
40244180	[REDACTED]	STATE PASS THROUGH FUNDS	07/07/2024	\$50.00	P
40244181	[REDACTED]	STATE PASS THROUGH FUNDS	07/07/2024	\$50.00	P
40244182	[REDACTED]	STATE PASS THROUGH FUNDS	07/04/2024	\$109.00	P
40244183	[REDACTED]	FSET APPROVED - DL FEE	07/02/2024	\$43.86	P
40244184	[REDACTED]	STATE PASS THROUGH FUNDS	07/02/2024	\$60.00	P
40244185	ASPIRUS BUSINESS HEALTH	FSET APPROVED - EXAM	06/14/2024	\$117.00	P
40244186	ASPIRUS BUSINESS HEALTH	FSET APPROVED - EXAM	06/14/2024	\$72.50	P
40244187	CHILDREN'S HOSPITAL OF WI COMMUNITY SERV	CCS CONTRACTED SERVICES	06/30/2024	\$160.63	P
40244188	CORDANT HEALTH SOLUTIONS	CONTRACTED YOUTH UA SERVICES	06/19/2024	\$1,061.95	P
40244189	CREATE CONNECT REFLECT LLC	06.2024 CCS CONTRACTED SERVICE	06/30/2024	\$919.20	P
40244190	DUNN CO DEPT OF HUMAN SERVICES	B23 OT SERVICES	05/31/2024	\$206.25	P
40244191	ENTERPRISE RENT-A-CAR	CAR RENTAL	06/17/2024	\$37.37	P
40244192	ENTERPRISE RENT-A-CAR	CAR RENTAL	06/15/2024	\$84.66	P
40244193	HOUSING AUTHORITY OF WI RAPIDS	ARPA - RENT	06/01/2024	\$400.00	P
40244194	FAMILY SUPPORT SERVICES LTD	FAMILY SUPPORT SERVICES	04/17/2024	\$12.49	P
40244195	FAMILY SUPPORT SERVICES LTD	FAMILY SUPPORT SERVICES	04/18/2024	\$12.49	P
40244196	FAMILY SUPPORT SERVICES LTD	FAMILY SUPPORT SERVICES	04/23/2024	\$12.49	P
40244197	FAMILY SUPPORT SERVICES LTD	FAMILY SUPPORT SERVICES	04/24/2024	\$153.41	P
40244198	FAMILY SUPPORT SERVICES LTD	FAMILY SUPPORT SERVICES	04/30/2024	\$12.49	P
40244199	FAMILY SUPPORT SERVICES LTD	FAMILY SUPPORT SERVICES	05/01/2024	\$205.13	P
40244200	JIM STEWART TRANSPORTATION LLC	SECURE TRANSPORTATION	06/18/2024	\$1,185.20	P
40244201	LOCUMTENENS HOLDINGS, LLC	05.2024 PSYCHIATRY SERVICES	05/31/2024	\$10,519.12	P
40244202	OFFICE ALLY INC	OUTPATIENT INSURANCE BILLING	06/30/2024	\$239.70	P

Committee Report - County of Wood

HUMAN SERVICES - JULY 2024

40243595 - 40244238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40244203	EXPERIAN HEALTH INC	VERIFICATION OF CLIENT CHARGES	06/30/2024	\$169.21	P
40244204	UPPER CHAMBER INC THE	GUARDIANSHIP FEES	06/30/2024	\$50.00	P
40244205	VOIANCE LANGUAGE SERVICES LLC	TRANSLATION SERVICES	06/30/2024	\$819.08	P
40244206	WESTON PSYCHIATRIC (DRG CLINICAL SC)	06.2024 PSYCHIATRY SERVICES	06/30/2024	\$8,350.00	P
40244207	CITY OF WIS RAPIDS PARKS & RECREATION	STATE PASS THROUGH FUNDS	06/27/2024	\$120.00	P
40244208	CITY OF WIS RAPIDS PARKS & RECREATION	STATE PASS THROUGH FUNDS	06/27/2024	\$240.00	P
40244209	FOREST SPRINGS CAMP & CONFERENCE CTR	STATE PASS THROUGH FUNDS	07/07/2024	\$423.00	P
40244210	FOREST SPRINGS CAMP & CONFERENCE CTR	STATE PASS THROUGH FUNDS	07/07/2024	\$473.00	P
40244211	G.A.S. AUTO SERVICE	FSET APPROVED - AUTO REPAIR	07/03/2024	\$1,364.00	P
40244212	KOBLE INVESTMENTS LLC	IL APPROVED - RENT	07/01/2024	\$150.00	P
40244213	KWIK TRIP INC	FSET APPROVED - GAS CARDS	07/08/2024	\$38,000.00	P
40244214	MARSHFIELD SENIOR CENTER COUNCIL	VENDOR FEE	07/11/2024	\$40.00	P
40244215	TIMBERWOLF SUITES	IL APPROVED - RENT	08/01/2024	\$1,374.00	P
40244216	SOUTH WOOD COUNTY YMCA	ANNUAL MEMBERSHIP 2024	07/11/2024	\$866.40	P
40244217	ARNDT KYLIE	REIMBURSEMENT	06/25/2024	\$19.50	P
40244218	CW SOLUTIONS LLC	WHEAP CONTRACTED PERSONNEL	06/30/2024	\$1,483.13	P
40244219	CW SOLUTIONS LLC	ADP CONTRACTED SERVICES	06/30/2024	\$19,261.35	P
40244220	CW SOLUTIONS LLC	ADP PART EXPENSE	06/30/2024	\$67.37	P
40244221	CW SOLUTIONS LLC	ADP LEGACY PART EXPENSE	06/30/2024	\$306.07	P
40244222	CW SOLUTIONS LLC	ADP LEGACY GRANT SERVICES	06/30/2024	\$19,281.34	P
40244223	CW SOLUTIONS LLC	IL PART EXPENSE	06/30/2024	\$3,079.72	P
40244224	CW SOLUTIONS LLC	FSET APPROVED - SUBCONTRACTS	06/30/2024	\$68,915.58	P
40244225	CW SOLUTIONS LLC	IL AHT SUPPORT SERVICES	06/30/2024	\$495.85	P
40244226	CW SOLUTIONS LLC	BFI CONTRACTED SERVICES	06/30/2024	\$35,849.18	P
40244227	CW SOLUTIONS LLC	IL CONTRACTED SERVICES	06/30/2024	\$10,611.14	P
40244228	CW SOLUTIONS LLC	BFI PART EXPENSE	06/30/2024	\$4,708.75	P
40244229	CW SOLUTIONS LLC	FSET APPROVED - SUPPORT SERVIC	06/30/2024	\$7,509.99	P
40244230	NORWOOD HEALTH CENTER	NORWOOD INSURANCE PMT	06/28/2024	\$32.85	P
40244231	NOVITZKE SARA	REIMBURSEMENT	04/30/2024	\$99.28	P
40244232	NOVITZKE SARA	REIMBURSEMENT	05/01/2024	\$30.21	P
40244233	ARNDT KYLIE	REIMBURSEMENT	07/02/2024	\$48.87	P
40244234	REGISTRATION FEE TRUST	FSET APPROVED - DL FEE	07/05/2024	\$58.00	P
40244235	REGISTRATION FEE TRUST	FSET APPROVED - DL FEE	07/08/2024	\$58.00	P
40244236	WI DEPARTMENT OF FINANCIAL INSTITUTIONS	NOTARY FEE	07/11/2024	\$20.00	P
40244237	WI DEPARTMENT OF FINANCIAL INSTITUTIONS	NOTARY FEE	07/11/2024	\$20.00	P
40244238	WOOD COUNTY REGISTER OF DEEDS	BC REQ	07/11/2024	\$20.00	P
<b>Grand Total:</b>				<b>\$1,021,654.97</b>	

Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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# Committee Report

County of Wood

Report of claims for: NORWOOD HEALTH CENTER

For the period of: JULY 2024

For the range of vouchers: 20240566 - 20240698

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
20240566	CITY OF MARSHFIELD	LAB ANALYSES	06/06/2024	\$47.00	P
20240567	CROCKETT SEPTIC LLC	PUMP GREASE TRAP	05/29/2024	\$315.00	P
20240568	DIRECT SUPPLY INC	MONTHLY FEE	05/07/2024	\$199.99	P
20240569	DIRECT SUPPLY INC	NURSING SUPPLIES	05/09/2024	\$3,392.51	P
20240570	DIRECT SUPPLY INC	DIETARY SUPPLIES	05/23/2024	\$146.97	P
20240571	FESTIVAL FOODS	DIETARY FOOD	05/03/2024	\$11.99	P
20240572	FESTIVAL FOODS	DIETARY FOOD	05/08/2024	\$7.47	P
20240573	FESTIVAL FOODS	DIETARY FOOD	05/10/2024	\$46.03	P
20240574	FESTIVAL FOODS	DIETARY FOOD	05/13/2024	\$10.02	P
20240575	FESTIVAL FOODS	DIETARY FOOD	05/19/2024	\$9.18	P
20240576	FESTIVAL FOODS	108178	05/20/2024	\$32.00	P
20240577	FESTIVAL FOODS	DIETARY FOOD	05/22/2024	\$83.17	P
20240578	FESTIVAL FOODS	DIETARY FOOD	05/23/2024	\$14.98	P
20240579	FESTIVAL FOODS	DIETARY FOOD	05/27/2024	\$27.40	P
20240580	FESTIVAL FOODS	DIETARY FOOD	05/27/2024	\$35.94	P
20240581	FESTIVAL FOODS	DIETARY FOOD	05/29/2024	\$21.96	P
20240582	FESTIVAL FOODS	DIETARY FOOD	05/30/2024	\$104.76	P
20240583	FESTIVAL FOODS	DIETARY FOOD	05/31/2024	\$97.51	P
20240584	GPM SOUTHEAST LLC	FUEL	05/08/2024	\$29.89	P
20240585	GPM SOUTHEAST LLC	FUEL	05/10/2024	\$71.36	P
20240586	GPM SOUTHEAST LLC	FUEL	05/23/2024	\$57.11	P
20240587	GPM SOUTHEAST LLC	FUEL	05/23/2024	\$40.61	P
20240588	GPM SOUTHEAST LLC	FUEL	05/28/2024	\$43.60	P
20240589	GPM SOUTHEAST LLC	FUEL	05/29/2024	\$34.16	P
20240590	MARSHFIELD LABORATORIES	LAB TESTS ORDERED-PATIENT	06/04/2024	\$68.10	P
20240591	WASTE MANAGEMENT	CONTRACTED SERVICES	06/03/2024	\$534.21	P
20240592	WE ENERGIES	NATURAL GAS SERVICE	06/12/2024	\$1,734.73	P
20240593	AMAZON CAPITAL SERVICES	MAINTENANCE SUPPLIES	06/07/2024	\$65.58	P
20240594	AMAZON CAPITAL SERVICES	BUILDING REPAIR/UPKEEP	06/07/2024	\$40.24	P
20240595	COMPLETE CONTROL	EQUIPMENT REPAIR	05/31/2024	\$799.17	P
20240596	COMPLETE CONTROL	EQUIPMENT REPAIR	05/31/2024	\$1,588.50	P
20240597	DISH NETWORK	SATELITE TV SERVICE	06/04/2024	\$178.99	P
20240598	RON'S REFRIGERATION & AC INC	DIETARY EQUIP REPAIR	06/07/2024	\$610.59	P
20240599	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/12/2024	\$23.26	P



