

AGENDA
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Thursday, August 1, 2024

TIME: 1:00 PM

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes from previous meetings.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Discuss purchase of stand-up desks for Child Support and Victim Witness.
8. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Report of Citizens Water Group.
9. Review County Board Rules.
10. Attendance at meetings.
11. Consideration of agenda items for next meeting.
12. Set date and time of next meeting – Friday, September 6, 2024 – 9:00 AM.
13. Committee may go into closed session pursuant to 19.85(1)(f) Wis. Stats. to consider leave of absence request(s)
14. Return to open session.
15. Adjourn.

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2497 683 4484

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mff4aa92776d2e7c84803c62d3effa485>

Meeting number (access code): 2497 683 4484

Meeting password: 090124

MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, July 5, 2024
TIME: 9:00 AM
PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Miner asked the minute approval to reflect a correction to the date of the meeting, which was June 7, 2024. Motion by Voight/Leichtnam to approve the minutes of the June 5, 2024 meeting, as corrected. Motion carried unanimously.
4. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Leichtnam/Perlock to approve them as presented. Motion carried unanimously.
5. Corp Counsel Kastholz presented a resolution for an opioid litigation settlement with Kroger. Motion by Hovendick/Voight to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
6. The Criminal Justice Coordinator has requested permission for out-of-state travel to attend a conference in California with all expenses paid by grant funding. Motion by Voight/Perlock to grant permission for the out-of-state travel. Motion carried unanimously.
7. The next meeting will be held on Thursday, August 1st at 1:00 PM.
8. Chairman Clendenning declared the meeting adjourned at 9:29 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Committee Report

County of Wood

Report of claims for: BRANCH 1

For the period of: JULY 2024

For the range of vouchers: 03240019 - 03240020

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03240019	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/14/2024	\$195.21	P
03240020	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/20/2024	\$67.83	P
Grand Total:				\$263.04	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: JULY 2024

For the range of vouchers: 04240012 - 04240014

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04240012	MENDEZ JOHN	MARCH INTERPRETER BR 1,2,3,4	06/27/2024	\$480.00	P
04240013	MENDEZ JOHN	MAY INTERPRETER BR 1,2,3,4	06/27/2024	\$600.00	P
04240014	MENDEZ JOHN	JUNE INTERPRETER - BR 1,2,4	06/27/2024	\$360.00	P
Grand Total:				\$1,440.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

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Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: JULY 2024

For the range of vouchers: 05240032 - 05240038

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05240032	MENDEZ JOHN	APRIL INTERPRETER	06/27/2024	\$120.00	P
05240033	PETERSON MICHELLE L	TRANSCRIPT 21CF712 22CF287 378	06/26/2024	\$62.00	
05240034	PETERSON MICHELLE L	TRANSCRIPTS 24CF119	06/26/2024	\$44.00	
05240035	PETERSON MICHELLE L	TRANSCRIPTS 23CF349	06/26/2024	\$44.00	
05240036	PETERSON MICHELLE L	TRANSCRIPTS 24CF69	06/26/2024	\$24.00	
05240037	PETERSON MICHELLE L	TRANSCRIPTS 23CF33	06/26/2024	\$26.00	
05240038	PETERSON MICHELLE L	TRANSCRIPTS 24CF36 20CF760	06/26/2024	\$40.00	
Grand Total:				\$360.00	

Signatures

Committee Chair: _____
Committee Member: _____
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Committee Report

County of Wood

Report of claims for: BRANCH 4

For the period of: JULY 2024

For the range of vouchers: 34240019 - 34240021

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34240019	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/19/2024	\$44.89	
34240020	LIVERNASH ALICIA	TRANSCRIPTS 23CF697	07/09/2024	\$34.00	
34240021	LIVERNASH ALICIA	TRANSCRIPTS 23CF123	07/18/2024	\$42.00	
Grand Total:				\$120.89	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: JULY 2024

