

## **MINUTES**

### **HEALTH & HUMAN SERVICES COMMITTEE**

**DATE:** Thursday, February 26, 2026  
**TIME:** 5:00 PM  
**PLACE:** Wood County Annex & Health Center - Classroom

**MEMBERS PRESENT:** Donna Rozar, Tom Buttke, John Hokamp, Lee Thao, Laura Valenstein, Marie Topping, Rachel Stankowski, Leslie Kronstedt, Dr. Tim Golemgieski (arriving at 5:05 PM)

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.
2. There were no public comments.
3. The consent agenda was reviewed. Motion by Buttke/Thao to approve the consent agenda as presented. Motion carried unanimously.
4. Henry Kropp and Kurt Berner from the Samuels Group, along with Edgewater Administrator Cielewicz, were present and provided the committee with an updated floor plan with elevations of the proposed CBFRR at Edgewater. Some items had to be adjusted due to the new ADA building requirements adopted by the state. Motion by Topping/Golemgieski to approve the plans and send onto the state for their consideration. Motion carried unanimously.
5. Ms. Stankowski's term on the HHS Committee is expiring. Consensus of the committee was to recommend her reappointment to the committee to the County Board Chair and have it on the next county board agenda.
6. Environmental Health Supervisor Ben Jeffrey reviewed the proposed fee schedule for 2026-2029 and how it compares to the DATCP licensing fees. Motion by Hokamp/Kronstedt to approve the fee schedule as amended and presented. Motion carried unanimously.
7. Health Director Smith updated the committee on the status of the Strategic Plan currently being updated and reviewed the top 3 items being discussed and expanded upon. More information will be forthcoming as the process progresses.
8. Chair Rozar read the resignation/retirement letter of Health Director Smith, being effective March 18, 2027. Human Resources Director McGrath reviewed the timeline in the posting and hiring process with the hopes of having someone on board soon so there can be ample cross training.

9. A resolution amending the 2026 budget for Norwood for the purpose of funding engineering and design costs of the water system upgrade was presented. Motion by Kronstedt/Golemgieski to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
10. The next meeting will be held on Thursday, March 26, 2026, at 5:00 PM at Edgewater Haven Nursing Home Conference Room. A tour of the facility will be conducted prior to the meeting.
11. Chair Rozar declared the meeting adjourned at 6:28 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

