AGENDA
WOOD COUNTY BOARD OF SUPERVISORS

DATE: **Tuesday, November 10, 2026**
TIME: **9:30 AM**
LOCATION: **Courthouse – County Board Room**

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1. Call to order
2. Roll Call
3. Invocation/Pledge of Allegiance – Supervisor Zurfluh
4. Approval of minutes of the October 20, 2026, County Board meeting
5. Excusals
6. Resignations
7. Appointments/Re-Appointments
    a. South Central Library Board of Trustees – 3-year term – Susan Feith
    b. Ethics Committee – 3-year term – Jeff Conradt, Hilde Henkel
8. Public Comments
9. Review Referral Listing
10. Review Standing Committee minutes, department reports, and act on any resolutions introduced by the committees
    a. Operations
        i. Resolution 26-11-1; Establish 2026 Tax Levy
        ii. Resolution 26-11-2; Adopt 2027 County Budget
    b. Health & Human Services
    c. Public Safety
    d. Conservation, Education, & Economic Development
        i. Resolution 26-11-3; Approve Town of Grand Rapids Zoning Amendment
        ii. Resolution 26-11-4; Approve a Public Participation Plan for updating the Wood County Comprehensive Plan
    e. Judicial & Legislative
    f. Highway Infrastructure & Recreation
    g. Property & Information Technology
        i. Resolution 26-11-5; To authorize staff to negotiate for the acquisition of real property
    h. Minutes & reports of other committees, commissions, and boards
        i. Resolution 26-11-6; Eliminate Jail Construction Ad Hoc Committee
11. Special Order of Business
    a. UWSP at Marshfield Campus Executive Dr. Tony Andrews & UWSP Chancellor Dr. Bob Brinkman
12. Set date of next County Board meeting: Tuesday, December 15, 2026
13. Adjourn

Join by phone
+1-408-418-9388 United States Toll
Meeting number (access code): 2484 585 7149

Join by WebEx App or Web
https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m2828cfcc788aeb6b5cbbc3e08c6308f6
Meeting number (access code): 2484 585 7149
Meeting password: 111026

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS
October 20, 2026 – 9:30 a.m.

The Wood County Board of Supervisors, composed of nineteen members, convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on October 20, 2026.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Breu, Buttke, Casper, Clendenning, Goldberg, Hahn, Hamilton, Hovendick, Leichtnam, Penzkover, Perlock, Polach, Pliml, Rozar, Schulz, Thao, Valenstein, Voight, and Zurfluh.

Supervisor Voight gave the invocation led the Pledge of Allegiance.

Motion by Hamilton/Schulz to approve the minutes of the September 15, 2026, meeting. Motion carried by voice vote.

Motion by Buttke/Hovendick to approve the following appointments: Veterans Service Commission – 3-year term – Thomas Heiser; Civil Service Commission – 5-year term – Michael Meyers; Health & Human Services Committee (citizen member) – term ending April 2027 – Amy Kuhlka. Motion carried by voice vote.

Under public comment, 7 citizens spoke against the 287g ICE agreement currently in effect in Wood County, providing various reasons and rationale. One citizen spoke against the 287g agreements, data centers, and automated license plate readers.

The referrals were noted.

Committee minutes presented: Operations

RESOLUTION 26-10-1

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To increase budgeted FTEs for the Health Department by creating three (.97 FTE) Community Health Worker positions.

FISCAL NOTE: No cost to Wood County

Motion by Zurfluh/Breu to adopt Resolution 26-10-1. Motion carried unanimously.

Committee minutes presented: Health & Human Services, North Central Community Action Program Board of Directors, Public Safety, Traffic Safety Commission.

RESOLUTION 26-10-2

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To authorize Wood County to enter into an agreement and seek funding under §165.90 for Law Enforcement Services on Restricted Tribal Lands.

FISCAL NOTE: $26,474 in the 2027 Budget

Motion by Schulz/Clendenning to adopt Resolution 26-10-2. Motion carried unanimously.

Committee minutes presented: Conservation, Education, & Economic Development, North Central Wisconsin Tourism Partnership Board of Directors, North Central Wisconsin Tourism Partnership Tourism, Citizens Water Group.

RESOLUTION 26-10-3

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: Approve an amendment to the Town of Lincoln Official Zoning Ordinance.

FISCAL NOTE: No cost to Wood County.

Motion by Hamilton/Leichtnam to adopt Resolution 26-10-3. Motion carried unanimously.

Committee minutes presented: Judicial & Legislative, Highway Infrastructure & Recreation.

RESOLUTION 26-10-4

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To approve the Rural Functional Classification System in Wood County

FISCAL NOTE: None

Motion by Voight/Goldberg to adopt Resolution 26-10-4. Motion carried unanimously.

Committee minutes presented: Property & Information Technology, Central Wisconsin State Fair Board of Directors, Wood County Library Board, UW Commission Subcommittee.

Without objection, Chairman Pliml adjourned the meeting at 10:12 AM. Next scheduled county board meeting is November 10, 2026.

Trent Miner
County Clerk

REFERRALS FOR NOVEMBER 10, 2026 – COUNTY BOARD

- 10/26/2026: Memo from North Central Wisconsin Regional Planning Commission notifying the county of the Comprehensive Plan Adoption and subsequent proposed amendment for the Village of Biron. Referred to Planning & Zoning Director Grueneberg and CEED Committee.

MINUTES
OPERATIONS COMMITTEE

DATE: Tuesday, November 3, 2026
TIME: 10:00 AM
PLACE: Courthouse – Rm 300

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.

2. There was no public comment.

3. Motion by Pliml/Rozar to approve the consent agenda. Motion carried unanimously.

4. Wellness Coordinator Peterson provided a monthly update on Wellness programming.

5. Corporation Counsel Flanagan gave an update on the Bug Tussel bonds held by the county and the fact that they have not made their debt payment to date. The county's legal representative firms are working with member counties on steps forward and the effect of each possible scenario available to county. More information will be forthcoming.

6. County Treasurer Gehrt introduced Josh Barbian from PTMA Financial Solutions to give an update on the county's investment portfolio and discuss the various strategies of the investment of funds.

7. Finance Director Yang provided an update of the 2027 budget after the decisions made at the last meeting which includes a $3.9 million dollar use of undesignated general funds.

8. Yang presented information regarding the usage of ARPA funding and how much each department has left to spend before the end of the year. The final report to the federal government will be filed in April of 2027.

9. The next monthly meeting will be held on Tuesday, December 1, 2026, at 10:00 AM.

10. Chair Valenstein adjourned the meeting at 10:47 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee
November 3, 2026

NAME	REPRESENTING
PANYIA YANG	FINANCE
DARRIN STEINBACH	FINANCE
Riley Peterson	Wellness
Heather Gehnt	Treasurer
JOSH BARBIAN	PTMA
Lisa Lewandowski	Aspirus
Craig Livernash	Aspirus
Tara [illegible]	Public
Kimberly Stimac	Clerk of Courts
Kellie Szymanski	HR
DENNIS POLACH	WCB-14
Nick Flanagan	Corp Counsel
Philip Anderson (WebEx)	IT
Marissa Kornack (WebEx)	Norwood
Katie Milock (WebEx)	Human Services
Amy Kamp (WebEx)	IT
Sue Smith (WebEx)	Health Dept
Justin Cielewicz (WebEx)	Edgewater Haven
Shane Wucherpfenning (WebEx)	LWCA
Mary Schlagenhaft (WebEx)	Human Services
Kimberly McGrath (WebEx)	HR
Brandon Prawink (WebEx)	Human Services
Tony Bastien (WebEx)	Dispatch
Nicole Gessert (WebEx)	Maintenance
Reuben Van Tassel (WebEx)	Maintenance

Wood County
WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – November 2026

- Our passport numbers are significantly lower than at this point last year. I still think it will be hard to meet our budgeted revenue numbers. I really cannot put my finger on the reasons, other that maybe folks are not traveling overseas as much, or accessibility to the courthouse remains challenging. Regardless, we will keep an eye on it. In addition, as I reported last month, the Department of State is ready to release a method to be able to apply for a first-time application online, much as they have done with renewals. If that happens, I expect that revenue stream to dry up quickly. The good news is that we have already met our budgeted amount in marriage licenses in October, so anything that comes in now is just gravy.

- As I write this, we are in the middle of public testing for the November election, so we have been busy running reports and taking care of issues that arise. Many times, these issues will involve troubleshooting from home after-hours since a lot of my clerks do this in the evening after they are done with their full-time job. Most of these revolve around not entering in a correct password or some such other operator error. We do L&A testing on everything before we send it out to the municipalities, so we know the machines are doing their jobs as they are supposed to.

- Once the November election is done and after our canvass, we will be working on the mandatory audits that are required after each General Election. We will coordinate with the selected municipalities to make sure these are completed within the short timetable mandated by both federal and state law. For most of the municipalities, my chief deputy and I will do it on our own. These audits are publicly posted by the municipality, so anyone can come and watch us count ballots. The reporting units to be audited are released the day after the election.

- We assisted the City of Wisconsin Rapids with their recall election. In addition to doing the programming and ordering ballots (which we will be reimbursed for), I stuck around the office that evening and went over to City Hall to help close out their election. Out of 1,347 registered voters in that district, only 317 voted that day, which is a 23.5% turnout.

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095 • Telephone (715) 421-8460
E-mail: Trent.Miner@woodcountywi.gov

Wood County
WISCONSIN

Office of
Finance Director

PaNyia Yang
Finance Director

Date: 10/28/2026
To: Operations Committee
From: PaNyia Yang
Subject: Monthly Letter of Comments

DEPARTMENTAL ACTIVITIES

Finance Department Updates

1. ARPA Funds

   As of September 30, 2026, we have roughly $1.06 million remaining – the majority being $937,000 of park improvements/building, $32,434 for radio system updates, Land & Water Conservation of $77,115 for various projects, and Planning & Zoning of $9,719 for LiDAR. Funds must be expended by the end of 2026. Note that should there be funds remaining at year-end, they can only be applied to current projects that were obligated by the end of 2024. We cannot apply them to new projects.

2. New Financial Software-Update

   Darrin and I met with IT to review Stoneridge's implementation checklist. Over the next month, we will evaluate these items and gather the necessary information for Stoneridge.

AGENDA ITEMS

2027 Proposed Budget Update

We are wrapping up the 2027 budget process. At the recent Operations Committee meeting, step increases were approved effective January 1, 2027, followed by a 2% Cost of Living Adjustment (COLA) effective July 1, 2027—amounting to an annualized 1% COLA increase overall. After factoring in the COLA adjustment and restoring $208,534 in Highway GTA funds back to levy request, the general fund reserve deficit stands at $3.96 million.

Darrin and I have finalized the proposed budget, and the publication page was sent to Trent for posting by Monday, October 26th. The public hearing for the preliminary budget is scheduled for November 10th at 8:45 a.m., just ahead of the County Board meeting. Following the budget presentation, the Operations Committee will vote on its standard two resolutions: setting the 2026 tax levy (collectible in 2027) and formally adopting the 2027 budget.

Update on Remaining ARPA Projects

In my monthly department updates, I typically provide brief summaries of our remaining ARPA fund balances. As we approach the end of the year—the deadline by which all funds must be fully expended to avoid returning them to the U.S. Treasury—I want to provide the committee with a more comprehensive overview. This will detail our outstanding projects alongside their statuses.

Wood County
WISCONSIN

HUMAN RESOURCES DEPARTMENT

October 30, 2026

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – October 2026

Human Resources Activity

	October 2026	2026 Year-to Date
Applications Received	195	1,257
Positions Filled	10	127
Promotions/Transfers	4	44
New Hire Orientations	8	81
Terminations, Voluntary	10*	80
Terminations, Involuntary	4	11
Retirements	0	11
Turnover Rate	1.8%	14.18%
Exit Interviews	4	36

*Three of these are casual

Human Resources Narrative

General Highlights

1. Open Enrollment for 2027 began on October 6th and will end on November 6th. We held five (5) Open Enrollment meetings October 6th-8th at various Wood County locations. Representatives from Anovia and Holista were present at all meetings to educate employees on these new benefits and to answer questions. We had record attendance this year with 279 employees attending live meetings! Thank you to the Operations Committee for allowing us to enter attendees into a drawing for bonus vacation days. This surge in attendance was no doubt correlated to this giveaway. We are hearing positive feedback about the upcoming implementation of Anovia and Holista and are well on our way to a successful January 1st launch for these benefits. We are currently processing forms as they come in. As a reminder, all benefit-eligible employees are required to submit an Open Enrollment Form by the November 6th deadline.
2. Continued preparations for days 2 & 3 of the 2026 Leadership Retreat, **Improving Culture and Engagement Through Change Leadership vs. Change Management.** We are again partnering with Mid-State Technical College (MSTC) for our annual professional development event, which is scheduled to take place over a total of three (3) half-days this fall. This year's retreat is focused on building a strategy for improving employee engagement using our results from this year's survey.
3. The 2026 Performance Evaluation process for all Wood County staff has begun. Oversight Committee Chairs received their packets for Department Head evaluations on October 20th.

Department Heads received an email on October 9th with the list of staff evaluations that are outstanding. All evaluations are due by December 8th.

4. We are actively working with Aspirus and Anovia to determine the best path forward for the 2027 Wood County Wellness Program. There will likely be some changes to the program, specifically the options and timeline related to biometrics completion.

Meetings & Trainings

1. Attended the Operations Committee meeting on October 6th.
2. Attended the Wisconsin SHRM Annual Conference in Wisconsin Dells on October 15-16th.
3. Attended County Board on October 20th.
4. Attended an implementation call with Holista on October 21st.
5. Attended von Briesen's Breakfast Briefing "Accommodations at Work" on October 21st.
6. Attended the monthly conference call with The Horton Group on October 27th to discuss various benefit topics including the 2027 renewal.
7. Held individual staff and team meetings to discuss and provide updates on the department's identified 2026 goals.

Benefits

1. Processing Open Enrollment Forms as they are submitted. Changes are being made within internal systems and benefit vendor sites as forms are received.
2. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
3. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
4. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
5. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily. Reported new hires with the Wisconsin New Hire Reporting Center.
2. Assisted multiple departments with interviews and selection process.
3. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
5. Continue to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Continually looking into different options to ensure we are reaching out to interested candidates in a timely manner. Sponsored multiple positions on Indeed.
6. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

Refilled Position	Department	Position	Status
Replacement	Clerk of Court	Court Clerk	Position posted; interviews conducted, final candidate selected, references being conducted.

Replacement	County Clerk	Health & Human Service Commission Board Member	Filled, 10/20/26
Replacement	Dispatch	Dispatch Trainee	Position posted; deadline 11/9/26
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 11/23/26
Replacement	Highway	LTE Truck Operator	Promotion from within (Summer Help), filled 10/12/26
Replacement	Highway	Truck Operator	Position posted; interviews conducted, final candidate selected, references/DL check completed, filled 11/30/26
Replacement	Highway	Equipment Operator – End Loader	Position posted; deadline 11/9/26
Replacement/New positions	Human Services	Economic Support Specialists (4)	Position posted; interviews conducted, three WR positions filled, new position in Mfld filled 11/2/26
Replacement	Human Services	RN – CCS/CSP	Position posted; deadline 11/16/26
Replacement	Human Services	Mental Health/SUD Therapist	Position posted; deadline 11/16/26
Replacement	Human Services	Admin Asst II-FS/Payroll	Position posted; interviews conducted, final candidate selected, references/background completed, offer accepted, filled 10/26/26
New Position	Human Services	CLTS Support & Service Coordinator I or II	Position posted; interviews conducted, final candidate selected, completing background, references and degree verification
Replacement	Human Services	Transportation Program Assistant	Position posted; interviews conducted, final candidate selected, offer extended and accepted, filled internally 10/12/26
Replacement	Human Services	Admin Asst II-OPC-Scheduling/Reception	Position posted; interviews conducted, final candidate selected, references/background completed, offer accepted, filled 11/2/26
Replacements	Human Services	Economic Support Specialist (Mfld)	Position posted, one position filled internally 11/2/26, 2nd position refs being conducted
Replacement	Human Services	EMH/APS Coordinator	Position posted; deadline 11/30/26
Replacement	Human Services	Community Resources Receptionist	Position posed, interviews conducted, final candidate selected, references/background completed, offer accepted, filled 11/9/26
Replacement	Human Services	Fiscal Services Manager	Position posted; deadline 11/2/26
Replacement	Human Services	Economic Support Supervisor	Position posted; deadline 11/16/26
Replacement	Maintenance	Maintenance Tech I or II	Position posted; deadline 10/26/26
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, and LPN	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding; deadline 1/18/27
Replacement	Norwood	Casual Receptionist	Position posted; interviews conducted, final candidate selected, references/background being completed.
New Position	Norwood	Health Unit Coord – 100%	Position posted; deadline 10/30/26

Replacement	Norwood	Health Information Tech	Position posted; filled internally 10/25/26
Replacement	Norwood	Business Office Specialist	Position posted; deadline 10/26/26
Replacements	Sheriff	Part Time Deputies	Position posted; deadline 10/31/26
Replacements	Sheriff	Deputy Sheriff	Position posted; interviews conducted
Replacements	Sheriff	Correction Officers	Position posted; deadline 12/7/26

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims and pending litigation.
3. Attended Edgewater Safety Committee on October 7th and Norwood Safety Committee on October 13th.
4. Conducted N95 respirator fit testing for eight (8) MSTC nursing students and two (2) Edgewater staff on Opctober 9th, 17 Norwood staff on October 14th, and seven (7) MSTC nursing students and one (1) staff at Edgewater on October 22nd.
5. Released Annual Safety Training for non-healthcare employees on October 21st. Received and filed almost 90 completion certificates in the first three days of release.

NEW Workers' Compensation Claims (2)

1. 10/19/26 – Highway – Employee strained L knee while moving around equipment in Shop parking lot
2. 10/19/26 – Norwood – Agitated resident spit in employee's face and eyes while employee was attempting to de-escalate

OPEN Workers' Compensation Claims (3)

1. 1/20/26 – Sheriff's (Corrections) – Employee injured L knee while responding to emergency in Jail (surgery required)
2. 2/6/26 – Norwood – Employee strained lower back while transferring resident
3. 5/24/26 – Dispatch – Employee fell on steps in Dispatch Center, injuring L upper arm

CLOSED Workers' Compensation Claims (3)

1. 7/13/25 – Health – Employee injured L knee after falling at work-related conference
2. 8/23/26 – Sheriff's – Employee injured L ankle/scraped L forearm after slipping going down basement stairs at private residence
3. 9/4/26 – Edgewater – Employee's R foot run over by hoyer lift while transferring resident (late report)

First Aid Injuries (5)

1. 10/4/26 – Sheriff's – Employee rolled L ankle while attending K9 training
2. 10/7/26 – Sheriff's – Employee was spat upon while taking combative individual into custody
3. 10/20/26 – Norwood – Employee was scratched on back of L hand while attempting to place resident in restraint chair
4. 10/22/26 – Sheriff's (Corrections) – Employee injured neck/L knee while restraining combative inmate
5. 10/22/26 – Sheriff's (Corrections) – Employee injured head/neck/upper back/shoulder while restraining combative inmate

Property/Vehicle Damage Claims (2)

1. 10/15/26 – Sheriff's – Squad windshield damaged while travelling to meeting (actual damage $445.13)
2. 10/20/26 – Parks – Deer jumped into side window of backhoe in transit (est. damage unknown)

OPEN EEOC/ERD Claims (2)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on creed/religion. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 9/17/26- Current Sheriff's Department employee submitted a claim alleging violation of the Labor Standards Act. We received a Notice of Complaint on September 17, 2026. County Mutual assigned external counsel to Axley. Our position statement was drafted, finalized, and submitted to the WI Department of Workforce Development on October 1, 2026.