For the range of vouchers: 02240052 - 02240059

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02240052	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/22/2024	\$29.20	
02240053	CW SOLUTIONS LLC	ELEVATE & A&V PROGRAM COSTS	07/22/2024	\$15,264.67	
02240054	DNA DIAGNOSTICS CENTER	15-GENETIC TESTS	07/22/2024	\$405.00	
02240055	LEGAL LOGISTICS LLC	6-PROCESS OF SERVICE FEES	07/22/2024	\$520.00	
02240056	MCCORMICK SARA	16-PROCESS OF SERVICE FEES	07/22/2024	\$820.00	
02240057	MUNRO WAYNE	22-PROCESS OF SERVICE FEES	07/22/2024	\$1,150.00	
02240058	ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT)	OFFICE SUPPLIES	07/22/2024	\$276.72	
02240059	WI DEPT OF ADMINISTRATION	CSA/DHSS-SHARED ROUTER COSTS	07/22/2024	\$50.00	
Grand Total:				\$18,515.59	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: Clerk of Circuit Court

For the period of: July 2024

For the range of vouchers: 07240539 - 0724611

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07240539	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JG10 & 24JG11	06/22/2024	\$1,210.00	P
07240540	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF671	06/22/2024	\$160.00	P
07240541	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 13JG16	06/22/2024	\$710.00	P
07240542	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JG19,20,21,23 OHP	06/21/2024	\$240.00	P
07240543	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23JC45 OHP	06/25/2024	\$190.00	P
07240544	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CF150	07/01/2024	\$753.43	P
07240545	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CM140	07/01/2024	\$454.22	P
07240546	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 12GN39	06/25/2024	\$710.00	P
07240547	BALES MARSHALL J MD	Med Exam 24ME130	06/24/2024	\$846.00	P
07240548	BEHAVIORAL CONSULTANTS	Med Exam 23JV60	06/28/2024	\$880.00	P
07240549	BENSON STEVEN A PH D LLC	Med Exam 23CF693, 24CF252	06/25/2024	\$6,192.56	P
07240550	BREEZEE JOSHUA	Witness Fee 22CF405	06/12/2024	\$17.60	P
07240551	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 23ME257	06/28/2024	\$945.00	P
07240552	GORSKI & WITTMAN SC	Atty Fee 12GN39	07/02/2024	\$803.55	P
07240553	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 23CT20, 22TR2232	06/28/2024	\$560.00	P
07240554	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 23CF293, 23CF629	06/28/2024	\$263.33	P
07240555	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 23CM4	06/28/2024	\$183.34	P
07240556	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 24CF156	06/28/2024	\$938.34	P
07240557	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 23CF503	05/14/2024	\$200.00	P
07240558	LLOYD PETER C LLC	Atty Fee 23CM589	06/26/2024	\$751.85	P
07240559	LLOYD PETER C LLC	Atty Fee 24JI04	06/26/2024	\$200.00	P
07240560	LLOYD PETER C LLC	Atty Fee 23CF415, 23CF480	06/26/2024	\$1,531.13	P
07240561	LLOYD PETER C LLC	Atty Fee 24JC36, 37 OHP	06/26/2024	\$240.00	P
07240562	NEWELL KEN	Witness Fees 22CF405	06/12/2024	\$17.20	P
07240563	PATEL SANGITA MD	Med Exam 24ME130	06/29/2024	\$1,100.00	P
07240564	STICHERT DAMON P ATTY	Atty Fee 23CF601	06/13/2024	\$1,860.00	P
07240565	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	People Search June 2024	07/01/2024	\$75.00	P
07240566	WEILAND LEGAL SERVICES	Atty Fee 23CT196	06/30/2024	\$652.64	P
07240567	WEILAND LEGAL SERVICES	Atty Fee 20GN45	06/12/2024	\$110.00	P
07240568	WEILAND LEGAL SERVICES	Atty Fee 24CF132	06/30/2024	\$536.86	P
07240569	WEILAND LEGAL SERVICES	Atty Fee 24GN32	06/26/2024	\$260.00	P
07240570	AMAZON CAPITAL SERVICES	Office Supplies	06/20/2024	\$9.00	P

