

AGENDA
WOOD COUNTY BOARD OF SUPERVISORS

DATE: Tuesday, August 20, 2024
TIME: 9:30 AM
LOCATION: County Board Room/Branch 3 Courtroom

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Rozar

READING OF THE MINUTES OF THE PREVIOUS MEETING

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS

Wood County Wildlife Area Advisory Committee – Term ending June 30, 2027 – Sophia Figueroa

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS & RECOGNITIONS

Recognition of Long-Term Employees

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE’S MINUTES TO INCLUDE A RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$10,000,000 GENERAL OBLIGATION PROMISSORY NOTES

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – Tuesday, September 17, 2024

ADJOURN

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2494 404 5951

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m2655e78f02b17b0d3ece636459d735b9>
Meeting number (access code): 2494 404 5951
Meeting password: 082024

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS

July 23, 2024 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, July 23, 2024.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Brehm, Breu, Buttke, Clendenning, Hahn, Hamilton, Hokamp, Hovendick, Leichtnam, Penzkover, Perlock, Polach, Pliml, Rozar, Schulz, Thao, Valenstein, Voight, and Zurfluh.

Supervisor Hahn gave the invocation led the Pledge of Allegiance.

Motion by Hamilton/Clendenning to approve the minutes of the previous meeting. Motion carried by voice vote.

There was no public comment.

Without objection, Chairman Pliml brought forward Item 8-1 for board action while calling on department heads to present certificates of long-term employment to those employees present.

RESOLUTION 24-7-1

Introduced by: County Board of Supervisors

INTENT & SYNOPSIS: To recognize these Wood County employees for years of devoted and faithful service to Wood County.

Douglas Christianson - 25 years - Sheriff's Department
JoAnne Rodriguez - 25 years - Edgewater Haven
Carla Wood - 25 years - Norwood Health Center
Lynn Rachu - 35 years – Highway

Motion by Leichtnam/Breu to adopt Resolution 24-7-1. Motion carried unanimously.

Referrals were noted.

Committee minutes presented: Operations

RESOLUTION 24-7-2

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2024 budget for Norwood Maintenance function (54351) for the purpose of funding the design and engineering costs for the Wood County Annex and Health Center water lines.

FISCAL NOTE: To transfer \$50,000 from available balance in contingency (51590) to the Norwood Maintenance function (54351). At the time of this request, the funds available in contingency are \$592,217. Also to transfer \$100,000 from the Local Assistance and Tribal Consistency Fund-LATCF, (34300) fund to the Norwood Maintenance function (54351). The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54351	Norwood Maintenance		\$150,000
51590	Contingency	\$50,000	
34300	LATCF	\$100,000	

Motion by Buttke/Hamilton to adopt Resolution 24-7-2. Motion carried unanimously.

RESOLUTION 24-7-3

Introduced by: Operations Committee

INTENT & SYNOPSIS: Tax deed eligible property – authorize the tax deeding of property in compliance with Section 75.14, Wisconsin Statutes.

FISCAL NOTE:	TAXES 2020 – 2023	\$21,908.58
	SPEC. CHARGES	2,272.79
	DEL UTILITIES	1,488.21
	PUBLICATION FEES	853.50
	<u>TAX DEEDING EXP.</u>	<u>875.00</u>
	TOTAL	\$27,398.08

Motion by Breu/Hamilton to adopt Resolution 24-7-3. Motion carried unanimously.

Committee minutes presented: Health & Human Services, Human Services Public Hearing, Public Safety, Traffic Safety Commission, Conservation, Education, & Economic Development.

RESOLUTION 24-7-4

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: Approve an amendment to the Town of Dexter Official Zoning Ordinance.

FISCAL NOTE: NONE

Motion by Hamilton/Leichtnam to adopt Resolution 24-7-4. Motion carried unanimously.

RESOLUTION 24-7-5

Introduced by: Census Review & Redistricting Committee

INTENT & SYNOPSIS: To amend the County Supervisory District Map for Districts 5 & 6 to reflect annexation by the City of Marshfield

FISCAL NOTE: None

Motion by Hamilton/Breu to adopt Resolution 24-7-5. Motion carried unanimously.

Committee minutes presented: Judicial & Legislative.

RESOLUTION 24-7-6

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To authorize and direct the Corporation Counsel to execute the necessary documents so as to have Wood County enter into the Opioid Settlement Agreement with The Kroger Company.

FISCAL NOTE: Undetermined amount of revenues to Wood County.

Motion by Rozar/Clendenning to adopt Resolution 24-7-6. Motion carried unanimously.

Committee minutes presented: Highway Infrastructure & Recreation, Property & Information Technology, Central Wisconsin State Fair Board, Junior Fair Board, South Central Library System Board of Trustees, Wood County Library Board.

Wisconsin County Association Governmental Affairs Associate Chelsea Shanks presented the WCA Legislator of the Year Award to County Board Supervisor and Assembly Representative Donna Rozar for her work in keeping county interests in mind when legislating.

SPECIAL ORDER OF BUSINESS
UWSP at Marshfield Update

Chancellor Thomas Gibson and Dean Gretl Stock presented recruitment and enrollment numbers for the Marshfield campus, as well as space needs going forward. They continually look at the space utilization of the campus and ways to offer programming more effectively.

SPECIAL ORDER OF BUSINESS
2023 Parks & Forestry Annual Report

Director Chad Schooley presented at PowerPoint highlighting various projects and events that took place in the Wood County Park System over the past year. Of note was the completion of the trails at Powers Bluff and various updates to the amenities within the park.

Without objection, Chairman Pliml adjourned the meeting at 10:31 AM. Next scheduled county board meeting is August 20, 2024.

Trent Miner
County Clerk

REFERRALS FOR AUGUST 20, 2024 – COUNTY BOARD

- Memo from Marathon County Conservation, Planning, & Zoning informing the county of proposed amendments to the Marathon County's 2016 Comprehensive Plan. Referred to Planning & Zoning Director Grueneberg and CEED Chairman Leichtnam.

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, August 6, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 9:01 AM.
2. There was no public comment.
3. Motion by Rozar/Hahn to approve the consent agenda. Motion carried unanimously.
4. County Board Chair Pliml indicated that as numbers become more solidified, and after a meeting of the Jail Construction Adhoc Committee, a better idea of where borrowed funding will be used and where ARPA funding will be used. An ARPA Adhoc meeting will be called for not long after the County Board meeting to finalize those disbursements.
5. Wellness Coordinator Boeshaar provided a departmental update.
6. Finance Director Newton provided a departmental update.
7. Newton presented a request for tuition reimbursement for an employee obtaining their bachelor's degree in accounting. Motion by Rozar/Hahn to approve the tuition reimbursement request as presented. Motion carried unanimously.
8. Justin Fischer from Baird presented the financial implications of the last debt issuance for the new jail. Even after this debt, the county retains over 70% of its borrowing capacity.
9. The initial resolution for borrowing was presented to the committee. Motion by Zurfluh/Pliml to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
10. As mentioned last month, UWSP at Marshfield had a CIP HVAC project in 2023 that ended up being \$20,000 less than budgeted. Since that time, a controller has gone out and needs to be replaced. A resolution was presented by Newton to carry over the excess funding from 2023 to fund the controllers in 2024. Motion by Rozar/Zurfluh to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.

11. Tim Deaton, from the Horton Group, reviewed up-to-date medical claim numbers as well as projections for the rest of 2024. A voluntary prescription drug plan will be introduced in 2025. In addition various other plan changes for 2025 were discussed as listed below:
 - a. Hearing Aids. Motion by Rozar/Hahn to approve adding a hearing aid benefit to the current offering, allowing a max benefit of \$1,500 per hearing aid, per ear, for both ears every three years. Further, that the plan allow coverage for hearing aid specialists in addition to audiologists. Motion carried unanimously.
 - b. Dental. Currently the county does not contribute to the dental premium. Motion by Pliml/Hahn to have the county contribute 50% of the dental insurance premium beginning in 2025. Motion carried unanimously.
 - c. Health Insurance Rate: After reviewing claim numbers and various projections, motion by Rozar/Zurfluh to increase the health insurance premiums to the departments and employees on the PPO Plan by 4.5% in 2025. In addition the high deductible plan remain the same premium level. Motion carried unanimously.
12. Dr. Victoria McGrath, from McGrath Consulting Group, presented the information her firm garnered for the county's pay plan update. Generally, 65% of the starting wages of the county are under market. She reviewed some positions that needed to move grades. In addition she provided recommendations for the pay structure the county currently has. The Operations Committee will meet prior to county board to discuss implementation strategies.
13. The next regular meeting date will be held on Tuesday, September 3, 2024, at 9:00 AM.
14. Chair Valenstein adjourned the meeting at 10:33 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee
August 6, 2024

NAME	REPRESENTING
Bill Clendinning	wCB#15
Tim Deaton	Horton
Jeff Perkowski	wCB#11
ED NEWTON	FINANCE
PANYIA YANG	
Joe Smith	Heath
Kim McGrath	HR
Kelli Szymanski	HR
DENNIS POLACH	wCB-14
Heather Gehrt	Treasurer
Brandon Vranwink	HSO
Roland Hawk	Hwy
Kimberly Stmiric	COC.
Tasha Jensen	PM/DATA
RUVANTASSEC	MAINT.
QUENTIN ELLIS	SHERIFFS
CAITLIN SAYLOR	Criminal Justice
Brent Vranwink	CSA
Peter Kastenholz	Corp. Counsel
Brad Hamilton (WebEx)	CB District 18
Amy Kaup (WebEx)	IT
Nicole Gessert (WebEx)	Mtnc
Ryan Zaehner (WebEx)	Wellness
Marissa Korrack (WebEx)	Norwood Admin
Nick Flugaur (WebEx)	HR
Justin Cielowicz (WebEx)	Elgewater Admin
Sarah Christensen (WebEx)	Emergency Mgmt



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – August 2024

- We were notified that our election server software, instead of being purchase based, are now subscription based since our upgrade last year. This will mean an additional \$2,000 per year to be able to use the software on the servers. The current levy amount we use should be sufficient to cover this cost going forward. Much like what IT is seeing, a lot of these technology companies are moving towards a subscription model instead of a purchase model.
- I am working on the 2025 budget and, as of now, do not see any huge issues going forward.
- We had a town clerk resign in July, so I have taken over in the prep of the election for them, such as sending out absentees, monitoring incoming registrations, etc. We have in our MOU with the municipalities a provision that if there is a vacancy in that position, the county will assume some of the responsibilities for the election at a cost of \$1,000 plus expenses, i.e. postage, etc. I have scheduled their public testing for the weekend prior to the election, which I will be conducting.
- We have a new clerk in the City of Nekoosa as well that started in mid-July. She is currently going through the training requirements for the programs she will be using daily, not limited to, but including elections. While she is getting up to speed, I am taking care of sending out their absentee ballots and tracking them. I have also gone down to the City Hall in Nekoosa for an afternoon assisting them in going through their election files to ensure that the appropriate items are being saved and for the statutory length of time. I will also be assisting them in their in-person absentee voting and public testing as well.
- I did the state certified Municipal Clerk Core training class for the new clerk in the City of Nekoosa and for the upcoming new city clerk for the City of Pittsville. This is statutory requirement before a clerk can administer an election. The timing was by design, in that these two new clerks can be a significant resource to each other as they start their new careers in local government. Pittsville and Nekoosa are close to the same size and share a lot of the same nuances within their respective communities.
- As you are all aware by now, my Program Assistant is on maternity leave until late-September. With having lost 30% of my workforce, I am trying to ensure we keep all the balls in the air and not drop any in the interim. Fortunately, Katie took it upon herself and had the foresight to do a lot of the leg work for the November election, i.e. printing forms, setting up chain of custody documents, etc. before she left. This will come in handy after the August primary as we have a very short turnaround between the time

we get certification of presidential candidates (September 3rd) to when absentee ballots have to go out (September 19th).

- Along that same vein, negotiations have concluded, and I will have that additional person in my office on election night to make up for Katie's absence. My lovely and gracious bride will be here to assist in answering calls and receiving returns from the municipalities. The good news is that there is no cost to the county for her service, although terms of the agreement have me cutting out a tree in our yard, replacing it with a different one more of her liking, and the planting of 6-8 flowering bushes to be named later.
- I have been doing research on offering credit card usage in my department for services we provide. I hope to have this up and running by the end of the year. I am currently waiting on more information that a couple of vendors are sending me.
- At some point in the future, I want to convert some of the county board records from hard copies to searchable, electronic records. I have resolutions of the county board dating back to 1957 and full county board packets dating back to 1989. Recall, when the County Clerk's office was moved from the 2nd floor down to the Auditorium, we lost a lot of storage space when we had to give up our vault area. In fact, the Treasurer's office still houses several historical documents that belong in my office. It would be nice to digitize the old records and resolutions so they could be searchable to whomever wanted or needed them. This comes to mind because the other day I was asked to search the minutes concerning the start-up of Shared Dispatch which dated back to 2005 & 2006.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

July 31, 2024

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – July 2024

Human Resources Activity

	July 2024	2024 Year-to-Date
Applications Received	110	1,113
Positions Filled	19	112
Promotions/Transfers	3	38
New Hire Orientations	16	84
Terminations, Voluntary	13*	76
Terminations, Involuntary	1	7
Retirements	0	6
Turnover Rate	1.5%	1.5%
Exit Interviews	2	28

*Four of these are casual

Human Resources Narrative

General Highlights

1. In regards to the 2024 Market Update on our general county and care facilities wage plans, McGrath Human Resources Group is in the final stages of completing our project. Information on the project, including implementation recommendations, will be presented at the August Operations Committee.
2. We have been working closely with Human Services leadership in the closure of the Bridgeway unit and telephonic/mobile Crisis services, specifically in the layoff procedures of the impacted staff. Forward Services will be onsite at Norwood on August 5th and 6th to present information on services available to these staff members through the WIOA Dislocated Worker Program.
3. The revised Employee Policy Handbook was approved at the July Operations Committee. The electronic document has been posted to the HR Intranet.
4. Continued preparations for the 2024 Leadership Retreat to be held at Mid-State Technical College on Wednesday, November 20th. The leadership topics to be presented this year are Leader Identity, Team Building, and Communication. We are anticipating approximately 70 attendees (all Wood County Department Heads and departmental supervisors have been invited and encouraged to attend). We are looking forward to another successful retreat!

Meetings & Trainings

1. Attended the Operations Committee meeting on July 9th.
2. Attended County Board on July 23rd.
3. Attended the Health & Human Services Committee on July 25th.
4. Held the monthly conference call with The Horton Group on July 23rd to discuss various benefit topics.
5. Met with The Advantage Group on July 24th to discuss the County's voluntary benefits offerings.
6. Held individual staff and team meetings to discuss and provide updates on the department's identified 2024 goals.
7. Team members attended various webinars related to benefits, employment law, and compliance.

Benefits

1. Began creating the 2025 Benefit Guide in preparation of Open Enrollment.
2. Scheduled Open Enrollment meetings to take place the week of October 7th-10th.
3. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
4. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
5. Reconciled monthly enrollments for health, dental, vision, life, and disability insurances.
6. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
7. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Assisted multiple departments with interviews and selection process.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Continuing to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 9/23/2024.
Replacement	Health	Community Health Planner	Position posted, interviews conducted, final candidate selected. References and background completed, filled 7/29/2024.

Replacement	Highway	LTE Truck Operator	Position posted, interview conducted, final candidate selected, references/CDL check completed, filled 7/24/2024.
Replacement	Human Services	CCS Service Facilitator	Position posted, deadline 8/5/2024.
Replacement	Human Services	Reporting System Clerk	Position posted, interviews conducted, final candidate selected. Reference and background completed, fill 7/15/2024.
Replacement	Human Services	CCS Service Facilitator (Mfld)	Position posted, deadline 8/5/2024.
New	Human Services	Support & Service Coordinators (2)	Positions posted, deadline 7/22/2024. Interviews being conducted.
Replacement	Human Services	FSET Case Manager	Position posted, deadline 7/22/2024. Interviews being conducted.
New	Human Services	CSP Manager	Position posted, deadline 7/29/2024.
New	Human Services	CSP Case Manager (2)	Positions posted, deadline 7/29/2024.
Replacement	Human Services	Economic Support Specialist (Mfld)	Position posted, deadline 7/29/2024.
Replacement	Human Services	Family Resource Coordinator	Position posted, deadline 8/5/2024.
Replacement	Human Services	Family Interaction Worker	Position posted, deadline 8/5/2024.
Replacement	Human Services	Admin Asst II-OPC Scheduling/Reception	Position posted, deadline 8/7/2024.
Replacement	Human Services	Case Mgr/SW-Ongoing	Position posted, deadline 8/12/2024.
Replacement	Human Services	SW – Permanency Support Coordinator	Position posted, deadline 8/12/2024.
Replacements	IT	Systems Tech	Position posted, interviews conducted, 2 nd interviews conducted, final candidate selected, references/background completed, filled 7/8/2024.
Replacement	IT	IT Interns (2)	Position posted, interviews being conducted.
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 8/12/2024.
Replacement	Planning & Zoning	Program Assistant	Position posted, deadline 8/5/2024.
New	Sheriff	Correction Officers (2)	Position posted, multiple backgrounds completed, multiple interviews conducted. Two positions filled 7/1 and 7/15/2024.

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims, including for the River Block power failures in March and September of 2023.
3. Attended Norwood Safety Committee meeting on 7/9/24, and Edgewater Haven on 7/10/24.
4. Met with Emergency Management, Dispatch, and IT staff on various dates to discuss messaging in the Everbridge System.
5. Conducted AHA Basic Life Support (BLS) class on 7/25/24 for 8 Human Services employees.

NEW Workers' Compensation Claims (4)

1. 6/21/24 – EM – Employee injured R shoulder while moving rototiller at North Park Shop (late report)
2. 7/2/24 – Highway – Employee injured L shoulder while removing tire rings and barrels from truck at Highway Shop
3. 7/15/24 – Highway – Employee was exposed to poison ivy or poison oak while weed trimming on the side of STH 173
4. 7/23/24 – Edgewater – Employee injured L knee running into cart in walk-in cooler while unloading food stocks.

OPEN Workers' Compensation Claims (5)

1. 12/7/23 – Sheriff's – Employee is seeking treatment for mental health conditions as a result of employment with the Department
2. 1/12/24 – Sheriff's – Employee is experiencing lingering effects from conceded WC injury to L shoulder from 2003
3. 5/1/24 – Edgewater – Employee tripped forward, landing on both knees and hands
4. 6/4/24 – Highway – Employee bruised R knee after slipping while surveying culvert
5. 6/26/24 – Highway – Employee sprained R wrist and cut R hand after tripping on block at asphalt plant

Property/Vehicle Damage Claims (4)

1. 3/6/23 - River Block power loss - the claim has been accepted by Hartford Steam Boiler and will be paid under the County's equipment breakdown coverage. As of current, a total of \$114,645.34 has been received from various property and liability insurance providers.
2. 9/25/23 - River Block power surge - we received some of the final invoices for replacing HVAC components damaged during the power surge, and have now exceeded the County's deductible. A claim was submitted to Aegis/County Mutual for cost reimbursement. As of current, Wood County has paid \$47,166.16 in repair and replacement costs. This includes repairing control drives in the building's HVAC units, elevator controls, lighting modules, and security panels and various pieces of equipment within the building, as well as replacing several hundred surge suppressors and three pieces of electronic equipment within departments. On 6/3/24, a proposal to replace existing surge suppressors, troubleshoot the lighting system, and upgrade outside lighting for \$25,986.00 was authorized by the Facilities Manager. A claim was opened by County Mutual, and this has been submitted to the appropriate insurer.
3. 5/18/24 – Various vehicles were struck by hail (total est. damage unknown at this time)
 - a. Communications – Director's Truck (est. damage unknown)
 - b. Sheriff's Squad 58 (actual damage \$4,111.60)
4. 5/29/24 – Sheriff's – Squad 28 was damaged while attempting to apprehend a subject (actual damage \$7,798.69). Restitution will be sought through Marathon County.

OPEN EEOC/ERD Claims (2)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August 26, 2022. The claimant filed a timely appeal and a hearing was held on July 19 & 20, 2023. Hearing decision was received on March 21, 2024. The judge found no probable cause on three counts and probable cause on one count. Mediation was held on July 30, 2024; all settlement offers were rejected by both parties.

Other

1. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community focused announcements.
2. Continuing to work on updating job descriptions as jobs evolve and vacancies occur.
3. Notifications sent to departments with 3rd Quarter DOT Random selections.
4. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
5. Reconciled and processed the June Unemployment Insurance payment.
6. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
7. Facilitated New Hire Orientation on July 1st, 8th, 15th, and 29th.
8. Conducted exit interviews on July 26th and July 31st.
9. Responded to multiple verifications of employment.
10. Replied to requests from surrounding counties with varied information.
11. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—AUGUST 2024

1. Attended Wisconsin Counties Association weekly calls on Mondays in July.
2. Participated in a final question and answer session with our software vendor CATALIS on our new tax and property assessment program on July 1.
3. Attended the Operations Committee meeting on July 9.
4. Participated in final zoom call with UWGB staff to make sure links were working for upcoming presentations on July 10.
5. Held final presentation zoom calls with other County Treasurers who are presenting materials on July 11 & 17.
6. The office went live with our new tax and property assessment program at 8:00 AM on July 15 with very few issues. There have been a few questions, but CATALIS has been good with answering our questions. This also included a website upgrade that has fielded numerous calls on how to use it.
7. Participated with PMA/WISC, and Finance Department on an arbitrage zoom call for our bonding on July 17.
8. Helped to present two classes to the students in the UW-Green Bay Clerk's & Treasurer's Institute program on July 18. The morning session was four hours and was on Tax Roll Preparation, the afternoon session was two hours and was on Tax Collections & Settlement. Participants seemed to enjoy the class and had lots of great questions.
9. Attended County Board meeting on July 23.
10. Collected taxes in person at Marshfield City Hall on July 24. Collections went smooth with our new software and I had no issues.
11. Participated in a meeting with Jason G., from Planning & Zoning and also the Village of Port Edwards board regarding the administration building the County owns on July 25.
12. I have been trying to work on the budget as time allows when we are not swamped with mail or walk in customers for tax collections. There should not be any huge fluctuations for 2025.
13. Sales tax was about 6.4% higher than where we were at this time last year.



Wood County

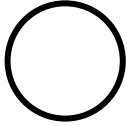
WISCONSIN

Employee Wellness

Ryan Boeshaar

Letter of Comments – July 2024

- July 28 marked the start of the 6-week quarter 3 wellness challenge “*Real Food*”. The focus for this activity is to incorporate more whole foods into your diet in replace of processed food items. Participants are asked to log three or more entries each week of a real food swap. This is considered replacing a processed food item with a nutrient dense food that is minimally processed or has less than five ingredients (e.g. *today I ate an apple with some almonds in replace of a bag of potato chips*). Each week brings a different nutrient topic, and weekly suggestions and healthy recipes will be included. As of writing this, there are 122 participants in the Real Food challenge.
- I have started to analyze the data from this year’s biometric screenings and health assessments to prepare for creating the 2024 aggregate report for the Wood County’s Employee Wellness Program. The report will be shared with you once it is finalized along with the results from the health coaching surveys.
- There will be a new lunch & learn activity for the month of August titled “*Positive Communication*”. The emphasis behind this activity is to work on our social dimension of wellness. Topics covered will include active listening, non-verbal communication, and conflict resolution. Those who participate will earn wellness points towards the 2024 wellness program.
- There were two employees that had an ergonomic assessment completed in the month of July. I was able to connect these employees with an Aspirus occupational health professional to schedule these in a timely fashion. The evaluations have been reported out along with recommendations for office equipment that the Aspirus professional deemed fit for them. Further information on ergonomic assessments and sit/stand workstations can be found on page 6 in the Employee Wellness Program policy booklet.
- I am continuing to work with new hires and/or employees who have previously not enrolled in the Wellness Program to get accounts setup on www.managewell.com so they may begin the process of completing the qualifying activities and become more involved in the Wellness Program.



RESOLUTION# _____

Introduced by Operations Committee
Page 1 of 1

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Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

INTENT & SYNOPSIS: To amend the 2024 UWSP-Marshfield Capital Projects budget to include expenditures for projects that were in process but not completed at December 31, 2023:

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from previously approved Capital funds. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
57640	Capital Projects UWSP-Mfld		\$20,786
34300	Fund Balance	\$ 20,786	

WHEREAS, the County Board authorized UWSP-Marshfield’s CIP request during the 2023 budget process to replace the HVAC roof top unit at a cost of \$107,500 for Wood County’s portion, and

WHEREAS, only \$86,714 was actually expended in 2023 leaving additional unappropriated funds of \$20,786, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED to amend the UWSP-Marshfield Capital Projects budget (57640) for 2024 by appropriating \$20,786 of unexpended Fund Balance (34300) for the remaining UWSP-Marshfield project expenditures, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

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LAURA VALENSTEIN(Chair)

DONNA ROZAR

LANCE PLIML

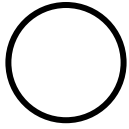
JAKE HAHN

JOE ZURFLUH

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION# _____

Introduced by Operations Committee
Page 1 of 1

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount \$7,909.35

WHEREAS, by Resolution No. 24-7-3, the Wood County Board of Supervisors authorized the taking of a tax deed on parcel number 01-00218A, more particularly described as:

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

The South 220 feet of the North 818 feet of the East 208 feet of the SE ¼ of the SE ¼ of Section 14, Township 24 North, Range 4 East, in the Town of Arpin, Wood County, Wisconsin; except those parts used for road purposes.

WHEREAS, Wood County Ordinance 904 and Wis. Stat. § 75.35(3) authorizes Wood County to sell tax deed property back to the former owner upon payment of all taxes, interest, fees, and special charges and assessments,

WHEREAS, it is beneficial for Wood County to sell to the former owner of this property because the funds received on August 15, 2024 will compensate the County in full for the amounts due and owing,

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors authorize the County Clerk to sell the above referenced property back to the former owner by Quit Claim Deed.

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LAURA VALENSTEIN, CHAIR

DONNA ROZAR, VICE CHAIR

JAKE HAHN

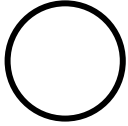
LANCE A PLIML

JOSEPH H ZURFLUH

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Operations Committee
Page 1 of 18

ITEM#

DATE August 20, 2024

Effective Date Upon passage and publication

Committee

Motion: Adopted: Lost: Tabled: Absent:
Number of votes required: Majorit Three-Fourths
Reviewed by: PK, Corp Counsel
Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$10,000,000 GENERAL OBLIGATION PROMISSORY NOTES

EN

WHEREAS, the County Board of Supervisors hereby finds and determines that it is necessary, desirable and in the best interest of Wood County, Wisconsin (the "County") to raise funds for public purposes, including paying the cost of capital improvement projects and jail projects (collectively, the "Project");

WHEREAS, the County Board of Supervisors hereby finds and determines that the Project is within the County's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the County is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, none of the proceeds of the Notes (defined below) shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by property taxes;

WHEREAS, it is the finding of the County Board of Supervisors that it is necessary, desirable and in the best interest of the County to authorize the issuance of and to sell the general obligation promissory notes (the "Notes") to Robert W. Baird & Co.

Table with 5 columns: NO, YES, A, and 19 rows of names (Schulz, Rozar, Buttk, etc.)

Incorporated (the "Purchaser");

WHEREAS, the Purchaser intends to submit a note purchase agreement to the County (the "Proposal") offering to purchase the Notes in accordance with the terms and conditions to be set forth in the Proposal; and

WHEREAS, in order to facilitate the sale of the Notes to the Purchaser in a timely manner, the County Board of Supervisors hereby finds and determines that it is necessary, desirable and in the best interest of the County to delegate to each of the County Board Chairperson and the Finance Director (each, an "Authorized Officer") the authority to accept the Proposal on behalf of the County so long as the Proposal meets the terms and conditions set forth in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

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LAURA VALENSTEIN (Chairman)

JOSEPH ZURFLUH

DONNA ROZAR

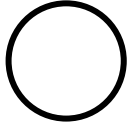
JAKE HAHN

LANCE PLIML

Adopted by the County Board of Wood County, this day of 20

County Clerk

County Board Chairman



Section 1. Authorization and Sale of the Notes; Parameters. For the purpose of paying costs of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed TEN MILLION DOLLARS (\$10,000,000) from the Purchaser upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the condition set forth in Section 16 of this Resolution, the Chairperson and County Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the County, Notes aggregating the principal amount of not to exceed TEN MILLION DOLLARS (\$10,000,000). The purchase price to be paid to the County for the Notes shall not be less than 98.50% of the principal amount of the Notes and the difference between the initial public offering price of the Notes and the purchase price to be paid to the County by the Purchaser shall not exceed 1.50% of the principal amount of the Notes, with an amount not to exceed 0.90% of the principal amount of the Notes representing the Purchaser's compensation and an amount not to exceed 0.60% of the principal amount of the Notes representing costs of issuance, including bond insurance premium (if any), payable by the Purchaser or the County.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of up to \$10,000,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$500,000 per maturity or mandatory redemption amount; that a maturity or mandatory redemption payment may be eliminated if the amount of such maturity or mandatory redemption payment set forth in the schedule below is less than or equal to \$500,000; and that the aggregate principal amount of the Notes shall not exceed \$10,000,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$10,000,000.

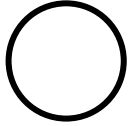
<u>Date</u>	<u>Principal</u>
10-01-2025	\$375,000
10-01-2026	260,000
10-01-2027	580,000
10-01-2028	605,000
10-01-2029	635,000
10-01-2030	660,000
10-01-2031	690,000
10-01-2032	725,000
10-01-2033	755,000
10-01-2034	790,000
10-01-2035	320,000
10-01-2036	335,000
10-01-2037	350,000
10-01-2038	365,000
10-01-2039	380,000
10-01-2040	395,000
10-01-2041	415,000
10-01-2042	435,000
10-01-2043	455,000
10-01-2044	475,000

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Adopted by the County Board of Wood County, this _____ day of _____ 19 _____.