Other

1. Created and distributed the Monthly Manager Resource, titled "Conducting Effective Training" to all Wood County managers and supervisors.
2. Quarter 4 Random DOT Selections sent to affected departments, due November 23, 2026.
3. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
4. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on October 5th, 12th, and 26th.
7. Conducted exit interviews on October 7th, 14th, 15th, and 29th.
8. Responded to multiple verifications of employment.
9. Replied to requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

Wood County
WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—NOVEMBER 2026

1. Worked with Baird on securing the new CUSIP information for our last year's bonding, to make payment for principal and interest that we know we owe versus the numbers we are given on October 1.

2. Attended Wisconsin Counties Association weekly calls on Mondays in October.

3. Attended United Way Community Impact meeting on October 5.

4. Attended Operations Committee Meeting on October 6.

5. Attended LandNav/Catalis user group meeting in Superior on October 13.

6. Attended Wisconsin County Treasurers' Association Fall Conference in Superior on October 14-16.

7. Attended County Board Meeting on October 20.

8. Attended Heart of Wisconsin Chamber of Commerce Fall Legislative breakfast at the Village of Biron Municipal Center on October 23.

9. Participated in a phone call with an implementation specialist from Point & Pay, along with Barb from Land & Water Conservation regarding getting the department onboarded to accept credit card payments.

10. The office is busy entering special assessments and special charges on parcels for tax bill creation received from the municipalities.

11. With not having any tax deed property sales this year, it has given the office time to "catch up" on some items that have been on a "someday" list. I've been able to revamp some procedures, forms, and instructions on how to do certain things.

12. Sent out letters to the municipalities with the expectations for this upcoming tax collection season, items that are needed for tax bill generation, and also some upcoming computer refresher training dates in November.

Letter of Comments – October 2026

- Follow-up health coaching is now available for Wood County participants. This is an opportunity for participants to follow up with the goals they had set earlier in the year to track progress or create new goals. Follow-up health coaching is another way participants can earn 300 points through the wellness program.

- 2026 Flu shot clinics have concluded. 200 points have been awarded to those who were able to attend in their wellness portal. These clinics were made possible because of the hard work of the public health nurses!

- The Q4 Wellness Challenge, Build Social Connections, has started. This is a 4-week Healthy Bingo challenge that encourages participants to complete social wellness activities, build meaningful connections, and earn 300 wellness points by completing 2 BINGOs. The challenge focuses on social wellness, which can help boost mood, reduce stress, increase feelings of belonging, support mental well-being, and strengthen relationships both at work and at home.

- I am continuing to build the Wellness Portal for the 2027 program. This is the space where participants access challenges, health assessments, educational resources, schedules, and their biometric results from previous years. The portal will be ready for participants as we move into the new program year

- I continue to conduct weekly onboarding for new hires and employees who have not yet enrolled in the Wellness Program, including creating wellness portal accounts and initiating the qualifying activity process.

RESOLUTION#

DATE November 10, 2026

Effective Date November 10, 2026

Introduced by Operations Committee

Motion:	Adopted:
1st	Lost:
2nd	Tabled:
No: Yes:	Absent:

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: NF, Corp Counsel

Reviewed by: PY, Finance Dir.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To establish Wood County's Tax Levy for 2026 collectable in 2027.

FISCAL NOTE: This resolution establishes the tax levy for the 2027 Wood County Budget. The total levy is $35,469,311, the components of which are the following:

Operating	$23,555,021
Debt service	10,585,913
Aid to libraries*	1,328,377
Total Levy	$35,469,311

** apportioned to municipalities operating a public library: Township of Arpin, Village of Vesper, and the Cities of Marshfield, Nekoosa, Pittsville and Wisconsin Rapids.*

WHEREAS, the Wisconsin Department of Revenue has established the Equalized Value of Wood County properties for the 2026 apportionment at $8,911,466,100 (TID values removed); and

WHEREAS, the Operations Committee has formulated a budget proposal and presented it to the County Board; and

WHEREAS, to operate the County, a levy of $35,469,311 is needed with associated levy rate per $1,000 of general operating: $2.6432, debt service: $1.1879, library aid: $0.2923; and

WHEREAS, the levy is in compliance with the levy limit imposed by law, plus an adjustment for the change in the debt service cost. Library aid levies are exempt from the levy limit under Wisconsin Statutes § 66.0602(3)(e)(4); and

WHEREAS, pursuant to Wisconsin Statutes § 65.90, a formal publication of a summary of the proposed budget and announcement of the public hearing were posted on the county's website and at the Wood County Courthouse on Friday, October 23, 2026.

NOW THEREFORE, BE IT RESOLVED BY THE WOOD COUNTY BOARD OF SUPERVISORS that a property tax levy of $35,469,311 is hereby authorized in support of the 2027 Wood County Budget.

Adopted by the County Board of Wood County, November 10, 2026

County Clerk

County Board Chairman

RESOLUTION#

DATE November 10, 2026

Effective Date November 10, 2026

Introduced by Operations Committee

Motion:	Adopted:
1st	Lost:
2nd	Tabled:
No: Yes:	Absent:

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: NF , Corp Counsel

Reviewed by: PY , Finance Dir.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: ADOPTION OF THE 2027 WOOD COUNTY BUDGET.

FISCAL NOTE: This resolution adopts the 2027 Wood County Budget of $164,426,830 including the appropriations, revenues and use of fund balances proposed by the Operations Committee as outlined in the 2027 Wood County Proposed Budget document.

WHEREAS, the Operations Committee has conducted various budget meetings in formulating the 2027 County budget; and

WHEREAS, the Chair of the Operations Committee has presented the budget to the County Board of Supervisors; and

WHEREAS, pursuant to Wisconsin Statutes § 65.90, a formal publication of a summary of the proposed budget and announcement of the public hearing were posted on the county's website and at the Wood County Courthouse on Friday, October 23, 2026; and

WHEREAS, a public hearing on the proposed 2027 Wood County Budget was held, as required by law.

NOW THEREFORE, BE IT RESOLVED BY THE WOOD COUNTY BOARD OF SUPERVISORS that the year 2027 Wood County Budget of $164,426,830 is adopted for the fiscal period beginning January 1, 2027.

Adopted by the County Board of Wood County, November 10, 2026

County Clerk

County Board Chairman

MINUTES
HEALTH & HUMAN SERVICES COMMITTEE

DATE: Thursday, October 22, 2026
TIME: 5:00 PM
PLACE: Wood County Annex & Health Center - Classroom

MEMBERS PRESENT: Donna Rozar, Tom Buttke (arrived at 5:02 PM), Linda Casper, Lee Thao, Laura Valenstein, Marie Topping, Amy Kuhlka

MEMBER EXCUSED: Dr. Tim Golemgeski, Rachel Stankowski

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.

2. There were no public comments.

3. The consent agenda was reviewed and items discussed. Motion by Valenstein/Thao to approve the consent agenda as presented. Motion carried unanimously.

4. Health Director Smith presented a request for out of state travel for Supervisor of Strategic Initiatives and Chair Rozar to attend the 2027 National Association of Counties (NACo) Legislative Conference February 19-23, 2027 in Washington DC. with all expenses paid with grant funds. Motion by Topping/Casper to approve the request as presented. Motion carried unanimously.

5. Norwood Administrator Kornack stated the state review of the water system replacement plans was scheduled for October 20th but no word has been received as of the meeting.

6. Kornack requested approval of the following medical staff changes to Norwood:
    a. Addition of Dr. Trisha Stefonik as active
    b. Addition of Dr. Eram Rahim as active
    c. Addition of Dr. Wesley Fox as active
    d. Change of privilege of Dr. David Winemiller from active to courtesy on call.

    Motion by Casper/Kuhlka to approve the additions and changes as recommended. Motion carried unanimously.

7. Edgewater Haven Administrator Cielewicz stated that they do not have a current estimate of cost of the plans that have been finalized, and as such, they have not been submitted to the state. The committee, by consensus, expressed concern over the length of time this process is taking and is open to exploring other options when it comes to project management. Cielewicz will keep the committee apprised.

8. Cielewicz reported that one of the 2026 CIP projects was for sprinkler riser upgrades and when the contractor reviewed the project, they noted that the current infrastructure in place met federal and state guidelines and was in good shape. They recommended not moving forward with the upgrade. With the extra dollars unspent, it was Cieslewicz's recommendation to renovate 5 rooms with new cabinetry and furnishings, replacing those that have been in place since the 1970s. After consulting the Finance Dept. and the county's financial advisors, Baird, it was determined that a resolution is not needed, nor is committee action. The committee, by consensus, was in favor of the reallocation of funds as presented.

9. Veterans Service Officer Larson presented a slideshow highlighting the federal VA dollars that came into Wood County for 2025 and the large increase from the previous reporting year. He discussed the various programs where the dollars are assigned and ultimately used.

10. The next meeting will be held on Thursday, November 19, 2026, at Edgewater Haven Nursing Home. Department Head evaluations will be included on that agenda.

11. Chair Rozar declared the meeting adjourned at 5:43 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Health & Human Services Committee
October 22, 2026

NAME	REPRESENTING
Katie Milock	Human Services
Brandon Vruwink	Human Services
Sue Smith	Health Dept
Rock Larson	CUSO
Justin Cielewicz	Edgewater
Marissa Kornack	Norwood
Katie Weller	Human Services
Lance Plind	CB Chair

Wood County Health Department

Health Department Report
October 22, 2026

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTATIVE REPORT – SUE SMITH, RN, MSN, CPM

- We are feeling very thankful and celebrating the Safe Haven Baby Box blessing and the groundbreaking for the FQHC in Wisconsin Rapids. It's so exciting to see amazing things happening in our communities. You'll also be hearing more about transportation in the coming weeks and months. 😊
- When we prepared our budget, we added in a $200,000 place holder for the Rural Health Transformation grant. Then when we received notice of the grant award, we added in the actual award and forgot to remove the placeholder. With that correction, it reduced our 2027 tax levy increase down to 4.15%.
- Kristie and I continue to connect regularly and work through different aspects of the health officer position. As unique things arise, I loop her in to experience working through those issues. She is wonderful to work alongside, and I am thankful for this time to mentor her and share everything I can between now and March.
- We had an all-staff retreat with a successful training by MSTC on Artificial Intelligence. They covered topics such as:
  - What AI actually is (and what it isn't)
  - How to write effective prompts
  - Practical ways AI can help us save time and work more efficiently
  - Bias, inequity, and accuracy
  - Ethical, responsible, and transparent use of AI
  - Things we need to be careful about when using AI in our work
  - Legal considerations of entering data/info into public platforms - data privacy and security risks

  We recognize that AI has become a hot topic in our community with the recent discussion surrounding the proposed data center and concerns about environmental impact. Those are important conversations, and people may have strong feelings about them. Our decision to provide this training is not an endorsement of data centers or any specific use of AI. It is simply an opportunity for us to better understand a technology that is already becoming part of the world around us—and to learn how we can use it thoughtfully, responsibly, and appropriately in our work. As with any new tool, there are both opportunities and legitimate concerns. Our goal is to become informed users and/or observers of AI.
- The Wisconsin Department of Health Services is contracting with EPIC for a statewide Electronic Medical Record (EMR) system. Access to this system will be free to all users for the first five years through funding from the Rural Health Transformation Program. The cost following that five years is unknown, though the Secretary of WI DHS indicates that she does not want entities to pay any more then we are paying now for any EMR or other systems we use. We are planning to enter the first phase of use of EPIC for public health. We met with key staff who would be using it, and they are up for taking the lead and helping shape how EPIC will look and work for local health departments. More to come!
- We pulled together an advisory group to brainstorm the opioid settlement funds and how to continue moving forward given the dwindling funding amounts. The group is recommending to the full task force that we focus on treatment and recovery to have the most impact on the population affected by the epidemic. We are updating and preparing to send out a Request for Proposals again with applications to be reviewed by the task force with awards at the end of the year or January.

SUPERVISOR OF STRATEGIC INITIATIVES REPORT – KRISTIE RAUTER EGGE, MPH

- Met with Representative Krug to talk about transportation, the Double Dollars program, Community Health Workers, and more.
- A six-week WeCOPE series was initiated for Wood County Health Department and Human Services employees to promote resilience, stress management, and healthy coping strategies. Facilitated by UW-Madison Extension staff Hannah Wendels Scott and Ka Zoua, the program supports employee well-being and is eligible for a 300-point wellness program incentive. This series ends in mid-October.
- A staff member is participating in Viterbo's Servant Leadership Certificate course.
- Staff attended Wisconsin Public Health Association / Wisconsin Association of Local Health Departments and Boards Public Health in Practice Conference.
- *Healthy People Wood County (HPWC):*
  - Developing a Youth Risk Behavior Survey (YRBS) report for Nekoosa High School.
  - Applied for and received $4000 from the Northwoods Coalition to update substance use prevention curriculum at Boys and Girls Club and work with schools on substance use prevention strategies based on YRBS data.
- *Community Health Assessment (CHA):*
  - Continued meeting with healthcare system partners to plan next CHA cycle.
  - Continued distributing the 2026 CHA Survey throughout the county, to pharmacies, and mobile coffee companies to hand to customers. Additionally, it was shared via social media methods, word of mouth, and in-person flyers.
  - Attended the Marshfield Senior Health Fair and distributed prescription drug lock boxes, Deterra information, and CHA surveys.

- *Access to Care:* Reviewed and updated Access to Care Monitoring Plan.
- *Transportation:* Working through procedures and processes for the Catch a Ride service. An educational webinar for the local community to learn about the program, how to refer clients, and how to become a volunteer was held on Wednesday, September 23. Catch a Ride Network onboarded the first two volunteers on September 14 and booked the first round-trip ride on September 29.
- *Financial Security:*
  - Progress was made toward establishing Little Free Pantry locations at Wood County libraries as a strategy identified through our community food security conversations. Meetings with Pittsville and McMillan Memorial Library staff generated strong interest in the project. McMillan has approved the project and picked out a location for the little free pantry. Pittsville Library staff are assisting with exploring an alternative location in the area. Next steps of the project include gathering design plans and materials needed and finding a builder.
  - Met with community partners to connect on financial and food security work.
  - The Food Security Partner Meeting on October 15 will provide updates on Little Free Pantry initiatives and updates from the Sanford Health Marshfield Clinic Food Security Grant we received last year. Partners will also be asked to share feedback on the future direction, sustainability, and long-term success of the collaborative food security.
- *Central Wisconsin Regional Farmers Market Collaborative:*
  - Staff completed website updates for the Wisconsin Rapids Farmers Market.
  - Staff attended markets in Athens, Wausau (2x), Stevens Point, and Clintonville and assisted with data collection.
  - Staff supported the on-boarding of the Farmers Market of Wausau market manager.
  - Staff prepared for the Wausau Fall Harvest Adventure event to share nutrition education for children with assistance from a UW Stevens Point Graduate student.
  - Staff attended the Stevens Point Winter Farmers Market pre-season meeting.
  - On-boarded new small acreage and new farmer assistant to support the USDA grant.
  - Began preparing for 2027 educational events for vendors and market managers.
- *Wood County Farmers Markets; Marshfield Farmers Market and Wisconsin Rapid Downtown Farmers Market:*
  - During the month of September, the Wisconsin Rapids Downtown Farmers' Market processed:
    - $1,137 in Debit/Credit tokens
    - $1.383 in SNAP/EBT tokens
    - $1,264 through the SNAP/EBT Double Dollar Match Program
    - $567 through the Aspirus Fruits and Vegetables RX Program
    - Total vendor sales for the month were $27,980
- *Providers and Teen Communicating for Health (PATCH):*
  - Site Coordinator held two enrichment meetings: one on PATCH for Providers and one on Overdose Prevention.
  - Coordinator was trained in how to run the PATCH for Providers workshops. Our first consulting session is scheduled for Oct. 27.
  - Met with Walworth County Health Department to share our PATCH program.
- *Wi Wins:* Site Coordinator wrote a letter to retailers on Wisconsin laws and included WI Wins window clings and Tobacco 21 materials.
- *Public Health Vending Machine (PHVM):*
  - The machines vended a total of 407 supplies.
  - The machine that is at All the Above Tattooing is being moved to Grace's Restaurant next week. It will be placed just inside the front doors.
  - Four social media videos were recorded to promote the PHVM and will be shared in the coming months.
- *Peer Support:*
  - Community Health Worker Pamela Lee passed her WI state exam for her Parent Peer Support certificate.
  - Certified Peer Specialist has nine individuals on case load with another intake this week.
  - Certified Parent Peer Specialist has three individuals on case load.
  - Youth Recovery Coach has three youth on case load.
- *Jail Programming:* The new recovery pod just started again. We have six males and two females currently in the pod, with 3 more joining this week. Peer Specialist will be holding an Overdose Prevention/STI training course for individuals in the recovery pod with a Public Health Nurse. The Deflection Program had six new referrals.
- *LifePoint:* There were nine LifePoint participants who came to the Wisconsin Rapids program and three who came to the Marshfield program in September. In addition to the in-person participation, these individuals provided supplies to 36 others.
- *Rural Recovery Ecosystems Learning Academy:* The Rural Recovery Ecosystems Learning modules finished in September. The learning academy covered the importance of building a stronger recovery ecosystem with the entire community with the Rural Recovery Ecosystem wheel shown below shared at each session.