NORWOOD HEALTH CENTER - JULY 2024

20240566 - 20240698

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
20240600	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/13/2024	\$495.28	P
20240601	STAFFENCY LLC	CONTRACT CNA-WE 06.08.24	06/08/2024	\$1,800.00	P
20240602	STERLING WATER INC	EQUIPMENT RENTAL	05/31/2024	\$24.00	P
20240603	U S WATER LLC	WATER MANAGEMENT	06/07/2024	\$227.90	P
20240604	WI DEPT OF HEALTH SERVICES	MONTHLY ASSESSMENT FEES	05/15/2024	\$5,440.00	P
20240605	AMAZON CAPITAL SERVICES	MAINTENANCE SUPPLIES	06/26/2024	\$113.21	P
20240606	AMAZON CAPITAL SERVICES	MAINTENANCE SUPPLIES	06/25/2024	\$38.24	P
20240607	ADVANCE AUTO PARTS	EQUIP REPAIR	06/13/2024	\$24.49	P
20240608	CENTRAL STATE SUPPLY COMPANY	MAINTENANCE SUPPLIES	06/20/2024	\$71.05	P
20240609	CHEMSEARCH FE	BUILDING REPAIR	06/20/2024	\$458.95	P
20240610	GAPPA SECURITY SOLUTIONS LLC	PROJECT #20-24-007	06/11/2024	\$6,169.24	P
20240611	GAPPA SECURITY SOLUTIONS LLC	PROJECT #20-24-007	06/11/2024	\$6,169.24	P
20240612	NASSCO INC	NURSING SUPPLIES	06/15/2024	\$161.71	P
20240613	OTIS ELEVATOR CO	ANNUAL SERVICE CONTRACT	06/17/2024	\$4,212.72	P
20240614	PITNEY BOWES	QUARTERLY LEASE	06/10/2024	\$168.24	P
20240615	STAFFENCY LLC	CONTRACT CNA-WE 06.15.24	06/18/2024	\$1,800.00	P
20240616	ZORO TOOLS INC	PROJECT #20-24-005	06/18/2024	\$395.99	P
20240617	MARSHFIELD CLINIC HEALTH SYSTEM	PROFESSIONAL SERVICES	06/19/2024	\$17,037.08	P
20240618	US BANK	US BANK CHARGES 6.2024	06/18/2024	\$1,092.52	P
20240619	JF AHERN CO	PURCHASED SERVICES	06/12/2024	\$280.00	P
20240620	AMAZON CAPITAL SERVICES	NURSING SUPPLIES	06/18/2024	\$17.99	P
20240621	AMAZON CAPITAL SERVICES	NURSING SUPPLIES	06/25/2024	\$19.83	P
20240622	AMAZON CAPITAL SERVICES	RESIDENT SUPPLIES	06/27/2024	\$26.94	P
20240623	AMAZON CAPITAL SERVICES	MAINTENANCE SUPPLIES	06/30/2024	\$122.12	P
20240624	CHEMSEARCH FE	MAINTENANCE SUPPLIES	06/24/2024	\$64.97	P
20240625	DAY MARK SAFETY SYSTEMS	DIETARY SUPPLIES	06/28/2024	\$346.92	P
20240626	FIRE & SAFETY EQUIPMENT INC	ANNUAL SERVICE	06/26/2024	\$929.50	P
20240627	GAPPA SECURITY SOLUTIONS LLC	PROJECT #20-24-005	05/28/2024	\$27.00	P
20240628	MARSHFIELD UTILITIES	WATER/SEWER/ELECTRICITY	06/28/2024	\$12,881.31	P
20240629	MCKESSON MEDICAL-SURGICAL	NURSING SUPPLIES	06/10/2024	\$900.22	P
20240630	MCKESSON MEDICAL-SURGICAL	NURSING SUPPLIES	06/11/2024	\$48.20	P
20240631	MCKESSON MEDICAL-SURGICAL	NURSING SUPPLIES	06/18/2024	\$361.34	P
20240632	MCKESSON MEDICAL-SURGICAL	NURSING SUPPLIES	06/25/2024	\$5.34	P
20240633	MCKESSON MEDICAL-SURGICAL	NURSING SUPPLIES	06/25/2024	\$789.78	P
20240634	MCKESSON MEDICAL-SURGICAL	NURSING SUPPLIES	06/27/2024	\$156.50	P
20240635	MENARDS-MARSHFIELD	MAINTENANCE SUPPLIES	05/22/2024	\$51.84	P
20240636	MENARDS-MARSHFIELD	MAINTENANCE SUPPLIES	05/31/2024	\$64.18	P
20240637	MENARDS-MARSHFIELD	BUILDING REPAIR/UPKEEP	06/03/2024	\$45.67	P
20240638	MENARDS-MARSHFIELD	MAINTENANCE SUPPLIES	06/06/2024	\$57.94	P
20240639	MENARDS-MARSHFIELD	MAINTENANCE SUPPLIES	06/11/2024	\$78.34	P
20240640	MENARDS-MARSHFIELD	MAINTENANCE SUPPLIES	06/26/2024	\$87.54	P
20240641	PETTY CASH ACCOUNT (Norwood)	REPLENISH PETTY CASH	06/28/2024	\$69.92	P
20240642	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/25/2024	\$30.66	P
20240643	STAFFENCY LLC	CONTRACT CNA-WE 06.22.24	06/25/2024	\$2,103.75	P

NORWOOD HEALTH CENTER - JULY 2024

20240566 - 20240698

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
20240644	BRIGGS HEALTHCARE	ADMINISTRATIVE SUPPLIES	06/24/2024	\$43.57	P
20240645	DIRECT SUPPLY INC	MONTHLY FEE	06/03/2024	\$199.99	P
20240646	DIRECT SUPPLY INC	DIETARY SUPPLIES	06/04/2024	\$151.96	P
20240647	DIRECT SUPPLY INC	LAUNDRY SUPPLIES	06/10/2024	\$981.88	P
20240648	FESTIVAL FOODS	DIETARY FOOD	06/03/2024	\$119.69	P
20240649	FESTIVAL FOODS	DIETARY FOOD	06/04/2024	\$27.92	P
20240650	FESTIVAL FOODS	DIETARY FOOD	06/12/2024	\$4.47	P
20240651	FESTIVAL FOODS	DIETARY FOOD	06/17/2024	\$20.94	P
20240652	FESTIVAL FOODS	DIETARY FOOD	06/20/2024	\$2.99	P
20240653	GPM SOUTHEAST LLC	FUEL	06/07/2024	\$61.00	P
20240654	GPM SOUTHEAST LLC	FUEL	06/14/2024	\$37.18	P
20240655	GPM SOUTHEAST LLC	FUEL	06/07/2024	\$44.00	P
20240656	GPM SOUTHEAST LLC	FUEL	06/24/2024	\$54.28	P
20240657	HEALTH DIRECT PHARMACY SERVICES INC	PATIENT MEDICATIONS	06/30/2024	\$7,037.49	P
20240658	MARSHFIELD CLINIC HEALTH SYSTEM	PROFESSIONAL SERVICES	06/26/2024	\$359.15	P
20240659	MARTIN BROS DISTRIBUTING CO INC	DIETARY FOOD	06/03/2024	\$306.78	P
20240660	MARTIN BROS DISTRIBUTING CO INC	DIETARY FOOD & SUPPLEIS	06/06/2024	\$3,245.91	P
20240661	MARTIN BROS DISTRIBUTING CO INC	DIETARY FOOD	06/10/2024	\$287.96	P
20240662	MARTIN BROS DISTRIBUTING CO INC	DIETARY FOOD & SUPPLIES	06/13/2024	\$3,439.21	P
20240663	MARTIN BROS DISTRIBUTING CO INC	DIETARY SUPPLIES	06/15/2024	\$75.00	P
20240664	MARTIN BROS DISTRIBUTING CO INC	DIETARY FOOD	06/17/2024	\$618.95	P
20240665	MARTIN BROS DISTRIBUTING CO INC	DIETARY FOOD & SUPPLIES	06/20/2024	\$3,361.73	P
20240666	MARTIN BROS DISTRIBUTING CO INC	DIETARY FOOD	06/24/2024	\$390.39	P
20240667	MARTIN BROS DISTRIBUTING CO INC	DIETARY LEASE EXPENSE	06/26/2024	\$250.00	P
20240668	MARTIN BROS DISTRIBUTING CO INC	DIETARY FOOD & SUPPLIES	06/27/2024	\$4,160.37	P
20240669	MARTIN BROS DISTRIBUTING CO INC	DIETARY FOOD	06/28/2024	(\$24.09)	P
20240670	MARTIN BROS DISTRIBUTING CO INC	CONGREGATE FOOD	06/03/2024	\$3,900.40	P
20240671	MARTIN BROS DISTRIBUTING CO INC	CONGREGATE FOOD	06/06/2024	\$3,343.76	P
20240672	MARTIN BROS DISTRIBUTING CO INC	CONGREGATE FOOD	06/10/2024	\$4,844.15	P
20240673	MARTIN BROS DISTRIBUTING CO INC	CONGREGATE FOOD & SUPPLIES	06/13/2024	\$1,628.71	P
20240674	MARTIN BROS DISTRIBUTING CO INC	CONGREGATE FOOD	06/17/2024	\$4,879.86	P
20240675	MARTIN BROS DISTRIBUTING CO INC	CONGREGATE FOOD	06/20/2024	(\$20.27)	P
20240676	MARTIN BROS DISTRIBUTING CO INC	CONGREGATE FOOD	06/20/2024	\$1,556.17	P
20240677	MARTIN BROS DISTRIBUTING CO INC	CONGREGATE FOOD	06/24/2024	\$2,878.13	P
20240678	MARTIN BROS DISTRIBUTING CO INC	CONGREGATE FOOD & SUPPLIES	06/27/2024	\$2,609.77	P
20240679	EXPERIAN HEALTH INC	CONTRACTED SERVICES	06/30/2024	\$144.56	P
20240680	STERICYCLE (Norwood)	CONFIDENTIAL SHREDDING SERVICE	06/25/2024	\$79.91	P
20240681	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/29/2024	\$29.00	
20240682	STAFFENCY LLC	CONTRACT CNA-WE 06.29.24	06/29/2024	\$1,642.50	P
20240683	WASTE MANAGEMENT	CONTRACT SERVICES	07/01/2024	\$534.69	P
20240684	WESTON PSYCHIATRIC (DRG CLINICAL SC)	SERVICES FOR 06.2024	07/01/2024	\$75,450.00	P
20240685	WI DEPT OF JUSTICE (PO Box 93970)	EE BACKGROUND CHECKS	07/01/2024	\$100.00	P
20240686	AMAZON CAPITAL SERVICES	RESIDENT SUPPLIES	07/02/2024	\$32.99	P
20240687	AMAZON CAPITAL SERVICES	RESIDENT SUPPLIES	07/02/2024	\$32.99	P

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
20240688	AMAZON CAPITAL SERVICES	RESIDENT SUPPLIES	07/02/2024	\$32.99	P
20240689	AMAZON CAPITAL SERVICES	RESIDENT SUPPLIES	07/02/2024	\$32.99	P
20240690	CENTRAL RESTAURANT PRODUCTS	DIETARY SUPPLIES	07/03/2024	\$320.69	P
20240691	GAPPA SECURITY SOLUTIONS LLC	PROJECT #20-24-005	07/01/2024	\$339.00	P
20240692	MAINSTREAM FLUID & AIR LLC	PROJECT #20-23-002	07/01/2024	\$19,794.00	P
20240693	ORKIN PEST CONTROL	ANNUAL CONTRACT	07/01/2024	\$1,693.32	P
20240694	ORKIN PEST CONTROL	ANNUAL VEHICLE TREATMENT	07/01/2024	\$249.60	P
20240695	SOLARUS	PHONE/FAX SERVICE	07/01/2024	\$132.38	P
20240696	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/02/2024	\$68.65	
20240697	STAFFENCY LLC	CONTRACT CNA-WE 07.06.24	07/06/2024	\$2,250.00	P
20240698	STERLING WATER INC	EQUIPMENT RENTAL	06/30/2024	\$24.00	P
<b>Grand Total:</b>				<b>\$229,855.30</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

# Committee Report

County of Wood

Report of claims for: VETERANS SERVICES

For the period of: JULY 2024

For the range of vouchers: 31240008 - 31240008

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
31240008	US BANK	WC GEAR, WEBINAR	06/18/2024	\$260.98	P
<b>Grand Total:</b>				<b>\$260.98</b>	

## Signatures

Committee Chair:

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Committee Member:

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**Request for Out of State Travel Request for Sue Smith to Attend the  
National Association of Counties (NACo) Opioid Solutions Leadership Network Meeting  
King County, Washington on September 10-12, 2024**

***All expenses paid by NACo***

As you may recall, Sue Smith was selected to serve on the National Association of Counties Opioid Solutions Leadership Network. This is a group of approximately 30 individuals from across the country charged with pursuing and sharing innovative, evidence-based solutions regarding the use of the opioid settlement funds. The overall goal is to convene officials across sectors and state lines to share knowledge on opioid abatement strategies and help counties make their own decisions on the best use of the opioid settlement dollars.