Committee Report - County of Wood

Clerk of Circuit Court - July 2024

07240539 - 0724611

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07240571	AMAZON CAPITAL SERVICES	Office Supples	06/21/2024	\$30.56	P
07240572	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JI8	07/10/2024	\$360.00	P
07240573	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 19GN55	07/03/2024	\$180.00	P
07240574	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 12GN50	07/03/2024	\$180.00	P
07240575	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CT125, 272, 379	07/03/2024	\$501.08	P
07240576	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF649	07/05/2024	\$728.18	P
07240577	ASHER LAW OFFICE LLC	Atty Fee 09GN71	06/04/2024	\$1,545.00	P
07240578	GORSKI & WITTMAN SC	Atty Fee 24GN25	07/03/2024	\$885.32	P
07240579	GORSKI & WITTMAN SC	Atty Fee 24GN40	07/02/2024	\$361.44	P
07240580	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee TP13	07/12/2024	\$210.00	P
07240581	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23GN76	07/12/2024	\$220.00	P
07240582	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF292 & 24CF149	07/10/2024	\$1,610.55	P
07240583	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF400	07/12/2024	\$634.75	P
07240584	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24ME49	06/21/2024	\$570.00	P
07240585	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24GN26	06/27/2024	\$1,210.00	P
07240586	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24ME135	07/02/2024	\$360.00	P
07240587	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 18ME2023	07/02/2024	\$360.00	P
07240588	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 22ME263	07/02/2024	\$360.00	P
07240589	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24ME03	07/09/2024	\$820.00	P
07240590	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24ME142	07/10/2024	\$570.00	P
07240591	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME05	07/15/2024	\$845.00	P
07240592	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 21ME49	07/09/2024	\$845.00	P
07240593	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 22ME03	07/09/2024	\$695.00	P
07240594	GORSKI & WITTMAN SC	24GN26	07/02/2024	\$2,942.95	P
07240595	HILL & WALCZAK ATTYS	Atty Fee 23JC13 OHP	07/10/2024	\$460.00	P
07240596	HILL & WALCZAK ATTYS	Atty Fee 18GN57	07/09/2024	\$240.00	P
07240597	HILL & WALCZAK ATTYS	Atty Fee 23JC1 OHP	07/10/2024	\$410.00	P
07240598	HILL & WALCZAK ATTYS	Atty Fee 23JC30 OHP	07/11/2024	\$200.00	P
07240599	HILL & WALCZAK ATTYS	Atty Fee 24TP13 OHP	07/11/2024	\$520.00	P
07240600	HILL & WALCZAK ATTYS	Atty Fee 24TP12	07/10/2024	\$380.00	P
07240601	HILL & WALCZAK ATTYS	Atty Fee 22JC14 OHP	07/10/2024	\$310.00	P
07240602	KRYSHAK LAW LLC	Atty Fee 24JI03	07/08/2024	\$190.00	P
07240603	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 24CT135	07/12/2024	\$245.00	P
07240604	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 24CF109	07/12/2024	\$453.33	P
07240605	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 23CM283	06/28/2024	\$410.00	P
07240606	LLOYD PETER C LLC	Atty Fee 22JC42 OHP	07/16/2024	\$210.00	P
07240607	LLOYD PETER C LLC	Atty Fee 21JC08 OHP	07/16/2024	\$150.00	P
07240608	LLOYD PETER C LLC	Atty Fee 21JC27 OHP	07/16/2024	\$150.00	P