County Clerk

County Board Chairman



RESOLUTION# _____

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____

Page 3 of 18

Committee _____

Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2025 or on such other date approved by an Authorized Officer in the Approving Certificate. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) shall not exceed 4.75%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Notes shall be subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the County shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2024 through 2043 for the payments due in the years 2025 through 2044 in the amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

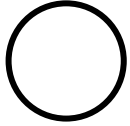
Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes - 2024" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest

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Adopted by the County Board of Wood County, this _____ day of _____ 19 _____.

County Clerk

County Board Chairman



RESOLUTION#

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____

Page 4 of 18

Committee _____

received by the County at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the County above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

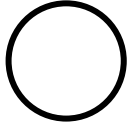
Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further

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Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION#

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____
Page 5 of 18 _____ Committee

covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the County Clerk or the County Treasurer (the "Fiscal Agent") unless a third party fiscal agent or mandatory redemption agent is specified in the Approving Certificate. If a third party fiscal agent or mandatory redemption agent is appointed in the Approving Certificate, the County hereby authorizes the Chairperson and County Clerk or other appropriate officers of the County to enter into a Fiscal Agency Agreement or Mandatory Redemption Agreement between the County and such agent.

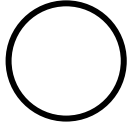
Section 13. Persons Treated as Owners; Transfer of Notes. The County shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments

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Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Condition on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to approval by an Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by an Authorized Officer of the Approving Certificate.

The Notes shall not be issued, sold or delivered until this condition is satisfied. Upon satisfaction of this condition, an Authorized Officer is authorized to execute a Proposal with the Purchaser providing for the sale of the Notes to the Purchaser.

Section 17. Official Statement. The County Board of Supervisors hereby directs an Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c212 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by an Authorized Officer or other officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser..

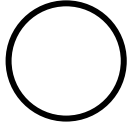
Section 18. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser

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Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION#

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____

Page 7 of 18

Committee _____

to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 19. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded August 20, 2024.

Lance A. Pliml
Chairperson

ATTEST:

Trent Miner
County Clerk

(SEAL)

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Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman

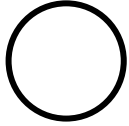


EXHIBIT A

APPROVING CERTIFICATE

The undersigned [County Board Chairperson] OR [Finance Director] of Wood County, Wisconsin (the "County"), hereby certifies that:

1. Resolution. On August 20, 2024, the County Board of Supervisors of the County adopted a resolution (the "Resolution") authorizing the issuance and establishing parameters for the sale of not to exceed \$10,000,000 General Obligation Promissory Notes of the County (the "Notes") to Robert W. Baird & Co. Incorporated (the "Purchaser") and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Proposal; Terms of the Notes. On the date hereof, the Purchaser offered to purchase the Notes in accordance with the terms set forth in the Note Purchase Agreement between the County and the Purchaser attached hereto as Schedule I (the "Proposal"). The Proposal meets the parameters established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$ _____, which is not more than the \$10,000,000 approved by the Resolution, and shall mature on October 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule Ii and incorporated herein by this reference. The amount of each annual principal or mandatory redemption payment due on the Notes is not more than \$500,000 more or less per maturity or mandatory redemption amount than the schedule included in the Resolution as set forth below:

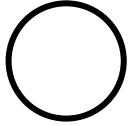
Date	Resolution Schedule	Actual Amount
10-01-2025	\$ 375,000	\$ _____
10-01-2026	260,000	_____
10-01-2027	580,000	_____
10-01-2028	605,000	_____
10-01-2029	635,000	_____
10-01-2030	660,000	_____
10-01-2031	690,000	_____
10-01-2032	725,000	_____
10-01-2033	755,000	_____
10-01-2034	790,000	_____
10-01-2035	320,000	_____
10-01-2036	335,000	_____
10-01-2037	350,000	_____
10-01-2038	365,000	_____
10-01-2039	380,000	_____
10-01-2040	395,000	_____
10-01-2041	415,000	_____
10-01-2042	435,000	_____
10-01-2043	455,000	_____
10-01-2044	475,000	_____

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____.

County Clerk

County Board Chairman



The true interest cost on the Notes (computed taking the Purchaser's compensation into account) is _____ %, which is not in excess of 4.75%, as required by the Resolution.

3. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$ _____, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 98.50% of the principal amount of the Notes, as required by the Resolution.

The difference between the initial public offering prices provided by the Purchaser of the Notes (\$ _____) and the purchase price to be paid to the County by the Purchaser (\$ _____) is \$ _____, or _____% of the principal amount of the Notes, which does not exceed 1.50% of the principal amount of the Notes. The portion of such amount representing Purchaser's compensation is \$ _____, or not more than 0.90% of the principal amount of the Notes. The amount representing other costs of issuance is \$ _____, which does not exceed 0.60% of the principal amount of the Notes.

4. Redemption Provisions of the Notes. [The Notes are not subject to optional redemption.] [The Notes maturing on October 1, 20_ and thereafter are subject to redemption prior to maturity, at the option of the County, on October 1, 20 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the County and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.] [The Proposal specifies that [some of] the Notes are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Schedule MRP and incorporated herein by this reference.]

5. [Payment of the Notes; Fiscal Agent. Pursuant to the Resolution, _____, _____, _____, is named fiscal agent for the Notes.]

6. First Interest Payment Date. Pursuant to Section 2 of the Resolution, the first interest payment date shall be [April 1, 2025].

7. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the County have been irrevocably pledged and there has been levied on all of the taxable property in the County, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

8. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

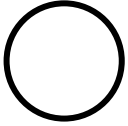
9. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Notes, in satisfaction of the parameters set forth in the Resolution.

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____.

County Clerk

County Board Chairman



RESOLUTION# _____

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____
Page 10 of 18 _____ Committee

IN WITNESS WHEREOF, I have executed this Certificate on _____, 2024 pursuant to the authority delegated to me in the Resolution.

Lance A. Pliml
County Board Chairperson]

OR

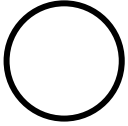
Edward Newton
Finance Director]

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION# _____

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____
Page 11 of 18 _____ Committee

SCHEDULE I TO APPROVING CERTIFICATE

Proposal

To be provided by the Purchaser and incorporated into the Certificate.

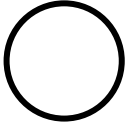
(See Attached)

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION# _____

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____
Page 12 of 18 _____ Committee

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by the Purchaser and incorporated into the Certificate.

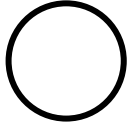
(See Attached)

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



ITEM# _____

DATE _____

RESOLUTION# _____ Effective Date: _____

Introduced by _____
Page 13 of 18 _____ Committee

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Certificate.

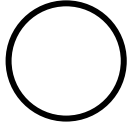
(See Attached)

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Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



SCHEDULE MRP

Mandatory Redemption Provision

The Notes due on October 1, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on October 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on October 1, 20

Redemption Date	Amount
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on October 1, 20

Redemption Date	Amount
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on October 1, 20

Redemption Date	Amount
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on October 1, 20

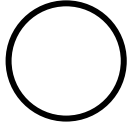
Redemption Date	Amount
_____	\$ _____
_____	_____
_____	_____ (maturity)

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION# _____

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____
Page 15 of 18 _____ Committee

EXHIBIT B

(Form of Note)

REGISTERED NO. R ____ UNITED STATES OF AMERICA STATE OF WISCONSIN WOOD COUNTY DOLLARS \$_____ GENERAL OBLIGATION PROMIDDORY NOTE

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
October 1, 20____, 2024 _____%

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS (\$_____)

FOR VALUE RECEIVED, Wood County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on [April 1, 2025] until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the County Clerk or County Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Note is one of an issue of Note aggregating the principal amount of \$31,000,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of paying the cost of refunding certain obligations of the County, as authorized by a resolution adopted on August 15, 2023, as supplemented by an Approving Certificate, dated _____, 20__ (collectively, the "Resolution"). Said Resolution is recorded in the official minutes of the County Board of Supervisors for said date.

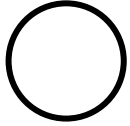
This Note is one of an issue of Notes aggregating the principal amount of \$10,000,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including paying the cost of capital improvement projects and jail projects, as authorized by a resolution adopted on August 20, 2024,

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____.

County Clerk

County Board Chairman



RESOLUTION#

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____
Page 16 of 18 _____ Committee

as supplemented by an Approving Certificate, dated _____, 2024 (collectively, the "Resolution"). Said Resolution is recorded in the official minutes of the County Board of Supervisors for said date.

[The Note maturing in the years _____ are subject to mandatory redemption by lot as provided in the Approving Certificate, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

[In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.]

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the County appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes [(i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption]. The Fiscal Agent and County may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

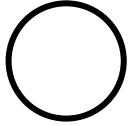
No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION# _____

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____
Page 17 of 18 _____ Committee

IN WITNESS WHEREOF, Wood County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

WOOD COUNTY, WISCONSIN

By: _____
Lance A. Pliml
Chairperson

(SEAL)

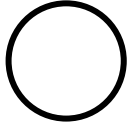
By: _____
Trent Miner
County Clerk

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____.

County Clerk

County Board Chairman



RESOLUTION# _____

Introduced by _____
Page 18 of 18

ITEM# _____

DATE _____

Effective Date: _____

_____ Committee

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____.

County Clerk

County Board Chairman

MINUTES
HEALTH & HUMAN SERVICES COMMITTEE

DATE: Tuesday, July 25, 2024
TIME: 5:00 PM
PLACE: Wood County Annex & Health Center, Marshfield - Classroom

MEMBERS PRESENT: Donna Rozar, Tom Buttke, John Hokamp, Lee Thao, Laura Valenstein, Kristin Iniguez, Leslie Kronstedt, Rebecca Spiros

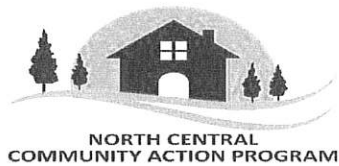
MEMBERS ABSENT: Mary Jo Wheeler-Schueller

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.
2. There were no public comments.
3. The consent agenda was presented for approval. Motion by Buttke/Thao to approve the consent agenda. Motion carried unanimously.
4. Health Director Smith requested permission for out-of-state travel for the NACo Opioid Solutions Leadership Network Peer Exchange, of which she is a member. All expenses are paid for by NACo. Motion by Hokamp/Iniguez to approve the out-of-state travel request. Motion carried unanimously.
5. Norwood Administrator Kornack updated the committee on the water supply issues at the Annex & Health Center. Approval has been received for the mitigation plan and plans are moving forward with the design and engineering portion of the project.
6. Human Services Director Vruwink presented a resolution requesting more funding from the state in the 2025-2027 biennial budget for mental health services. Motion by Buttke/Hokamp to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
7. Vruwink requested tuition reimbursement for a Human Services employee who is obtaining their Masters degree for clinical counseling. Motion by Iniguez/Valenstein to approve the tuition reimbursement request. Motion carried unanimously.
8. Vruwink requested permission for out-of-state travel for 5 staff members of Human Services to attend the Steamline Community Conference. This is training for the electronic records system used in Human Services. All expenses are paid for by grant funding. Motion by Valenstein/Thao to approve the out-of-state travel request. Motion carried unanimously.

9. Kornack presented an update to the Norwood Medical Staff Bylaws. The committee reviewed the overview provided by Kornack. Motion Thao/Spiros to approve the proposed update as presented. Motion carried unanimously.
10. Edgewater Haven Administrator Cieslewicz provided an update on a fire at a local assisted living center and the relocation of some of their residents to Edgewater Haven on a temporary basis. He reviewed various timelines and costs associated with the move. All costs will be covered by the assisted living home and their insurance.
11. Future agenda items:
 - a. Norwood Water Supply Update
12. Next meeting will be held on Thursday, August 22, 5:00 PM, at Edgewater Haven Nursing Home, 1351 Wisconsin River Dr., Port Edwards.
13. Motion by Spiros/Valenstein to move into closed session pursuant to Wis. Stats. 19.85(1)(f) to consider a leave of absence request. Motion carried unanimously.
14. Motion by Valenstein/Thao to come back into open session. Motion carried unanimously.
15. Chair Rozar declared the meeting adjourned at 5:44 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.



North Central Community Action Program- Board Meeting Minutes-6/10/24

The regular meeting of the Board of Directors of North Central Community Action Program, Inc. was held on Monday, June 10, 2024, via Zoom as individual Board members and staff logged in from their remote locations. The meeting was called to order at 6:00 pm by President Jennifer Lemmer.

Pam took roll:

Present	Absent	Staff
Lang	Nyen (ex)	Diane
Dorava	Fischer (ex)	Pam
Lemmer	Zacher (ex)	Tony
Robinson	West	
Rotter		
Breit		
McGivern		
Guerrero		
Kieper		
Vorpagel		
Valenstein		

Guests: Two new Lincoln County board members, Joe Dorava and Christine Vorpagel introduced themselves. Matt Zacher, Wisconsin Rapids Mayor was unable to attend tonight. Mike Webber, partner from Wipfli, introduced himself as well as audit manager Braeden Sucharski.

Wipfli Audit Presentation: Mike Webber, Wipfli Partner, presented the audit summary. Mike reviewed the sections of our audit, our financial statements, and reviewed the breakdown of net assets with and without donor restrictions.

Annual Audit approval: A motion was made by Steve Robinson to accept the audit as presented. Second was made by Joe Dorava. Motion carried.

Minutes: Jennifer Lemmer asked if there were any changes or questions. A motion was made by Steve Robinson to accept the February minutes as presented. Second was made by Peter Rotter. Motion carried.

Finance Committee: Pam reviewed the Balance sheet and the Statement of Revenue and Expenses. Pam reviewed the balance sheet expenses – Other liabilities is the amount accrued for the 1st quarter 2024 staff pension. Pam discussed the items that only change at year end such as ROU assets and liabilities, Deferred revenue, and Grant funded equipment. Pam discussed agency cash flow including the weatherization inventory and contractor payments in progress. Pam reported we have drawn down our line of credit today in anticipation of the weatherization costs we will need to cash flow into the new contract. Pam reported the sub contractor and measures expenses are already over 50% of what we

budgeted due to weatherization and emergency furnace contractor expenses. A motion was made by Steve Robinson to approve the financial statements. Second was made by Lenore Breit. Motion carried.

Pam reviewed the agency 990- including the cover page summary of 2023, the 3 largest program service areas, summary of agency policies, board of director information, and revenue and expense breakdowns as well as the balance sheet comparison- all of which matches the agency audit report. A motion was made by Steve Robinson to approve the 990 and give Pam permission to sign and submit the electronic reports. Second was made by Mandy Lang. Motion carried.

Discussion of Board meetings- Time of Day: Jenni Lemmer discussed the possibility of changing our meeting times. Joe Dorava stated the 6:00 meeting conflicts with another meeting he has at 7:00. After discussing a few options Jenni Lemmer suggested everyone think about it and we can discuss it, as well as election of officers, at the August meeting. Diane stated she could send out some options in advance.

Risk Assessment: Diane reported the Risk Assessment report will need to be deferred until the August meeting as our IT contractor wasn't able to meet with Diane to properly assess the agency as a whole.

Housing Program Updates: Diane gave an update on our housing programs. NCCAP is currently operating these housing programs: **Section 8 in Lincoln County**. This program still has some openings as people drop off here and there due to a variety of reasons. **Homeless Prevention Program, Rapid Rehousing, and Tenant Based Rental Assistance** are full at the moment and are operating in all Counties and these programs assist our clients for a longer period of time, anywhere from three months up to 24 months. **Permanent Supportive Housing** is operating only in Marathon County, is also full and supports our clients for 1 to 4 years depending on the individual's circumstances. Our **Emergency Rental assistance** which is a one-time assistance in a one-year period is operating in Lincoln, Wood, and Marathon Counties and we still have funding left in all three counties. Diane will send out a synopsis of each of these programs for a greater understanding since we have several new board members. Wisconsin Help for Homeowners ends on June 30, 2024, for us and many agencies. Diane will send out information on dollars provided to our clients in all Counties served.

Weatherization: Tony reported we have completed 798 audits in this contract and our current deferral rate is 43%. Thru May we have 441 completed units and 45 limited wx units. Our quality assurance reviews have been excellent from the high 90's to 100%.

Next Meeting Date: Jenni Lemmer reminded everyone again about the election of officers at our August meeting. Our next meeting will be August 12, 2024, at the Community Partners Campus in Wausau. 6:00 PM Dinner will be provided.

Jennifer Lemmer declared the meeting adjourned at 6:45 pm.

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN, MSN, CPM

- As you may recall, I represent Wisconsin on NACo's Opioid Solutions Leadership Network (OSLN), a national cohort of county leaders pursuing innovative and evidence-based solutions with opioid settlement funds. I've been invited to attend the NACo OSLN in-person peer exchange program that will explore the substance use continuum of care in King County, Washington. NACo will cover all travel expenses.

SUPERVISOR OF STRATEGIC INITIATIVES REPORT – KRISTIE RAUTER EGGE, MPH

- Staff continued sharing the results from the DHS qualitative data grant with community partners to learn the impacts of COVID-19. It was shared with ADRC staff and Hispanic/Latinx Community Health Workers.
- Staff completed the Johns Hopkins Bloomberg School of Public Health Epidemiologic Applications of GIS graduate course.
- Staff are working with a UW Madison MPH student on using GIS to develop an alcohol outlet density map for Wood County with crime data overlay.
- Staff are working with a UW Milwaukee MPH Epidemiology student; analyzed WPHA-WALHDAB biannual legislative priorities setting survey data and presented results to the WPHA-WALHDAB Policy & Advocacy Committee and at a Town Hall for WPHA-WALHDAB members.

Communication/Branding

The Wood County Health Department (WCHD) annual report Flipbook for the community is now published. The WCHD annual report video draft is complete and being reviewed by managers. Updates were made to the WCHD and Healthy People Wood County (HPWC) websites and continue to be updated as needed. Pictures of staff in action are being taken for communication materials.

Policy

Staff met with two state policy experts to discuss intoxicating hemp derivatives and current laws and enforcement around this issue.

Community Health Assessment

The final 2024 Wood County Community Health Assessment (CHA) was published – <https://bit.ly/WoodCHA2024>

Community Health Improvement Plan

Planning is underway for the next Community Health Improvement Plan (CHIP) (2025-2027). This planning phase will include determining goals, objectives, and strategies for new health priorities identified in the CHA.

Incarceration

We met with the Electronic Monitoring Program (EMP) Coordinator to review the EMP intake survey results and discuss how to improve the survey for future use. To date, nearly 50 people have completed the survey. The top needs of people who are in the EMP program are access to healthcare and mental health care, health insurance, transportation, housing, and food.

Housing

The Wood County Housing Task Force met on June 25 and discussed the housing survey results. Nearly 300 people took the survey. Results will be included in the Wood County Housing Study. In addition, the housing summit activity results from the "Creating Context for Action" session were reviewed and discussed at the meeting. Future action items include selecting the top three initiatives we can work on to address housing right now. One of them is a housing open house. Further details to come. View the minutes here: <https://docs.google.com/document/d/1yWPEohpwZvX9L1zkjbj-d7RqhUEfoZxRhmSnRlnWC8/edit?usp=sharing>

Transportation and Recreation

Grant writing meetings have been taking place to write the U.S. DOT SMART grant to bring the "Waupaca Catch-a-Ride" program to our region. Counties include Adams, Clark, Juneau, Marathon, Portage, Taylor, and Wood. The grant is due July 12 and, if awarded, is up to \$2 million with 18 months to plan the program and an opportunity to apply for a \$15 million implementation grant after.

River Riders and Marshfield Community Bike Share - Reschedule Date

- Join us for a community bike ride celebrating retired Grand Rapids Police Chief Mel Pedersen on Wednesday, July 24, at 5:30pm at White Sands Beach Lake Wazeecha. Bring your own bike or rent a River Riders Bike Share bicycle for free. Enjoy a discounted ice cream from White Sands Mini Golf following the ride!
- River Riders Bike Share partnered with the Boys and Girls Club to provide group bike rides for their Summer Program. The teens in the outdoor adventure club meet every three weeks at the West Grand Avenue River Riders Bike Share station to mount up their bikes and ride along the trail. It has been a great partnership and so much fun connecting the youth in our community with the bike share program.

IMPACT (Substance Use Coalition)

- *Leadership Committee:* The leadership committee met on June 3 to discuss the next steps for IMPACT. The team reviewed data from the Three Bridges Recovery interviews and focus groups and ways to use the data moving forward. Representatives from Marshfield Clinic will join the group on September 3 to present best practices for building a successful coalition. Additionally, the team is working on finding ways to involve the Nekoosa community more in their efforts and bring in representatives from the Scouts and the Family Center to be involved in the team.
- *Alcohol Workgroup:* The Alcohol Workgroup met on June 17 to discuss strategies to address youth alcohol use in Wood County. The Department of Transportation provided IMPACT with an updated ID check sheet to help establishments focus on checking IDs and recognizing fake, altered, or borrowed IDs. These fact sheets will be sent out with new and renewed alcohol licenses. A representative from DHS joined the group and will assist the team with best practice recommendations regarding licensing conditions for Wisconsin Rapids alcohol licensing grantees. The group began working on collecting data from the last six months of Place of Last Drink (POLD), noting establishments that could use education, and sending a report out to law enforcement agencies. Additionally, the Sheriff's Department has agreed to explore the possibility of conducting alcohol age compliance checks in Wisconsin Rapids with permission from the Wisconsin Rapids PD.
- *RX Committee:* The RX committee is working on creating new pharmaceutical medication handouts for the community to know where they can dispose of unused or expired medications in Wood County. The committee plans to turn the handouts into magnets that can be distributed to community members. They have contacted locations to ensure that all information is correct, including where to dispose of medications and other types of waste and verifying hours of availability.
- *LifePoint Program:* Six individuals participated in the Wood County LifePoint program and were helping an additional 15 people in June. Roughly 1,520 used syringes were returned for safe disposal to reduce instances of spreading bloodborne disease and protect the health and safety of community members. The program is now handing out first aid kits from requests by participants to help with wound care. Several referrals to services have been made, including providing more information about medications for opioid use disorder and peer-supported recovery. Participants are reporting that many stimulants in the area, such as methamphetamine, contain fentanyl (a powerful opioid up to 50 times more potent than heroin), and that they have saved lives using naloxone nasal spray to reverse an opioid overdose. Some individuals are no longer using fentanyl test strips to test for the presence of fentanyl because they assume their drug already has the added substance and tests do not indicate the potency. Many individuals will take precautions to reduce their risk of overdose and death. Participants continue to report they do not want to continue using drugs, but find it very difficult to stop.
- *Narcan Direct Program:* The Wisconsin Department of Health Services provides free lifesaving medication (naloxone nasal spray, or "NARCAN") to communities to reverse opioid overdoses through the Narcan Direct Program. Wood County Health Department has been participating in this program since it started in 2019 (with the exception of 2020 due to the pandemic). In June, 17 Narcan kits were distributed in the community through various programs, and the health department trained five individuals on Overdose Prevention and Narcan Administration. These trainings are free to anyone interested in becoming trained.
- *Recovery Corps:* Wood County Health Department was awarded as a host site through the Marshfield Clinic Health System Recovery Corps Program. The member would provide peer support to individuals who interact with various programs of the Health Department. Interviews to fill the position started in June.
- *Marshfield Area Coalition for Youth (MACY) Drug Task Force:* The MACY Drug Task Force has a substance use focus on the north end of Wood County with representation from Health Department staff. The task force recently created a social media toolkit to help coalition volunteers organize and plan their social media posts to reach and better serve the Marshfield area. Efforts are in place to install two additional sharps disposal kiosks in a city park through a partnership with S&R Truck LLC. The group will also help promote Public Health Vending Machines installed in Marshfield. MACY will have a booth in the Expo Building at the Central Wisconsin State Fair to provide public education and awareness through giveaways, simulators, prizes, and more.
- *HOPE Consortium:* The HOPE Consortium is a partnership of organizations that address substance use across the continuum of care in rural northern, central, and western Wisconsin. The consortium convened an all-regions Peer Support meeting and Safe and Sober Housing workgroup meeting in June. The Peer Support group helps small local organizations strategize ways to improve their peer support services throughout the HOPE service region, as well as work toward promoting how businesses can become more recovery supportive and realize the benefits of hiring people in recovery. The Safe and Sober Housing workgroup has been promoting the RentReady program that offers an incentivized rental program to individuals who are at least 6 months into recovery.

- *Providers and Teens Communicating for Health:* The Wood County PATCH site coordinator has started training and transitioning from the Teen Educator program to the Teen Consultant program. This new program will be piloted in Wood County starting September 2024. Applications for the 2024-2025 PATCH program are being accepted during the summer months, and training for the PATCH teens will take place in September.
- *WI Wins:* A final round of tobacco compliance checks was completed in June. Out of 56 checks completed throughout the contract year, three failed. The next contract year will start in July and end in June 2025.
- *Opioid Task Force:* In June, the Operations and Health and Human Service Committee received a draft of the request for funding application. The committee provided good feedback, and the task force plans to open the application by August 1 and close it on August 31.

Access to Healthy Foods

Wisconsin Rapids Downtown Farmer's Market: National Farmers Market Week is August 4-10. Support local farmers, artisan, and food makers and join us in celebrating the many benefits that farmers markets bring to our communities! We will be hosting kid's activities and drawing for a Farmer's Market gift basket filled with goodies from our vendors.

In June, there were 61 vendors, and the market manager booth processed:

- \$1,173 in Debit/Credit transactions
- \$613 in SNAP/EBT transactions
- \$235 in SNAP/EBT Double Dollar Match Program
- \$300 in Aspirus Fruit and Veggies RX Program
- \$29,769 Sales reported by market vendors

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

2024-2025 License Year

A new license year began July 1, 2024. Staff completed the remaining annual inspections for the DATCP Agent Program during the month of June. All licensed facilities should have a new license posted valid July 1, 2024 – June 30, 2025.

New Businesses and Consultations

A pre-licensing inspection was completed for Americinn Pool located in Marshfield due to new ownership. A pre-licensing inspection was completed for Derrie's Foodworks, a serving meals complex license operating out of the Elks Club in Wisconsin Rapids. A pre-licensing inspection was completed for Southside Discount in Marshfield, formerly known as The Farmer's Pantry. A pre-licensing inspection was completed for Hangry's Food Truck, a mobile food establishment. A pre-licensing inspection was completed for Edge VR Arcade and Gaming located in Wisconsin Rapids.

Training

Environmental Health Staff completed a training on the new Recreational and Educational Camp code that was implemented earlier in the year. The training took place here in south Wood County at Camp Alexander.

Complaint Investigations

Eight complaint investigations were received in the month of June.

- A complaint was received regarding possible mold and sanitation issues at a licensed pool facility. Staff completed an investigation, but there were no health hazards or related violations observed.
- A complaint was received regarding wiring and possible mold in a manufactured home. Environmental health staff have been unable to contact the complainant at this time.
- A complaint was received regarding poor living conditions inside a home as well as an accumulation of animal feces. Environmental health staff were onsite. No health hazards were observed at the time of investigation. Recommendations and education were provided.
- A caller reported mold in a rental unit. Environmental health staff contacted property management and provided recommendations to address the issue.
- A complaint was received regarding overflowing dumpsters belonging to a rental complex. Property management has contacted a waste disposal property for pickup.
- A caller reported flooding in a basement that has gone unfixed by the landlord. Environmental health staff contacted the landlord, and a sump pump was properly installed.
- A complaint was received regarding a cat urine smell in a rental unit. Environmental Health staff did not observe any health hazards at the time of investigation.
- Poor structural conditions were reported in a rental home along with possible mold and moisture concerns. No health hazards were observed at the time of investigation. The tenant has since moved out.

HEALTHY SMILES FOR WOOD COUNTY REPORT – NICOLE BURLINGAME, RDH

During the 2023/2024 school year, the Healthy Smiles for Wood County program provided oral screenings and oral health education for 1,718 children. 3,241 fluoride treatments were applied on 1,718 children and 1,659 sealants were placed. The number of children found with unmet dental needs totaled 341 and all of these children were referred to their dentist or

case managed for dental treatment. The application for Wisconsin Seal-A-Smile funding for the 2024/2025 school year will be released this month.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC

- WIC issued 1,075 WIC Farmers Market Nutrition Program (FMNP) vouchers to 215 WIC families in June. WIC attends the Wisconsin Rapids Downtown Farmers Market on Thursdays and the 1st Saturday per month to issue vouchers and assist families with any WIC questions.
- Our breastfeeding peer counselor, Whitney, attended a Peer Counselor Case Study Day (all day training) on June 3 that provided real life situations and how to best handle them.
- Staff have started trainings on the new ONE (Online Nutrition Education) platform. Staff will use ONE in place of WICHealth.org to have WIC participants complete online lessons and be able to share handouts/information with participants. We hope to complete trainings and implement by the end of July.

Caseload for 2023 (Contracted caseload 1417)

	Dec 2023	Jan 2024	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1447	1444	1477	1481	1494	1480	1477						
Active (final)	1450	1456	1492	1496	1512	1493							
Participating	1448	1444	1482	1493	1512	1487	1485						

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT
July 2024

Director's Update by Brandon Vruwink

The Human Services Department has begun work on the 2025 budget. Because of the size and scope of our budget, we begin the process as soon as we receive the parameters letter from the Operations Committee. We will hold internal meetings over the next several weeks to develop the 2025 budget. One of the areas that we will review carefully is the cost of contractual services. Over the past three years, we have seen a continual increase in the cost of supplies and services. We have tried to limit the increases by shopping around and working with providers to identify efficiencies. While overall inflation numbers seem to be cooling, labor market pressures have continued to push wages up, which increases the cost of contractual services. I share this with you as I expect to see an increased expense in our contracted service budget lines. We will review these expenses as we develop the 2025 budget to ensure we have an accurate picture of actual costs. Please feel free to reach out with any questions as we work through the budget process.