From <https://www.naco.org/resources/opioid-solutions/leadership-network>:

*The goals of the Opioid Solutions Leadership Network are to elevate the role of counties in effectively investing settlement funds to save lives and address the needs of people with substance use disorders and provide a platform for county leaders to share knowledge and offer support to their counterparts across the country.*

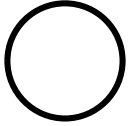
*Over the next year, members of the Opioid Solutions Leadership Network will explore opioid abatement strategies across the substance use continuum of care (i.e., prevention, treatment, recovery and harm reduction); travel to one another's communities to see opioid solutions in action; and receive expert guidance from NACo's partners at Vital Strategies.*

*Vital Strategies is a global health organization that believes every person should be protected by a strong public health system. In November 2021, Bloomberg Philanthropies announced a five-year, \$120 million investment to help combat the overdose crisis in the hard-hit states of Kentucky, New Jersey, New Mexico, North Carolina and Wisconsin. The initiative builds on work of the previous three years in Michigan and Pennsylvania, launched in 2018 with \$50 million, and expands the work to promote improved federal policies. The partnership between Vital Strategies, The Pew Charitable Trusts, Johns Hopkins University, CDC Foundation and Global Health Advocacy Incubator is helping to strengthen and scale up evidence-based, data-driven policies and interventions to reduce overdose risks and save lives. To find out more, please visit [www.vitalstrategies.org](http://www.vitalstrategies.org) or Twitter @VitalStrat.*

*NACo is grateful for the interest and commitment from county leaders across the country who applied to represent county excellence in opioid settlement implementation through the Opioid Solutions Leadership Network.*

*NACo's Opioid Solutions Center is supported in part by Arnold Ventures and The Pew Charitable Trusts. The Opioid Solutions Leadership Network is made possible through our partnership with Vital Strategies and with additional support from The Pew Charitable Trusts.*

**All expenses paid by the National Association of Counties.**



RESOLUTION#

Introduced by
Page 1 of 2

Health and Human Services Committee

ITEM#

DATE August 20, 2024

Effective Date Upon Passage

BKV

Motion: Adopted: 1st 2nd No: Yes: Absent:
Number of votes required:
[X] Majority Two-thirds
Reviewed by: PAK, Corp Counsel
Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To advocate for increased mental health funding to be included in the 2025-2027 state biennial budget.

FISCAL NOTE: No cost to Wood County, additional state funding would reduce the burden on Wood County taxpayers.

WHEREAS, Wood County is concerned that the public mental health system in Wisconsin is in need of additional resources to respond appropriately to the needs of individuals with persistent mental illness and those experiencing a mental health crisis; and

WHEREAS, state law designates counties with the responsibility for the well-being, treatment, and care of individuals with mental illness, and serving those without private insurance coverage; and

WHEREAS, the Medical Assistance program (MA) covers an array of mental health services, ranging from office-based therapy to inpatient hospitalization, and many of these services are delivered by counties; and

WHEREAS, Community Support Programs (CSP) offer intensive community-based care for adults whose mental illness and functional limitations might otherwise require them to need institutionalized care. Counties use CSP services to keep people out of extended hospitalizations and support people in the community following emergency detentions; and

WHEREAS, counties are required to provide Crisis intervention services including an emergency mental health services program to serve persons in crisis situations; at a minimum, 24-hour crisis telephone service and 24-hour in-person response on an on-call basis; and

WHEREAS, while the state pays the full cost of most MA services, when it comes to county-based CSP and Crisis mental health services, the county finances the cost of the services up front, and receives MA reimbursement for only the federal share for that service, and

WHEREAS, Community Aids funding has not kept pace over the years with increased county costs for services, resulting in counties bearing a disproportionate share of CSP and Crisis service costs from county tax levy; and

WHEREAS, counties are limited in their capacity to use tax levy revenue due to state levy limits, so the lack of Community Aids increases combined with strict property tax controls makes it difficult for counties to maintain Crisis and CSP services; and

WHEREAS, in addition to the costs to county human service departments, counties and municipalities also incur law enforcement costs to transport and provide security for persons in a crisis; and

WHEREAS, the awareness of the 988 National Suicide & Crisis Lifeline has made mental health assessment and referral more readily available, resulting in more demand on the mental health crisis systems; and

( )

Donna Rozar, Chair

Rebecca Spiros

Lee Thao, Vice Chair

Mary Jo Wheeler

Tom Buttke

Dr. Kristin Iniguez

John Hokamp

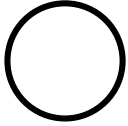
Leslie Kronstedt

Laura Valenstein

Adopted by the County Board of Wood County, this day of 20

County Clerk

County Board Chairman



RESOLUTION# \_\_\_\_\_

ITEM# \_\_\_\_\_

DATE \_\_\_\_\_

Effective Date: \_\_\_\_\_

Introduced by \_\_\_\_\_  
Page 2 of 2

**WHEREAS**, stagnant state funding results in variations in the extent of services available across counties, wait lists for services, and eligible people receiving limited services; and

**WHEREAS**, the limited state funding for Crisis services makes it difficult for counties to implement new evidence-based services, such as mobile crisis workers that could meet law enforcement officers in the field for crisis calls, that would reduce the need for law enforcement involvement and provide a more trauma-informed response to crisis situations, and;

**WHEREAS**, Wisconsin's counties continue to cover the costs of mental health services for individuals who are not Medicaid eligible, and;

**NOW, THEREFORE, BE IT RESOLVED:** that the Wood County Board of Supervisors does hereby request that the state of Wisconsin, in its 2025-27 state biennial budget, provide state GPR funding to cover the full non-federal share of MA, CSP and Crisis services, and;

**BE IT FURTHER RESOLVED**, that the Wood County Clerk is hereby authorized and directed to send a copy of this Resolution to the Governor of the State of Wisconsin, Wisconsin State Legislators with a constituency within Wood County, and the Wisconsin Counties Association.

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Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
County Board Chairman

# Overview of Medical Staff Bylaw Revisions 2024

## Definitions

- Removed Nurse Practitioners from medical staff definition
  - Nurse practitioners will be classified as allied health professionals moving forward if we utilize them in the future
- Changed reference of clinical director to treatment director here and throughout bylaws
- Added Resident and Moonlighter to definitions

## Article III: Medical Staff Membership

- Section 2-Qualifications for Membership
  - A. Basic Qualifications
    - Removed nurse practitioners and physician assistants
      - Will be classified as allied health professional moving forward if we utilize them in the future
    - Added requirement regarding board certification and credentialing with insurance providers
  - B.
    - Inserted provision that no practitioner will be entitled to membership on the medical staff solely due to being licensed, board certified, or having privileges at another hospital
    - Removed gendered language here and throughout

## Article IV: Categories of the Medical Staff

- Removed Section 1, 2, 3, 4 headers
- Changed medical staff categories from three to four
  - Added resident moonlighter
- Active Medical Staff
  - Changed requirement from working at least eight hours per week to eight hours per week when averaged over a four-week period
- Courtesy Medical Staff
  - Removed nurse practitioner
  - Removed reference to adolescent
  - Removed requirement that they must hold active membership on the medical staff of another hospital
  - Added requirement that they may serve on medical staff committees, but are not eligible to hold office or vote at medical staff meetings
- Resident Moonlighter
  - Added category



## Article V: Allied Health Professionals

- Section 1—Definition
  - Removed dentist, dental hygienist, and podiatrist
    - Dentist and podiatrist would be classified as consultative
  - Added physician assistant

## Article VI: Procedure for Appointment and Reappointment

- Removed gendered language throughout

## Article VII: Determination of Clinical Privileges

- Removed gendered language throughout
- Removed references to Inpatient Services Director and replaced with Hospital and Nursing Home Administrator throughout
- Removed reference to Associate Treatment Director

## Article X: Treatment Director

- Section 3—Duties of Treatment Director
  - 7.
    - Removed reference to Inpatient Services Director and replaced with Hospital and Nursing Home Administrator
  - 11.
    - Removed supervision of psychiatric residents responsibility and added responsibility of approving acceptance of medical learners and assigning a medical staff member to accept attending/supervisory responsibility for learner

## Article XI: Duties of Medical Staff and Medical Executive Committee

- Changed title from “Duties of Medical Staff and Medical Staff Committee” to “Duties of Medical Staff and Medical Executive Committee”
- Section 1—Medical Staff
  - Removed composition
    - Already defined elsewhere
  - 6.
    - Removed reference to Inpatient Services Director and replaced with Hospital and Nursing Home Administrator
- Section 2—Medical Executive Committee
  - Changed title from Medical Staff Committee to Medical Executive Committee
    - Changed reference throughout
  - A.
    - Removed representative of governing body as member of committee
    - Removed reference to vice chair

## Article XIII: Medical Executive Committee Meetings

- Changed title from “Medical Staff Committee Meetings” to “Medical Executive Committee Meetings”
  - Changed reference throughout

## Article XVI: Amendments

- Changed “these bylaws shall be reviewed bi-annually and revised as necessary” to biennially

# Medical Staff Rules and Regulations

## Section 1: Admission and Discharge

- 1.
  - a. Removed nurse practitioners
- 3.
  - a. Removed gendered language here and throughout
- 6.
  - a. Changed “patients shall be discharged only on a **written** order” to “only **upon** order”
- 7.
  - a. Removed “if client elopes from facility, discharge should occur within 24-hours”

## Section 3: Medical Records

- 3.
  - Changed “progress notes shall be written daily for those with difficulty in diagnosis or management” to “progress notes shall be written daily” for all patients
- 11.
  - Removed reference to Mental Health Nurse practitioner
  - Removed nuances regarding when discharge summaries are required and changed to discharge summaries being required for all discharges

## Section 4: General Conduct of Care

- 9.
  - Removed section. Duplicate of 8

**BYLAWS OF THE MEDICAL STAFF OF  
NORWOOD HEALTH CENTER**

PREAMBLE

Whereas, Norwood Health Center is a county-operated facility in the State of Wisconsin, County of Wood; and

Whereas, its purpose is to serve as a psychiatric hospital providing patient care and education; and

Whereas, it is recognized that the Medical Staff is responsible for the quality of medical care in the Hospital, and must accept and discharge this responsibility, and that the cooperative efforts of the Medical Staff, the facility's administrative officers, and the Governing Body are necessary to fulfill the Hospital's obligations to its patients;

Therefore, the professional staff practicing in this Hospital hereby organize themselves in conformity with the bylaws and medical staff policies hereinafter stated.

These Bylaws are adopted for the purpose of governing the actions, recommendations, and functions of the Professional Staff of Wood County Annex & Health Center. These Bylaws are not intended to be, nor shall anything herein be, interpreted in such a way as to be a delegation by the Governing Body to any person or group, including the Professional Staff, of the exclusive ultimate authority of the governing body to operate this Hospital, including appointments of professional staff.

DEFINITIONS

1. MEDICAL STAFF: Refers to all physicians holding appropriate licenses, who have been granted privileges to attend patients in the Hospital.
2. GOVERNING BODY: Health & Human Services Committee.
3. HUMAN SERVICES DIRECTOR: Refers to the individual who administers the Department of Human Services in accordance with Wisconsin Statutes 51.42 (6m) and County Code and is responsible for the overall management of the Norwood Admissions Unit, Wood County Annex & Health Center, and related programs.
4. TREATMENT DIRECTOR: Refers to the psychiatrist appointed by the Governing Body to manage the affairs of the Medical Staff.
5. MEDICAL DIRECTOR: Refers to the individual appointed to coordinate and manage all medical services to clients in the Nursing Home and as directed by the Treatment Director to provide medical care to patients in the psychiatric hospital.

