

AGENDA
WOOD COUNTY BOARD OF SUPERVISORS

DATE: Tuesday, July 23, 2024
TIME: 9:30 AM
LOCATION: County Board Room/Branch 3 Courtroom

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Hahn

READING OF THE MINUTES OF THE PREVIOUS MEETING

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS & RECOGNITIONS

Recognition of Long-Term Employees

Wisconsin Counties Association Legislator of the Year Award

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SPECIAL ORDER OF BUSINESS

2023 Parks & Forestry Annual Report
UWSP at Marshfield Report

SET DATE FOR NEXT COUNTY BOARD MEETING – Tuesday, August 20, 2024

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2491 176 0007

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mee81cfa6aadb22f1d92bc53016afab4>

Meeting number (access code): 2491 176 0007

Meeting password: 072324

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS

June 18, 2024 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, June 18, 2024.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Brehm, Breu, Buttke, Clendenning, Hamilton, Hokamp, Hovendick, Leichtnam, Penzkover, Perlock, Polach, Pliml, Rozar, Schulz, Thao, Valenstein, Voight, and Zurfluh.

Excused was Hahn.

Supervisor Hamilton gave the invocation led the Pledge of Allegiance.

Motion by Hamilton/Leichtnam to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Valenstein/Leichtnam to approve the following appointments: Health & Human Services Committee Citizen Members – Term ending April 2027 – Dr. Kristin Iniguez, Leslie Kronstedt; State Wildlife Area Advisory Committee – 3-year term – Dawn Schmutzer, Jim Winkler. Motion carried by voice vote.

There was no public comment.

Referrals were noted.

Committee minutes presented: Operations, Health & Human Services, North Central Community Action Program Board of Directors.

RESOLUTION 24-6-1

Introduced by: Health & Human Services Committee

INTENT & SYNOPSIS: To create Two (2) (.97 FTE) Children’s Support and Service Coordinator Position.

FISCAL NOTE: Anticipated wages and benefits based upon Grade H Step 2, with effective start date of July 1, 2024 is:

Wages: \$ 53,639.30

Fringe: \$ 24,849.44

Total: \$ 78,488.74

Motion by Hamilton/Breu to adopt Resolution 24-6-1. Motion carried unanimously. Excused was Hahn.

Committee minutes presented: Public Safety, Traffic Safety Commission, Conservation, Education, & Economic Development, Judicial & Legislative.

Supervisor Leichtnam referenced a proposal within the Judicial & Legislative Committee minutes for staffing in the Register in Probate office that was not acted on at that meeting. Motion by Leichtnam/Zurfluh to approve moving this office from 4 positions to 3 positions and increasing the Deputy Register in Probate and Legal Assistant positions to 2080 hours each, beginning the next full pay period. Motion carried unanimously. Excused was Hahn.

Committee minutes presented: Highway Infrastructure & Recreation.

RESOLUTION 24-6-2

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To authorize out-of-state travel for the Highway Commissioner.

FISCAL NOTE: \$2,000 for travel expenses.

Motion by Clendenning/Brehm to adopt Resolution 24-6-2. Motion carried unanimously. Excused was Hahn.

Committee minutes presented: Property & Information Technology, University Commission, Jail Construction Adhoc.

RESOLUTION 24-6-3

Introduced by: County Board of Supervisors

INTENT & SYNOPSIS: Relating to the life and public service of Dennis Schulhauser.

Motion by Zurfluh/Rozar to adopt Resolution 24-6-3. Motion carried by voice vote. A moment of silence was observed in respect to the passing of former Supervisor Schulhauser.

SPECIAL ORDER OF BUSINESS
Fairgrounds Expo Building Plan

Dan Knoeck from MSA presented a PowerPoint on a possible year round use of the Marshfield Fairgrounds site. There is a report that goes along with the presentation that was given to the board prior to this meeting. He reviewed ownership of various parcels and showed conceptual drawings of a possible expo building that could be used year round, as well as 4 options of where it could be located on the site. Questions & answers followed.

Without objection, Chairman Pliml adjourned the meeting at 10:34 AM. Next scheduled county board meeting is July 23, 2024.

Trent Miner
County Clerk

REFERRALS FOR JULY 23, 2024 – COUNTY BOARD

- None

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, July 9, 2024
TIME: 9:00 AM
PLACE: Courthouse – Room 114

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn

MEMBER EXCUSED: Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Motion by Rozar/Hahn to approve the consent agenda. Motion carried unanimously.
4. Wellness Coordinator Boeshaar provided a departmental update.
5. Treasurer Gehrt presented a resolution to tax deed eligible property. Motion by Rozar/Pliml to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
6. Finance Director Newton provided a departmental update.
7. Newton presented a resolution to amend the Norwood Grant budget to fund the design and engineering costs for the water lines at the Wood County Annex & Health Center. Motion by Hahn/Pliml to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. UWSP at Marshfield had a CIP HVAC project in 2023 that ended up being \$20,000 less than budgeted. Since that time, a controller has gone out and needs to be replaced. There will be a resolution forthcoming to transfer the residual funding from 2023 to 2024 to cover this expense.
9. Newton presented the revised CIP schedule with the previous committee action denoted.
10. Newton presented the proposed timeline for the debt resolution. A resolution will be presented next month for the authorization of initial borrowing.
11. Planning & Zoning Director Grueneberg has requested dollars in the 2025 CIP for the aerial photo of the county. Because of the large decrease in document recordings in the Register of Deeds office, the Land Records budget is not able to fund the entire project.

There is a grant opportunity that was applied for to help pay for a portion of it. The county should know in September if they were successful in the grant application. The committee was receptive in funding a portion of the cost of the aerial photo, contingent on the grant funding.

12. Tim Deaton from the Horton Group presented updated documentation on the utilization of the health fund and the current projections for the 2025 budget. A tentative increase of 5% was agreed to and will be incorporated into the budget. Further discussion and finalization of various changes will occur at the August meeting.
13. Human Resources Director McGrath brought forward changes to the Core Value Award procedures after consultation with department heads. Motion by Rozar/Pliml to approve the suggested changes to the Core Values Award procedures. Motion carried unanimously. These changes will be incorporated in the online version of the forms.
14. The Employee Handbook update is completed and was presented to the committee by McGrath. This update clarified existing procedures, in addition to adding an additional a comp time bank from 80 to 100 hours. In addition, there was a proposal with allowing Exempt Straight Time Pay for exempt employees. Motion by Hahn/Pliml to approve the Employee Handbook as presented, with the exception of the Exempt Straight Time Pay section. Motion carried unanimously.
15. The next meeting date will be held on Tuesday, August 6th at 9:00 AM.
16. Chair Valenstein adjourned the meeting at 10:20 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee

July 9, 2024

NAME	REPRESENTING
Bill Ciesla	WCB #15
Kelli Szymanski	HR
Kim McGroarty	HR
Jeff Farkover	WCB #11
DENNIS POLACH	WCB - 14
PANGA YANO	FINANCE
ED NEWTON	FINANCE
Jason Greenberg	P+Z
Ryan Boeshaar	wellness
Tim Deaton	Horton
JUH~ PECKHAM	HIGHWAY
Heather Gehrt	Treasurer
Amy Kaup (WebEx)	IT
Victoria Wilson (WebEx)	P-3
Nicole Gessert (WebEx)	Mfnee
Nick Flugaur (WebEx)	HR
Marissa Kainack (WebEx)	Norwood
Kimberly Stimac (WebEx)	Clerk of Courts
Katie Miloch (WebEx)	Human Services
Mary Schlagkraft (WebEx)	Human Services
Justin Cieslewicz (WebEx)	Edgewater
Paul Bernard (WebEx)	P-3
Melissa Schuermann (WebEx)	HR
Unknown Number (WebEx)	



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – July 2024

- The absentee ballots for the Partisan Primary were received, distributed, and sent out by the municipalities by the deadlines spelled out in both state and federal law. We had them a week prior to the deadline, so it gave the municipal clerks plenty of time to get them out.
- I am working on getting all the partisan primary election programming loaded and tested so we can get this out to the municipalities for them to test as well.
- The Annual Conference for the Wisconsin County Clerks Association just wrapped up in Sawyer County (Hayward). The training we had up there was top notch and very timely. Most if it dealt with several of the pending lawsuits, security of election administrators, as well as trainings on some election functions, such as canvassing and recounts. We also awarded our QUILL PEN OF EXCELLENCE AWARD to Rep. Scott Krug and Rep. Lee Snodgrass. As the chair and ranking minority member of the Assembly Campaigns and Elections Committee, they were both invaluable team members in trying to get some commonsense law changes passed. Bipartisanship such as theirs deserved recognition.
- I was unanimously reelected as President of the Wisconsin County Clerks Association for another year. Usually, this is a one-year term, but the group decided to keep the current leadership team in place as we head into the Presidential election.
- It is hard to believe we are halfway through 2024. I have reviewed some year-to-date numbers as it relates to marriage licenses and passport applications. The good news is that, as of now, we are doing extremely well for passports. There will be no problem making our budgeted numbers. However, we are a good 30-40 marriage license applications behind where I would like us to be at this point. There is no way we will make up that many in the last half of the year, but I am cautiously optimistic we can still make our budgeted amount. I am hoping for a strong fall wedding season.
- Our DMV services are still much lower than where we used to be. More people are going online to renew and register vehicles. Therefore, I will be discontinuing this service at the end of day, September 27th. It is not a mandated service for the county and with the small amount of revenue it brings in, it really does not pay for our time and supplies. I would rather concentrate on bringing in more passport applications.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

June 28, 2024

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – June 2024

Human Resources Activity

	June 2024	2024 Year-to-Date
Applications Received	118	1,003
Positions Filled	14	93
Promotions/Transfers	2	35
New Hire Orientations	14	68
Terminations, Voluntary	11*	63
Terminations, Involuntary	2	6
Retirements	2	6
Exit Interviews	3	26

*Seven of these are casual

Human Resources Narrative

General Highlights

1. In regards to the 2024 Market Update on our general county and care facilities wage plans, McGrath Human Resources Group requested and received market data from our comparables. They are now working to consolidate and analyze all data, including a review of job descriptions for appropriate matches. McGrath is also reviewing wage grade appeal requests as well as the impact of the recent change to the Fair Labor Standards Act (FLSA) salary threshold for exempt employees. The consultant anticipates having final recommendations available for the August Operations Committee meeting.
2. Following months of preparation, the draft revised Employee Policy Handbook will be presented and discussed at the July Operations Committee. The biggest change will be the format in which this document is available and delivered to employees as we are moving to an electronic document.
3. On June 19th, our team was fortunate to have the opportunity to tour the new jail facility. We are appreciative of the detailed knowledge and insight provided during the tour by Captain Ted Ashbeck!
4. Began preparations for the 2024 Leadership Retreat to be held at Mid-State Technical College on Wednesday, November 20th. The leadership topics to be presented this year are Leader Identity, Team Building, and Communication. We are anticipating approximately 70 attendees (all Wood County Department Heads and departmental supervisors have been invited and encouraged to attend). We are looking forward to another successful retreat!

Meetings & Trainings

1. Attended the Judicial & Legislative Committee on June 7th.
2. Attended the Operations Committee meeting on June 11th.
3. Attended County Board on June 18th.
4. Attended the Stevens Point Area Human Resources Association Meeting on June 12th. The topic presented was “High on Knowledge: A Whimsical Trip Into Drug Policies”.
5. Attended von Briesen’s monthly Breakfast Briefing webinar titled “Challenges for Employers in FMLA Compliance” on June 20th.
6. Held the monthly conference call with The Horton Group on June 25th to discuss various benefit topics.
7. Attended von Briesen’s Public Sector Town Hall webinar titled “Navigating the Pregnant Workers Fairness Act” on June 27th.
8. Held individual staff and team meetings to discuss and provide updates on the department’s identified 2024 goals.
9. Team members attended various webinars related to benefits, employment law, and compliance.

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
3. Reconciled monthly enrollments for health, dental, vision, life, and disability insurances.
4. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
5. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Assisted multiple departments with interviews and selection process.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Continuing to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Circuit Court Branch I	Legal Administrative Assistant (Floater)	Position posted, interviews conducted, final candidate selected, references/background completed, filled 7/8/2024.

Replacement	Clerk of Courts	Court Clerk – Small Claims/Civil	Position posted, interviews conducted, final candidate selected, references/background completed, filled 7/8/2024.
Replacement	District Attorney	Legal Admin Assistant	Position posted, interviews conducted, final candidate selected, references/background completed, filled 7/8/2024.
Replacements	Dispatch	Dispatcher (2) Establish Eligibility List	Positions posted, interviews conducted, final candidates selected, references/backgrounds completed, both positions filled 7/8/2024 & 7/15/2024. Eligibility list established for future vacancies.
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 7/11/2024.
Replacement	Health	Community Health Planner	Position posted, interviews conducted, final candidate selected. References and background being completed.
Replacement	Highway	Stockroom Attendant	Position posted, interviews conducted, final candidate selected, references/CDL check completed, filled 6/10/2024.
Replacement	Highway	Mechanic	Position posted, interviews conducted, final candidate selected, references/CDL check completed, filled 7/1/2024.
Replacement	Human Services	Crisis Interventionist – Casual - Ongoing	Position posted, deadline 8/12/2024.
Replacement	Human Services	CCS Service Facilitator	Position posted, interviews conducted, final candidate selected, references/background completed, filled 6/24/2024.
Replacement	Human Services	Emergency MHS Program Manager – Marshfield	Position posted, deadline 7/15/2024.
Replacements	Human Services	Admin Asst II-CCS/CSP –(2) WR & Marshfield	Positions posted, interviews conducted, final candidates selected, references/backgrounds completed, both positions filled 6/17/2024 & 6/24/2024.
Replacement	Human Services	Case Manager-EMH/APS	Position posted, interviews conducted, final candidate selected, references/backgrounds completed, filled 6/10/2024.
Replacement	Human Services	Case Manager/SW-IA	Position posted, interviews conducted, final candidate selected, references/backgrounds completed, filled 6/10/2024.
Replacement	Human Services	Case Manager/SW-Ongoing	Position posted, deadline 7/8/2024.
Replacement	Human Services	Crisis Interventionist – 7 a to 7 p	Position posted, deadline 7/15/2024.
Replacement	Human Services	Economic Support Specialist	Position posted, interviews conducted, final candidate selected, references/backgrounds completed, fill 7/1/2024.
Replacement	Human Services	Reporting System Clerk	Position posted, deadline 7/1/2024.
Replacement	Human Services	CCS Service Facilitator (Mfld)	Position posted, deadline 7/8/2024.

New	Human Services	Support & Service Coordinators (2)	Positions posted, deadline 7/8/2024.
Replacement	Human Services	FSET Case Manager	Position posted, deadline 7/15/2024.
Replacements	IT	Systems Tech	Position posted, interviews conducted, 2 nd interviews conducted, final candidate selected, references/background being conducted.
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 8/12/2024.
New	Sheriff	Correction Officers (4)	Position posted, multiple backgrounds completed, multiple interviews conducted. Four positions filled 4/1, 4/22, 6/24, and 7/1/2024.

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims, including for the River Block power failures in March and September of 2023.
3. Attended Edgewater Safety Committee meeting on 6/5/24.
4. Met with Emergency Management, Dispatch, and IT staff on various dates to discuss messaging in the Everbridge System.
5. Conducted N95 Fit Testing for 16 total Edgewater staff on 6/13/24, 6/18/24, and 6/28/24.
6. Conducted AHA Basic Life Support (BLS) class on 6/20/24 for 9 Human Services employees.

NEW Workers' Compensation Claims (2)

1. 6/4/24 – Highway – Employee bruised R knee after slipping while surveying culvert
2. 6/26/24 – Highway – Employee sprained R wrist and cut R hand after tripping on block at asphalt plant

OPEN Workers' Compensation Claims (3)

1. 12/7/23 – Sheriff's – Employee is seeking treatment for mental health conditions as a result of employment with the Department
2. 1/12/24 – Sheriff's – Employee is experiencing lingering effects from conceded WC injury to L shoulder from 2003
3. 5/1/24 – Edgewater – Employee tripped forward, landing on both knees and hands

CLOSED Workers' Compensation Claims (2)

1. 4/10/24 – Norwood – Employee strained lower back while lifting resident from floor to wheelchair
2. 5/16/24 – EM – Employee injured L ring finger while repairing awning arm on County's Command Trailer

First Aid Injuries (2)

1. 6/4/24 – Courthouse Maintenance – Employee strained L knee while moving drum in boiler room
2. 6/6/24 – Edgewater – Employee injured neck after slipping on spilled soup in kitchen

Property/Vehicle Damage Claims (5)

1. 3/6/23 - River Block power loss - the claim has been accepted by Hartford Steam Boiler and will be paid under the County's equipment breakdown coverage. As of current, a total of \$114,645.34 has been received from various property and liability insurance providers.
2. 9/25/23 - River Block power surge - we received some of the final invoices for replacing HVAC components damaged during the power surge and have now exceeded the County's deductible. A claim was submitted to Aegis/County Mutual for cost reimbursement. As of current, Wood County

has paid \$47,166.16 in repair and replacement costs. This includes repairing control drives in the building's HVAC units, elevator controls, lighting modules, and security panels and various pieces of equipment within the building, as well as replacing several hundred surge suppressors and three pieces of electronic equipment within departments. On 6/3/24, a proposal to replace existing surge suppressors, troubleshoot the lighting system, and upgrade outside lighting for \$25,986.00 was authorized by the Facilities Manager. A claim was opened by County Mutual, and this has been submitted to the appropriate insurer.