- *Drug Checking Technologies:* The state Drug Checking Technologies program held a community of practice call with a presentation by Dr. Elizabeth Afshar-Salisbury on the validity and accuracy of drug checking strips. There is concern that many strips are not used effectively because of user error, as there are different instructions across different classes of drugs, as well as different instructions with different brands of drug checking strips. The person testing a substance must follow that test strip's instructions and not rely on memory to accurately test for an adulterant. Our LifePoint program asks participants about the results of checking for fentanyl and xylazine in the drug supply and we document how participants have changed the way they use to stay safer.
- *Hope Consortium:* The HOPE Consortium Peer Support & Risk Reduction group met and discussed a Reentry Grant for the Vilas Couty Readiness for Recovery Program and Three Bridges Recovery. Family Health Center shared updates on several pending grants that they hope to hear back on soon. Some presentations for this meeting were postponed for an upcoming meeting.
- *WI Harm Reduction Alliance (WIHRA):* The Wisconsin Harm Reduction Alliance has a new facilitator who started leading meetings and organizing alliance efforts in September. The former facilitator took a new position out of state and was moving that month. WIHRA will continue to meet monthly and identify ways to prevent overdose and improve the health of people who use drugs throughout the state.
- *Focus Groups:* Vivent Health held another round of focus groups for people who use drugs, and for the first time, invited individuals in recovery for substance use disorder to participate and provide feedback on resources and services in Wood County. Several takeaways were shared that will help Wood County Health Department and our community partners improve services for those experiencing substance use disorder. The first focus group had 12 participants, and the second focus group had 3 participants. It was requested at the last round of focus groups to offer two sessions, so one session was offered in the early afternoon, and the other took place after typical work hours. Another request was made to offer some space for childcare during focus groups to reduce more barriers for people to attend. Participants are reimbursed for their time and valuable insights, and a free meal is offered.
- *Naloxone Direct Program:*
  - Training was provided to Shirley's House of Hope staff on Overdose Prevention and Naloxone Administration. Ten staff members attended and were equipped with resources and tools to keep people as safe as possible. The last time Shirley's House of Hope staff were trained was 2019, so the training was provided for an entirely new group of staff with the exception of one individual.
  - A total of 38 naloxone kits were distributed in September through the training, LifePoint program, the Wisconsin Rapids Fire Department leave-behind program, and Aspirus Behavioral Health. The Wisconsin Rapids leave-behind program offers an overdose prevention kit to anyone's loved ones who are around during an overdose call. The kits not only include naloxone and drug checking strips, but also a CPR face shield, instructions for how to administer naloxone, and community resources for getting the individual help the support they need.
- *Northwoods Coalition (NWC):*
  - *Book Club*-The Northwoods Coalition is a network of substance use prevention coalitions and tribal nations in northern, western, and central Wisconsin (Northern and Northwestern Regional Prevention Center service area). NWC held their first book club with the book *Dopesick,* by Beth Macy. The book club met three times throughout the year to discuss parts 1-3 and use the books as a way to discuss what coalition members and tribal representatives have seen and responded to in our own communities. The book highlights the pharmaceutical companies' role in the opioid epidemic and follows the stories of several families who were devastated by the overdose crisis.
  - *Advisory Board*-Healthy People members sit on the NWC advisory board. The board met in September to discuss the next steps with the Northwoods Coalition, including staff changes and increasing youth involvement in the work and trainings. The team moved forward with projects related to providing education and access to resources for coalitions on policy changes and best practices.
- *Marshfield Area Coalition for Youth (MACY):*
  - *Marshfield and Columbus Leadership Alliance (MCLA)*-MCLA is planning an October retreat with Marshfield and Columbus students. Other schools, including Auburndale, Pittsville, and Spencer High Schools, are invited to join the meeting to learn more about the program and how to expand it to other schools in the Marshfield area. The retreat is on October 14.
  - *Drug Task Force (DTF)*
    - The task force met to discuss promoting the October RX Drug Take Back event. They are also considering holding a community event for the Drug Intervention Training for Educational Professionals (DITEP). The group is working on participating in upcoming community events to promote the MACY Coalition, applying for additional funding to support projects through the Northwoods Coalition, and updating the community opinion survey on alcohol and other drugs for release in late October.
    - Members of the task force met with Wood County Human Services to discuss expanding the adolescent diversion program from alcohol-related tickets to include THC and nicotine, as well as bringing more in-person programming to Marshfield. The human services representatives will be coming to the October DTF meeting.
  - *Mental Health Task Force (MHTF)*-The task force highlighted a member from the Learning and Empowering Oneself (LEO) program. They discussed distributing mental health resources and materials at upcoming events and recapped the distribution of materials at Hub City Days and the Marshfield United Way back-to-school supplies pickup. To support Suicide Prevention Month, the team distributed 988 materials and suicide prevention resources in collaboration with local partners and businesses. They will also be joined by the suicide prevention coordinator from Aspirus in October.

- *MACY Financial Committee*-The committee checked in on the remaining State Opioid Response (SOR) funding reimbursement. MACY credit cards were sent out to the accountant and director. The team applied for $4,000 from the Northwoods Coalition project funding to support the coalition.
- *MACY Board or Directors*-Wendy Noe from Dove Recovery presented to the board on building and sustaining a successful non-profit. The presentation slides are available, and the board will continue forming a sustainability team to work on next steps to maintain the MACY non-profit.

- *Safe Kids Wood and Portage Counties:* Staff completed Department of Transportation car seat reporting and scheduled Facebook posts on our Safe Kids page.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

New Businesses and Consultations

A pre-licensing inspection was completed for a new short-term rental in the Pittsville area. A pre-licensing inspection was completed for Mr. Rock Chef Mobile Food Truck, a new mobile food business out of the Wisconsin Rapids area. A pre-licensing inspection was completed for All the Above Tattoo due to a new location in the Marshfield area.

Training

Environmental health staff attended the Wisconsin Environmental Health Association Conference held in Wisconsin Dells. The conference is a multi-day meeting that brings together environmental health professionals to share knowledge, build skills, and address key challenges facing the field. Sessions covered topics related to food safety, recreational health, water and air quality, emergency preparedness and emerging business trends. The conference provides staff with continuing education requirements for maintaining the Registered Sanitarian credential.

Complaint Investigations

Seven complaint investigations were completed during September.

- A complaint was received regarding cockroaches in a rental complex. Environmental health staff reached out to the landlord to discuss the complaint. Professional treatment has been scheduled and is ongoing.
- A caller reported mold in a rental home. Environmental health staff followed up with the tenant and provided proper cleaning and disinfecting procedures. The landlord has also been notified.
- A complaint was received regarding a rental home without running water. Environmental health staff have provided resources for the tenants, but the home has been deemed uninhabitable by local jurisdiction and is now vacant.
- A complaint was received regarding bed bugs in a housing complex. Environmental health staff contacted property management and professional treatment has been scheduled.
- A caller reported possible cockroaches in a licensed food establishment. Environmental health staff completed an onsite complaint inspection. No signs of pests were observed at the time of inspection.
- A complaint was received regarding bedbugs and cockroaches inside a rental unit. Environmental health staff were onsite and inspected the room in question. No bugs were observed at the time of inspection. The landlord did state the room had recently been cleaned by volunteers.
- A complaint was received regarding fruit flies and mice in a licensed retail food establishment. Environmental health staff conducted an onsite complaint inspection but did not find any evidence of fruit flies or mice. The establishment has continued pest control in place as part of normal food safety practices.

HEALTHY SMILES FOR WOOD COUNTY REPORT – NICOLE BURLINGAME, RDH

Initial screening and fluoride varnish for all Head Start Centers has been completed. Two more visits to all the centers will be provided during the 2026/2027 school year. The sealant program for North Wood County is in progress.

PUBLIC HEALTH NURSE SUPERVISOR REPORT – ERICA SHERMAN, MSN, RN, IBCLC

Parents as Teachers (PAT)

- Several Parent Cafes will be held in Marshfield, Wisconsin Rapids, and Pittsville this fall. Check the Healthy People website for a full listing of opportunities (https://www.healthypeoplewoodcounty.org/familyhealth)!
- Lead staff met with our assigned PAT Quality Endorsement Specialist this month and are proceeding with the next step in earning quality endorsement. The PAT National Center will begin their review of our files for quality, complete documentation at the end of October.

Maternal Child Health (MCH) & Injury Prevention

- *Safe Infant Sleep:* October is Safe Sleep and Sudden Infant Death Syndrome (SIDS) Awareness Month. To raise awareness and educate the public on safe infant sleep recommendations and resources, staff rolled out a campaign that included several social media posts, newspaper articles, and a traveling display located at Wood County libraries. Information will also be shared at the New Mom group held at Aspirus and the Baby Expo at Marshfield-Sanford Health. With support from the health department, Aspirus Family Birthplace will also add safe sleep cards to inpatient bassinets, and new parents will receive educational flyers and magnets. Aspirus has posted safe infant sleep posters in exam rooms to promote safe sleep practices and provide resources like Cribs for Kids.

- *Child Passenger Safety:* A certified child passenger safety technician from the Health Department led training for Human Services employees who transport children on how to choose, install, and safely use car seats. Attendees were highly engaged and provided strong feedback on the value of the training.

Communicable Disease

- *Measles:* Measles cases continue to rise in other areas of Wisconsin and the US. To date, there have been no cases of measles in Wood County. There have been 243 cases in Wisconsin; 5 have been hospitalized.
- *Respiratory season:* Employee flu vaccine clinics are being held in Wisconsin Rapids and Marshfield in collaboration with the Wellness Program.

Emergency Preparedness

On October 8 the Health Department conducted a Point of Dispensing (POD) functional exercise to test our rapid medicine and supply distribution capabilities during a public health emergency. A POD is a designated community-based site designed to quickly and safely dispense medical countermeasures, vaccines, or non-pharmaceutical supplies to a large population. Regularly exercising this plan ensures that our staff remains trained, identifies operational gaps, and guarantees we can protect our community efficiently when a public health emergency occurs.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC

- One of our quality improvement projects this year aims to increase WIC caseload by 1% from March to December 31, 2026, by increasing in person appointments and local agency Facebook presence. Our goal is to post local agency Facebook posts weekly aiming to increase building rapport with families and word of mouth/social media WIC referrals. We have also been able to increase our in-person appointments from 26% in 2025 to 40% of appointments in person July 2026-August 2026.

Local Agency Facebook Posts	
March	2
April	3
May	6
June	6
July	6
August	9
September	2

- Amanda Herman completed Level 2 WIC Breastfeeding training and will continue completing Levels 3 and 4 in October and November. After completion of the Level 4 WIC Breastfeeding training, she will be considered a WIC Designated Breastfeeding Expert and be equipped with the knowledge to best help WIC families with most lactation scenarios.

2026 Caseload (Funding Basis: 1,541 Participants)

	Dec 2025	Jan 2026	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1356	1344	1339	1319	1314	1322	1330	1342	1359	1326			
Active (final)	**1369**	**1356**	**1353**	**1329**	**1327**	**1330**	**1344**	**1353**	**1361**				
Participating	1356	1352	1350	1328	1320	1331	1334	1351	1360	1326			

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT
October 2026

Director Update by Brandon Vruwink

I met with the Operations Committee on September 29 to review our budget. The discussion focused on the cost of Out-of-Home Care and our Risk Reserve. I shared that the cost of care continues to increase annually and can reach up to $ 1,500 a day for an out-of-state placement. While the risk reserve amount of $1,500,000 seems large, the cost of care can reduce that reserve quickly. The Operations Committee did not change our budget, and it will be included in the county budget as approved by the H&HS Committee.

The Fiscal Team and I have adjusted the COLA as directed by the Operations Committee. This takes time within the Human Services Department because it does not translate into dollar-for-dollar savings. For example, within our Economic Support programs, we receive 50/50 reimbursement. So, when the COLA or payroll expenses are reduced, we don't save dollar for dollar; we save .50 cents on each dollar reduced. For our fully funded programs, when expenses are reduced, our reimbursement is also reduced, so this doesn't generate any savings. The calculations take time, and we want to ensure accuracy. I'm sharing this to be transparent about our budget process and to ensure you understand why some areas don't produce dollar-for-dollar savings.

As we approach year-end, we are inching closer to implementing Medicaid Work Requirements. Work requirements will go into effect by December 31, 2026. I will continue to monitor these changes and report new information as it becomes available.

I attended the groundbreaking for the Family Health Center's new facility in Wisconsin Rapids. It was great to see this project kick off and learn more about the critical services the center will provide to area residents. The collaboration among the Family Health Center, local foundations, elected officials, and Wood County shows how much good work we can do when everyone comes together. I look forward to seeing the positive impact on our residents' health in the near future.

We continue working with UW Extension to develop the Strategic Plan for Edgewater Haven. We have completed the survey portion of the strategic plan and compiled the data. The core team will meet again on November 3 to begin working on the next steps.

Administrative Services Update by Mary Schlagenhaft

Administrative Services team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- 2027 Human Services budget has been approved by Operations with COLA changes. To be presented at County Board on November 10th.
- Monthly review of 2026 budget, and projections of year end revenues and expenses provided to all Human Services Departments. Meetings conducted with participation from managers encouraged.
- Edgewater claims billing “Triple Check Meeting” participating: EW accountant, assistant manager, billing representative, therapy service provider
- Admin Services all staff meeting was held, Real Colors training was provided.
- 1 Position (Community-Family Service/Payroll) vacated, 1 position in Fisal Team (NHC) vacated, resignation of Admirative Services Assistant Manager. All have recruitment in progress.
- Various Team members attended 3-day on site SmartCare Optimization training sessions based on their job target needs.
- Additional accomplishments: Ongoing EHR SmartCare learning, cross training, workflows and processes reviewed and updated as needed.

Accounting and Accounts Payable Team

- Edgewater Accountant developed new process using a spreadsheet for Part A hospital leave non-billable ancillaries
- Edgewater Accountant updated the process for efficiency when entering ancillaries

- 5 new hire orientation at Edgewater
- Norwood Business Office taking additional tasks to maintain patient accounts and intakes due to staffing changes
- Contract Coordinator completed 2 contracts and 2 addendums
- Contract Coordinator attended Northern Region Financial Managers Meeting
- Admin Services Assistant attended CLTS Rate Setting Training
- 2 new CLTS enrollments added (both were transfers from other counties)
- Submitted State Reports for August (DCF SPARC/FSET/Energy/DHS GEARS)

Support Services Team
Behavioral Health Clinic service notes: all appointments notes are accounted for through 9/23/2026 with system in place to review and communicate with clinicians twice a week about service notes or errors.
Records Released in July

- Behavioral Health records released: 77
- Family Service record/background checks released: 13
    - Records pending/in progress: 6
    - Total completed: 90

Records Retention: destruction of past retention client documents

- FS MFLD records 4th floor – up to date
- RB- FS and CCS records located in vault -reviewing 2026 records due for destruction
- RB Foster Care provider records in progress- scanning/destroying per retention guidelines
- EHR records– electronic records- BH programs up to date

Other Unit Information

- Support Services Staff updates – 1 vacant position, Admin Assistant II FS Payroll: posted, recruitment and proceeding with final candidate
- Community programs records staff unit meeting: Review guidelines ROIs & privacy
- Compiled information needed for Title IV-E funding for DCF: tracking administrative services staff time and fees spent on CHIPS and TPR legal services (*combined)
    - * Sept: 47.75 total hours spent on legal services, $83.45 in fees
    - Total allowable reimbursement to date in 2026: $9800
- ShareTru confidential document repository: 5 Administrative Services staff are testing in various BH and FS programs- 2 staff successfully using
- HIPAA:
    - 0 HIPAA/ Confidentially breach- investigated/resolved
    - Privacy/Security: in progress- SRA risk mitigation 10 of 11 completed, final Smartcare procedure – draft in progress

Fiscal Service Supervisor (Accounts Receivable/Revenue Team)

- Attended NGSConnex Overview for Part B Providers Webex
- Discussions regarding the new transportation billing procedure and fiscal needs
- Bi-weekly one on one meetings with Division Administrator
- A community team member is providing scanning assistance to Edgewater
- Team members are providing back-up in payroll & intake during vacancies
- Aided in various monthly budget meetings
- Budget documents have been distributed to NIMC counties in preparation for the 2027 annual budget

Insurance Claims created and submitted for current reporting period:

- Norwood: 258 claims billed: $1,229,161
- Edgewater: 87 claims billed, $909,484
- Community: 6, 665 claims submitted in the amount of $713,196. Cash Receipts $267,115

Service Admission Intakes

- NHC Admissions: 36 hospital, 2 LTC
- Edgewater: 11
- Community
    - 44 intakes for new clients conducted. Waitlist is currently only for psychiatric services
    - 1,262 appointments scheduled, 912 attended (72%)

2026 TRIP Monies Year to Date:

- Norwood: $42,798
- Community: $34,806

Community Resources Update by Olivia Lloyd

Transportation: In September, the Transportation program provided 608 bus rides. Of these rides, 144 were for employment, and 175 were for medical. The program also provided 27 volunteer rides. Of these, 21 were for medical. The 85.21 Specialized Transit grant was released and is currently in progress to secure next year's program funding. Morgan Bloyd was promoted from Community Resources Receptionist to the Transportation Program Assistant and will begin in this role October 12th.

WHEAP: The 2026 heating season came to an end on September 30th, 2026. For the 2026 heating season, Wood County provided Energy Assistance services to 2217 households. The program also provided HVAC services to 91 households. Starting in the 2027 season, Wood County will now be entering online applications as well. These were previously processed by a different vendor. Because of this, we received an increase in funding for the 2027 program year. With the increase in funding, we were able to increase our part-time contracted position to a full-time position to accommodate the growth in workload.

Edgewater Haven Update by Justin Cieslewicz

Census Update: In the month of September, we had 11 admissions and 4 readmissions. Current Memory Care census is 15 residents. Census comparison to last year:
September 2025 – 46.67 average census with 7.33 rehab
September 2026 – 43.47 average census with 9.97 rehab

September 2025 – Admissions 9/Discharges 3/Readmissions 8/Deaths2
September 2026 – Admissions 11/Discharges 6/Readmissions 4/Deaths 0

Personnel Update: Open positions of writing this:
Nursing: 2 Full-time Nurses, 2 Full-time CNA, 1 Part-Time CNA
Activities: 1 Full-time Activity Aide
Dietary: 1 Full-time Dietary Aide

Edgewater Haven Recertification Survey: The State of Wisconsin Department of Health Services Division of Quality Assurance conducted Edgewater Haven's CMS recertification survey and exited Edgewater on September 22, 2026. Through a thorough review by the state inspectors, no citations were issued for the health survey.

The Life Safety Code survey was also conducted, and one minor citation was issued.

The staff at Edgewater Haven did a phenomenal job through survey and we are proud of our deficiency free health survey.

Norwood Health Center Update by Marissa Kornack

Psychology Services Transition: Dr. Winemiller concluded his tenure with Norwood Health Center on September 25, following 43 years of service in both clinical and contracted capacities. His longstanding contributions to the organization and to client care are gratefully acknowledged. To ensure uninterrupted

psychology coverage, Norwood has initiated a contracted service arrangement with DRG Clinical, the same practice that provides psychiatry services. The contract provides five hours per week dedicated to the hospital unit and includes assessment, psychotherapy, testing, consultation, treatment planning, documentation, and interdisciplinary support. Services will be delivered primarily via secure telehealth, with routine in-person availability as appropriate.

Operational Efficiencies: Consistent with our focus on operational efficiency, the insurance intake coordinator position vacated in August was reviewed to determine how the FTE could best support organizational needs. The role has been restructured into a daytime Health Unit Coordinator position, providing broader and more flexible support across the facility rather than functioning solely within the business office. Under this revised model, Health Unit Coordinators will complete financial intakes for new admissions. Responsibility for initiating insurance authorizations will transition to the Health Information Technician, who already manages ongoing authorizations and utilization review. This realignment streamlines workflow and better integrates related processes.

Health Information Department Update by Jerin Turner

Hollie Kohler has resigned from her position as Health Information Technician, effective October 9, 2026. Recruitment is underway to fill the vacant HIT position.

A full-time daytime Health Unit Coordinator position has been posted, reflecting the restructured role formerly aligned with the business office.

Recruitment also continues for a casual receptionist.

Nursing Department Update by Liz Masanz

Open Positions:
Registered Nurse: 6 FTE, 1 casual
Mental Health Technician: 9 FTE, 2 casual

Six agency nurses and six agency mental health technicians continue to support staffing needs. Two mental health technicians have recently transitioned into casual LPN roles as they advance in their nursing education toward RN licensure.

Hospital Unit
Average September census: 7.8
Year-to-date average census: 6.78
Average length of stay: 5.68 days in September, 6.61 days YTD
Admissions: 36
Discharges: 40

The unit implemented several operational improvements this month. Door-alarm tracking is now completed for all new admissions, and the split-shift nurse position has been fully integrated. GoldFax is operational, and the Health Unit Coordinator role is active and supporting workflow. Formulary updates continue in collaboration with the medical provider and pharmacy, and electronic ordering of controlled substances has been implemented. Additionally, Nikki, our occupational therapist, completed substance abuse counselor training, achieved SAC-IT status, and has begun logging hours toward full certification.