6. HOSPITAL AND NURSING HOME ADMINISTRATOR: Refers to the individual appointed to manage the overall operations of the Hospital component of the Center.
7. MEDICAL EXECUTIVE COMMITTEE: Means the members of the Active Medical Staff, members of the Courtesy Medical Staff, and liaison (non-voting) representatives from administration.
8. PRACTITIONER: Means a doctor of medicine (M.D.) or a doctor of osteopathy (D.O.) legally licensed to practice medicine and surgery in the State of Wisconsin.
9. ALLIED HEALTH PROFESSIONAL: Means individuals other than licensed physicians who are qualified and licensed to render direct medical care under the supervision of a practitioner who have clinical privileges in this Hospital, and who are capable of effectively communicating with patients, the Medical Staff, and Hospital personnel. Other health professions not listed here who are not subject to the Medical Staff privileges delineation process shall be reviewed by the Governing Body for competence.
10. CLINICAL PRIVILEGES: Means the permission granted to a practitioner or Allied Health Professional by the Medical Staff to render specific diagnostic, therapeutic, or medical services.
11. MEDICAL STAFF YEAR: Means the period from January 1 through December 31.
12. HOSPITAL: Norwood Health Center Psychiatric Inpatient Program (Admissions Unit).
13. RESIDENT: Resident physicians are medical professionals enrolled in an accredited post-graduate medical education program (residency). They are in the process of completing specialized training in a specific medical field, such as psychiatry, internal medicine, or family medicine.
14. MOONLIGHTER: A moonlighter is a resident physician who independently performs work for the hospital outside of their structured educational activities. They operate under their own medical license and carry their own malpractice insurance.

#### ARTICLE I: NAME

The name of this organization shall be the Medical Staff of Norwood Health Center, Marshfield, Wisconsin.

#### ARTICLE II: PURPOSES AND RESPONSIBILITIES

Section 1. The purposes of the organization are:

- A. To ensure that all patients admitted to or treated in any of the facilities, departments, or services of the Hospital shall receive the level of care which meets or exceeds community standards for specialized psychiatric and substance abuse services.
- B. To ensure a high level of professional performance of all practitioners authorized to practice in the Hospital through the appropriate delineation of clinical privileges that each practitioner may exercise in the Hospital and through an ongoing review and evaluation of each practitioner's performance in the Hospital.
- C. To initiate and maintain rules and regulations for self-government of the Medical Staff;
- D. To provide a means whereby issues concerning the Medical Staff and the Hospital may be discussed by the Medical Staff with the liaison Administrative Staff, and, when indicated, directly with the governing body.

Section 2. Responsibilities:

The Medical Staff or its Medical Executive Committee shall:

- A. Ensure the quality and appropriateness of patient care rendered by all practitioners authorized to practice in the Hospital through the following measures:
  - 1. A credentials program, including mechanisms for appointment and reappointment, and the matching of clinical privileges to be exercised or of specified services to be performed with the verified credentials and current demonstrated performance of the applicant or staff member;
  - 2. A continuing medical education program based at least in part on the needs demonstrated through the patient care audit, and other quality maintenance programs. This medical education program recognizes program participation from this hospital as well as community hospitals, and requires completion of continuing medical education units at a level consistent with that required by the State of Wisconsin Medical Examining Board;
  - 3. A concurrent utilization review program to monitor inpatient, outpatient, medical, psychiatric, and health services based upon community standards of care;
  - 4. An organizational structure that allows continuous monitoring of patient care practices, including but not limited to, infection control, drug utilization evaluation, medical record review, safety/risk management;
  - 5. Quality assessment and improvement program encompassing principles of continuous quality improvement, retrospective and concurrent review and evaluation of the quality of patient care through a systematic and ongoing patient care evaluation program; and,

- B. Recommend to the governing body with respect to appointments, reappointments, staff category, clinical privileges, and corrective action;
- C. Account to the Governing Body for the quality and efficiency of medical care rendered to patients in the Hospital;
- D. Initiate and pursue corrective actions with respect to practitioners, when warranted;
- E. Develop, revise as needed, administer, and seek compliance with these Bylaws, the rules and regulations of the Medical Staff, and other medical-care related current Hospital policies;
- F. Assist in identifying community health needs, and in setting appropriate institutional goals in implementing programs to meet those needs;
- G. Exercise the authority granted by these Bylaws as necessary to adequately fulfill the foregoing responsibilities;
- H. Be actively involved in the accreditation process; this shall include participation in the Hospital survey.

### ARTICLE III: MEDICAL STAFF MEMBERSHIP

#### Section 1 - Nature of the Medical Staff Membership:

- A. Membership on the Medical Staff of Norwood Health Center is a privilege which shall be extended only to professionally competent practitioners that are employed or have a contractual agreement who continually meet the qualifications, standards, and requirements set forth in these Bylaws.
- B. Appointments to and membership on the Medical Staff shall confer on the appointee or member only such clinical privileges and prerogatives as have been granted in accordance with these Bylaws. No practitioner shall admit or provide services to patients in the Hospital unless they are a member of the Medical Staff, or has been granted temporary privileges in accordance with the procedures set forth in Article VII.

#### Section 2 - Qualifications for Membership:

- A. Basic Qualifications:
  - 1. Practitioners: Physicians who have completed an accredited residency training program and are licensed to practice in the State of Wisconsin who can document their background, experience, demonstrated competence, judgment, their adherence to the ethics of their profession, their good reputation and character, good physical and mental health, valid professional liability insurance coverage in amounts satisfactory to the hospital, and their ability

to work with others, with sufficient adequacy to assure the Medical Staff and the Governing Body that any patient treated by them will be getting a high quality of medical care, shall qualify for membership on the Medical Staff. Additionally, all Practitioners must be board certified by their specialty board within 1 year of hire and must maintain eligibility for credentialing with all insurance providers accepted by Norwood Health Center in order to maintain qualification for medical staff membership.

2. Residents: Residents who are independently state-licensed, carry their own malpractice insurance, and are in good standing with their accredited residency program shall qualify for membership on the Medical Staff for the purposes of moonlighting. These residents will not be board-certified but must provide evidence of professional, and independent, malpractice insurance in the amounts required by the Medical Staff bylaws. Residents completing rotations as assigned by their residency program are not afforded the benefits of Medical Staff participation during the months of their assigned academic rotations, at which times they are bound to the educational agreements that direct their clinical experience.
- B. No practitioner shall be entitled to membership on the Medical Staff, or to the exercise of particular clinical privileges in the Hospital, merely by virtue of the fact that they are duly licensed to practice medicine in this or in any other state, or that they are a member of any professional organization, are certified by any clinical examining board, or that they have in the past, or presently have, such privileges at another hospital.
  - C. Ethics: Acceptance of the membership on the Medical Staff shall constitute the staff member's agreement that they will strictly abide by the Principles of Medical Ethics of the American Medical Association, the Board of Nurse Practitioners, or the applicable provider boarding entity.
  - A. No aspect of Medical Staff membership or particular clinical privileges shall be denied on the basis of sex, race, age, creed, color, national origin, or physical disability.

### Section 3 - Basic Responsibilities:

- A. Provide patients with care at the generally recognized professional level of quality and efficiency within reasonably accepted community standards of care;
- B. Abide by the current Medical Staff Bylaws and by other lawful standards, current policies, and rules of the Hospital;
- C. Discharge such staff, department, committee, and Hospital functions as deemed responsible for, by appointment, election, or otherwise;
- D. Prepare and complete in timely fashion the medical record and other required records for all patients under their care;

- E. Abide by the ethical principles of their profession;
- F. Participation in hospital peer review and quality assessment and improvement activities; and,
- G. To serve on hospital committees as assigned by the Treatment Director.

Section 4 - Conditions and Duration of Appointment:

- A. Initial appointments and reappointments to the Medical Staff shall be made by the Governing Body. The Governing Body shall act on appointments, reappointments, or revocation of appointments only after there has been a recommendation from the Medical Staff as provided in these Bylaws; provided that in the event of unwarranted delay on the part of the Medical Staff (more than one hundred days from its receipt of a fully-completed application), the Governing Body may act without such recommendation on the basis of documented evidence of the applicant's or staff member's professional and ethical qualifications, obtained from reliable sources other than the Medical Staff.
- B. Initial appointments to the Medical Staff of Wood County Annex & Health Center shall be for a period extending for two years. Reappointments shall be for a period of not more than two Medical Staff years.
- C. Appointments to the Medical Staff shall confer on the appointee only such clinical privileges as have been granted by the Governing Body in accordance with Medical Staff recommendations, and in accordance with these Bylaws.
- D. Every application for staff appointment shall be signed by the applicant, and shall contain the applicant's specific acknowledgment of every Medical Staff member's obligations to provide continuous care and supervision of their patients, to abide by the Medical Staff Bylaws, Rules and Regulations to accept committee assignments, to accept consultation assignments, and, when necessary, to participate in staffing units.
- E. A system will be in place that reports to the appropriate agency as directed by the Health Care Quality Improvement Act, those adverse actions or reinstatements approved by the governing body that reduce, restrict, suspend, revoke, or deny clinical privileges to a physician or dentist for a period of 30 days or longer.

ARTICLE IV: CATEGORIES OF THE MEDICAL STAFF

The Medical Staff shall be divided into four categories: Active, Courtesy/On-call, Consultative, and Resident Moonlighter.

- A. Active Medical Staff: The Active Medical Staff shall consist of physicians contracted or employed by Norwood Health Center, who treat patients admitted to a Norwood Health Center care unit Active Medical Staff members must work at least eight (8) hours per week when averaged over a four-



week period. Medical Staff members who assume all the functions and responsibilities of membership on the Active Medical Staff, including, where appropriate, consultation and unit assignments. Members of the Active Medical Staff shall be appointed to a specific service, shall be eligible to vote, shall serve on Medical Staff committees, and shall be required to attend at least 50 percent of all meetings of the Medical Staff.

- B. Courtesy/On-call Medical Staff: The Courtesy Medical Staff shall consist of physicians qualified for staff membership, but who are employed or contracted as consultants, provide on-call coverage, or perform specific referral services. Courtesy Medical Staff shall be eligible to admit and/or attend clients if specified in individual delineated privileges. Courtesy Medical Staff Members may serve on Medical Staff committees, but they shall not be eligible to hold office in the Medical Staff or to vote at Medical Staff meetings. Medical Staff meeting attendance is elective and attendance is encouraged.
- C. Consultative Medical Staff: Consultative Medical Staff shall consist of practitioners in the medical community who are otherwise qualified for membership of the Medical Staff and are requested by a member of the Norwood Health Center Medical Staff to provide on-site consultation for a specific client. Permission to provide the requested consultative evaluation may be granted by the Hospital and Nursing Home Administrator or Treatment Director. Any recommendation made by the consulting practitioner must be verified and approved by the attending physician before implementation. Consultative Medical Staff members are not entitled to vote, hold Medical Staff office, or serve on Medical Staff committees. A Consulting Medical Staff member may however be invited to participate in Medical Staff committees. Consulting Medical Staff appointees are not required to attend Medical Staff meetings.
- D. Resident Moonlighter Staff: Resident Moonlighter staff shall consist of psychiatric residents who are independently state-licensed and carry their own malpractice insurance. These residents maintain good standing in their residency program and may only moonlight during months that they are not on a training assignment at Norwood Health Center.

Resident Moonlighters Staff members are expected to fulfill the same clinical and administrative duties as Active and Courtesy Medical Staff, and they may serve on Medical Staff committees, but they shall not be eligible to hold office in the Medical Staff or to vote at Medical Staff meetings.

Residents performing duties assigned during clinical rotations under the oversight of a training agreement from the resident's academic program will not be entitled to any rights afforded Practitioners of the Medical Staff, including hearing and appeal rights under these Bylaws, during the months of their training assignments.

Regardless of assignment, all Residents providing care at Norwood Health Center shall comply with the Medical Staff Bylaws, Medical Staff rules and regulations, and applicable Hospital policies.

## ARTICLE V: ALLIED HEALTH PROFESSIONAL PERSONNEL

### Section 1 - Definition:

Allied Health Professionals (AHP) shall consist of the following categories of professionals: psychologists, nurse practitioners, and physician assistants.

Section 2 - Qualifications:

Only allied health professional personnel (AHP) holding a license, certificate, or other legal credential as required by State law, who:

- A. Document their experience, background, training, demonstrated ability, physical health and mental health status upon request of the Medical Staff with sufficient adequacy to demonstrate that any patient treated by them will receive care of the professional level of quality and efficiency generally recognized as acceptable; and
- B. Are determined, on the basis of documented reference, to adhere strictly to the ethics of their respective professions as applicable, and to work cooperatively with others; shall be eligible to provide specified services in the Hospital. Where appropriate, the Medical Staff may establish particular qualifications required of members of a specific category of AHP's, provided that such qualifications are not founded on an arbitrary or discriminatory basis, and are in conformance with applicable law.