3. 5/10/24 – Human Services – Transport van struck construction barrel when cut off by other vehicle near Eau Claire (actual damage \$241.83 – repaired by Highway Shop).
4. 5/18/24 – Various vehicles were struck by hail (total est. damage unknown at this time)
 - a. Communications – Director's Truck
 - b. Sheriff's:
 - i. Squad 13 (actual damage \$4,022.05)
 - ii. Squad 56 (actual damage \$7,118.75)
 - iii. Squad 58 (est. damage \$4,333.00)
 - iv. Jail Transport Van 1 (actual damage \$232.63)
5. 5/29/24 – Sheriff's – Squad 28 was damaged while attempting to apprehend a subject (est. damage \$7,505.69). Restitution will be sought through Marathon County.

Liability Claims (1)

1. 6/24/24 – Highway – Highway truck struck overhead power line at asphalt plant while bed was extended (est. damage unknown) – to be paid to WWLC

OPEN EEOC/ERD Claims (2)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August 26, 2022. The claimant filed a timely appeal and a hearing was held on July 19 & 20, 2023. Hearing decision was received on March 21, 2024. The judge found no probable cause on three counts and probable cause on one count. Through counsel, we have requested a mediator through the Department of Workforce Development; mediation has been scheduled for July 30, 2024.

Other

1. Created quarterly employee newsletter and distributed to all employees.
2. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community focused announcements.
3. Continuing to work on updating job descriptions as jobs evolve and vacancies occur.
4. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
5. Reconciled and processed the May Unemployment Insurance payment.
6. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
7. Facilitated New Hire Orientation on June 3rd, 10th, 17th, and 24th.
8. Conducted exit interviews on June 19th and 20th.
9. Responded to multiple verifications of employment.
10. Replied to requests from surrounding counties with varied information.
11. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—JULY 2024

1. Attended Wisconsin Counties Association weekly calls on Mondays in June.
2. Participated in training for our new software program for tax collections/property assessments/municipal collections on June 3 & June 11. These were a 1 hour and 4 hour virtual training and the County Clerk's office was kind enough to allow us to forward our phone calls to them for messages.
3. Attended Wisconsin County Treasurer's Association Summer Conference in Lake Geneva June 4-7. I was unanimously nominated as Vice-President of our Association.
4. Attended the Foundation for Rural Housing Board of Directors meeting on June 10 in Wisconsin Dells.
5. Attended the Operations Committee meeting on June 11.
6. Attended County Board meeting on June 18.
7. Staff prepared and mailed out over 5,000 notices of postponed taxes due for 2023 for a total of \$12,794,169.38.
8. Attended County Board meeting on June 19.
9. There is a resolution with a total of 7 properties that failed to pay their delinquent 2020 taxes by June 30 and are now eligible to be tax deeded. 5 of the properties are houses and 2 of them are land.
10. Staff prepared and mailed out over 900 delinquent notices for tax years 2021-2023 for a total of \$2,983,555.30.
11. Attended REDI-Housing meeting in Marshfield on June 25.
12. Participated in a webinar hosted by the WCA relating to Act 207 and the selling of tax deed properties on June 26.
13. Sales tax was down slightly in May compared to last year and the county is about 21% ahead of where we were this time in 2023.



Wood County WISCONSIN

Employee Wellness

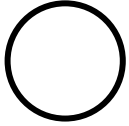
Ryan Boeshaar

Letter of Comments – June 2024

- This year’s health coaching wrapped up at the end of June for participants. This was the third and final step to qualify for the reduced health insurance premium rate for 2025. Below is the table I shared in April, this time with the final results for 2024. I will continue to provide health coaching with new hires periodically and will also provide more coaching during quarter 4 of this year.

Annual Report of Qualifying Activities			
	<u>2022</u>	<u>2023</u>	<u>2024</u>
Biometric Screening	449	448	453
Health Assessment	446	446	449
Health Coaching	450	448	446

- Information on the wellness bulletin boards at the various Wood County locations and in www.managewell.com have been updated with new quarter 3 information and helpful handouts that were finalized with assistance from the Wellness Committee and deemed appropriate to promote during this time of year.
- Planning for the quarter 3 wellness challenge is in progress and will focus on nutrition. Specifically, participants will focus on adding more nutrient dense foods or “real foods” into their daily diet in replace of processed foods. The Real Foods Challenge will run from July 28 – September 7. Registration will begin on July 15 and a kickoff email will be sent out next week.
- I promoted an activity throughout the month of June inviting employees to share a positive habit change that they established so far in 2024. Whether it was developing a good habit, or breaking a bad one, the habit could be anything that has made a positive impact in any area of your well-being. Participants were asked to fill out a brief questionnaire and submit the form back to wellness@woodcountywi.gov. We had a total of 37 employees participate in the initiative, and a communication was sent out of those willing to share their change with others. The emphasis behind this was to celebrate healthy habits (whether big or small) and encourage others to make positive lifestyle choices.



RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

ITEM#

DATE July 23, 2024

Effective Date Upon Passage & Posting

Committee

Motion: Adopted: Lost: Tabled: Absent:
Number of votes required: Majority Two-thirds
Reviewed by: PK, Corp Counsel
Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To amend the 2024 budget for Norwood Maintenance function (54351) for the purpose of funding the design and engineering costs for the Wood County Annex and Health Center water lines.

FISCAL NOTE: To transfer \$50,000 from available balance in contingency (51590) to the Norwood Maintenance function (54351). At the time of this request, the funds available in contingency are \$592,217. Also to transfer \$100,000 from the Local Assistance and Tribal Consistency Fund-LATCF, (34300) fund to the Norwood Maintenance function (54351). The adjustment to the budget is as follows:

Table with 5 columns: NO, YES, A, and 19 rows of names (Schulz, Rozar, Buttke, Perlock, Hovendick, Breu, Voight, Hahn, Brehm, Thao, Penzkover, Valenstein, Hokamp, Polach, Clendenning, Pliml, Zurfluh, Hamilton, Leichtnam).

Source of Money:

Table with 4 columns: Account, Account Name, Debit, Credit. Rows: 54351 Norwood Maintenance \$150,000; 51590 Contingency \$50,000; 34300 LATCF \$100,000.

WHEREAS, Norwood Health Center budgeted \$50,000 in the 2024 Capital Improvement Plan to begin phase 1 of the water management improvement plan, and

WHEREAS, the scope of the project has expanded because of emergent needs to address the water lines, and

WHEREAS, the cost exceeded the original estimate by \$150,000 and,

WHEREAS, Norwood Health Center must comply with state recommendations to upgrade the water lines, and

WHEREAS, not addressing the issue would put Norwood Health Center at risk for non-compliance, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

WHEREAS, the budget for the contingency account was adopted for the purpose of funding unanticipated expenditures, and

WHEREAS, LATCF funding is discretionary and can be used for this project, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2024 to transfer \$50,000 from the Contingency Account (51590) and \$100,000 from the LATCF Account (34300) to the Norwood Maintenance (54351) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.

{ }

Laura Valenstein-Chair

Donna Rozar-Vice-Chair

Jake Hahn

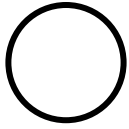
Lance Pliml

Joe Zurfluh

Adopted by the County Board of Wood County, this day of 20

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Operations Committee
Page 1 of 2

ITEM#
DATE July 23, 2024
Effective Date July 23, 2024

Committee

CAK

Motion: Adopted: 1st Lost: 2nd Tabled: No: Yes: Absent:
Number of votes required: [X] Majority [] Two-thirds
Reviewed by: , Corp Counsel
Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: Tax deed eligible property – authorize the tax deeding of property in compliance with Section 75.14, Wisconsin Statutes.

FISCAL NOTE: TAXES 2020 – 2023 \$21,908.58
SPEC. CHARGES 2,272.79
DEL UTILITIES 1,488.21
PUBLICATION FEES 853.50
TAX DEEDING EXP. 875.00
TOTAL \$27,398.08

Table with 5 columns: NO, YES, A, and 19 rows of names (Schulz, W to Leichtnam, B)

WHEREAS, Wood County holds tax certificates which have not been Redeemed as provided by law on the described land, and,

WHEREAS, there are delinquent taxes and special charges owing since 2020. It is in the best interest of the County to tax deed this property so it may be sold and put back on the tax roll.

WHEREAS, Notice of Application for taking Tax Deed has been served on owners of record as provided by Section 75.12, Wisconsin Statutes.

NOW THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors that the land described be taken by tax deed pursuant to Section 75.14, Wisconsin Statutes.

01-00218A The South 220' of the North 818' of the East 208' of the SE 1/4 of the SE 1/4 of Section 14, Township 24 North, Range 4 East, in the Town of Arpin, Wood County, Wisconsin; except those parts used for road purposes.

Taxes 2020-2023 \$5,807.30
Publication Fees \$159.10
Tax Deed Expense \$125.00

Property is located at 8549 County Rd K, Town of Arpin.

13-00672I That part of the SE 1/4 of the SW 1/4 of Section 33, Township 22 North, Range 5 East, Town of Port Edwards, Wood County, Wisconsin described as follows: Commencing 1260.8' South and 330' West of the NE 1/4 of said section for the point of beginning; thence North 241.2'; thence West 30'; thence South to the north line of highway; thence Northwesterly 30' along said highway to the point of beginning.

Taxes 2020-2023 \$40.22
Publication Fees \$159.10
Tax Deed Expense \$125.00

Property is vacant land on Wilhorn Rd, Town of Port Edwards.

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LAURA VALENSTEIN, CHAIRMAN

DONNA ROZAR

JAKE HAHN

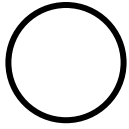
LANCE PLIML

JOSEPH H ZURFLUH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____
Page 2 of 2 _____ Committee

21-00643AA Lot 1 of WCCSM No. 5800 recorded in Volume 20 of Survey Maps at Page 100, as Document No. 780753; being part of the NE ¼ of the SW ¼ of Section 33, Township 23 North, Range 5 East, Town of Sigel, Wood County, Wisconsin.

Taxes 2020-2023	\$734.96
Publication Fees	\$159.10
Tax Deed Expense	\$125.00

Property is located at 5065 Knuth Rd, Town of Sigel.

27-00392 Lot 6, Block 34, Third Addition to the Village of Port Edwards, Wood County, Wisconsin.

Taxes 2020-2023	\$7,145.74
Special Charges	\$782.05
Delinquent Utilities	\$582.29
Publication Fees	\$29.00
Tax Deed Expense	\$125.00

Property is located at 151 Adams Ave, Village of Port Edwards.

33-02772 The Southerly ½ of Lots 6 & 7 in Block 3 of Manson and Weinfeld’s Addition, City of Marshfield, Wood County, Wisconsin.

Taxes 2020-2023	\$3,797.37
Delinquent Utilities	\$142.11
Publication Fees	\$159.10
Tax Deed Expense	\$125.00

Property is located at 1104 S Chestnut Ave, City of Marshfield.

33-06866 Outlot 1 of WCCSM No. 7979 recorded in Volume 27 of Survey Maps at Page 179 as Document No. 2004R07048; being part of Lots 31-35 and part of Outlot 1 of the First Addition to East Ridge Subdivision, City of Marshfield, Wood County, Wisconsin.

Taxes 2020-2023	\$198.18
Publication Fees	\$29.00
Tax Deed Expense	\$125.00

Property is vacant land located on N Anton Ave, City of Marshfield.

34-02968 Lot 2 of WCCSM No. 4342 recorded in Volume 15 of Survey Maps at Page 142, as Document No. 694951; being part of Lots 1 & 2 of Block 3 of Gardner and Witter’s Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2020-2023	\$4,184.81
Special Charges	\$1,490.74
Delinquent Utilities	\$763.81
Publication Fees	\$159.10
Tax Deed Expense	\$125.00

Property is located at 550 9th Ave S, City of Wisconsin Rapids.

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Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman

MINUTES
HEALTH & HUMAN SERVICES COMMITTEE

DATE: Tuesday, June 27, 2024
TIME: 5:00 PM
PLACE: Edgewater Haven Nursing Home – Conference Room

MEMBERS PRESENT: Donna Rozar, Tom Buttke, John Hokamp (WebEx), Lee Thao, Laura Valenstein, Kristin Iniguez (WebEx), Leslie Kronstedt

MEMBERS EXCUSED: Rebecca Spiros, Mary Jo Wheeler-Schueller

OTHERS PRESENT: See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.
2. There were no public comments.
3. The consent agenda was presented for approval with explanations given as requested. Motion by Buttke/Valenstein to approve the consent agenda. Motion carried unanimously.
4. Health Dept. Supervisor of Strategic Initiatives Egge presented the Request for Proposals form for the grants from the Opioid Settlement funds. Motion by Thao/Buttke to approve the form and timelines highlighted. Motion carried unanimously.
5. Edgewater Administrator Cielewicz presented an updated Administration Dept. Policy review for the committee to act on. This basically just updates the membership and reviews the many policies a nursing home must have on hand. Motion by Buttke/Valenstein to approve the policy as presented. Motion carried unanimously.
6. Human Services Director Vruwink, along with Divisional Administrator Gudmunsen presented a PowerPoint on the current services provided by the Crisis Programs within the county. They reviewed the locations and staff requirements of each subset as well as sharing the difficulty in staffing the 24/7 crisis lines as well as the rising costs of continuing the services as is. Also reviewed was the utilization of the Bridgeway Unit currently at Norwood. There were 3 options presented to the committee; continue as is, contracting for a portion of the crisis services and continue the Bridgeway Unit, or develop a Certified Community Support Program, contract for some of the crisis calls and close the Bridgeway Unit. There are only 7 counties in the state that do not operate a certified CSP, with Wood County being one of them. Motion by Thao/Valenstein to move forward with the third option, developing a certified CSP, entering into a contract for some crisis calls and closing the Bridgeway Unit. Motion carried unanimously.

7. Cielewicz reviewed a financial modeling quote from Wipfli for Edgewater Haven. For a cost of \$21,500, Wipfli would do financial modeling on three options; remaining at status quo with a 50-bed nursing home, continue with a 50-bed nursing home and 20-bed CBRF, or a 50-bed nursing home with a hospice wing. The cost of this proposal can be paid for by excess revenues within their budget. Motion by Kronstedt/Buttke to move forward with the financial modeling from Wipfli. Motion carried unanimously.
8. Future agenda items:
 - a. Norwood Water Supply Update
9. Next meeting will be held on Thursday, July 25th, 5:00 PM, Wood County Annex & Health Center, Marshfield
10. Chair Rozar declared the meeting adjourned at 6:48 PM.

Minutes taken by Trent Miner, County Clerk, from recorded meeting and are in draft form until approved at the next meeting.

Health & Human Services Committee
June 27, 2024

NAME	REPRESENTING
Justin Ciestewicz	Edgewater Haven
Marissa Kornack	Norwood
Brandon Vrawimb	Human Services
Bill Clendenning	County Board
Rock Larson	Veterans
Jodi Liegl	Human Services
Stephanie Gudmunson	Human Services
Harry Schlagenhoff	Human Services
Katie Miloch	Human Services
Kathy Aft	Health
Kristie Egge	Health
Lance Pimt (Web Ex)	CB Chair

**WOOD COUNTY HUMAN SERVICES DEPARTMENT
MINUTES OF PUBLIC HEARING FOR THE 2025 BUDGET**

Monday, June 24, 2024
Second Street Community Center
Hocking Room
211 E 2nd Street
Marshfield, WI 54449
10am

Present: Lee Thao, Vice Chair of Health and Human Services Committee; Brandon Vruwink, Director of Wood County Human Services Department (WCHSD); Katie Miloch, Deputy Director WCHSD; Stephanie Gudmunsen, Behavioral Health Division Administrator WCHSD; Marissa Kornack, Norwood Health Center Administrator; Mary Schlagenhaft, Administrative Services Division Administrator WCHSD; Jodi Liegl, Family Services Division Administrator WCHSD

Thao called meeting to order at 10:00am.

Thao introduced himself. Brandon Vruwink introduced himself. All present stated their names and titles/representation.

Public comments on the budget: none.

Thao declared meeting adjourned at 10:02am.

WOOD COUNTY HUMAN SERVICES DEPARTMENT
PUBLIC HEARING ON 2025 BUDGET
Monday, June 24, 2022
Marshfield Community Center, Hocking Room

Please indicate if you are a
Consumer, Provider, Board
Member or the Public

Please PRINT Name

1 Katie Miloch

HSD

2 Tiffany Koeshall

HSD

3 Lee P. Thao

WCB #10

4 Stephanie Gudmunser

HSD

5 Brandon Vrhunk

WHSO

6 Marissa Kamack

Norwood

7 Maryknights

HSD

8 Jodi Legel

HSD

9 _____

10 _____

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19 _____

20 _____

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN.

Opioid Settlement

I updated the Operations Committee on the opioid settlement and plans for grants to coincide with the county budget process. We are on track to do so. The Operations Committee would like the Request for Proposal (grant application) to be approved by HHSC. We were notified that we will be receiving additional settlements funds from the Kroger settlement. Timeline and amount of funds is not yet known. We are looking forward to getting funds out the door and seeing their impact in our community. I've had a few organizations contact me about funding opportunities. We have a listserv to send the application to and will post on social media. I am also keeping a list of those who contact me and will send them the application directly.

Family Health Center FQHC Update

Applications were completed for both House and Senate congressionally directed funding and we are awaiting the outcome of those requests. We have heard from both Senator Baldwin's office and Congressman Van Orden's office that our request was included with their priority requests, so that is great news!

Upcoming Vacation

I will be out of the country from June 26-July 13. Kathy Alft, Public Health Manager, will be attending the HHSC meeting on June 27. Kristie Egge will be there to review the opioid settlement request for proposals form. If there are any follow up issues, Kathy will let me know. I will be checking emails daily while I'm away.