Long-Term Care
September admissions: 0
September discharges: 2
Average census:
Crossroads: 9.33
Pathways: 11.13

The Long-Term Care Unit continued work on several clinical improvement initiatives, including lab-result processes, review of unnecessary medications, social-work services, and pressure-injury prevention. New efforts are focusing on clarifying code-status procedures and enhancing staff communication and the resident experience. All residents are up to date on routine vaccinations, and flu and COVID-19 vaccine clinics are scheduled for October 21. Behavior-charting documentation has improved following note template updates, and the cycle-fill medication process with pharmacy continues to show progress.

Dietary Department Update by Joe Miller

September congregate meals totaled 4,303, generating $36,700 in revenue. Year-to-date, 39,393 meals have been served, generating $335,905 in revenue. Compared to 2025, we have served approximately 2,800 fewer meals YTD but remain on track to meet the budgeted total of 50,000 meals.

Building Operations Update by Lee Ackerman

Capital Improvement Projects (CIP):

Water Pipe Replacement- no updates currently

Admissions Nurse Call System- DQA has approved the plan application for the replacement nurse call system. Installation will begin in early October.

Other Maintenance:

Boilers- The annual inspection identified a faulty water flow switch on Boiler A and wear on the gas valve actuator for Boiler B. Both parts have been ordered. Boiler A remains offline until repairs are completed to avoid damage to the heat exchanger; however, adequate redundancy in the heating plant ensures no impact on operations. Boiler B remains in service, as its repair is considered preventative. Total anticipated repair cost is approximately $2,000.

MINUTES
CIVIL SERVICE COMMISSION

DATE: Thursday, October 29, 2026
TIME: 9:00 AM
LOCATION Courthouse – Room 302

MEMBERS PRESENT: Mike Meyers, Robert Levendoske, Lee Garrels, Gus Mancuso

MEMBER ABSENT: Dave Laude

1. Chairman Meyers called the meeting to order at 9:00 AM.

2. There was no public comment

3. The minutes of the October 8, 2026, Commission meeting were presented. Motion by Garrels/Levendoske to approve them as presented. Motion carried unanimously.

4. Motion by Garrels/Levendoske to go into closed session pursuant to Wis. Stats 19.85(1)(c) to interview candidates for a new eligibility list for the Wood County Sheriff's Department. Motion carried unanimously.

5. Motion by Garrels/Mancuso to go back into open session. Motion carried unanimously.

6. Motion by Garrels/Mancuso to adjourn. Motion carried at 3:15 PM.

Minutes taken by Robert Levendoske, Secretary, and are in draft form until approved by the commission at the next meeting.

MINUTES
CIVIL SERVICE COMMISSION

DATE: Friday, October 30, 2026
TIME: 9:00 AM
LOCATION Courthouse – Room 302

MEMBERS PRESENT: Mike Meyers, Robert Levendoske, Lee Garrels, Gus Mancuso

MEMBER ABSENT: Dave Laude

1. Chairman Meyers called the meeting to order at 9:40 AM.

2. There was no public comment

3. The minutes of the October 29, 2026, Commission meeting were presented. Motion by Garrels/Mancuso to approve them as presented. Motion carried unanimously.

4. Motion by Garrels/Mancuso to go into closed session pursuant to Wis. Stats 19.85(1)(c) to interview candidates for a new eligibility list for the Wood County Sheriff's Department. Motion carried unanimously.

5. Motion by Garrels/Mancuso to go back into open session. Motion carried unanimously.

6. Motion by Garrels/Mancuso to adjourn. Motion carried at 12:50 PM.

Minutes taken by Robert Levendoske, Secretary, and are in draft form until approved by the commission at the next meeting.

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, October 14, 2026
TIME: 8:30 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Tim Hovendick, Russ Perlock, Wayne Schulz

OTHERS PRESENT: Trent Miner, County Clerk

1. Chairman Leichtnam called the special CEED meeting dealing with economic development to order at 8:30 AM and declared a quorum present.

2. Chair Leichtnam welcomed everyone and gave opening remarks to the group.

3. Planning & Zoning Director Grueneberg and Extension Educator Rombalski provided comments and background, as did other County Board Supervisors in attendance.

4. The CEED Committee shared their perspectives on challenges and opportunities they see in economic development in Wood County.

5. The following people/organizations spoke on their current projects in their respective organizations as well as their perceived challenges and opportunities in their sphere of economic development:
    a. Kelly Borchardt – Childcaring, Inc.
    b. Kate Taylor – UWSP Small Business Development Center
    c. Dr. Tony Andrews – Campus Administrator – UWSP at Marshfield
    d. James Lieven – City of Marshfield Planner
    e. Carter Howe – Executive Director, Main Street Marshfield
    f. Denise Sonnemann – Marshfield Area Chamber of Commerce & Industry
    g. MaryAnn Lippert – Various Pittsville Area entities
    h. Staci Kivi – Heart of Wisconsin Chamber of Commerce
    i. Meredith Klecker – Convention & Visitors Bureau, Wisconsin Rapids
    j. Kristie Egge – Wood County Health Department
    k. Emmett Simkowski – Wood County Planner
    l. Jason Grueneberg – Wood County Planning & Zoning Director

6. The group participated in a question and answer period and reviewed next steps

7. Motion by Buttke/Hovendick to adjourn. Motion carried unanimously at 10:46 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Conservation, Education, & Economic Development Committee
October 14, 2026

NAME	REPRESENTING
Jeff Pawlikowski	WCB Hill
Staci Kivi	How Chamber
Denise Sonnemann	MACCI
Emmett Simkowski	P+Z
Carter Howe	Main Street Marshfield
Bill Clendenning	
Lance Plimel	WCB
Kayla Kombalski	Extension
Meredith Kleker	WIS Rapids Area CVB
Kristie Esse	Wood Co Health
Anthony Andrews	UWSP - Marshfield
Maryann Lippert	Pittsville Area
James Lieven	City of Marshfield
Katie DeKleyn (Web Ex)	County Clerk
Kate Taylor (Web Ex)	UWSP
Kelly Borchardt (Web Ex)	Childcaring, Inc
Niki Lucht (Web Ex)	Health Dept
Julie Mundl (Web Ex)	P+Z
Paul Bernard (Web Ex)	P+Z

Citizens Water Group
serving Central Sands Region

Meeting Minutes
October 19, 2026, 2:00 PM, Riverblock Auditorium Room 206

1.) The meeting was called to order by Chairman Bill Leichtnam at 2:00 pm.
2.) Public Comments: Chairman Leichtnam shared the news of the passing of Gordon "Gordy" Gottbeheut. Roundtable introductions. Bruce Demick shared the information on the $245K DOJ ruling regarding the Central State Dairy.
3.) Motion to approve September 20th minutes: Buttke/Perlock
4.) New Business-Of the numerous items on the October 19th agenda, CWG decided to move forward with the following:

a) Creation of a 3 member CWG Planning Group
b) Recurring information booths at community-based events
c) Additional handouts/Additional booth banners
d) Invitations extended to subject matter experts to attend monthly meetings
e) Solicitation options for donations
f) Increase and improve CWG social media presence
g) Exploring student-lead marketing interships at Mid-State and UW for CWG promotion
h) Fees to be charged using coupons for Nitrate well water testing
i) Identifying next steps beyond education to remediate nitrate pollution
j) Next steps to Include:
-WCA Advocacy, and a county resolution

5) Next meeting November 16th, 2:00 pm, River Block Auditorium
6) Meeting adjourned at 3:58-Motion by Clendenning/Casper

Present at the meeting: Bill Leichtnam, Susan Ettner, Bill Clendenning, Tom Buttke, Sandy Cain, Russ Perlock, Shane Wucherpfennig, Tim Hovendick, Sue Smith, Linda Casper, Lance Pliml, Bruce Dimick.

Respectfully submitted by Susan Ettner on October 21, 2026

DRAFT

Wood County
WISCONSIN

LAND AND WATER
CONSERVATION
DEPARTMENT

CWG Mtg. Attendance (Oct. 19, '26)

1. Jon ~~Beeb~~
2. Bill Clendenning WCB.
3. Bill Cochrane WCB.
4. Shane Wachholtzmeyer LWCD
5. Russ Perlock WCB #4
6. Dave Manthey
7. Sandy Cain
8. Bruce Daniels
9. Linda Casper - WBB #13
10. Lance Pumz WCB
11. T Hovendick WCB #5
12.
13.
14.
15.

VIRTUAL

1. Sue Smith
2
3.
4.
5

MINUTES
WOOD COUNTY LAND INFORMATION COUNCIL

DATE: Wednesday October 21, 2026
TIME: 1:00 PM
PLACE: Courthouse – Conference Room #154

MEMBERS PRESENT: Bill Leichtnam, Brian Spranger (via Webex), Andrew Jennings, Paul Bernard, Tony Bastien, Kevin Boyer (via Webex), Al Breu (via Webex)

MEMBERS EXCUSED: Tiffany Ringer, Heather Gehrt

OTHERS PRESENT: Victoria Wilson, Planning & Zoning; Bill Clendenning, County Board Supervisor Dist #15 (via Webex)

1. Chairperson Leichtnam called the meeting to order at 1:00 p.m.

2. Introductions were made.

3. There was no roundtable discussion.

4. Chairperson Leichtnam declared a quorum.

5. There was no public comment.

6. The minutes of the previous meeting were reviewed. Motion by Bernard/Breu to approve the minutes as presented. Motion carried unanimously.

7. Land Information Office, Paul Bernard provided project updates.

    - Bernard discussed his work with boundary reconciliation and its relevance to NextGen 911.
    - Bernard mentioned a contract with Data Axle. They are a data broker that has a detailed list of businesses and residences. They can provide a dynamic dataset that provides points of interest. If anyone has interest in tapping into that live dataset, contact Bernard.
    - Bernard mentioned grant funding available from the Department of Military Affairs. At this point he feels there would be value in trying to obtain that grant funding for staff time to free up Land Records funds for other projects.
    - As part of the three year plan, surveying of county highways continues. There was also a scanning project that included thirty boxes of surveys and right-of-way plats that were submitted to the County Clerk's or Highway Department offices that were not recorded. These have been scanned by On Q for integration into GIS.
    - Bernard has been working to obtain information on new buildings in Wood County. So far, he has processes in place to get this information from the City of Marshfield, City of Wisconsin Rapids and Town of Saratoga through each municipalities' permitting process.
    - Bernard spoke in detail about Metadata and the process of being able to explain to people where data comes from and how it applies to workflows that can be used by anyone.

- Bernard gave an overview of the new Real Estate Recon Application. This will be a more focused tool for users looking for specific information.

8. Budget Update
    - Bernard mentioned the Department of Military Affairs grant that is available but is very competitive. The Wisconsin Land Information program funding has rebounded a bit, and he is tentatively anticipating $30,000 in funding in 2027. The ARPA and CIP projects are complete.
9. Agenda Items for Next Meeting
    - Next meeting will tentatively be in August of 2027.
    - Discuss 2028-2030 three-year plan projects.

10. Motion by Boyer/Breu to adjourn the meeting. Motion carried unanimously to adjourn the meeting at 1:52 p.m.

Minutes taken by Victoria Wilson, Planning and Zoning, and are in draft form until approved at the next meeting.

LAND AND WATER CONSERVATION DEPARTMENT

STAFF REPORTS – OCTOBER 2026

Barb Peeters

Conservation Administrative Specialist

- Processed year 2 harvestable buffer incentive payments to landowner utilizing ARPA grant funds ($21,712.50) and Surface Water Grant funds ($13,537.50). (Roth Golden Acres)
- Purchased snack items for the CEED tour and attended CEED tour on October 2, 2026.
- Worked on logistics for NCLWCA Winter Meeting and speaking/poster contests that we are hosting in January; drafted slide deck and program, lined up volunteers to serve as judges/back-up judges for speaking contest, etc.
- Generated mailing to landowners for nitrate testing of private wells utilizing ARPA grant funds earmarked for groundwater testing. Letters and nitrate brochures printed & mailed out to 283 landowners on October 5, 2026.
- Served as a judge for the 2026 "Road-eo" at the Wood County Highway Department on October 6, 2026 (judging the mailbox station gave me a new appreciation on the skills of our county snowplow drivers).
- Attended the October 7, 2026 CEED meeting virtually.
- Generated cost-share contract for a manure pit closure utilizing SWRM bond funds totaling $13,290.50 (J. Wilke).
- Viewed DATCP Monthly Report for October 2026 and shared with LWCD staff.
- Processed year two harvestable buffer incentive payments utilizing ARPA grant funds ($4,860.00) and Surface Water Grant funds ($540.00). (R. Knuth)
- Attended Open Enrollment meeting in Riverblock auditorium.
- Worked with Heather Gehrt, County Treasurer to supply reports/data to set up Point & Pay which will give our customers the ability to submit credit card payments. It will be a customer satisfier once in place.
- Created spreadsheet to track pick up/drop off of water tests for ARPA nitrate testing of private wells.
- Updated nitrate test collection instructions and compiled nitrate test kits.
- Worked on pricing for awards for the area NCLWCA contest that we're hosting in January as well as potential catering options for the lunch.
- Processed cost-share contracts for cover crops utilizing SWRM grant funds (C. Dorshorst & A. Weiler).
- Processed invoices from UWSP Water & Environmental Analysis Lab (WEAL) for testing of Fourmile Watershed and Nepco/Wazeecha utilizing DNR Surface Water grant funds.
- Reviewed proposed 2027 LWCD budgets to calculate any changes in 2027 revenue as a result of the annualized wage increase approved by the Operations Committee. Reviewed with County Conservationist and notified Finance of changes needed to 2027 budgets for Wildlife, DATCP and NMM programs.
- Generated cost-share contracts for cover crops utilizing SWRM grant funds totaling $5,025.00 (K. Eastling).
- Verified wildlife damage general ledger and assembled all invoices and attachments for third quarter 2026 Wildlife Damage and Claims Abatement Program reimbursement request to the WiDNR.
- Researched catering options for NCLWCA Winter Meeting that we are hosting in January 2027; participated in virtual call with caterer to discuss event details and with NCLWCA Treasurer to arrange for payment of deposit.
- Processed cost-share contract for cover crops utilizing Mill Cr. TMDL grant funds totaling $1,023.40 (J. Raikowski).
- Worked with I.T. to have nonmetallic mining permit fees updated in program (approved by CEED 8/5/26).
- Assisted in researching options for catering for Central WI Farm Profitability Expo on Jan. 7, 2027. Attended meeting with Kendra Wilhelm and County Conservationist on Oct. 14th to begin planning and logistics for event.
- Generated bid letters for a barnyard runoff control system project and scheduled bid opening. (J. Gilbertson)
- Processed DATCP reimbursement payment for 4 cost-share contracts totaling $3,626.90.
- Processed landowner cost-share payments for nutrient management utilizing MDV and SWRM grant funds totaling $5,824.00 (C. Flaig/Portage County).
- Attended LWCD staff meeting on October 21st to review cost share funds status/balances/allocations for 2026.

- Processed landowner cost-share payments for cover crops utilizing Mill Creek TMDL grant funds totaling $1,023.40 (J. Raikowski) and MDV funds totaling $2,888.00 (L. Jagodzinski).
- Set agenda, attended and took meeting minutes at staff meeting on October 22, 2026.
- Reviewed the 2027 Final Joint Allocation Plan approved by the Land and Water Resources Board at their October meeting. Wood County LWCD will receive a DATCP Staffing & Support Allocation of $214,026.00 (an increase of $11,175.00), Structural Cost-Sharing of $55,000.00 (an increase of $200.00), SEG Cost-Sharing of $54,000.00 and a DNR TRM Allocation (targeted runoff management) Phase III Grant of $361,659.00 (reduced from $600,000.00 request to account for 2026 extended funds in Phase II) for total DATCP/DNR Allocations of $684,685.00.
- Suggested the Health Dept. process water testing invoices on a monthly basis vs. quarterly basis for the remainder of 2026 due to ARPA grant funds to spend by the end of 2026. County Conservationist reached out to Health Dept.
- Calculated 2025-2026 CREP salaries and hours for submission with the CREP Annual Report to DATCP.
- Attended meeting with Heather Gerhrt/Treasurer and Point & Pay Implementation Specialist at courthouse on Oct. 27, 2026 (to give customers the ability to pay with credit/debit cards).
- Processed landowner cost-share payment for cover crops utilizing Mill Creek TMDL grant funds totaling $5,978.00 (C. Dorshorst).
- Generated a reimbursement request for Mill Creek TRM grant totaling $25,002.76, compiled supporting documents and submitted to County Conservationist for submission to WiDNR.
- Assisted Conservation Program Coordinator/Rod Mayer with annual permit letters for 2026-2027 for 49 mine sites.
- Finalized tree sale order forms, tree/seed descriptions and fall newsletter. Created fillable order forms.
- Attended DATCP's virtual "Year-end processes, insights and best practices brownbag webinar" on Oct. 28th.
- Processed payments for the no-till drill, Plantskydd and AWO permits as received.
- Completed LWCD payroll percentages and forwarded to Finance prior to the October 1st, 15th and 29h payrolls.
- Reviewed payroll reports and verified distribution by accounts/department.
- Organized CEED packet and County Board packet materials and electronically submitted to County Clerk's office.
- Served as point of contact for LWCD staff as needed.
- Processed department invoices/vouchers and deposits weekly for submission to Finance/Treasurer.
- Responded to customer inquiries by email and phone regarding the upcoming tree sale.
- Handed out 22 nitrate test kits to landowners and delivered 9 water samples to the health dept as received.

Emily Salvinski
Conservation Specialist

- **Thursday, October 1.** Worked on mailing list using GIS and past well testing locations. Worked on multiple contracts for nutrient management cost-share.
- **Friday, October 2.** Attended CEED committee tour.
- **Wednesday, October 7.** Collected samples from the Mill creek to be analyzed for TSS and TP. Finished up contracts for nutrient management cost-share.
- **Thursday, October 8.** Met with agronomist looking to work with counties. Prepared for the following days water sampling.
- **Friday, October 9.** Calibrated meter. Took samples and streamflow measurements. Worked on contract for cover crop cost-share.
- **Tuesday, October 13.** Worked with farmer to get contract completed. Entered streamflow data into SWIMS and our files. Finished and reviewed contracts.
- **Wednesday, October 14.** Added information in contracts to GIS database.
- **Thursday, October 15.** Added information in contracts to GIS database. Gathered numbers for DATCP from GIS regarding nutrient management planning.
- **Wednesday, October 21.** Attended staff meeting on cost-share funds. Field checked multiple farmer's cover crops. Organized photos of cover crops.

- **Thursday, October 22.** Attended staff meeting. Completed annual safety training. Field checked cover crops. Organized photos.
- **Monday, October 26.** Used snapplus to get reduction numbers for multiple cost-share contracts and added to database.
- **Tuesday, October 27.** Mapped fields in cost-share contracts for record keeping. Used snapplus to get reduction numbers and added to database. Looked into version 3 NMP that was submitted for cost-share.