Section 3 - Procedure for Review Specification of Services:

An application to perform allied health services shall be submitted on a form provided by the Hospital. The authority for individuals to perform specified patient care services must be processed through the credentialing/privileging function, delineating their qualifications, status, clinical duties and responsibilities. Applicants shall be evaluated by the Medical Staff, which shall recommend the scope of practice which the applicant shall be permitted to exercise in the Hospital.

Section 4 - Conditions of Participation:

- A. AHP's shall not be entitled to the rights, privileges, and responsibilities of appointment to the Medical Staff, and may only engage in acts within the scope of practice specifically approved for them by the Medical Staff, and the Governing Body.
- B. Appointments as AHP's shall not be covered by the provisions for appeal in Articles VI, VII, VIII, and IX of the Medical Staff Bylaws. However, the applicant for appointment as an AHP shall have the right to appear personally before the Medical Staff to discuss the clinical privileges recommended by that Committee.
- C. Initial appointment shall be for a period of two years. Thereafter, AHP's shall apply for reappointment as outlined in Article VI, Section 3, A - G.

- D. Quality Assessment and Improvement auditing shall be done as a means of evaluating performance and competence. Alternatively, at the discretion of the Treatment Director, a performance evaluation related to a job description may be used as a means of evaluation.

Section 5 - Allied Health Professional Prerogatives:

- A. Provide specified patient care services under the supervision or direction of a physician member of the Medical Staff.
- B. Following protocols to the extent established by the Medical Staff, but not beyond the scope of the AHP's license, certificate, or other legal credentials.
- C. Medical Nurse Practitioners and Physician's Assistants may perform diagnostic and therapeutic procedures within the scope of his/her privileges with the consent of the client and the attending physician. He/She may write orders for diagnostic procedures, therapeutic procedures, and medications only if such orders are counter signed by the attending physician.
- D. Attend without voting privileges meetings of the staff and department to which he/she is assigned, and hospital education programs.
- E. Psychologist can perform diagnostic and therapeutic procedures including the initial clinical evaluation, treatment staffings and discharge summaries. They may write orders for diagnostic and therapeutic procedures only if such orders are countersigned by a physician.

Section 6 - Responsibilities:

- A. Retain appropriate responsibility within his/her area of professional competence for the care and supervision of each patient of the Hospital for whom they are providing services, or arrange a suitable alternative for such care and supervision;
- B. Participate as appropriate in the quality assessment/risk management activities, supervising initial appointees of their same profession during the training period, and other staff functions that may be required from time to time.

ARTICLE VI: PROCEDURE FOR APPOINTMENT AND REAPPOINTMENT

Section 1 - Application for Appointment:

- A. All applications for appointment to the Medical Staff shall be in writing, shall be signed by the applicant, and shall be submitted on a form prescribed by the Medical Staff. The application shall require detailed information concerning the applicant's professional qualifications, shall include the receipt of names of at least two persons who have had extensive experience in observing and working with the applicant and who can provide adequate references pertaining to the applicant's

professional competence and ethical character, and shall include information as to whether the applicant's membership status and/or clinical privileges have ever been revoked, suspended, reduced, or not renewed by any other hospital or institution, and as to whether their membership in local, state, or national medical societies, or their license to practice any profession in any jurisdiction, has ever been suspended, terminated, or has any currently pending challenges, and as to whether their narcotics license has ever been limited, suspended, revoked, or has any currently pending challenges, and as to their physical and mental condition, and as to their malpractice history, and shall convey their consent to release of information by their past and present malpractice insurance carrier(s).

- B. The applicant shall have the burden of producing adequate information for a proper evaluation of their competence, character, ethics, and other qualifications, and for resolving any doubts about such qualifications.
  - 1. If additional information is required of the applicant, the Treatment Director/designee shall request it in writing. Failure of the applicant to provide such information within 30 days of the request shall constitute grounds for denial of appointment, unless an extension is granted by the Treatment Director.
- C. The completed application, including the delineation of requested clinical privileges shall be submitted to the Hospital and Nursing Home Administrator or designee, who, after collecting the references and other materials deemed pertinent, shall provide the application and all supporting materials to the Treatment Director and Medical Staff for evaluation.
- D. The delineation of clinical privileges for active and courtesy members of the Norwood Health Center Medical Staff shall be defined in a clear, comprehensive manner in accordance with these Bylaws (Article VII, Section 2).
- E. By applying for appointment to the Medical Staff, each applicant thereby signifies their willingness to appear for interviews in regard to their application, authorizes the Hospital to query the National Practitioner Data Bank for adverse action reports and malpractice reports, to consult with members of the medical staffs of other hospitals to which the applicant has been associated, and with others who may have information bearing on their competence, character, and ethical qualifications, consents to the Hospital's inspection of all records and documents that may be material to an evaluation of their professional qualifications and competence to carry out the clinical privileges they request, as well as their moral and ethical qualifications for staff membership, releases from any liability all representatives of the Hospital and its Medical Staff for their acts performed in good faith and without malice in connection with evaluating the applicant and their credentials, and releases from any liability all individuals and organizations who provide information to the Hospital in good faith and without malice concerning the applicant's competence, ethics, character, and other qualifications for staff appointment and clinical privileges, including otherwise privileged or confidential information.
- F. The application shall include the following statements:

1. an agreement to having received, read, and abide by the Hospital Medical Staff bylaws and by such rules and regulations as that may from time to time be enacted,
  2. a pledge not to receive or pay another physician directly/indirectly any fee from professional services,
  3. an agreement that any significant misstatements in, or omissions from, this application constitute cause for denial of appointment or cause for summary dismissal from staff,
  4. an affirmation that information provided is true,
  5. that applicant is familiar with the laws of the State of Wisconsin governing the practice of his/her specialty and will abide by these laws,
  6. as applicant, they accept the burden for producing sufficient information for proper evaluation of qualifications and for resolving any doubts about such qualifications.
- G. By applying for appointment to the Medical Staff, each applicant thereby agrees to subject their clinical performance to, and participate in, the Hospital's quality assessment and improvement/risk management/safety program as the same shall, from time to time, be in effect in accordance with the requirements of the responsible peer review organization, and other external regulatory agencies. Additionally, each applicant agrees to hold members of the Medical Staff and other authorized representatives of the Hospital engaged in these quality assessment or utilization review activities free from all liability for their actions performed in good faith in connection with these activities.
- H. Each practitioner applying for appointment to the Medical Staff shall maintain professional liability insurance in not less than the minimum amounts as from time to time may be determined by the Governing Body or provide other proof of financial responsibility, in such manners as the above Governing Body may find acceptable. The Governing Body may, for good cause shown by a practitioner, waive this requirement with regard to such practitioner, provided that any such waiver is not granted or withheld on an arbitrary, discriminatory, or capricious basis. This minimum amount of required coverage established pursuant to this provision shall equal the amount of professional liability insurance carried by the Hospital.

Section 2 - Appointment Process:

- A. All applications for appointment shall be sent to the Hospital and Nursing Home Administrator, who will refer them to the Administrative Assistant for processing. When the processing is complete, the application and related materials shall be returned to the Hospital and Nursing Home Administrator for review for appropriateness to services provided by the Health Center. If appropriate, the application and related materials will be forwarded to the Treatment Director within ten days.

- B. The Treatment Director shall review the application and related materials for determination of the character, professional competence, qualifications and ethical standing of the practitioner, and shall determine through information contained in references given by the practitioner and from other data sources available, whether the practitioner has established and meets all of the necessary qualifications for the category of staff membership and clinical privileges requested by them. The Treatment Director will make a recommendation regarding appointment and privileging, and the application and related materials will be referred to the Medical Staff within 60 days.
- C. At the next regular Medical Staff meeting after referral from the Treatment Director, the Medical Staff shall review the application and related materials and shall make a recommendation that the practitioner be either appointed to the Medical Staff, or rejected for Medical Staff membership, or that the application is deferred for further consideration or investigation. All recommendations for appointment shall include the clinical privileges to be granted, which may be modified by probationary conditions relating to such clinical privileges.
- D. When the recommendation of the Medical Staff is to defer the application for further consideration, it must be followed up within 30 days for appointment with specified clinical privileges or for rejection of Medical Staff membership.
- E. When the recommendation of the Medical Staff is favorable to the practitioner, the Governing Body shall act on the recommendation within 60days.
- F. If the decision is adverse to the practitioner, at any level, the adverse decision will be sent to the Treatment Director, and by certified mail, return receipt requested, to the practitioner. The practitioner may request recourse to the Fair Hearing Appeal Process described in these Bylaws (Article IX, Section 2), by submitting a written request within 10 days.

Section 3 - Reappointment Process:

- A. Each recommendation concerning the reappointment of a Medical Staff member and the clinical privileges to be granted upon reappointment shall be based upon the following: licensure, physical and mental health status, professional liability coverage, satisfactory clinical performance, adherence to Medical Staff Bylaws, rules and regulations, quality assessment and improvement data, drug usage evaluation results, risk management data, volume indicators, peer recommendations, continuing medical education, current competence, and adverse incidents, including any past or currently pending challenges to license or DEA registration, and circumstances and judgments related to any pending or settled liability actions.
- B. The reappointment application shall be sent to the appointee by the Hospital and Nursing Home Administrator at least 30 days prior the expiration of the appointees' current term. Each current appointee desiring reappointment is responsible for completing the reappointment forms approved by the Governing Body. Failure to return the forms within 30 days of receipt shall be considered a voluntary resignation from the Medical Staff.

- C. After the reappointment forms have been returned and processed by the Hospital and Nursing Home Administrator, this material will be combined with other information and data gathered from quality assessment and improvement reports, external sources such as National Practitioner Data Bank, medical records data, complaints, drug utilization reports, and will be sent to the Treatment Director for review.
- D. Prior to the next scheduled Medical Staff meeting, the Treatment Director shall review all pertinent information available, including solicited comments from members of the Medical Staff, for the purpose of determining their recommendations for reappointment to the Medical Staff, and for granting of clinical privileges for the ensuing period. Evidence of appraisal by the Treatment Director shall be provided to the Medical Staff with recommendations for reappointment or when a change in clinical privileges is recommended.
- E. At the next Medical Staff meeting, the Treatment Director or designee presents recommendations to the Medical Staff concerning the reappointment and clinical privileges of the appointee scheduled for periodic appraisal. When non-reappointment or a change in clinical privileges for a period longer than 30 days is recommended, the reasons for such recommendations shall be stated and documented. The Medical Staff will consider these recommendations and will reach its conclusions as to the reappointment and privilege delineation and will forward its determination to the Hospital and Nursing Home Administrator who in turn submits it to the Governing Body for approval.
- F. If an application for reappointment is filed and the Governing Body does not have time to act on it prior to the expiration of the appointee's current appointment, the appointee's current appointment and clinical privileges shall continue in effect until such time as the Governing Body acts on the reappointment application.
- G. The Governing Body shall review the material and the recommendations of the Treatment Director and Medical Staff and shall render a decision regarding reappointment and delineation of clinical privileges.
- H. If the decision is adverse to the practitioner, at any level, the notice of the adverse decision will be sent to the Treatment Director, and by certified mail, return receipt requested to the practitioner. The practitioner may request recourse to the Fair Hearing Appeal process described in these Bylaws (Article IX, Section 2) by submitting a written request within 10 days.
- I. If the decision is not appealed or if it is upheld after appeal, the adverse action shall be reported to appropriate regulatory agencies, state and federal as required by current laws.

## ARTICLE VII: DETERMINATION OF CLINICAL PRIVILEGES

### Section 1 - Exercise of Privileges:

Every practitioner providing direct clinical services at this Hospital by virtue of their Medical Staff membership or otherwise, shall be entitled to exercise only those clinical privileges specifically granted to them by the Governing Body, except as provided in Sections 2, 3, and 4 of this Article VII, which cover temporary and emergency privileges.

Section 2 - Delineation of Privileges:

- A. Initial Request - Every initial application for staff appointment/ reappointment must contain a request for the specific clinical privileges desired by the applicant.
  
- B. Basis for Privileges Determination - The evaluation of such request shall be based upon the applicant's education, training, experience, demonstrated competence, references, mental and physical health status, data bank, and other relevant information including an appraisal by the Clinical Director. Privileges delineation shall relate specifically to each provider's requested practice setting as it relates to Norwood Health Center. The applicant shall have the burden of establishing their qualifications and competency in the clinical privileges so requested. The privileges recommended and granted must be precisely delineated. Terms such as "family practice", "internal medicine", and "general psychiatry" will not suffice. Periodic redetermination of clinical privileges and the increase or curtailment of same shall be based upon the direct observation of clinical performance, review of the records of patients treated in this or other hospitals, and documented results of the patient care audit and other quality assurance/risk management activities required by these Bylaws.