SUPERVISOR OF STRATEGIC INITIATIVES REPORT – KRISTIE RAUTER EGGE, MPH

- Kayleigh Mengel, our Public Health Policy and Communication Coordinator, graduated from the Heart of Wisconsin Community Leadership Program on May 23.
- The McMillan Library of Things project deliverables have been finalized and the Library of Things (Community Share project) is now being implemented by library staff. People with a library card can borrow yard games, gardening and birding kits, and other recreational items from the library.
- Staff are currently serving as a preceptor for a UW Madison MPH student whose project is focused on alcohol policy and also serving as a preceptor for a UW Milwaukee MPH Epidemiology student whose project is focused on analyzing Community Health Assessment (CHA) survey data and the WPHA (WI Public Health Association)/WALHDAB (WI Association of Local Health Departments and Boards) biannual legislative priorities setting survey.
- Data analysis from the WI Department of Health Services qualitative data grant was completed to learn impacts of COVID-19; we are sharing this data back with partners who worked with us on data collection
- Staff participated in a data visualization training to develop skills in displaying health related data that is easy to understand.
- Three staff presented at the annual WPHA/WALHDAB conference on the health departments CHA process.

Communication/Branding

The new Healthy People Wood County (HPWC) logo was finalized and announced to the public last week and communication materials are being updated as needed. Staff discussed the brand guidelines and are deciding on brand personality, tone, and values before finalizing. An article on ticks was written and sent to the Pittsville Record for the new "For the Health of It" monthly column that will be in the paper.

Community Health Assessment (CHA)

Staff are finalizing the CHA report, which will be published by the end of June. The final of five CHA meetings with community partners was held to wrap up the CHA and launch the Community Health Improvement Plan (CHIP) efforts.

Community Health Improvement Plan

Staff are moving into the Community Health Improvement Plan (CHIP) planning phase to determine goals, objectives, and strategies for new health priorities

Housing

The Wood County Housing Survey is closed. Spanish results are being translated and all results are being analyzed.

Incarceration

Safe release policies continue to be researched as part of the CHIP work. It is our goal to draft a policy to share with the Wood County Jail to adopt so that people are released from jail safely with transportation, housing, their prescription medications, and proper clothing for the weather (if they have no ride).

IMPACT (Substance Use Coalition)

IMPACT held a community engagement event in Nekoosa to bring more awareness of our efforts and invite more residents to participate in the community team from the Nekoosa-area. The event included an overview of the work in our action plan, and presentations from some of our partners: LEO Program and Three Bridges Recovery. An employee of Three Bridges Recovery shared their personal recovery journey and how their life has come full circle.

- *Providers and Teens Communicating for Health (PATCH):* In May, the PATCH teen educators celebrated their end of the year with an ice cream party at a local bed and breakfast. The teens also attended a mental health resource fair where they educated their peers on mental health and how the PATCH program educates and supports the mental health of youth. The PATCH teens were invited to present at a meeting at the Marshfield High School where they spoke about what the PATCH program entails, and they presented on vaping in schools.
- *JUUL Settlement:* A round of disposal pickups was done at the end of May where 54 vapes were collected and properly disposed of. The Wood and Marathon County coordinators were invited to meet with the administrative team at Lincoln High School to discuss alternative to suspension programming in their schools. The school had a program in place, but the new programming will align with the previous program to offer students and families more opportunities for education surrounding electronic cigarettes. The school decided to move forward with the plan, and they will be appointing and training a staff member to implement the program of choice.
- *WI Wins:* There were two social media posts created and shared on the Healthy People Wood County Facebook page about the federal tobacco laws being the age of 21 as well as giving data from the previous year on how many retailers passed tobacco compliance checks.
- *Tetrahydrocannabinol (THC) Committee:* An individual from Madison/Dane County reached out to talk through replicating Wood County's hemp-derivative ordinance to place an age restriction on these unregulated products. Staff discussed the process of researching hemp-derivatives to understand the products and potential health effects, completing an environmental scan to see how products are sold/marketed in our local community, and process for educating and raising awareness with our local policymakers. Local retailers have been working with our department to access resources that help them comply with the ordinance, including a handout from the WI Department of Transportation that shows the current Wisconsin identifications in circulation. Retailers are also working on ways to provide education to their customers about keeping hemp products locked up and/or away from children, young adults, and pets.
- *LifePoint Program (syringe service satellite site of Vivent Health):* Wood County saw nine participants of the LifePoint Program in May. Those individuals reported helping 27 others with sterile supplies. Wood County's LifePoint Program has now been running for a full year. The program has been instrumental in connecting people to help and sharing treatment and recovery resources. Staff are compiling data to show a year of supporting people who use drugs to keep themselves as safe and healthy as possible.
- *Public Health Vending Machines:* Four locations have been confirmed where public health vending machines can be placed to distribute free resources to individuals that encourage health and safety. One machine is placed at the River Block Building and one machine is placed at St. Vincent de Paul. Staff are working on graphics and messaging to ensure the public knows the supplies are free to vend and do not attempt to put money in the machines. There will also be graphics for additional resources and services people using the machines may find useful.
- *Marshfield Area Coalition for Youth (MACY) Drug Task Force:* The MACY Drug Task Force planned for upcoming activities taking place at the Central Wisconsin State Fair booth to bring awareness to the group and provide education about substance use.
- *Northwoods Coalition (NWC) Summit:* Marshfield Clinic Health System and NWC held their annual summit at Hotel Marshfield. The event included a presentation from the PATCH Program and how they are working with the Nicotine Prevention Alliance of Central Wisconsin to change the physical design and make environmental changes. Our partners in Marathon County were successful in receiving a number of the MCHS/NWC awards: Jenna Flynn, Marathon County – Outstanding Partner in Community Health award; Heidi Kleinschmidt, AOD Partnership Chair – Outstanding Coalition Member; Nicotine Prevention Alliance of Central Wisconsin – Innovative Prevention Program.

Recreation and Transportation

The health department is exploring applying for a transportation planning grant to help support the "Waupaca Catch-a-Ride" program. This grant will be written in collaboration with a county from Texas and Feonix Mobility Rising.

Wisconsin Bike Week was held June 1-9. The theme this year was "Biking Means Business". Bikes are incredibly impactful on our local economy. When you ride a bike, whether it is your own or a by renting a bicycle through River Riders or Marshfield Community Bike Share, it supports local restaurants, shops, trails, and more! A person gains a whole new perspective when traveling by bike and when local businesses support people who travel by bike, they are encouraging sustainable transportation options and attract a variety of customers - both residents of the community and visitors too. When a business supports biking by adding bicycle racks, protected bike lanes, traffic calming, and more outside the business front doors it drives more business to them as "biking means business". River Riders Bike Share helped create a

Wisconsin Bike Week Bingo card that launched to encourage bikers to get out in their community this summer and explore by bike.

Access to Healthy Foods

- *Wisconsin Rapids Downtown Farmers' Market:* The farmer's market officially opened for the season on Thursday, June 13! Wisconsin Rapids Downtown Farmers Market looks forward to connecting our dedicated customers with fresh and local farm products again this season. With 45 vendors signed up, our 2024 season will again offer a variety of farm and food-based products, on-site concessions and local artisans. Market days are every Thursday and Saturday, June 13 through October 12 from 8:00am to 2:00pm. The market will be offering EBT (electronic benefits transfer) Double Dollar Days matching up to \$20 on the last Thursday and Saturday of each month. The EBT Double Dollar program provides matching market dollars to every dollar a FoodShare participant visiting the market that day redeems, increasing the amount of produce they can purchase for their family.

Safe Kids Wood & Clark Counties

A Bike Rodeo was held at Grand Rapids Lions Club Saturday, May 11 and 20 bike helmets were provided. Staff completed car seat reporting to the Department of Transportation. Staff also prepared for the child death review meeting in May. The meeting was cancelled due to attendance and those cases will be reviewed in August.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

Seasonal Inspections

Seasonal system start up began in May. Staff have been working with campgrounds and other seasonal wells to complete the seasonal system start up processes as required by the Wisconsin DNR. School inspections have also been completed for the 2023-2024 school year in Wood County.

New Businesses and Consultations

Staff completed a pre-licensing inspection for Snowfox, a new retail food service located within Pickn'Save in Wisconsin Rapids. A pre-licensing inspection was completed for Hub City Ice Cream, as they are opening a second location. A pre-licensing inspection was completed for a prepackaged food establishment serving packaged meats. A pre-licensing inspection was completed for a mobile pre-packaged food establishment. A pre-licensing inspection was completed for Tommy's Tamales, a mobile food establishment based in Wisconsin Rapids.

Complaint Investigations

Eleven complaint investigations were received in the month of May.

- A complaint was received regarding living conditions in a home. Staff was on site and did not observe any public health ordinance violations.
- A complaint was received regarding mold in a rental property. Staff were onsite and provided information and cleaning recommendations.
- A complaint was received regarding living conditions inside a home. Staff are working with other agencies to address the best course of action for this complaint.
- A complaint was received regarding garbage on a property. Staff completed an inspection onsite and although there were a number of material items, no health hazards were identified.
- A caller reported bedbugs in a rental complex. Staff worked with property management and treatment has been started.
- A caller reported a dog in a food service area. Staff completed a complaint inspection and provided education to the food establishment.
- A complaint was received regarding bedbugs in a rental unit. Professional treatment has been scheduled.
- A caller reported cold food being served at a licensed food establishment. Staff were onsite and completed a complaint inspection. No violations were noted at the time of inspection.
- A complaint was received regarding mold in a manufactured home. Staff contacted the property manager and made them aware of the concern and provided information.
- A complaint was received regarding mold in a rental unit due to a previous roof leak. Staff spoke with property management, and they will be addressing the mold issues.
- A caller reported being served raw chicken at a licensed food establishment. Staff completed a complaint inspection, and found the chicken to be a commercially pre-cooked item. No violations were noted at the time of inspection.

PUBLIC HEALTH NURSE SUPERVISOR REPORT – ERICA SHERMAN, MSN, RN, IBCLC

Maternal-Child Health

The health department is currently working on a project to take a closer look at local birth report data. We hope to identify areas that increase the risk for newborn transfer to hospitals with higher-level care and identify areas of focus to improve healthy birth outcomes.

Parents as Teachers (PAT)

The PAT program is planning a PAT family picnic this June in Marshfield. Participants will be encouraged to attend and learn about ways their families can interact in outdoor space, providing a guided learning environment with a variety of ages of children. Participants will also be encouraged to socialize and reflect on what their community has to offer.

Emergency Preparedness

- Folks in Wisconsin Rapids have begun signing up for the Guardian Angel Program. This program is intended to have volunteers check in on people who are dependent on electric medical equipment during a power outage. The Guardian Angel program will offset excessive use of the 911 system, while allowing for better community and resource connection to those that need it most. Individuals can continue to sign up for this program at <https://www.wirapids.org/guardian-angel.html>. Currently the planning team is still reviewing applicants and identifying potential resource needs in the community.
- Wood County Health Department maintains a comprehensive Public Health Emergency Response Plan (PHERP). Each year this plan is reviewed, and edits are made based on evidence-based practice in public health emergencies. The PHERP revisions are complete for 2024 and abbreviated copies are being sent to key agency partners. Health Department staff are trained on all aspects of the PHERP, most recently a review of Incident Command System (ICS) was completed at the monthly staff meeting. ICS is important for staff to understand and utilize as it offers a common operating format during an emergency.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC

- Caseload remains at its highest in several years. We hit another record high again in April 2024!
- WIC Farmers Market Nutrition Program (FMNP) voucher issuance has begun and will continue through the end of September. Each eligible WIC participant may receive \$40 in Farmers Market vouchers to use at approved locations this summer. Additionally, we created a storyboard with specified quality improvement tactics to work toward our goal of reaching at least 50% voucher redemption this summer.
- Barb Sosnowski started May 13 as a new Bilingual Program Support staff. Her role includes reception, WIC, and interpreter support. Additionally, she will be filling the Spanish speaking WIC Breastfeeding Peer Counselor role.

Caseload for 2023 (Contracted caseload 1417)

	Dec 2023	Jan 2024	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1447	1444	1477	1481	1494	1480							
Active (final)	1450	1456	1492	1496	1512								
Participating	1448	1444	1482	1493	1512	1487							

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT
June 2024

Director's Update by Brandon Vruwink

The Human Services Public Budget Hearing has been scheduled for Monday, June 24, in the Hocking Room at the Marshfield Community Center at 10 a.m. The meeting allows the public to share input on Human Services Budget priorities.

This month, we began preparing for the 2025 County Budget. While we don't delve into the details until July/August, we are already evaluating needs and reviewing program efficiency. At this month's H&HS Committee meeting, we are initiating discussions with the committee on trends and options to consider as we collectively step into the budget planning phase.

We have successfully concluded our six-part Human Services Leadership Training series, a testament to the dedication and commitment of our staff. The sessions were well-attended, with 87 different staff members participating. Tiffany has sent out a survey to all attendees, seeking their valuable feedback to help us prepare for the next series, which is scheduled to begin in the spring of 2025. The topics covered in the series were: Supervision, The Government Process, Advocacy, Leading with Confidence, Budget and Fiscal Process, and Coaching and Developing Staff. I would like to express my gratitude to the Human Services Leadership Team members, Marissa Kornack, Justin Cieslewicz, Mary Schlagenhaft, and Lacey Piekarski, for their invaluable contribution in co-leading the sessions with me.

In an effort to respond to feedback from our team, we are implementing a new orientation process to provide new employees with more information about the department up-front. Beginning in July/August, we will offer a group orientation to new staff. The orientation will include direct communication with managers and staff from all units within our community programs. In addition, all new hires will be touring Edgewater Haven and Norwood Health Center. The orientation process will provide new hires with valuable information so they are prepared to provide the best service possible to our customers.

You will receive a copy of the Human Services 2023 Annual Report at the June Health and Human Services Committee meeting. While we are about six months into 2024, we must wait until all of the previous year's financials are audited before finalizing the report. The report outlines key accomplishments and identifies the challenges we overcame to continue providing quality services to the residents of Wood County. Should you have any questions in your review of the report, please feel free to reach out to me.

Deputy Director's Update by Katie Miloch

World Elder Abuse Awareness Day was June 15th. I'd like to reflect on the work the Adult Protective Services team does and bring awareness to the rising number of reports related to at-risk adults/elderly in Wood County. In 2023, Wood County received 318 APS referrals which is an increase of 20% from 2022. APS must respond in some way to every referral and we do not have the option to fully screen out referrals without a level of investigation. With the aging population this trend continues to grow with self-neglect and financial exploitation as the highest areas of concern. That being said, I am happy to share we are fully staffed in the APS unit and focusing on training and educating the newest APS team members.

Community engagement and partnership is a priority of mine and that of Human Services. This month I attended the quarterly Law Enforcement Executives meeting to review and obtain signatures for a

county-wide MOU between Adult Protective Services and all law enforcement jurisdictions throughout Wood County. Additionally, we partnered with the Ho-Chunk Nation's Clan Mother's group to present at our All-Staff meetings. I am thankful to have had the opportunity of listen to two different Clan Mother's perspectives on their history and collaborative approaches in working with our agency. In return, Human Services has been asked to participate in the Ho-Chunk Healing Camp in August and we have teams from various units representing Human Services at this event. Lastly, ongoing collaborative meetings continue to place between the school districts and Human Services teams. We have gained a better understanding of roles and are bridging relationships that will positively impact the children and families we serve.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- Health & Human Service 2024 monthly Budget projection meetings (all locations), Operations, County Board, Team Building, Division Specific Management, Process and Individual Progress Meetings Review and Updates for Division Policies. Performance Evaluations for team members up to date. All team members worked together to cover shortages in immediate needs due to absences and/or vacancies.
- Additional accomplishments: Ongoing EHR Smartcare learning, updating workflows and processes.
- Ongoing monitor of Changes Healthcare Cyber Attack impact: At this time, all Government Payers Sources are back on line and able to accept electronic Claims.
- 2023 Wisconsin Medicaid Cost Report for Community Programs continues with submission date of 7/1/2024

Accounting and Accounts Payable Team

- Finalized MEDR Cost Report (EW / NHC)
- Started WIMCR data collection / reporting (COMMUNITY)
- Worked thru various audit requests (ALL)
- Lobby Reception team met position/duty meeting – brainstorming for front lobby
- Quarterly Kinship review with Family Services
- Reviewed CCS Vendor invoicing with contract coordinator, fiscal admin asst and CCS Manager regarding reporting variances found. Processes updated with additional reporting used
- All Staff Meetings attended by team members
- Review NIMC MOE history to with Admin Svc Admin and NIMC Admin
- Reviewed YE transfers with finance
- WHA Survey completed (NHC)
- Review reported and discussed pros/cons regarding resident accounts moving to Matrix
- Focus on recons for Smartcare holding accounts (OWI / All Other). Identified reporting nuances (i.e. payments posting to incorrect period)
- Reviewed Contractual allowance process and projections at NHC – updated process
- Marking of EOB's cross training between EW and NHC complete

Support Services Team

- Behavioral Health Clinic service notes: We are transcribing **6/7/24 as of 6/18/24**; all notes are w/in 10-day window.
We currently have 38 dictations waiting for transcriptionists as of 6/18/24
May: Total Service Notes 214/230 entered by Units

OPC: dictated 239/completed 282 – majority entered w/in 5 days

FS: dictated 3/completed 5- majority entered w/in 2 days

- Records Released:
 - Behavioral Health Records Released: 74
 - Family Service Record / Background checks Released: 31
 - Records pending/in progress: 7
 - Total Completed: 105

Other Unit Information

- Support Services Staff updates- no vacant positions
 - Administrative Assistant II CCS/TCM- 2 vacancies filled
 - At Cornerstone (1) start date 6/17/24; At Riverblock (1) first day 6/24/24
- 2 staff on intermittent FMLA
- HIPAA:
 - 1 HIPAA/ Confidentially breach in May- FS
- Continue w/ destruction FS MFLD records at NHC /RB- FS records is currently on hold during recruitment of Admin support staff

Claims & Accounts Receivable, Client Interactions

- Ongoing Smartcare meeting, testing, progress and workflows
- Ongoing Testing of 270/271 eligibility verification file transfers
- Change Healthcare cyber attack follow-up
- One (1) vacancy, DHS State Reporting, currently recruiting

Insurance Claims created and submitted for current reporting

- Norwood: 287 Claims submitted in the Amount of \$1,255,998
- Edgewater: 71 Claims submitted in the Amount of \$498,094
- Community: 9,019 Claims submitted in the amount of \$1,009,213
- Community: Accounts Receivable receipts: \$506,197

Service Admission Intakes - by Location

- NHC Admissions: 33 hospital, LTC 1
- Bridgeway: 5
- Edgewater: 8
- Community
 - 38 intakes for new clients conducted
 - 1,365 Appointments Scheduled, 928 Attended (70%)

2024 TRIP Monies received YTD:

- Norwood: \$29,370
- Community: \$32,667

Community Resources Update by Olivia Lloyd

Transportation: In May, the Transportation program provided 850 bus rides. Of these rides, 211 were for employment, and 101 were for medical. The program also provided 115 volunteer rides. Of these, 41 were for employment, and 72 were for medical. Bus 242 will be auctioned off in June. The 5310 application is live and we will be applying for grant funding for a new bus.