In my May update, I shared that I submitted a grant request for a Truancy Prevention and Opportunity Program to the Legacy Foundation Board. The program request is to provide truancy prevention services to children aged 10 through 16. With truancy rates on the rise, this program will serve as a crucial part of our efforts to curb the increasing referrals to the Youth Justice System. I am pleased to share that our grant request was approved. We are waiting to hear what the next steps will be from the Legacy Foundation.

I am honored to share that WCA Chairman Pliml has reappointed me to the Wisconsin Counties Associations Health and Human Services Steering Committee. Having served on the Committee for the past several terms, I am grateful for the opportunity to continue serving. I look forward to keeping you updated on the Committee's work over the next two years.

You will find in the packet a resolution requesting the state include additional funding in the 2025-2027 biennial budget to support mental health services. The resolution calls attention to the increased need for services and the dependence on counties to meet the mental health needs of our residents. Please reach out to me with any questions you may have.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- Health & Human Service 2024 monthly Budget projection meetings (all locations), Operations, County Board, Team Building, Division Specific Management, Process and Individual Progress Meetings Review and Updates for Division Policies. Performance Evaluations for team members up to date. All team members worked together to cover shortages in immediate needs due to absences and/or vacancies
- Additional accomplishments: Ongoing EHR Smartcare learning, updating workflows and processes
- 2023 Wisconsin Medicaid Cost Report for Community Programs certified within deadline
- Discuss and determine financial impact of Bridgeway and Crisis program changes

Accounting and Accounts Payable Team

- Fiscal attended a TSSF refresher meeting with the Fam. Services team
- Reviewed Background Check Voucher process

- Cost Report team met with WIPFLI to review 2023 MEDR Cost Report
- Met with DHS rep regarding ADP on site visit
- Prepared for 2025 Budget, met with team, set tentative timeline
- Cross trained with state reported as a backup for daily work and interim primary until position is filled
- Review/discussed possible MEDR rates for NHC hospital
- Bad Debt process review for NHC with NHA
- CLTS Authorization cross training to ensure backup coverage
- FTE budget documents out to department managers

Support Services Team

- Behavioral Health Clinic service notes: We are transcribing **6/26/24 as of 7/12/24**; all notes are w/in 14-day window.
We currently have 84 dictations waiting for transcriptionists as of 7/12/24
June: Total Service Notes 198/182 entered by Units
OPC: dictated 198/completed 182 – majority entered w/in 5 days
FS: dictated 0/completed 0- majority entered w/in 2 days
- Records Released:
Behavioral Health Records Released: 85
Family Service Record / Background checks released: 25
Records pending/in progress: 9
Total Completed: 110

Other Unit Information

- Support Services Staff updates- no vacant positions
 - 2 staff on intermittent FMLA
- HIPAA:
 - 0 HIPAA/ Confidentially breach in June
- Continue w/ destruction FS MFLD records at NHC /RB- FS records is currently on hold during recruitment of Admin support staff

Claims & Accounts Receivable, Client Interactions

- Ongoing Smartcare meeting, testing, progress and workflows
- Ongoing Testing of 270/271 eligibility verification file transfers
- One (1) vacancy, DHS State Reporting. Accepted offer to start July 15, 2024

Insurance Claims created and submitted for current reporting

- Norwood: 237 Claims submitted in the Amount of \$1,161,114
- Edgewater: 86 Claims submitted in the Amount of \$577,992
- Community: 1803 Claims submitted in the amount of \$245,579
- Community: Accounts Receivable receipts: \$434,648

Service Admission Intakes - by Location

- NHC Admissions: 36 hospital, LTC 0
- Bridgeway: 8
- Edgewater: 6
- Community
 - 53 intakes for new clients conducted
 - 1,356 Appointments Scheduled, 923 Attended (68%)

2024 TRIP Monies received YTD:

- Norwood: \$29,400
- Community: \$33,263

Community Resources Update by Olivia Lloyd

Transportation: In June, the Transportation program provided 747 bus rides. Of these rides, 189 were for employment, and 97 were for medical. The program also provided 90 volunteer rides. Of these, 28 were for employment, and 56 were for medical. Bus 242 sold at auction and we are in the process of submitting the grant application for a new bus in 2025.

WHEAP: Since the 2024 heating season began October 1, 2023, Wood County has provided Energy Assistance services to 2446 households. The program has also paid crisis benefits to 244 households, and HVAC benefits to 75 households.

Edgewater Haven Update by Justin Cieslewicz

Census Update: In the month of June we had 5 admissions and 12 readmissions. Current Memory Care census is 16 residents. Census comparison to last year:

June 2023 – 44.87 average census with 9.33 rehab
 June 2024 – 46.03 average census with 7.93 rehab

Admissions/Discharges Comparison:

June 2023 – Admissions 12/Discharges 13/Readmissions 13/Deaths 4
 June 2024 – Admissions 5/Discharges 6/Readmissions 4/Deaths 2

Personnel Update: Open positions of writing this: Nursing – CNAs: .97 CNA,
 Licensed Nurses: .97 RN/LPN, .97 RN/LPN. Activities: .97 Recreational Therapy Aide

Annual State Survey: The State of Wisconsin Department of Health Services conducted our annual CMS recertification survey (health survey) which began on June 24 and ended on June 26. During the survey the health inspectors reviewed all of our processes and practices and provided many positive comments about Edgewater Haven. Health inspectors provided us feedback on the great work that all of our employees do every day, and shared feedback on how much the residents appreciate our staff and the great care provided to our residents. The survey process is to also ensure that we strive for quality through continued process improvement. As a result of the health survey the inspectors provided us a preliminary findings of their reviews, in which they identified five health citations which are all low level.

The life safety code survey (building survey) was also conducted during the CMS recertification survey. The life safety inspectors reviewed our total campus to ensure proper life safety and identified nine life safety citations. Within the nine citations issued, two citations will need to be corrected through the assistance with contractors:

- The first is related to sprinkler heads, in which there are high flow sprinkler heads over 20 years of age on our campus. Per our regulations once a high flow sprinkler head is at 20 years of age, a sample of the heads must be tested to ensure proper use. If testing of the heads are satisfactory we will have documentation of compliance. If one sprinkler head fails, all high flow sprinkler heads over 20 years must be replaced. We are working with a sprinkler contractor for compliance.
- The second is related to smoke wall on the dietary storage room in the main dining room. Per our regulations a 1 hour smoke rated wall must separate storage rooms with resident spaces.

When the dietary storage room wall was constructed the wall did not go to the ceiling decking, leaving a 4 foot open section between the wall and the ceiling. We are working with contractors on quoting out the architectural design phase and construction of a proper smoke separation to ensure compliance. The architectural design will need to be submitted to the Department of Health Services Office of Plan Review and Inspection for approval prior to construction. Once approval is granted a construction crew will be able to complete the wall to ensure proper smoke separation.

Norwood Health Center Update by Marissa Kornack

Work has been conducted over the past couple of months to revise our medical staff bylaws. While significant improvements have been made, there is room to make additional improvements with subsequent annual reviews. We expect these bylaws to be approved by our medical staff in the coming months. Once they have approved them, the bylaws will come before this committee for review and approval at a future meeting.

The window to submit our 2023 inpatient quality reporting patient measures to CMS opened on July 1, with a deadline of August 15. With ten measures reported on for over 400 patients, this is quite a time consuming and tedious undertaking for our health information staff.

Norwood Nursing Department by Liz Masanz

We are currently utilizing two agency CNAs to cover open positions. There are 5.50 vacant CNA FTEs at this time, along with one casual CNA position. We continue to struggle recruiting CNAs, namely candidates actually showing up for a scheduled interview and then following up with us after the interview/verbal offer being made. We also have a 60% weekender RN position, casual RN position, casual LPN position, and a 90% RN position vacant and posted.

Marissa and Liz continue every other week meetings with Oak Medical regarding transitioning to them providing medical directorship and physician services, which is currently provided by Marshfield Clinic. Oak Medical is now providing coverage to the two other nursing homes in Marshfield. The delaying factor in making the transition is the ability for Oak Medical to obtain additional physicians/practitioners to meet the needs of our facility.

Liz has been working on updating the infection control and hospital policies over the last month.
Admissions Unit: The average census for the month of June was 6.07 and 6.27 year-to-date. Average length of stay for June was 4.53 and 5.75 YTD. There were thirty-six admissions and thirty-four discharges, with three 30-day readmissions.

For the first half of the year, patient days have been lower, affecting the average daily census. While the number of admissions completed is well above the same period last year, the average length of stay is down considerably, which drives the number of patient days down. A team continues to monitor this trend and are taking proactive actions to increase the amount of patient days.

The site visit to become in-network with UHC went well, with the hospital unit being approved to proceed with contracting.

Long Term Care: The long-term care unit had no admissions and one discharge in June, with an average census of 8.00 on Crossroads and 12.7 on Pathways, with the year to date averages being 9.63 and 12.81 respectively.

The team has begun working on survey preparation, with a weekly meeting where critical element pathways are reviewed and policies and procedures revised as needed. Our survey window opens in August, with our last survey occurring the last week of October 2023. We anticipate survey occurring late October/early November. Director of nursing and head nurse continue to work on revising the facility assessment to meet the August deadline.

Court proceedings continue against the former social worker.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of June were 5,676 with revenue of \$41,914. Meals for the year are 34,994 with revenue of \$258,443.

As of writing this, we have a .50 FTE dietary aide position posted.

Norwood Maintenance Department by Lee Ackerman

Capital Improvement Updates: 2023 Carry Over Projects

- Air Handler Rebuild: Materials are scheduled to be shipped in early July for this project. Installation will be coordinated with mild weather, possibly this fall.
- Building Security- Lobby: All materials have been ordered. We will not begin construction until all materials are onsite; lead times for the doors and hardware look to be the longest wait. As of this time, our planned start date will be the end of July.

Capital Improvement Updates: 2024

- Water Pipe Replacement, Phase. 1: The proposal from CMG engineering for the design/engineering portion of the project was approved by the H&H Services and Operations Committees. Funds were allocated by the Operations Committee.
- Wall Padding for Admissions Seclusion Room: Installation is scheduled to start on July 1st and is expected to take all week to complete.
- Exterior Door Replacement: Both exterior doors have been installed and look great.

Other Maintenance:

Water Management: The Plan Approval Application for installing a disinfecting system has been submitted to WI DSPS and is slated for review on June 28th. As of June 30th we have not received the results of that review. Once approval has been granted, installation can begin. Flushing and filtering will continue daily in the meantime.

Employment & Training Programs Update by Lacey Piekarski

Serving Wood, Portage, Adams, Marathon, Lincoln, Langlade, Vilas, Oneida & Forest counties

FoodShare Employment & Training (FSET) Program: In the last FSET Program quarter (April – June 2024), 260 customers started new employment with the support of the regional FSET Program, which is an increase from the prior quarter (January – March 2024, totaling 246 new employments).

When FSET customers start new employment while enrolled and participating in FSET, we are able to offer 90 days of Job Retention case management and support services (such as help with purchasing work apparel or transportation support) to start and maintain employment. In June, the NorthCentral FSET Program supported 388 customers in Job Retention, or 38% of the total caseload (compared to the State Average of 19%). We attribute successful connection to employment with our FSET Career Services Team partnerships with our 96 employer partners.

Independent Living Program: The Independent Living Program finalized data for youth served January – June 2024, including the following program highlights:

- 103 total youth served
 - 20 youth were newly engaged with IL through either transition from care (age 18+) or eligible and newly engaged in services
 - 43 youth were ages 21-23
- 11 youth served experienced human trafficking prior to age 18
- 14 youth were enrolled in high school or post-secondary education
 - 1 youth graduated from UW-Stevens Point with their bachelor's degree
- 10 youth reported homelessness, all supported through IL Program funding and/or support to obtain secure housing during the report period
- 100%, or 103, youth shared they are engaged in planning for their future

Family Services by Jodi Liegl

Collaboration with the Courts: The Family Services Leadership Team met with the Deputy Register in Probate and Juvenile Court Clerk in June. We are hoping to enhance our team's overall communication and relationships with the courts. We recognize the importance of consistency regarding how we do things, and the frustration that can be felt when differing guidance/advice is provided. The meeting served as a great first step in building a positive working relationship with direction and clarification on a variety of topics that was passed along to workers. Quarterly meetings will be held moving forward to foster the relationship and communication.

Court Related Training: In addition to increased information sharing regarding court related matters, it was determined that training regarding specific topics would also assist and support workers in their roles. To address this need, a training on testimony has been coordinated and scheduled for the end of July with legal partners. Additionally, Children's Court Improvement Program (CCIP) will be providing internal trainings on the CHIPS Process, Guardianships, and Termination of Parental Rights for the Family Services team. Invites will be sent to the District Attorney's Office as well. The first training has been scheduled for the beginning of August. Additional topics may be added if the need is determined.

Signs of Safety Training: In November 2023, a licensed trainer with Signs of Safety came to Wood County and provided a two-day training for the Family Services team. Signs of Safety complements the current safety model of Wisconsin. We have seen wonderful outcomes so far. Families that were incongruent with us have moved forward after being stagnant for months, and case managers are feeling relief from carrying the burden for safety on their shoulders by having case mappings, and creating trajectories and individualized plans with informal support networks. They are obtaining the voice of the children in their safety plans by using tools and ensuring the children know the safety plan by the time the case is closed. There is an energy amongst the staff that we are so excited to see. To continue the momentum, our Ongoing Supervisor, Wendy Hendrickson, who previously practiced with Signs of Safety when she worked in child welfare in another state, has agreed to provide a series of monthly lunch and learns through the rest of this year. Meetings will cover a specific topic of Signs of Safety and allow for education, implementation sharing and practice utilizing the different tools.

Personnel: Family Services welcomed Kaitlyn Kunder as the Initial Assessment Social Worker in our Marshfield office on June 10, 2024. Recruitment efforts continue for the Ongoing Social Worker/Case Manager.

Youth Diversion Update by Angela O'Day

Personnel and Professional Development: A new youth mentor joined our team on 5/6/24. The vacancy was due to the prior staff member accepting an internal position within Human Services. Multiple staff attended the 2024 DCF Youth Services Conference. Conference workshop topics included positive youth development, motivational interviewing, engaging non-household parents, youth rights, the biology of stress, and multiple other workshop topics.

Youth Justice Advisory Council: A Youth Justice Advisory Council workgroup created a Youth Justice Jeopardy game designed to educate youth on common misunderstandings that can lead to youth justice involvement. The game was piloted with a small class at Lincoln High School at the end of the school year. There was a lot of laughter and learning in the classroom. We hope to continue using the game to educate youth on important topics.

Summer Youth Activities: Our youth programming team is able to engage youth in different ways over summer break. Case managers have extended meetings with youth where they engage in recreation activities like swimming, fishing, gardening, and paddle boarding. These activities give case managers extra time to connect and build skills with youth outdoors. We also planted our second annual produce garden at Edgewater. Youth and case managers developed the plans for the garden, created garden signs, and tend the garden. Additionally, our case managers and youth participated in two crafting days with Edgewater residents in June. Youth and residents worked alongside each other to create paper sun catchers.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: July 25 , 2024

June 2024 Activity: During the month of June we completed/submitted 202 federal forms include:

- 36 Intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 7 Appeals – Higher Level Review, Notice of Disagreement (appeal)
- 24 New claims for disability compensation
- 0 New claims for veterans pension
- 0 New claims for surviving spouse benefits (DIC or surviving spouse pension)
- 16 New applications for VA Healthcare
- 23 Appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 9 Burial and marker applications
- 15 Request for individual's VA medical records *
*Request for VA medical records is a newly reported form, in addition we request many non VA medical records using the private providers procedures (then we have to read them).

Activities:

1. Completed as of July 17, 2024:
 - a. June 20 – Wisconsin Department of Veterans Affairs Training (video).
 - b. June 26 – Veterans Expo/Tomah VA Medical Center Townhall/Heroes' Café.
 - c. June 28 – CVSO TVSO Association Executive meeting in Keshena.
 - d. July 15 – Interviewed by Melissa Kaye of WFHR radio for her new program.
 - e. July 16- VA Regional office Director's VSO call in.
2. Near Future:
 - a. July 20 – Wisconsin Department of Veterans Affairs Training (video).
 - b. July 31 –Midstate Technical College Veterans benefit Boot Camp
 - c. August 20-25 Booth at the Central Wisconsin State Fair
 - d. October 4 – Table at the Marshfield Senior Health Fair

Office updates:

1. On June 26th Our office along with the Tomah VA Medical Center and the Heroes Café held an outreach event at the Crossview Church. Over 100 veterans came through and talked to representatives of our office, the Adams County CVSO, Tomah VAMC staff from (womens clinic, whole health, suicide prevention, toxic exposure, etc.) The Vet Center, Federal VA Benefits (Milwaukee Regional Office), Wisconsin Department of Veterans Affairs, ADRC, Edgewater Haven, and local Veterans Organizations and Team Depot. As part of the event the Tomah VA's Chief of Staff held a town hall answering questions from the audience.
2. Veteran's Video Conference room. Received rent figures for the soon to be vacated Courthouse security office which has access to our inner office. Rent for 2025 will be \$1,620 which will be covered by the increase (\$4,313) in the State grant to counties for improvement of veterans services. This conference room will be equipped with video conferencing capability for veterans to appear before a Veteran's Law Judge for VA appeals hearings, to meet with state and federal personnel (mostly private case management or remote health care), Staff will use it to conduct virtual training

and when not in use for veterans will be available for general county meeting space. Similar to rooms 114 and 115 only on a smaller scale. A conference table and chairs are being ordered with remaining money from the supplemental grant received from the governor (ARPA funds provided to CVSO offices directly from the state).

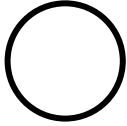
3. The Federal VA published the FY 2023 VA Guaranteed Loan Data. During FY2023 89 homes were purchased in Wood County. The home loan amount was \$19,808,370 (average amount per loan \$222,565). This data was not included in Professor Deller's 2023 overall economic impact statement for Wood County which was presented last month.

Agenda Item 4b- Consent Veterans Department Head Narrative page 3

Veterans second quarter financial report. Currently the department is within the approved budget and see no issue for the remainder of the year.

**County of Wood
Veterans Services
For the Six Months Ending Sunday, June 30, 2024**

Veterans Services:	Actual	Budget	Variance	Variance...
101-3101-54710-000-101 Veterans Relief Wages	415.00	1,500.00	1,085.00	72.33%
101-3101-54710-000-120 Veterans Relief FICA	31.78	114.75	82.97	72.31%
101-3101-54710-000-331 Veterans Relief Mileage	124.62	560.00	435.38	77.75%
101-3101-54710-000-710 Veterans Relief Grants & Loans	646.46	8,000.00	7,353.54	91.92%
101-3102-54720-000-101 Veterans Service Officer Wages	80,220.33	164,943.03	84,722.70	51.36%
101-3102-54720-000-107 Veterans Service Officer Sick	2,597.22	8,958.25	6,361.03	71.01%
101-3102-54720-000-108 Veterans Service Officer Vacation	5,383.75	14,760.49	9,376.74	63.53%
101-3102-54720-000-109 Veterans Service Officer Holiday	2,606.70	7,424.39	4,817.69	64.89%
101-3102-54720-000-120 Veterans Service Officer FICA	6,488.05	15,000.59	8,512.54	56.75%
101-3102-54720-000-130 Veterans Service Officer Health Insurance	24,603.54	49,207.08	24,603.54	50.00%
101-3102-54720-000-132 Veterans Service Officer Post Employment Benefits	1,816.22	3,921.72	2,105.50	53.69%
101-3102-54720-000-133 Veterans Service Officer Vision Insurance	104.13	208.32	104.19	50.01%
101-3102-54720-000-140 Veterans Service Officer Life Insurance	15.08	30.24	15.16	50.13%
101-3102-54720-000-151 Veterans Service Officer Retirement	6,265.85	13,529.94	7,264.09	53.69%
101-3102-54720-000-160 Veterans Service Officer Workers Compensation	96.46	207.85	111.39	53.59%
101-3102-54720-000-221 Veterans Service Officer Cellphone/Telephone	602.28	1,080.00	477.72	44.23%
101-3102-54720-000-311 Veterans Service Officer Office Supplies	147.92	475.00	327.08	68.86%
101-3102-54720-000-313 Veterans Service Officer Postage	169.19	550.00	380.81	69.24%
101-3102-54720-000-331 Veterans Service Officer Mileage	298.82	700.00	401.18	57.31%
101-3102-54720-000-511 Veterans Service Officer Insurance-Liability	1,261.44	2,522.82	1,261.38	50.00%
101-3102-54720-000-531 Veterans Service Officer Interdepartment Rent	5,340.00	10,680.00	5,340.00	50.00%
101-3102-54720-001-101 Veterans Service Officer-Mfld Wages	26,888.36	51,364.35	24,475.99	47.65%
101-3102-54720-001-107 Veterans Service Officer-Mfld Sick	88.74	2,683.03	2,594.29	96.69%
101-3102-54720-001-108 Veterans Service Officer-Mfld Vacation	857.83	3,332.65	2,474.82	74.26%
101-3102-54720-001-109 Veterans Service Officer-Mfld Holiday	790.12	2,223.68	1,433.56	64.47%
101-3102-54720-001-120 Veterans Service Officer-Mfld FICA	2,036.42	4,559.68	2,523.26	55.34%
101-3102-54720-001-130 Veterans Service Officer-Mfld Health Insurance	8,117.46	16,235.04	8,117.58	50.00%
101-3102-54720-001-132 Veterans Service Officer-Mfld OPEB	572.51	1,192.07	619.56	51.97%
101-3102-54720-001-133 Veterans Service Officer-Mfld Vision Insurance	39.00	78.00	39.00	50.00%
101-3102-54720-001-140 Veterans Service Officer-Mfld Life Insurance	7.54	15.12	7.58	50.13%
101-3102-54720-001-151 Veterans Service Officer-Mfld Retirement	1,975.14	4,112.66	2,137.52	51.97%
101-3102-54720-001-160 Veterans Service Officer-Mfld Workers Compensation	30.34	63.18	32.84	51.98%
101-3102-54720-001-331 Veterans Service Officer-Mfld Mileage	121.94	200.00	78.06	39.03%
101-3102-54720-001-532 Veterans Service Officer-Mfld Building Rent	1,219.08	2,414.00	1,194.92	49.50%
101-3103-54730-000-324 Vets Donations for Office Advertising/Outreach	800.00	800.00	0.00	0.00%
101-3104-54740-000-341 Care of Veterans Graves Operating Exp-VET-Care of	1,059.20	4,000.00	2,940.80	73.52%
101-3105-43567-000-000 WDVA Grants Veterans	(15,813.00)	(15,813.00)	0.00	0.00%
101-3105-54750-000-172 Conference/Training WDVA Grants Veterans	551.00	1,200.00	649.00	54.08%
101-3105-54750-000-219 Professional Services-WDVA Grants Veterans	1,900.00	2,250.00	350.00	15.56%
101-3105-54750-000-230 PC Replacement-WDVA Grants Veterans	819.28	1,610.00	790.72	49.11%
101-3105-54750-000-325 General Fund-VETERANS-Dues	203.98	400.00	196.02	49.01%
101-3105-54750-000-331 Mileage WDVA Grants Veterans	1,014.38	2,200.00	1,185.62	53.89%
101-3105-54750-000-332 Meals WDVA Grants Veterans	546.00	1,828.00	1,282.00	70.13%
101-3105-54750-000-333 Lodging/Hotel WVDA Grants Veterans	1,256.00	2,940.00	1,684.00	57.28%
101-3105-54750-000-336 Parking WDVA Grants Veterans	18.75	0.00	(18.75)	0.00%
101-3105-54750-002-312 WVDA Grants to Counties-Copy Expense	126.25	200.00	73.75	36.88%
101-3105-54750-003-324 WVDA Grants to Counties-Ads Outreach	390.00	3,185.00	2,795.00	87.76%
101-3106-54760-000-341 Program Supplies - CVSO Grants Veterans	8.99	3,788.00	3,779.01	99.76%
101-3101-54710-000-160 Veterans Relief Workers Comp		1.59	1.59	100.00%
101-3101-54710-000-172 Veterans Relief Conferences/Training/CPE		60.00	60.00	100.00%
101-3102-54720-001-221 Veterans Service Officer-Mfld Cellphone/Telephone		360.00	360.00	100.00%
101-3102-54720-001-313 Veterans Service Officer-Mfld Postage		310.00	310.00	100.00%
Total Veterans Services	174,860.15	402,167.52	227,307.37	56.52%



RESOLUTION#

Introduced by
Page 1 of 2

Health and Human Services Committee

ITEM#

DATE

August 20, 2024

Effective Date

Upon Passage

BKV

Motion: Adopted: 1st _____ Lost:
 2nd _____ Tabled:
 No: _____ Yes: _____ Absent: _____

Number of votes required:
 Majority Two-thirds

Reviewed by: PAK, Corp Counsel
 Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To advocate for increased mental health funding to be included in the 2025-2027 state biennial budget.

FISCAL NOTE: No cost to Wood County, additional state funding would reduce the burden on Wood County taxpayers.

WHEREAS, Wood County is concerned that the public mental health system in Wisconsin is in need of additional resources to respond appropriately to the needs of individuals with persistent mental illness and those experiencing a mental health crisis; and

WHEREAS, state law designates counties with the responsibility for the well-being, treatment, and care of individuals with mental illness, and serving those without private insurance coverage; and

WHEREAS, the Medical Assistance program (MA) covers an array of mental health services, ranging from office-based therapy to inpatient hospitalization, and many of these services are delivered by counties; and

WHEREAS, Community Support Programs (CSP) offer intensive community-based care for adults whose mental illness and functional limitations might otherwise require them to need institutionalized care. Counties use CSP services to keep people out of extended hospitalizations and support people in the community following emergency detentions; and

WHEREAS, counties are required to provide Crisis intervention services including an emergency mental health services program to serve persons in crisis situations; at a minimum, 24-hour crisis telephone service and 24-hour in-person response on an on-call basis; and

WHEREAS, while the state pays the full cost of most MA services, when it comes to county-based CSP and Crisis mental health services, the county finances the cost of the services up front, and receives MA reimbursement for only the federal share for that service, and

WHEREAS, Community Aids funding has not kept pace over the years with increased county costs for services, resulting in counties bearing a disproportionate share of CSP and Crisis service costs from county tax levy; and

WHEREAS, counties are limited in their capacity to use tax levy revenue due to state levy limits, so the lack of Community Aids increases combined with strict property tax controls makes it difficult for counties to maintain Crisis and CSP services; and

WHEREAS, in addition to the costs to county human service departments, counties and municipalities also incur law enforcement costs to transport and provide security for persons in a crisis; and

WHEREAS, the awareness of the 988 National Suicide & Crisis Lifeline has made mental health assessment and referral more readily available, resulting in more demand on the mental health crisis systems; and

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Donna Rozar, Chair

Rebecca Spiros

Lee Thao, Vice Chair

Mary Jo Wheeler

Tom Buttke

Dr. Kristin Iniguez

John Hokamp

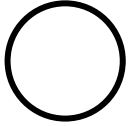
Leslie Kronstedt

Laura Valenstein

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

County Clerk

County Board Chairman



WHEREAS, stagnant state funding results in variations in the extent of services available across counties, wait lists for services, and eligible people receiving limited services; and

WHEREAS, the limited state funding for Crisis services makes it difficult for counties to implement new evidence-based services, such as mobile crisis workers that could meet law enforcement officers in the field for crisis calls, that would reduce the need for law enforcement involvement and provide a more trauma-informed response to crisis situations, and;

WHEREAS, Wisconsin's counties continue to cover the costs of mental health services for individuals who are not Medicaid eligible, and;

NOW, THEREFORE, BE IT RESOLVED: that the Wood County Board of Supervisors does hereby request that the state of Wisconsin, in its 2025-27 state biennial budget, provide state GPR funding to cover the full non-federal share of MA, CSP and Crisis services, and;

BE IT FURTHER RESOLVED, that the Wood County Clerk is hereby authorized and directed to send a copy of this Resolution to the Governor of the State of Wisconsin, Wisconsin State Legislators with a constituency within Wood County, and the Wisconsin Counties Association.

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Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman

**MINUTES
PUBLIC SAFETY COMMITTEE**

DATE: Monday, August 12, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Joseph Zurfluh, William Voight, Brad Hamilton, Dennis Polach, Jeff Penzkover

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Zurfluh called the meeting to order at 9:00 AM.
2. The minutes of the July 8, 2024, meeting were reviewed. Motion by Hamilton/Penzkover to accept them as presented. Motion carried unanimously.
3. The next meeting will be held on Monday, September 9, 2024, at 9:00 AM with a tour of the new jail after the meeting.
4. There was no public comment.
5. The Communications Dept. presented their report and bill listing for review.
6. The Emergency Management Dept. presented their report and bill listing for review.
7. The Dispatch Dept. presented their report and bill listing. The portable command center trailer has been worked on to allow for dispatching to happen from there. It will be at the Central Wisconsin State Fair and will be tested then.
8. The Coroner presented their report and bill listing.
9. Patton reviewed the 2025 Coroner budget, along with Finance Director Newton. Motion by Hamilton/Voight to approve the 2025 Coroner budget proposal and forward it onto the Operations Committee for their consideration. Motion carried unanimously.
10. Sheriff Becker reviewed various reports and activities of the Sheriff's Department.
11. Motion by Voight/Hamilton to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff's Department. Motion carried unanimously.
12. Chairman Zurfluh declared the meeting adjourned 9:33 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Public Safety Committee
August 12, 2024**

NAME	REPRESENTING
Sarah Christensen	WCEM
Dave Patton	Coroner
DENNIS POLACH	WCB-14
Ed Newton	Finance
Prentiss Ellis	Sheriff
Shawn Becker	Sheriff
Charlie Hougastek	Sheriff
Eric Engel	WC Com
Tony Bastien	Dispatch
TED ASHROCH	Wood County Sheriff's office / JAZZ
Amy Kaup (Web Ex)	IT
Scott Dyeheim (Web Ex)	CB District 9
Lance Pliml (Web Ex)	CB Chair

MINUTES CIVIL SERVICE COMMISSION

DATE: Wednesday, August 7, 2024
TIME: 9:00 AM
LOCATION Courthouse – Room 115

Members Present: Mike Meyers, Dave Laude, Robert Levendoske, Lee Garrels, Gus Mancuso

1. Chairman Meyers called the meeting to order at 9:00 AM.
2. There were no public comments.
3. The minutes of June 18, 2024, Commission meeting were reviewed. Motion by Laude/Garrels to approve them as presented. Motion carried unanimously.
4. Motion by Laude/Garrels to go into closed session pursuant to Wis. Stats 19.85 (1)(c) to interview candidates for a new Eligibility List for the Wood County Sheriff's Department. Roll call vote resulted in the motion passing unanimously.
5. Motion by Laude/Garrels, to return to open session. Motion carried unanimously.
6. Motion by Garrels/Laude to adjourn. Motion carried at 11:50 AM.