Committee Report - County of Wood

Clerk of Circuit Court - July 2024

07240539 - 0724611

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07240609	NASH LAW GROUP	Atty Fee 23CM283	03/12/2024	\$84.75	P
07240610	TAYLOR LESLIE	Med Exam 24GN37	07/14/2024	\$650.00	P
07240611	WEILAND LEGAL SERVICES	Atty Fee 24CT167	07/10/2024	\$541.85	P
07240612	WEILAND LEGAL SERVICES	Atty Fee 22GN22	07/14/2024	\$350.00	P
07240613	WEILAND LEGAL SERVICES	Atty Fee 23CM293,24CF74	07/11/2024	\$1,598.87	P
07240614	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CF215	07/18/2024	\$945.01	P
07240615	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24ME139	07/10/2024	\$420.00	P
07240616	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 23ME16	07/23/2024	\$570.00	P
07240617	BOETTCHER AMY J	July 2024 Mediation	07/24/2024	\$150.00	P
07240618	DAHNER SYLVIE ATTORNEY	Atty Fee 87GN207	06/18/2024	\$150.00	P
07240619	GORSKI & WITTMAN SC	July 2024 Mediation	07/24/2024	\$1,375.00	P
07240620	HILL & WALCZAK ATTYS	Atty Fee 21JC10 IHP	07/19/2024	\$200.00	P
07240621	WEILAND LEGAL SERVICES	Atty Fee 98GN77	07/18/2024	\$100.00	P
07240622	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty Fee 24PA31	07/17/2024	\$200.00	P
07240623	WEST PAYMENT CENTER	June 24 Law Lib Publications	07/01/2024	\$1,885.59	P
07240624	AMAZON CAPITAL SERVICES	Office Supplies	07/05/2024	\$32.51	P
07240625	WEYMOUTH RICHARD D	July 2024 FCC Services	07/24/2024	\$5,833.33	P
Grand Total:				\$60,041.12	

Signatures

Committee Chair: _____
 Committee Member: _____
 Committee Member: _____
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Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: July 2024

For the range of vouchers: 09240029 - 09240031

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09240029	STATE BAR OF WISCONSIN	WI Civil Procedure	06/24/2024	\$253.10	
09240030	AMAZON CAPITAL SERVICES	Office Supplies	07/10/2024	\$99.59	
09240031	AMAZON CAPITAL SERVICES	Office Supplies	07/17/2024	\$11.52	
Grand Total:				\$364.21	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: JULY 2024

For the range of vouchers: 35240044 - 35240050

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35240044	AMAZON CAPITAL SERVICES	DRUG COURT SUPPLIES	07/02/2024	\$143.06	P
35240045	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	06/26/2024	\$46.81	P
35240046	NOLAN-PLUTCHAK EMILY	REIMB EXPENSES - ALL RISE CONF	07/17/2024	\$296.66	P
35240047	ZIMA JENNIFER	REIMB EXPENSES - ALL RISE CONF	07/17/2024	\$296.66	P
35240048	AMAZON CAPITAL SERVICES	SUPPLIES	07/20/2024	\$113.52	
35240049	MARY'S PLACE BOARDING HOUSE INC	HOUSING FOR P.M.	07/23/2024	\$500.00	
35240050	US BANK	SUPPLIES	07/17/2024	\$609.87	
Grand Total:				\$2,006.58	

Signatures

Committee Chair: _____
Committee Member: _____
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Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: JULY 2024

For the range of vouchers: 11240011 - 11240013

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11240011	CLASS A	DUES & REGISTRATION - HILL	07/19/2024	\$75.00	
11240012	CLASS A	DUES & REGISTRATION - SERING	07/19/2024	\$75.00	
11240013	CLASS A	DUES & REGISTRATION - THURBER	07/19/2024	\$75.00	
Grand Total:				\$225.00	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: JULY 2024

For the range of vouchers: 24240023 - 24240028

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24240023	PRIA (Property Records Industry Assoc)	CONFERENCE REGISTRATION-RINGER	06/26/2024	\$139.00	P
24240024	PFC PRODUCTS INC	BIRTH RECORD ENVELOPES	07/01/2024	\$467.14	P
24240025	WI REGISTER OF DEEDS ASSOCIATION	FALL CONFERENCE REG - RINGER	07/16/2024	\$125.00	P
24240026	WOODTRUST BANK	SAFE DEPOSIT BOX RENTAL	07/02/2024	\$100.00	P
24240027	US BANK	CONFERENCE LODGING	07/17/2024	\$196.00	
24240028	VRUWINK JILL	REIMB FOR OFFICE SUPPLIES	07/19/2024	\$14.00	
Grand Total:				\$1,041.14	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: JULY 2024