WHEAP: Since the 2024 heating season began October 1, 2023, Wood County has provided Energy Assistance services to 2428 households. The program has also provided 26 households with furnace repairs, and 43 households with furnace replacements. The regular season ended 5/15/24. The AC repair/replacement program begins June 3rd.

Edgewater Haven Update by Justin Cieslewicz

Census Update: In the month of May we had 6 admissions and 12 readmissions. Current Memory Care census is 18 residents. Census comparison to last year:

May 2023 – 44.03 average census with 7.87 rehab

May 2024 – 47.06 average census with 4.03 rehab

Admissions/Discharges Comparison:

May 2023 – Admissions 17/Discharges 11/Readmissions 3/Deaths 2

May 2024 – Admissions 6/Discharges 4/Readmissions 12/Deaths 2

Personnel Update: Open positions of writing this: Nursing – CNAs: .97 CNA, Licensed Nurses: .97 RN/LPN, .97 RN/LPN. Activities: .97 Recreational Therapy Aide

Edgewater Facility Assessment: The CMS staffing mandate holds 3 specific deadlines. The first deadline is that all nursing homes must provide enhancements to their facility assessment by August 10, 2024. Edgewater's Clinical Leadership team attended a workshop through LeadingAge Wisconsin on June 11 to assist with the required enhancements. LeadingAge Wisconsin provided resources to ensure compliance with this requirement. Edgewater's Facility Assessment will be updated to meet these new standards by our next Quality Assurance Performance Improvement meeting in July.

Norwood Health Center Update by Marissa Kornack

As discussed with the committee last month, the Centers for Medicare and Medicaid Services (CMS) issued a final rule on the minimum staffing standards for long-term care facilities. The rule requires a minimum staffing standard of 3.48 hours per resident day (HPRD), with sub requirements of 0.55 HPRD for registered nurses (RN), 2.45 HPRD for CNAs, and an additional 0.48 HPRD filled by a CNA, LPN, or RN. Norwood already meets these requirements. The rule also requires a RN be onsite 24-hours a day, seven days a week. Norwood (and most facilities under 100-beds) does not meet this requirement. It is typical for our PM and/or NOC shifts to be staffed by licensed practical nurses (LPN) on our long term care units, with our RN on the hospital unit. As a rural facility, we have three years from publication to comply with the 24/7 RN requirement. As we prepare to work on the 2025 budget, internal discussions are occurring on what adjustments may need to be made starting in 2025 to work towards meeting the 24/7 RN requirement.

An additional requirement of the final staffing rule is the need to heavily revise our facility assessment by early August. The new requirements focus on including provisions centered around staffing, including resident acuity, recruitment/retention, and workforce unavailability.

Our Wisconsin Association of County Homes (WACH) group has been working with the Wisconsin Counties Association (WCA) to establish legislative agenda priorities as part of WCA's larger process of setting their legislative agenda. Preliminary priorities include maintaining the historic Medicaid rate increases, supporting additional resources for staff training/recruitment/education, and supporting fair and equitable rates to Family Care providers.

Norwood Nursing Department by Liz Masanz

We are currently utilizing two agency CNAs to cover open positions. There are 5.00 vacant CNA FTEs at this time, along with two casual CNA positions. We continue to struggle recruiting and retaining CNAs. We also have a 60% weekender RN position, casual RN position, and a casual LPN position vacant and posted.

Marissa and Liz continue every other week meetings with Oak Medical regarding transitioning to them providing medical directorship and physician services, which is currently provided by Marshfield Clinic. Oak Medical is now providing coverage to the two other nursing homes in Marshfield. The delaying factor in making the transition is the ability for Oak Medical to obtain additional physicians/practitioners to meet the needs of our facility.

Liz has been working on updating the infection control and hospital policies over the last month.

Admissions Unit: The average census for the month of May was 4.77 and 6.30 year-to-date, with an average length of stay of 4.77 days. There were thirty-two admissions and thirty-one discharges, with one 30-day readmission.

The team has been preparing and compiling information for a site visit from an insurance company in order to be possibly considered as an in-network provider. The visit will occur in late June.

Long Term Care: The long-term care unit had one admission and zero discharges in May, with an average census of 7.26 on Crossroads and 14 on Pathways.

Lexi, our activity coordinator, had a great turn out for the nursing home week activities, including the cookout, sock hop, food truck, and musical entertainment. It was great to see the resident's guardians/family members be able to celebrate with the residents in various activities throughout the week.

Court proceedings continue against the former social worker.

Norwood Health Information Department by Jerin Turner

We continued to recruit for a casual receptionist, and have identified a candidate who is set to start on June 10. This fills the position that has been vacant since March.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of May were 6,165 with revenue of \$45,515. Meals for the year are 29,184 with revenue of \$215,528.

As of writing this, we have no vacant positions and are fully staffed.

Norwood Maintenance Department by Lee Ackerman

Capital Improvement Updates: 2023 Carry Over Projects

- Air Handler Rebuild: The materials for the next (and last) set of air handler fan rebuilds have been ordered. Lead times have shortened significantly from last year so I expect to receive those components later this summer. We will plan to start installation in the fall when temps moderate to avoid having downtime during hot weather.
- Building Security: All materials have been ordered. We will not begin construction until all materials are onsite; lead times for the doors and hardware look to be the longest wait. As of this time, our planned start date will be in July.

Capital Improvement Updates: 2024

- **Water Pipe Replacement, Phase 1:** Despite our search for multiple qualified design engineers to offer proposals for the redesign plans, we were able to obtain just one comprehensive proposal. That option addresses all of our requirements, including plumbing, architectural, and electrical design along with the ability to reengineer the sizing of the system to better meet current code, assist with the plan approval process with WI DHS, and offer management services for the construction phase. Other firms we approached were either not qualified/lacked expertise or reluctant to take on the scope of this project.
- **Wall Padding for Admissions:** There have been numerous details to address leading up to the installation of the padding to the Admissions seclusion room. The main concerns have been ensuring all areas and components in this space will offer the highest level of safety for our patients. Installation is scheduled to start on June 24th and is expected to take 5 days to complete.
- **Exterior Door Replacement:** The doors and frames have arrived for the Admissions and Veterans exterior doors. Installation has been scheduled for the first week in June.

Other Maintenance:

Water Management: The Plan Approval Application for installing a disinfecting system at Norwood has been submitted to WI DSPPS. Unfortunately, it is not slated for review until June 28th. Once that approval has been granted, installation can begin. This can be completed in just one day. Please refer to Water Pipe Replacement, Ph. 1 above. Flushing and filtering continue daily.

Yard Work: We had the opportunity to collaborate with Wood Co. Parks Dept. this month; we were able to rent a wood chipper and 1-ton truck with a dump box from Parks to assist with removal of several trees on Norwood property. We were able to dispose of 3-1/2 loads of chips in a couple days whereas hauling the whole branches would have taken weeks. It's great being able to share County resources to save time and cost.

Family Services by Jodi Liegl

Foster Care Month: May is nationally recognized as Foster Care Month. Wood County currently has 84 licensed foster homes. Relative caregivers who receive kinship are then required to go through the foster care processing. Currently out of our 84 foster homes, 12 are licensed to specifically care for a relative with another four in the process of becoming licensed. Eleven are unlicensed, non-relative placements which require a 30-day license. These placements are often with people the youth know and have a pre-existing relationship with, yet do not meet the statutory definition of relative. We appreciate and are grateful to our foster parents who open their homes and hearts to assist children and youth who cannot be safely maintained in their homes. Foster parents have a significant impact in the outcome of our children and youth. In addition to providing them with a safe environment where their basic needs are met, they can begin their healing journey from their past trauma. This year our foster parents and those living in their homes were provided a thank you card, poem and a donated ticket to a Wisconsin Rapids Rafters game for them to attend of their choice this summer.

To better meet the needs of our children and youth entering into foster care, in addition to their caregivers, our agency is working on equipping some of our foster homes to a higher level of licensure, Level 3 from a Level 2, through increased training and education. This higher level of licensure requires additional services be provided to best serve the youth and caregivers. The Therapeutic Foster Care Social Worker will provide intensive therapeutic support to youth and foster parents placed in Level 3 foster homes. Goals include supporting foster parents caring for youth with significant emotional or behavioral needs, keeping youth in their own community, minimizing

placement disruptions, and increasing utilization of county homes. Our Therapeutic Foster Care Worker started in their position on June 3rd.

Implicit Bias Training Opportunity: The Department of Children and Families, partnering with the Wisconsin Child Welfare Professional Development System, is bringing the Accenture Virtual Experience Solution (AVenueS) back to Wisconsin as a way to help start agency specific discussions in regard to bias and how it manifests itself in our Child Welfare work. AVenueS is an experience that provides a learning opportunity that is both experiential and reflective. AVenueS is a virtual reality experience in which users are immersed in real-world scenarios and practice making tough decisions in stressful situations. The scenario participants will encounter involves a young teen and his family. In it, users will spend time with the family and determine if their conflicts can be resolved so that the youth can safely stay in the home. This scenario invites child welfare professionals to deepen their understanding of their own bias and is designed to increase the likelihood that they will be conscious of it when making decisions for children and families. The virtual reality experience will be in-person, occur in the morning, and last up to a half hour for each participant. The afternoon will consist of a carefully facilitated seminar that will allow participants to work together to unpack their thinking and increase their ability to inquire, observe and interpret human behavior. This training opportunity is scheduled for September 2024.

Community Collaboration: Deputy Director Katie Miloch and I worked together with Marshfield School District to increase communication and collaboration regarding the common youth we serve. This resulted in some recent changes to our practice to ensure improved collaboration. Beginning in fall when the new school year picks up, our agency will hold reoccurring meetings with the Marshfield School District to continue fostering positive relationships.

Personnel: Family Services welcomed Hannah McFarland, as the Youth Justice Case Manager. Recruitment efforts continue for the Ongoing Social Worker/Case Manager.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: June 27 , 2024

May 2024 Activity: During the month of April we completed/submitted 279 federal forms include:

- 35 Intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 16 Appeals – Higher Level Review, Notice of Disagreement (appeal)
- 24 New claims for disability compensation
- 0 New claims for veterans pension
- 3 New claims for surviving spouse benefits (DIC or surviving spouse pension)
- 18 New applications for VA Healthcare
- 36 Appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 20 Burial and marker applications
- 36 Request for individual's VA medical records *
*Request for VA medical records is a newly reported form, in addition we request many non VA medical records using the private providers procedures (then we have to read them).

Activities:

1. Completed as of June 19, 2024:
 - a. May 16 – Wisconsin Department of Veterans Affairs Training (video).
 - b. May 21 – Milwaukee VA Regional Office Director's VSO call in.
 - c. May 21 – National Veterans Legal Services Program webinar on Traumatic Brain Injury Ratings.
 - d. May 24 – Wood County Courthouse Veteran's Memorial Ceremony 11 a.m.
 - e. May 27 – Memorial Day-CVSO guest speaker at Nekoosa and Port Edwards Cemeteries.
 - f. June 11 – Representative Van Orden's Veteran Coalition Board meeting (via zoom).
 - g. June 12 – Guest on WFHR radio.
 - h. June 18- VA Regional office Director's VSO call in.
2. Near Future:
 - a. June 26 – Veterans Expo/Tomah VA Medical Center Townhall/Heroes' Café.
 - b. June 28 – CVSO TVSO Association Executive meeting in Keshena.

Office updates:

1. Office is coordinating with different local and state partners who provide services to veterans to provide outreach to local veterans at the June 26 Veterans Expo in Wisconsin Rapids. Plans are beginning to provide a similar event this fall in the Marshfield area.
2. The Federal VA published the FY 2023 Geographic Distribution of expenditures report. The spreadsheet for Wisconsin is attached.

For Wood County the report states a total of \$73,503,000 was expended (this does not count the wages or rent for the VA clinic). An increase of 14.63% over 2022.

- a. Compensation and pension (money going directly into veterans or survivors bank accounts) \$35,415,000 an increase of 6.33% over 2022. Note- COLA of 3.2 therefore a net increase of 3.13%.

Agenda Item 4b– Consent Veterans Department Head Narrative page 2

- b. Education and Vocational Rehabilitation (paid to veterans and schools)\$1,405,00 an increase of 21.60%.
 - c. VA Medical care (either through the VA medical Centers/clinics or contracted with local public sector providers) \$36,421,000 an increase of 24.5% over 2022.
3. The Economic impact of the VA expenditures in Wood County by the VA was evaluated by Professor Deller of the University of Wisconsin (report is attached).
- a. Local economic activity generated by VA expenditures \$89,010,000.
 - b. Local, State and Federal Government revenues generated \$12,290,000. Local = \$1,490,000.

FY23 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX)

FY23 Summary of Expenditures by State										
Expenditures in \$000s										
County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
MENOMINEE	229	\$ 2,547	\$ 1,428	\$ -	\$ 26	\$ -	\$ -	\$ -	\$ 1,093	61
MILWAUKEE	39,921	\$ 736,682	\$ 209,982	\$ 18	\$ 19,619	\$ -	\$ 86,674	\$ 1,722	\$ 418,667	12,959
MONROE	4,541	\$ 150,470	\$ 48,405	\$ 2,998	\$ 2,479	\$ -	\$ -	\$ 44	\$ 96,544	2,599
OCONTO	2,670	\$ 39,389	\$ 20,124	\$ -	\$ 478	\$ -	\$ -	\$ 19	\$ 18,769	1,346
ONEIDA	3,034	\$ 46,457	\$ 24,181	\$ -	\$ 802	\$ -	\$ 198	\$ 327	\$ 20,950	1,365
OUTAGAMIE	9,863	\$ 114,136	\$ 63,255	\$ -	\$ 4,763	\$ -	\$ -	\$ 812	\$ 45,306	3,803
OZAUKEE	3,805	\$ 43,056	\$ 22,399	\$ -	\$ 2,041	\$ -	\$ -	\$ 352	\$ 18,264	1,057
PEPIN	492	\$ 5,844	\$ 3,058	\$ -	\$ 91	\$ -	\$ -	\$ 6	\$ 2,688	192
PIERCE	2,441	\$ 30,893	\$ 17,580	\$ -	\$ 1,117	\$ -	\$ -	\$ 37	\$ 12,159	779
POLK	3,132	\$ 39,726	\$ 19,624	\$ -	\$ 746	\$ -	\$ -	\$ 24	\$ 19,332	1,260
PORTAGE	3,516	\$ 47,968	\$ 23,973	\$ -	\$ 1,559	\$ -	\$ -	\$ 160	\$ 22,275	1,712
PRICE	1,231	\$ 17,949	\$ 9,478	\$ -	\$ 137	\$ -	\$ -	\$ 18	\$ 8,317	548
RACINE	12,139	\$ 140,575	\$ 67,967	\$ -	\$ 4,232	\$ -	\$ -	\$ 535	\$ 67,842	3,455
RICHLAND	1,092	\$ 15,528	\$ 6,971	\$ -	\$ 171	\$ -	\$ -	\$ 25	\$ 8,360	453
ROCK	10,107	\$ 109,733	\$ 50,974	\$ -	\$ 2,895	\$ -	\$ -	\$ 274	\$ 55,591	3,507
RUSK	1,114	\$ 16,201	\$ 8,171	\$ -	\$ 187	\$ -	\$ -	\$ 26	\$ 7,817	534
ST. CROIX	5,231	\$ 61,930	\$ 33,052	\$ -	\$ 2,419	\$ -	\$ -	\$ 294	\$ 26,164	1,933
SAUK	3,889	\$ 60,500	\$ 28,356	\$ -	\$ 1,209	\$ -	\$ -	\$ 220	\$ 30,715	1,799
SAWYER	1,395	\$ 19,776	\$ 10,066	\$ -	\$ 375	\$ -	\$ -	\$ 26	\$ 9,308	646
SHAWANO	2,712	\$ 31,609	\$ 16,191	\$ -	\$ 526	\$ -	\$ -	\$ 10	\$ 14,881	1,157
SHEBOYGAN	6,505	\$ 52,658	\$ 27,609	\$ -	\$ 1,813	\$ -	\$ -	\$ 304	\$ 22,933	1,937
TAYLOR	1,224	\$ 14,561	\$ 7,121	\$ -	\$ 156	\$ -	\$ -	\$ 5	\$ 7,279	487
TREMPEALEAU	1,805	\$ 23,444	\$ 11,765	\$ -	\$ 484	\$ -	\$ -	\$ 85	\$ 11,109	707
VERNON	1,655	\$ 24,096	\$ 12,667	\$ -	\$ 464	\$ -	\$ -	\$ 17	\$ 10,948	800
VILAS	2,054	\$ 28,116	\$ 14,973	\$ -	\$ 323	\$ -	\$ -	\$ 80	\$ 12,740	982
WALWORTH	5,134	\$ 64,938	\$ 30,446	\$ -	\$ 2,297	\$ -	\$ -	\$ 304	\$ 31,890	1,773
WASHBURN	1,550	\$ 24,789	\$ 12,645	\$ -	\$ 414	\$ -	\$ -	\$ 102	\$ 11,628	669
WASHINGTON	7,879	\$ 77,992	\$ 39,008	\$ -	\$ 3,117	\$ -	\$ -	\$ 277	\$ 35,589	2,045
WAUKESHA	20,124	\$ 208,284	\$ 102,401	\$ -	\$ 8,844	\$ -	\$ -	\$ 1,249	\$ 95,791	5,080
WAUPACA	3,909	\$ 54,052	\$ 31,754	\$ -	\$ 1,234	\$ -	\$ -	\$ 120	\$ 20,944	1,493
WAUSHARA	1,806	\$ 28,635	\$ 15,856	\$ -	\$ 418	\$ -	\$ -	\$ 26	\$ 12,335	876
WINNEBAGO	10,088	\$ 104,454	\$ 58,944	\$ -	\$ 3,993	\$ -	\$ -	\$ 473	\$ 41,043	3,587
WOOD	4,847	\$ 73,503	\$ 35,415	\$ -	\$ 1,405	\$ -	\$ -	\$ 261	\$ 36,421	2,346
WISCONSIN (Totals)	323,724	\$ 4,338,798	\$ 1,949,948	\$ 6,085	\$ 122,481	\$ -	\$ 86,872	\$ 14,136	\$ 2,159,277	119,759