Robert Levendoske
Secretary

MINUTES

CIVIL SERVICE COMMISSION

DATE: Thursday, August 8, 2024
TIME: 9:00 AM
LOCATION Courthouse – Room 115

MEMBERS PRESENT: Mike Meyers, Bob Levendoske, Dave Laude, Lee Garrels, Gus Mancuso

1. Chairman Meyers called the meeting to order at 9:00 AM.
2. There were no public comments.
3. The minutes of August 7, 2024, were reviewed. Motion by Laude/Garrels to approve them as presented. Motion carried unanimously.
4. Motion by Garrels/Laude to go into Closed Session pursuant to Wis. Stats 19.85(1)(c) to interview candidates for a new eligibility list for the Wood County Sheriff's Department.
5. Motion to return to open session by Meyers/Laude. Motion carried unanimously.
6. Adjourn. Motion by Garrels/Meyers to adjourn. Motion carried unanimously at 11:10 AM.

Robert Levendoske
Secretary



July Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

July Training Descriptions

Date	Type	Description
1-Jul	Business Meeting	July Business Meeting
8-Jul	Water Rescue	Wave runner practice for ski show including single wave runner and two wave runner rescue patterns around buoys.
15-Jul	Work Night	Prepped ATV trailer with items for ski show. Will drop trailer at site for set up on Wednesday.
22-Jul	Work Night	Emptied trailer post-ski show. Recapped overall event. Looked over wave runners post event.
29-Jul	Extrication	Extrication on 4-door car. Breaking windows, using jaws to remove doors, popped trunk.

Call Summary

Call #	41	42	43	44	PEFR 2024-69
Date	7/1/2024	7/4/2024	7/11/2024	7/12/2024	7/12/2024
Time	7:54	16:46	17:18	2:11	23:45
Day of Week	Monday	Thursday	Thursday	Friday	Friday
Township	Port Edwards	Wisconsin Rapids	Port Edwards	Port Edwards	Seneca
Location	1598 CTH G	101 1ST ST N	PORT RD & STH 54	CTH G & CTH AA	3080 SWANSON RD
Rescue 3	B. Diggles		M. Klein	M. Klein	D. Westfall
Rescue 4		T. Young			
Rescue 5					
10-22ed					Yes
Call Type	10-50 w/ Injuries	Other	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries
Medical/Extrication					
Ambulance	WRFD			UEMR	UEMR
EMR	Saratoga		Port Edwards		
Fire	Nekoosa		Port Edwards	Nekoosa	Port Edwards
Air					
Tools/Equipment Used	Stop signs	Marine 1			
Notes					
Other members on scene		B. Franz	J. Van Ert	J. Van Ert T. Young	M. Klein T. Young

Call Summary

Call #	GR 2024-68	45	46	47	48
Date	7/18/2024	7/19/2024	7/20/2024	7/21/2024	7/27
Time	7:27	6:55	6:44		10:41
Day of Week	Thursday	Friday	Saturday	Sunday	Saturday
Township	Grand Rapids	Grand Rapids	Grand Rapids	Grand Rapids	Grand Rapids
Location	LAKE WAZEECHA	LAKE WAZEECHA	LAKE WAZEECHA	LAKE WAZEECHA	2411 36TH ST S
Rescue 3					T. Young
Rescue 4	M. Klein	M. Klein	M. Klein	M. Klein	
Rescue 5					
10-22ed					
Call Type	Water Rescue	Water Rescue	Water Rescue	Water Rescue	Demo
Medical/ Extrication					
Ambulance	UEMR	UEMR	UEMR	UEMR	
EMR					
Fire					
Air					
Tools/ Equipment Used	ATV Trailer, Waverunners	ATV Trailer, Waverunners	ATV Trailer, Waverunners	ATV Trailer, Waverunners	
Notes					
Other members on scene	D. Westfall B. Franz B. Diggles T. Young J. Herman	J. Van Ert B. Franz B. Diggles T. Young J. Herman E. Moreno	B. Diggles T. Young J. Van Ert J. Herman	B. Diggles T. Young J. Van Ert J. Herman	

Call Summary

Call #	49	50	51	52	
Date	7/29/2024	7/29/2024	7/31/2024	7/31/2024	
Time	10:40	13:35	5:00	7:15	
Day of Week	Monday	Monday	Wednesday	Wednesday	
Township	Port Edwards	Saratoga	Sigel	Rudolph	
Location	CTH JJ & CREAMERY RD	10720 STH 13 S	4531 APPLE RD	STH 66 & STH 34	
Rescue 3	B. Diggles	B. Diggles	J. Van Ert	B. Diggles	
Rescue 4					
Rescue 5					
10-22ed					
Call Type	10-50 w/ Injuries	10-50 w/ Injuries	10-50 w/ Injuries	10-50 w/ Injuries	
Medical/Extrication	Extrication				
Ambulance	WRFD	WRFD	UEMR	UEMR	
EMR	Saratoga	Saratoga	Vesper	Rudolph	
Fire	Nekoosa	Nekoosa	Vesper	Rudolph	
Air					
Tools/Equipment Used	Spreader, Step Chocks	Step Chocks			
Notes					
Other members on scene	M. Wiberg	M. Wiberg	B. Diggles	J. Van Ert	

Special Events Summary

Date	7/17/2024	7/18/2024	7/19/2024	7/20/2024	7/21/2024
Day of Week	Wednesday	Thursday	Friday	Saturday	Sunday
Event	Wisconsin State Water Ski Show Tournament - Set Up	Wisconsin State Water Ski Show Tournament	Wisconsin State Water Ski Show Tournament	Wisconsin State Water Ski Show Tournament	Wisconsin State Water Ski Show Tournament
Host	WR Aqua Skiers	WR Aqua Skiers	WR Aqua Skiers	WR Aqua Skiers	WR Aqua Skiers
Location	Lake Wazeecha	Lake Wazeecha	Lake Wazeecha	Lake Wazeecha	Lake Wazeecha
Vehicle Used	R4, ATV Trailer, Wave runners	R4, ATV Trailer, Wave runners	R4, ATV Trailer, Wave runners	R4, ATV Trailer, Wave runners	R4, ATV Trailer, Wave runners
Tools/ Equipment Used					
Members at event	B. Diggles T. Young J. Herman	B. Diggles T. Young J. Herman M .Klein D. Westfall B. Franz	B. Diggles T. Young J. Herman M .Klein B. Franz J. Van Ert E. Moreno	B. Diggles T. Young J. Herman M. Klein J. Van Ert	B. Diggles T. Young J. Herman M. Klein J. Van Ert
Event Description	Set up site for water rescue stand by.	Water rescue stand by at the WI State Water Ski Show Tournament.	Water rescue stand by at the WI State Water Ski Show Tournament.	Water rescue stand by at the WI State Water Ski Show Tournament.	Water rescue stand by at the WI State Water Ski Show Tournament.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

August 5, 2024

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – July 2024

The Crime Stoppers program received 30 tips in the month of July 2024 that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on July 10, 2024. The next regular meeting will be on September 11, 2024, at 6:30 P.M. There will be no meeting in August.

Respectfully Submitted,

Aaron J. Anderson
Investigator Sergeant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

July 2024 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	12	0	0
K9 Bingo	3	1	0
K9 Timo	14	10	0
K9 Rosco	13	3	1
K9 Lola	1	10	3

TRAINING (MONTHLY) –

Deputy Beathard and K9 Rosco, Deputy Pidgeon and K9 Sig, SGT Arendt and K9 Timo participated in monthly training with Wisconsin Rapids PD, Nekoosa PD, Portage County Sheriff's Office, and Plover PD. Training venues included Golden Sands Speedway, Wood County Range, and a residence in Plover. During this training, we focused on narcotic work on vehicles, buildings, and open area. Apprehension civil work, muzzle fighting, and vehicle bail outs were performed.

TRAINING (INDIVIDUAL) –

- K9 Rosco and Deputy Beathard worked on obedience and narcotics.
- K9 Bingo and Sergeant Christianson trained on-duty in the area of tracking, search for person, and odor detection.
- Sergeant Arendt and K9 Timo had 2 hours of on duty training consisting of narcotic detection and obedience.

USEAGE –

- Deputy Beathard and K9 Rosco were deployed three times in the month of July. K9 Rosco was utilized for a traffic stop in Wisconsin Rapids. During the traffic stop 3g of meth was seized. K9 Rosco was utilized for a building search in Clark County for a burglary suspect. K9 Rosco also completed a track in the city of Pittsville for a missing suicidal subject.
- Sergeant Christianson and K9 Bingo had one deployment in July. K9 Bingo was placed on perimeter of residence during a felony warrant check. Subject was located and taken into custody without incident.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

- Sergeant Arendt and K9 Timo had 10 deployments for the month of July. 9 deployments were vehicle sniffs. Of These deployments 5 resulted in indications and searches of vehicles. These searches revealed 28.1g cocaine, 8.1g meth, 20 ecstasy pills, 13g THC, and numerous pieces of drug paraphernalia. The final sniff this month was inside the Wood County Jail. No indication was observed.

DEMO/COMMUNITY –

K9 Rosco had a demo at the Grace Baptist Church in the City of Marshfield.

July 2024 Lola's Work and Training Log

July 1st

Met with suicidal inmate.

July 3rd

Visited Register of Deeds and greeted courthouse workers on their way into work

Met with suicidal inmate.

July 4th

Attended the Pittsville Parade

July 9th

Met with suicidal inmate, the public coming into the courthouse, three girls coming in with their mom to bond out their dad.

Attended a Lieutenants meeting

Went to the vet for medications Lola now weighs in at 67 pounds.

July 10th

Met with A, B, C, D, E, F, R, blocks. Met with Suicidal inmate and mental health watch. Assisted in taking inmates to see medical provider and completing security checks.

Training for wait, stay, heel and leave it.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

July 19th

Met with inmates in holding cells

July 23rd

Planning and Zoning requested a visit
Met with a mental health inmate
Met with Cell blocks A, B, C, D, E, F, and holding 5.

July 24th

Ho-Chunk Health Fair

July 27th

Touch a Truck Event Family Center

July 29th

Lola met with mental health inmate SH

STATEMENT – The men and women of the Wood County Sheriff's Department K9 Unit continue to make a powerful impact in our communities through their hard work and dedicated service. I can assure you that our K9 unit does not pass up an opportunity to perform, at its highest standard, the work that our handlers and their K9 partners consistently train to do. July was certainly no exception with 24 deployments, 11.1 grams of meth, 28.1 grams of cocaine, 20 ecstasy pills, 13 grams of marijuana, and drug paraphernalia taken off our streets. The Wood County Sheriff's Department K9 Unit will continue to be united in duty, and unmatched in loyalty. I want to thank the Wood County Public Safety Committee for your continued interest and support of the K9 unit at the Sheriff's Department.

Respectfully,

Lt. Nathan Dean

Nathan W. Dean
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

6-23-24 to 7-20-24

Animal Bites:	<u>Dog</u>	<u>Cat</u>	<u>Goat</u>
• NKPD	0	1	0
• PEPD	0	0	
• WRPD	0	0	
• GRPD	0	0	
• PIPD	0	0	
• Saratoga	1	0	
• Port Edwards	0	1	
• Wood	0	1	
• Rudolph	1	0	
• Vesper	1	0	
• Babcock	1	0	
• Cameron	1	0	
• Auburndale	1	0	
• Rock	2	0	
• Sigel	0	1	
• Remmington	1	0	

Neglect/Abuse Case: 2

Abandonment: 0

Animal vs Animal: 1

Abatement Order: 0

Animals at Large: 0

Major Incidents: 0

Follow-up-Brooke: 6

Follow-up-Susa: 1

Monthly Hours: 42.50

2024 YTD Hours: 236.50

Submitted by: Mitzi Forde



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

July 2024

ATV

- Patrol Hours 41
- Citations-3
- Warnings-8

BOAT

- Patrol Hours 21.5
- Citations- 0
- Warnings- 3
- Worked the 4th of July fireworks downtown Rapids

SNOWMOBILE

- N/A

Submitted by

Sgt. Matt Susa



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

July 2023 (06/23/24to 08/03/24)

Patrol

Overtime hours:	452.25
Comp time hours:	300.505
Holiday Pay/Comp hours:	99

Investigations

Overtime hours:	11.5
Comp time hours:	21.875

Security Services

Overtime hours:	22.75
Comp time hours:	48.875

TOTAL CALL OUT:	30
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Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services July 2024 Report

For the month of July, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	92
O.C. -	10
Misc. Items -	4

The miscellaneous items that were located were three (3) pairs of scissors and a window punch.

Security Services screened 9,761 people entering the courthouse for the month of July. Security Services had 49 security requests from different departments within the Courthouse for the month and we had one (1) jury trial. We also served 21 civil process papers and executed an eviction. Security also fulfilled three (3) warrants for the month.

Security Services handled five (5) complaint in the jail. The complaints were for Criminal Damage to Property X 2, a sexual offense, a fight and threats to a judge.

For July, Security Services found Meth in the parking lot, located drug paraphernalia behind the jail, rendered first aide to a subject that fell outside, returned a found cell phone, dealt with an unruly male subject in branch 3 and unlocked a vehicle.

During the Month of July, I utilize part-time employees for 22.5 hours to fill employee shortage hours. Several shifts ran short due to no part-time employees able to help.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2024

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	172	69	22	175	74	25	195	81	32	240	82	32	214	69	43	201	75	45
2	174	69	22	178	73	26	199	80	32	229	76	32	222	71	42	203	75	44
3	177	68	23	180	73	26	201	80	32	229	77	33	218	71	42	207	75	44
4	174	71	21	182	73	26	201	80	31	228	80	35	209	74	41	211	73	46
5	167	67	20	182	73	26	196	79	30	230	79	35	212	74	41	215	73	47
6	173	73	21	183	72	25	197	77	30	231	80	35	213	74	41	217	76	46
7	173	73	20	186	72	26	194	77	30	236	80	35	210	73	42	214	76	47
8	175	73	19	187	69	26	195	78	31	239	80	35	208	72	41	215	77	49
9	169	71	19	188	64	25	198	81	32	231	79	35	216	76	42	216	77	47
10	167	70	20	188	64	25	199	81	32	225	78	35	208	76	42	216	77	44
11	166	68	21	188	63	25	202	81	32	224	79	38	212	79	43	210	75	44
12	169	69	23	186	63	24	203	80	32	227	79	39	216	79	42	205	75	43
13	170	72	24	184	60	25	203	80	33	232	81	40	215	79	41	205	77	44
14	169	72	24	190	59	26	211	82	33	231	81	39	211	78	41	206	80	45
15	170	72	24	190	57	27	211	82	32	234	81	39	205	77	41	204	80	45
16	173	72	25	194	65	29	213	80	33	236	80	38	204	76	41	202	80	44
17	166	71	26	195	70	30	213	80	32	233	78	39	200	74	41	204	80	42
18	165	68	26	196	70	30	219	80	31	233	75	37	200	73	40	194	76	41
19	168	72	26	198	70	30	222	79	31	229	76	38	198	73	40	197	75	40
20	174	77	29	192	67	30	222	78	31	230	75	42	199	73	40	196	76	38
21	175	77	29	191	66	30	222	84	31	233	75	42	200	71	41	192	74	38
22	177	77	28	195	68	30	223	81	32	234	75	41	200	69	42	195	74	38
23	174	75	28	199	73	30	219	79	33	231	72	42	200	69	43	193	74	37
24	179	74	26	198	79	30	223	79	33	223	71	42	200	71	43	196	74	37
25	175	74	26	199	79	30	221	79	33	218	75	42	198	72	44	193	72	37
26	178	77	27	199	79	30	225	78	35	218	74	42	200	72	44	192	72	38
27	176	75	25	191	77	33	229	78	36	217	77	41	199	72	44	193	71	37
28	179	75	25	198	77	33	229	79	35	220	77	41	201	72	44	190	71	37
29	179	75	22	197	76	33	227	82	35	220	77	41	207	71	44	194	71	39
30	176	74	22				232	82	34	217	74	42	204	66	46	200	71	39
31	177	71	23				234	82	34				204	70	46			
WCJail	172.77			189.97			212.19			228.60			206.55			202.53		
Shipped	72.29			69.83			79.97			77.43			73.10			75.07		
EMP	23.74			27.97			32.35			38.23			42.19			42.07		
Avg Length of Stay (Days)	32.60			26.30			38.30			26.40			35.30			28.00		

WOOD COUNTY JAIL

July - December 2024

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP

1	202	71	39	188	68	31	0	0	0	0	0	0	0	0	0	0	0
2	205	71	39	185	71	31											
3	209	71	39	189	73	31											
4	207	70	37	189	73	31											
5	208	70	37	189	73	30											
6	210	70	37	186	72	31											
7	210	70	35	189	72	34											
8	209	70	32														
9	208	68	32														
10	210	67	32														
11	211	64	32														
12	210	66	32														
13	214	67	32														
14	213	67	31														
15	216	67	31														
16	214	70	32														
17	216	70	33														
18	212	70	34														
19	212	69	34														
20	212	67	35														
21	210	67	35														
22	215	67	35														
23	214	66	36														
24	214	61	34														
25	212	69	32														
26	208	68	30														
27	202	68	33														
28	203	68	33														
29	207	68	32														
30	202	67	33														
31	190	64	31														
WCJail	209.19			187.86			0.00			0.00			0.00			0.00	
Shipped	68.00			71.71			0.00			0.00			0.00			0.00	
EMP	33.84			31.29			0.00			0.00			0.00			0.00	
Avg Length of Stay (Days)	42.50			0.00			0.00			0.00			0.00			0.00	

2023 Yearly Averages

Total	201.21
Safekeeper	73.42
EMP	33.96
LENGTH of STAY	32.77

SK Total
WP 75

Notes COVID



no new inmates



Network interruption

Color indicates low population	165	01/18/24
Color indicates high population	240	04/01/24

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2024

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January		February		March		April		May		June	
	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP
1	75	69	71	74	79	81	122	82	97	69	78	75
2	77	69	73	73	84	80	117	76	104	71	81	75
3	80	68	76	73	86	80	115	77	102	71	85	75
4	76	71	78	73	87	80	108	80	91	74	89	73
5	73	67	77	73	84	79	112	79	94	74	92	73
6	73	73	80	72	87	77	112	80	95	74	92	76
7	74	73	82	72	84	77	117	80	92	73	88	76
8	77	73	86	69	82	78	120	80	92	72	86	77
9	73	71	93	64	81	81	113	79	95	76	89	77
10	71	70	93	64	82	81	108	78	87	76	92	77
11	71	68	94	63	85	81	103	79	86	79	86	75
12	71	69	93	63	86	80	104	79	91	79	83	75
13	68	72	93	60	86	80	106	81	91	79	80	77
14	67	72	101	59	92	82	106	81	89	78	77	80
15	68	72	102	57	93	82	109	81	84	77	75	80
16	70	72	96	65	96	80	114	80	84	76	74	80
17	63	71	91	70	97	80	112	78	82	74	77	80
18	65	68	92	70	104	80	116	75	84	73	74	76
19	64	72	94	70	108	79	111	76	82	73	79	75
20	61	77	91	67	109	78	109	75	83	73	78	76
21	63	77	91	66	102	84	112	75	85	71	77	74
22	66	77	93	68	105	81	114	75	86	69	80	74
23	66	75	92	73	103	79	113	72	85	69	79	74
24	74	74	85	79	107	79	106	71	83	71	82	74
25	70	74	86	79	105	79	97	75	79	72	81	72
26	68	77	87	79	107	78	98	74	81	72	79	72
27	71	75	78	77	109	78	94	77	80	72	82	71
28	74	75	85	77	111	79	97	77	82	72	79	71
29	77	75	85	76	106	82	97	77	89	71	81	71
30	75	74			112	82	96	74	89	66	87	71
31	78	71			114	82			85	70		
WOOD	70.94		87.52		95.90		108.60		88.03		82.07	
WPSO	72.29		69.83		79.97		77.43		73.10		75.07	
TOTAL	172.77		189.97		212.19		228.60		206.55		202.53	

MONTH	High	Low
January	80	61
February	102	71
March	114	79
April	122	94
May	104	79
June	92	74

WOOD COUNTY JAIL & SAFE KEEPER

July - December 2024

DAILY POPULATION BREAK DOWN BY LOCATION

Day	July		August		September		October		November		December	
	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP
1	89	71	88	68	0	0	0	0	0	0	0	0
2	93	71	82	71								
3	97	71	84	73								
4	99	70	84	73								
5	100	70	85	73								
6	102	70	82	72								
7	104	70	82	72								
8	105	70										
9	106	68										
10	109	67										
11	114	64										
12	111	66										
13	114	67										
14	114	67										
15	117	67										
16	111	70										
17	110	70										
18	106	70										
19	107	69										
20	108	67										
21	106	67										
22	111	67										
23	110	66										
24	118	61										
25	110	69										
26	109	68										
27	100	68										
28	101	68										
29	106	68										
30	101	67										
31	94	64										
WOOD	105.87		83.86		0.00		0.00		0.00		0.00	
WPSO	68.00		71.71		0.00		0.00		0.00		0.00	
TOTAL	209.19		187.86		0.00		0.00		0.00		0.00	

2024 Safe Keeper Averages		
WOOD Co Jail	90.35	108
WAUPACA Co	73.42	75
Total Population	201.21	183

Yellow Shut down for COVID

MONTH	High	Low
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0

SAFE KEEPER DIFFERENCE 2023

MONTH	BED DAYS	WOOD CTY COSTS \$34.55/DAY	OUT OF COUNTY Including Wages/mileage \$44.78/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2023 TOTAL AMOUNT
January	2241	\$77,426.55	\$100,351.98	\$22,925.43	\$22,925.43	\$26,199.03
February	2025	\$69,963.75	\$90,679.50	\$20,715.75	\$43,641.18	\$27,293.64
March	2479	\$85,649.45	\$111,009.62	\$25,360.17	\$69,001.35	\$27,825.60
April	2323	\$80,259.65	\$104,023.94	\$23,764.29	\$92,765.64	\$24,664.53
May	2266	\$78,290.30	\$101,471.48	\$23,181.18	\$115,946.82	\$27,743.76
June	2252	\$77,806.60	\$100,844.56	\$23,037.96	\$138,984.78	\$25,820.52
July	2108	\$72,831.40	\$94,396.24	\$21,564.84	\$160,549.62	\$27,580.08
August	502	\$17,344.10	\$22,479.56	\$5,135.46	\$165,685.08	\$26,260.41
September	0	\$0.00	\$0.00	\$0.00	\$165,685.08	\$26,362.71
October	0	\$0.00	\$0.00	\$0.00	\$165,685.08	\$29,227.11
November	0	\$0.00	\$0.00	\$0.00	\$165,685.08	\$26,782.14
December	0	\$0.00	\$0.00	\$0.00	\$165,685.08	\$25,380.63
TOTAL	16196	\$559,571.80	\$725,256.88	\$165,685.08		\$321,140.16

\$34.55

\$44.78

Electronic Monitoring 2024 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2024 Total Amount	2023 Total Amount
January	23.74	\$21,563.04	\$21,563.04	\$33,432.32
February	27.97	\$23,766.11	\$45,329.15	\$26,158.44
March	32.35	\$29,383.51	\$74,712.66	\$28,747.73
April	38.23	\$33,604.17	\$108,316.83	\$31,006.60
May	42.19	\$38,321.18	\$146,638.00	\$27,833.17
June	42.07	\$36,979.53	\$183,617.53	\$24,712.84
July	33.84	\$30,736.87	\$214,354.41	\$24,520.42
August	0	\$0.00	\$214,354.41	\$22,061.27
September	0	\$0.00	\$214,354.41	\$20,258.04
October	0	\$0.00	\$214,354.41	\$27,274.27
November	0	\$0.00	\$214,354.41	\$29,669.18
December	0	\$0.00	\$214,354.41	\$26,776.34
TOTAL	34.34	\$214,354.41	\$214,354.41	\$322,450.62

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings



SAFE KEEPER HOUSING

2024

MONTH	Other Facility	Other Facility	Other Facility	WAUPACA	MONTH TOTAL	2024 YTD TOTAL	2023 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$86,687.50	\$98,400.00
FEBRUARY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$173,375.00	\$195,225.00
MARCH	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$260,062.50	\$293,625.00
APRIL	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$346,750.00	\$392,025.00
MAY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$433,437.50	\$490,425.00
JUNE	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$520,125.00	\$588,825.00
JULY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$606,812.50	\$687,225.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$606,812.50	\$785,625.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$606,812.50	\$884,025.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$606,812.50	\$982,425.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$606,812.50	\$1,080,825.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$606,812.50	\$1,179,225.00
TOTALS	\$0.00	\$0.00	\$0.00	\$606,812.50	\$606,812.50		\$1,179,225.00

2024 is a 75 average

Waupaca \$38.00 per bed per day (75)

Wood County Sheriff's Department Kitchen Report 2024						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2871	2803	2780	0	8454	\$24,909.05
February	2793	2717	2791	0	8301	\$20,927.98
March	2947	2871	2911	0	8729	\$21,317.12
April	4167	4112	4095	0	12374	\$28,176.82
May	2742	2668	2660	0	8070	\$20,693.80
June	2586	2553	2487	0	7626	\$21,138.76
July	3159	3084	3099	0	9342	\$22,599.64
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	21265	20808	20823	0	62896	\$159,763.17

Cost per meal **\$2.54**

Cost per day **\$7.62**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$247,728.79
Number of Meals	122,668	111,439	81,970	86,838	80,356
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.08
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.25
	2023	2024	2025	2026	2027
Food & Labor	\$248,125.14	\$159,763.17	\$0.00	\$0.00	\$0.00
Number of Meals	87,953	62,896	0	0	0
Cost per Meal	\$2.82	\$2.54	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	\$8.46	\$7.62	#DIV/0!	#DIV/0!	#DIV/0!
	2028	2029	2030	2031	2032
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

**WOOD COUNTY SHERIFF'S DEPARTMENT
JAIL DIVISION
TEK84 INTERCEPT BODY SCANNER 2024**

MONTH	FOUND ITEMS		CONTRABAND FOUND		DRUGS		TOTAL SCANNED		Monthly
	Male	Female	INTERNAL	EXTERNAL	MALE	FEMALE	MALE	FEMALE	Total
JANUARY	0	0	0	0	0	0	131	47	178
FEBRUARY	0	1	1	0	0	1	142	49	191
MARCH	0	0	0	0	0	0	130	56	186
APRIL	0	1	1	0	0	1	106	55	161
MAY	0	0	0	0	0	0	131	43	174
JUNE	0	0	0	0	0	0	126	40	166
JULY	0	0	0	0	0	0	146	41	187
AUGUST	0	0	0	0	0	0	15	3	18
SEPTEMBER	0	0	0	0	0	0	0	0	0
OCTOBER	0	0	0	0	0	0	0	0	0
NOVEMBER	0	0	0	0	0	0	0	0	0
DECEMBER	0	0	0	0	0	0	0	0	0
TOTALS	0	2	2	0	0	2	927	334	

TOTAL SCANNED

1261

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, July 31, 2024

TIME: 8:30 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Tim Hovendick, Russ Perlock, Wayne Schulz

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 8:30 AM and declared a quorum present.
2. There was no public comment.
3. Chair Leichtnam highlighted the process in which the committee will review and act on the economic development grant applications. No presentations will be allowed, however the committee members may ask questions of those applicants that are in attendance.
4. The committee commenced to review the 14 applications in addition to the ongoing requests for the REDI Grant, Marshfield and Wisconsin Rapids Airports, and the Chambers of Commerce in both cities. Questions and answers were provided by the committee and attendees.
5. The tentative date to act on the applications is Tuesday, August 13th at 8:30 AM.
6. Chairman Leichtnam declared the meeting adjourned at 11:29 AM.

Minutes taken by Trent Miner, County Clerk, & Victoria Wilson, P&Z Program Assistant, and are in draft form until approved at the next meeting.