Kendra Wilhelm
Conservation Specialist

- Answered various emails regarding the 2026-2027 Conservation Poster Contest including setting up presentation dates and times.
- Verified harvestable buffers.
- Answered questions via phone and email regarding the no-till drill.
- Transported the no-till drill to 1 farmer.
- Continued planning for the North Central Land and Water Area regional meeting we are hosting in January.
  - This meeting includes the speaking and poster contests.
  - Participated in phone calls and emails with potential caterers and reviewed paperwork.
  - Assisted with speaker and poster contest winner awards.
- Began planning for the 2027 Central Wisconsin Farm Profitability Expo. Participated in a planning meeting on October 14th.
  - Created “Save the Date” flyer.
  - Compiled potential lunch catering options and reached out to caterers.
  - Created a draft agenda.
  - Secured venue.
- Continued working on the management plan implementation surface water grant through DNR.
- Submitted the 2027 Lake Monitoring and Protection Network grant application to DNR.
- Provided technical assistance to the Nepco Lake District regarding the Clean Boats Clean Waters program.
- Assisted Wood County Highway Department as a judge for their Roadeo.
- Read new invasive species guidance documents created by the DNR.
- Participated in a meeting with a local agronomist/nutrient management planner per their request to discuss our nutrient management and other cost-share programs.
- Completed streamflow and water quality sampling efforts with Emily.
- Attended the benefits open enrollment meeting.
- Healthy Lakes & Rivers grant technical assistance to Nepco Lake District and landowners. Assistance with native plantings, rain gardens, rock diversions, infiltration pits, and fish sticks to decrease nutrient and sediment runoff and create wildlife habitat.
- Created information documents needed to compile cost-share contracts for three farmers.
- Created seven cost-share contracts for cover crops.
- Answered questions via phone and email regarding our cost-share programs.
- Attended a webinar about invasive species hosted by the North American Invasive Species Management Association.
- Assisted citizens with picking up and dropping off their free nitrate test kits.
- Created presentations for 1st, 2nd, and 5th grade students to introduce the 2027 conservation poster contest. The theme of this year’s contest is “From Source to Sea. Every Drop has a Journey.”
- Began working on the reimbursement request for the harvestable buffer DNR grant.
- Participated in the October 22nd staff meeting.

- Participated in the 2027 nutrient management farmer education kickoff meeting.
- Completed aquatic invasive species "prevent the spread" signage checks at boat landings as part of the Lake Monitoring and Protection Network grant program.
- Hosted a student from River Cities High School who is interested in a career in conservation. Made introductions and led conversations with staff in the office about what each of our jobs entail.
- Attended the fall aquatic invasive species partnership meeting on October 27th and 28th as part of the Lake Monitoring and Protection Network grant program.

Kyle Andreae
Engineer Technician

- October 1 – Drone Software Research
- October 2 – CEED Tour
- October 5 – Wilke Site Visit, Wieler Site Visit
- October 6 – Wieler Data Processing, Wilke Permitting
- October 7 – Wilke Contractor Coordination
- October 8 – State Technical Tour
- October 9 – Denitrifying Bioreactor Research for Design
- October 12 – Denitrifying Bioreactor Siting and Design
- October 13 – Denitrifying Bioreactor Siting and Design
- October 14 – Miller Survey and Design
- October 15 – Miller Design
- October 16 – Gilbertson Site Visit and Re-Design
- October 19 – CREP Annual Report, Wilke Site Visit
- October 20 – Gilbertson Site Visit, Denitrifying Bioreactor Design
- October 21 – Heckel Site Visit, Gilbertson Bid Out
- October 22 – Staff Meeting, Denitrifying Bioreactor Vessel Sourcing, Steffen Site Investigation
- October 23 – Gilbertson Site Visit, Steffen Site Visit
- October 26 – Steffen Design, Ourada Preliminary Design
- October 27 – Wilke Construction Inspection, Ourada Site Visit, Lewis Site Visit
- October 28 – Level Logger Data Collection
- October 29 – Wilke Construction Inspection
- October 30 – Wilke Construction Inspection, Gilbertson Site Visit, Steffen Site Visit

Rodney Mayer
Conservation Program Manager

- Knuth soybean damage calculations.
- Researched 6M cranberry elk damage. Contact with biologist & crop owner.
- Reviewed amended map for Weichelt Bouma site – sent comments.
- NMM Mine site inspections of Forty-nine sites. Monitored active acres, GPSed disturbed areas, pictures taken of issues, multiple Pic documents created, etc. (2 ½ weeks to complete)
- Site meeting with landowner Gebert and Mathy foreman on mine site.
- Contact for wildlife tags – explained missed deadline and rules to crop owner.

- Completed Know Be4 Training.
- Sent multiple emails with pic documents/maps to DNR for their jurisdiction on mine site issues (including run off, wetlands, etc.) Sites including Tork, Kolo, 2 for Earth, Nikolai, Weichelt, etc.
- Began processing mine site inspections for each site. Load GPS measurements, import into GIS, map active areas, calculate acres for fees and financial assurance, check on road exemptions. Draft letters with fee amounts, financial assurance amounts, current financial assurance holdings and needs, inspection notes, etc. Update spreadsheet – inspection date, letter drafted, fee acres, FA acres, FA needed. Update NMM software with inspection dates, acres, FA needed, etc. Organize pics into digital files. Copies into inspection binder and site folders. Mailed letters and inspection maps.
- Multiple Corporation Counsel phone meetings for Brehm Financial Assurance deadline. Drafted email and phoned Brehm for due date to have FA updated. Was not updated – worked with Corporation Counsel for a violation - extension letter for updated financial assurance with deadline. Updated file timeline summary.
- Attended staff meeting on October 22nd.
- Follow up site inspection for DNR with a wetland concern – sent findings.
- Completed 3rd quarter wildlife damage and abatement reimbursement report to DNR (24 pages) – updated database.
- Worked with JE Engineering to obtain digital layers of proposed amended permit boundary on Weichelt Hwy T site. Updated to GIS activity map. Issues with boundary sent to Weichelt and engineer.

Shane Wucherpfennig
County Conservationist

- Continued contacting landowners on N Bioreactor installations in the Fourmile Watershed. Had many discussions with Partners on the projects and was still trying to secure site for installation. Have had conversations with DNR about placing one on their properties in the Fourmile.
- Met with Landowner near Nekoosa to propose a N Bioreactor project on his property in early October.
- I have confirmed a site in Nekoosa that has agreed to host a N Bioreactor project.
- Attended CEED tour in Southern & Northern Wood County.
- Attended Wisconsin Drought Task Force – virtually.
- NMP meeting with Josh Johnson – Private agronomist writing plans for producers in Wood
- Attended the benefits open enrollment meeting.
- Attended Oct. 7th CEED meeting.
- Approved LWCD staff time sheets for Oct. 1st, 15th & 29th payrolls.
- Reached out to Landowners who installed whole house Ion Exchange treatment systems for Nitrates to submit their annual water test results to LWCD.
- Attended Health and Conservation Committee meeting Virtually.
- Reviewed/approved staff activity reports for November CEED/County Board packet
- Reviewed November 4th CEED meeting packet for CEED review/approval.
- Discussed Cover Crop funding & resources with several landowners/producers in October.
- Attended CWG meeting.
- Met with Landowner to discuss NM plan, drop off contracts for cost-sharing and discussed Harvestable Buffers.
- Bid opening for Joe Wilke Waste Storage Facility Abandonment in LWCD office.
- Attended PACRS meeting at Monroe Center Town Hall.
- Met with staff to discuss Nitrates & Water Testing campaign & do a mail out to landowners in areas surrounding our two county hot spots. A mailing went out to 300 landowners.

- Central Wisconsin Farm Profitability Expo Planning Meeting with Kendra & Barb to set a date & figure out the logistics for the event.
- Met with Barb & Kendra to plan for North Central Land and Water Area regional meeting we are hosting in January.
- Had a N Bioreactor Discussion with Kevin Masarik from UWSP Groundwater Center.
- Attended Cost-Share Funds Status Meeting with Barb, Kendra & Emily to discuss funding & projects.
- Monthly Staff Report.
- Attended - LWCD Staff Meeting
- Met with Rod for NMM sites & compliance on several mine sites in October.
- Attended Fall Legislative Breakfast at the Biron Community Hall.
- NMFE kick off meeting in Spencer at NTC to discuss 2027 classes
- Visited Nekoosa site for N Bioreactor to meet with landowner to site the project and discuss logistics of the project.
- Pulled and collected data and redeployed all 17 stream Leveloggers & 2 Barologgers in the Fourmile Watershed. This is the first data collection for season one & will continue for 3 yrs.
- Answered questions via phone and email regarding the no-till drill.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emmett Simkowski, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Koziczkowski, Code Technician
Victoria Wilson, Program Assistant
Julie Mancl, Program Assistant

RE: Staff Report for November 4, 2026

1. <u>Economic Development</u> (Jason Grueneberg)

Helen Connor Laird Fine Arts Building Renovation – The renovation process for the Laird Fine Arts Building is progressing as scheduled. The Advisory Committee has been meeting weekly with Sommerville, the design consultant. In the past few weeks, we have been working on establishing priorities and defining the scope of the project. Somerville has also begun some of the design work on the theater as well as the building entrance, lobby, box office, concessions, and gallery area. Tentatively, approval of a contract with Somerville will take place on 11-4-2026.

Special CEED Committee Meeting – On October 14th, the CEED Committee held a special meeting focused on economic development. The meeting was very well attended and was an opportunity to provide updates on economic development projects and initiatives by all attendees and kick off the update of the Wood County economic development strategy also known as the "REDI Plan". Based on the positive feedback from attendees, meetings like this will be held at least twice a year in the future.

Central Wisconsin Economic Development (CWED) Fund – On October 21st I participated in the CWED Board of Directors' meeting. At the meeting the 2026-2027 budget was approved, there was an administrative service provider update, review of the loan portfolio and pipeline, and approval of 2 loan requests.

Wisconsin Manufacturers and Commerce (WMC) – On October 27th I attended the WMC Business Day in Madison along with other Central Wisconsin representatives. This was a great opportunity to learn more about the 2027 economic outlook and geopolitical overview, gain a clearer understanding of issues facing manufacturers and businesses in the state, and better understand 2027 federal priorities and potential impacts of the midterm elections.

North Central Wisconsin Regional Planning Commission (NCWRPC) - On October 28th I participated in the NCWRPC meeting. Some of the agenda items included state and federal updates, adoption of a Limited English Proficiency Plan, Adoption of the 2027 Annual Budget, and a presentation on Act 173 "Truth in Planning".

2. **Planning & Zoning (Emmett Simkowski)**

   a. Wisconsin County Code Administrators and Wood County Sponsored Soil Tester Training – On October 8th, myself, Brad and Kayla hosted a county staff soil tester training at Powers Bluff. Attendees came from Lincoln, Portage, Oneida, Sauk and Jackson Counties. I would like to give a big thanks to our Parks Department for digging the soil pits and allowing us to use the park.
   b. UWSP CLUE Zoning Board and Plan Commission Workshop in Pittsville – On October 13th, myself, UWEX and UWSP hosted a zoning board of appeals and plan commission workshop in Pittsville. 75 participants attended with the majority being from Wood County municipalities. As always, Lynn with UWSP did an excellent job presenting and these workshops are extremely valuable to Town's with local zoning**.**
   c. Wisconsin County Code Administrators Conference – On October 22nd and 23rd I attended the WCCA Fall Conference. These conferences host many valuable topics related to what our department handles daily relating to POWTS, shoreland, floodplain and general zoning. Notably, WCA, the PSC and an alternative energy developer had presentations on data centers, alternative energy and battery energy storage systems that are becoming a common topic in Wisconsin.
   d. Office Activity and Survey Review - Survey review continues to be steady and looks to be on par or slightly more than last year. I have been continuing to work with townships on planning/zoning related topics and amendments to their ordinances. Along with this packet you will also find the public participation plan for the Wood County Comprehensive Plan Update that I have been working on with the North Central Regional Plan Commission.

3. **Land Records (Paul Bernard)**

   - Land Information Council Meeting on 10/21
   - Parcel Mapping
   - Address Mapping
   - Trails Project – GPS-ing and map creation
   - Programming automated workflows

4. **Code Administrator (Brad Cook)**

   10-01-2026-(1) Reviewed soils, plan review, issued permit for new conv system Tn: 20; (1) SL permit reviewed and issued TN: 07, gather information for phone calls and inquires with POWTS, SL, FL

   10-02-2026-(1) Reviewed soils, plan review, issued permit for rep con system, (1) mound inspections; <24, abs. cell, tanks TN" 15, (1) mound inspections; <24, abs. cell TN: 12, (1) POWTS Onsite TN: 20, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

   10-05-2026-(1) Reviewed soils, plan review, issued permit for rep con system TN: 18, (1) SF letter reviewed and sent TN18, (1) mound inspections; <24, abs. cell, mound plow TN:12, (1) (1) mound inspections; <24, abs. cell, mound plow TN:12, answer, review, and gather information

for phone calls and inquires with POWTS, SL, FL.

10-06-2026-(1) mound inspections; <24, abs. cell TN: 12, (1) HT insp TN: 02, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

10-07-2026- (1) mound inspections; <24, abs. cell TN, mound plow TN:06, (1) HT insp TN: 02, (1) soils onsite for Central District Soil training TN: 01, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

10-08-2026- (2) Reviewed soils, plan review, issued permit for rep & rec mound TN: 11,17, (1) soils eval TN: 22, (1) SF letter reviewed and sent TN: 22, (2) well permits reviewed and issued TN: 07, 18, Central District Soils Training TN: 01 answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

10-09-2026-(1) SF letter reviewed and issued Tn: 04, (1) mound inspections; <24, abs. cell, tanks TN: 22, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

10-12-2026-(1) mound inspections; <24, abs. cell, mound plow TN: 15, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

10-13-2026- (3) Reviewed soils, plan review, issued permit for new mound, rep conv, & HT TN: 07, 10, (1) mound inspections; <24, abs. cell TN, mound plow TN 03, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

10-14-2026(2) mound inspections; <24, abs. cell TN, 03, 06, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

10-15-2026-(1) mound inspections; <24, abs. cell, mound plow TN: 15, answer, and gather information for phone calls and inquires with POWTS, SL, FL

10-16-2026- (1) well permit letter written and issued TN: 17, (1) mound inspections; <24, abs. cell, tanks, TN:15, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

10-19-2026- (1) conv system insp TN:18, (1) mound inspections; <24, abs. cell TN, tanks TN:03, (1) rec mound insp abs cell, piping TN:09, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

10-20-2026-(4) well permits reviewed and issued TN: 18, 21, (1) rec mound inspections; <24, abs. cell TN 15, (1) rep conv system insp TN:18, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL.

10-21-2026-(1) mound inspections; <24, abs. cell, mound plow TN:08, (1) new HT insp TN: 22, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

10-22-2026- WCCA Conference

10-23-2026- WCCA Conference

10-26-2026- Vacation

10-27-2026- (1) SL permit reviewed and issued TN: 07, (1) rec mound inspections; <24, abs. cell TN: 11, answer, review, and gather information for phone calls and inquires with POWTS, SL, FL

5. Code Technician (Kayla Koziczkowski)

A. Reviewed and approved POWTS & well permit applications
B. Reviewed and approved soils evaluations
C. Completed inspection reports
D. Assisted with daily phone calls/emails/office questions
E. Inspections/Investigations:
- 10-1-26: Holding tank inspection TN: 10; Well inspection TN: 10
- 10-7-26: Mound plow inspection TN: 12; Holding tank inspection TN: 02; Mound reinspection TN: 12; Reconnect inspection TN: 02
- 10-8-26: Mound plow inspection TN: 22; Mound tanks inspection TN: 12
- 10-9-26: Conventional inspection TN: 18
- 10-12-26: Mound plow inspection TN: 15; Mound reinspection TN: 15
- 10-15-26: Conventional inspection TN: 07; Well inspection TN: 07
- 10-16-26: Mound plow inspection TN: 17; Conventional inspection TN: 18; Mound reinspection TN: 17
- 10-19-26: Conventional inspection TN: 07
- 10-21-26: Mound plow inspection TN: 21; Holding tank inspection TN: 21; Mound reinspection TN: 21
- 10-26-26: Conventional inspection TN: 07; Well inspection TN: 07
- 10-28-26: Holding tank inspection TN: 08

F. Attended Meetings/Trainings/Etc.
- 10-1-26: Password security training
- 10-2-26: CEED tour
- 10-6-26: Open enrollment meeting
- 10-8-26: WCCA Central District soils training at Powers Bluff
- 10-13-26: DSPS POWTS chat update
- 10-22-26 & 10-23-26: WCCA fall conference – Lacrosse, WI

6. Office Activity (Victoria Wilson & Julie Mancl)

a. Monthly Sanitary and Well Permit Activity – There were 28 sanitary permits, 4 shoreland permits and 13 well permits issued in October 2026.

b. ArcGIS Pro Software Project – Julie & Victoria continue to assist Paul with various mapping projects as time permits.

c. Triennial Program Fee Notices – 4,847 notices were mailed to property owners on Monday October 19th. Call volume and walk in traffic has increased due to this fee notice. Julie and Victoria are processing many payments by phone, mail and online for those property owners that are due to pay the fee this year.

d. Attended the following meetings/trainings & activities:

   i. October 6th Open enrollment meeting (VW)
   ii. October 8th Open enrollment meeting (JM)
   iii. October 7th CEED meeting (VW & JM)
   iv. 2026 Annual Safety Training (VW & JM)
   v. October 21st Land Information Council meeting (VW)
   vi. October 26th Rapids Ford-truck oil change (VW)

RESOLUTION#

DATE November 10, 2026

Effective Date November 10, 2026

Introduced by Conservation, Education, and Economic Development Committee

Motion:	Adopted:
1st	Lost:
2nd	Tabled:
No: Yes:	Absent:

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: , Corp Counsel

Reviewed by: , Finance Dir.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: Approve an amendment to the Town of Grand Rapids Official Zoning Ordinance.

FISCAL NOTE: No cost to Wood County.

WHEREAS, the Town of Grand Rapids adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on October 16, 2026, the Town of Grand Rapids submitted a zoning ordinance map amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Grand Rapids and finds the Town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on November 4, 2026, the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

Adopted by the County Board of Wood County, November 10, 2026

County Clerk

County Board Chairman

NOW THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following amendments to the Town of Grand Rapids Official Zoning Ordinance:

1. Rezoning of parcel 0700677A from Agriculture (A) to One and Two Family Residential (R-2) per the Town of Grand Rapids Zoning Ordinance.

Adopted by the County Board of Wood County, August 18, 2026

County Clerk

County Board Chairman

RESOLUTION#

DATE November 10, 2026

Effective Date November 10, 2026

Introduced by Conservation, Education, and Economic Development Committee

Motion:	Adopted:
1st	Lost:
2nd	Tabled:
No: Yes:	Absent:

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: N.F. , Corp Counsel

Reviewed by: P.Y. , Finance Dir.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: Approve a Public Participation Plan for updating the Wood County Comprehensive Plan

FISCAL NOTE: No cost to Wood County.

WHEREAS, the County is updating its Comprehensive Plan as outlined in Wisconsin Statutes; and

WHEREAS, public participation is critical for the development of a plan; and

WHEREAS, it is necessary for the County Board to approve a process to involve the public in the planning effort; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on November 4, 2026, the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

NOW THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors does approve and authorize the Public Participation Plan as attached to this resolution.

Adopted by the County Board of Wood County, November 10, 2026

County Clerk

County Board Chairman

Wood County Comprehensive Plan Update
Public Participation Plan (PPP)

Wood County recognizes the importance of public participation in the planning process. As such, a goal during the comprehensive planning process will be to inform and involve the public in the planning process.

I. Plan Development

Throughout the plan process, the Conservation, Education & Economic Development (CEED) Committee will provide oversight for the update of the Comprehensive Plan.

