

AGENDA
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, October 5, 2026
TIME: 9:00 AM
LOCATION: Courthouse – Room 300

1. Call meeting to order
2. Public Comments
3. Approve minutes of September 14, 2026, meeting
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
 - c. Discuss acquisition of property adjacent to Courthouse
 - d. Review Market St parking lot and Veterans Memorial design
6. Future Agenda Items
7. Set date and time of next meeting – Monday, November 2, 2026
8. Adjourn

Join by phone

+1-408-418-9388 United States Toll

Access code: 2495 931 6645

Join by WebEx App or website

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m3ed1153801dcf04c9aff4d7f0ca2077d>

Webinar number: 2495 931 6645

Webinar password: 100526

MINUTES

PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, September 14, 2026

TIME: 9:00 AM

PLACE: Courthouse – Room 300

MEMBERS PRESENT: Al Breu, Dennis Polach, Paul Goldberg, Linda Casper

MEMBER EXCUSED: Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the August 3, 2026, meeting were reviewed. Motion by Polach/Goldberg to approve them as presented. Motion carried unanimously.
4. Facilities Manager VanTassel updated the committee on the right-of-first-refusal letters that were sent to courthouse adjacent landowners recently. Two of them have reached out stating they might be interested in selling their respective property in the next couple of years. VanTassel recommends that a market analysis be conducted on these properties as a starting point. Motion by Goldberg/Casper to approve VanTassel to acquire a market valuation of the properties. Motion carried unanimously.
5. The Information Technology vouchers were reviewed. Motion by Goldberg/Casper to approve as presented. Motion carried unanimously.
6. The IT Report was reviewed.
7. IT Director Kaup presented the proposed 2027 Information Technology budgets for the committee to review. She highlighted the increases within those budgets and the reasons for it. Motion by Polach/Casper to tentatively approve the budgets as presented and forward onto the Finance Dept. Motion carried unanimously.
8. The Maintenance vouchers were reviewed. Motion by Goldberg/Casper to approve as presented. Motion carried unanimously.
9. The Maintenance Report was reviewed and discussed.
10. VanTassel presented the proposed 2027 Maintenance budgets for the committee to review. Motion by Polach/Casper to approve the budgets as presented and forward onto the Finance Dept. Motion carried unanimously.

11. VanTassel noted that the Operations Committee approved the reallocation of funds that were left over from the HVAC project and allow for the funding of the design of the new parking lot and front area of the courthouse.
12. The next meeting will be held on Monday, October 5, 2026, at 9:00 AM.
13. Chairman Breu declared the meeting adjourned at 10:06 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Property & Information Technology Committee
September 14, 2026

[illegible]