SPECIAL MTG. — GRANT REQUESTS

Conservation, Education, & Economic Development Committee

July 31, 2024

NAME	REPRESENTING
Bill Gundersing	WC # 15
Jeff Ferkner	WCB #11
Ed Newton	Finance
Jason Greenberg	P+Z
DENNIS POLACH	WCB-14
Larry Krutzsch	WCB # 054
Victoria Wilson	P+Z
Duane Gau	Village of Port Edward
LANCE PUMIL	WCB
Tina Krummel	Historic Point Basse
Tim Howendich	WCB # 9
Nami John	Pittsville
Bence LOSINSKI	Pittsville
Russ PERLOCK	WCB #4
Haynes S	WCB #1
KARLE GUNN	Main Street Marshfield
JUSTIN CASPERSW	City of Marshfield
Kayla Rombalski	WC Extension
Tom IWANSKI	Hewitt
Jeff Binder	Hewitt
Peter Kasteholz	Corp. Council
Denise Sommer	MACCI
JEREMY SICKLER	ALEXANDER FIELD
Jason Sachs (Web Ex)	
Scott Heacock (Web Ex)	
Kylan Hastreiter (Web Ex)	
Emily Arndt (Web Ex)	Planning & Zoning
Kelly Borchardt (Web Ex)	

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, August 7, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Tim Hovendick (WebEx), Russ Perlock, Wayne Schulz, Joe Behlen

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Under correspondence, Planning & Zoning Director Grueneberg reminded the committee of the upcoming CEED Tour, scheduled for Friday, September 13th, leaving the courthouse at 7:45 AM. Those interested should let his office know of their intentions.
4. The minutes of July 3 & 31, 2024, were presented. Motion by Buttke/Schulz to approve the minutes as presented. Motion carried unanimously.
5. Motion by Schulz/Perlock to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
6. Extension Area Director Solin informed the group that interviews for the 4H Associate Educator position will be held next week, with the goal of a start date around the time schools start.
7. Extension Educator Rombalski highlighted the results of the Clean Sweep recently held in Marshfield. Over 2017 lbs. of household waste and 438 lbs. of agricultural waste was collect from 51 participants. The fall clean sweep will be held in the Town of Saratoga on Saturday, September 7th.
8. NRCS District Conservationist, Roy Diver, provided a 2024 update of his office, including programs being worked on and assistance being offered for various functions of his office. He highlighted the report that was included in the committee packet.
9. County Conservationist Wucherpennig, along with Corp Counsel Kastenholz, reviewed the current violations of the Non-metallic mining ordinance in the Town of Dexter, as well as the manure violation in the NE portion of the county. Motion by Schulz/Buttke to direct Wucherpennig to contact a sheriff's deputy, as well as a veterinarian, to explain the situation occurring at this farm and have them accompany him to said farms. Motion carried unanimously.
10. Wucherpennig presented bids for the Strobel waste storage facility closure. Motion by Buttke/Behlen to approve the low bid of \$6,813.50 from Jeff Ertl Trucking for the basis of cost share. Motion carried unanimously.

11. Wucherpennig presented an update on the progress of the LWRM Plan update. A draft plan will be available soon and will be posted to the LWCD website.
12. Parks & Forestry Director Schooley provided an update on the site plan for South Wood County Park and requested the economic development grant funds of \$15,000 be released. Motion by Buttke/Schulz to approve the release of \$15,000 of economic grant funding to the Parks & Forestry Dept. Motion carried unanimously.
13. Main Street Marshfield Executive Director, Kaelie Gomez, provided an update on the Downtown Welcome Back project and requested the economic development grant funds of \$21,100 be released. Motion by Buttke/Hovendick to approve the release of \$21,100 of economic development grant funding to Main Street Marshfield. Motion carried unanimously.
14. City of Marshfield Administrator Steve Barg provided an update on the Historic Preservation Commission's sign and brochure holder project for historic areas in the City of Marshfield and requested the economic development grant funds of \$5,000 be released. Motion by Buttke/Schulz to approve the release of \$5,000 of economic development funding to the City of Marshfield. Motion carried unanimously.
15. CENTERGY President & CEO, Angel Laidlaw presented a report on what her organization does and recent successes they have had in promoting Central Wisconsin. She highlighted their website, <https://centraltosuccess.com/>, and the many resources available to those looking to relocate to our area. CENTERGY covers, Adams, Wood, Portage, Marathon, and Lincoln Counties.
16. Grueneberg & Rombalski presented a request for REDI Implementation Grant funding for providing scholarships to students completing the Entrepreneurial Foundations course at Midstate Technical College. This is a one credit course, and the scholarship would only be available to Wood County residents. Midstate Technical College would release the funds and would report back to the committee on its usage. Motion by Buttke/Perlock to approve \$5,000 of REDI Implementation Grant funding for the above mentioned purpose. Motion carried unanimously.
17. The next regular meeting will be held on Wednesday, September 4th at 9:00 AM. Schulz will be excused.
18. Chairman Leichtnam declared the meeting adjourned at 10:47 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Conservation, Education, & Economic Development Committee
August 7, 2024**

NAME	REPRESENTING
Bill Clendenning	wCB #15
Angel Laidlaw	Centergy
DENNIS POLACH	wCB-14
Jason Greenberg	P#2
Russ Perlock	wCB #4
Kayla Rombalski	Extension
Jeremy Solin	
CHAD SCHOOLEY	PARKS & FORESTRY
Wayne Schultz	wCB #1
Katie Gomez	Main Street Marshfield
JOE BUEHLER	
Peter Rastenholtz	Corp Counsel
Steve Barry	City of Marshfield
Victoria Wilson (WebEx)	P#3
Barb Peeters... (WebEx)	LWCA
Ed Newton (WebEx)	Finance
Lance Pliml (WebEx)	County Board Chair

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Tuesday August 13, 2024

TIME: 8:30 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Wayne Schulz, Tim Hovendick, Russ Perlock

MEMBERS EXCUSED: None

OTHERS PRESENT: Victoria Wilson, Program Assistant-Planning & Zoning; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 8:30 AM and declared a quorum present.
2. There was no public comment.
3. Leichtnam gave an update on the welfare of cows that are located at 3 of the 4 sites of manure violations reported to the committee by County Conservationist Wucherpfennig. The cows look to have been milked recently and are not in danger.
4. Leichtnam discussed the process and expectations of today's economic development grant reviews.
5. Discussion took place on the way the economic development funds are distributed. Motion by Buttke/Perlock to remove the policy not to fund economic development requests by sectarian organizations. All nays. Motion failed. Motion by Hovendick/Schulz to re-word the policy for the next grant cycle and make discretionary to the committee whether to fund economic development requests by sectarian organizations. Motion carried 4-1 with Buttke voting no.
6. Director Grueneberg gave an overview of the Entrepreneur Pitch Contest on October 3, 2024. Motion Buttke/Perlock to release \$500 in REDI funding for this event.
7. Review of applications for Economic Development Grant requests took place. The following actions were taken:
 - a. Motion by Buttke/Hovendick to fund \$1,750 for the C2 Makerspace-Equipment purchase grant request. Motion carried unanimously.
 - b. Motion by Schulz/Hovendick to fund \$3,000 for the River Riders & Marshfield Bike Share grant request. Motion carried unanimously.
 - c. Motion by Buttke to deny the Auburndale Park Association, basketball hoops and donor sign grant request. Motion fails for lack of a second. Motion by Schulz/Hovendick to fund \$4,000 for the Auburndale Park Association grant request. Motion by

Schulz/Hovendick to amend the motion to specify that the \$4,000 in grant funding be used specifically for basketball hoops and not the donor sign. Motion carried unanimously. Amended motion was called and carried unanimously.

- d. Motion by Buttke/Schulz to fund \$38,000 for the Central Wisconsin Junior Fair. Motion carried unanimously.
- e. Motion by Buttke/Schulz to fund \$25,000 for Heart of Wisconsin Chamber of Commerce. Motion carried unanimously.
- f. Motion by Buttke/Schulz to fund \$25,000 for Marshfield Area Chamber of Commerce and Industry. Motion carried unanimously.
- g. Motion by Schulz/Hovendick to fund \$15,000 for Marshfield Municipal Airport. Motion carried unanimously.
- h. Motion by Buttke/Hovendick to fund \$15,000 for South Wood County Airport. Motion carried unanimously.
- i. Motion by Schulz/Perlock to fund \$30,000 for Saratoga Town Hall Restoration project. Motion carried unanimously.
- j. Motion by Schulz/Buttke to fund \$31,000 for Aqua Skiers/Wood County Parks dredging & shoreline restoration. Motion carried unanimously.
- k. Motion by Schulz/Hovendick to fund \$50,000 for City of Pittsville property purchase and housing incentive. Motion carried unanimously.
- l. Motion by Buttke/Hovendick to deny funding for Village of Hewitt, connector trail. Motion carried unanimously.
- m. Motion by Leichtnam/Schulz to fund \$20,000 for City of Marshfield, Braem Park. Motion carried unanimously.
- n. Motion by Perlock/Buttke to deny funding for Childcaring, shared services. Motion carried 3-2 with Leichtnam and Schulz voting no.
- o. Motion by Schulz/Leichtnam to fund \$10,000 for Village of Port Edwards, re-use and redevelopment plan. Motion carried unanimously.
- p. Motion by Buttke/Schulz to fund \$18,875 for City of Nekoosa, Jim Freeman boat landing. Motion carried unanimously.
- q. Motion by Schulz/Buttke to fund \$18,875 for City of Marshfield, Welcome Back project. Motion carried unanimously.

8. Chair Leichtnam declared the meeting adjourned at 10:36 AM.

Minutes taken by Victoria Wilson, Planning & Zoning Program Assistant and are in draft form until approved at the next meeting.



**JOINT MEETING OF THE NORTH CENTRAL WISCONSIN TOURISM
PARTNERSHIP BOARD AND TOURISM ADVISORY COMMITTEE**

March 28, 2024

Lincoln County Service Center
Merrill, Wisconsin

MINUTES

CALL TO ORDER: Chair Phil Idsvoog called the meeting to order at 10:00 a.m.

ROLL CALL:

North Central ITBEC Board:

PRESENT: Terry Poltrock, Langlade County; Greg Hartwig, Lincoln County; Chris Schultz, Oneida County; Arlyn Tober, Shawano County; Lance Pliml, Wood County; William Chaney, Forest County; Keri Beck, Langlade County; Samantha Boucher, Oconto County; Phil Idsvoog, Portage County; Jim Przybylski, Shawano County; and Brad Hamilton, Wood County.

ABSENT: Fran Modschiedler, Florence County; Cindy Gretzinger, Forest County; Glen Broderick, Marinette County; Stephanie Holman, Oconto County; Al Haga, Portage County, and Bill Korrer, Oneida County.

North Central ITBEC Tourism Committee:

PRESENT: William Chaney, Forest County; Mike Miller, Forest County; Keri Beck, Langlade County; Sherry Hulett, Tomahawk Regional Chamber; Samantha Boucher, Oconto County Tourism; Chris Schultz, Oneida County; Collette Sorgel, Oneida County; Phil Idsvoog, Portage County; Sara Brish, Stevens Point Area CVB; Arlyn Tober, Shawano County; and James Przybylski, Shawano County. **EXCUSED:** Clyde Nelson, Merrill Area Chamber. **ABSENT:** Chad Hedmark, Florence County; Jason Neuens, Florence County; Autumn Timblin, Marinette County; and Stephanie Holman, Oconto County.

OTHERS PRESENT: Jacqui Sharpe, Three Lakes Chamber; Malorie Paine, Plover Chamber; Renee Krueger, Lincoln County Administrative Coordinator; Christine Vorpapel, County Board Candidate; and Jeff Anderson, Travel Wisconsin.

WCA STAFF: Sarah Diedrick-Kasdorf.

APPROVAL OF MINUTES: Motion by Hamilton, second by Chaney, to approve the minutes of the January 25, 2024 meeting. Motion carried.

NORTH CENTRAL ITBEC FINANCIAL REPORT: Sarah Diedrick-Kasdorf reviewed the financial report dated March 21, 2024. County revenues totaled \$13,035; expenses paid in 2024 totaled \$665.71; the account balance is \$41,857.35; and total unallocated revenue totaled \$18,343.84.

NORTH CENTRAL ITBEC PROJECT UPDATES: The Green Bay RV and Camping Expo had good attendance overall. The expo has daily themes to attract attendees. The ITBEC participates in the Department of Tourism Co-op Program. Our first social-media sponsored ad ran in February; our second ad is scheduled to run in April.

REPORT OF THE MARKETING COMMITTEE: The Marketing Committee met in February to discuss boosting marketing efforts. The committee is looking into additional shows for 2025.

CONSIDERATION OF PROPOSAL FROM LIGHTBURN REGARDING WEBSITE IMPROVEMENTS AND PAID SEARCH CAMPAIGNS: The board and committee reviewed the proposal from Lightburn to fine tune and optimize existing website content to likely include the biking, fishing, and hiking pages, as well as relaunch paid search campaigns focused on seasonal activities and attractions. Project and service fees total \$5,510. Motion by Hamilton, second by Chaney, to implement the proposal from Lightburn on website improvements and a paid search campaign. Motion carried.

CONSIDERATION OF MODIFICATIONS TO THE BYLAWS: Motion by Hamilton, second by Przybylski, to change the name of the organization from North Central Tourism Partnership to North Central Wisconsin Tourism Partnership. Motion carried.

TRAVEL WISCONSIN/DEPARTMENT OF TOURISM UPDATE: Jeff Anderson reported on the following: WiGCOT in Lake Geneva; summer campaign – overview for partners coming soon; challenging winter, SBA program for those economically impacted; Travel Wisconsin expanding its reach to Marquette, Michigan, as well as increasing its target age to 54; summer bookings are looking positive; Top Chef and Bandwango culinary passport.

WCA UPDATE: Sarah Diedrick-Kasdorf reported on the following: WCA district meetings, County Officials Workshops (COWS) and Extension’s May 7 Northern Forum. She also reminded counties that board and committees will be reappointed following the April election.

ADJOURN: Motion by Hamilton, second by Chaney, to adjourn. Motion carried.

MINUTES
CENSUS REVIEW & REDISTRICTING COMMITTEE

DATE: Tuesday, July 23, 2024
TIME: 9:15 AM
PLACE: Courthouse – County Board Room

MEMBERS PRESENT: Laura Valenstein, Jake Hahn, Al Breu, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; Bill Clendenning

1. Chair Valenstein called the meeting to order at 9:16 AM.
2. There was no public comment.
3. Miner presented a resolution to change the county board supervisory district lines of Districts 5 & 6, due to the annexation of land from the Town of Marshfield to the City of Marshfield. This resolution will alleviate the need to create a new ward, and save money in not having to program and print ballots for a ward that has no residents in it. Motion by Hahn/Zurfluh to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
4. Chair Valenstein adjourned the meeting at 9:17 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

WOOD COUNTY LAND INFORMATION COUNCIL
MINUTES

Date: Wednesday July 24, 2024

Location: Via Webex Teleconference and in person room 114

Attendees: Bill Leichtnam, District 19 Supervisor; Paul Bernard, Land Information Officer; Al Breu, District 6 Supervisor; Victoria Wilson, Planning & Zoning; Tony Bastien, Dispatch Manager; Bill Clendenning, District 15 Supervisor; Brian Spranger, First Weber Group; Kevin Boyer, County Surveyor

1. Chairperson Leichtnam called the meeting to order at 9:00 a.m.
2. Introductions were made.
3. Chairperson Leichtnam declared a quorum.
4. There was no public comment.
5. Motion by Breu/Bernard to approve the minutes of the previous meeting. Motion carried by voice vote.
6. Round Table Discussion on Land Information
 - Boyer recommends the council be aware of the increasing costs to operate.
 - Bernard discussed the difficulties he has had with obtaining building/assessor data from Market Drive. Spranger suggested he reach out to Representative Scott Krug and will put Paul in touch with him.
7. Land Information Project Updates
 - Paul went over the list of future projects included in the three year plan that is due by December 31st of 2024. The draft is due by September 30th so he will likely send the draft out to the council sometime in August. If there are any comments or proposed changes, an additional meeting can be requested by a member of the council.
8. Budget Update
 - Paul gave a brief update on the Land Records budget. Due to document recording numbers being down in the Register of Deeds office, there is talk of possibly increasing the cost of recording fees in the ROD office to offset the lack of income.
 - Paul has requested CIP funding and State NG911 Grant Funding to help cover the cost of 2025 air photos. We are pursuing a higher resolution air photo this time. There are various funding sources but with the outcome unknown, Land Records will be prepared to cover the entire cost of the project.
 - ARPA funding has been requested for a number of LiDAR derived deliverables. It is unclear whether we will receive this funding, but Land Records wants to be prepared to fund the project if we are able to receive a portion of ARPA funding.
9. Agenda Items for Next Meeting
 - Follow up discussion on obtaining building information from Market Drive and contact with Scott Krug.
 - Review of three-year plan draft and possible approval.

10. Chairman Leichtnam adjourned the meeting at 10:05 AM.

Minutes taken by Victoria Wilson, Planning and Zoning, and are in draft form until approved at the next meeting.

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Malina Carattini, 4-H AmeriCorps member

- **Discover Wisconsin:** A travel experience for middle grade 4-H youth and adult advisors where they learned about Wisconsin's rich cultural history as they traveled to Northwestern Wisconsin. This travel experience helped youth develop their skills related to independence, voice, and flexibility.
 - **Total Reach:** 37 youth; 3 volunteers
- **Outdoor Adventure Camp:** A day camp program for youth age 10 and older where they learned basic outdoor skills like archery, campfire building, canoeing, fishing, and woodworking. This camp was designed to help youth discover sparks they can enjoy for a lifetime, meet new friends with similar interests, and to learn to appreciate nature. Anna James, Natural Resources Educator, also assisted in this activity.
 - **Total Reach:** 27 youth; 2 adult volunteers



Youth work together to build a wren nesting box at Outdoor Adventure Camp 2024.

AGRICULTURE

Matt Lippert, Agriculture Educator

- A workshop for farmers where producers learned effective management strategies to respond to excessive and persistent rain, that has prevented normal planting and development of crops. Farmers learned about alternative forages, providing adequate feed for livestock, crop insurance rules, resilience to climate change and conservation practices to protect soil and water. This program was developed in response to a problem that developed suddenly and required an immediate local response.
- Field observations of the developing alfalfa crop were monitored twice weekly over a month's period of time and shared with local media and on the state alfalfa quality website, to provide information to producers about the quality of the developing alfalfa crop so that they make better harvest, crop and feed management decisions. (Location type: Both) Total Reach: Listenership on one of the radio agriculture programs where the results were broadcast is over 23,000 people during the time period of the broadcast.
- A webinar, one session part of Badger Dairy Insight, for dairy farmers and dairy industry professionals, where participants learned about updates to the MILK 2024 spreadsheet and about feeding lactating dairy cows alternative forages.
 - **Total Reach:** 100 people registered for the webinar.

- A selection application was developed so that scholarships could be provided to area high school seniors so that opportunities for further education are enhanced in the agricultural field.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- A meeting of the Wood County REDI (Rural Economic Development Initiative) Roundtable in which stakeholders had an opportunity to review REDI activity from the past four months including accomplishments in the areas of; broadband, entrepreneurship, child care, housing, branding, and recreational marketing. The purpose of this effort is to ensure Wood County's economic development partners are connected and up to date on recent happenings within the County and each other's organizations.
 - **Total Reach:** 17 meeting attendees
- A monthly meeting of the Wood County Housing Task Force in which attendees: 1. Reviewed data from the recently finished Wood County Housing Survey and 2. Prioritized future Housing Task Force tasks using qualitative input from the Wood County Housing Summit held in March. The impact of this activity is to continue to prioritize and move housing topics forward in Wood County as per the Wood County Rural Economic Development Initiative (REDI) plan.
 - **Total Reach:** 15 meeting attendees
- Planning for a fall workshop, to be held on October 7, 2024, focused on Entrepreneurship and Placemaking efforts in Marathon, Portage, and Wood Counties. The goal, under the Strategic Doing framework, is to bring together stakeholders from across the region in order to establish action-based work groups to support, enhance, and grow efforts towards placemaking and an entrepreneurial ecosystem within the region.
- Planning for a series of four regional rural housing summits for local officials, developers, and residents in collaboration with state and local housing advocates. The goal is to build a broader shared understanding of diverse housing issues in rural communities, to compile and share success stories and common challenges, and identify innovative solutions to the rural housing shortage, so that rural communities are empowered to take the lead in addressing their unique housing challenges with support from a statewide cohort of partners.
 - **Total Reach:** Estimated 400 attendees total, plus agency and development partners. Resources will be posted for broader access after each summit.

CRANBERRIES

Allison Jonjak, Cranberry Outreach Specialist

- A fungicide research plot was applied to assess the efficacy of several registered and not-yet-registered fungicides, in multiple use patterns, in order to reduce the likelihood of resistance development.
- A Badger Talks presentation was shared with about 50 guests at a UW Foundation celebration.



- A Cranberry Virtual Brown Bag lunch seminar was conducted, sharing new research on Nutrient and Water Uptake into Berries along with a seasonal field update.
- The Cranberry Summer Field Day, complete with mini clinics on genetics, remote sensing for stress detection and nutrient satiety, and cranberry root microbiome, is being prepared.
- Ride-alongs are being conducted with all cranberry integrated pest management scouts, in order to understand scouting practices firsthand as well as to deepen relationships among all growers. (4 IPM scouts x multiple ride-alongs per scout, as each scout has different loops of growers each day.)
- Field visits were conducted for two cranberry marshes, one a NOPP grant recipient, and another focusing on soil pH.
- Field visits were conducted for two cranberry marshes, one a NOPP grant recipient who will need to adjust the research plan, and another to gather information about symptomatic uprights and fruit.
- A filming day was hosted, sponsored by the Wisconsin State Cranberry Growers' Association, featuring UW research and use of the Wisconsin Cranberry Research Station.
- A board meeting of the Wisconsin Cranberry Research and Education Foundation was held, with a focus on marsh safety policies for researchers.
- A Safety Subcommittee of the Wisconsin Cranberry Research and Education Foundation was established, and Cranberry Outreach Specialist will be a member of the subcommittee.
- Meetings were held regarding the potential testing of bio fertilizers in cranberry growing conditions.
- A Needs Assessment visit was conducted at a marsh in Vilas County.
- A Needs Assessment visit was conducted at a marsh in Wood County.
- A "Grow More" Training was attended, focused on training Extension workers in interacting with additional audiences.
- A Cranberry Virtual Brown Bag lunch seminar was conducted, focusing on recent past and upcoming weather patterns for summer 2024, the disease prospects for 2024 growing season, as well as annual vs perennial weed physiology.
- A Cranberry Crop Management Journal was published, including updates about quinclorac, the shift in the Cranberry Outreach Specialist's job from partial research and partial outreach to full outreach, Northern St. John's Wort, and phosphorus solubilizing bacteria, as well as grower updates.
- A Cranberry Crop Management Journal was published, including a risk assessment framework, Swamp Dodder, adjustments in the role of the UW Entomologist, and grower updates.
- Needs Assessment visits were conducted at 2 Sawyer County marshes.
- A tour of the Wisconsin Cranberry Research Station was conducted for UW Extension Agriculture Institute staff, with the intent of increasing awareness of cranberry industry needs and potentials for work (such as laser weeders) that can be leveraged into cranberry in due time.

FOODWISE

Hannah Wendels-Scott, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Michelle Van Krey, Healthy Communities Coordinator

- A monthly series of nutrition education lessons for adults/older adults, where participants learn about the benefits of making healthy choices and balancing physical activity with food and nutrition. Participants engage in conversation based learning techniques, activities, and have a recipe demonstration to enjoy during class.
 - **Total Reach:** 12 participants
- A 4-week nutrition education series (Around the Table) for teens, where the youth engage in hands-on cooking, conversations, and interactive activities that build a healthy connection to food, self, and their community.
 - **Total Reach:** 3 youth and their social workers
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
 - **Total Reach:** 80 senior households monthly
- A farmer's market tour for families, where participants learned tips for shopping at the market, benefits of a farmers market, and how to utilize their FoodShare benefits and WIC vouchers at the farmers market. Through this program, families increased their knowledge and gained confidence in shopping for local, fresh produce.
 - **Total Reach:** 6 families
- A FoodWise activity table at the Wisconsin Rapids Downtown Farmers Market, where activities, recipes, seasonal produce information/samples, and food assistance benefits information is shared to provide indirect education to the community about the benefits of shopping at their local farmers market and what forms of payment the market accepts.

Hannah stands at the activity table offering a sample of Kohlrabi and a recipe/information.



HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker

- A series of strength training sessions (StrongBodies) for adults in the community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health, and enhance social connectedness.
 - **Total Reach:** 8 Hmong community members attended the informational session about StrongBodies.



Ka Zoua Thao introducing StrongBodies to Hmong elders in Wisconsin Rapids.

HORTICULTURE

Janell Wehr, Horticulture Educator

- A diagnostic service for the general public, where Marathon and Wood County residents' horticultural inquiries are answered through evidence-based resources. This effort is designed to reduce pollution through horticultural product (pesticides and fertilizers) misuse.
- "Can you dig it?" newsletter for the general public, where subscribers can read timely articles specifically related to horticulture issues facing central Wisconsin. The goal of this effort is designed to increase awareness and knowledge of resources to decrease environmental contamination.
- A workshop for the Mid-State Technical College Student Success Team, where participants learned growing techniques for indoor container plants while also learning how plants can improve learning outcomes passively. This effort was designed to increase awareness and knowledge of environmentally-sound gardening practices that simultaneously provide physical, social and emotional benefits of gardening.
 - **Total Reach:** 17
- An interview for the WFHR listening audience, where listeners learned about upcoming programming opportunities. The effort was designed to increase awareness and knowledge of resources to decrease environmental contamination and pollution due to overuse of horticulture chemicals in urban and suburban environments.

HUMAN DEVELOPMENT AND RELATIONSHIPS

Jackie Carattini, Human Development and Relationships Educator

- A twelve-hour training over 3 sessions that is designed to help social workers and other community service providers facilitate the Rent Smart program effectively in their own organizations and communities. Rent Smart focuses on the knowledge and skills essential for a successful renting experience. It challenges participants to know and understand their rights and responsibilities as a tenant, as well as know and



understand the rights and responsibilities of their landlord. Through the Rent Smart train-the-trainer, professionals receive the tools they need to help their clients acquire and keep safe and affordable housing.

- **Total Reach:** 142 Helping Professionals and Volunteers signed up to attend the four 3 hour sessions. Session had 67-91 participants attend.
- A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
 - **Total Reach:** 4 Individuals attended the 6 module in-person series in June.
- A 10 session virtual series (Aging Mastery Program) for seniors, where participants develop sustainable self-care behaviors related to exercise, nutrition and emotional well-being. The goal of this program is to improve health, strengthen economic security, enhance well-being, and increase societal participation among older adults.
 - **Total Reach:** 8 participants attended Navigating Longer Lives and 8 participants attended the Exercise and You session.
- A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.

NATURAL RESOURCES

Anna Mitchell, Natural Resources Educator

Jen McNelly, Natural Resources Educator

- We are currently working on revising the groundwater section of the Wood County Land and Water Management Plan for Wood County in collaboration with Wood County Land and Water Conservation Department. The goal is to revise groundwater information and resources within the Wood County Land and Water Management Plan, so that the 10 year plan has current information that can serve as guide for management activities and local decision makers in Wood County. In addition we are working to develop groundwater management tools, such as nitrate risk map for Wood County that can be used as part of the planning process and as a support tools for decision makers.
- A presentation and facilitated conversation with lakefront property owners and members of lake protection groups in the 14 Mile Watershed, where attendees learned about results from a social indicator survey that was conducted with farmers in the 10- and 14- Mile Watersheds. Through the presentation and facilitated conversation, participants discovered the value of social science efforts in watershed restoration projects and became more informed about the strategies their farming neighbors are implementing to help improve water quality. During the facilitated conversation, participants discussed



what they learned, what was surprising and challenging, and what applications or actions the data helped trigger for their groups.

- **Total Reach:** 12 lakefront property owners and lake protection group members, 1 County Land & Water specialist.



Wood County, Wisconsin LAND AND WATER CONSERVATION DEPARTMENT

Activities Report for Barb Peeters - July 2024

- Answered phones, replied to emails and processed incoming and outgoing LWCD mail.
- Participated in the Farmland Preservation Program Review meeting with DATCP staff on July 1st.
- Scheduled, attended and took minutes at July 2nd staff meeting.
- Registered County Conservationist for the July 26th North Central Area Annual Summer Tour.
- Attended July 3rd CEED committee meeting via WebEx.
- Completed LWCD payroll percentages and forwarded to Finance prior to July 11th & 25th payrolls.
- Reviewed payroll reports and payroll registers.
- Organized County Board packet materials and electronically submitted to the County Clerk's office.
- Compiled list for County Conservationist and collaborated to assure all items were completed prior to his vacation as well as for follow-up on items as needed in his absence between July 3-17, 2024.
- Selected species and determined prices for spring 2025 tree/shrub sale. Submitted reserve order to tree nursery. Revised tree order due to the fact 3 species were sold out and resubmitted order to nursery.
- Approved LWCD staff timesheets on behalf of County Conservationist while he was on vacation.
- Processed and submitted cost share reimbursement request to DATCP for S. Lewis streambank/shoreline protection project (funds extended from 2023 to 2024).
- Viewed two free online webinars regarding transition from classic Microsoft Outlook to Microsoft Outlook 365.
- Generated cost share contract for well decommissioning project (G. & C. Jones).
- Continued to compile/update data for 2025 LWRM plan. Reached out to Lisa Trumble/DATCP to obtain climate control language and incorporated it into the draft plan.
- Deposited no-till drill and roller crimper rental payments as received and generated receipts.
- Processed cost share payment to landowner for manure pit closure (Mill Creek watershed) (E. Kollross).
- Generated cost-share contract for streambank crossing project (D. & L. Ruess).
- Created draft order forms for 2025 tree sale and the wildflower/grass seed sale.
- Verified wildlife damage general ledger and assembled all invoices and attachments for second quarter reimbursement request.
- Fielded numerous calls from farmers requesting cost-share for cover crops and kept list for County Conservationist to return calls after his vacation.
- Assisted with generating mailing to landowners regarding giant hogweed (invasive species).
- Generated bid letters and cost share contract for waste facility closure (S. Strobel).
- Attended virtual meeting with Lisa Trumble/DATCP regarding LWRM plan revisions on July 18th. Typed up notes of items/topics to remove or include in plan during revision process and began making those edits/changes to draft of LWRM plan.
- Compiled list of messages and items for County Conservationist to address/complete after his vacation.
- Scheduled staff meeting to begin in-depth review of LWRM plan to get the ball rolling on revision process.
- Ordered office and field supplies.
- Processed department invoices/vouchers and deposits weekly for submission to the Treasurer/Finance.
- Spent considerable time on the 2025 budget (obtained 2025 quotes, calculated staff salaries for second half of 2024, worked with I.T. Director on projected PC replacement costs, calculated and entered 2024 annual estimates for all budget line items, entered justification for budget line items exceeding 5% of 2024, etc.). Reviewed preliminary draft of 2025 budget with County Conservationist for his feedback/input.
- Added additional tree species to 2025 tree sale after being contacted by nursery of increased availability.
- Vacation days July 19-26, 2024.
- Electronically submitted staff reports/packet materials to the County Clerk's office for CEED packet.