This Public Participation Plan (PPP) incorporates the following:

1. All meetings for the planning process will be posted and open to the public.
2. All local units of government in the County will be contacted periodically throughout the process.
3. An advisory committee will be formed to review the Plan's draft chapters and maps.
4. The Rural Economic Development Initiative (REDI) Roundtable members will be assembled to guide and review the Plan's Economic Development chapter, which will serve as the five-year update to the County's 2021 REDI Plan.
5. Plan-related materials will be available at the Wood County Planning & Zoning Office for review.
6. A public survey (online and hard copy) will be conducted to gain input from the public.
7. The draft plan and maps will be available on a website for public review.
8. A public hearing will be held to solicit comments from the public.
9. The Comprehensive Plan will be distributed as outlined in state statute.

Following the advisory committee's review and update of the Plan's draft chapters and maps, the CEED Committee will review and recommend adoption of the Comprehensive Plan Resolution. The County Board will adopt the Comprehensive Plan by Ordinance.

II. Implementation, Evaluation, & Update:

The Comprehensive Plan will be used as a general guideline for future development in the County. The plan will support the existing zoning and other regulations that are in place. As with all plans, it is critical for the Comprehensive Plan to be maintained and updated on a regular basis to keep it current as things change.

Any planning process is subject to change, and this public participation plan is no different. Over the planning period, the process may vary from that presented.

Demographic Questions

- **1. Residence Status**
    - *Question:* What is your residency status in Wood County? You may select more than one.
    - ( ) I live in Wood County
    - ( ) I work in Wood County
    - ( ) I live and work in Wood County
    - ( ) I visit Wood County regularly
    - ( ) I have a second home or property in Wood County
- **2. Municipality, (Optional)**
    - *Question:* In which Wood County municipality do you live or own your primary property?
        - ( ) I do not live in Wood County
    - **Cities:**
        - ( ) City of Marshfield (Wood County portion)
        - ( ) City of Nekoosa
        - ( ) City of Pittsville
        - ( ) City of Wisconsin Rapids
    - **Villages:**
        - ( ) Village of Arpin
        - ( ) Village of Auburndale
        - ( ) Village of Biron
        - ( ) Village of Hewitt
        - ( ) Village of Milladore (Wood County portion)
        - ( ) Village of Port Edwards
        - ( ) Village of Rudolph
        - ( ) Village of Vesper
    - **Towns (Rural / Unincorporated Areas):**

        - ( ) Town of Arpin
        - ( ) Town of Auburndale
        - ( ) Town of Cameron
        - ( ) Town of Cary
        - ( ) Town of Cranmoor
        - ( ) Town of Dexter
        - ( ) Town of Grand Rapids
        - ( ) Town of Hansen
        - ( ) Town of Hiles
        - ( ) Town of Lincoln
        - ( ) Town of Marshfield
        - ( ) Town of Milladore
        - ( ) Town of Port Edwards
        - ( ) Town of Remington
        - ( ) Town of Rock
        - ( ) Town of Rudolph
        - ( ) Town of Saratoga
        - ( ) Town of Seneca
        - ( ) Town of Sherry
        - ( ) Town of Sigel
        - ( ) Town of Wood
- **3. Home Ownership (Housing Tenure)**
    - *Question:* Do you own or rent your current primary residence?
    - ( ) Own (with or without a mortgage)
    - ( ) Rent
    - ( ) Currently staying with family/friends (do not pay rent or own)
    - ( ) Other / Prefer not to say

- **4. Age Range**
    - *Question:* Which of the following categories includes your current age?
    - ( ) Under 18
    - ( ) 18 to 24
    - ( ) 25 to 34
    - ( ) 35 to 44
    - ( ) 45 to 54
    - ( ) 55 to 64
    - ( ) 65 to 74
    - ( ) 75 or older
- **5. Length of Residency**
    - *Question:* How many years have you lived or owned property in Wood County?
    - ( ) Less than 2 years
    - ( ) 2 to 5 years
    - ( ) 6 to 10 years
    - ( ) 11 to 20 years
    - ( ) More than 20 years

Plan Questions

- **1. Overall Satisfaction / Quality of Life**
    - *Question:* How would you rate the overall quality of life in our county?
    - *Scale:* **5** (Excellent) | **4** (Good) | **3** (Average) | **2** (Poor) | **1** (Very Poor)
- **2. Housing Supply & Affordability**
    - *Question:* How would you rate the availability of affordable housing options for young families and seniors in your community?
    - *Scale:* **5** (Very Adequate) | **4** (Adequate) | **3** (Neutral) | **2** (Inadequate) | **1** (Very Inadequate)
- **3. Job Opportunities**

- *Question:* How would you rate the availability of good-paying, local employment opportunities?
- *Scale:* **5** (Excellent) | **4** (Good) | **3** (Fair) | **2** (Poor) | **1** (Very Poor)

- **4. Transportation & Road Conditions**
  - *Question:* How satisfied are you with the overall maintenance, safety, and winter plowing of county roads and highways?
  - *Scale:* **5** (Very Satisfied) | **4** (Satisfied) | **3** (Neutral) | **2** (Dissatisfied) | **1** (Very Dissatisfied)
- **5. Agricultural & Farmland Preservation**
  - *Question:* How important is it for the county to actively protect productive farmland from being converted into housing or commercial developments?
  - *Scale:* **5** (Critically Important) | **4** (Important) | **3** (Somewhat Important) | **2** (Not Very Important) | **1** (Not Important at All)
- **6. Natural Resources & Water Quality**
  - *Question:* How important is it for local planning policies to focus heavily on protecting groundwater, lakes, rivers, and wildlife habitat?
  - *Scale:* **5** (Critically Important) | **4** (Important) | **3** (Somewhat Important) | **2** (Not Very Important) | **1** (Not Important at All)
- **7. Reasons for Residing Here** *(Select your top 2 reasons)*
  - Proximity to family and roots
  - Rural character, peace, and quiet
  - Proximity to job/employment
  - Quality of local schools
  - Natural beauty and outdoor recreation opportunities
  - Lower cost of living/affordable taxes
  - Other _____
- **8. Housing Types**
  - *Question:* Which type of residential development is most needed in your immediate area?
  - ( ) Single-family detached homes

- ( ) Duplexes, townhomes, or condominiums
- ( ) Dedicated senior living facilities or retirement communities
- ( ) Multi-family apartment complexes
- ( ) Hobby farms or farmettes

- **9. Economic Development Priorities**
  - *Question:* What sector should the county focus its primary business attraction and retention efforts on?
  - ( ) Light manufacturing and industrial parks
  - ( ) Small, locally owned retail and service businesses
  - ( ) Technology, remote work hubs, and professional services
  - ( ) Agricultural businesses and food processing
  - ( ) Tourism, hospitality, and outdoor recreation
- **10. Alternative / Active Transportation**
  - *Question:* Where should the county direct future transportation funding outside of standard vehicle roads?
  - ( ) Expanding recreational bike paths and walking trails
  - ( ) Creating safe on-road bike lanes for commuters
  - ( ) Developing shared transit or vanpool systems
  - ( ) No additional funding; resources should only go to road paving
- **11. Community Facilities & Services**
  - *Question:* Which county service is in the most urgent need of infrastructure upgrades or expanded staffing?
  - ( ) Law enforcement and sheriff patrols
  - ( ) Fire and Emergency Medical Services (EMS)
  - ( ) County parks, boat launches, and trail maintenance
  - ( ) Public libraries and community centers
  - ( ) County recycling, waste management, and landfills
- **12. Land Use & Development Control**

- *Question:* Where should major new development (including commercial, industrial, large-scale energy, and intensive residential projects) be directed over the next 20 years?
- ( ) Concentrated strictly inside existing city, village, or sanitary district limits where municipal utilities already exist
- ( ) Guided along major highways and transit corridors, even if it extends into rural town areas
- ( ) Distributed across the county based on individual private property owner choices and market demand
- ( ) Restricted or heavily discouraged to preserve rural character, agriculture, and natural landscapes
- ( ) Undecided / No opinion

- **13. Level of Government Attention / Spending**
  - *Question:* If county tax revenues increase, where would you most support allocating the extra funds?
  - ( ) Property tax relief / lowering the tax levy
  - ( ) Repairing aging roads, bridges, and infrastructure
  - ( ) Expanding high-speed broadband internet access to rural areas
  - ( ) Enhancing healthcare/social services and human services
  - ( ) Expanding county parks and recreational trail networks
  - ( ) Funding Schools
  - ( ) Other _____
- **14. Miscellaneous**
  - Is there anything else you would like to share about Wood County?
    - _____

MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Tuesday, November 3, 2026
TIME: 8:30 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 8:30 AM and declared a quorum present.

2. Under public comment, two county residents spoke in opposition to the ICE agreement signed by the Sheriff.

3. Motion by Hovendick/Leichtnam to approve the minutes of the October 6, 2026, meetings as presented. Motion carried unanimously.

4. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Hovendick/Perlock to approve them as presented. Motion carried unanimously.

5. The committee discussed the proposed 2027 county budget and offered opinions on the timing of cost-of-living adjustments to the employees.

6. Two resolutions from Marinette County were referred to the committee. No action was taken on either.

7. The next meeting will be on Monday, November 30, 2026, at 8:30 AM.

8. The committee discussed placing items on the agenda for the next meeting. No action was taken as a result of the discussion.

9. Motion by Clendenning/Perlock to go into closed session pursuant to Wis Stats 19.85(1)(c) to conduct performance evaluations for the department heads they oversee. Motion carried unanimously.

10. Motion by Leichtnam/Hovendick to return to open session.

11. Chairman Clendenning declared the meeting adjourned 10:28 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Judicial & Legislative Committee
November 3, 2026

NAME	REPRESENTING
Dennis Polnach	WCB-14
Dave Iwanski	self
Barb Gillespie	self
Kay Iwanski	self
Jake Hahn	WCB
Kendra Ferreyra	self
Nick Flanagan	Corp Counsel
Tara Hansen	Probate
Kimberly Stimac	Clerk of Court
Dillon Kvasnicka	Criminal Justice
Jonathon Barnett	DA
Victoria Wilson (WebEx)	PwJ
Philip Anderson (WebEx)	IT
Nick Flugaur (WebEx)	HR
Katie Miloch (WebEx)	Human Services
Amy Kaup (WebEx)	IT
Darrin Steinbach (WebEx)	Finance
Katie DeKleyn (WebEx)	County Clerk

MINUTES
CRIMINAL JUSTICE TASK FORCE

DATE: Thursday, October 22, 2026
TIME: 12:00 PM
PLACE: Courthouse – County Board Room

MEMBERS PRESENT: See attached sign-in sheet

OTHERS PRESENT: Trent Miner, County Clerk

1. Judge Jerabek called the meeting to order at 12:04 PM.

2. Motion by Stimac/Pliml to approve the minutes of the June 2, 2026, meeting. Motion carried unanimously.

3. There was no public comment.

4. The Health Department (via Ksoinek) provided an update on the opioid funding disbursement and how the form and requirements will be changing. The updated application form will be forthcoming.

5. Clerk of Courts Stimac reminded the group about the increase in fees commencing on November 1st. She also highlighted a new way for residents to file for a restraining order, via a QR code. It was noted that it does not have some information that is on the written-hard copy forms and stated that the hard copy forms are still available in her office.

6. Criminal Justice Coordinator Ksionek stated that all drug court and diversion programs in place are funded until at least the end of 2027. The application for the new TAD grant was submitted. He reviewed participation numbers and while they are down, there is still good participation in the programs. A case manager for the Deferred Prosecution program has been hired.

7. Cherith DeFabbio, Coordinated Response Specialist, reviewed the number of referrals received since inception, and noted the various entities and methods being used to refer customers to the program.

8. District Attorney Barnett discussed the openings for ADAs in his office as another ADA has put in their resignation in lieu of termination. He still only has 3 ADAs in place as of now.

9. Judge Jerabek adjourned the meeting at 12:19 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Criminal Justice Task Force
October 22, 2026

NAME	REPRESENTING
Josh Kolo	Nekoosa PD
Katie Miloch	WCHSD
[illegible] Smith Lenz	DOC
Scott Dewitt	WRPD
Greg Jerabek	Circuit Courts
Jonathon Barnett	DA.
Kimberly Stimac	Clerk of Court
Tony Bastien	Dispatch
Dillon Kosiorek	Criminal Justice
Cherith DeFabbio	WOSO
Lance Pliml	CB Chair
Health Dept (WebEx)	

NOVEMBER 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
Prepared by Child Support Director Brent Vruwink

- Five staff members and I attended the annual Wisconsin Child Support Enforcement Associations Fall Conference in Wisconsin Dells.

- We were notified we were tentatively approved for ten Children First slots for 2027. With the ELEVATE program sunsetting in the first quarter of 2029 we wanted to develop a Children First Program to help our customers find employment. In 2029 we will look to expand the number of slots. There is no cost to Wood County to operate the Children First Program. My mission has been and continues to be one of offering as many opportunities as possible to our customers without putting financial strain on the County.

- I will be attending the Wood County Leadership Retreat on November 11th.

- I will be attending the WCA Health and Human Services Steering Committee meeting on November 13th.

- The Federal Fiscal Year ended September 30th. The agency met three out of four performance measures. The measure we fell short on was current support collections where we collected 78.95% just missing the 80% mark.

- The current IV-D case count is 3,585.

Wood County
WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

November 2026

Monthly Report to the Judicial and Legislative Committee

Meetings Attended:

- Operations Committee meeting on 10/6/2026.
- County Board meeting on 10/20/2026.
- Monthly Judges meeting on 10/20/2026.
- Criminal Justice Task Force meeting on 10/22/2026.

I attended the Wisconsin Clerks of Circuit Court Association Fall Conference in Oshkosh October 7th thru October 9th. We recognized 12 clerks who would not be returning for another term due to retirements. I wish I had added up the total years of service each of these members had because it would be impressive.

We held interviews for the Branch 4 court clerk position on October 14th and 20th. Our new Branch 4 court clerk will be starting on November 9th. We are excited to be fully staffed again.

We will be sending out the 2nd requests for Juror Qualification Questionnaires. We only have 738 questionnaires to send out for the 2nd requests this time. I am very happy with the returned results with the new format. I will be continuing on with this procedure.

This report has been prepared and submitted by Kimberly A. Stimac

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

October 2026

Prepared by Corporation Counsel Nick Flanagan

Hearings and Court Cases:

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and 54/55 (guardianship/protective placement) matters handled by my office in the month of August 2026:

- 14 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 15 Guardianship/Protective Placement Hearings
- 21 WATTS Review/Contested Hearings

Child Support – During the month of September, the Corporation Counsel's office participated in seven dates for Child Support-related hearings (in custody and hearing days).

CAPTA Hearings– During the month of September, the Corporation Counsel's office participated in one CAPTA scheduled prehearing conference with the Wisconsin Division of Hearings and Appeals.

Investigation and Support for County Revenue Bond Issues and Bug Tussel:

Over the past several months I have been working with the Planning and Zoning Director to review documentation relating to the construction, disbursement, funding and other activities associated with the revenue bonds issued by Wood County; the proceeds of which were loaned to Bug Tussel entitles and guaranteed by the County for constructing infrastructure improvements (towers and in ground fiber) in Wood County. We recently joined with ten other Wisconsin Counties to retain both Attolles Law and Reinhart Boerner Van Deuren to aid in that investigation and advise on how to best position the County in light of Bug Tussel informing that they will be missing their upcoming debt service payments; which has sparked significant concerns surrounding Bug Tussel's ongoing solvency. This investigation and advisement will help us both understand project completion status, as well as the County's priority position in having a security interest for assets deployed.

Annual Corporation Counsel/Defense Counsel Forum:

Last month I attended the 33rd Annual Corporation Counsel/Defense Counsel Forum in Stevens Point, WI. The Conference served as a great opportunity to meet and talk with my counterparts from other Counties, as well as take part in sessions of relevancy to topics my office regularly works on. Specifically, sessions regarding Public Records as well as Open Meetings Law, Suppression Hearings and Civil Rights implications, and procedural/timing considerations regarding employment-related cases handled by the Equal Rights Division (ERD) were all particularly informative and valuable to take part in.

October 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Respectfully submitted by Criminal Justice Coordinator, Dillon Ksionek

Meetings/Trainings Attended:
10/5/2026: Drug Court Staffing and Court
10/6/2026: Judicial and Legislative Sub-Committee Meeting
10/9/2026: Wood County Opioid Settlement Funds Meeting
10/13/2026: Invisible Connections Board Meeting
10/13/2026: Meeting with DHS Representative Concerning Funding
10/15/2026: Drug Court Monthly Sustainability Meeting
10/15/2026: RSAT Monthly Meeting with DOJ
10/19/2026: Drug Court Staffing and Court
10/19/2026: RSAT Facilitator Meeting
10/20/2026: County Board Meeting
10/21/2026: Meeting Concerning Veterans Court and Justice Programs
10/22/2026: Criminal Justice Task Force

Adult Drug Treatment Court:
Current Participants: 23
Active Referrals: 5
Pending Referrals: 0
YTD Admissions: 16
YTD Terminations: 5
YTD Graduations: 8
YTD Referrals: 27

The application for the 2027 TAD Grant, issued by the Department of Justice, was completed and submitted prior to the deadline on October 26th.

The sustainability meeting in October was mostly focused on the TAD Grant application. We discussed budgeting points, treatment expenses, and potential ways to save money in the next 5-year cycle. We also discussed some minor changes that we could make to our programming and to our intake process.

Jail Programming (STRONG):
Medication Assisted Treatment Program (MARP):
Current Participants: 21
YTD Admissions: 113

Our student intern from the University of Wisconsin Stevens Point continues to be heavily involved in this program. Having her here has allowed our case manager from the MARP program to assist with the Diversion Program as we work through the training process of that case manager.

I spoke with the DHS representative that manages the grant that primarily funds this program, and she led me to believe that both my grant application for next year and our supplemental funding for this year are very close to being approved.

Jail Residential Treatment Program (RSAT):
Current Participants: 10
YTD graduates: 15
YTD participants: 41

I anticipate that I will need to prepare a budget for our contract extension on this grant in the coming weeks. However, I have not yet received any word on a total amount for that extension or any of the materials required to complete one.

All the programming facilitators associated with the recovery pods were invited to a meeting on 10/19/2026. It provided the facilitators with an opportunity to meet one another, share more about the programming that they offer, and learn more about the core curriculum and services that are facilitated by Three Bridges Recovery. At the end of the meeting, a discussion occurred about other programming needs within the pods.

Diversion (DPA/DEOJ):
The District Attorney's office has actively been working with defense attorneys to identify cases that would be most appropriate for deferred prosecution, which has led to a significant number of referrals already. My department has been busy conducting assessments and developing contract recommendations for the prosecuting attorneys. I was able to distribute letters to local defense attorneys to raise awareness of the program as well. Once we have worked through the backlog of DEOJ contracts (from before we were managing them), I will have an accurate idea of how many open cases we are managing. At that time, I will start including referral and participation numbers like I do for my other programs.

We are making a concerted effort to remain mindful of community safety as we work through specific referrals and as we fine-tune our eligibility criteria. These efforts have resulted in a number of conversations with each of the judges here in Wood County, as well as with law enforcement and the victim witness coordinator.

November 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
Prepared by Register in Probate, Tara Jensen

Effective November 1, 2026, many circuit court fees are amended under 2025 Act 179. This increase in court support services impacts several fees through the Probate Office including: inventory filing fees in probate and guardianships; certification fees; search fees; objections to probate of a will and claims against estate. All information has been updated in our office to reflect these changes.