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: SEPTEMBER 2026

For the range of vouchers: 27260332 - 27260371

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260332	AMAZON CAPITAL SERVICES	CORNERSTONE TV,SURGE PROTECTOR	08/31/2026	\$297.35	P
27260333	AMAZON CAPITAL SERVICES	IT SPARE CABLES	09/01/2026	\$19.26	P
27260334	AMAZON CAPITAL SERVICES	EM VC SYSTEM PROJECTOR MOUNT	09/01/2026	\$19.69	P
27260335	AMAZON CAPITAL SERVICES	SH ERGO MOUSE FOR D.B.	09/01/2026	\$56.99	P
27260336	AMAZON CAPITAL SERVICES	EW PHONE CASE FOR M.D.	09/01/2026	\$9.99	P
27260337	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	08/23/2026	\$536.03	P
27260338	AT&T MOBILITY	MONTHLY CELL CHARGES	08/23/2026	\$1,688.95	P
27260339	AT&T MOBILITY	MONTHLY CELL CHARGES	08/23/2026	\$4,280.59	P
27260340	CDW GOVERNMENT INC	HS SNAGIT RENEWAL	08/13/2026	\$43.32	P
27260341	CDW GOVERNMENT INC	EW WIRELESS PHONE BATTERY	08/15/2026	\$62.36	P
27260342	CORE BTS INC	PROFESSIONAL SERVICES	08/27/2026	\$3,185.00	P
27260343	INSIGHT PUBLIC SECTOR INC	MUN PE PC REFRESH DESKTOPS	08/17/2026	\$3,519.63	P
27260344	MNJ TECHNOLOGIES DIRECT INC	IT MONITOR	08/25/2026	\$176.78	P
27260345	NORTHLAND BUSINESS SYSTEMS	SH DICTATION SERVICE CALL	08/26/2026	\$1,500.00	P
27260346	AMAZON CAPITAL SERVICES	IT PHONE CORD INVENTORY	09/04/2026	\$24.99	P
27260347	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET CHARGES	09/01/2026	\$245.00	P
27260348	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	09/01/2026	\$1,246.75	P
27260349	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	09/01/2026	\$319.48	P
27260350	FRONTIER	PHONE CHARGES	08/19/2026	\$158.64	P
27260351	INSIGHT PUBLIC SECTOR INC	IT EXTRA POSITIONS FOR HS(PCS)	08/25/2026	\$3,830.00	P
27260352	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	09/03/2026	\$8,160.96	P
27260353	T-MOBILE	CELL PHONE CHARGES	08/29/2026	\$291.40	P
27260354	TDS TELECOM	PHONE CHARGES	08/28/2026	\$60.04	P
27260355	TDS TELECOM	PHONE CHARGES	08/28/2026	\$45.28	P
27260356	TDS TELECOM	PHONE CHARGES	08/28/2026	\$58.09	P
27260357	TDS TELECOM	PHONE CHARGES	08/28/2026	\$17.20	P
27260358	VERIZON	CELL CHGS ACCT 242258062-00001	09/01/2026	\$4,910.62	P
27260359	AMAZON CAPITAL SERVICES	IT LONGER DOCK CABLES	09/09/2026	\$12.34	P
27260360	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	09/01/2026	\$2.62	P
27260361	CORE BTS INC	PROFESSIONAL SERVICES	09/10/2026	\$3,185.00	P
27260362	INSIGHT PUBLIC SECTOR INC	MICROSOFT LICENSE UPGRADE	07/08/2026	\$66,709.50	P
27260363	CENTER FOR INTERNET SECURITY INC	CIS PEN TESTING	09/10/2026	\$40,725.00	P
27260364	AMAZON CAPITAL SERVICES	IT OFFICE SUPPLIES	09/15/2026	\$108.72	P
27260365	AMAZON CAPITAL SERVICES	EM CELL PHONE SCRIN PROTECTOR	09/17/2026	\$7.59	P

INFORMATION TECHNOLOGY -
SEPTEMBER 2026

27260332 - 27260371

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260366	AMAZON CAPITAL SERVICES	CREDIT - DOCK CABLES	09/22/2026	(\$12.34)	P
27260367	INSIGHT PUBLIC SECTOR INC	FIREWALL REPLACEMENT 27-26-003	09/07/2026	\$13,528.28	P
27260368	SOLARUS	PHONE CHGS ACCT 00063942-1	10/01/2026	\$5,327.93	P
27260369	SOLARUS	PHONE CHGS ACCT 00077856-5	10/01/2026	\$226.05	P
27260370	SOLARUS	PHONE CHGS ACCT 00061009-7	10/01/2026	\$69.99	P
27260371	RHYME BUSINESS PRODUCTS	ADDL 1ST QTR SH DEPT CHARGES	09/03/2026	\$30.96	P
Grand Total:				\$164,686.03	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County WISCONSIN

INFORMATION TECHNOLOGY

September 2026

1. Penetration testing, an authorized and simulated cyberattack designed to find exploitable security weakness, was performed and completed in September. IT staff spent considerable time preparing and monitored the testing. Pen test results have been received and analyzed and IT staff continue to implement security improvement procedures.
2. Staff has completed the mailbox cleanup in preparation for migration of the County Outlook email system to Exchange Online. Department email migration began in August and continues. We are nearly 40% complete with migrations. With this migration mailbox sizes will increase and an easier archiving solution will be implemented. Considerable time was spent setting up the online mail server to prevent SPAM, Phishing and malware from reaching Wood County staff inboxes. We are hoping to have all email migrated by the end of October.
3. The County email filter was updated to patch a vulnerability recently disclosed.
4. Worked with Maintenance and Jail staff to resolve a timestamp issue that was occurring in the Jail video camera network. IT staff were able to determine the cause of the time being off by several minutes and resolve the issue. All video servers were updated to ensure accurate time.
5. Network staff worked at Riverblock to resolve connectivity issues with the Guest WiFi. Configuration changes on the Guest network should improve connectivity. As part of IT's 2027 CIP request, the WiFi at Riverbock will be updated to help alleviate some of the issues with WiFi throughout the facility.
6. CIS, Countywide law enforcement software, was migrated to new servers with the newest supported operating systems installed. This will enable us to have continued patching and support for the program.
7. Staff continue to prepare for the rollout of CoPilot, the County's Artificial Intelligence (AI) Platform. In preparation for the implementation of CoPilot, OneDrive has been configured and testing of the migration process has begun. Progress has been made on moving home directories to OneDrive. Once the process is streamlined we will begin the roll out to our CoPilot pilot group. This group is a preliminary group from several departments that will work with IT on the implementation. This will involve setting up a Wood County tenant to ensure County data is secure.