For the range of vouchers: 32240004 - 32240006

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32240004	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/10/2024	\$59.98	
32240005	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/10/2024	\$12.68	
32240006	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/10/2024	\$87.55	
Grand Total:				\$160.21	

Signatures

Committee Chair: _____

Committee Member: _____

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Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

AUGUST 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- The focus for the month of August will be the agency budget. I have the preliminary funding numbers from DCF so the budget process should go smoothly. We will look for ways to continue to keep the amount of levy we need from the County at a minimum.
- Governor Evers will be issuing a proclamation declaring August “Child Support Awareness Month”. This is a wonderful way to acknowledge agency staff for all the great work they do to help children and families.
- During the month of July agency staff attended a webinar on text messaging customers through our Document Generation System WiKids. This will allow staff to send text reminders to customers from their computer. This is more effective and efficient than using the postal service.
- I attended the WCSEA Board meeting on July 11th.
- On July 23rd I was asked to speak at the Child Support Modernization Project’s DDI Kickoff meeting. This was a wonderful opportunity to articulate what a new system would mean for Wood County and other Counties.
- On July 23rd I attended a presentation by the Institute for Research on Poverty related to child support and child welfare system interactions.
- Agency performance continues to be a focus. We are on target to meet all of the measures. We are putting a real emphasis on improving the arrears numbers over the next six weeks.
- The current IV-D case count is 3,732.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

August 2024

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

July 8, 2024 – I submitted the Clerk of Circuit Court Annual Restitution Report pursuant to Wis. Stat. 973.20(11)(e). This report is submitted to the legislature. This report is run for the prior fiscal year which was 7/1/2023 thru 6/30/2024. The total restitution ordered and total 5% surcharge collected is only what my office was ordered to collect. When a defendant is placed on probation or sentenced to prison and ordered to pay restitution, the Department of Corrections collects the restitution and fines/costs. Those amounts are then reflected on the Department of Corrections annual report.

July 8, 2024 – Tara Werner started this date as our new Small Claims/Civil clerk. We are back to full staff!

July 9, 2024 – Attended the Operations Committee meeting virtually.

July 17, 2024 – The District 9 Chief Judge Anne Knox-Bauer and District Court Administrator Susan Byrnes toured the Circuit Court Branches and Clerk of Courts offices.

July 23, 2024 – Attended the County Board meeting in person. I met with Russ Perlock, my liaison for the Judicial and Legislative committee and gave him a tour of the office and introduced him to staff members.

July 31, 2024 – I will be holding a zoom meeting for the Wisconsin Clerks of Circuit Court Association planning committee to start on the agenda for our fall conference which is October 9, 2024 thru October 11, 2024.

Senate Chief Clerk

Assembly Chief Clerk

Total Restitution Ordered:	\$27,000.59
Total 5% Restitution Surcharge Collected:	\$3,203.31
Total Restitution Collected:	\$137,128.75
Total Disbursed to Victims:	\$142,562.49