Activities Report for Kyle Andreae – July, 2024

- July 1 – Behlen design
- July 2 – Behlen design, staff meeting, sds lookup
- July 3 – Wild parsnip control and mapping, sds lookup
- July 4 – Holiday
- July 5 – Vacation
- July 8 – Hoffman correspondence, Bauer construction checks
- July 9 – Hoffman correspondence, Bauer construction checks
- July 10 – Bauer construction checks, Ruess permit application
- July 11 – Technical Committee Meeting, Ruess permit application
- July 12 – Ruess permit application
- July 15 – Hoffman site visit, Ruess permit application
- July 16 – Ruess permit application
- July 17 – Ruess permit application, Jones site visit, Strobel site visit
- July 18 – Ruess permit application
- July 19 – Strobel out for bid, Ruess permit application
- July 22 – Ruess permit application
- July 23 – Gorst design review, Gorst site visit
- July 24 – Transect survey, Mentorship meeting
- July 25 – Gorst design review
- July 26 – NC area tour, Keuffer site visit
- July 29 – Transect survey, Gorst design review
- July 30 – Strobel site visit, Bauer as-built
- July 31 – Bauer as-built, Bauer site visit



Activities Report for Kendra Wilhelm (Kundinger) – July 2024

- Transported the no-till drill to 3 landowners.
 - The no-till drill has been used on 152 acres so far this season.
 - No-till drill use has been delayed due to the rainy weather but we are seeing an uptick in interest.
- Updated wild parsnip map in ArcGIS Pro.
- Participated in the Wood County Farmland Preservation Program Review Meeting with DATCP staff.
- Participated in the July 2nd staff meeting.
- Planned route to check previously treated wild parsnip sites.
 - Travelled route and took notes on wild parsnip populations on July 3rd. All notes were updated in ArcGIS Pro.
 - Locations with less than 10 plants were controlled via shovel.
- Attended the Lakes & Rivers Partnership July meeting.
 - The July topic was Healthy Lakes & Rivers with a focus on DNR Surface Water Grants and homeowner outreach strategies on lakes.
- Wrote the draft determination of eligibility for a 2025 Management Plan Implementation Surface Water Grant.
- Completed Mill Creek water quality sampling.
- Attended the Biological Nitrogen-Fixing Product Field Day hosted at the Marshfield Agricultural Research Station by UW-Extension Staff.
- Created new wild parsnip location maps for the Wood County Highway Department.
- Responded to and verified an invasive giant hogweed population.
 - Population is on private property. Discussed management options with landowner.
 - Conducted a meander survey to look for any additional giant hogweed populations on nearby public land. No populations were found.
 - Summary of findings submitted to DNR and reported in SWIMS.
 - This is the first known population of giant hogweed in Wood County.
 - Giant hogweed informational mailings were created and mailed to nearby landowners to be on the lookout for giant hogweed and contact our department if they have any suspected populations.
- Provided technical assistance to the City of Marshfield regarding species listed on their Weed Control Ordinance.
- Updated the impaired waters section of the Wood County LWRM plan.
- Wrote the new invasive species section of the Wood County LWRM plan.
- Conducted Prevent the Spread Boat Landing signage inspections and boat landing monitoring on landings throughout the county. All data was input into the SWIMS database.
- Completed the annual transect survey.
- Completed streamflow monitoring.
- Met with Nepco Lake District's secretary to provide grant technical assistance.

Activities Report for Rod Mayer – July 2024

- Wildlife abatement and claims program database changes TEAMS training.
- Prepared copies for Earth violation new plan meeting – copies of example plans with required info – copies of example maps with requirements.
- Held meeting at office to go over plan requirement questions with Earth inc. for needed plan for Maple Ridge 2 violation site. Met with Skyler Deboer, Dan Deboer, Shane Wucherpennig, and myself.
- Received wetland layers from Quest Eng. For Maple Ridge 2 violation site delineation – loaded into GIS – found discrepancies in wetland 2 – Worked with DNR and Quest for resolution on discrepancies for boundary. Updated corrections from Quest and created GIS map with new wetland boundaries.
- Attended site visit to Earth's Maple Ridge 2 and Maple Ridge 1 sites – for DNR review. Brad Johnson (WIDNR), Amanda Harvey (WIDNR), Scott Custer (WIDNR), Dan Deboer (Earth), Skylar Deboer (Earth), Shane Wucherpennig, and myself in attendance. Created typed summary of discussions.
- Drafted, reviewed, and sent Vision Cranberry violation letter and site map.
- Contact with landowner of expired wildlife abatement fence with issues of deer within fence. Discussed with landowner ways to drive deer out of the fenced area – and need to attempt this prior to any tags being issued for fenced in animals.
- Completed preliminary review of Brad Brehm's Fruin violation site plan. Four pages typed of errors, corrections, and missing data needed. Updated and organized a violation file for the Fruin site. Sent to Brad Brehm & DNR.
- Created summaries in V drive for activity on the Brad Brehm Vision Cranberry violation and Fruin site violations.
- Staff meeting on 7/2/24
- Put packet together and sent original copies of Billerud financial assurance to cancel for reclaimed site.
- Fish Farm pond construction correspondence with Wetland & Wildlife Services (design company) and DNR for info on exempting the project due to being covered by DNR construction permitting and building of a licensed Ag operation. Drafted email for what to include in exemption application.
- Printed example plans and examples of required data for Brad Brehm for understanding on what is needed on his violation site plans. Public info request form.
- Discussions with Barb for tree sale reserves for 2024-25 tree sale.
- Completed correction form to DNR for Wildlife Damage reimbursements.
- Worked with Arnold Strawberries for damage to crops – including lots of sunflower damage. Completed mapped acres/crops maps, enrollment forms, permit forms, sent to DNR, updated database with forms-maps-damage pics-etc., issued ag permits.
- Review CH 30 mine site correspondence from DNR for site near Marshfield – updated file.
- Reviewed draft 3&4 of Nikolai Const. Day Road violation site. Completed review, typed comments and requirements missing per sections, go over with Shane, sent to Vreeland & Associates (2pages).
- Met with Brad Brehm to discuss review of the Fruin mine violation site – answered questions, explained requirements, showed examples, etc. Updated summary.
- Worked with DNR for issues with permissions on new wildlife damage database.
- Completed Knuth Act 82 enrollment on rental fields. Created maps, enrollment forms, permit forms, signatures, updated DNR database, sent to DNR, permits issued copies, etc.
- Reviewed Carrol Pond violation wetland approvals. Updated file, etc.
- Staff meeting 7/22/24
- Multiple correspondence and updating with DNR for Earth and Brehm violation sites. Emails, Prints, Maps, update files, etc. (Maple Ridge, Vision Cran., Fruin)
- Calculated acres of disturbed wetlands for Maple Ridge 2 for wetland 1 area per request from DNR Scott Custer – sent map with calcs. to DNR.



LAND AND WATER CONSERVATION
DEPARTMENT

Activities Report for Shane Wucherpfennig – July 2024

- July 1 – Land & Water Resource Management Plan follow up with partnering departments, Wood County Farmland Preservation program review with DATCP, Virtual meetings
- July 2 – Virtual meetings, Bid opening, staff meeting, Field visit
- July 3-17 – Vacation
- July 18 – Golden Sands RC&D Meeting, email & phone correspondence
- July 19th – Funeral Leave
- July 22 – Phone & email correspondence, virtual meetings, contracts
- July 23 – Prevent Cover Crop contacts with eligible landowners, Spreadsheet development, virtual meetings
- July 24 – Brad Brehm NMM plan review, Field visits
- July 25 & 26 – Funeral Leave
- July 29 – Field visits, violation follow up, contracts, landowner follow ups.
- July 30 – Budget review with Barb Peeters, program reviews
- July 31 – Field visits, NMM review of the Nikolay/Day Road plan & site, Staffing Grant correspondence with DATCP, Updating cover crop Planting spreadsheet

July Staff Report

- Researched tree prices for upcoming tree sale
- Packaged tree gel bags
- Attended online sustainable agriculture conference sessions
- Boat landing monitoring for aquatic invasive species
- Packaged letters for homeowners about Giant Hogweed invasive species
- Shadowed a manure pit leak site inspection and concrete pour at a job site
- Researched invasive and native species ecosystem impacts
- Helped in moving the No-Till drill
- Transect Survey
- Giant Hogweed Meander Survey w/ DNR
- Researched for internship Final Report/Project (how this year's rain might have impacted field coverage and crop yields)
- Attended the Monthly Lake and Waters Partnership meeting online
- Helped with Wild Parsnip mapping and control
- Collected Streamflow data
- Collected water sample for Mill Creek watershed
- Created educational crossword and wordsearch about invasive species



TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emily Arndt, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Rautio, Code Technician
Victoria Wilson, Program Assistant
Vacant, Program Assistant

RE: Staff Report for August 7, 2024

1. Economic Development (Jason Grueneberg)

Discover Wisconsin – In July the CEED Committee approved allocating economic development funding to create a Discover Wisconsin video celebrating 90 years of Wood County Parks. Work on the video treatment (episode overview) has progressed rapidly and DW staff will be in the area soon interviewing and shooting video. A big thanks to Parks Director Chad Schooley for working through the details of the production and identifying individuals that will be a part of the video.

Port Edwards Administration Building – Wood County acquired the old paper mill administration in Port Edwards a couple of years ago. On July 25th Treasurer, Heather Gerht and I met with village officials to exchange updates that are relevant to the future of the Administration Building and gain a better understanding of a Wood County economic development grant application submitted by the village to redevelop this property.

Wisconsin Rapids Downtown Plan – On July 25th I participated in the Wisconsin Rapids Downtown Master Plan Steering Committee meeting. Updates were provided on public input to the plan, potential focus areas for catalyst projects, and a draft vision.

I would encourage anyone interested in sharing thoughts and ideas for the future of the downtown by attending public participation meetings or using the engagement platform Mindmixer: <https://wisconsinrapids.mindmixer.com> Mindmixer is a legitimate engagement platform that has been set up by our consultant, Bolten and Menk.

Entrepreneur Ecosystem – On July 24th Kayla Rombalski and I met with Ben Nusz from Midstate Technical College. Ben is the Dean of the Stevens Point Campus and School of Business and IT. We met to talk about ways to get youth more involved with entrepreneurship education opportunities in Wood County. An idea that we are advancing is to provide scholarships to any Wood County residents that want to take the Entrepreneur Foundations class at Midstate. The cost for the 1-credit class is \$170 and could potentially be a dual credit class for high school students. Following is the class summary.
Entrepreneurial Foundations

Learners study entrepreneurial practices by exploring components of a startup business plan. This includes comparing ways of going into business as well as developing marketing, legal,

financial, products/services, management, and operations plans for a small business of their choice.

The CEED Committee is being asked to allocate \$5000 of REDI Implementation funds to cover the cost of 30 scholarships. The scholarship will be administered by Midstate and regular reports will be provided to Wood County.

2. Planning & Zoning (Emily Arndt)

1. Organize and attended planning meetings at the Town of Rock to work on updating their comprehensive plan
2. Started drafting an updated zoning ordinance for the Town of Rock
3. Continued correspondence with Town of Cameron
4. Working through review and approval of CSMs and Condo Plats
5. Continued planning the organization of future Comprehensive Plans
6. Continued working with staff to ensure that questions are answered in a proficient manner

3. Land Records (Paul Bernard)

- Parcel Mapping – reworking the publishing routine due to the new tax system
- Addressing
- Park Maps for Nekoosa
- Hydrology Mapping

4. Code Administrator (Brad Cook)

6-26-2024- (1) mound plow insp TN: 12, (1) SL insp TN:07, (1) SL letter, SL/POWTS phone calls with citizens.

6-27-2024- , (1) well permit reviewed and issued TN:22, (1) mound abs cell insp TN: 12, (1) soil eval TN:07

6-28-2024- (1) rep conv insp TN: 10, (1) soil eval TN:10, SL/POWTS phone calls with citizens.

7-1-2024- (1) soil eval TN:01, In-person SL meeting TN:17, (1) mound/tanks insp TN: 17

7-2-2024-(1) SL permit reviewed and issued, DNR SL training video,

7-3-2024- (1) soils eval TN: 10, (1) SL permit reviewed and issued TN:17, (1) well permit reviewed and issued TN: 12

7-4-2024- Holiday

7-5-2024-Vacation

7-8-2024- Review Lidar app, (1) Reviewed soils, plan review, issued permit for rep HT TN:03, (1) Reviewed soils, plan review, issued permit for rep mound TN:01, (1) Reviewed soils, plan review, issued permit for rep conv TN:07

7-9-2024- (1) rep conv insp TN: 07, POWTS phone calls with citizens, review soil survey

7-10-2024- (1) mound inspection TN:02; <24, plow, (1) rep conv insp TN:18, SL/POWTS phone calls with citizens

7-11-2024- (1) mound abs cell insp TN:02, (1) rep conv insp TN: 07

7-12-2024- (1) Reviewed soils, plan review, issued permit for rep conv TN:07, (1) well permit reviewed and issued TN: 13, (2) rep HT Insp TN: 01, 21, (2) mound respects TN: 02,22

7-15-2024- (2) well permit reviewed and issued TN:18, 22, (2) soil eval TN: 18,10 , (3) Reviewed soils, plan review, issued permit for rep & new conv, mound TN: 10,18

7-16-2024- (1) Reviewed soils, plan review, issued permit for new conv TN:07, (1) Reviewed soils, plan review, issued permit for new HT TN:10, (1) new conv insp TN:18, (1) mound plow insp TN: 12, (1) Reviewed soils, plan review, issued permit for new mound TN:04

7-17-2024- (1) mound abs cell insp TN: 04, (1) HT insp TN: 11,(1) Reviewed soils, plan review, issued permit for rep conv TN:17, POWTS phone calls with citizens

7-18-2024-(2) HT insp TN: 03,15, (1) conv insp TN:18, (4) well permits reviewed and issued TN: 07,10

7-19-2024- (1) Reviewed soils, plan review, issued permit for rep conv TN:18, FL meeting with DNR/DOT, answer phone calls and inquires with POWTS, SL, FL

7-22-2024- Answer phone calls and inquires with POWTS, SL, FL

7-23-2024- (1) Reviewed soils, plan review, issued permit for new HT TN: 10 (1) Reviewed soils, plan review, issued permit for new mound TN:07, (2) FL permit reviewed and issued TN:15, answer phone calls and inquires with POWTS, SL, FL.

7-24-2024- (1) new conv insp TN 18, answer phone calls and inquires with POWTS, SL, FL.

7-25-2024- (1) reconnect HT insp TN: 01, (2) well permits reviewed and issued TN:01,11, answer phone calls and inquires with POWTS, SL, FL.

7-26-2024- FL meeting with DNR/DOT, (2) new mound insp :10, (1) rep conv insp TN: 18

7-29-2024- (1) new mound,plow,abs cells, tanks insp TN:07, (1) rep conv insp TN: 18, answer phone calls and inquires with POWTS, SL, FL

5. **Code Technician** (Kayla Rautio)

- A. Studied POWTS manuals and codes
- B. Continued training of POWTS plan reviews
- C. Reviewed well delegation permits
- D. Worked on GIS project

E. Inspections/Investigations:

- 6-27-24: Mound re-inspection TN: 12
- 6-28-24: Conventional inspection TN: 18
- 7-1-24: Mound tanks inspection TN: 12
- 7-9-24: Conventional inspection TN: 07
- 7-10-24: Mound tanks inspection TN: 02; Conventional inspection TN:18
- 7-11-24: Mound plow inspections TN: 02, 22; Conventional inspections TN: 18, 07
- 7-12-24: Holding tank inspection TN: 01; Mound re-inspections TN: 02, 22; Conventional inspection TN: 07
- 7-16-24: Conventional inspection TN: 18; Mound plow inspection TN: 12
- 7-17-24: Mound re-inspection TN: 12
- 7-18-24: Conventional inspection TN: 18; Holding tank inspections TN: 15, 03
- 7-24-24: Conventional inspection TN: 18
- 7-25-24: Mound reconnect inspection TN: 01
- 7-26-24: Mound plow inspections TN: 10,10; Conventional inspection TN: 18; Mound re-inspections TN: 10, 10
- 7-29-24: Mound plow inspection TN: 07; Mound re-inspection TN: 07; Conventional inspection TN: 18

F. Attended Meetings/Trainings/Etc.

- 7-9-24: DSPS POWTS Chat Update Meeting

6. Office Activity (Victoria Wilson)

- a. Monthly Sanitary and Well Permit Activity – There were 12 sanitary permits, 2 shoreland permits, 2 floodplain permits, and 18 well permits issued in July 2024.
- b. 2025 Economic Development Grants – 14 new grant requests and 6 ongoing grant requests were received by the July 5th deadline.
- c. CEED Tour-Victoria continues working with other staff/departments on planning the September 13th CEED Tour.
- d. Attended the following meetings/trainings & activities:
 - i. July 3rd CEED meeting (VW)
 - ii. July 24th Land Information Council meeting (VW)
 - iii. July 31st CEED Grant Review meeting (VW)

MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Thursday, August 1, 2024

TIME: 1:00 PM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 1:00 PM.
2. There was no public comment.
3. Motion by Leichtnam/Voight to approve the minutes of the July 5, 2024, meeting, as presented. Motion carried unanimously.
4. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Leichtnam/Voight to approve them as presented. Motion carried unanimously.
5. Child Support Director Vruwink requested the committee approve a stand-up desk for an employee within his department, due to a medical issue. There are funds available within his budget to cover the costs. Motion by Hovendick/Perlock to approve the purchase of a stand-up desk for the Child Support Dept. Motion carried unanimously.
6. Victim Witness Coordinator Parenteau requested the committee to approve 2 stand up desks for her department. She had an ergonomic assessment done for her and her employee and the recommendation from that entity was to install these desks. She does not currently have the funding in the budget to cover this expense. Motion by Leichtnam/Hovendick to approve the purchase of 2 stand-up desks for the Victim Witness Dept. Motion carried unanimously. Chair Clendenning suggested Parenteau to work with the Finance Dept. in regards to funding this purchase.
7. Supervisor Leichtnam provided a report of the Citizens Water Group meeting recently held.
8. The next meeting will be held on Friday, September 6th at 9:00 AM.
9. Motion by Voight/Hovendick to adjourn the meeting. Motion carried unanimously at 1:34 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

AUGUST 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- The focus for the month of August will be the agency budget. I have the preliminary funding numbers from DCF so the budget process should go smoothly. We will look for ways to continue to keep the amount of levy we need from the County at a minimum.
- Governor Evers will be issuing a proclamation declaring August “Child Support Awareness Month”. This is a wonderful way to acknowledge agency staff for all the great work they do to help children and families.
- During the month of July agency staff attended a webinar on text messaging customers through our Document Generation System WiKids. This will allow staff to send text reminders to customers from their computer. This is more effective and efficient than using the postal service.
- I attended the WCSEA Board meeting on July 11th.
- On July 23rd I was asked to speak at the Child Support Modernization Project’s DDI Kickoff meeting. This was a wonderful opportunity to articulate what a new system would mean for Wood County and other Counties.
- On July 23rd I attended a presentation by the Institute for Research on Poverty related to child support and child welfare system interactions.
- Agency performance continues to be a focus. We are on target to meet all of the measures. We are putting a real emphasis on improving the arrears numbers over the next six weeks.
- The current IV-D case count is 3,732.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

August 2024

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

July 8, 2024 – I submitted the Clerk of Circuit Court Annual Restitution Report pursuant to Wis. Stat. 973.20(11)(e). This report is submitted to the legislature. This report is run for the prior fiscal year which was 7/1/2023 thru 6/30/2024. The total restitution ordered and total 5% surcharge collected is only what my office was ordered to collect. When a defendant is placed on probation or sentenced to prison and ordered to pay restitution, the Department of Corrections collects the restitution and fines/costs. Those amounts are then reflected on the Department of Corrections annual report.

July 8, 2024 – Tara Werner started this date as our new Small Claims/Civil clerk. We are back to full staff!

July 9, 2024 – Attended the Operations Committee meeting virtually.

July 17, 2024 – The District 9 Chief Judge Anne Knox-Bauer and District Court Administrator Susan Byrnes toured the Circuit Court Branches and Clerk of Courts offices.

July 23, 2024 – Attended the County Board meeting in person. I met with Russ Perlock, my liaison for the Judicial and Legislative committee and gave him a tour of the office and introduced him to staff members.

July 31, 2024 – I will be holding a zoom meeting for the Wisconsin Clerks of Circuit Court Association planning committee to start on the agenda for our fall conference which is October 9, 2024 thru October 11, 2024.



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

July 2024

1. Coinhub. In April, a 74-year-old Wood County resident was scammed out of \$20k. The scam had to do with her being persuaded to put the \$20k into a Coinhub owned Bitcoin machine where the funds were supposed to be going into an account that was set up for her for safe keeping, when they were in fact going into the scammer's account. The situation was reported to law enforcement and the Wood County Sheriff's Department obtained a warrant to seize the funds from the Coinhub Bitcoin machine. The funds were seized and returned to the victim. Coinhub, not knowing the funds were turned over to the victim, brought an action for the County to return its funds that were seized as a part of the execution of the warrant. Coinhub was notified the County had returned the funds to the victim of the crime. None-the-less, Coinhub determined to continue its request for the Court to have a hearing on the matter. At the hearing, Coinhub sought for the Court to determine that the County had improperly released the funds to the victim and alternatively, to get a judgment of the Court that the funds belonged to Coinhub. I anticipated the Court would not grant any type of judgment against the County, and it didn't, but the Court then went on to dismiss the entire action of Coinhub. The Court strongly indicated that it felt that the funds were the rightful property of Coinhub but that it used an improper legal methodology to try and recover them. The Court encouraged the parties to work the matter out amicably. The victim of the crime did not participate in person or by counsel at the hearing, but I did talk to her both before and after the hearing, giving her my take on the case. Meanwhile, Coinhub has asked that the County remit to it the \$20k and have the County pursue the funds from the victim. I have made clear all along that this is not going to happen. Coinhub is deciding how to proceed and one of those options would be to seek an appeal. Like always, appeals take a lot of time and that is part of the reason that I share this matter with you. The other reason, the primary one, has to do with a dispute between departments. Specifically, at this point, the practice of the Sheriff's Department to return funds to folks who have been scammed out of them. Their thinking is that you return property to the person from whom it was stolen from and if some third party, whether it be a pawn shop or a Bitcoin machine owner, sustains a loss because they are in possession of stolen property, then they become a second victim but their right to recover is against the perpetrator of the crime, not its primary victim. Although there is logic to this line of thinking and a statutory basis for it, that being Wis. Stat. s. 943.34 which makes it a crime to knowingly receive or conceal stolen property, and likely once law enforcement advises a pawn shop that property is stolen, they may tell them it would now be a crime to conceal it, ergo the pawn shop owner is left in a position of turning the property over or being subject to a criminal charge. My thinking is that this line of reasoning would not be successful in keeping a party like Coinhub from getting a court order to recover property from the person or entity holding it, such as the original victim here. Irrespective of how a court would rule, I think that if the Sheriff's Department wants to seize such property, they should not be turning it over to anyone, but instead, notice should be provided to interested parties that they may petition the Court for the return of the property. This leaves it to the interested parties to fight it out and leaves the County out of the mix.
2. Litigation threats. With some regularity I am contacted by a county employee expressing concern about the threat of litigation that has been made against them. I assure them that any acts taken within the scope of their employment, even if wrong, obligate the County, per Wis. Stat. s. 895.35 and 895.46, to pay for the cost of defense and any liability that flows from the action. I make clear that the County routinely provides counsel through its insurance carrier for these matters and that the legal concept of "scope of employment" is a very broad one.
3. Kroger Opioid Settlement. The settlement documents were executed and submitted electronically.



Wood County

WISCONSIN

CRIMINAL JUSTICE
DEPARTMENT

AUGUST 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

Meetings Attended:

7/1/24: Drug Court Staffing/Court
7/8/24: Drug Court Staffing/Court
7/9/24: Drug Court/Law Enforcement Collaboration
7/15/24: Drug Court Staffing/Court
7/18/24: Drug Court Sustainability Meeting, RSAT Planning Meeting
7/22/24: Drug Court Staffing/Court
7/23/24: Drug Court/Law Enforcement Meeting
7/24/24: Meeting with Human Services – Clinical Supervision discussion
7/25/24: Client Case Mapping Meeting
7/29/24: Drug Court Staffing/Court

Drug Court

Current participants: 30
Pending Admissions: 0
2024 Terminations (Year to Date): 5
2024 Graduations (Year to Date): 2
Pending Referrals: 3

A drug court meeting was held on 7/9/24 to discuss law enforcement buy-in/support for the drug court program. This meeting was in high attendance with all Wood County jurisdictions in attendance. Further meetings are being held, with hopes to have Wisconsin Rapids PD join the team again in the future.

On 7/22/24, the bi-annual drug court drawing was held for the participants. Prizes are sponsored by donations from the community Encourage fund. Individuals who are maintaining sobriety, attending treatment and support meetings, following all rules, and are employed or going to school are able to enter the drawing.

With performance evaluation input from the Criminal Justice Coordinator, Options Lab terminated a contracted medical specimen collector. A new medical specimen collector was hired within a week to fulfill the role of female drug testing collections.

The TAD pre-application and TAD 2nd quarter report were submitted during the month of July.

Medication Assisted Recovery Program

The COSSAP MAT Grant funding is ending on 9/30/24. The Department of Justice notified the Criminal Justice Department that they were one of five sites selected to continue their program and be placed under the Residential Substance Abuse and Treatment grant. It is anticipated that Wood County will receive \$125,000 in grant funds and our program will be funded until at least 2027. This grant requires a 25% match from the county; in-kind services may be used as match funds or Opioid Settlement dollars may qualify. The Criminal Justice Coordinator is coordinating meetings with the sheriff's department and jail administration and human services to discuss substance use services for the new jail with this funding.

Department:

The Criminal Justice Coordinator had a phone meeting with Human Services to discuss the option for clinical supervision for herself and a potential intern for the Medication Assisted Recovery Program, to expand treatment services for drug court and the jail.



Wood County

WISCONSIN

REGISTER IN
PROBATE

August 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- We had a new judicial assistant floater/legal administrative assistant in Probate who started on July 8th. This position is full-time in our office as a legal administrative assistant and fills in for any of the four judicial assistants as needed.
 - The Children's Court Improvement Program works through the Director of State Courts Office. Our office works closely with CCIP for training and resources that they offer. CCIP holds an annual Juvenile Conference to train on updates to procedures, forms and legislation. This conference is beneficial to our office so that we are current with any changes in juvenile court matters. Zoom trainings are also held throughout the year which our office participates in.
-
- 07/01 - WI Association County Leadership virtual weekly meeting
 - 07/15 - WI Association County Leadership virtual weekly meeting
 - 07/17 – 07/19 – Karrie Moore, Juvenile Clerk, attended the Children's Court Improvement Program Juvenile Conference in Baraboo
 - 07/22 - Monthly Judges Meeting
 - 07/23 – County Board Meeting
 - 07/29 - WI Association County Leadership virtual weekly meeting

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

AUGUST 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- Attended the WCA weekly virtual meeting on July 1st, July 8th, July 15th & will attend July 29th.
- Attended Judicial and Legislative Committee meeting on July 5th.
- Contacted Representative Scott Krug's office, on behalf of WRDA legislative committee, for status on WI Statute 59.43 clean-up draft. They are checking on the status and will forward updates to me.
- Forwarded the updated draft memo from Attolles Law on the Judicial Officers Privacy Protections Bill to Corporation Counsel Kastenholz. The Judicial Privacy Shielding Workgroup continues to meet monthly.
- We began the beta testing on Swift software this month. Clint, from Fidlar, visited the office on July 11th to check-in. The testing is going well so far, and we've been able to provide useful feedback to Fidlar.
- Attended the virtual WCA Steering Committee meeting on July 18th. I've been named Vice-Chair of the WCA Personnel, Finance and County Organization Steering Committee.
- Worked with Tara Jensen, Register in Probate, on updating State documents. The documents will now include statutory requirements for recording in the Register of Deeds office statewide.



VICTIM WITNESS SERVICES REPORT

Alicia Parenteau, VW Coordinator
Julianne Esser, Program Assistant
June 28-July 24, 2024

This is a general overview of what Victim/Witness services were provided for this timeframe.