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INFORMATION TECHNOLOGY

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8. Triaged and followed up with 27 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance, when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.
 9. Employees submitted approximately 234 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.
 10. Attended a meeting with Port Edwards to provide technical expertise for squad and body camera systems they are looking to replace soon.
 11. Configured, installed and tested Emergency Management's replacement video conferencing equipment.
 12. Completed a phone review with Verizon and found phones on plans that are being overcharged. Cell phones that need to be updated were identified. IT staff will work with managers to get devices updated and on lower cost plans when able.
 13. Staff met with T-Mobile, formerly US Cellular, to review cells phones that were transferred over during the merger. There are still a few US Cellular phone contracts that transferred to T-Mobile.
 14. Continued work with the Finance Department and Treasurer's Office on planning and implementing a new general ledger accounting software system.
 15. A total of 13 actionable security alerts were received this month. Each incident was resolved.
 16. Edgewater's new printing device was installed this month. The new DA copier is scheduled to be installed in early October.
 17. Completed implementation of a new efax feature for the Norwood Health Center to improve responsiveness to new referral opportunities.
 18. Updates were applied to the firewalls to patch vulnerabilities.



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INFORMATION TECHNOLOGY

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19. The Countywide backup solution is up for renewal in 2026. Staff continue to meet with vendors to review options to determine the best backup solution. A new backup solution was configured for M365 applications which includes Exchange Online and SharePoint. This addresses immediate backup needs while allowing additional time to review options for onsite data backup.
 20. Staff is updating the IT Wiki, internal online documentation, to ensure all processes and procedures are up to date. A section is being added to track Project Request results that will allow easier tracking of systems that have already been reviewed. This project is about 97% completed and over 257 pages have been cleaned up and revamped.
 21. Staff continue to spend time reviewing possible solutions to replace the current camera systems at Wood County dam locations. This month staff met with vendors at dam location sites to review options.
 22. The street and address map update for CIS has been completed and agencies were notified to complete the update through the CIS Update Manager.
 23. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed. The IT intranet website has been improved for user ease of use and locating important resources and instructions. IT is working to cross-train additional staff to perform website updates which will improve request accommodation.
 24. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 25. Support is ongoing for Cyber Recruiter upgrades and super user support, the HRMS extension system and website used for new hire applications. HR and IT met with the vendor to discuss upgrades, features, and the cost of moving from on-premise to a hosted environment. The current on-prem system is scheduled for upgrade in early October.
 26. Completed the rollout of the Software Restriction Policy to all County staff, effectively blocking software installation in known exploitable locations, massively shrinking the potential for users to install unapproved software either on purpose or by consequence of visiting a malicious internet site.



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INFORMATION TECHNOLOGY

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27. For the month of August, 565 helpdesk requests were created, with staff completing 576 tickets and leaving 136 open requests. In addition, there are currently 180 project requests.
 28. Support for GCS\Catalis property tax systems is ongoing Initial training and migration of the 34 municipalities to the new system is complete. Work and research continues to create and support an import of tax data into Dynamics, the general ledger system.
 29. IT network staff continue work on mapping and documenting network infrastructure and hardware. This includes detailed documentation, physical and logical diagrams, and config files backups.
 30. Addressing recent Personnel Action Form and other onboarding process concerns. Composing online forms to streamline the flow of information to key stakeholders. Having all the information in one place will allow the onboarding process to be as smooth and fast as possible for the hiring department, the new hire, and all the departments involved in making sure the employee is setup for their first day.
 31. The IT Security Team continues the Security Awareness Program. Additional security training is being assigned to all who fail a phishing campaign.
 32. Due to the delays in receiving hardware, staff have also placed the 3rd and 4th quarter PC Replacement orders. Traveled on-site to County facilities to place new equipment deployments for orders that did arrive. Most of Quarter 1 -3 have been placed. Only a few computers are left to image and deploy. Most of quarter 4 equipment is still in transit.
 33. Implementation phase is complete for a project for the Highway Department to replace the former Highway permit system with Delasoft vendor software. System go-live was September 22nd and the public can now access the new system online. Analyst review and research is complete for a Highway project requests for software installation and configuration to support a traffic counting\radar system and devices.
 34. Analyst review and research is complete for a Highway project request for access to a web\cloud based management system, Frost Solutions, for Highway's recently leased equipment (2) that will remotely monitor road conditions and upload data to a cloud server. The website system and uploaded data will be available for highway staff to review and monitor as needed pending security review and approval.



