

MINUTES
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Monday, July 1, 2024
TIME: 11:00 AM
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Al Breu, Scott Brehm, John Hokamp, Lee Thao

MEMBER EXCUSED: Jake Hahn

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Vice Chair Breu called the meeting to order at 11:00 AM and declared a quorum present.
2. There was no public comment.
3. Under correspondence Hawk reported of a solution for a long-standing drainage issue located at the corner of CTH T & CTH Y.
4. The minutes of the June 6, 2024, meetings were reviewed. Hokamp asked that there be two corrections. Item #8 should denote the bids were for the salt brine building. Item #11 should be corrected to read: *“Because CTH A will be a large scale project, Hawk is reviewing a number of different financing sources.”* Motion by Thao/Brehm to accept the minutes as corrected. Motion carried unanimously.
5. Hawk reported that the ATV signage for the newly opened segments is being updated to reflect committee action last month and should be completed this month.
6. The Highway Dept. staff reports were highlighted and reviewed.
7. The Highway revenue report was reviewed.
8. Motion by Hokamp/Thao to approve the Highway Dept. vouchers. Motion carried unanimously.
9. Hawk noted that a couple of changes were made to the 2025 Highway CIP, but not to the detriment of future general transportation aid calculations.
10. Hawk reviewed the mechanism in calculating general transportation aids for the county. It is not a “per-mile” allocation such as towns receive, but rather a 6-year average of levied and borrowed expenditures. He reviewed the history of the GTA funding over the past years as well.

11. Hawk met with the Public Works Dept. from the Town of Grand Rapids as it relates to pedestrian crossings/sidewalks at the roundabout on CTH W. There is a desire by a number of stakeholders that sidewalks be placed at this roundabout with agreements being worked on for the placement of them. The original construction cost of the roundabout was a 90/10 split between the county and town, respectively. The town is inquiring about that same financial agreement with the addition of the sidewalks. Hawk believes this is fair. Motion by Hokamp/Thao to approve a county/town cost share of 90/10, respectively for the addition of sidewalk crossings at the CTH W roundabout. Motion carried unanimously.
12. As a part of the 2026 CTH U construction project, a borrow site for material will be needed for the road. In the past, it was hoped that material from the Parks Dept. disposal site could have been utilized, however some testing did not come back as acceptable. There is some virgin material located on this parcel as well that initial testing was more favorable on. Hawk would like committee action to move forward with the procurement and stock piling of this material. Motion by Thao/Brehm to move forward with the procurement and stock piling of this material for the material/borrow site for the CTH U project. Motion carried unanimously.
13. A section of CTH AA (Plank Hill) in the Town of Port Edwards was recently undermined, with a hole of over 14' deep occurring by a culvert. This road was refurbished 6-7 years ago, however the base of this road is presumed of substandard material. The Town of Port Edwards and Wood County are working together in an effort to remove the culvert/impediment where the undermining took place, rerouting of a road, and possibly turning what remains into a town road. Motion by Breu/Brehm to allow the Highway Commissioner to work with the Town of Port Edwards to arrive at a solution that is beneficial to both parties. Motion carried unanimously.
14. The Parks & Forestry staff reports were reviewed.
15. The 2023 Annual Report for the Parks & Forestry Dept. was handed out. Schooley will be presenting this report at the July County Board meeting.
16. Planning & Zoning Director Grueneberg stated that Discover Mediaworks is looking to do a show dedicated to the Wood County Parks 90th Anniversary next year. The cost of a production such as this is \$50,000. There is some unused funding from the Economic Development Grant budget that could absorb this cost. The CEED Committee will act on this possible reallocation of funds at their next meeting. Grueneberg and Schooley asked if the committee would be receptive to this exposure. Motion by Thao/Hokamp to go on record as being in favor of this project and recommend the reallocation of Economic Development grant dollars to fund it. Motion carried unanimously.
17. Minor adjustments to the 2025 Parks & Forestry CIP budget were reviewed.
18. The current bid tally for the Auburndale Snowmobile Trail bridge was reviewed, however the engineering firm is still reviewing the results to ensure design

specifications were met. Motion by Breu/Hokamp to accept the bid that is deemed to be the most advantageous to Wood County. Motion carried unanimously.

19. Forest Administrator Schubert presented 6 timber contracts that are coming due, along with his recommendation of extensions. Motion by Brehm/Thao to approve the staff recommended contract extensions. Motion carried unanimously.

20. Parks & Forestry revenue reports were reviewed.

21. Motion by Hokamp/Brehm to approve the Parks & Forestry vouchers. Motion carried unanimously.

22. The next meeting will be held on Thursday, August 1, 2024 at 9:00 AM at the Highway Department Conference Room.

23. Vice Chair Breu declared the meeting adjourned at 12:32 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Highway Infrastructure & Recreation Committee
July 1, 2024

NAME	REPRESENTING
AL BREU	WC # 6
DENNIS POLACH	WCB -14
Bill Ofe- ...	WCB # 13
Jeff ...	WCB # 11
Jason Gruenberg	P+Z
Fritz Schubert	Forest
GAD SCHOLEY	P&E
Roland Hawk	WCHwy
Lance Pliml	CR Chain
Ed Newton (WebEx)	Finance