FY23 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX)

FY23 Summary of Expenditures by State										
Expenditures in \$000s										
County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
ADAMS	1,847	\$ 27,268	\$ 8,228	\$ -	\$ 170	\$ -	\$ -	\$ 1	\$ 18,869	961
ASHLAND	1,166	\$ 14,994	\$ 7,414	\$ -	\$ 324	\$ -	\$ -	\$ 58	\$ 7,198	424
BARRON	3,300	\$ 39,204	\$ 19,786	\$ -	\$ 790	\$ -	\$ -	\$ 30	\$ 18,597	1,363
BAYFIELD	1,245	\$ 17,958	\$ 8,449	\$ -	\$ 224	\$ -	\$ -	\$ 30	\$ 9,256	598
BROWN	13,739	\$ 170,237	\$ 85,128	\$ -	\$ 6,167	\$ -	\$ -	\$ 776	\$ 78,166	5,668
BUFFALO	906	\$ 13,442	\$ 7,422	\$ -	\$ 189	\$ -	\$ -	\$ 14	\$ 5,818	433
BURNETT	1,582	\$ 23,608	\$ 11,151	\$ -	\$ 329	\$ -	\$ -	\$ 43	\$ 12,086	730
CALUMET	2,322	\$ 20,655	\$ 8,471	\$ -	\$ 495	\$ -	\$ -	\$ 24	\$ 11,664	1,073
CHIPPEWA	4,330	\$ 57,676	\$ 28,038	\$ -	\$ 1,592	\$ -	\$ -	\$ 259	\$ 27,787	1,910
CLARK	1,763	\$ 23,434	\$ 11,628	\$ -	\$ 273	\$ -	\$ -	\$ 45	\$ 11,489	727
COLUMBIA	3,806	\$ 54,263	\$ 27,209	\$ -	\$ 1,635	\$ -	\$ -	\$ 137	\$ 25,281	1,495
CRAWFORD	1,120	\$ 13,654	\$ 6,616	\$ -	\$ 165	\$ -	\$ -	\$ 12	\$ 6,862	426
DANE	23,649	\$ 293,016	\$ 116,198	\$ 3,069	\$ 11,274	\$ -	\$ -	\$ 1,594	\$ 160,881	7,503
DODGE	5,880	\$ 59,693	\$ 26,051	\$ -	\$ 1,404	\$ -	\$ -	\$ 70	\$ 32,168	1,822
DOOR	1,816	\$ 20,609	\$ 9,772	\$ -	\$ 462	\$ -	\$ -	\$ 117	\$ 10,258	770
DOUGLAS	3,277	\$ 49,530	\$ 27,095	\$ -	\$ 1,452	\$ -	\$ -	\$ 217	\$ 20,767	1,441
DUNN	2,455	\$ 35,959	\$ 18,460	\$ -	\$ 1,052	\$ -	\$ -	\$ 46	\$ 16,401	1,029
EAU CLAIRE	5,745	\$ 59,330	\$ 33,590	\$ -	\$ 2,456	\$ -	\$ -	\$ 244	\$ 23,040	2,017
FLORENCE	467	\$ 11,481	\$ 3,551	\$ -	\$ 157	\$ -	\$ -	\$ 32	\$ 7,741	292
FOND DU LAC	5,884	\$ 54,229	\$ 27,887	\$ -	\$ 1,529	\$ -	\$ -	\$ 126	\$ 24,687	1,880
FOREST	829	\$ 14,170	\$ 5,827	\$ -	\$ 104	\$ -	\$ -	\$ 27	\$ 8,212	421
GRANT	2,660	\$ 32,102	\$ 17,109	\$ -	\$ 772	\$ -	\$ -	\$ 76	\$ 14,145	968
GREEN	2,073	\$ 27,771	\$ 12,996	\$ -	\$ 491	\$ -	\$ -	\$ 30	\$ 14,254	780
GREEN LAKE	1,182	\$ 15,004	\$ 7,658	\$ -	\$ 205	\$ -	\$ -	\$ 16	\$ 7,125	446
IOWA	1,388	\$ 12,641	\$ 5,795	\$ -	\$ 225	\$ -	\$ -	\$ 39	\$ 6,583	424
IRON	505	\$ 7,739	\$ 3,495	\$ -	\$ 54	\$ -	\$ -	\$ 12	\$ 4,179	291
JACKSON	1,525	\$ 26,123	\$ 11,572	\$ -	\$ 571	\$ -	\$ -	\$ 92	\$ 13,888	732
JEFFERSON	4,717	\$ 56,684	\$ 25,952	\$ -	\$ 1,879	\$ -	\$ -	\$ 122	\$ 28,732	1,755
JUNEAU	2,131	\$ 38,631	\$ 17,683	\$ -	\$ 785	\$ -	\$ -	\$ 178	\$ 19,985	1,030
KENOSHA	8,662	\$ 123,039	\$ 62,392	\$ -	\$ 4,741	\$ -	\$ -	\$ 242	\$ 55,664	3,165
KEWAUNEE	1,124	\$ 15,522	\$ 7,631	\$ -	\$ 233	\$ -	\$ -	\$ 79	\$ 7,579	544
LA CROSSE	7,543	\$ 103,572	\$ 49,616	\$ -	\$ 3,943	\$ -	\$ -	\$ 581	\$ 49,432	3,251
LAFAYETTE	837	\$ 9,750	\$ 4,481	\$ -	\$ 110	\$ -	\$ -	\$ 0	\$ 5,159	306
LANGLADE	1,607	\$ 25,157	\$ 13,144	\$ -	\$ 463	\$ -	\$ -	\$ 34	\$ 11,515	726
LINCOLN	2,030	\$ 33,296	\$ 16,813	\$ -	\$ 550	\$ -	\$ -	\$ 68	\$ 15,865	986
MANITOWOC	5,136	\$ 56,757	\$ 29,154	\$ -	\$ 1,332	\$ -	\$ -	\$ 204	\$ 26,066	2,108
MARATHON	7,497	\$ 83,840	\$ 40,022	\$ -	\$ 1,926	\$ -	\$ -	\$ 109	\$ 41,783	2,990
MARINETTE	3,461	\$ 64,506	\$ 30,787	\$ -	\$ 823	\$ -	\$ -	\$ 103	\$ 32,794	1,751
MARQUETTE	1,378	\$ 21,759	\$ 9,838	\$ -	\$ 297	\$ -	\$ -	\$ 14	\$ 11,609	576

FY23 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX)

FY23 Summary of Expenditures by State										
Expenditures in \$000s										
County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
CONG. DIST (01)	39,830	\$ 530,373	\$ 254,945	\$ 2,782	\$ 19,257	\$ -	\$ -	\$ 1,784	\$ 251,605	13,362
CONG. DIST (02)	33,978	\$ 440,840	\$ 192,333	\$ 287	\$ 14,750	\$ -	\$ -	\$ 2,007	\$ 231,464	11,592
CONG. DIST (03)	47,089	\$ 673,937	\$ 300,856	\$ 2,985	\$ 16,670	\$ -	\$ -	\$ 1,698	\$ 351,728	20,052
CONG. DIST (04)	23,516	\$ 551,260	\$ 121,724	\$ 18	\$ 11,373	\$ -	\$ 86,674	\$ 998	\$ 330,472	9,399
CONG. DIST (05)	39,857	\$ 425,831	\$ 200,993	\$ -	\$ 16,296	\$ -	\$ -	\$ 1,836	\$ 206,705	10,950
CONG. DIST (06)	46,181	\$ 455,823	\$ 231,716	\$ -	\$ 13,465	\$ -	\$ -	\$ 1,634	\$ 209,008	15,089
CONG. DIST (07)	50,441	\$ 724,354	\$ 368,465	\$ 13	\$ 15,149	\$ -	\$ 198	\$ 2,072	\$ 338,457	21,797
CONG. DIST (08)	42,832	\$ 536,380	\$ 278,914	\$ -	\$ 15,521	\$ -	\$ -	\$ 2,106	\$ 239,839	17,518
WISCONSIN (Totals)	323,724	\$ 4,338,798	\$ 1,949,948	\$ 6,085	\$ 122,481	\$ -	\$ 86,872	\$ 14,136	\$ 2,159,277	119,759
Notes:										
* Veteran population estimates, as of September 30, 2023, are produced by the VA Analytics Service (VetPop 2020).										
# Prior to FY 08, "Loan Guaranty" expenditures were included in the Education & Vocational Rehabilitation and Employment (E&VRE) programs. Currently, all "Loan Guaranty" expenditures are attributed to Travis County, TX, where all Loan Guaranty payments are processed. VA will continue to improve data collection for future GDX reports to better distribute loan expenditures at the state, county and congressional district levels.										
** Unique patients are patients who received treatment at a VA health care facility. Data are provided by the Allocation Resource Center (ARC).										
Expenditure data sources: USASpending.gov for Compensation & Pension (C&P) and Education and Vocational Rehabilitation and Employment (EVRE) Benefits; Veterans Benefits Administration Insurance Center for the Insurance costs; the VA Financial Management System (FMS) for Construction, Medical Research, General Operating Expenses, and certain C&P and Readjustment data; and the Allocation Resource Center (ARC) for Medical Care costs.										
1. Expenditures are rounded to the nearest thousand dollars. For example, \$500 to \$1,000 are rounded to \$1; \$0 to \$499 are rounded to \$0; and "\$-" = 0 or no expenditures.										
2. The Compensation & Pension expenditures include dollars for the following programs: veterans' compensation for service-connected disabilities; dependency and indemnity compensation for service-connected deaths; veterans' pension for nonservice-connected disabilities; and burial and other benefits to veterans and their survivors.										
3. Medical Care expenditures include dollars for medical services, medical administration, facility maintenance, educational support, research support, and other overhead items. Medical Care expenditures do not include dollars for construction or other non-medical support.										
4. Medical Care expenditures are allocated to the patient's home location, not the site of care.										



Department of Agricultural and Applied Economics
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 scdeller@wisc.edu

June 6, 2024

Rock Larson
 Veteran Service Officer
 Wood County WI

Dear Mr. Larson:

Per your request, I have been able to provide an assessment of the economic impacts of VA related spending on the Wood County economy. The VA expenditure data are reflective of 2023, and the economic model of Wood County reflects the economy as of 2022, the most current year available. These economic impacts are specific to Wood County.

The impacts are:

	Employment	Labor Income (\$MM)	Total Income (\$MM)	Industry Sales (\$MM)
Direct	258	\$ 24.76	\$ 25.28	\$ 38.09
Indirect	43	\$ 2.22	\$ 3.61	\$ 7.48
Induced	268	\$ 13.01	\$ 24.24	\$ 43.45
Total	569	\$ 40.00	\$ 53.13	\$ 89.01

This economic activity also generates revenues to local, state and federal governments and can be summarized as:

	Local Govts (\$MM)	State Govt (\$MM)	Federal Govt (\$MM)	Total Govt Rev (\$MM)
Govt Revenues	\$1.49	\$2.37	\$8.43	\$12.29

To review, there are four measures of economic activity, beyond tax revenues and include employment, labor income, total income, and industrial sales or revenue. Here employment is a mix of full- and part-time employment, a job is a job. As such, some of the jobs supported by VA related spending are part-time, such as in many retail and service sectors. Labor income is associated with work including wages, salaries and proprietary work income inclusive of benefits (e.g., health insurance, etc.). Total income includes labor income plus all other sources of income such as dividends, interest, rent and transfer payments (e.g., social security income).

Industrial revenues or industrial sales is the volume of sales flowing to firms through the economic activity generated by the VA related spending.

The multiplier is composed of three parts: the direct impact is the VA itself, the indirect effects which can be thought of as business-to-business transactions, and induced which is measuring people spending income in the local economy. The sum of the three is the total economic impact.

If I can be of any further assistance, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Deller', with a long horizontal flourish extending to the right.

Steven C. Deller
Vilas Distinguished Achievement Professor
Community Development Extension Specialist

This work has benefited from the financial assistance made available through the United States Department of Commerce Economic Development Administration in support of Economic Development Authority University Center (Award No. ED16CHI3030030). Any opinions, findings, conclusions or recommendations expressed in this material are those of the authors and do not necessarily reflect the views of the U.S. Department of Commerce Economic Development Administration.

**MINUTES
PUBLIC SAFETY COMMITTEE**

DATE: Monday, July 8, 2024
TIME: 9:00 AM
PLACE: Courthouse – Room 114

MEMBERS PRESENT: Joseph Zurfluh (WebEx), William Voight, Brad Hamilton, Dennis Polach, Jeff Penzkover

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Vice Chair Hamilton called the meeting to order at 9:00 AM.
2. The minutes of the June 10, 2024, meeting were reviewed and corrected to read that the previous meeting was adjourned by Vice Chair Hamilton. Motion by Penzkover/Polach to accept them as corrected. Motion carried unanimously.
3. The next meeting will be held on Monday, August 12, 2024, at 9:00 AM.
4. There was no public comment.
5. The Communications Dept. presented their report and bill listing for review.
6. The Emergency Management Dept. presented their report and bill listing for review.
7. The Dispatch Dept. presented their report and bill listing. Discussion was held on using the portable command post as another off-site dispatch center was held. Staff reviewed actions taken to date and will keep working towards this goal.
8. The Coroner presented their report and bill listing.
9. Sheriff Becker reviewed various reports and activities of the Sheriff's Department.
10. Motion by Voight/Penzkover to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff's Department. Motion carried unanimously.
11. Vice Chair Hamilton declared the meeting adjourned 9:37 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Public Safety Committee
July 8, 2024**

NAME	REPRESENTING
DENNIS POLACH	WCB-14
Bill Christman	WCBLS
Dave Patton	Covower
Scott Brettin	web #9
Sarah Christensen	WCEM
Erik Engel	WECOM
QUENTIN ELLIS	WCSO
SHAUN BECKER	WCSO
Lance Paine	WCB
Tony Basher	Dispatch
TED ASHROCK	WOOD COUNTY SHERIFF'S OFFICE
Ed Newton (Web Ex)	Finance



June Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

June Training Descriptions

Date	Type	Description
3-Jun	Business Meeting ▼	June Business Meeting
10-Jun	Water Rescue ▼	Water training with jet skis for water ski show.
17-Jun	Water Rescue ▼	Water training with jet skis for water ski show.
24-Jun	Water Rescue ▼	Water training with jet skis for water ski show.

Call Summary

Call #	37	38	39	40	
Date	6/3/2024	6/10/2024	6/17/2024	6/23/2024	
Time	15:19	21:00	20:02	11:53	
Day of Week	Monday	Monday	Monday	Sunday	
Township	Port Edwards	Port Edwards	Biron	Wisconsin Rapids	
Location	4TH ST & SENECA ROAD	STH 13 S/NEPKO LAKE BRIDGE	400 S BIRON DRIVE	Grand Ave	
Rescue 3	B. Diggles	B. Franz	B. Diggles	B. Diggles	
Rescue 4				M. Klein	
Rescue 5				D. Westfall	
10-22ed					
Call Type	10-50 w/ Injuries ▼	10-50 w/ Unknown Injuries ▼	Water Rescue ▼	Other ▼	▼
Medical/Extrication					
Ambulance	WRFD ▼	WRFD ▼	WRFD ▼	▼	▼
EMR	Port Edwards ▼	Port Edwards ▼	Biron ▼	▼	▼
Fire	Port Edwards ▼	Port Edwards ▼	Biron ▼	▼	▼
Air		▼	▼	▼	▼
Tools/Equipment Used		Rope, scuba hose, scuba tank, scene lights		Wave runners, airboat	
Notes					
Other members on scene	M. Wiberg	B. Diggles	T. Young M. Klein J. Van Ert		
			46		

Special Events Summary

Date	6/23/2024				
Day of Week	Sunday				
Event	Cranberry Blossom Parade				
Host					
Location	Downtown WR				
Vehicle Used	R3, R4, R5, Airboat, Wave runners				
Tools/ Equipment Used					
Members at event	B. Diggles D. Westfall M. Klein				
Event Description	Participated in Cranberry Blossom Festival parade.				



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

July 2, 2024

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – June 2024

The Crime Stoppers program received 14 tips in the month of June 2024 that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on June 12, 2024. The next regular meeting will be on July 10, 2024, at 6:30 P.M.

Respectfully Submitted,

Aaron J. Anderson
Investigator Sergeant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

2024 June K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	12	1	2
K9 Bingo	30	1	0
K9 Timo	14	3	0
K9 Rosco	9	1	0
K9 Lola		4	6

TRAINING (MONTHLY) –

In the month of June Wood County K9 teams trained with the Marshfield Police Department and Nekoosa Police Department. Venues for training consisted of Wood County Range, Town of Saratoga and 2 residences in the City of Nekoosa. The K-9 teams focused on odor detection, tracking, water familiarization, apprehension work, open area search for man, and traffic stops.