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INFORMATION TECHNOLOGY

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35. Continue working with vendor to review the upgrade or replacement of Winscribe, dictation software.
 36. Programming staff continue courses and training to maintain and advance best practices concerning code, security and support of in-house developed systems. Cross-training additional staff to support in-house code has begun. Several network staff attended a week long training class on Security/Security Cloud Control in Green Bay.
 37. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management continues. Work on a new Matrix therapy codes interface, requested in late July, is in progress. Claims user setup process was tested, refined and step by step procedures documented.
 38. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL servers, begins a new cycle. This ongoing project takes considerable time to plan, test, and implement. Continued work improving database server security.
 39. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, system for payroll reports and employee benefits open enrollment. Preparations for 2027 open enrollment are nearly complete.
 40. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. CART application, client and database CMS required rebuild was completed. Psychiatric reporting annual submissions were successfully completed by the deadline. IT support works to improve the user reliance on IT for basic system functionality. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system.
 41. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff work to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. PBJ mapping update work to support new job codes is complete for existing codes. CMS (Centers for Medicare and Medicaid_ PBJ data submission updates were completed for August. Preparation and testing for the move to a new submissions site is complete.



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INFORMATION TECHNOLOGY

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42. The Register of Deeds work to upgrade applications is scheduled for early January. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work to increase server security via user account permissions and port access is scheduled for early November 2026. Review and research regarding the Fidlar Tech hosted solution and backup solution is scheduled.
43. Staff attended several meetings this month. The Director attended HR's Leadership Retreat Day 1. A staff member attended and was co-presenter at an AI session at the WCA Conference. Several staff attended the GIPAW, Government Information Processing Association of Wisconsin, Fall Conference in LaCrosse, WI. The GIPAW conference helps professionals from across the State share their experiences, successful resolutions and known caveats while supporting similar systems and users. This conference had sessions that included AI, Cybersecurity & CJIS compliance, and Data & Information Strategy.
44. Discussions with Maintenance continue regarding space needs for the IT department. There is significant increase of technology being supported in the LEC and the increase of staff and services in other Departments within the County increases the demands on IT support as well. IT will need additional IT staff and space in order to properly support the County's expanded facilities, staff, software, hardware, systems and the increased reliance on technology. The IT Conference room now serves as our vendor staging area, network setup area, equipment storage and conference room. We have repurposed and triple purposed as much space as possible. IT needs more space to function properly.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: SEPTEMBER 2026