346 Total Victim/Witness Contacts:

- Support to victims/ witnesses by phone/email and in person
- Meetings with victims
- Coordinate consultation with attorneys
- Escort victims to hearings
- Review/ assist with victim/ witness statements
- Restitution
- Community Referrals

281 - Notifications by mail

(hearing, prosecution, dismissals, dispositions, plea agreements)

Total services/events = 718

Total unique parties = 101

Additional Information :

- Working on 2025 Budget
- Ergonomics evaluations completed

Respectfully,
Alicia Parenteau, Victim Witness Coordinator

MINUTES
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, August 1, 2024
TIME: 9:00 AM
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Al Breu (WebEx), Scott Brehm, John Hokamp, Lee Thao

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Under correspondence Hawk stated some Village of Biron residents have expressed concern about the construction plan for CTH U, however he stated the project is staying within the current road right of way footprint.
4. The minutes of the July 1, 2024, meetings were reviewed. Motion by Breu/Hokamp to accept the minutes as presented. Motion carried unanimously.
5. Motion by Brehm/Hahn to open up the sections of CTH H & CTH T that transects through the Town of Marshfield to ATV/UTV traffic. Discussion ensued. Hawk reviewed with the committee how past practice has been that if the adjoining township does not have an ATV/UTV ordinance, the department has not opened up those sections of CTH system, i.e. CTH D in the Town of Cranmoor. The Town of Marshfield does not have an ATV/UTV ordinance. Motion by Brehm/Hahn to amend the existing motion to only include CTH T that transects through the Town of Marshfield. Motion carried 4-1. Voting no was Breu (concerned with the safety of allowing ATV/UTVs on county roads). The amended motion was called and passed 4-1. Voting no was Breu.
6. The Highway Dept. staff reports were highlighted and reviewed. Hawk highlighted the upcoming Highway Commissioners Legislative Breakfast coming up in September.
7. The Highway revenue report was reviewed.
8. Motion by Hokamp/Thao to approve the Highway Dept. vouchers. Motion carried unanimously.
9. Hawk stated the women's locker room bids are due August 12th and in order to get the project moving, he would like permission to accept the bids most advantageous to Wood County. Motion by Thao/Brehm to give authority to the Highway Commissioner to accept the bids for the women's locker room and award the contract to the contractor that is deemed to be most beneficial to Wood County. Motion carried unanimously.

10. Hawk discussed the current situation on CTH AA/Plank Hill. There is some resident concern about the proposal that was discussed at the meeting last month. He will be holding a public information meeting in Nekoosa later this month to gauge public opinion.
11. Hawk reported on a contact from WHEDA he received on a vacated parcel on the corner of CTH A and Richfield Drive. The owners have walked away from the property due to contamination of the parcel. An old gas station used to be housed on this parcel. WHEDA would like to donate this parcel to the county for highway purposes, but before it is accepted, Hawk would like a Certificate of Liability from the DNR outlining exactly what the county would be responsible for. Motion by Breu/Hokamp to authorize Hawk to pursue the Certificate of Liability from the DNR. Motion carried unanimously.
12. Hawk & Accounting Supervisor Peckham presented the draft 2025 Highway Dept. budget and highlighted a couple of areas of increased needs. Motion by Thao/Breu to approve the budget and forward onto the Operations Committee. Motion carried unanimously.
13. The Parks & Forestry staff reports were reviewed. The Parks Dept. was applauded for another successful State Water Ski Show weekend just held.
14. The bid results for the Powers Bluff maintenance shop were received and reviewed. There was question on where the actual funding will come from in light of other projects and ARPA funding. Motion by Brehm/Thao to accept the low bids as presented, pending the finalization of funding. Motion carried unanimously.
15. Schooley presented the draft 2025 Parks & Forestry budget and highlighted areas within the document. Motion by Hahn/Hokamp to approve the budget and forward onto the Operations Committee. Motion carried unanimously.
16. The annual HIRC tour was scheduled for Wednesday, September 11th beginning with the committee meeting at 8:00 AM with the tour commencing thereafter.
17. There was an applicant to the vacant position on the State Wildlife Area Advisory Committee. The committee reviewed the application. Motion by Hokamp/Thao to recommend to the county board chair the application of Sophia Figueroa to fill the vacant term. Motion carried unanimously.
18. Parks & Forestry revenue reports were reviewed.
19. Motion by Thao/Brehm to approve the Parks & Forestry vouchers. Motion carried unanimously.
20. The next meeting will be held on Wednesday, September 11, 2024 at 8:00 AM at the Highway Department Conference Room.

21. Chairman Hahn declared the meeting adjourned at 10:40 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Wood County State Wildlife Area Advisory Committee Meeting

April 9, 2024 Minutes

Present: Dennis Polach, Curt Pluke, Mike Wipfli, Scott McAuley, Jim Winkler, Dawn Schmutzer, Zak Knab, Fritz Schubert

1. Call to order by Vice Chair Winkler at 5:30pm
2. Quorum declared
3. Scott made a motion to approve minutes from February 12, 2024. Curt second. All ayes. Motion carried.
4. No correspondence
5. No public comment
6. Sandhill - Meadow Valley - Wood County Update
 - a. Wood Cty: 1st impoundment prescribed burn; timber sales getting closed out soon; 1st impoundment tree removal not done this year and probably not done in 2024 (\$5000)
 - b. Sandhill: timber sales wrapping up; trail maintenance ongoing w/trumpeter trail hopefully opening next week; no burns yet but one in west bison pasture coming up; bison calving season is happening;
 - c. MV: burning barrens unit; water control structures going up to prepare for water movement; prescribed fire breaks ongoing; infrastructure work ongoing; starting wetland maintenance in May; campgrounds are open on Ball rd and meadow valley; turkey trapping done w/27 total birds; cameras are up and count will be tried soon; educator position not filled yet; interviews tomorrow for wildlife technician opening; goal for fall deer hunt is 75 to maintain population; Nov 2 & 3 for deer hunt; grouse census & other bird surveys start tomorrow.
7. 2024 Allotment Update - \$10,000 total: half to Stewart Marsh and half to 1st impoundment tree removal. 1st impoundment will not happen in 2024 so \$5000 is up for grabs. Ideas: Replace double tubes on south bluff; 2nd dam parking area redone; south of 1st dam near tube has beaver damage that could be repaired; dam repair. Curt **motion** "to authorize purchase of tube and supplies up to \$5000 for South Bluff Rd as replacement for the 1st impoundment tree removal not happening." Scott 2nd. All ayes. Motion carried.
8. 2025 Allotment for equipment rental– Zak looking at how the charges would work so County allotment would pay for it. Easier for Committee to put the funds toward a project instead of for equipment rental.
9. 2024 Terms Ending (Jim, Dawn, Nathan) Parks Dept will handle all aspects of the end of terms.
10. Member Matters: none
11. Future Agenda Items: Officer elections
12. Next meeting Monday July 15, 2024 at 5:30pm at Sandhill
13. Motion to adjourn by Curt, second by Mike, all ayes, motion passed. Adjourned at 6:22pm.



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSIONER

Roland Hawk
COMMISSIONER

July 25, 2024

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for August 1, 2024 HIRC meeting

Department Activities

Personnel/Administration

A truck operator was terminated July 22. The position will be posted early August for new hire. A previous LTE Truck Operator was hired back July 23.

A walk through with potential bidders for the women's locker/restroom with access from the shop was held at 10:00 AM on July 24. Bids will be opened at the Wisconsin Rapids Highway Office at 10:00 AM on August 12. Construction is anticipated to begin late August.

A property along CTH A has been abandoned by the owners due to contaminated ground water. WHEDA has contacted Wood County to see if the County would accept this property for highway purposes.

Commissioner attended the Town of Port Edwards monthly meeting on July 15 to discuss the issues and closure of CTH AA known as Plank Hill. One of the options presented by the Commissioner was removal of the CTH AA causeway and transfer CTH AA to the Town as a town road. With this option the county would upgrade Grunewald Avenue and CTH JJ. The town supported a public hearing to see what option residents would accept or prefer. Commissioner is scheduling a public hearing for mid-August.

Commissioner has received suggestions regarding wages and an option to help with bringing employees up to competitive wage standards. A suggestion was to allow employees to sell back up to 40 hours of unused vacation per year. The idea came from Clark County who has a program that allows employees to sell back unused vacation preventing a loss of benefit.

Preparation for 2025 budget is in progress. Some issues that have repetitive concerns are the Winter Maintenance account that has been running in the negative for the past five (5) years. Also, the County Bridge Aid program was reduced in past years to accommodate the overall County request, however this account will soon be in a negative balance. Originally this account received \$200,000 annually until 2021 when Departments were asked to reduce budgets. Highway reduced this budget request to \$50,000 and without an increase in 2025 this account will most likely go into the negative.

Highway/Facility Projects

2024 Engineering Projects

- WisDOT STP Project CTH F & HH Intersection *Construction 2026*

- Design Engineering 70% Complete
- R/W acquisition is on schedule for late 2024
- WisDOT STP Bridge CTH N (STH 186 – CTH N) *Construction 2025*
 - Design Engineering 95% Complete
- WisDOT STP Urban (BIL) CTH U Village of Biron *Construction 2026*
 - DNR, FERC, US ACOE coordination ongoing
 - Working with WisDOT & Vil of Biron on early acquisition of R/W
 - Environmental Document & Design Study Report submitted in July.
 - Working with WC Parks on constructing a pond in Grand Rapids to provide fill material.
 - Coordination of box culvert extension, possibly performed by Wood Co Hwy. in 2025
 - Commissioner & consultant have met several times with property owners near Huffman Rd.
- CTH Z CHI & BIA funded 2024 pavement replacement *Construction 2024*
 - Bridge repairs and culvert installation completed June 18.
 - Cold in Place Recycled pavement completed June 25
 - Range Line Road intersection work July 12.
 - Paving will wait until after BIA Co-op Agreement can be signed, anticipated early August.
- CTH BB Realignment Project
 - Plans 90% complete
 - WDNR & USACE wetland documentation completed in July
 - R/W appraisal/negotiations complete, property owner will donate required parcels.
 - Construction anticipated to begin *late summer 2024*
- CTH K & P Intersection
 - Contractor on schedule.
 - Concrete paving complete, shouldering complete,
 - *Construction scheduled to be completed by July 26*
- Marshfield Brine Building
 - Meeting with contractor July 25
 - Work to begin in August
- CTH A Corridor Preliminary Engineering
 - Preliminary engineering underway
 - Alignments
 - Cross-sections
 - Intersection analysis
 - Commissioner exploring funding options
 - Abandoned property is being offered to WCH for R/W purposes

Highway Maintenance

Work in July included:

- Sign replacements,
- Pavement repairs,
- Mowing
- Shoulder maintenance
- Ditching
- Culvert replacement

WCHA Events & Misc. Meetings since last HIRC meeting

Commissioner attended the following events/meetings:

- July 27, Progress meeting for CTHA, Virtual
- July 1, HIRC meeting WCH office
- July 8, WCHA, WCA <20 Local Bridge Aid, Virtual

- July 8, WCHA Executive Committee meeting, Virtual
- July 9, NACE Special Board of Directors meeting, Virtual
- July 15, Meeting with Village of Hewitt regarding CTH T & various projects
- July 15, Meeting with Town of Port Edwards regarding CTH AA, Plank Hill
- July 16, WCHA Conference Coordinating Committee meeting, Virtual
- July 16, SFY 2025 STP-Local Discretionary Selection Committee Meeting
- July 17, NCR Commissioner meeting, Antigo, Langlade County
- July 18, Meeting with WisDOT Administration – STP Shelf Projects for Local Road Program
- July 23, WCHA Board of Directors meeting, Chula Vista Wisconsin Dells
- July 24, Walk through meeting at WR Highway Facility for women’s locker room/restroom
- July 25, CTH A progress meeting, virtual
- July 25, Marshfield Brine building progress meeting
- July 30, Highway managers new jail tour

EQUIPMENT

Shop has signed offer to purchase a Kubota skid steer approved on the 2024 CIP. Delivery is anticipated late August to early September. The tandem Mack patrol truck purchased in 2022 is expected to be delivered for service in August. The single axel International patrol truck purchased in 2022 is anticipated to be delivered for service in November.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues and Expenses

Revenues and expenses are as anticipated at this point of the year. We received the second of three General Transportation Aids payments in early July. We have started up the asphalt plant so asphalt revenues have started to come in. Also, the increased trucking due to construction projects has resulted in higher machinery fund revenues, shown as an offset to expenses in Fund 53240. Local municipal revenues are traditionally low at this time of year while we focus on state and county work.

Other

I have begun work on the budget. I worked with Finance on the Position Allocation spreadsheet as a preliminary document utilized for budget preparation.

This month continues the educational series, Bookkeepers Corner, which I began a few months ago. The chapter this month is on the Transportation Cost Pool – Machinery Operations.

TRANSPORTATION COST POOLS – MACHINERY OPERATIONS

Per the Uniform Cost Accounting System manual, the purpose of this cost pool is for highway departments to collect “all expenses of operating equipment (with the exception of specialized equipment used predominantly by other accounts, e.g., crushers and mixing plants, which are charged direct to those operations), and allocate these costs using the standard cost approach. The definition of “classified equipment” and the establishment of the standard cost, which is the statewide machinery rental rate, are determined annually by the statutory committee created for this purpose. This account differs from the shop operations cost pool in that allocations are based on standard costs, expressed in a rate-per-hour for each selected class of equipment”.

The Machinery Operations cost pool is represented in Function 53240.

Debits to the pool – “Charges for machinery repair and maintenance, including labor and materials, originate from daily shop work orders...Sundry items, such as licenses, insurance premiums, washing equipment, towing equipment in for repairs, and the like, are charged here”, among various other charges.

Credits to the pool – When machinery is used on various projects for maintenance and/or construction, an hourly rate is charged for that use. The hourly rate, established annually (or more often, if adjusted) by the State, is the source of revenue for this transportation cost pool and, in turn, is the primary source of revenue for the Machinery Fund. The Machinery Fund pays for new equipment, as well as maintenance to our buildings and grounds.

As a reminder, the cost pools encompass both expenses and revenues. Unlike most accounting systems, the revenues within the cost pools are accounted for under expense functions (50000 series of numbers in the third segment of the County’s account numbers). The revenue accounts within those expense functions are referred to as Cost Allocation accounts.

The result of this practice, when the Transportation Cost Pool is “over-recovering” its costs, and when a particular function’s expenses and cost allocations are combined, is a credit balance (number will show in parentheses on Revenue Report). When the Transportation Cost Pool is “under-recovering” its costs, the combined accounts will show a debit balance (the number will not be in parentheses on the Revenue Report).

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Wednesday, July 31, 2024

		2024			
		Actual	Budget	Variance	Variance %
REVENUES					
Intergovernmental Revenues					
43300	Federal Grants-American Recovery & Reinvest Act	\$151,023.91		\$151,023.91	0.00%
43531	State Aid-Transportation	1,660,042.86	2,497,341.00	(837,298.14)	(33.53%)
43534	State Aid-LRIP	462,691.55	816,480.00	(353,788.45)	(43.33%)
	Total Intergovernmental	2,273,758.32	3,313,821.00	(1,040,062.68)	(31.39%)
Licenses and Permits					
44101	Utility Permits	14,920.00	29,200.00	(14,280.00)	(48.90%)
	Total Licenses and Permits	14,920.00	29,200.00	(14,280.00)	(48.90%)
Intergovernmental Charges for Services					
47230	State Charges	726,655.96	1,061,555.00	(334,899.04)	(31.55%)
47231	State Charges-Highway	138,721.88	307,190.00	(168,468.12)	(54.84%)
47232	State Charges-Machinery	25,671.03		25,671.03	0.00%
47300	Local Gov Chgs	301,891.89	525,383.00	(223,491.11)	(42.54%)
47330	Local Gov Chgs-Transp	298,260.32	1,130,895.00	(832,634.68)	(73.63%)
47332	Local Gov Chgs-Roads	11,237.74	424,793.00	(413,555.26)	(97.35%)
47333	Local Gov Chgs-Bridges		84,227.00	(84,227.00)	(100.00%)
	Total Charges to Other Governments	1,502,438.82	3,534,043.00	(2,031,604.18)	(57.49%)
Interdepartmental Charges for Services					
47470	Dept Charges-Highway	38,333.22	2,481,327.00	(2,442,993.78)	(98.46%)
	Total Interdepartmental Charges	38,333.22	2,481,327.00	(2,442,993.78)	(98.46%)
	Total Intergovernmental Charges for Services	1,540,772.04	6,015,370.00	(4,474,597.96)	(74.39%)
Miscellaneous					
48340	Gain/Loss-Sale of Salvage and Waste	5,328.75	6,700.00	(1,371.25)	(20.47%)
48520	Grants/Contribution-ATV Route Signage		20,000.00	(20,000.00)	(100.00%)
	Total Miscellaneous	5,328.75	26,700.00	(21,371.25)	(80.04%)
Other Financing Sources					
49110	Proceeds from Long-Term Debt		2,137,517.00	(2,137,517.00)	(100.00%)
49280	Transfer from Trust Funds	462,691.55		462,691.55	0.00%
	Total Other Financing Sources	462,691.55	2,137,517.00	(1,674,825.45)	(78.35%)
	TOTAL REVENUES	4,297,470.66	11,522,608.00	(7,225,137.34)	(62.70%)
EXPENDITURES					
Public Works-Highway					
53110	Hwy-Administration	296,108.63	413,359.51	117,250.88	28.37%
53120	Hwy-Engineer	130,487.97	271,100.38	140,612.41	51.87%
53191	Hwy-Other Administration	221,542.27	364,803.97	143,261.70	39.27%
53210	Hwy-Employee Taxes & Benefits	(946,388.10)	(0.01)	946,388.09	#####
53220	Hwy-Field Tools	(38,335.74)	(0.08)	38,335.66	#####
53230	Hwy-Shop Operations	191,492.98	331,761.59	140,268.61	42.28%
53232	Hwy-Fuel Handling	(11,441.36)	(23,105.00)	(11,663.64)	50.48%
53240	Hwy-Machinery Operations	(849,217.88)	(580,718.15)	268,499.73	(46.24%)
53250	Hwy-Crushing Operations	34,697.07	0.44	(34,696.63)	#####
53251	Hwy-Crushing Operations Production	88,440.75	(0.13)	(88,440.88)	#####
53260	Hwy-Bituminous Ops	56,747.05	234,143.57	177,396.52	75.76%
53266	Hwy-Bituminous Ops	(14,225.14)	1,957,351.50	1,971,576.64	100.73%
53270	Hwy-Buildings & Grounds	157,217.88	376,257.96	219,040.08	58.22%
53290	Hwy-Salt Brine Operations	21,072.31	(0.40)	(21,072.71)	5,268,177.50%
53291	Hwy-Salt Brine Operations	1,339.88	(0.40)	(1,340.28)	335,070.00%
53281	Hwy-Acquisition of Capital Assets	866,390.30		(866,390.30)	0.00%
53310	Hwy-Maintenance CTHS		23,742.92	23,742.92	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	1,752,339.69	2,895,462.40	1,143,122.71	39.48%
53312	Hwy-Snow Remov	547,830.04	907,384.18	359,554.14	39.63%
53313	Hwy-Maintenance Gang	107,139.91	217,092.62	109,952.71	50.65%
53314	Hwy-Maint Gang-Materials	3,354.94	3,160.00	(194.94)	(6.17%)
53320	Hwy-Maint STHS	828,583.47	1,061,555.11	232,971.64	21.95%
53330	Hwy-Local Roads	459,001.81	1,130,894.59	671,892.78	59.41%
53340	Hwy-County-Aid Road Construction	34,693.92	478,363.75	443,669.83	92.75%
53341	Hwy-County-Aid Bridge Construction	109,102.14	134,227.18	25,125.04	18.72%
53490	Hwy-State & Local Other Services	368,415.84	525,383.46	156,967.62	29.88%
53491	Hwy-ATV Route Signage		40,000.01	40,000.01	100.00%
	Total Public Works-Highway	4,416,390.63	10,762,220.97	6,345,830.34	58.96%
Capital Outlay					

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Wednesday, July 31, 2024

		2024			
		Actual	Budget	Variance	Variance %
57310	Highway Capital Projects	1,082,524.53	2,246,682.03	1,164,157.50	51.82%
57930	Depreciation & Amortization	1,967.47		(1,967.47)	0.00%
	Total Capital Outlay	1,084,492.00	2,246,682.03	1,162,190.03	51.73%
	Other Financing Uses				
59210	Transfers to General Fund	462,691.55		(462,691.55)	0.00%
	Total Other Financing Uses	462,691.55		(462,691.55)	0.00%
	TOTAL EXPENDITURES	5,963,574.18	13,008,903.00	7,045,328.82	54.16%
	NET INCOME (LOSS) *	(1,666,103.52)	(1,486,295.00)	(179,808.52)	12.10%



Parks & Forestry Department Reports

August 1, 2024

Director Report, by Chad Schooley

- Continue assisting with South Park storm shelter project management. Items on backorder include: exterior doors, windows, and electrical generator switch. These items continue to be delayed.
- Powers Bluff maintenance shop construction project bids were due on July 10th. Bid summary and building schematics are included in the packet. Currently, there is \$300,000 of ARPA and debt services budgeted for this project. We need to discuss additional funds needed for the project.
- Rock Solid has completed all contracted work for the single track bike trail system. In addition, members of The Friends of Powers Bluff are building and installing multiple small boardwalks in locations that Rock Solid prepped, prior to leaving. These are in areas of previously built trail that have had continued wet conditions due to the heavy rainfall that has occurred this year. These improvements will allow riders to use the trail sooner after rain events.
- The State Waterski Show tournament concluded on July 21st. The event saw great weather and huge crowds throughout the weekend. I received multiple compliments from people regarding the beautiful park and facilities that Wood County maintains. This is a direct reflection on all of the dedicated staff that work to maintain our parks everyday!
- Continue assisting with South Park campground design. We are planning on presenting the renderings/cost estimates at the September HIRC meeting.
- With the assistance of Jason G, P&Z Director, we were awarded \$50,000 from the CEED Committee, for Economic Development funding, to move forward with contracting with Discover Wisconsin. The promotion will focus on the history of Wood County parks, and will celebrate the 90th anniversary, which is coming up in 2025. I will be assisting throughout this process and will give updates as we move forward.
- Office staff are beginning to work on the 2025 budget. We plan on emailing draft to HIRC members prior to the meeting and discuss at the meeting.
- **Special Use Permits**
 - None at this time

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- Dexter Park-Replaced culverts in Loop 1 of campground and ditched appropriately.
- South Park-New Campground Entrance Gate being installed.
- South Park- Old wood fence roof-steal is in and will be put on shortly.
- South Park-lighting installed at Storm Shelter and can be run off an app on phone.

Maintenance Operations

- Ordered 2025 Chevy 1 ton flatbed with dump from Wheelers, who is honoring 2024 price. Dump box ordered from Monroe Inc. to fit truck. Should be in to Dealership by mid October.
- New 24 ton equipment trailer is ordered from Felling Trailer and will hopefully be in by end of the year.
- All Parks-mowing, string trimming & shelter rental & bathroom cleaning.

- South Park: Cleanup after 2024 State Waterski Show.
- North Park: Shelter concrete countertops to be overlaid with epoxy. Shelter Parking Lot is restriped by Arrow Precision.
- Dexter Park: Firewood processing operations ongoing. State Hwy 80 boat landing parking lot restriped by Arrow Precision.
- Powers Bluff-Multi-use trail: French drains, culverts and landscaping at HWY N area completed. Mowing and spraying of trails ongoing.
- NEPCO: Shelter doors being repainted by staff. Parking lots at shelter and boat landing will be restriped by Arrow Precision. Entrance road will have shoulder work done by staff.

Employee Matters

- All positions are full and staff is doing a great job keeping the parks in good working order with many projects ongoing.

Snowmobile/ATV

- Auburndale (DH) Snowmobile Bridge project off of CTH N east of Arpin has been awarded to Earth, Inc. .
- Hay Creek ATV project: The bridge install company, Janke General Contractors, Inc. has ordered the bridge and installation is set for this fall. Peterson Road section is completed with road base and moving over to Hay Creek side for upgrade of forestry road.
- Grant Reimbursement process ongoing for projects and maintenance of ATV/Snowmobile trails.

Office Supervisor Report, by Stacie Kleifgen

- Annual Employee Review for Parks & Forestry Program Assistant
- Assist in preparation of data for ATV/Snowmobile Grant Cycle
- Reconcile tracking of Non-Lapsing Funds
- Continue cleanup of reservation system by identifying and merging duplicate accounts

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Two active timber sales in May. These timber sales have been cut but wood is still being trucked. Trucking efforts have slowed due to recent wet weather and access difficulties.
- Timber sale establishment Compartment 56.
- Closed Hazelnut Trail due to increased heavy truck traffic due to HWY 80 closing in Babcock.
- Performed Karner Blue Butterfly Surveys.
- Attended Drone spraying demo in Jackson County.
- Constructed deer enclosure to monitor tree regeneration and seedling development. Assisted by WDNR Forestry personnel.
- Forestry Technician: Cleaned and mowed shooting range, performed compartment recon, mowed Hay Creek ATV trail, completed shaping road base on Peterson Road portion of ATV trail.

WOOD COUNTY STATE WILDLIFE AREA ADVISORY COMMITTEE
WOOD COUNTY

APPLICANT QUESTIONNAIRE

Name: Sophie Figueroa

Address: 726 Millcrest Ave Neenah WI 54457

Occupation: Pharmacy Tech

Email Address: Sofig12@aol.com

Date: 6-24-24 Home Phone: 715-439-0601 Work Phone: _____

Please respond to the following questions to assist the Highway Infrastructure & Recreation Committee in evaluating your application. You may attach additional pages or write on the back if needed.

1. Are you a member of any conservation/outdoor related organization(s)? If so, please list the organization(s), your year(s) of membership, and any office(s) held.
• Master Naturalist - 1 year of membership
2. List any specific ways in which you have utilized the Wood County State Wildlife Area.
I have use the area for hiking + wildlife viewing + foraging for wild berry/mushroom. I also use it as a space to teach a few kids I have mentored on how to use a compass/map + tracking wildlife/identification
3. Please comment on how you feel your background, interests, and/or experiences would be of benefit to the Wildlife Area, and list your specific background or training pertaining to natural resources (if any). As a master naturalist I have received a lot of training on multiple subject regarding natural resource making me a well rounded individual on a multitude of subject. I am very capable in teaching + conservation leadership citizen science programs. I have a particular interest in natural history + geology + paleontology + your education for other users I have spent my life enjoying the outdoors and teaching others, I have skill with + teaching and am well versed in most subject regarding natural resources
4. Why do you wish to be appointed to the Citizens Advisory Committee?
I feel that I would be able to help my county by utilizing my skill set and knowledge base to support the wood county wildlife area and assist in preserving its natural beauty for the next ages to enjoy and help preserve it for year to come.
5. If there were one thing you could change pertaining to the Wildlife Area, irregardless of any limitations (such as budget, manpower, etc.), what would you want to change?
I feel that awareness of the area is a significant issue, there is limited information available for people outside of it. I think a lot of people in the area would utilize the area more if they was aware of its proximity of a site. Thus, if the area was able to utilize some low cost/no cost options to set the word out it would be a effective way to support the wildlife area and increase visitors. I would like to get more educational opportunity for if it were a group
6. List any other qualifications you may have.
7. Additional Comments:

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2024**

July Revenue - August HIRC

BUDGETED REVENUES 2024	46721 SOURCE	FEES	YTD REVENUE	YTD REVENUE	JULY REV	JULY REV	ACTUAL REV
			2024	2023	2024	2023	2023
\$ 612,000.00	Camping Reservations	\$10 Resv. Fee+/\$21/\$26/\$29/\$36	\$342,768.88	\$ 375,766.93	\$83,446.31	\$ 121,148.55	\$ 549,512.32
\$ 45,000.00	Campground Firewood Sales	\$7 per rack	\$19,881.08	\$ 23,499.77	\$7,775.50	\$ 10,069.23	\$ 42,845.41
\$ 10,000.00	Ice	\$4 (small) /\$7 (large)	\$3,836.39	\$ 6,132.42	\$2,175.99	\$ 3,254.12	\$ 9,891.33
\$ 3,900.00	Non-Camper Dump Station	\$20	\$1,250.81	\$ 1,781.22	\$587.97	\$ 846.45	\$ 3,498.08
\$ 400.00	Camper Storage	\$20/wk - \$300/mo	\$55.55	\$ 153.19	\$0.00	\$ 59.51	\$ 304.91
\$ 900.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$337.44	\$ 278.67	\$131.75	\$ 145.02	\$ 811.85
\$ 59,000.00	Shelters Enclosed	Various Fees based on 4 or 8 hrs or all day.	\$36,885.71	\$ 31,694.34	\$4,081.48	\$ 5,459.04	\$ 51,979.84
\$ 13,000.00	Shelters - Open	Various Fees based on location of shelter.	\$10,079.28	\$ 9,683.93	\$1,333.28	\$ 1,902.97	\$ 11,573.31
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$75 / \$10 per picnic table	\$450.24	\$ -	\$0.00	\$ -	\$ 47.39
\$ 38,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$13/\$22/\$515/\$655/\$515/\$725/\$865	\$2,971.24	\$ 33,687.24	\$0.00	\$ -	\$ 33,687.24
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$8/daily; \$30/annual; \$60/family	\$3,512.51	\$ 3,144.04	\$678.48	\$ 378.89	\$ 4,175.49
\$ 8,500.00	Disc Golf	\$3 / \$5 / \$25 / \$50	\$3,437.64	\$ 6,167.05	\$537.91	\$ 1,062.22	\$ 7,657.44
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$25/annual; \$7/daily	\$20,594.59	\$ 18,748.85	\$5,047.36	\$ 3,721.29	\$ 22,496.22
\$ 17,000.00	Miscellaneous		\$6,027.81	\$ 3,859.41	\$0.00	\$ 1,398.24	\$ 15,433.37
\$ 8,800.00	Gift Certificates	Gift Certificates	\$241.69	\$ 94.79	\$0.00	\$ -	\$ 7,889.91
\$ 850,000.00			\$452,330.86	\$514,691.85	\$105,796.03	\$149,445.53	\$ 761,804.11
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$297,881.17	\$ 144,534.25	\$0.00	\$ 591.08	\$ 629,983.14
\$ 1,200,000.00		TOTAL REVENUE:	\$750,212.03	\$659,226.10	\$105,796.03	\$150,036.61	\$1,391,787.25

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

August (July Revenue)

Budget Year 2024

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
780	2-16	YODER	\$42,886.00	7/10/2020	7/1/2025		\$20,012.67	\$20,012.67	\$0.00
781	5-19	YODER	\$9,720.00	7/10/2020	7/1/2025		\$0.00	\$0.00	\$0.00
790	4-21	SCHREINER	\$15,600.00	11/24/2021	12/31/2024		\$0.00	\$0.00	\$0.00
796	2-22	KOERNER	\$110,780.80	5/27/2022	12/31/2024		\$114,290.07	\$114,290.07	\$0.00
797	3-22	SCHREINER	\$30,770.00	5/27/2022	6/30/2025		\$0.00	\$0.00	\$0.00
798	4-22	KOERNER	\$194,468.10	5/27/2022	12/31/2024		\$201,324.04	\$201,324.04	\$0.00
799	5-22	SCHREINER	\$20,200.00	5/27/2022	7/1/2025		\$0.00	\$0.00	\$0.00
800	6-22	SCHREINER	\$16,440.00	5/27/2022	7/1/2025		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	\$11,750.00	8/4/2022	7/30/2025		\$0.00	\$0.00	\$0.00
803	9-22	KOERNER	\$21,057.80	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	\$84,093.60	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
805	11-22	YODER	\$17,390.00	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
807	13-22	FLINK	\$9,450.00	12/31/2022	12/31/2025		\$2,274.03	\$2,274.03	\$0.00
809	2-23	KOERNER	\$66,089.00	6/1/2023	6/1/2025		\$75,816.95	\$75,816.95	\$0.00
812	4-23	FLINK	\$11,813.85	6/1/2023	6/1/2025		\$5,079.10	\$5,079.10	\$0.00
814	6-23	YODER	\$21,055.00	6/1/2023	6/1/2025		\$0.00	\$0.00	\$0.00
815	7-23	KOERNER	\$10,728.75	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
816	8-23	KOERNER	\$31,625.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
817	9-23	KOERNER	\$17,310.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
818	10-23	MIDWEST HW	\$51,768.30	1/4/2024	12/31/2026		\$0.00	\$0.00	\$0.00
819	11-23	TNT Timber	\$124,257.30	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
820	12-23	TNT Timber	\$115,113.25	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
821	1-24	KOERNER	\$26,270.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
823	3-24	FLINK	\$9,318.70	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
824	5-24	KOERNER	\$53,280.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
755		FIREWOOD					\$0.00	\$0.00	

Payments Received This Month:

\$0.00

AMOUNT BILLED TO DATE

AMOUNT RCVD TO DATE

0.00

\$ RECEIVED CURRENT MONTH

2024 Budgeted Total Revenues

\$350,000

2024 Total County Forestry Revenues this month (90%)

\$0.00

2024 Total Township Revenues this month (10%):

\$0.00

Jobs Finished

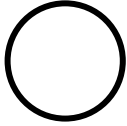
Jobs Started

Jobs Continuing/Reactivated

Jobs Gone Inactive

2024 TOTAL NET FORESTRY REVENUE TO DATE:

\$297,881.16



RESOLUTION#

Introduced by Page 1 of 1

Highway Infrastructure & Recreation Committee

Motion: Adopted: 1st Lost: 2nd Tabled: No: Yes: Absent: Number of votes required: [X] Majority [] Two-thirds Reviewed by: PK, Corp Counsel Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To give the Parks and Forestry Director and/or Forest Administrator and the Highway Infrastructure and Recreation Committee authorization to apply for reimbursement for Fish and Game and Wildlife Habitat Projects through the County Conservation Fund.