These clinical privileges were defined by the Norwood Health Center Medical Staff as standard, usual, and customary procedures appropriate to the diagnosis and treatment of diseases encompassed by a given specialty and limited to the available resources at the Norwood Health Center. Procedures requiring additional training or techniques not normally included in the customary training of that specialty must be specifically delineated at the time of application. However, in emergency situations, the physician may be allowed to perform any special procedures demanded by that emergency, even though not regarded as part of his/her routine clinical privileges.

- C. Modification of Privileges - Application for additional clinical privileges must be in writing, on the prescribed form, and on which the type of clinical privileges desired and the applicant's relevant recent training and/or experience must be stated. Such requests will be processed in the same manner as requests for initial privilege delineation.

Section 3 - Temporary Privileges:

- A. Upon receipt of an application for Medical Staff membership from an appropriately licensed practitioner, the Governing Body may, upon the basis of information then available which may reasonably be relied upon as to the competence and ethical standing of the applicant, and with the written concurrence of the Treatment Director, grant temporary admitting and specifically delineated clinical privileges to the applicant; but in exercising such privileges, the applicant shall act under the



supervision of the Treatment Director. Temporary privileges may be so granted for a period not to exceed 90 days, with subsequent renewal, if necessary, not to exceed the pendency of the application.

- B. Temporary clinical privileges may be granted by the Governing Body for the care of a specific patient to a practitioner who is not an applicant for membership in the same manner and upon the same conditions as set forth in subparagraph (A) of this Section 3, provided that there shall first be obtained from the practitioner a signed acknowledgment that they agree to be bound by the terms of the Medical Staff Bylaws, Rules and Regulations, and all matters relating to their temporary clinical privileges. Such temporary privileges shall be restricted to the treatment of not more than two patients in any one year by any practitioner, after which such practitioner shall be required to apply for membership on the Medical Staff before being allowed to attend additional patients. Furthermore, the practitioner must have in force documented malpractice insurance in an amount acceptable to the hospital.
- C. The Governing Body may permit a physician serving as locum tenens for a member of the Medical Staff to attend patients without applying for membership on the Medical Staff for an initial period of 60 days, providing all of his/her credentials have first been approved by the Treatment Director. Temporary clinical privileges would be granted by the Hospital and Nursing Home Administration the same manner and under the same conditions as set forth in subparagraph A of this Article. Such privileges may be renewed for two more periods during a year's time.
- D. Special requirements of supervision and reporting may be imposed by the Treatment Director on any practitioner granted temporary privileges. Temporary privileges shall be immediately terminated by the Hospital and Nursing Home Administrator and the Treatment Director upon notice of any failure by the practitioner to comply with such special conditions.
- E. The Governing Body may at any time, upon the recommendation of the Treatment Director, terminate a practitioner's temporary privileges, based upon questions of ethics, competence, character, or quality of care. The Treatment Director, or in their absence a designee shall assign a member of the Medical Staff to assume responsibility for the care of such terminated practitioner's patients. The wishes of the patients shall be considered, where feasible, in selection of such substitute practitioner. Any affected practitioner may have recourse to the Fair Hearing Appeal Process described in these Bylaws (Article IX, Section 2), but shall remain suspended during the course of the appeal.

#### Section 4 - Emergency Privileges:

In any emergency, any member of the Medical Staff, to the degree permitted by his license and regardless of privileges, department, service, or Medical Staff status or lack of it, shall be permitted and assisted to use every facility of the hospital and to do everything possible to treat the client. For the purpose of this section, an emergency is defined as a condition in which immediate treatment is necessary to prevent

serious permanent harm to a client, to preserve the life of a client, or to prevent serious deterioration or aggravation of a client's condition.

## ARTICLE VIII: CORRECTIVE ACTION/SUMMARY SUSPENSION

### Section 1 - Procedure:

- A. Whenever the activities or professional conduct of any practitioner with clinical privileges are considered to be lower than the standards or aims of the Medical Staff, or to be disruptive to the operations of the Hospital, corrective action against such practitioner may be requested by a member of the Medical Staff, a member of the Hospital Administration, or by the Governing Body. All requests for corrective action shall be in writing, shall be made to the Clinical Director, and shall be supported by reference to the specific activities or conduct which constitutes the grounds for the request.
- B. Whenever the corrective action could be a reduction or suspension of clinical privileges, the Treatment Director shall immediately investigate the matter. The Treatment Director shall have authority to summarily suspend or limit the practitioner's privileges. This decision may remain in effect throughout the period of the investigation, and subsequent appeal, if any, as determined by the Treatment Director, and would be based upon the need to protect the life of any patient(s) or to reduce the substantial likelihood of immediate injury or damage to the mental or physical health or safety or well-being of any patient, employee, or other person. The Treatment Director shall have the authority to provide for alternative medical coverage for the patients of the suspended practitioner at the time of the suspension. The wishes of the patients shall be considered in the selection of such alternative practitioner, whenever possible.
- C. Within ten days after the Treatment Director's receipt of the request for corrective action, they shall make a report of their investigation. Prior to the making of such report, the practitioner against whom corrective action has been requested shall have an opportunity for an interview with the Treatment Director. At such interview, they shall be informed of the general nature of the charges against them, and shall be invited to discuss, explain, or refute them. This interview shall not constitute a hearing, shall be preliminary in nature, and none of the procedural rules provided in these Bylaws with respect to hearings shall apply thereto. A record of such interview shall be made by the Treatment Director and included with their report.
- D. Within ten days following the receipt of the investigation report for the requested corrective action involving reduction or suspension of clinical privileges the Treatment Director shall present his report to the Medical Executive Committee. The Medical Executive Committee will review the report, interview the complainant and the affected practitioner, and shall make its conclusions and recommendations.
- E. The action of the Medical Executive Committee on a request for corrective action may be to: reject or modify the request for correction action; issue a warning, letter of admonition, or a letter of

reprimand; impose terms of probation or a requirement for consultation; recommend reduction, suspension, or revocation of clinical privileges; recommend that an already imposed summary suspension of clinical privileges be terminated, modified, or sustained; or recommend that the practitioner's staff membership be suspended or revoked. The practitioner will be notified in writing of the recommendations of the Medical Executive Committee by the Treatment Director.

- F. Any adverse recommendation for reduction, suspension, or revocation of clinical privileges, or for suspension or expulsion from the Medical Staff, shall entitle the affected practitioner to the procedural rights provided in the Fair Hearing Appeal Process described in these Bylaws (Article IX, Section 2).
- G. After the Fair Hearing Appeal Process has concluded or waived, the Treatment Director shall promptly notify the Hospital and Nursing Home Administrator and the Human Services Director in writing of all requests for corrective action by the Medical Executive Committee, and shall continue to keep the Hospital and Nursing Home Administrator and Human Services Director fully informed of all action taken in connection therewith. The Governing Body will then render a decision based upon the information and recommendation of the Medical Executive Committee and the appeals process. Such decision shall be final and binding.

Section 2 - Termination of Practitioner for Non-Clinical Reason:

- A. Termination of employment or of contract status of a practitioner for grounds unrelated to their professional, clinical capability, and their exercise of clinical privileges, may be accomplished in accordance with the usual personnel policies of the Hospital or the terms of such practitioner's contractual agreement, if applicable. To the extent that the grounds for removal include matters relating to competence in performing professional clinical tasks, or in exercising clinical privileges, resolution of the practitioner's Medical Staff privileges shall be in accordance with Section 1 of this Article.

Section 3 - Automatic Suspension:

- A. A temporary suspension in the form of withdrawal of a practitioner's admitting privileges, effective until medical records are completed, shall be imposed immediately after warning of delinquency for failure to complete medical records as specified in the current Medical Staff Rules and Regulations. The Treatment Director shall have the option of assigning the practitioner to the Health Information Manager or making other arrangements for the purpose of completing records, when applicable.
- B. A practitioner whose Federal and/or State license to prescribe narcotics and dangerous drugs are revoked or suspended or modified shall immediately be divested of their right to prescribe medications or shall meet the modifications covered by such license. As soon as possible after such immediate suspension, the Medical Executive Committee shall convene to review and consider the facts under which the license was revoked or suspended. The Medical Executive Committee may then recommend further corrective action as is appropriate to the facts disclosed in its investigation.

The Governing Body will then consider the Medical Executive Committee's recommendation and render a final decision.

- C. A temporary suspension occurs whenever a practitioner fails to maintain their malpractice insurance or their medical license.
- D. It shall be the duty of the Treatment Director to cooperate with the Hospital and Nursing Home Administrator and the Governing Body in enforcing automatic suspensions.

## ARTICLE IX: FAIR HEARING APPEALS PROCESS

### Section 1 - Right to Access to Fair Hearing Appeals Process:

- A. When any practitioner receives notice of a recommendation of the Medical Staff or Medical Executive Committee that, if ratified by decision of the Governing Body, will adversely affect their reappointment to or status as a member of the Medical Staff, or exercise of clinical privileges, such as:

- denial of reappointment
- suspension of staff membership
- revocation of staff membership
- denial of requested advancement in staff category
- reduction in staff category
- denial of requested clinical privileges
- reduction in clinical privileges
- suspension of clinical privileges
- revocation of clinical privileges

They shall be entitled to access to the Fair Hearing Appeals Process before a final decision is made by the Governing Body.

- B. All appeals shall be in accordance with the procedural safeguards set forth in this Article IX, to assure that the affected practitioner is accorded all rights to which they are entitled.

### Section 2 - Process for a Fair Hearing Appeal:

- A. Any practitioner who receives notice of an adverse recommendation regarding medical appointment, clinical privileges, or professional conduct, will have ten days from receipt of notice to request in writing an appeal of that recommendation. Such request should be made to the Treatment Director. Failure to request an appeal within ten days shall terminate all rights to appeal.
- B. Within ten days of receipt of a request for appeal, the Treatment Director and the Governing Body shall select a three person appeal panel. This panel shall be comprised of three practitioners,

either from within or outside the Medical Staff, but who were not previously involved in making the adverse recommendation.

- C. The Treatment Director and the affected practitioner shall jointly schedule a date, time, and place for the hearing. This hearing shall take place no later than 30 days from selection of the panel.
- D. The affected practitioner shall be entitled, if desired, to be accompanied and represented at the hearing by another practitioner. The affected practitioner is permitted to invite any witnesses having evidence or testimony pertinent to the situation. The Treatment Director shall represent the Medical Staff or the Medical Executive Committee position. No attorneys shall be permitted at the hearing.
- E. The panel's decision shall be communicated in writing to the Governing Body within three days. The Governing Body shall consider the Medical Staff/Medical Executive Committee's recommendations and the panel's decision, and will make a final and binding determination on the matter within seven days. This determination shall be communicated in writing to the practitioner and Treatment Director.

## ARTICLE X: TREATMENT DIRECTOR

### Section 1 - Appointment of Treatment Director:

The Governing Body appoints the Treatment Director who shall serve until resignation or replacement by the Governing Body.

### Section 2 - Term of Officers:

Officers shall serve as appointed until the Governing Body reappoints another Treatment Director.

### Section 3- Duties of Treatment Director:

- A. Treatment Director: The Treatment Director shall serve as the chief administrative officer and chairperson of the Medical Staff to:
  - 1. Act in coordination and cooperation with the Administrative Staff of the Hospital in all matters of mutual concern within the Hospital;
  - 2. Call, preside at, and be responsible for the agenda of all Medical Staff meetings;
  - 3. Be accountable to the governing body, through the executive sessions, for monitoring the quality and efficiency of clinical services and the effectiveness of quality assessment and improvement functions delegated to the Medical Staff;
  - 4. Serve as member of other Medical Staff committees as assigned;

5. Be responsible for the enforcement of Medical Staff Bylaws, Rules and Regulations, for implementation of sanctions where these are indicated, and for the Medical Staff's compliance with the procedural safeguards in all instances where corrective action has been requested against a practitioner;
6. Appoint committee members to all standing, special, and multi-disciplinary Medical Staff committees, and appoint Medical Staff members in conjunction with other administrative staff, to serve on the necessary committees of the Hospital;
7. Communicate and represent the views, policies, needs, and grievances of the Medical Staff to the governing body and to the Hospital and Nursing Home Administrator;
8. Receive and interpret the policies of the governing body to the Medical Staff, and ensure the effective function of methods for credentials review and for delineation of privileges and quality assurance activities.
9. Be responsible for the educational activities of the Medical Staff.
10. Be the spokesperson for the Medical Staff in its external professional and public relations.
11. Approve acceptance of medical learners, which upon graduation will hold prescriptive powers, and ensure that an appropriate learning environment is provided, including assignment of a medical staff member to accept attending/supervisory responsibility for said learner.
12. To inform the Medical Staff members on the accreditation status of the Hospital. They shall see that the Medical Staff members are actively involved in the accreditation process; this shall include participation in the hospital survey, and particularly in the summation conference. They shall identify areas of suspected noncompliance, and inform the administrative officer in charge of the accreditation process, and take appropriate action.