TRAINING (INDIVIDUAL) –

- Sergeant Christianson and K9 Bingo trained while on duty in the area of odor detection and tracking. Sergeant Christianson also attended a two-day course in Appleton, WI put on by the FBI in Explosive Awareness and IED Familiarization.
- Sergeant Arendt and K9 Timo had 2 hours of on duty training. This training included narcotic detection and obedience.

USEAGE –

- K9 Sig assisted with a search of the Hannah House located in the City of Wisconsin Rapids.
- Sergeant Christianson and K9 Bingo completed an exterior sniff of Walgreens in Wisconsin Rapids after they received a bomb threat. No change of behavior or indication observed.
- Sergeant Arendt and K9 Timo assisted with narcotic sniffs at the Oxford Houses (men and women) as well as Mary's Place.
- Deputy Beathard and K9 Rosco were requested to conduct a common area search at Mary's Place in the City of Marshfield.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

DEMO/COMMUNITY –

- K9 Sig was on a demo at the Bluegrass Festival. Also K9 Sig completed a demo for the Centralia Center.

ADDITIONAL INFORMATION –

- K9 Timo underwent surgery in June to remove a growth from his chest. Surgery was successful and laboratory testing confirmed the abnormality is not cancer. Timo also had a dental examination, which resulted in a tooth extraction. Timo was out of service for 14 days for recovery.

Respectfully,

Nathan Dean

Nathan Dean
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

June 2024 Lola's Work and Training Log

June 3

Obedience training worked on obedience basics, sit, wait, heel and not pulling on the leash

June 4th

Visited blocks G, H, J, and Z with Lola

June 8th

Touch a Truck Event at the Bluegrass by the Lake Festival

June 11th

Attended the FVW recognition of Corrections Officers providing care to an inmate who overdosed

Visited Register of Deeds Office

June 14th

Attended Hang out at the park North Park

June 18th

Steve's Rental Fundraiser night for Wood County Humane Society

June 19th

Attended a Staff Meeting

June 21st

Requested by Water Conservation to bring Lola for a visit. An employee was having a difficult week and needed some Lola therapy.

Visited Register of Deeds

June 26th

Met with Recovery Block Inmates

Met with TR who is an inmate with mental health issues.

June 27th

Lunch by the River with Lola



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

5-12-24 to 6-22-24

Animal Bites:	<u>Dog</u>	<u>Cat</u>	<u>Goat</u>
• NKPD	0	0	1
• PEPD	2	0	
• WRPD	2	2	
• GRPD	4	0	
• PIPD	1	0	
• Port Edwards	0	1	
• Saratoga	1	0	
• Rudolph	1	0	
• Marshfield	1	0	
• Hewitt	1	0	
• Richfield	1	0	
• Dexter	1	0	
• Lincoln	1	0	
• Rock	1	0	

Neglect/Abuse Case: 3

Abandonment: 0

Animal vs Animal: 1

Abatement Order: 0

Animals at Large: 2

Major Incidents: 0

Follow-up-Brooke: 9

Follow-up-Susa: 3

Monthly Hours: 64.75

2024 YTD Hours: 194.0

Submitted by: Mitzi Forde



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

June 2024

ATV

- Patrol Hours 41
- Citations-3
- Warnings-8

BOAT

- Patrol Hours 4
- Citations- 0
- Warnings- 0

SNOWMOBILE

- N/A

Submitted by

Sgt. Matt Susa



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

June 2023 (05/26/24to 06/22/24)

Patrol

Overtime hours:	88
Comp time hours:	329.5
Holiday Pay/Comp hours:	120/12

Investigations

Overtime hours:	1
Comp time hours:	122.375

Security Services

Overtime hours:	8
Comp time hours:	20.125

TOTAL CALL OUT:	0
-----------------	---

Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services June 2024 Report

For the month of June, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	77
O.C. -	6
Misc. Items -	11

The miscellaneous items that were located were three (3) pairs of scissors, two (2) pliers, two (2) screwdrivers a window punch, self-defense weapon and a holster.

Security Services screened 7,255 people entering the courthouse for the month of June. Security Services had 27 security requests from different departments within the Courthouse for the month and we had three (3) jury trials. We also served eight (8) civil process papers. Security also fulfilled three (3) warrants for the month.

Security Services had one (1) complaint in the jail this month and that was for a sexual offense.

During the Month of June, I utilize part-time employees for 39 hours to fill employee shortage hours. Several shifts ran short due to no part-time employees able to help.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2024

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	172	69	22	175	74	25	195	81	32	240	82	32	214	69	43	201	75	45
2	174	69	22	178	73	26	199	80	32	229	76	32	222	71	42	203	75	44
3	177	68	23	180	73	26	201	80	32	229	77	33	218	71	42	207	75	44
4	174	71	21	182	73	26	201	80	31	228	80	35	209	74	41	211	73	46
5	167	67	20	182	73	26	196	79	30	230	79	35	212	74	41	215	73	47
6	173	73	21	183	72	25	197	77	30	231	80	35	213	74	41	217	76	46
7	173	73	20	186	72	26	194	77	30	236	80	35	210	73	42	214	76	47
8	175	73	19	187	69	26	195	78	31	239	80	35	208	72	41	215	77	49
9	169	71	19	188	64	25	198	81	32	231	79	35	216	76	42	216	77	47
10	167	70	20	188	64	25	199	81	32	225	78	35	208	76	42	216	77	44
11	166	68	21	188	63	25	202	81	32	224	79	38	212	79	43	210	75	44
12	169	69	23	186	63	24	203	80	32	227	79	39	216	79	42	205	75	43
13	170	72	24	184	60	25	203	80	33	232	81	40	215	79	41	205	77	44
14	169	72	24	190	59	26	211	82	33	231	81	39	211	78	41	206	80	45
15	170	72	24	190	57	27	211	82	32	234	81	39	205	77	41	204	80	45
16	173	72	25	194	65	29	213	80	33	236	80	38	204	76	41	202	80	44
17	166	71	26	195	70	30	213	80	32	233	78	39	200	74	41	204	80	42
18	165	68	26	196	70	30	219	80	31	233	75	37	200	73	40	194	76	41
19	168	72	26	198	70	30	222	79	31	229	76	38	198	73	40	197	75	40
20	174	77	29	192	67	30	222	78	31	230	75	42	199	73	40	196	76	38
21	175	77	29	191	66	30	222	84	31	233	75	42	200	71	41	192	74	38
22	177	77	28	195	68	30	223	81	32	234	75	41	200	69	42	195	74	38
23	174	75	28	199	73	30	219	79	33	231	72	42	200	69	43	193	74	37
24	179	74	26	198	79	30	223	79	33	223	71	42	200	71	43	196	74	37
25	175	74	26	199	79	30	221	79	33	218	75	42	198	72	44	193	72	37
26	178	77	27	199	79	30	225	78	35	218	74	42	200	72	44	192	72	38
27	176	75	25	191	77	33	229	78	36	217	77	41	199	72	44	193	71	37
28	179	75	25	198	77	33	229	79	35	220	77	41	201	72	44	190	71	37
29	179	75	22	197	76	33	227	82	35	220	77	41	207	71	44	194	71	39
30	176	74	22				232	82	34	217	74	42	204	66	46	200	71	39
31	177	71	23				234	82	34				204	70	46			
WCJail	172.77			189.97			212.19			228.60			206.55			202.53		
Shipped	72.29			69.83			79.97			77.43			73.10			75.07		
EMP	23.74			27.97			32.35			38.23			42.19			42.07		
Avg Length of Stay (Days)	32.60			26.30			38.30			26.40			35.30			28.00		

WOOD COUNTY JAIL

July - December 2024

DAILY POPULATION / INMATES SHIPPED OUT / EMP


Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP


1	202	71	39	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2	205	71	39															
3	209	71	39															
4																		
5																		
6																		
7																		
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24																		
25																		
26																		
27																		
28																		
29																		
30																		
31																		
WCJail	205.33			0.00			0.00			0.00			0.00			0.00		0.00
Shipped	71.00			0.00			0.00			0.00			0.00			0.00		0.00
EMP	39.00			0.00			0.00			0.00			0.00			0.00		0.00
Avg Length of Stay (Days)	0.00			0.00			0.00			0.00			0.00			0.00		0.00

2023 Yearly Averages

Total	202.56
Safekeeper	74.10
EMP	35.08
LENGTH of STAY	31.15

SK Total
WP 75

Notes COVID


no new inmates

 Network interruption

Color indicates low population	165	01/18/24
Color indicates high population	240	04/01/24

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2024

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January		February		March		April		May		June	
	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP
1	75	69	71	74	79	81	122	82	97	69	78	75
2	77	69	73	73	84	80	117	76	104	71	81	75
3	80	68	76	73	86	80	115	77	102	71	85	75
4	76	71	78	73	87	80	108	80	91	74	89	73
5	73	67	77	73	84	79	112	79	94	74	92	73
6	73	73	80	72	87	77	112	80	95	74	92	76
7	74	73	82	72	84	77	117	80	92	73	88	76
8	77	73	86	69	82	78	120	80	92	72	86	77
9	73	71	93	64	81	81	113	79	95	76	89	77
10	71	70	93	64	82	81	108	78	87	76	92	77
11	71	68	94	63	85	81	103	79	86	79	86	75
12	71	69	93	63	86	80	104	79	91	79	83	75
13	68	72	93	60	86	80	106	81	91	79	80	77
14	67	72	101	59	92	82	106	81	89	78	77	80
15	68	72	102	57	93	82	109	81	84	77	75	80
16	70	72	96	65	96	80	114	80	84	76	74	80
17	63	71	91	70	97	80	112	78	82	74	77	80
18	65	68	92	70	104	80	116	75	84	73	74	76
19	64	72	94	70	108	79	111	76	82	73	79	75
20	61	77	91	67	109	78	109	75	83	73	78	76
21	63	77	91	66	102	84	112	75	85	71	77	74
22	66	77	93	68	105	81	114	75	86	69	80	74
23	66	75	92	73	103	79	113	72	85	69	79	74
24	74	74	85	79	107	79	106	71	83	71	82	74
25	70	74	86	79	105	79	97	75	79	72	81	72
26	68	77	87	79	107	78	98	74	81	72	79	72
27	71	75	78	77	109	78	94	77	80	72	82	71
28	74	75	85	77	111	79	97	77	82	72	79	71
29	77	75	85	76	106	82	97	77	89	71	81	71
30	75	74			112	82	96	74	89	66	87	71
31	78	71			114	82			85	70		
WOOD	70.94		87.52		95.90		108.60		88.03		82.07	
WPSO	72.29		69.83		79.97		77.43		73.10		75.07	
TOTAL	172.77		189.97		212.19		228.60		206.55		202.53	

MONTH	High	Low
January	80	61
February	102	71
March	114	79
April	122	94
May	104	79
June	92	74

WOOD COUNTY JAIL & SAFE KEEPER
July - December 2024
DAILY POPULATION BREAK DOWN BY LOCATION

Day	July		August		September		October		November		December	
	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP	Wood	WP
1	89	71	0	0	0	0	0	0	0	0	0	0
2	93	71										
3	97	71										
4												
5												
6												
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28												
29												
30												
31												
WOOD	93.00		0.00		0.00		0.00		0.00		0.00	
WPSO	71.00		0.00		0.00		0.00		0.00		0.00	
TOTAL	205.33		0.00		0.00		0.00		0.00		0.00	

2024 Safe Keeper Averages		
WOOD Co Jail	89.44	108
WAUPACA Co	74.10	75 Yellow Shut down for COVID
Total Population	202.56	183

MONTH	High	Low
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0

SAFE KEEPER DIFFERENCE 2023

MONTH	BED DAYS	WOOD CTY COSTS \$34.55/DAY	OUT OF COUNTY Including Wages/mileage \$44.78/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2023 TOTAL AMOUNT
January	2241	\$77,426.55	\$100,351.98	\$22,925.43	\$22,925.43	\$26,199.03
February	2025	\$69,963.75	\$90,679.50	\$20,715.75	\$43,641.18	\$27,293.64
March	2479	\$85,649.45	\$111,009.62	\$25,360.17	\$69,001.35	\$27,825.60
April	2323	\$80,259.65	\$104,023.94	\$23,764.29	\$92,765.64	\$24,664.53
May	2266	\$78,290.30	\$101,471.48	\$23,181.18	\$115,946.82	\$27,743.76
June	2252	\$77,806.60	\$100,844.56	\$23,037.96	\$138,984.78	\$25,820.52
July	213	\$7,359.15	\$9,538.14	\$2,178.99	\$141,163.77	\$27,580.08
August	0	\$0.00	\$0.00	\$0.00	\$141,163.77	\$26,260.41
September	0	\$0.00	\$0.00	\$0.00	\$141,163.77	\$26,362.71
October	0	\$0.00	\$0.00	\$0.00	\$141,163.77	\$29,227.11
November	0	\$0.00	\$0.00	\$0.00	\$141,163.77	\$26,782.14
December	0	\$0.00	\$0.00	\$0.00	\$141,163.77	\$25,380.63
TOTAL	13799	\$476,755.45	\$617,919.22	\$141,163.77		\$321,140.16

\$34.55

\$44.78

Electronic Monitoring 2024 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2024 Total Amount	2023 Total Amount
January	23.74	\$21,563.04	\$21,563.04	\$33,432.32
February	27.97	\$23,766.11	\$45,329.15	\$26,158.44
March	32.35	\$29,383.51	\$74,712.66	\$28,747.73
April	38.23	\$33,604.17	\$108,316.83	\$31,006.60
May	42.19	\$38,321.18	\$146,638.00	\$27,833.17
June	0	\$0.00	\$146,638.00	\$24,712.84
July	0	\$0.00	\$146,638.00	\$24,520.42
August	0	\$0.00	\$146,638.00	\$22,061.27
September	0	\$0.00	\$146,638.00	\$20,258.04
October	0	\$0.00	\$146,638.00	\$27,274.27
November	0	\$0.00	\$146,638.00	\$29,669.18
December	0	\$0.00	\$146,638.00	\$26,776.34
TOTAL	41.12	\$146,638.00	\$146,638.00	\$322,450.62

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings



SAFE KEEPER HOUSING

2024

MONTH	Other Facility	Other Facility	Other Facility	WAUPACA	MONTH TOTAL	2024 YTD TOTAL	2023 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$86,687.50	\$98,400.00
FEBRUARY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$173,375.00	\$195,225.00
MARCH	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$260,062.50	\$293,625.00
APRIL	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$346,750.00	\$392,025.00
MAY	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$433,437.50	\$490,425.00
JUNE	\$0.00	\$0.00	\$0.00	\$86,687.50	\$86,687.50	\$520,125.00	\$588,825.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$520,125.00	\$687,225.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$520,125.00	\$785,625.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$520,125.00	\$884,025.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$520,125.00	\$982,425.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$520,125.00	\$1,080,825.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$520,125.00	\$1,179,225.00
TOTALS	\$0.00	\$0.00	\$0.00	\$520,125.00	\$520,125.00		\$1,179,225.00

2024 is a 75 average

Waupaca \$38.00 per bed day (75)

Wood County Sheriff's Department Kitchen Report 2024						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2871	2803	2780	0	8454	\$24,909.05
February	2793	2717	2791	0	8301	\$20,927.98
March	2947	2871	2911	0	8729	\$21,317.12
April	4167	4112	4095	0	12374	\$28,176.82
May	2742	2668	2660	0	8070	\$20,693.80
June	2586	2553	2487	0	7626	\$21,138.76
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	18106	17724	17724	0	53554	\$137,163.53

Cost per meal **\$2.56**

Cost per day **\$7.68**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$247,728.79
Number of Meals	122,668	111,439	81,970	86,838	80,356
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.08
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.25
	2023	2024	2025	2026	2027
Food & Labor	\$248,125.14	\$137,163.53	\$0.00	\$0.00	\$0.00
Number of Meals	87,953	53,554	0	0	0
Cost per Meal	\$2.82	\$2.56	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	\$8.46	\$7.68	#DIV/0!	#DIV/0!	#DIV/0!
	2028	2029	2030	2031	2032
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

**WOOD COUNTY SHERIFF'S DEPARTMENT
JAIL DIVISION
TEK84 INTERCEPT BODY SCANNER 2024**

MONTH	FOUND ITEMS		CONTRABAND FOUND		DRUGS		TOTAL SCANNED		Monthly
	Male	Female	INTERNAL	EXTERNAL	MALE	FEMALE	MALE	FEMALE	Total
JANUARY	0	0	0	0	0	0	131	47	178
FEBRUARY	0	1	1	0	0	1	142	49	191
MARCH	0	0	0	0	0	0	130	56	186
APRIL	0	1	1	0	0	1	106	55	161
MAY	0	0	0	0	0	0	131	43	174
JUNE	0	0	0	0	0	0	90	28	118
JULY	0	0	0	0	0	0	0	0	0
AUGUST	0	0	0	0	0	0	0	0	0
SEPTEMBER	0	0	0	0	0	0	0	0	0
OCTOBER	0	0	0	0	0	0	0	0	0
NOVEMBER	0	0	0	0	0	0	0	0	0
DECEMBER	0	0	0	0	0	0	0	0	0
TOTALS	0	2	2	0	0	2	730	278	

TOTAL SCANNED

1008

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, July 3, 2024

TIME: 9:00 AM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Tim Hovendick, Russ Perlock, Wayne Schulz, Joe Behlen

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Miner asked the minute approval to reflect a correction to the date of the meeting, which was June 5, 2024. Motion by Buttke/Hovendick to approve the minutes of the June 5, 2024 meeting, as corrected. Motion carried unanimously.
4. Motion by Schulz/Buttke to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
5. Planning & Zoning Director Grueneberg stated that Discover Mediaworks is looking to do a show dedicated to the Wood County Parks 90th Anniversary next year. The cost of a production such as this is \$50,000. There is some unused funding from the Economic Development Grant budget that could absorb this cost. This has been unanimously supported the Highway Infrastructure & Recreation Committee at their previous meeting. Motion by Schulz/Buttke to reallocate unused economic development grant funding to move forward with this project. Motion carried unanimously.
6. Heart of Wisconsin Chamber of Commerce President & CEO Staci Kivi presented a report of the actions of her organization the past year and requested release of the economic development grant funding allocated to them. Motion by Hovendick/Schulz to approve the release of \$25,000 of economic development grant dollars to the Heart of Wisconsin Chamber of Commerce. Motion carried unanimously.
7. Marshfield Area Chamber of Commerce & Industry Executive Director Denise Sonnemann presented a report of the actions of her organization the past year and requested release of the economic development grant funding allocated to them. Motion by Buttke/Perlock to approve the release of \$25,000 of economic development grant dollars to MACCI. Motion carried unanimously.