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

July 2024

1. Coinhub. In April, a 74-year-old Wood County resident was scammed out of \$20k. The scam had to do with her being persuaded to put the \$20k into a Coinhub owned Bitcoin machine where the funds were supposed to be going into an account that was set up for her for safe keeping, when they were in fact going into the scammer's account. The situation was reported to law enforcement and the Wood County Sheriff's Department obtained a warrant to seize the funds from the Coinhub Bitcoin machine. The funds were seized and returned to the victim. Coinhub, not knowing the funds were turned over to the victim, brought an action for the County to return its funds that were seized as a part of the execution of the warrant. Coinhub was notified the County had returned the funds to the victim of the crime. None-the-less, Coinhub determined to continue its request for the Court to have a hearing on the matter. At the hearing, Coinhub sought for the Court to determine that the County had improperly released the funds to the victim and alternatively, to get a judgment of the Court that the funds belonged to Coinhub. I anticipated the Court would not grant any type of judgment against the County, and it didn't, but the Court then went on to dismiss the entire action of Coinhub. The Court strongly indicated that it felt that the funds were the rightful property of Coinhub but that it used an improper legal methodology to try and recover them. The Court encouraged the parties to work the matter out amicably. The victim of the crime did not participate in person or by counsel at the hearing, but I did talk to her both before and after the hearing, giving her my take on the case. Meanwhile, Coinhub has asked that the County remit to it the \$20k and have the County pursue the funds from the victim. I have made clear all along that this is not going to happen. Coinhub is deciding how to proceed and one of those options would be to seek an appeal. Like always, appeals take a lot of time and that is part of the reason that I share this matter with you. The other reason, the primary one, has to do with a dispute between departments. Specifically, at this point, the practice of the Sheriff's Department to return funds to folks who have been scammed out of them. Their thinking is that you return property to the person from whom it was stolen from and if some third party, whether it be a pawn shop or a Bitcoin machine owner, sustains a loss because they are in possession of stolen property, then they become a second victim but their right to recover is against the perpetrator of the crime, not its primary victim. Although there is logic to this line of thinking and a statutory basis for it, that being Wis. Stat. s. 943.34 which makes it a crime to knowingly receive or conceal stolen property, and likely once law enforcement advises a pawn shop that property is stolen, they may tell them it would now be a crime to conceal it, ergo the pawn shop owner is left in a position of turning the property over or being subject to a criminal charge. My thinking is that this line of reasoning would not be successful in keeping a party like Coinhub from getting a court order to recover property from the person or entity holding it, such as the original victim here. Irrespective of how a court would rule, I think that if the Sheriff's Department wants to seize such property, they should not be turning it over to anyone, but instead, notice should be provided to interested parties that they may petition the Court for the return of the property. This leaves it to the interested parties to fight it out and leaves the County out of the mix.
2. Litigation threats. With some regularity I am contacted by a county employee expressing concern about the threat of litigation that has been made against them. I assure them that any acts taken within the scope of their employment, even if wrong, obligate the County, per Wis. Stat. s. 895.35 and 895.46, to pay for the cost of defense and any liability that flows from the action. I make clear that the County routinely provides counsel through its insurance carrier for these matters and that the legal concept of "scope of employment" is a very broad one.
3. Kroger Opioid Settlement. The settlement documents were executed and submitted electronically.



Wood County

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CRIMINAL JUSTICE
DEPARTMENT

AUGUST 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

Meetings Attended:

7/1/24: Drug Court Staffing/Court
7/8/24: Drug Court Staffing/Court
7/9/24: Drug Court/Law Enforcement Collaboration
7/15/24: Drug Court Staffing/Court
7/18/24: Drug Court Sustainability Meeting, RSAT Planning Meeting
7/22/24: Drug Court Staffing/Court
7/23/24: Drug Court/Law Enforcement Meeting
7/24/24: Meeting with Human Services – Clinical Supervision discussion
7/25/24: Client Case Mapping Meeting
7/29/24: Drug Court Staffing/Court

Drug Court

Current participants: 30
Pending Admissions: 0
2024 Terminations (Year to Date): 5
2024 Graduations (Year to Date): 2
Pending Referrals: 3

A drug court meeting was held on 7/9/24 to discuss law enforcement buy-in/support for the drug court program. This meeting was in high attendance with all Wood County jurisdictions in attendance. Further meetings are being held, with hopes to have Wisconsin Rapids PD join the team again in the future.

On 7/22/24, the bi-annual drug court drawing was held for the participants. Prizes are sponsored by donations from the community Encourage fund. Individuals who are maintaining sobriety, attending treatment and support meetings, following all rules, and are employed or going to school are able to enter the drawing.