## ARTICLE XI: DUTIES OF MEDICAL STAFF AND MEDICAL EXECUTIVE COMMITTEE

### Section 1: Medical Staff:

#### A. Duties: The duties of the Medical Staff shall be:

1. To coordinate the activities and general policies of the Hospital in relation to the Medical Staff;
2. To receive and act upon reports and recommendations from special committees and officers of the Medical Staff and/or Hospital;

3. To implement policies of the Medical Staff not otherwise the responsibility of any other aspect of the organization and to review such policies at least every three years;
4. To provide liaison between its members and the Administrative Staff of the Hospital;
5. To recommend action to the Hospital and Nursing Home Administrator on matters of a medical/ administrative nature;
6. To make recommendations on hospital management matters to the Hospital and Nursing Home Administrator. Such recommendations shall be consistent with the mission and philosophy of the Hospital, and shall have particular emphasis on the Medical Staff component of the organization;
7. To fulfill its accountability to the governing body for the medical care rendered to patients in the Hospital;
8. To review credentials of all applicants and to make recommendations for staff membership, reassignments, delineation of clinical privileges. Such credentials will be reviewed upon the recommendation of the Treatment Director. Duties will be to:
  - a. Review, evaluate, and verify the character, qualifications, competence, and performance of each applicant for initial appointment, reappointment, or modification of appointment, and for clinical privileges, and make appropriate recommendations.
  - b. Make recommendations to the Governing Body on the qualifications of each applicant for staff membership and for particular clinical privileges.
  - c. In addition to verification of competence and performance, reappraisal parameters shall include: the individual's maintenance of timely, accurate, and complete medical records; his/her attendance at required staff meetings; his/her service on Medical Staff and Hospital committees when requested; his/her patterns of care, as demonstrated by Quality Assessment/Improvement Program; Treatment Director assessment; and his/her documented appropriate continuing medical education.
  - d. The Medical Staff will review and approve the methods for determining the profiles of clinical privileges developed by each discipline (psychiatry, internal medicine).
  - e. The Medical Staff shall have the authority to require the individual to submit any required evidence of his/her current health status.
9. To review periodically all information available regarding the performance and clinical competence of staff members and other practitioners with clinical privileges, and as a result of

such reviews, to make recommendations for reappointment and renewal, or changes in clinical privileges; and

10. To participate in identifying community health needs and in setting Hospital goals and implementing programs to meet those needs.

Section 2: Medical Executive Committee:

- A. Composition: The Medical Executive Committee shall be a standing committee, and shall consist of the officers of the Medical Staff, members of the Active Medical Staff, invited members of the Courtesy Medical Staff, and non-voting administrative representatives. The Treatment Director shall serve as Chair.
- B. Duties: The duties of the Medical Executive Committee shall be:
  1. To consider and make recommendations regarding corrective action/summary suspension actions involving members of the Medical Staff;
  2. To administer the Medical Staff's Quality Assessment and Improvement program including peer review, drug utilization review, and clinical pertinence review; and
  3. To take all reasonable steps to ensure professionally ethical conduct and competent clinical performance on the part of all members of the Medical Staff, including the invitation of and/or participation in Medical Staff corrective or review measures, when warranted.

ARTICLE XII: MEDICAL STAFF MEETINGS

Section 1: Regular Meetings:

Regular meetings of the Medical Staff will be held at least four (4) times a year for the purpose of transacting such business as may come before the Medical Staff, and to provide an educational forum. The agenda of such meeting should include such reports of the review and evaluation of the work done in the clinical departments, and the performance of the required Medical Staff functions. All regular meetings shall be at such day and hour as the Treatment Director shall designate in the call and notice of the meeting.

Section 2: Special Meetings:

The Treatment Director may call a special meeting of the Medical Staff at any time. The Treatment Director shall call a special meeting within 15 days after receipt of a written request for same, signed by no less than one-fourth of the Active Staff, and stating the purpose for such meeting. The Treatment Director shall designate the time and place of any special meeting.



- A. Written or printed notice stating the place, day, and hour of any special meeting of the Medical Staff shall be delivered either personally or by mail to each member of the Medical Staff prior to the meeting. No business shall be transacted at any special meeting, except that stated in the notice calling the meeting.

Section 3: Quorum:

The presence of thirty-three percent of the total membership of the Active Medical Staff at any regular or special meeting shall constitute a quorum for purposes of amendment of these Bylaws, and for all other transactions.

Section 4: Attendance Requirements:

Each member of the Active Medical Staff shall be required to attend at least 50 percent of all regular Medical Staff meetings in each year. Unless excused by the Treatment Director, the failure to meet the foregoing annual attendance requirements shall be grounds for corrective action. Reinstatement of staff members whose membership has been revoked because of absence from staff meetings shall be made only upon application, and all such applications shall be processed in the same manner as applications for original appointment.

Section 5: Agenda:

- A. Agenda: The agenda at any regular Medical Staff meeting shall be determined by the Treatment Director. Any staff member may request placing items of concern on the agenda.
- B. The agenda at special meetings shall be:
  - 1. Reading of the notice calling the meeting.
  - 2. Transaction of business for which the meeting was called.
  - 3. Adjournment.

ARTICLE XIII: MEDICAL EXECUTIVE COMMITTEE MEETINGS

Section 1: Regular Meetings:

The Medical Executive Committee meetings shall be held four times per year, immediately following the conclusion of the Medical Staff meetings.

Section 2: Special Meetings:

A special meeting of the Medical Executive Committee may be called by, or at the request of, the Treatment Director, or by one-third of the Medical Executive Committee members, but not less than two members.

Section 3: Notice of Meetings:

Written or oral notice stating the place, day, and hour of any regular or special meeting shall be given to each member of the Committee.

Section 4: Quorum:

Thirty-three percent of the membership of the Medical Executive Committee, but not less than two members, shall constitute a quorum at any meeting.

Section 5: Manner of Action:

The action of a majority of the members present at a meeting in which a quorum is present shall be the action of the Committee. Action may be taken without a meeting by unanimous consent in writing (setting forth the actions so taken), signed by each member entitled to vote thereat.

- A. A practitioner whose patients' clinical course is scheduled for discussion at any regular meeting or conference shall be so notified, and shall be expected to attend such meeting. If such practitioner is not otherwise required to attend such meeting, the Treatment Director shall, through the Inpatient Services Director, give the practitioner advance written notice of the time and place of the meeting at which his/her attendance is expected.
- B. Failure by a practitioner to attend any meeting with respect to which they were given notice that attendance was mandatory, unless excused by the Treatment Director upon a showing of good cause, shall result in an immediate suspension of all or such portion of the practitioner's clinical privileges as the Medical Executive Committee may direct, and such suspension shall remain in effect until the matter is resolved through any mechanism that may be appropriate, including corrective action, if necessary. In all other cases, if the practitioner shall make a timely request for postponement supported by an adequate showing that their absence will be unavoidable; such presentation may be postponed by the Treatment Director, until not later than the next regular meeting. Otherwise, the pertinent clinical information shall be presented and discussed as scheduled.

ARTICLE XIV: CONFIDENTIALITY, IMMUNITY FROM LIABILITY

Section 1: Special Definitions:

For the purpose of this Article, the following definitions shall apply:

- A. Information: Means record of proceedings, minutes, records, reports, memoranda, statements, recommendations, data, and other disclosures, whether in written or oral form, relating to any of the following subjects:
1. Applications for appointment or clinical privileges,
  2. Periodic reappraisals for reappointment or clinical privileges,
  3. Corrective action, including summary suspension,
  4. Hearings and appellate reviews,
  5. Medical care evaluations, (refer to Wisconsin Statutes 146.37),
  6. Utilization reviews, and
  7. Other hospital or committee activities related to quality of patient care and interprofessional conduct.
- B. Malice: Means the intentional dissemination of a known falsehood or of information with a reckless disregard for whether or not it is true or false.
- C. Representative: Means a board, any director or committee thereof; an administrator; a medical staff organization or officer, committee thereof; and any individual authorized by any of the foregoing to perform specific information-gathering or disseminating functions.
- D. Third Parties: Means both individuals and organizations providing information to any representative.

Section 2: Authorizations and Conditions:

By applying for or exercising clinical privileges, or providing specified patient care services within this Hospital, a practitioner:

- A. Authorizes representatives of the Hospital and the Medical Staff to solicit, provide, and act upon information bearing on his/her professional ability and qualifications;
- B. Agrees to be bound by the provisions of this Article, and to waive all legal claims against any representative or third party who acts in accordance with the provisions of this Article; and
- C. Acknowledges that the provisions of this Article are express conditions to his/her application for or acceptance of staff membership, or his/her exercise of clinical privileges or provision of specified patient services at this Hospital.

Section 3: Confidentiality of Information:

Information with respect to any practitioner submitted, collected, or prepared by any representative of this or any other health care facility or organization or medical staff, for the purpose of achieving and maintaining quality patient care, reducing morbidity and mortality, or contributing to medical research shall, to the fullest extent permitted by law, be confidential, and shall not be disseminated to anyone other than a

representative of the Medical Examining Board, as required by law, or used in any way except as provided by third parties. This information shall not become part of any particular patient's file or of the general hospital records.

#### Section 4: Immunity from Liability:

The following shall be express conditions to any practitioner's application for the exercise of clinical privileges at this Hospital:

That any act, communication, report, recommendation, or disclosure with respect to any such practitioner performed or made in good faith and without malice, and at the request of an authorized representative of this or any other health care facility, for the purpose of achieving and maintaining quality patient care in this or any other health care facility, shall be privileged to the fullest extent permitted by law.

That such privilege shall extend to members of the Hospital's Medical Staff and of its Governing Body, its other practitioners, its administrative officers, and to third parties who supply information to any of the foregoing authorized to receive release or act upon the same.

That there shall, to the fullest extent permitted by law, be absolute immunity from civil liability arising from any such act, communication, report, recommendation, or disclosure, even where the information involved would otherwise be deemed privileged.

That such immunity shall apply to all acts, communications, reports, recommendations, or disclosures performed or made in connection with this or any other health care institution's activities related, but not limited to that information stated in Section 1A of this Article (XIV).

That the acts, communications, reports, recommendations, and disclosures referred to in this Article XIV may relate to a practitioner's professional qualifications, clinical competency, character, mental or emotional stability, physical condition, ethics, or any other matter that might directly or indirectly have an effect on patient care.

That in furtherance of the foregoing each practitioner shall, upon request of the Hospital, execute releases in accordance with the tenor and import of this Article XIV in favor of the individuals and organizations specified in paragraph 3, subject to such requirements, including those of good faith, absence of malice, and the exercise of a reasonable effort to ascertain truthfulness as may be applicable under the law of this state.

That the contents, authorizations, releases, rights, privileges, and immunities provided in Sections 1 and 2 of Article VI of these Bylaws for the protection of this Hospital's practitioners, other appropriate Hospital officials and personnel, and third parties in connection with applications for initial appointment, shall also be fully applicable to the activities and procedures covered by this Article XIV.

#### ARTICLE XV: RULES AND REGULATIONS

The Medical Staff shall adopt rules and regulations as may be necessary to implement more specifically the general principles found within these Bylaws, subject to the approval of the Medical Staff and the Governing Body. These shall relate to the proper conduct of the Medical Staff organizational activities, as well as embody the level of practice that is to be required of each practitioner in the Hospital. Such rules and regulations shall be a part of these Bylaws, and may be amended and appealed at any regular meeting of the Medical Staff, at which a quorum is present, and without previous notice, or at any special meeting of the Medical Staff. Such changes shall become effective upon approval by the governing body.