8. Area Extension Director Solin reviewed the current 0.5 FTE 4H Associate Educator position that is vacant. He is looking at an early August interview with a start date thereafter.
9. Solin informed the committee of the state Civil Rights review coming up this fall and the preparation currently being done in that regard.
10. Wucherpennig presented bids for the Ruess streambank project. Motion by Behlen/Schulz to approve the low bid of \$2,400 from Dvoran, LLC for the basis of cost share. Motion carried unanimously.
11. Wucherpennig presented an update on the progress of the LWRM Plan update. A Citizen Advisory Committee meeting was held with information gathered from those participants which will be incorporated into the plan update.
12. Wucherpennig updated the committee on the substantial non-compliance Non-metallic mine operation in the Town of Dexter. Fines have been assessed by the DNR and work continues to bring them into compliance. He also updated a manure pit overflow situation that turned into 4 actual overflow scenarios, which are ongoing. The committee asked to be kept updated on these violations.
13. Wucherpennig requested that a committee member be appointed as a representative to the North Central Land & Water Conservation Association. Schulz has offered to serve as Wood County's representative with Behlen serving as alternate. Motion by Buttke/Hovendick to appoint Schulz as North Central Land & Water Conservation representative for Wood County and Behlen as alternate. Motion carried unanimously.
14. Grueneberg presented a possible CIP request for aerial photo of the county in 2025 and, along with Finance Director Newton, reviewed different funding scenarios. Motion by Leichtnam/Hovendick to instruct the Planning & Zoning Director to work with the Finance Director and Operations Committee on funding this project, to include CIP funding. Motion carried unanimously.
15. Grueneberg introduced the new Program Assistant in the Planning & Zoning office, Pang Yong Khang to the committee.
16. Grueneberg presented a resolution to the committee to approve the changes to the Town of Dexter zoning ordinance. The town has not had the county approval of their ordinance in the past and were unable to enforce it due to this oversight. Motion by Hovendick/Buttke to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
17. Grueneberg provided a department overview of his department and what each employee is responsible for.

18. The committee reviewed the upcoming economic development grant application process and parameters. A meeting was set for Wednesday, July 31st at 8:30 AM for review of the applications.
19. Leichtnam requested committee approval of his attendance at the Land & Water Citizens Advisory Committee meeting on June 19th. Motion by Buttke/Schulz to approve the request. Motion carried unanimously.
20. The next regular meeting will be held on Wednesday, August 7th at 9:00 AM.
21. Chairman Leichtnam declared the meeting adjourned at 11:21 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Conservation, Education, & Economic Development Committee
July 3, 2024**

NAME	REPRESENTING
Bill Clark	WCB Board #15
Jeff PerKover	WCB #11
Jason Grunberg	P+Z
DENNIS POLACH	WCB-14
Staci Kivi	HOW Chamber
ED NEWTON	FINANCE
Tim Novendick	WCB #5
Russ Perlock	WCB #4
Jeremy Solis	Extension
Wayne Schulz	WCB #1
Joe Bellen	
Kayla Rombalski	Extension
Denise Sonnenman	MACCI
Victoria Wilson	P+Z
Chad Schooley	P+F
Shane Wuchpfennig (WebEx)	WCB
Barb Peeters (WebEx)	WCB
Paul Bernard (WebEx)	P+Z
Emily Arndt (WebEx)	P+Z
Lance Pliml (WebEx)	CB Chair

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Malina Carattini, 4-H Americorps member

- The LinMarWood staff development training for the 4-H summer camp where youth and adult leaders learned gained a deeper understanding of their role and how to support campers at the upcoming 4-H Summer Camp.
- A residential summer camp program for youth in grades 3-7 where youth spent 3 days and 2 nights immersed in a camp experience. Through summer camp, youth developed independence and strengthened interpersonal skills while exploring sparks.
 - Total Reach: 78 youth campers, 18 youth counselors, 16 adult volunteers (including AmeriCorps members)
- A virtual orientation meeting for youth campers and their families where participants were introduced to camp staff, learned about the camp facilities, and asked questions about any concerns they had. As a result, campers and their families were less anxious because they knew what to expect and who they would be working with.
 - Total Reach: 20 families

AGRICULTURE

Matt Lippert, Agriculture Educator

- A workshop for farmers where producers learned effective management strategies to respond to excessive and persistent rain, that has prevented normal planting and development of crops. Farmers learned about alternative forages, providing adequate feed for livestock, crop insurance rules, resilience to climate change and conservation practices to protect soil and water. This program was developed in response to a problem that developed suddenly and required an immediate local response.
- Field observations of the developing alfalfa crop were monitored twice weekly over a months period of time and shared with local media and on the state alfalfa quality website, to provide information to producers about the quality of the developing alfalfa crop so that they make better harvest, crop and feed management decisions. Total Reach: Listenership on one of the radio agriculture programs where the results were broadcast is over 23,000 people during the time period of the broadcast.
- A selection application was developed so that scholarships could be provided to area high school seniors so that opportunities for further education are enhanced in the agricultural field.
- An article in the Wisconsin Agriculturist, also appearing on line and in several sister-publications, for dairy producers, I collaborated with the editor of the Wisconsin Agriculturist to provide the facts and details, the author credits go to the editor. The article goes through the decision process if the farm has the resources of feed facilities and labor to successfully raise dairy replacements, raise replacements for others or purchase replacements from others. These decisions effect herd productivity and profitability.



- A webinar, one session part of Badger Dairy Insight, for dairy farmers and dairy industry professionals, where participants learned about updates to the MILK 2024 spreadsheet and about feeding lactating dairy cows alternative forages.
 - Total Reach: 100 people registered for the webinar.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- A Household Hazardous Waste/Agricultural Waste collection event in which 51 residents were able to safely dispose of chemicals and other hazardous wastes materials free of charge. This is the first time Wood County has hosted a spring Clean Sweep collection event.
 - Total reach: 51 residents
- A presentation on Wood County's Economic Development Strategy (REDI Plan) specifically highlighting efforts in housing, broadband/digital equity, and entrepreneurship to Marshfield Area HR professionals.
 - Total reach: 41 HR professionals
- Planning for a fall Strategic Doing workshop focused on enhancing entrepreneurship and placemaking efforts in three Counties, Marathon, Portage and Wood. This regional collaboration will bring together several stakeholders to identify actionable ways to move this work forward.
- Planning for and a meeting of the Wood County Housing Task Force. Task Force members reviewed the recently completed Wood County Housing Survey and identified housing priorities to move forward for action.
 - Total reach: 14 attendees

CRANBERRIES

Allison Jonjak, Cranberry Outreach Specialist

- A Wisconsin Cranberry Research & Education Foundation meeting was held to review building progress on the new machine shop, development of the planting of the 9 new acres of hybrid vines, and to introduce the new WSCGA Executive Director to all members of the Wisconsin Cranberry Research and Education Foundation.
- A Women in Agriculture and Foreign Trade for Wisconsin Specialty Crops meeting was held with USDA Under Secretary Alexis Taylor, at the Wisconsin Cranberry Research Station. The purpose of the meeting was to familiarize Under Secretary Taylor with women in Wisconsin Specialty Crop Agriculture, and to strengthen relationships across grazing, cranberries, potatoes, dairy, carrots, beef, and other specialty crops.
- A Virtual Brown Bag luncheon was held, featuring new developments in Food Science from Shinya Ikeda, Agronomic Field Updates from Dave Jones, and a tutorial from Allison Jonjak for using the EPA Bulletins Live Two application, a new regulation supporting the Endangered Species Act.
- A University of Wisconsin-Wisconsin State Cranberry Growers Association introduction day was planned and held. The new Executive Director was introduced to five administrators/deans within UW, and toured



the labs of eight researchers, to establish rapport and understanding to continue to keep research partnerships strong.

- A series of meetings was begun between the Cranberry Outreach Specialist and an agronomist and crop scout to share information to improve timely field updates.
- Outreach with the Farm Management program was conducted, leading to the recommendation for Cranberry Learning or a similar public-facing cranberry education entity to do outreach at an Emerging Crops conference in order to establish trust across networks.
- A pre-emerge herbicide plot was evaluated, to determine whether bristly dewberry can be managed using not-yet-registered products on cranberry.
- An interview with Wisconsin Natural Resources Magazine and the WSCGA was given to improve DNR understanding of cranberry growth and to support public outreach.
- A scouting day ride-along was planned and put into action, for meeting 5 new growers as well as observing field conditions across 5 operations.
- A fungicide 80% bloom application was made in support of the Plant Pathology program, to determine products, rates, and use patterns that may support Wisconsin growers in protecting cranberries from disease while reducing the risk of resistance.
- A Badger Talks speech was given in Janesville in support of the UW Alumni Association and their Taste of Wisconsin program for UW's 175th Anniversary.
- Connections were made supporting local cranberry growers and WSCGA presenting at the Central Wisconsin State Fair.
- Grower questions were answered on moss control, black headed fireworm pheromone trap timing, sulfur and pH applications, bloom progression, and how to obtain a honeybee hive inspection, among others.
- A Cranberry Crop Management Journal was published, featuring phosphorus solubilizing bacteria in cranberry research, scouting notes (including false blossom disease, blunt nosed leaf hopper, and spongy moth), research station and grower updates.
- A task group was begun to gain consensus on in-bloom, through-bloom, and out-of-bloom calculations for the Wisconsin cranberry industry. This will allow smoother communication across researchers, crop scouts, and growers regarding application timings.

FOODWISE

Hannah Wendels-Scott, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Michelle Van Krey, Healthy Communities Coordinator

- A monthly series of nutrition education lessons for adults/older adults, where participants learn about the benefits of making healthy choices and balancing physical activity with food and nutrition. Participants



engage in conversation based learning techniques, activities, and have a recipe demonstration to enjoy during class.

- Total Reach: 12 participants
- A 4-week nutrition education series (Around the Table) for teens, where the youth engage in hands-on cooking, conversations, and interactive activities that build a healthy connection to food, self, and their community. Total Reach: 3 youth and their social workers
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security
 - Total Reach: 80 senior households monthly

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker

- Partnered with ADRC and Hmong American Center for Senior Farmer's Market voucher distribution to increase access to healthier food options (fresh fruits and vegetables) for the Hmong community.
 - Total Reach: I helped sign up 13 seniors for the Seniors' Farmers Market vouchers.
- Engaging with partners to address health needs with the Hmong community within Wood County.
 - *Ka Zoua has made connections with the following community partners: Hmong American Center (HAC), Wood County Health Department, Downtown Farmers Market, Aging & Disability Resource Center of Central Wisconsin, Wisconsin Rapids Public Schools, Boys & Girls Club of the Wisconsin Rapids Area, South Wood County Cultural Coalition, and Hmong and Hispanic Communication Network (H2N).*

HORTICULTURE

Janell Wehr, Horticulture Educator

- A program for Marshfield area families, where participants learn about native bees and how to support them. This effort was designed to increase pollinator habitat while decreasing pesticide misuse.
- An interview for the WFHR listening audience, where listeners learned their options when their ash trees become infested with Emerald Ash Borer. The effort was designed to increase awareness and knowledge of resources to decrease environmental contamination and pollution due to overuse of horticulture chemicals in urban and suburban environments.
- "Can you dig it?" newsletter for the general public, where subscribers can read timely articles specifically related to horticulture issues facing central Wisconsin. The goal of this effort is designed to increase awareness and knowledge of resources to decrease environmental contamination.
 - Total Reach: February: 533 opened, 87 click throughs March: 659 opened, 92 click throughs April: 815 opened, 119 click throughs May: 700 opened, 82 click throughs



- A diagnostic service for the general public, where Marathon and Wood County residents' horticultural inquiries are answered through evidence-based resources. This effort is designed to reduce pollution through horticultural product (pesticides and fertilizers) misuse.

HUMAN DEVELOPMENT AND RELATIONSHIPS

Jackie Carattini, Human Development and Relationships Educator

- A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
- A 7-session course that helps adults of all ages to make end-of-life financial, healthcare, and final wishes decisions in order to reduce the stress experienced by survivors and to ensure that their wishes are honored.
 - Total Reach: 8 participants have attended each session of the multi-session series.
- A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
 - Total Reach: 4 Individuals attended the 6 module in-person series in June.
- A 10 session virtual series (Aging Mastery Program) for seniors, where participants develop sustainable self-care behaviors related to exercise, nutrition and emotional well-being. The goal of this program is to improve health, strengthen economic security, enhance well-being, and increase societal participation among older adults.
 - Total Reach: 8 participants attended Navigating Longer Lives and 8 participants attended the Exercise and You session.
- A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
 - Total Reach: 2 Female participants in April and 4 male participants in May. 3 Male participants in June.

NATURAL RESOURCES

Anna Mitchell, Natural Resources Educator

Jen McNelly, Natural Resources Educator

- A 6-session summer camp course for youth, where they learned about pollinator species and the relationships that pollinating animals have with plants through a variety of hands-on activities. Through

An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.

this course, youth broadened their understanding of why pollination is a vital part of natural ecosystems and how human food systems heavily rely on pollinator species.

- A field day for middle school and high school youth where students learned about the impact of invasive species and how to remove invasive bush honeysuckle from a county park. Through this field day, students learned about the value of a healthy forest systems and gained confidence in understanding how they can help steward natural ecosystems.
- Planning for to rewrite the groundwater section of the Wood County Land and Water Management Plan for Wood County in collaboration with Wood County Land and Water Conservation Department. The goal is to revise groundwater information and resources within the Wood County Land and Water Management Plan, so that the 10 year plan has current information that can serve as guide for management activities and local decision makers in Wood County.
- A booth of drinking water testing and safety for residents of Portage County, where residents were able to learn about how to have their drinking water tested and to learn about drinking water safety to order to.
 - Total Reach: 137 Portage County Residents
- A hands on learning station utilizing the Enviroscape Model for 4th grade students from Roosevelt Elementary School, where students learned about watersheds and land use impacts to them. Through this activity students are able to visualize what a watershed is and how every day land uses impact the watershed itself and to water resources in the watershed. Students also are able to demonstrate the impacts of best management practices to minimize potential impacts.
 - Total Reach: 70 4th grade students, 10 Teacher and Adult Chaperones





Wood County, Wisconsin LAND AND WATER CONSERVATION DEPARTMENT

Activities Report for Barb Peeters - June 2024

- Answered phones, replied to emails and processed incoming and outgoing LWCD mail.
- Assisted with orientation of summer intern (Claire Tiarks).
- Reviewed DATCP Monthly Report for June. Discussed ATCP-50 changes with LWCD staff.
- Posted Aug. 9th Snapshot Day information on LWCD web page.
- Scheduled, attended and took minutes at June 4th & 20th staff meetings.
- Attended June 5th CEED committee meeting via WebEx.
- Reviewed revisions to ATCP 50, Wis. Admin. Code related to the soil & water resource management program effective 6/1/24. Compiled a list of changes for 6/4/24 staff meeting. Highlights include:
 - revised language/definitions
 - new conservation practices (conservation crop rotation, conservation cover, habitat diversification, harvestable buffers, hydrologic restoration, stream restoration, nutrient treatment system & verification of depth to bedrock)
 - grants/cost-sharing (increases in maximum rates for cover crops; cost-sharing is now referred to as “financial assistance”; cost-share rates are now titled “maximum rates”; etc.)
- Attended & participated in June 7th LWRM Plan Advisory Committee meeting with Lisa Trumble/DATCP, Katie Smith/DATCP & several DNR staff. Typed up meeting notes and shared with County Conservationist and CEED Chairman. Compiled list of new topics to be included in 2025 LWRM plan revision.
- Completed May sales tax report and submitted to Finance department.
- Generated cost share contract for a prescribed grazing fencing repair. Processed cost share reimbursement to landowner and submitted reimbursement request to DATCP.
- Processed cost-share payment to landowner for harvestable buffers and submitted reimbursement request to DATCP; (cost shared with 2024 Innovations Grant funds - \$23,906.25).
- Completed LWCD payroll percentages and forwarded to Finance prior to June 13th & 27th payrolls.
- Reviewed payroll reports and payroll registers.
- Attended June 11th Wellness Committee meeting and shared updates with LWCD staff.
- Attended *Young Conservation Professionals Network Kick-Off Event* sponsored by Wisconsin Land + Water and Marathon County Conservation Department on June 13th.
- Drafted letter requesting return of missing mats for roller-crimper from landowner; if mats aren't returned by July 1st, landowner will be invoiced for replacement cost of mats.
- Processed change order for stream bank and shoreline protection project, processed cost-share payment to landowner and submitted reimbursement request to DATCP (project came in \$3,518.50 less than bid).
- Generated bid letters for streambank crossing project.
- Requested WebEx info, prepped materials and participated in 2025 LWRM Citizen Advisory Committee (CAC) meeting on June 19th. Typed up notes from meeting and scheduled 1:1 follow-up meetings with Parks & Forestry, Planning & Zoning and UW Extension staff regarding topics to include in plan.
- Continued to compile and update data for 2025 LWRM plan. Clarified public hearing notice requirements for LWRM plan revision with Lisa Trumble at DATCP.
- Deposited no-till drill and roller crimper rental payments as received.
- Processed department invoices/vouchers and deposits weekly for submission to the Treasurer/Finance.
- Updated Wellness board with quarter 3 information and assisted Human Services Wellness representative with updating both Human Services wellness boards.
- Processed cost share reimbursement payment from DATCP for cover crops (2023 funds extended to 2024).
- Electronically submitted staff reports/packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet materials and electronically submitted to the County Clerk's office.