FISCAL NOTE: This is a 50/50 matching fund grant for projects totaling approximately \$5,000.00 per year. 50% would come from the grant award and 50% would come from the Parks & Forestry Capital Projects account 245-2107-48500-000-000.

Table with 5 columns: Number, Name, NO, YES, A. Rows 1-19 listing board members.

WHEREAS, The Wisconsin Statute 23.09(12) provides for allocation to the respective Counties in the State for county fish and game projects on the condition that the Counties match the State allocation, and

WHEREAS, The Wisconsin Statute 23.09(17m) also allows for grants to Counties for the development of habitat for game and non-game species on County Lands entered under §28.11, and

WHEREAS, Wood County desires to participate in these programs so as to improve the natural environment for wildlife on County Lands entered under §28.11 and to carry out a program of coordinated fish management project or game management projects, and

THEREFORE BE IT RESOLVED that the Wood County Board of Supervisors does hereby authorize the Park and Forestry Director and/or Forest Administrator to make annual applications for such project funding upon approval of the Highway Infrastructure and Recreation Committee.

()

Jake Hahn

Allen Breu

Scott Brehm

John Hokamp

Lee Thao

Adopted by the County Board of Wood County, this 20th day of August 20 24.

County Clerk

County Board Chairman

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, August 5, 2024

TIME: 9:00 a.m.

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton (WebEx)

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the July 1, 2024, meetings were reviewed. Motion by Hamilton/Penzkover to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Brehm/Polach to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. The Maintenance vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
7. The Maintenance Report and project updates were reviewed.
8. The Committee reviewed the downtown parking issues with both the Courthouse and River Block. The City has stated they will start to enforce timing issues but have not as of yet.
9. Van Tassel discussed the number of parcels adjacent to the courthouse. The current construction house is one that Van Tassel recommends tearing down and leaving a vacant lot due to the cost of incorporating it into the courthouse campus parking as well as its low value for resale. The committee will review this in the future. In addition, a parcel adjacent to the current Baker St. parking lot was discussed. Motion by Penzkover/Brehm to allow Van Tassel to have a discussion with the current owner about their future plans for the parcel. Motion carried unanimously.
10. The next meeting will be held on Thursday, September 5th at 9:00 AM.
11. Chairman Breu declared the meeting adjourned at 9:50 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

July 2024

1. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed.
2. Completed feature updates and fixes to Emergency Management's BNI, Building Number Identification, in-house system. Upon approval from EM staff, this will be put into production.
3. Work continues with CIS, Law Enforcement System, to update the software configurations to meet the new jail housing needs. The new jail housing configuration is in CIS Train environment so that Sheriff Department staff can test the system. Once testing is completed and approved, the new jail housing configuration will be added to the live environment.
4. Continue working with several vendors in preparation for the new Law Enforcement center occupancy. Several systems will be updated or replaced to accommodate needs in the new facility. LiveScan, current fingerprint system, will be updated and new fingerprinting machines put in place for the new jail. The Guard 1, system that records the door checks completed in the jail, will be replaced with Guardian RFID. In July the agreement with CIS for the one-way interface for Guardian RFID was completed. This project will begin once new Jail Housing is approved.
5. Completed development of the new Election Results website to meet needs for upcoming elections.
6. Staff completed work with Veterans department to implement digital signage in their Marshfield office.
7. Continued working on updating Emergency Management's Worker Tracking System.
8. Began work on preparing data for migration from Human Services IMS, current Document Management system & TCM, Electronic Health Record System into Laserfiche, Countywide Document Management system.
9. IT staff worked with the Health Department to configure the phone menu to allow for a Spanish interpreter option.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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10. Support is ongoing and another upgrade is scheduled for mid-August for Cyber Recruiter, the HRMS extension system and website used for new hire applications.
 11. Kicked off the server infrastructure CIP project to replace end of life servers at several locations throughout the County. Information has been collected, configurations have been reviewed & updated, and quotes have been requested.
 12. The Sheriff's Department Citation System (TraCS) review has been completed and this system will be moved to a hosted environment. Once the Badger TraCS Hosted Environment User Agreement is signed and returned migration to the TraCS Hosted Environment will commence.
 13. Continue to work on the project plan for the O365 migration. The current version of Office needs to be replaced with O365 by December 31, 2024. All departments will be migrated. IT, Emergency Management, County Clerk, Communications, Corporation Counsel, Finance, and HR departments have been migrated to O365. Migrations in Child Support, Dispatch, Health, Human Services, Planning & Zoning, Register of Deeds and Sheriff are underway, with more departments scheduled to migrate soon.
 14. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. eMAR offline procedures and functionality were improved significantly for both Norwood and Edgewater. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system. Project work is complete meeting the latest CMS (Centers for Medicare and Medicaid) July 1, 2024 deadline requirement for the Norwood Admissions Hospital unit transparency in pricing reporting.
 15. Met with Matrix, Norwood and IT staff for the WISHIN project. A technical meeting is scheduled to discuss the role of Matrix, Norwood electronic health record system, in facilitating an interface. This project is to meet the latest WISHIN (Wisconsin Statewide Health Information Network) requirement for the Norwood Admissions Hospital unit data capture and reporting. Failure to comply and meet the deadline of December 31, 2024 would result in loss of DHS financial incentives and later a reduction of CMS and DHS revenue for the Norwood Healthcare Facility.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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16. Completed work with GIS to update the address and street maps in CIS, the Countywide Law Enforcement Software. GIS and IT plan for this update to occur quarterly.
 17. Assisted Finance staff preparing the 2025 budget using the county wide budget software, including personnel data import and new dental plan calculations.
 18. Substantial time was spend researching new endpoint protection software. Current software was very problematic and caused interference with legitimate software and used excessive resources to complete standard scanning tasks. Implementation of the new solution has begun, and completion is expected before the end of August. We anticipate this software will run more efficiently and provide IT staff with more analytical capabilities when researching potential malicious activity.
 19. Network staff continue to respond to information gathered by the recently implemented SIEM, Security Information & Event Management solution. This will give us much needed insight into threat detection, security events, and compliance information and other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity.
 20. With the implementation of MDR, managed detection and response, it was evident that malicious actors continue to attempt to access the County network via VPN. To increase County VPN security, multi-factor authentication (MFA) is now required to use VPN. VPN MFA allows us to geo-block all access to the VPN portal from outside of the United States. These two changes strengthens our ability to deter malicious actors from gaining access to the County network.
 21. Network staff worked with Emergency Management, Communications, the Comm Center, and vendors such as FirstNet and the Dispatch phone vendor on the network connection for the Emergency Management trailer. The Comm Center would like the ability to utilize the mobile command station for radio communications as well as assisting with various lookup requests while onsite at events.
 22. The Countywide backup system was upgraded to the latest service pack.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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23. Network staff has been working with the Communications department and their vendor to plan out a radio system upgrade. These radios are used by various law enforcement agencies and supporting staff throughout Wood County.
 24. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 25. Completed the tax form update in Sage HRMS. Work also began on scheduling the Q2 quarterly update in the TEST environment.
 26. Programming staff work to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data.
 27. Continued work consolidating programming source control systems to organize historical and ongoing software development projects and eliminate a server as part of the Server OS update project.
 28. Network staff continue to work with a vendor to upgrade our phone system. These upgrades will allow us to configure newer devices and ensure support beyond August 2025.
 29. IT published and continues to refine the newly developed project request form and policy. This form increases efficiency for both requestors and IT staff and helps to ensure that we provide excellent and cost-effective solutions.
 30. Support for GCS\Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Migration of the property tax system triggers the need for extensive work on multiple interfaces to systems like the Register of Deeds and Planning and Zoning permit system.
 31. IT staff continue working to restore and import 15+ years of digital archive tax roll data into Laserfiche for the Treasurer.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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32. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities.
 33. Programming staff continue support for the ESS, employee self-service portal, for payroll reports and employee benefits open enrollment is ongoing.
 34. Completed the migration of the email archiving solution. One minor issue continues to be investigated.
 35. Worked with Livecan, electronic capturing of fingerprints system, vendor to resolve an issue impacting printing fingerprints that was affecting the City of Marshfield and Wisconsin Rapids.
 36. Our current email encryption service migrated to a new hosted site. This change affects the way individuals encrypt emails. Staff worked to implement the new way clients register to use encryption.
 37. Continue to review connectivity at North Park. As their reliance of network connectivity increases it is more important to provide a more stable connection. There are challenges to provide solid connectivity and current connections have been problematic. IT has recommended testing a backup solution to help provide a more stable connection.
 38. Staff have been working with the Parks Department to implement a solution that will allow them to remotely unlock the door at the new storm shelter at South Wood County Park using an app on their phone or desktop as long as there is power and internet connectivity at the location. This system will also allow them to schedule specific times to lock and unlock the doors.
 39. Network staff continue to engage a consultant for assistance in the configuration of a new network core to replace existing equipment. This will support additional upgrades to the network and servers at the Courthouse. Core Switches are a critical component for access to critical infrastructure. Great care is being exercised to ensure minimal downtime when the new hardware goes into production. Good progress is being made on migrating to the new cores.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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40. IT staff continue working to organize and relocate the Information Technology network drive shared data. This is an ongoing and sizable project.
 41. The Register of Deeds work to upgrade multiple applications continues each week. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work is complete to implement procedures that place significant restriction on the vendor use of a remote assistance software, Octopus. The new restriction enhances security while minimally impeding remote upgrade assistance functionality.
 42. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server. This ongoing project takes considerable time to plan, test, and implement.
 43. Continue to work with members of the Central Records subcommittee. Working to schedule an on-site visit from CIS, current Law Enforcement Software vendor, to discuss unmet needs of current system.
 44. The PC Replacement 2nd order has been placed. New devices include the update to Windows 11 and Office 365 as both products will be rolled out in 2024.
 45. Due to a substantial maintenance increase in the attendant console software used by Humans Services, research on an alternative solution has begun. Attendant console software allows people who receive a lot of phone calls, such as a receptionist, to manage multiple calls at the same time and easily view the availability of staff and transfer calls.
 46. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team).
 47. For the month of June, 480 helpdesk requests were created, with staff completing 483 tickets and leaving 91 open requests. In addition, there are currently 178 project requests.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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48. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
 49. Our new Systems Technician, Jeremy Heckendorf, began on July 8th. Recruitment for the IT Intern position continues.
 50. Staff continue to work with Maintenance, Sheriff, Samuel's Group, and various vendors on the infrastructure needs for the new Law Enforcement Center. One of the challenges is to add the new housing levels and options in the CIS Law Enforcement System.
 51. Staff continue to conduct weekly orientation to help new employees understand the importance of protecting Wood County's network and resources, as well providing instruction on how to contact the IT department for assistance.
 52. Worked with Human Services management and MatrixCare support to ensure backup procedures were in use, users were informed, and correct monitoring was in place during an extended outage related to the CrowdStrike cloud incident on July 19th.
 53. Network staff upgraded our phone system to the latest service pack to address various bugs and vulnerabilities.
 54. Programming staff attended THAT Conference held in Wisconsin Dells.



Letter of Comments August 2024

Ongoing Projects and Planning

Jail Project – Nearly all of the main electrical distribution equipment has been received and installed; there are still a few components that we are waiting on, but nothing that will delay the project schedule. Detention area fixtures and furniture are currently being installed. The management team continues working hard to ensure all contractors are meeting deadlines.

Courthouse – Drywall has been installed and finished in the Branch 1 office space. Contractors will begin installing ceilings, flooring, and other finishes in the coming weeks.

Design and engineering for the Courthouse heating system replacement is ongoing; there are many details to consider due to the complexity of updating a 70-year-old system with modern equipment.

River Block – Some of the work necessary for the update to our power supply has begun. Our utility provider will be reaching out soon to coordinate some work that will require power outages; as I had previously reported, it now appears we will be able to avoid outages during business hours.

Two remaining projects approved for this year, partial roof replacement and elevator cylinder replacement, should begin sometime next month.

Miscellaneous

Attended PIT, County Board, and numerous project meetings.

Continuing to work with City staff and adjacent property occupants regarding accessibility improvements at the Courthouse.

I am working on the 2025 budget; there are several changes to be noted as we take responsibility of the utilities for the new jail.

One of our utility providers contacted me to advise of a potential change to their oversight/command structure; it is not clear how this may impact our service or rates in the future.

CWSF Board of Directors Meeting Minutes

April 15th, 2024 AT 6:30 PM

Fair Office - 513 East 17th Street Marshfield, WI

ROLL CALL: Dale Christiansen, Gary Bymers, Kari Schwingle, Sandy Leonhard, Brad Hamilton (virtual), Heather Wellach, Jeff Viergutz, Derek Wehrman, Joyce Karl, Scott Karl

Not Present: Kara McManus, Nick Wayerski, Peggy Sue Behselich

The meeting of the Central Wisconsin State Fair Board was called to order at 6:39pm in the Fair Office building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

Public Comment: None

Approval of Minutes: Minutes from February were presented and reviewed. Heather Wellach made a motion to approve the minutes. Brad Hamilton seconded. All approved.

Financial Report: Vendors are coming in a little slower, but entertainment is taking off strongly. Gary Bymers made a motion to approve Financial Reports, Derek Wehrman seconded. All approved.

Executive Report: Things are going well in the office. Haley will be interning for the fair this year and next summer's fair. Really impressed with her help!

Junior Fair: Coming along well, all fair book changes done and submitted for a one-year book. Pushed back to June 1st the Scholarship rubric. July date is set for entries to be due and will open June 1st. Not too many big changes at this time.

Fair Update: Merch vendors are filling up fast, food vendors are a little slower. Looking at putting merch vendors up Peach Street. We have an ample amount of them and are looking for additional space. Food vendors are quiet but they will be getting a reminder within the next week or so. Entertainment is all booked and ticket sales are doing phenomenally. Met with wood carvers and will be doing demonstrations. Will be coordinated with WOW. Hot Glass Academy will be coming as well. Also, a comedian family show. Got a Polka band scheduled for senior day as well.

Fair Park Management: Meeting will be held next week for more updates.

Committee Reports

Executive: Did not meet

Sponsorship: Has not met, but Dale is working on a few sponsorship packages. More emails will go out shortly and follow up messages.

Market: Met and ordered t-shirts for volunteers and fair workers. Sponsored by Century21. Geofencing stats are going well. Looking at doing a few TV Commercials through steaming networks. Have cut back on print advertising. 3 billboards are in process of designing for our entertainment features. We are also putting together donation baskets.

Fairest of the Fair: Have not met, looking to restructure the program.

Volunteer: Did not meet but are starting to get golf cart drivers and more. Gate volunteers and bartenders are sitting good already. Will be tightening up gate control.

Livestock: Met in March, starting to get things squared away. Looking into putting rain gutters on the barn. We already have electric on one end and are looking to extend that as well.

Draft Horse: Did not meet.

Building and Grounds/ Park Management: We will be making improvements on the wash rack. We will be adding a tie bar in the middle of the wash rack a little higher to offer more space. Black top on the north side has a bid and looking into what that will look like. Have roofers looking at hail damage as there is major damage to the Round Barn, may need to be replaced. City is looking into this and sending insurance adjuster. Garbage company has changed this year.

WOW Committee: They have met and are planning an environmental day on Tuesday. Girl/Boy Scouts can earn a badge. Planning a garden day. Mid-State may be coming in to do something as well. Outdoor and nature-talking with the Mead to do crafts. Bees on Friday, cheese, cranberries and Maple syrup. Ag safety on Saturday and Sunday for dairy day.

New Business: Looking at a few different parking adjustments to help with volunteer and board participation. Future meetings, construction on 14th st.

Next Agenda: Will continue with committees and continue to talk about volunteers and sponsorships. Tying to get the fair booklets done asap.

Next Meeting: May 20, 2024

Adjournment: Derek Wehrman made a motion to adjourn at 7:46pm to adjourn. Heather Wellach seconded. All approved.

Respectfully,

Kari Schwingle

South Central Library System Board of Trustees Minutes

6/27/2024, 12:15 p.m.

1650 Pankratz Street, Madison

Meeting held via Zoom & in person

Action Items:

Approved the 2024 Mid-year Budget & Notes

Approved the 2025 Agreement for Cataloging Services between SCLS and Madison Public Library

Approved the 2025 PC Support Fee Increase for Member Libraries (rate per PC)

Present: B. Carus, B. Clendenning, S. Feith, J. Fordham, N. Foth, S. Garcia, M. Howe, M. Jorgensen, M. Nelson, D. Peterson, G. Poulson, L. Ross, T. Walske J. Wright

Excused: J. Honl, H. St. Maurice

Absent: C. Clark, P. Cox

Recorder: H. Moe

SCLS Staff Present: S. Schultz, K. Goeden

Guest:

Call to Order: 12:15 p.m. M. Nelson, V ice President

- a. Introduction of guests/visitors: David Peterson, newly elected Dane County representative, was introduced.
- b. Changes/Additions to the Agenda: None
- c. Requests to address the Board: None

Approval of previous meeting minutes: 5/23/2024 Minutes

- a. Motion: G. Poulson moved approved of the 5/23/2024. M. Howe seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried. J. Wright and D. Peterson abstained.

Financial Statements: K. Goeden provided an overview of the financial statements.

Bills for Payments: The payment amount is \$304,295.50

- a. Motion: S. Feith reviewed the bills for payment and moved approval. G. Poulson seconded.
- b. Discussion: None.
- c. Vote: Motion carried.

Presentation:

- a. Financial Statements Overview: K. Goeden provided a power point presentation of an overview of the financial statements, which is in the documents online.
- b. 2024 Mid-Year Budget: M. Nelson

Committee Reports:

- a. Advocacy: If anyone is interested in chairing the committee, please contact S. Schultz.
- b. Budget & Finance and Personnel: 2024 Mid-year Budget – M. Nelson noted the committees met to review the 2024 mid-year budget and recommends approval to the SCLS Board.

Action Items:

a. Accept the recommendation to approve 2024 Mid-year Budget & Notes from committees:

i. Motion: M. Nelson moved approval of the 2024 mid-year budget and notes. M. Howe seconded.

ii. Discussion: None

iii. Vote: Motion carried.

b. Approve 2025 Agreement for Cataloging Services between SCLS and Madison Public Library (no changes)

i. Motion: B. Clendenning moved approval of the 2025 agreement for Cataloging Services between SCLS and Madison Public Library. N. Foth seconded.

ii. Discussion: None

iii. Vote: Motion carried. S. Garcia abstained.

c. Approve 2025 PC Support Fee Increase for Member Libraries (rate per PC)

i. Motion: L. Ross moved approval of the 2025 PC support fee increase for member libraries. B. Carus seconded.

ii. Discussion: None

iii. Vote: Motion carried.

Discussion:

a. Upcoming Strategic Planning Process: S. Schultz - The current strategic plan, which runs from 2022 through 2024, is in need of renewal. An exhaustive planning process has not been completed since before the pandemic. There are plans to gather information through focus group discussions at the All Director's meeting in November as well as staff gathering information during the year to draft the plan. The strategic plan should be completed by the June 2025 board meeting. We would like the board to take action at the July 2024 board meeting to extend the current plan to include 2025 so that we have the time to complete the revised plan. A timeline and the current plan will be provided to the board prior to the July meeting.

SCLS Foundation Report: S. Schultz – next meeting is July 25th. It was requested that a report be given from the foundation on a quarterly basis.

System Director's Report: You may view the System Director report online.

Administrative Council (AC) Report: Met 6/16/2024. You may view the minutes online.

Information sharing:

S. Garcia noted MPL is being asked to cut 5% from their budget.

S. Feith noted that MCM is creating a unique collection of ladders and bouncy houses that may be checked out by patrons. She questioned the definition of services that fall under chapter 43 as well as liability insurance for items provided to patrons. The community governs their own collections.

Adjournment: 1:16 p.m.

For more information about the Board of Trustees, contact Shannon Schultz
BOT/Minutes/6/27/2024

Minutes

University Commission

UWSP-Marshfield/Wood County

DATE

May 16, 2024

TIME

5:00 pm

MEETING CALLED TO ORDER BY

Chair Donna Rozar

IN ATTENDANCE

Chair Donna Rozar, Alderperson Mike Feirer, Wood County Board Rep. Al Breu, Wood County Board Rep. Jake Hahn, Alderperson Derrek Wehrman, Bookkeeper Ralph Nussbaum, Lead Facilities Supervisor Tom Zink, and UWSP-Marshfield Campus Executive Dr. Anthony Andrews. Others present included Mayor Lois TeStrake, Dean Dr. Gretel Stock, Samuel Scarpaci, and Jesse Fish. Quorum was established and there were no public comments.

ELECTION OF OFFICERS

Mike Feirer nominated Donna Rozar as Chair. There were no objections and Donna Rozar was declared Chair. Mike Feirer nominated Al Breu as Vice-Chair. There were no objections and Al Breu was declared Vice-Chair. Jake Hahn nominated Mike Feirer as Secretary. There were no objections and Mike Feirer was declared Secretary.

APPROVAL OF MINUTES

The minutes from the prior meeting were read and a motion to approve the minutes was made by Mike Feirer, seconded by Al Breu, and unanimously approved.

REPORTS

The year-to-date Register Report and year-to-date Comparing Budget to Actual Expenses were presented by Ralph Nussbaum. Ralph Nussbaum said he has been receiving regular UW-Eau Claire rent and will reduce the financial request to Wood County and the city. Dr. Andrews noted that the rent charged to UW-Eau Claire may be adjusted. A motion to approve these reports was made by Mike Feirer, seconded by Jake Hahn, and unanimously approved.

A motion to approve Financial Activity from 02/01/24 to 05/01/24 was made by Mike Feirer, seconded by Al Breu, and unanimously approved.

Tom Zink presented the Facilities Manager's Report. Tom Zink discussed ongoing ground improvement projects including filling potholes, removing trees, and repairing the trail bridge. Tom Zink is seeking estimates from Bach Construction for repairing the bridge and Dan Umhoefer is willing to cover the cost. Tom Zink mentioned that rooftop comfort systems for the commons, connector, and fitness center will be installed starting May 20th. Corresponding 2024 CIP funds have been awarded. Tom Zink also discussed planned roof replacements and flooring upgrades. Tom Zink mentioned that Johnson Control found a faulty board in the fire panel which will necessitate a full panel upgrade costing \$13,518. Tom Zink described other ongoing hardware issues with the fire panel. Tom Zink also mentioned that Complete Control said the building management software needs upgrading. Software would cost an annual subscription fee and require upgrades about once every four years.

Tom Zink anticipates software upgrades to cost about \$13,000 and for there to be sufficient CIP funding to cover this cost and leave \$13,930 in the 2024 CIP budget. As discussed by Lois TeStrake and Tom Zink, both the city and UWSP-Marshfield use the Desigo building management system and UWSP-Marshfield may be able to piggyback off the city's subscription. Donna Rozer will connect with Steve Barg and other city leaders regarding Desigo. A motion to approve the Facilities Manager Report was made by Al Breu, seconded by Jake Hahn, and unanimously approved.

2024/2029 CIP Budget was presented by Tom Zink. 2029 CIP additions include driveway and parking lot repairs as well as general building repairs. Dr. Andrews noted that Parks and Recreation will not take control of the UWSP-Marshfield tennis court. Tom Zink clarified that the tennis court is safe and playable and that the 2027 CIP has funds allocated to tennis court improvements. Donna Rozar mentioned that a decision will need to be made in the event the tennis court fell into excessive disrepair. A motion to approve the 2024-2029 CIP was made by Jake Hahn, seconded by Mike Feirer, and unanimously approved.

Tom Zink then discussed the renewal of fire protection system policies and the renewal of the sprinkler system service and inspection protection policy. Policies were renewed on May 1st, 2024. Tom Zink mentioned that no bills are due and that he has only received normal invoices. Tom Zink reiterated that there have been recent inspections related to the renewal of the STEM building sprinkler system, monitoring of panels, and renewal of the fire protection system. Tom Zink will be replacing fire protection system batteries himself for an anticipated \$5,000 savings. Tom Zink contacted Johnson Control and confirmed that renewal dates occur every five years. A motion to approve Tom Zink's reports on the renewal of fire protection system policies and renewal of the sprinkler system service and inspection protection policy was made by Mike Frier, seconded by Al Breu, and unanimously approved.

Dr. Andrews presented the Campus Executive Report. Dr. Andrews introduced Samuel Scarpaci and discussed Samuel Scarpaci's recruitment efforts in the greater Marshfield area focused on both traditional and adult students. Dr. Andrews reiterated UWSP-Marshfield's emphasis on four-year and master's degrees and mentioned new certificate programs tailored to working adults. Dr. Andrews and Samuel Scarpaci stated that about \$200,000 in scholarships is allocated for the 2024/2025 academic year and that both traditional and adult students are eligible for funding. Dr. Andrews discussed the ongoing merging of the UWSP-Marshfield and UWSP foundations, clarifying that UWSP Marshfield funds will continue to be exclusively used for UWSP-Marshfield. Dr. Andrews noted that Samuel Scarpaci has been tabling at Marshfield Clinic and that these efforts have generated enrollment in the MBA program. Dr. Andrews mentioned that funds have been allocated to UWSP-Wausau and UWSP-Marshfield to be spent on advertising rebranding these locations as four-year campuses. Dr. Andrews also relayed that UWSP-Marshfield is being considered as a site for a Boys and Girls Club. Bill Sennholz's community center is also being considered. Dr. Andrews discussed a potential new food vendor. Dr. Andrews also noted that Shiloh Bound is taking charge of hiring a new director for the C2 Makerspace. Dr. Andrews noted that May 13th will be the final music performance of the season and that Andrew Spencer, Bob Johaneck, and Kristine Johaneck will return for the 2024/2025 season. Dr. Andrews further mentioned that corresponding funds have been approved by the Laird Committee. Dr. Andrews and Tom Zink discussed upgrades to the Helen Connor Laird Theatre stage planned for the summer. Dr. Andrews announced that Elijah Wibben will be leaving for graduate school in the fall. Dr. Andrews noted that he plans to hire for Elijah Wibben's position within the upcoming weeks. Dr. Stock mentioned that UW System had requested all UW organizations to provide space utilization reports. Dr. Stock noted that she has not heard back from UW system but expects to have updates come August's University Commission meeting. Dr. Stock also noted that UWSP-Marshfield is in a good position due to its role in the community. Dr. Andrews announced that the city decided not to move Marshfield Broadcasting to UWSP-Marshfield.

Donna Rozar did not have a Chair's Report to present but noted that she will be connecting with city leaders over the coming weeks.

NEXT MEETING

The next meeting is scheduled for August 8th, 2024. The meeting was adjourned at 5:59 pm.

Approved: 8-8-24