I have had several conversations with the Judges, IT and Maintenance Dpt regarding the meeting/public access room connected with our office. Reconfiguring of this space is going to take place to better serve the public.

Meetings Attended:

- 10/06 - Operation Committee Meeting
- 10/20 – Monthly Judges Meeting
- 10/20 – Wood County Board Meeting
- 10/16 – I attended the District 9 Register in Probate Meeting held in Lincoln County
- Staff was able to attend the Open Enrollment Meetings this month.

Wood County
WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

OCTOBER 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- I attended WCA's County Leadership weekly meetings for the month.

- During the month, our office collected and tracked document data to assist the WRDA Legislative committee in evaluating whether legislation requiring ID for documents submitted to county registers of deeds would be warranted. In states that have already enacted similar legislation ID requirements generally apply to documents presented in person or submitted by mail, while attorneys, title companies and other professional document preparers are exempt. Our data collection and review found that only 3% of paper documents were prepared by individuals. After reviewing these findings, the WRDA Legislative committee reached a unanimous decision not to pursue legislation at this time.

- I attended the WRDA Fall Conference in Carter, where several presenters provided updates on topics relevant to our offices. The State Registrar and her team were present to discuss the cancellation of the new WAVE software project. The state has decided to select a new vendor, and additional updates will be provided as more information becomes available.

- I attended the Operations Committee meeting and the virtual option of the Open Enrollment meeting.

- I completed the mandatory password training from IT.

- In further discussions with Amy Kaup, IT Director, we have decided not to move forward with Fidlar's Bastion as an additional data backup option. The IT department has identified an alternative solution that better meets the needs of the County. Thank you to Amy and her team for taking the time to review these options.

Wood County
WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

October 27, 2026

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, PE Highway Commissioner

Subject: Commissioner Report for November 5, 2026, HIRC meeting

Department Activities

Personnel/Administration

Highway Department conducted interviews on October 19 and has an accepted offer for the vacant truck operator position. The new truck operator will start November 30. There is a loader operator vacancy for the asphalt plant open due to a resignation. Interviews are scheduled for November 18.

Commissioner and Highway staff hosted a Public Hearing at 5 PM on September 15 at the Village of Auburndale Hall to share concepts for intersection improvements for CTH H & M and CTH M & Y. HIRC asked for a plan and schedule to pay for and construct the two intersections. Commissioner has proposal to utilize LRIP funding that will cover a significant percentage of the project costs. The proposal also utilizes county crews and equipment to construct the majority of the work.

Once approved by the HIRC, the Commissioner has a one-time opportunity to move LRIP funding from original project requests to the Roundabout projects.

Both intersections have experienced serious and fatal crashes in the past five years. Several residents from the area and frequent travelers of CTH H and CTH M attended the September meeting and expressed their approval of roundabout intersections at both CTH H & Y.

Commissioner has drafted a policy for a disposal fee when waste material is dumped at the Smith Pit Quarry. Commissioner is requesting approval from the HIRC to charge $10 per load to offset the operational maintenance cost and ensure environmental compliance.

The owner of the 5-acre parcel cut out of the Highway Department's rock quarry, known as the Smith Pit Quarry, has requested the HIRC consider adding an easement for improved access or consideration of additional sale. Commissioner discussed with Corporation Counsel and additional sales would need to follow the County's policy and be made available to the public. Highway Department could provide a 33-foot easement along the north property line of Parcel 0400005 in the Town of Cary, T23N R02E Sec 1 to accommodate this access request. Highway crews could clear and grade this easement which would also provide access to the County lands that are not within the mine or actual quarry. Agenda item for the HIRC to discuss.

Highway Department took possession of the property in the SW quadrant of CTH B & BB in the town of Lincoln on September 30. This was made possible by a donation from a nearby resident with assistance

from the Marshfield Area Community Foundation. The structure is currently being mitigated for asbestos and is scheduled to be demolished in late-November or early December.

Highway/Facility Projects

- WisDOT STP Project CTH F & HH Intersection ***Construction complete***
- CTH F Bonow Ave – CTH HH Pavement Replacement ***Construction complete***
- WisDOT STP Urban (BIL) CTH U Village of Biron ***Construction 2026***
  - Work started week of June 22, 2026.
  - Phase I work nearly complete – installation of water, sewer, and storm sewer in urban area of the Village.
  - Phase II & III most likely not going to happen until 2027 season
- CTH AA Lynn Creek ***Construction 2026***
  - Bridge construction completed July 17, 2026
  - Road work and retaining wall work began August 24, 2026.
  - Working was suspended in late July to address issues with Fish & Wildlife and R/W conflicts.
  - Retaining wall installation complete.
  - Storm sewer, curb & gutter, and roadway in progress.
  - Project anticipated to be complete and open to traffic November 2026.

Highway Maintenance

Work in October included:

- Sign replacements
- Culvert replacements
- Bridge maintenance

WCHA Events & Misc. Meetings since the last HIRC report:

Commissioner attended the following events/meetings:

- September 30, CTH U/ND Papers Culvert repair, Village of Biron
- September 30, Power Bluff Open House
- October 1, HIRC meeting, WR Highway Conference Room
- October 6, Safety Training for Crew, WR Hwy Facility
- October 6, Operations Committee, Court House
- October 7, Meet with Town of Rock
- October 7, Meet with Property Owner regarding easement at Smit Pit
- October 7, LEPC meeting, virtual
- October 7, WCHA Chipseal Panel Discussion, virtual
- October 8-13, Vacation
- October 14, Town of Dexter Board Meeting, Dexter Town Hall
- October 19, Truck Operator Interviews, WR Hwy Facility
- October 20, County Board Meeting,
- October 20, CTH U, Village of Biron Construction weekly meeting, Vil of Biron
- October 22, Legislative Breakfast, Village of Biron
- October 26, WCHA Board of Directors Meeting, virtual
- October 27, STH 54, WR – Plover weekly construction meeting, virtual
- October 27 – 29, WisDOT Tribal Transportation Conference, Potawatomi Casino Hotel, Milwaukee

EQUIPMENT

First of two Mack single axel patrol trucks will be delivered and should be ready for service by mid-November, second truck chassis is at Stainless & Repair for remaining build and anticipated to be delivered for service by late December.

Parks & Forestry Department Reports

November 5, 2026

Director Report, by Chad Schooley

- Completing multiple ARPA funded projects prior to year end deadline, including: Resurfacing roadways/parking lots in areas of Dexter, Powers Bluff, Cera, and South Wood County Parks; installation of new playground equipment at South, Cera, Nepco, and Powers Bluff County Parks; and completion of Dexter Beach Shelter and South Park Shower Building construction projects.
- Assisting Ayers and Assoc. with required 10 yr. dam inspections at North Wood County Park and Skunk Creek. They will also be performing followup pier inspections at Dexter Dam. Final inspection reports to follow.
- Received correspondence from CWPCO regarding transfer of ownership of Cera Park. FERC has given the OK to proceed. I will be working with Nick Flannigan reviewing documents and moving towards transfer prior to years' end.

- **Special Use Permits**
  - None at this time.

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- South Park: Loop 2 Shower Building is complete except backordered doors. Landscaping is mostly complete and paving around new building hopefully this fall yet.
- Dexter Park: Beach Shelter Building is complete except for backordered doors. Paving around building and to campground is complete. Shouldering of new blacktop will be done soon.
- Powers Bluff: Hwy paved south end entrance road and old shelter approach. Shouldering will be completed soon.
- North Park: Looking at upgrading handicap camping site. Concrete pad to fire ring area.
- CERA Park: Ascent Construction has completed concrete pad for woodshed. Hwy has completed paving Entrance Road, Shelter parking lot and approach.
- New playgrounds are installed at CERA Park-Riverside Shelter, South Park-Red Beach Shelter, and NEPCO Shelter with Engineered Wood Fiber (EWF) blown in as playing surface. Powers Bluff playground at new Welcome Center will be installed in November with EWF playing surface.

Maintenance Operations

- Dexter Park: Landscaping around New Beach house approach and mound system. Mulching leaves and filling woodsheds for the winter.
- South Park: Landscaping around New Loop 2 shower building. Mulching and filling woodsheds for the winter. Winterizing buildings.
- NEPCO Park: Fixing electrical from lighting strike. Mulching leaves and trail maintenance.
- North Park: Mulching leaves and woodshed filling for winter. Winterizing buildings.
- Powers Bluff: New historical signage is installed on concrete slabs throughout older south side.

- CERA Park: Prepping new woodshed site. Installing new entrance gates to park. Disassembling old playground equipment. Pulling docks for the season and mulching leaves. Winterizing Park.

Employee Matters

- LTE's starting to finish up employment for the summer. (only 2 left on till end of October).
- Dexter & CERA Park Rangers are done for the season.
- North & South Park Rangers will be done for the season starting November 2.

Snowmobile/ATV

- ATV-Working with Paul Bernard in Planning & Zoning on updating Recreation Map for Wood County, updating ATV trails, ATV Intensive Use Area, etc.
- Snowmobile-Attended AWSC meeting on October 5. Clubs working on getting in paperwork for 2026-27 snowmobile season. They are out clearing/signing trails. Clubs are also working on updating the Snowmobile Trail Map for Wood County. New trail pamphlets to be out in Mid November.

Office Supervisor Report, by Stacie Kleifgen

- Attended Wisconsin Parks & Recreation Association Fall Conference
- Prepared Documents and submitted 3 grants for reimbursement.
- Updated processes for reserving Accessible Hunting Blinds
- Assisted with November Timber Bid preparation
- Worked on website updates

Forest Administrator Report, by Fritz Schubert

- Timber Sales: One active timber sale in October.
- Timber Bid: Prepared documents and sent out bid packets for November 18 timber bid opening. Bid results and contract awards for December HIRC agenda.
- Timber sale establishment in compartments 41 and 40.
- Attended October Town of Dexter Board meeting for the purpose of answering questions relating to Wood County Forest operations, and to monitor haul permit issue within the township.
- Investigated illegal camping at Richfield 360. Made contact with individuals and took pictures. They agreed to move out and clean up their mess. Currently it appears they are gone but have left some of their mess. Matt Susa from Sherriff Department has been contacted.
- Forestry Technician: Mowed forest roads and trails, Graded East Hazelnut and leveled 8 loads of recycled railroad ballast. Cleaned and mowed shooting range.

WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2026

October Revenue - November HIRC

BUDGETED REVENUES 2026	SOURCE	YTD REVENUE 2026	YTD REVENUE 2025	OCT REV 2026	OCT REV 2025	ACTUAL REV 2025
$ 656,000.00	Camping Reservations	$589,667.47	$ 601,934.11	$47,902.22	$ 42,207.78	$ 615,822.96
$ 55,000.00	Campground Firewood Sales	$36,495.09	$ 38,233.62	$4,745.50	$ 4,197.81	$ 38,413.07
$ 4,000.00	Non-Camper Dump Station	$1,945.49	$ 2,249.86	$377.18	$ 397.43	$ 2,287.78
$ 500.00	Camper Storage	$37.91	$ 14.22	$0.00	$ 14.22	$ 41.74
$ 1,000.00	Washer/Dryer/Showers	$409.72	$ 764.45	$96.68	$ 127.96	$ 772.03
$ 75,000.00	Shelters Enclosed	$62,650.99	$ 49,686.08	$7,441.11	$ 4,225.12	$ 62,509.69
$ 25,000.00	Shelters - Open	$12,190.57	$ 13,549.29	$228.78	$ 525.78	$ 14,075.70
$ 3,000.00	General Park User Fees (Use of open areas within parks)	$1,655.72	$ 1,109.00	$0.00	$ -	$ 1,260.66
$ 45,000.00	Powers Bluff Winter Recreation	$11,363.84	$ 13,987.01	$0.00	$ -	$ 38,148.71
$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	$10,274.57	$ 3,176.10	$327.62	$ 467.77	$ 4,797.66
$ 5,000.00	Disc Golf	$3,732.45	$ 3,914.82	$202.62	$ 263.36	$ 3,984.96
$ 30,500.00	Boat Launch	$19,453.71	$ 22,250.60	$483.01	$ 508.78	$ 22,394.03
$ 10,000.00	Gift Certificates	$94.79	$ 83.21	$0.00	$ 83.21	$ 9,828.00
$ 10,000.00	Miscellaneous (Oct. lease payment)	$3,786.14	$ 4,136.60	$500.00	$ -	$ 6,217.70
$ 925,000.00		**$753,758.46**	**$ 755,088.97**	**$62,304.72**	**$53,019.22**	**$ 820,554.69**
$ 400,000.00	**46813** - Timber Sales & Wood Cutting (90%/County & 10%/Townships) **Monthly totals = NET Revenue**	$416,252.59	$ 226,567.73	$7,202.36	$ 24,406.01	$ 459,136.61
$ 1,325,000.00		**$1,170,011.05**	**$981,656.70**	**$69,507.08**	**$77,425.23**	**$1,279,691.30**

WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES

October Revenue - November HIRC — Budget Year 2026

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
780	2-16	MIDWEST HW	$42,886.00	7/10/2020	7/31/2026		$31,778.92	$31,778.92	$0.00
800	6-22	SCHREINER	$16,440.00	5/27/2022	7/31/2026		$1,921.20	$1,921.20	$0.00
801	7-22	WILSON	$11,750.00	8/4/2022	7/31/2026		$0.00	$0.00	$0.00
804	10-22	KOERNER	$84,093.60	11/16/2022	12/31/2026		$103,155.10	$103,155.10	$0.00
807	13-22	FLINK	$9,450.00	12/31/2022	12/31/2026		$2,274.03	$2,274.03	$0.00
814	6-23	FLINK	$21,055.00	4/28/2025	3/31/2028		$0.00	$0.00	$0.00
818	10-23	MIDWEST HW	$51,768.30	1/4/2024	12/31/2026		$0.00	$0.00	$0.00
832	2-25	KOERNER	$19,840.00	6/18/2025	6/30/2027	$4,710.76	$10,251.39	$10,251.39	$0.00
833	3-25	KOERNER	$7,740.00	6/18/2025	6/30/2027		$0.00	$0.00	$0.00
834	4-25	WEEKLY	$36,980.00	6/18/2025	6/30/2027		$0.00	$0.00	$0.00
836	9-24	WEEKLY	$34,063.30	6/18/2025	6/30/2027		$0.00	$0.00	$0.00
838	8-25	MATTICKS	$10,890.00	12/11/2025	12/31/2027	$3,271.86	$11,168.77	$11,168.77	$0.00
839	9-25	KOERNER	$9,810.00	12/11/2025	12/31/2027		$0.00	$0.00	$0.00
840	14-25	KOERNER	$57,865.00	12/11/2025	12/31/2027		$0.00	$0.00	$0.00
841	6-25	SCHREINER	$91,583.00	6/5/2026	6/30/2028		$0.00	$0.00	$0.00
842	10-25	YODER LUMBER	$2,480.00	6/5/2026	6/30/2028		$0.00	$0.00	$0.00
843	12-25	KOERNER	$7,312.50	6/5/2026	6/30/2028		$0.00	$0.00	$0.00
844	13-25	KOERNER	$130,770.00	6/5/2026	6/30/2028		$0.00	$0.00	$0.00
845	2-26	TNT	$115,122.70	6/5/2026	6/30/2028		$0.00	$0.00	$0.00
755		FIREWOOD				$20.00	$60.00	$60.00	
	Total Active Contract Value		$761,899.40						
					Payments Received This Month:	$8,002.62			

	$ RECEIVED CURRENT MONTH
2026 Budgeted Total Revenues	***$400,000***
2026 Total County Forestry Revenues this month (90%)	**$7,202.36**
2026 Total Township Revenues this month (10%):	**$800.26**

Jobs Finished
Jobs Started
Jobs Continuing/Reactivated
Jobs Gone Inactive

2026 TOTAL NET FORESTRY REVENUE TO DATE: $416,252.59

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, November 2, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 300

MEMBERS PRESENT: Al Breu, Dennis Polach, Paul Goldberg, Linda Casper, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.

2. There was no public comment.

3. The minutes of the October 5, 2026, meeting were reviewed. Motion by Hamilton/Casper to approve them as presented. Motion carried unanimously.

4. The Information Technology vouchers were reviewed. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.

5. The IT Report was reviewed.

6. The Maintenance vouchers were reviewed. Motion by Hamilton/Goldberg to approve as presented. Motion carried unanimously.

7. The Maintenance Report was reviewed and discussed.

8. Facilities Manager Van Tassel presented a resolution to allow for negotiation for property that is adjoining the courthouse on 5th St and Saratoga St. While there is currently no plan or sale imminent, this allows for those discussions to take place. Ultimate authority on any purchase of property would need to come before the entire county board for approval. Motion by Hamilton/Casper to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.

9. VanTassel received conceptual drawings for the new parking lot in front of the courthouse as well as reconfiguration of the Veterans Memorial area. With the current configuration ,the landscape points required by the city appear to be met, however VanTassel is working on maximizing the number of parking spots. Motion by Hamilton/Casper to approve the draft documents for the parking lot design as presented. Motion carried unanimously.

10. The next meeting will be held on Monday, December 7, 2026, at 9:00 AM, at which time the department head evaluations will be completed.

11. Chairman Breu declared the meeting adjourned at 9:53 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Property & Information Technology Committee
November 2, 2026

NAME	REPRESENTING
Nicole Bessert	Maintenance - WC
R VANTASSEL	MAINT
AMY KAUP	IT
Lance Plimel	CB Chair
Bill Clendenning (WebEx)	CB District 15
Matt Ives (WebEx)	IT
Darrin Steinbach (WebEx)	Finance

October 2026

1. Penetration testing, an authorized and simulated cyberattack designed to find exploitable security weakness, was performed and completed in September. Pen test results have been received and analyzed, and IT staff continue to implement security improvement procedures.

2. Staff completed the mailbox cleanup in preparation for migration of the County Outlook email system to Exchange Online. Department email migration began in August and was completed in October. With this migration mailbox sizes will increase and an easier archiving solution will be implemented. Considerable time was spent setting up the online mail server to prevent SPAM, Phishing and malware from reaching Wood County staff inboxes. In November the final steps of migration, finishing the clean up of shared and old mailboxes and moving external mailflow to the new environment will occur.

3. The County firewalls and management console were updated to address vulnerabilities. The management console was also upgraded to a new version to support new firewall models.

4. Worked with the vendor who provides digital recording for Law Enforcement interviews to harden the server that holds this data. This includes installing their recommended security software while ensuring that we can maintain our ability to patch and monitor the server for malicious activity.

5. Created a new server for the Certificate Authority service. This will allow us to implement other security hardening and maintain security patching. Migration to the new server will take place in November.

6. Updated the Wood County password policy to reflect the mandatory security standards required by regulatory compliance frameworks. This change included increasing the password length and shortening the time between password changes.

7. Reviewed and approved a request from Dispatch to utilize 911 Translate. 911 Translate is an AI phone and webpage interpreter service. Their current translation service experiences delays at times, 911 Translate should alleviate those delays.

8. The Citrix Netscalers and Console were updated to patch security vulnerabilities.

9. Staff continue to prepare for the rollout of CoPilot, the County's Artificial Intelligence (AI) Platform. In preparation for the implementation of CoPilot, OneDrive has been configured and testing of the migration process has begun. Progress has been made on moving home directories to OneDrive. Once the process is streamlined, we will begin the roll out to the CoPilot pilot group. This group is a preliminary group from several departments that will work with IT on implementation. This will involve setting up a Wood County tenant to ensure County data is secure.