ARTICLE XVI: AMENDMENTS

These Bylaws may be amended after submission of the proposed amendment at any regular or special meeting of the Medical Staff. To be adopted, an amendment shall require a two-thirds vote of the members of the Active Medical Staff present, provided that at least thirty-three percent of the members of such staff are present. Amendments so made shall be effective when approved by the governing body. These Bylaws shall be reviewed biennially and revised as necessary.

ARTICLE XVII: ADOPTION

These Bylaws shall be adopted at any regular or special meeting of the Medical Staff, shall replace any previous Bylaws, and shall become effective upon approval by the governing body of the Hospital.

Adopted by the Medical Staff on July 17, 2024.

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Robert Gouthro, M.D., Treatment Director

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Brandon Vruwink, Human Services Director

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Marissa Kornack, Hospital & Nursing Home  
Administrator

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Representative of Governing Body



**NORWOOD HEALTH CENTER  
PSYCHIATRIC HOSPITAL MEDICAL STAFF  
RULES AND REGULATIONS**

**SECTION I: ADMISSION AND DISCHARGE:**

1. Only practitioners granted Medical Staff membership and clinical privileges may admit and/or treat patients at this Hospital.
2. In all cases of non-emergency voluntary admissions to this Hospital, a provisional diagnosis or valid reason for admission must either precede or accompany the patient. In addition, current medications, which are to be continued in the Hospital, and any other orders necessary for the care of the patient in the first 24 hours, must either precede the patient or be called to the nursing unit upon admission.
3. All patients shall be attended by members of the Medical Staff and shall be assigned to the psychiatric inpatient unit. In the case of a patient requiring admission who has no practitioner, they shall be assigned to the practitioner for the service to which the illness of the patient indicates assignment.
4. In the event of a Hospital death, the deceased shall be pronounced dead by the attending practitioner or their designee as soon as possible. Policies with respect to the release of dead bodies shall conform to local and state law.
5. The Hospital shall admit patients suffering from all types of psychological diseases.
6. Patients shall be discharged only upon order of the attending practitioner. Should a patient leave the Hospital against the advice of the attending practitioner, or without proper discharge, a notation of the incident shall be made in the patient's medical record.
7. These parameters can be adjusted on an individual basis at the discretion of the attending psychiatrist.
8. Practitioners admitting patients shall be held responsible for giving such information as may be necessary to assure the protection of other patients from those who are a source of danger for whatever cause.

## **SECTION II: EMERGENCY CARE:**

Emergency psychiatric care at Norwood Health Center shall be provided through 24-hour, on-call medical staff coverage. The medical staff has delegated the authority to the RN-Charge Nurse, social worker or crisis worker to screen and assess clients presenting to the hospital with a potential medical/psychiatric emergency.

In cases of medical/psychiatric emergencies, the doctor will be notified. An order will be given to nursing staff for care until rescue squad arrives. A transfer order will be given by the provider and orders will be signed within 24 hours.

## **SECTION III: MEDICAL RECORDS:**

1. The attending practitioner shall be responsible for the preparation of a complete medical record for each client. This record shall include identification data, complaint, personal history, family history, history of present illness, physical examination, special reports such as consultation, clinical laboratory, imaging, and other reports, provisional diagnosis, and discharge summary. A discharge summary will be required for all cases of death, regardless of the length of stay.
2. A medical record shall not be permanently filed until it is completed by the responsible practitioner, or is ordered filed by the Hospital Administrator or designee.
3. Pertinent progress notes shall be recorded at the time of observation sufficient to permit continuity of care and transferability. Whenever possible, each of the client's clinical problems should be clearly identified in the progress notes, with correlation and reference to the specific orders as well as the results of tests and treatment. Progress notes shall be written daily.
4. A history and physical examination to screen for medical problems related to a psychiatric illness shall be recorded within 24 hours of admission. This report should include all pertinent findings resulting from an assessment of all systems of the body. Cancer screening is not completed. If a screening history has been recorded and a physical examination performed within 30 days prior to the patient's admission to the Hospital, a reasonably durable, legible copy of these reports may be used in the client's Hospital medical record in lieu of the admission history and report of the physical examination, provided these reports are updated, including any changes in the client's condition, by a member of our Medical Staff. In such instances, an interval admission note that includes all additions to the history and any subsequent changes in the physical findings must always be recorded. If the client is readmitted within 30 days for the same condition, an interval note shall be sufficient.
5. Initial Psychiatric Evaluations are to be done within 60 hours of admission for all clients, and will contain a medical history, record of mental status, onset of illness and circumstances leading to admission, description of attitudes and behaviors, estimate intellectual functioning, memory functioning, and orientation, and include an inventory of the client's assets in descriptive, not interpretive fashion.



6. All current and completed records are the property of the Hospital, and shall not be removed from the Hospital complex without a court order, subpoena, or per state statute. This shall apply whether the patient is attended by the same practitioner or by another; also to copies of records, except as released upon authority of the practitioner and the patient, or a responsible representative of the patient.
7. In cases of re-admission of a patient, all previous records shall be available for use by the attending practitioner.
8. Consultations shall show evidence of an examination of the patient and review of the record by the consultant. This report shall be made a part of the patient's record. A limited statement, such as "I concur" does not constitute an acceptable report of consultation.
9. All clinical entries to the patient's medical record shall be accurately dated, timed, and authenticated and legible.
10. Final diagnosis shall be recorded in full without the use of symbols or abbreviations, dated, and signed by the responsible practitioner at the time of discharge of all patients. This will be deemed equally important as the actual discharge order.
11. A discharge summary shall be written or dictated on medical records of all clients according to the following guidelines:
  - a) Psychiatrists and psychologists may dictate discharge summaries as outlined in the Bylaws;
  - b) All required elements will be addressed in the discharge summary, to include recapitulation of the client's hospitalization and recommendations from appropriate services concerning follow-up or aftercare, as well as a brief summary of the client's condition on discharge, and final psychiatric diagnosis;
  - c) Discharge summaries will be done on all clients, including those admitted for alcohol detoxification.
  - d) In all instances, the content of the medical record shall be sufficient to justify the diagnosis and warrant the treatment and the end results. All discharge summaries shall be authenticated by the responsible practitioner.
12. The medical record, including discharge summaries, must be completed within 30 days of discharge by the attending practitioner or his/her designated practitioner, as authorized in the Medical Staff Bylaws. The Health Information Manager or designee will notify the practitioner of his/her delinquent status, with copies of the notice to the Treatment Director and the Administrator of the Hospital.

If these records are not completed within five (5) days, the Health Information Manager will notify the Hospital Administrator. The Hospital Administrator will personally notify the practitioner that:

- a) He/she has 24 hours in which to complete the delinquent records. The practitioner will make arrangements with another practitioner to assume their duties while they complete their delinquent records. They will not be assigned any new cases until their records are complete; and
  - b) continued noncompliance may result in fines, and
  - c) if noncompliance in completing medical records continues, the Delinquent Record List will be presented to the Quality Assurance Committee for more aggressive action, and
  - d) this action will be reflected in the practitioner's performance evaluation.
13. Written consent of the client is required for release of protected health information to persons not otherwise authorized to receive this information. In the event that the client is unable to provide written consent, a legal representative may be permitted to give such consent.
  14. Only abbreviations approved by the Medical Staff shall be recorded in the medical records of clients. Exceptions may be allowed for commonly used abbreviations which would be recognized by a person who is not in the medical field, which are often used in the community, and which are not medical or professional terms. These terms need not be listed on the Abbreviation List. These would include such terms as TV, meds, rec'd, etc.

#### **SECTION IV: GENERAL CONDUCT OF CARE:**

##### **A. Orders:**

1. Orders may be given only by an appointee of the Medical Staff, resident, or Nurse Practitioner to a registered nurse, or other appropriate health professionals (e.g. occupational therapist, pharmacist, dietitian or psychologist).
2. All orders for treatment shall be in writing, and shall be dated, timed, and signed by the responsible practitioner.
3. Verbal/telephone orders may be given by an authorized practitioner only to a registered nurse and/or pharmacist, occupational therapist, dietitian, psychologist, nurse practitioner or other health professionals as appropriate. Medication orders can be given only to a registered nurse, registered pharmacist, nurse practitioner, or advanced practice nurse prescriber. These orders are to be transcribed into the client's record and dated, timed, and signed by the transcriber. All verbal and telephone orders shall be authenticated, dated, and timed by the prescribing member of the medical staff in writing within 48 hours of receipt.
5. Categories of verbal orders which may be transmitted by a third party (such as a physician's office assistant), rather than directly from a practitioner or duly-authorized allied health professional may be defined in the hospital procedure with approval of the Treatment Director. Such categories of orders shall not include a reference to orders for

medications requiring prescription drugs, parenteral fluids, and restraint/seclusion. Such verbal orders shall be dated, timed, and signed by the person who transcribed the order, noting the name of the practitioner and the name of the individual relaying the order per the transcriber's name. The prescribing practitioner must assume responsibility for orders transmitted in such a manner.

A member of the Medical Staff responsible for the care of the patient must order restraint or seclusion prior to the application of restraint or seclusion. If the need for restraint or seclusion happens more quickly than an order cannot be obtained prior, the order must be obtained either during the emergency application of the restraint or seclusion, or immediately (within a few minutes) after the restraint or seclusion has been applied.

At all times, health professionals duly authorized to accept verbal orders are to exercise sound professional judgment in accepting all such orders, and shall retain the right to request direct clarification of these orders from the practitioner.

6. Standing orders and/or instruction sheets shall be instituted only after approval of the Medical Executive/ Administrative Staff Committee. Such standing orders and/or instruction sheets shall be reviewed periodically and revised as necessary. All standing orders and/or instruction sheets must be dated, timed, and signed by the responsible practitioner when utilized, as required for all orders for treatment.
7. Medications shall not be discontinued without notifying the practitioner. If an order expires at night, it should be called to the attention of the practitioner the following morning, and shall remain in effect for the condition for which it was originally ordered until the practitioner is reached.
8. Orders for medications shall be written in the metric system and include the specific dosage, frequency of dosage, route of administration, and any necessary instructions. PRN orders should specify indication for which the drug is to be administered.
9. All drugs and medications administered to patients shall be those listed in the latest drug formulary.
10. As far as possible, the use of proprietary remedies is to be avoided.
11. Any time that a drug is used for a non-approved indication, or the dose is more than the established maximum, the therapy should be considered nonconventional and the following procedures are to be followed:
  - a) Literature explaining the rationale of the therapy should be available in the library and the pharmacy. The physician is to provide this literature or request that the librarian obtain it.

- b) The treatment objectives are to be stated in the client's records.
- c) The client should be informed of the possible side effects and why the therapy was chosen.
- d) Medication article may be placed in the client's chart for staff use, if appropriate.
- e) Hazardous procedure for Unusual Medication Regimes should be followed.

B. Special Procedures:

All special procedures such as the use of Restraint and Seclusion (R&S) are subject to the policies and procedures regulating their use.

C. Miscellaneous:

1. In the case of an adverse drug reaction (ADR), the attending physician shall determine that the reaction is untoward and shall document its significance in the clinical record. The Pharmacy Manager will track and quarterly report the ADR data to the Medical Staff, who will review the significant incidents and recommend actions.
2. Infection Control designates practitioners to have the authority to institute any appropriate control measures or studies when it is reasonably felt that danger to patients, visitors, or personnel exists.
3. The utilization review and quality assurance plans of this Hospital, as approved, will be adhered to by all attending practitioners.
4. Policies and procedures governing the use of various facilities of the Hospital, preparation of medical records, specialized forms of treatment, disposal of specimens, etc., when determined and published by authorized committees and approved by the Administrative Staff of the Hospital, shall be adhered to by all attending practitioners, and said practitioners are responsible for remaining abreast of all current directives.

**NORWOOD HEALTH CENTER  
PSYCHIATRIC HOSPITAL MEDICAL STAFF  
RULES AND REGULATIONS**

The Medical Staff Rules and Regulations have been approved as of July 17, 2024.

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Robert Gouthro, MD  
Treatment Director

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Date

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Marissa Kornack  
Hospital & Nursing Home Administrator

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Date

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Elizabeth Masanz  
Director of Nursing

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Date