For the range of vouchers: 19260577 - 19260641 50121092 - 50121094

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260577	AMAZON CAPITAL SERVICES	CH SUPPLIES	08/25/2026	\$7.59	P
19260578	AMAZON CAPITAL SERVICES	FILE FOLDERS	08/27/2026	\$13.74	P
19260579	ADVANCE JANITORIAL/CLEAN POWER	CLEANING RIVER BLOCK	08/27/2026	\$4,303.29	P
19260580	ADVANCE JANITORIAL/CLEAN POWER	CLEANING COURTHOUSE, JAIL	08/27/2026	\$8,556.53	P
19260581	APPLIED INDUSTRIAL TECHNOLOGIES INC	BELTS	08/19/2026	\$11.56	P
19260582	CRESCENT ELECTRIC SUPPLY CO	RB UPDATES - WIRE	08/24/2026	\$580.38	P
19260583	WATER WORKS & LIGHTING COMMISSION	SHERIFF LOCKUP OUTDOOR LIGHTS	08/26/2026	\$12.88	P
19260584	WATER WORKS & LIGHTING COMMISSION	WATER/SEWER/ELEC SVC JOINT USE	08/26/2026	\$212.28	P
19260585	WATER WORKS & LIGHTING COMMISSION	RIVER BLOCK WATER/SEWER	08/26/2026	\$621.95	P
19260586	WATER WORKS & LIGHTING COMMISSION	ELECTRIC SVC SHERIFF LOCKUP	08/26/2026	\$55.39	P
19260587	WATER WORKS & LIGHTING COMMISSION	RIVER BLOCK OUTSIDE LIGHTING	08/26/2026	\$109.08	P
19260588	BDT INC	REPAIR SALTER	02/09/2026	\$123.00	P
19260589	AMAZON CAPITAL SERVICES	SHOP LABEL PRINTER BATTERY	09/01/2026	\$53.40	P
19260590	COMPLETE CONTROL	CH SECURITY - MAG LOCK SERVICE	08/31/2026	\$366.00	P
19260591	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC AUG 2026	09/01/2026	\$6,166.23	P
19260592	ELECTROLINE INC	RB UPS SERVICE CONTRACT	08/31/2026	\$6,221.00	P
19260593	HARTERS EXPERT DISPOSAL	WASTE DISPOSAL FEES	09/01/2026	\$1,023.85	P
19260594	STRATFORD SIGN COMPANY LLC	FLAGPOLE REPAIR	09/03/2026	\$1,792.50	P
19260595	SUPERIOR CHEMICAL LLC	SHOP SUPPLIES	08/19/2026	\$1,218.51	P
19260596	WE ENERGIES	GAS SERVICE JT USE BLDG - AUG	09/03/2026	\$9.57	P
19260597	WE ENERGIES	GAS SERVICE RIVER BLOCK - AUG	09/02/2026	\$480.31	P
19260598	WE ENERGIES	GAS SERVICE LEC - AUG	09/01/2026	\$2,513.32	P
19260599	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP-AUG	09/03/2026	\$9.57	P
19260600	WE ENERGIES	GAS SERVICE COURTHOUSE - AUG	09/03/2026	\$464.80	P
19260601	AMAZON CAPITAL SERVICES	CALENDARS	09/14/2026	\$34.55	P
19260602	CONSTELLATION NEWENERGY-GAS DIVISION	CH, RB GAS SERVICE	09/13/2026	\$909.20	P
19260603	HOME DEPOT CREDIT SERV (Maintenance)	JAIL, CH/SHOP, RB	09/04/2025	\$774.42	P
19260604	WATER WORKS & LIGHTING COMMISSION	WATER/SEWER LEC	09/10/2026	\$4,297.76	P
19260605	WATER WORKS & LIGHTING COMMISSION	ELECTRIC SERVICE LEC	09/10/2026	\$17,604.45	P
19260606	WATER WORKS & LIGHTING COMMISSION	WATER/SEWER SERVICE COURTHOUSE	09/10/2026	\$953.66	P
19260607	WATER WORKS & LIGHTING COMMISSION	ELEC SVC COURTHOUSE SECURITY	09/10/2026	\$22.72	P
19260608	WATER WORKS & LIGHTING COMMISSION	ELECTRIC SERVICE BAKER LOT	09/10/2026	\$33.18	P
19260609	WATER WORKS & LIGHTING COMMISSION	RB PARKING LOT STORM SEWER	09/10/2026	\$51.38	P
19260610	WATER WORKS & LIGHTING COMMISSION	RIVER BLOCK STORM SEWER	09/10/2026	\$59.80	P