10. Triaged and followed up with 23 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance, when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.

11. Employees submitted approximately 326 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.

12. Assisted CCAP, (Circuit Court Access Program) IT staff with UPS replacement and troubleshooting. State equipment is currently utilizing County Data Center infrastructure. CCAP has requested to permanently utilize County infrastructure. This request is under review.

13. Ordered a landline phone for Courthouse Maintenance reception area. People can simply pick up the handset in the reception area and it will automatically ring staff in a preset order. This will make it easier for people when they need to contact Maintenance staff. Configuration of the phone is underway and the phone will be installed by early November.

14. Working on a project request from the Sheriff's Department for the Enforcer platform that will manage scheduling, reports, field training, fleet management and citations.

15. Reviewing a project request from Norwood for the SafetyZone portal. This is a safety event reporting portal.

16. Continued work with the Finance Department and Treasurer's Office on planning and implementing a new general ledger accounting software system.

17. A total of 14 actionable security alerts were received this month. Each incident was resolved.

18. Research and procedure outline is nearly complete to assist Highway staffs request to provide various equipment training videos online\on-demand to their employees.

19. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, system for payroll reports and employee benefits open enrollment. Preparation for 2027 open enrollment is complete.

20. Updates were applied to the firewalls to patch vulnerabilities.

21. Analyst, network and security review and research is complete for an app for Norwood residents to play an ipad game, Heads Up.

22. Analyst review and research is complete for a request to use WhatsApp for Edgewater patient POA (Power of Attorney) medical communication while the POA is out of Country. Project reviews continue to move to the next review phase(s) which include network, security and administration.

23. Coordinating with the Clerk's office and an AV vendor to support the Video Conferencing system in the County Board rooms. This will be to assess, maintain and recommend any improvements as needs are identified to ensure consistent and stable meeting operations.

24. The Countywide backup solution is up for renewal in 2026. Staff continue to meet with vendors to review options to determine the best backup solution. A new backup solution was configured for M365 applications which includes Exchange Online and SharePoint. This addresses immediate backup needs while allowing additional time to review options for onsite data backup.

25. Staff completed updating the IT Wiki, internal online documentation, to ensure all processes and procedures are up to date. A section was added to track Project Request results that will allow easier tracking of systems that have already been reviewed. Over 257 pages have been cleaned up and revamped.

26. Staff continue to spend time reviewing possible solutions to replace the current camera systems at Wood County dam locations.

27. Completed a Sage HRMS, Payroll and HR software, quarter 3 update to the test environment. This update is scheduled to be applied to the production environment in early November.

28. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed. The IT intranet website has been improved for user ease of use and locating important resources and instructions. IT is working to cross-train additional staff to perform website updates which will improve request accommodation.

29. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.

30. Support is ongoing for Cyber Recruiter upgrades and super user support, the HRMS extension system and website used for new hire applications. HR and IT met with the vendor to discuss upgrades, features, and the cost of moving from on-premises to a hosted environment. The current on-prem system was upgraded in early October and has caused issues again. To possibly resolve these issues, we begin preparations to build a new server and installation of the applications.

31. Completed the rollout of the Software Restriction Policy to all County staff, effectively blocking software installation in known exploitable locations, massively shrinking the potential for users to install unapproved software either on purpose or by consequence of visiting a malicious internet site.

32. For the month of September, 636 helpdesk requests were created, with staff completing 618 tickets and leaving 175 open requests. In addition, there are currently 164 project requests.

33. Support for GCS\Catalis property tax systems is ongoing Initial training and migration of the 34 municipalities to the new system is complete. Work and research continue to create and support an import of tax data into Dynamics, the general ledger system.

34. IT network staff continue to work on mapping and documenting network infrastructure and hardware. This includes detailed documentation, physical and logical diagrams, and config files backups.

35. The IT Security Team continues the Security Awareness Program. Additional security training is being assigned to all who fail a phishing campaign.

36. Addressing recent Personnel Action Form and other onboarding process concerns. Composing online forms to streamline the flow of information to key stakeholders. Having all the information in one place will allow the onboarding process to be as smooth and fast as possible for the hiring department, the new hire, and all the departments involved in making sure the employee is setup for their first day.

37. Due to the delays in receiving hardware, staff have placed the 3rd and 4th quarter PC Replacement orders. Traveled on-site to County facilities to place new equipment deployments for orders that did arrive. Most of Quarter 1 -3 have been placed. Only a few computers are left to image and deploy. Followed up on quarter 4 desktops to see when devices will be back in stock and shipped.

38. Due to substantial increases in desktop and laptop prices IT staff continue to review options with multiple vendors in effort to reduce the impact to the PC replacement fund and department budgets. If other options cannot be identified for a reduced cost IT will have to increase charges in the 2028 budget to all departments to cover the actual cost of new devices.

39. Implementation phase is complete for a project for the Highway Department to replace the former Highway permit system with Delasoft vendor software. System go-live was September 22nd and the public can now access the new system online. Analyst review and research is complete for a Highway project requests for software installation and configuration to support a traffic counting\radar system and devices.

40. Continue working with vendor to review the upgrade or replacement of Winscribe, dictation software.

41. Programming staff continue courses and training to maintain and advance best practices concerning code, security and support of in-house developed systems. Cross training additional staff to support in-house code has begun.

42. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management continues. Claims user setup process was tested, refined and step by step procedures documented.

43. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server for the most recent cycle is nearly complete. This ongoing project takes considerable time to plan, test, and implement.

44. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. Psychiatric reporting annual submissions were successfully completed by the deadline. IT support works to improve the user reliance on IT for basic system functionality. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system.

45. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff work to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. PBJ mapping update work to support new job codes is complete for existing codes. TimeStar app and server upgrade and patching is scheduled for early November.

46. The Register of Deeds work to upgrade applications is scheduled for early January. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work to increase server security via user account permissions and port access is scheduled for early November 2026. Review and research regarding the Fidlar Tech hosted solution and backup solution is complete. Discussion concerning use of a hosted backup solution to meet needs is scheduled.

47. Discussions with Maintenance continue regarding space needs for the IT department. There is significant increase of technology being supported in the LEC and the increase of staff and services in other Departments within the County increases the demands on IT support as well. IT will need additional IT staff and space in order to properly support the County's expanded facilities, staff, software, hardware, systems and the increased reliance on technology. The IT Conference room now serves as our vendor staging area, network setup area, equipment storage and conference room. We have repurposed and triple purposed as much space as possible. IT needs more space to function properly.

Wood County
WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments
November 2026

Ongoing Projects and Planning

Courthouse – Road construction near the courthouse is nearly complete; although there have been many changes to traffic flow, vehicle access to the small ADA parking lot near the main entrance and pedestrian access from the north (Baker St) parking lot to the main entrance have remained open.

Design meetings for the future Market Street parking lot are ongoing; there are many details to consider and City guidelines to follow as we develop documents for this project.

Discussion with adjacent parcel owners regarding potential future acquisition will continue if the County Board authorizes negotiations; I will continue working as directed by the PIT Committee and report back as more information becomes available.

Jail Project – An alternate contractor is scheduled to begin assisting with our ongoing security electronics integration problems.

Building automation system adjustments are ongoing.

River Block – Working to replace and update lighting in multiple areas of the building and adjust light levels to better accommodate employees.

Reviewing adjustments to Human Services office space that will better accommodate their needs.

Miscellaneous

Attended PIT, County Board, and numerous project meetings.

Participating in meetings and other project activities with the Laird Fine Arts Building Renovation Advisory Committee.

Supporting Norwood and Edgewater with various project planning.

Working with the Sheriff's Department on access to the new facility for other law enforcement agencies within Wood County.

Working with HR to fill a vacant position due to a resignation.

RESOLUTION#

DATE November 10, 2026

Effective Date

Introduced by Property & Information Technology Committee

Motion:	Adopted:	
1st	Lost:	
2nd	Tabled:	
No: Yes:	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: NF , Corp Counsel

Reviewed by: PY , Finance Dir.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To authorize staff to negotiate for the acquisition of real property adjacent to property already owned by the County, which property would improve the function of current or future operations of the recently updated Courthouse campus. Final approval of any negotiations would require a resolution passed by the county board.

FISCAL NOTE: None; the authority being conveyed by the resolution is limited to negotiations.

WHEREAS, there have been significant changes made to Courthouse and Jail facilities recently that affect the functionality and operation of our campus for both employees and visitors, and

WHEREAS, the services provided to the public warrant consideration of additional changes that could improve the operation and efficiency of departments located at the downtown Courthouse campus, and

WHEREAS, although there is not an immediate need to acquire additional properties, there is a benefit to exploring options for future use and strategic planning, and

WHEREAS, Wood County Board Rule 6.01(B) requires permission from the county board to negotiate the acquisition of real property.

NOW THEREFORE BE IT RESOLVED, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to authorize the Facilities Manager and other County staff under his direction to negotiate for the acquisition of properties adjacent to County-owned parcels.

BE IT FURTHER RESOLVED that the authority conveyed here is only to negotiate and that the specific terms regarding any acquisition shall require authorization by resolution of the Wood County Board.

Adopted by the County Board of Wood County, November 10, 2026

County Clerk

County Board Chairman

CWSF Board of Directors Meeting Agenda

Monday, September 28th, 2026 at 6:30 PM – Fair Office

513 East 17th Street, Marshfield, WI

Call to Order: Sandi Leonhard called the meeting to order at 6:37 PM

Roll Call: Dale Christiansen, Gary Bymers, Joyce Karl, Scott Karl, Dave Lang, Heather Wellach, Sandi Leonhard, Richard Kranz, Rob Wiskerchen

Not present- Nick Wayerski (excused), Kate Kohl (excused), Brad Hamilton (excused), Peggy Sue Behselich (excused)

Approval of Minutes: Motion by Gary Bymers, 2nd Dave Lang to approve minutes as presented. -unanimous approval

CWSF Financial Report: Motion by Gary Bymers, 2nd Rob Wiskerchen to approve financial report as presented. -unanimous approval

Executive Director's Report: Great conversation around collaboration and continued education to all boards and committees

Junior Fair Report: Care to share forms discussed from Jr fair. Thank you to JR Fair for the discussion.

Fair update: Wonderful can drive and noticed an increase in food sales that day from the numbers that came in increased. Break down of each concert income vs expense. Easiest explanation at best the fair broke even this year. More to come as the final numbers come in. Carnival down from last year. Reflection on school starting early. We are looking at cutting a few things for next year and close budgeting numbers. Dave had a list of suggestions he collected from individuals as well. Conversation on directional loading and labeling gates.

Executive Committee- scheduling a follow-up meeting.

Sponsorship Committee- New interest in this committee from community members. Dale to pull this group together and to start sponsorship early this year. Setting new goals!

Marketing Committee- Flows from sponsorship. New budget needed looking at studies and where to best utilize resources.

Fairest of the Fair- no update today

Volunteer Committee- Thanks for all of the work!

Livestock Committee- has not met at this time

Draft Horse Committee- no report

Building amp; Grounds Committee- Sewer line approval coming through from DNR should be here within 30 days.

Fair Park Management- Review of financial report. Motion by Gary Bymers, 2nd by Rob Wiskercen to approve as presented -unanimous approval

New Business:

Fair concern- smoking on grounds ask about policy- policy covers grandstand and in building. More signage needed around grand stands related to this policy.

Holiday Event- Brady Lee coming back- Cost $65 per person and Tables available as well for a group cost. Nov 28th 2026. Doors open at 430. Dinner at 530. Basket raffle and silent auction.

Born to Dairy- Will be June 12th 2026, new ideas included Cheese curd Run 2k-5k. Looking for people to run each of these areas. Committee to form.

Fair Park Management Agreement- Executive Committee to send out suggestions via email on changes.

Succession Planning, supporting a unified mission- tabling. With request for August bullet points to be presented at next meeting.

Agenda Item for next meetings- Fair Park agreement (may be completed ahead of time), Succession Planning time (bullet points from August request.) Holiday event, creating committee for Born to Dairy.

Board asked to sign up if they would be interested in going to- District 1 meeting- October 14th 10 am- 230pm.

WAFA- Jan 10th-13th

Adjournment: Meeting adjourned without objection 810pm

MEETING MINUTES
South Central Library System Board of Trustees
September 24, 2026

Present: Mary Nelson, Vice President; M. Jorgensen, Treasurer (online); M. Howe, Secretary; Joe Bachmann (online); Richard Bloomquist; Bill Clendenning; Susan Feith; Joan Fordham (online); Salud Garcia (online); Latonya Jackson-Flynn (online); Gary Poulson, Henry St. Maurice; Amanda Smith (online), J. Tilleson (online). **Administration:** Shannon Schultz, Director; Kerrie Goeden, HR & Finance Coordinator.
Excused: Nancy Foth, President
Absent: C. Clark; T. Palkowski; J. Wright
Recorder: Megan Doyle, Office Manager

1. **Call to Order and Introductions**
   M. Nelson called the meeting to order at 12:15 p.m. Welcomed back Salud Garcia back to the Board of Trustees.

2. **Approval of the Previous Meeting Minutes**
   Motion by M. Howe to approve the minutes of the 8/27/2026 Board of Trustees meeting. Seconded by G. Poulson. **Motion carried.**

3. **Review of the Financial Statements**
   K. Goeden provided an overview the financial statements.

4. **Presentation and Approval of Bills for Payment**
   Motion by M. Howe to approve bills for payment in the amount of $118,043.94. Seconded by S. Feith. **Motion carried.**

5. **Reports**
   a. **Committees**
      i. S. Schultz shared that Personnel committee will meet to go over new revisions to SCLS Employee Handbook.
   b. **Director's Report**
      i. S. Schultz shared updates from the Director's Report. Report is available in the documents online. Shared WYO director has resigned and SCLS is working with the library board and village board to determine next steps for the library.

6. **Unfinished Business**
   a. **Approval of 2027 budget, wage grid, organizational chart, and director's salary.**
      M. Nelson motioned to approve the 2027 Budget. M. Howe seconded. **Motion carried.**

7. **New Business**
   a. **Discussion about 2027 system plan to DPI (for approval in October)**
      S. Schultz offered details for the 2027 system plan that will be submitted to DPI.

8. **Announcements and Information Sharing**
   2026 Cornerstone will be October 8th at 5:00 p.m. at the Goodman Community Center.

9. **Next meeting: October 22, 2026**
   Bill Examiner is H. St Maurice, and the alternate is M. Howe.

10. **Adjournment**
    Meeting adjourned by Vice President M. Nelson at 12:59 p.m.

BOT/Minutes/09-24-2026

Minutes

Laird Fine Arts Building Renovation Advisory Committee

DATE	October 7, 2026
TIME	2:00 pm
MEETING CALLED TO ORDER BY	Wood County Board Supervisor and Chair Donna Rozar

IN ATTENDANCE

Wood County Board Supervisor and Chair Donna Rozar, Assistant Chancellor for UWSP at Marshfield Dr. Anthony Andrews, Marshfield City Planner James Lieven, UWSP Director of Economic Development Jenny Resch, Wood County Director of Facilities Reuben Van Tassel, and Project Manager Tom Zink. Wood County Director of Zoning and Economic Development Jason Grueneberg, and Theater Manager for Marshfield and Wausau Kris Berge were present online via Zoom. Others present included Wood County Administrative Coordinator Lance Pliml (via Zoom), Staff Support Matt Polum, Somerville Project Lead Duane Grove, and Somerville President and Director of Design Matt Schachtner.

Dean of the UWSP College of Fine Arts and Communication Dr. Stuart Benkert was absent.

INTRODUCTION

Chair Rozar called the meeting to order at 2:00 pm. Quorum was declared at 2:01 pm.

MEETING DISCUSSION

Grueneberg was voted in as Committee Vice-Chair. Rozar motioned and Van Tassel seconded. The potion passed unanimously.

Corrections were noted for the September 17th meeting. Resch motioned to approve the corrections and Dr. Andrews seconded. The minutes were approved unanimously.

Grueneberg and Van Tassel are working on getting the project contract finalized. Grueneberg will send initial cost estimates to Polum to share with the Committee meetings.

NEXT STEPS

Chair Rozar and Grueneberg are working on creating groups of “experts in the room” to be more involved with specific project steps based upon expertise.

Grueneberg and Van Tassel will select an environmental tester to assess the project area.

Chair Rozar will begin reaching out to stakeholders to ask for input on the theater space.

Grueneberg will send out info to the Committee members on project priorities. Committee members will send their priorities to Grueneberg before the next meeting.

NEXT MEETING

The next meeting is scheduled for Wednesday, October 14 at 2 pm. Meetings will be held weekly starting then. The Committee will discuss project priorities on Wednesday, October 28.

Minutes

Laird Fine Arts Building Renovation Advisory Committee

DATE	October 14, 2026
TIME	2:00 pm
MEETING CALLED TO ORDER BY	Vice Chair Jason Grueneberg

IN ATTENDANCE

Wood County Director of Zoning Economic Development and Vice Chair Jason Grueneberg, Assistant Chancellor for UWSP at Marshfield Dr. Anthony Andrews, Marshfield City Planner James Lieven, and Project Manager Tom Zink. Wood County Board Supervisor and Committee. Wood County Director of Facilities Reuben Van Tassel was present via phone call and Theater Manager for Marshfield and Wausau Kris Berge was present online via Zoom. Others present were Staff Support Matt Polum (via Zoom).

Chair Donna Rozar, Dr. Stuart Benkert, and Jenny Resch were absent.

INTRODUCTION

Vice Chair Grueneberg called the meeting to order at 2:09 pm. Quorum was declared at 2:10 pm.

MEETING DISCUSSION

The Committee discussed Northstar Environmental's environmental test quote. Dr. Andrews motioned to approve the quote and accept Northstar Environmental as the environmental tester of the renovation area. Lieven seconded the motion. Grueneberg called Van Tassel and Chair Rozar for their votes. Chair Rozar was not available and did not vote. The motion passed unanimously.

Dr, Andrews motioned to adjourn the meeting at 2:20 pm. Zink seconded. The motion passed unanimously.

NEXT STEPS

Van Tassel and Zink will discuss the scope and area of Northstar Environmental's environmental test.

NEXT MEETING

The next meeting is scheduled for Wednesday, October 21 at 2 pm.

RESOLUTION#

DATE November 10, 2026

Effective Date November 10, 2026

Introduced by Chairman Lance Pliml

Motion:	Adopted:
1st	Lost:
2nd	Tabled:
No: Yes:	Absent:

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: NF , Corp Counsel

Reviewed by: , Finance Dir.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Goldberg, P			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Casper, L			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To terminate the Jail Construction Ad Hoc Committee, pursuant to County Board Rule 2.04(B).

FISCAL NOTE: None

WHEREAS, the Jail Construction Ad Hoc Committee, and its precursor, Jail Study Ad Hoc Committee was formed on January 19, 2021, at the behest of the County Board Chair, and

WHEREAS, since the completion and subsequent occupancy of the new jail facility, the committee last met on September 16, 2025, and

WHEREAS, any final construction issues that arise can be addressed by the Property and Information Technology Committee, and

WHEREAS, County Board Rule 2.04(B) states in part that if an ad hoc committee has not met for more than a year, it shall be studied with a recommendation for termination brought before the County Board.

NOW, THEREFORE BE IT RESOLVED, the Jail Construction Ad Hoc Committee be terminated and all references be removed from the organizational flow chart.

Adopted by the County Board of Wood County, November 10, 2026

County Clerk

County Board Chairman