With performance evaluation input from the Criminal Justice Coordinator, Options Lab terminated a contracted medical specimen collector. A new medical specimen collector was hired within a week to fulfill the role of female drug testing collections.

The TAD pre-application and TAD 2nd quarter report were submitted during the month of July.

Medication Assisted Recovery Program

The COSSAP MAT Grant funding is ending on 9/30/24. The Department of Justice notified the Criminal Justice Department that they were one of five sites selected to continue their program and be placed under the Residential Substance Abuse and Treatment grant. It is anticipated that Wood County will receive \$125,000 in grant funds and our program will be funded until at least 2027. This grant requires a 25% match from the county; in-kind services may be used as match funds or Opioid Settlement dollars may qualify. The Criminal Justice Coordinator is coordinating meetings with the sheriff's department and jail administration and human services to discuss substance use services for the new jail with this funding.

Department:

The Criminal Justice Coordinator had a phone meeting with Human Services to discuss the option for clinical supervision for herself and a potential intern for the Medication Assisted Recovery Program, to expand treatment services for drug court and the jail.



Wood County

WISCONSIN

REGISTER IN
PROBATE

August 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- We had a new judicial assistant floater/legal administrative assistant in Probate who started on July 8th. This position is full-time in our office as a legal administrative assistant and fills in for any of the four judicial assistants as needed.
 - The Children's Court Improvement Program works through the Director of State Courts Office. Our office works closely with CCIP for training and resources that they offer. CCIP holds an annual Juvenile Conference to train on updates to procedures, forms and legislation. This conference is beneficial to our office so that we are current with any changes in juvenile court matters. Zoom trainings are also held throughout the year which our office participates in.
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- 07/01 - WI Association County Leadership virtual weekly meeting
 - 07/15 - WI Association County Leadership virtual weekly meeting
 - 07/17 – 07/19 – Karrie Moore, Juvenile Clerk, attended the Children's Court Improvement Program Juvenile Conference in Baraboo
 - 07/22 - Monthly Judges Meeting
 - 07/23 – County Board Meeting
 - 07/29 - WI Association County Leadership virtual weekly meeting

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

AUGUST 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- Attended the WCA weekly virtual meeting on July 1st, July 8th, July 15th & will attend July 29th.
- Attended Judicial and Legislative Committee meeting on July 5th.
- Contacted Representative Scott Krug's office, on behalf of WRDA legislative committee, for status on WI Statute 59.43 clean-up draft. They are checking on the status and will forward updates to me.
- Forwarded the updated draft memo from Attolles Law on the Judicial Officers Privacy Protections Bill to Corporation Counsel Kastenholz. The Judicial Privacy Shielding Workgroup continues to meet monthly.
- We began the beta testing on Swift software this month. Clint, from Fidlar, visited the office on July 11th to check-in. The testing is going well so far, and we've been able to provide useful feedback to Fidlar.
- Attended the virtual WCA Steering Committee meeting on July 18th. I've been named Vice-Chair of the WCA Personnel, Finance and County Organization Steering Committee.
- Worked with Tara Jensen, Register in Probate, on updating State documents. The documents will now include statutory requirements for recording in the Register of Deeds office statewide.



VICTIM WITNESS SERVICES REPORT

Alicia Parenteau, VW Coordinator
Julianne Esser, Program Assistant
June 28-July 24, 2024

This is a general overview of what Victim/Witness services were provided for this timeframe.

346 Total Victim/Witness Contacts:

- Support to victims/ witnesses by phone/email and in person
- Meetings with victims
- Coordinate consultation with attorneys
- Escort victims to hearings
- Review/ assist with victim/ witness statements
- Restitution
- Community Referrals

281 - Notifications by mail

(hearing, prosecution, dismissals, dispositions, plea agreements)

Total services/events = 718

Total unique parties = 101

Additional Information :

- Working on 2025 Budget
- Ergonomics evaluations completed

Respectfully,
Alicia Parenteau, Victim Witness Coordinator