Committee Report - County of Wood

MAINTENANCE - SEPTEMBER 2026

50121092 - 50121094 19260577 - 19260641

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260611	WATER WORKS & LIGHTING COMMISSION	SARATOGA ST STORM SEWER	09/10/2026	\$10.30	P
19260612	WATER WORKS & LIGHTING COMMISSION	COURTHOUSE STORM SEWER	09/10/2026	\$126.47	P
19260613	WATER WORKS & LIGHTING COMMISSION	181 MARKET ST STORM SEWER	09/10/2026	\$8.02	P
19260614	WATER WORKS & LIGHTING COMMISSION	COURTHOUSE ELECTRIC	09/10/2026	\$12,785.48	P
19260615	WATER WORKS & LIGHTING COMMISSION	184 2ND ST N STORM SEWER	09/10/2026	\$11.34	P
19260616	WATER WORKS & LIGHTING COMMISSION	180 2ND ST N STORM SEWER	09/10/2026	\$14.65	P
19260617	WATER WORKS & LIGHTING COMMISSION	321 MARKET ST STORM SEWER	09/10/2026	\$3.42	P
19260618	AMAZON CAPITAL SERVICES	USB CABLE	09/15/2026	\$5.38	P
19260619	AMAZON CAPITAL SERVICES	JAIL SUPPLIES	09/16/2026	\$58.85	P
19260620	ACE HARDWARE	EMPLOYEE APPAREL	09/15/2026	\$799.96	P
19260621	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	09/14/2026	\$42.00	P
19260622	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	09/14/2026	\$52.00	P
19260623	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - KEYS	09/11/2026	\$53.00	P
19260624	GRAINGER (Maintenance)	JAIL SUPPLIES	09/02/2026	\$12.04	P
19260625	GRAINGER (Maintenance)	CH SUPPLIES	09/03/2026	\$10.38	P
19260626	SHRED SAFE 1 LLC	CONFIDENTIAL SHREDDING	09/15/2026	\$210.00	P
19260627	UNITED RENTALS NORTH AMERICA INC	JAIL FF&E - SCISSOR LIFT	09/17/2026	\$12,569.00	P
19260628	US BANK	BOILER PERMITS,FLAGS,SOFTWARE	09/17/2026	\$1,060.84	P
19260629	LAUNDRY SYSTEMS	JAIL WASHER REPAIR	09/10/2026	\$613.96	P
19260630	NASSCO INC	SUPPLIES	09/22/2026	\$2,396.97	P
19260631	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/25/2026	\$57.73	
19260632	ACE HARDWARE	RB SUPPLIES	09/24/2026	\$23.08	
19260633	ADVANCE JANITORIAL/CLEAN POWER	CLEANING COURTHOUSE, JAIL	09/22/2026	\$8,556.53	
19260634	ADVANCE JANITORIAL/CLEAN POWER	CLEANING RIVER BLOCK	09/22/2026	\$4,303.29	
19260635	COMPLETE CONTROL	CH SEC - JAIL ACCESS CONTROL	09/21/2026	\$1,551.73	
19260636	COMPLETE CONTROL	CH SEC - DOOR POSITION SWITCHS	09/21/2026	\$102.75	
19260637	WATER WORKS & LIGHTING COMMISSION	SHERIFF LOCKUP OUTDOOR LIGHTS	09/23/2026	\$12.88	
19260638	WATER WORKS & LIGHTING COMMISSION	WATER/SEWER/ELEC SVC JOINT USE	09/23/2026	\$241.95	
19260639	WATER WORKS & LIGHTING COMMISSION	RIVER BLOCK WATER/SEWER	09/23/2026	\$591.18	
19260640	WATER WORKS & LIGHTING COMMISSION	ELECTRIC SVC SHERIFF LOCKUP	09/23/2026	\$78.25	
19260641	WATER WORKS & LIGHTING COMMISSION	RIVER BLOCK OUTSIDE LIGHTING	09/23/2026	\$109.08	
50121092	IMPERIAL DADE		09/14/2026	\$37.50	P
50121094	MIDLAND PAPER		09/22/2026	\$5,425.20	P
Grand Total:				\$111,603.06	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
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Committee Member: _____



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments October 2026

Ongoing Projects and Planning

Courthouse – The road construction near the courthouse is progressing nicely; although there have been many changes to traffic flow, vehicle access to the small ADA parking lot near the main entrance and pedestrian access from the north (Baker St) parking lot to the main entrance have remained open.

Design meetings for the future Market Street parking lot have begun; there are many details to consider and City guidelines to follow as we develop documents for this project.

Discussion with adjacent parcel owners regarding potential future acquisition is ongoing; I will continue working as directed by the PIT Committee and report back as more information becomes available.

Jail Project – The security electronics contractor is still working on resolving a few issues with system integrations. A final notice to complete all work has been sent; an alternate contractor will be brought in after the deadline has passed.

The project team has determined a course of action for the parking deck elements that did not meet my expectations; the corrective measures will be tested in a small area before completing the rest of the parking deck.

Building automation system adjustments are ongoing.

River Block – Working to replace and update lighting in multiple areas of the building and adjust light levels to better accommodate employees.

Miscellaneous

Attended PIT, County Board, HHS, and numerous project meetings.

Participating in meetings and other project activities with the Laird Fine Arts Building Renovation Advisory Committee.

Supporting Norwood and Edgewater with various project planning.

Working with the Sheriff's Department on access to the new facility for other law enforcement agencies within Wood County.

The courthouse chiller is scheduled for some repairs and firmware/program updates over the next couple months.