Activities Report for Emily Salvinski

-June 2024-

- **Monday, June 3.** Edited attribute table for nitrate testing shapefile to more easily get stats. Updated stats for 2023 and made map.
- **Tuesday, June 4.** Attended staff meeting. Reviewed 2 nutrient management plans.
- **Thursday, June 13.** Took samples at 2 locations within the Mill Creek watershed to get tested for phosphorus. Attended training event hosted by WI Land+Water.
- **Friday, June 14.** Started putting together snap plus for buffers to get a P reduction. Looked at crep calculations as well.
- **Wednesday, June 19.** Attended citizen's advisory committee meeting to go over Land and Water Resource Management Plan. Looked into landowner information regarding his interest in cover crops.
- **Thursday, June 20.** Attended staff meeting to go over newly published ATCP 50. Read over part of ATCP 50.
- **Friday, June 21.** Received results from Mill Creek testing and added results to files, looked up weather data to add to spreadsheet. Added and updated results graph. Added updated info to report/brochure. Looked into the new and improved BITS maps we were emailed about.
- **Tuesday, June 25.** Gathered information on farmer interested in cover crops from online gis, past snap plus records. Attended farmer meeting on options for a delayed planting year.
- **Wednesday, June 26.** Discussed parsnip options. Worked on displaying the parsnip map differently for upcoming mapping.

Activities Report for Kyle Andreae – June, 2024

- June 3 – Weiler Dairy plan review and creating operations and maintenance plan, Behlen design.
- June 4 – Armagost site visit, complaint investigation, Maple Ridge 2 monitoring
- June 5 – Complaint follow up, ATCP 50 rule changes review
- June 6 – Ruess design, Ruess site visit, Maple Ridge 2 monitoring
- June 7 – Stobel site investigation, site visit, and design, Bauer construction inspection
- June 10 – Bauer construction inspections, Hoffman Dairy documentation
- June 11 – Bauer as-built, Hoffman Dairy site visit, Bauer construction inspection
- June 12 – Strobel design
- June 13 – Young conservation professionals meeting
- June 14 – Strobel design, Bauer construction inspection
- June 17 – Bauer construction inspection, Weiler site visit, Maple Ridge 2 monitoring, mentorship meeting.
- June 18 – Off
- June 19 – Ruess out for bid, Behlen design
- June 20 – Staff meeting, Behlen design
- June 21 – Behlen design, Maple Ridge 2 monitoring
- June 24 – Behlen design, Ruess site visit, Jones site visit, Bauer site visit
- June 25 – Jones design
- June 26 – Jones design, Behlen design
- June 27 – Behlen design, Heiman site visit
- June 28 – Behlen design



Activities Report for Kendra Kundinger – June 2024

- Met with Chad Schooley (Wood County Parks & Forestry) and Eric Hummel (Nepco Lake District Chair) to discuss updating signage at the Nepco Lake Boat Landing.
- Identified and reported invasive yellow iris plants and aquatic forget-me-not plants found on Nepco Lake.
 - Reports were sent to the DNR AIS Biologist and data was entered into the Surface Water Integrated Monitoring System (SWIMS) database.
- Participated in the June 4th staff meeting.
- Attended the monthly Lakes & Rivers Partnership Meeting.
 - June's focus was aquatic invasive species and aquatic plant management.
- Transported the roller crimper to 1 landowner.
- Attended a webinar focused on cyanobacteria and climate change.
- Created and distributed brochures on wild parsnip identification to the Wood County Highway Department staff.
- Attended the boater behavior study orientation with the statewide Clean Boats Clean Waters coordinator from UW-Extension Lakes.
- Trained Claire on Clean Boats Clean Waters watercraft inspections.
- Responded to a new wild parsnip population report on Bluff Drive with Shane and Claire.
 - The plants were native cow parsnip.
- Assisted Emily and Claire with the Mill Creek water quality sampling.
- Attended the Young Conservation Professional Kick-off Event hosted by WI Land + Water and Marathon County.
- Met with the Nepco Lake District secretary to discuss grant opportunities for the Lake District in the future as well as provided surface water grant technical assistance.
- Participated in the citizens' advisory committee meeting for the Wood County Land & Water Resource Management Plan.
 - Attended a follow-up meeting on June 27th with Shane and Chad Schooley (Parks & Forestry Department) to further discuss LWRM plan.
- Participated in the June 20th staff meeting.
- Prepared and held an aquatic invasive plant identification training for Nepco Lake harvester staff members.
- Attended an aquatic plant identification training.
 - Training is led by experts from WI DNR and UW-Extension Lakes.
- Submitted the semi-annual Lake Monitoring & Protection Network activities report to DNR.
- Met with the Nepco Lake District secretary and Chad Schooley to discuss grant opportunities for the Lake District as well as provided grant technical assistance.
- Met with Wood County Highway Department staff to discuss known wild parsnip populations and control plans for this year and the future.

Activities Report for Rod Mayer – JUNE 2024

- Completed LWRM report cover for inner office contest and use on report.
- Reviewed Twin Lakes correspondence for fence variance.
- DNR storm water and wetlands TEAMS meeting for Earth Inc. violations discussion.
- Attended Staff Meetings on June 4th and June 20th
- Completed Knuth Alfalfa Appraisals: created field maps, appraisal forms, field measurements process, calculate acres, create damage area map, complete appraisal forms calcs, update file, update DNR database.
- Contact DNR Ch. 30 for concerns on possible land sale of Bohn site and future expansion, created layers map for DNR reference.
- DNR email correspondence on MR 1 mine site.
- In office meeting with Tom Altman, Shane, Lane Loveland (DNR Ch. 30) and myself to discuss potential issues with expansion of the Bohn site. Sent requested documents to Altman.
- DNR correspondence on MR 2 site.
- Created wildlife fence inspection spread sheet
- Sent info and pics from Vision Cranberry violation site to DNR storm water
- Sent pics of Maple Ridge 2 silt fence issues to DNR storm water
- Review wetland delineation email from DNR on Maple Ridge 2 site – went over with Shane.
- DNR Maple Ridge 2 correspondence – review with Shane, update files, draft email to DNR, etc.
- Review Twin Lakes fence gate modification design.
- Completed Variance to the Twin Lakes contract for modification. Completed Variance approval letter, updated GIS fence map, put packet together and sent to Twin Lakes, updates to DNR database.
- Reviewed ordinance and NR 135 for Corp. Counsel reference.
- Completed site visit meeting with Billerude representative on mine site. Completed vegetative transect on site. Completed vegetation photos document, % cover spreadsheet and calcs, GIS map of vegetative transect sample locations, Certificate and completion letter - release of financial assurance issued to Billerude, updated software, updated spreadsheets and file. Site reclaimed and closed.
- Site check on MR2 – for work continuing during stop work order.
- Attended field day for NR 151 site visit hosted by Marathon County.
- Maple Ridge DNR email file updates.
- Attended virtual DNR wildlife database changes training (virtual).
- TEAMS meeting with DNR storm water to discuss Maple Ridge 2 violations.
- Review Corp. Counsel violation summons for Earth Inc.
- Documented phone call with Dan Deboer – Earth violations.
- Email correspondence with DNR on Brehm Vision and Fruin site violations.
- Attended staff meeting – ATCP changes.
- Set up sit-down meeting to go over the May review of the reclamation plan issues and requirements with Earth Inc.
- Multiple landowner contacts for info with wildlife damage program.
- Site visit with Shane, Amanda Harvey (DNR storm water), Brad Brehm and myself to Vision Cranberry and Fruin site violations. GPS'ed active area on Vision Cranberry.
- Contacted DNR for protocol for permits for deer within an expired wildlife fence.
- Worked with IT for updates – resolved issues with data transfer from GPS into GIS.
- Created Vision Cranberry mine site violation map – calculated disturbed area acres.
- Drafted Vision Cranberry notice of violation letter.
- DNR email review for Brehm sites (Vision and Fruin)
- Site visit at Maple Ridge 1 and Maple Ridge 2 sites with Amanda Harvey (DNR Stormwater) on June 27th

June 2024 Staff Report

Claire Tiarks – LWCD Summer Intern

- Completed Nutrient Management Farmers Education online training
- Shadowed animal waste violation inspections
- Attended the Young Conservation Professionals Networking event
- Moved roller crimper
- Completed clean boats, clean waters training
- Created invasive species informational sheet
- Created native species informational sheet
- Assisted in collecting Mill Creek water sampling
- Read articles and did research for internship project
- Researched and reported prices for tree and seed mix sale
- Attended Kemp Station Aquatic Plant Species field ID day
- Assisted in Nepco Lake harvester aquatic invasive species training



TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emily Arndt, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Rautio, Code Technician
Victoria Wilson, Program Assistant
Pang Yong Khang, Program Assistant

RE: Staff Report for July 3, 2024

1. **Economic Development (Jason Grueneberg)**

Vesper Elementary School Housing Project – The \$200,000 Idle Sites grant that I applied for earlier this year went through the review and underwriting process by the Wisconsin Economic Development Corporation and was approved. This grant will be applied to converting the Vesper Elementary School into 8 senior housing units, a fitness center with gymnasium, and community event center. A tour of the project will be part of the CEED Tour on September 13th.

Discover Wisconsin – I have been meeting with Discover Mediaworks regarding a marketing strategy for Wood County. They have submitted a comprehensive 3-year proposal for Wood County to review. Further review of the marketing proposal will take place leading up to the creation of the 2025 County Budget. In 2025 Wood County Parks will be 90 years old, and to celebrate the occasion we are proposing filming a Discover Wisconsin episode that will air 2 times in the Midwest in the next year. A funding request will be made to the CEED Committee on July 3rd to allocate economic development funds that will go unused in 2024 towards this project.

Thrive Rural Pittsville – I submitted a grant request for \$25,000 that will be applied towards a Thrive Rural Pittsville project. The grant was approved and will be applied to a project that will result in the creation of a 501(c)(3) organization that will construct a commercial building in the community. The building will house a few businesses, include a public gathering space, and 2-3 apartment units. The grant funds will specifically be applied to costs associated with creating the 501(c)(3) and architectural design of the commercial building.

Broadband – The Wood County Digital Equity Solutions Team (DEST) has been working with the North Central Wisconsin Regional Planning Commission to complete a broadband plan. The draft has been completed and is being reviewed. The plan will likely be brought to the CEED Committee and the full Board in September for adoption.

The DEST is preparing for upcoming Broadband Equity Access and Deployment (BEAD) funding. In this grant cycle \$1.05 billion will be available to Wisconsin telecommunication providers to invest in infrastructure improvements that will ultimately make high-speed internet available to everyone in the state. Updates will be provided as we move closer to that grant cycle that will likely open towards the end of this year. In Wood County about 36 square miles out of 809 sq. miles will be eligible for BEAD funding, since the rest of the county is either

equipped with fiber or scheduled to have fiber installed in the next few years through other grant funded programs.

Wisconsin Rapids Downtown Masterplan – The downtown plan process began the last week of May. I serve on Masterplan Steering Committee and will provide updates as progress is made. I would encourage anyone interested in sharing thoughts and ideas for the future of the downtown by attending public participation meetings or using the engagement platform Mindmixer: <https://wisconsinrapids.mindmixer.com> Mindmixer is a legitimate engagement platform that has been set up by our consultant, Bolten and Menk.

Wood County government offices including the Courthouse, Jail and River Block occupy the heart of the downtown. It is in the best interest of the public we serve to provide input on the future of the downtown and the Courthouse Campus, so that we can continue to efficiently provide services. There are some opportunities in the downtown that could directly impact the Courthouse Campus, specifically the area in front of the Courthouse that is locally known as the “Triangle Development”. All community members, County Board Supervisors and staff can impact the future of the downtown by sharing your thoughts.

Regional Comprehensive Plan – On June 3rd I participated in the North Central Wisconsin Regional Plan Commission (NCWRPC) Comprehensive Plan update meeting. At this meeting the timeline was reviewed as well as the public participation element of the plan. I serve on the advisory committee for the plan update and will report out progress that is made.

Economic Development Oversight – On June 7th I attended the Judicial and Legislative Committee meeting because oversight of economic development responsibilities was on the agenda. There was a discussion on what committee should oversee economic development, and the committee agreed that the best place for it was to remain with the Conservation, Education and Economic Development Committee.

2. **Planning & Zoning** (Emily Arndt)

1. Organize and attended planning meetings at the Town of Rock to work on updating their comprehensive plan
2. Continued correspondence with Town of Cameron
 - a. Created a survey summary for the Town of Cameron
3. Working through review and approval of CSMs and Condo Plats
4. Continued planning the organization of future Comprehensive Plans
5. Continued working with staff to ensure that questions are answered in a proficient manner

3. **Land Records** (Paul Bernard)

- Parcel Mapping
- Address Mapping
- NG911 Data Editing
- Working with Conservation, Health, UW Extension & Planning/Zoning on well inventory and nitrate testing map.
- POWTS inventory for Planning/Zoning

4. **Code Administrator** (Brad Cook)

5-29-2024- (1) soils onsite TN: 11, (1) POWTS onsite TN: 16, (2) Reviewed soils, plan review, issued permit for new & rep. HT TN: 02, 21

5-30-2024- , (1) Reviewed soils, plan review, issued permit for rep conv. TN: 01, answer phone calls and inquires with POWTS, SL, FL

5-31-2024- (1) Reviewed soils, plan review, issued permit for new HT TN: 21, answer phone calls and inquires with POWTS, SL, FL, (1) HS letter written and sent TN:11

6-3-2024- (1) well permit reviewed and issued TN: 07, (2) Reviewed soils, plan review, issued permit for rep. HT TN: 01,11

6-4-2024-(1) Reviewed soils, plan review, issued permit for new mound TN: 17, answer phone calls and inquires with POWTS, SL, FL

6-5-2024- (1) soils eval TN: 10, (1) SL permit reviewed and issued TN:17, (1) well permit reviewed and issued TN: 12

6-6-2024- (1) SF written and sent TN: 18, (1) Reviewed soils, plan review, issued permit for new conv. TN: 18, (2) Reviewed soils, plan review, issued permit for rep conv. TN: 07, 16, (1) Reviewed soils, plan review, issued permit for new conv. TN: 18, (1) Reviewed soils, plan review, issued permit for rep HT TN: 02

6-7-2024-(2) well permits reviewed and issued TN:18, (1) SL permit reviewed and issued TN: 07, (1) soils eval TN:18, (1) HT insp. TN:21

6-10-2024- (1) Reviewed soils, plan review, issued permit for new mound TN: 18, (1) HT insp. TN:02, (1) Reviewed soils, plan review, issued permit for new conv. TN: 18, (1) soil eval TN:04, (1) Reviewed soils, plan review, issued permit for rep conv. TN: 18, (1) Reviewed soils, plan review, issued permit for rep HT TN: 21

6-11-2024- (1) HS written and sent TN: 13, (1) HTA letter sent TN:11, (1) mound inspection TN:19; <24, plow, abs.cell, tanks, (1) HT insp TN:21, (1) well permit reviewed and issued TN:08

6-12-2024- (1) mound inspection TN:19; <24, plow, abs.cell, tanks, (1) reconnect mound insp TN:16

6-13-2024- (3) rep & new conv insp TN: 07, 13,18, (1) rep HT insp TN: 21, Reviewed soils, plan review, issued permit for rep conv. TN: 18

6-14-2024- (1) Reviewed soils, plan review, issued permit for rep mound TN:13, (1) well permit reviewed and issued TN:07, answer phone calls and inquires with POWTS, SL, FL

6-17-2024- (1) soil eval TN: 07,(1) Reviewed soils, plan review, issued permit for rep conv.TN:18, (1) mound inspection TN:13; <24, plow, abs.cell, tanks

6-18-2024- Study for DNR well delegation test, answer phone calls and inquires with POWTS, SL, FL

6-19-2024- (1) Reviewed soils, plan review, issued permit for rep HT TN:11, (1) mound inspection TN:20; <24, plow, (1) HT insp TN: 10

6-20-2024-(2) soil eval TN: 04, 20, (1) well permit reviewed and issued TN:34, (1) mound inspection TN:20; <24, plow, abs.cell,

6-21-2024- DNR Well Delegation test, answer phone calls and inquires with POWTS, SL, FL

6-24-2024- SL meeting TN: 07, (1) mound inspection TN:20; <24, plow, abs.cell, tanks, answer phone calls and inquires with POWTS, SL, FL

6-25-2024- (2) Reviewed soils, plan review, issued permit for rep conv. TN: 07, 18, (1) Reviewed soils, plan review, issued permit for new mound TN:19, (1) well permit reviewed and issued TN:07, answer phone calls and inquires with POWTS, SL, FL.

5. **Code Technician (Kayla Rautio)**

A. Studied Well Delegation manuals and codes

B. Continued training of POWTS plan reviews and well delegation permit reviews

C. Worked on GIS project

D. Inspections/Investigations:

- 6-6-24: Conventional inspection TN:07; Holding tank inspection TN:02
- 6-7-24: Holding tank inspection TN:21
- 6-10-24: Holding tank inspection TN:02
- 6-11-24: Mound plow & tanks inspection TN:19; Holding tank inspection TN:21
- 6-12-24: Mound re-inspection TN:19; Reconnect inspection TN:16
- 6-13-24: Conventional inspections TN:13,18,07; Holding tank inspection TN:21
- 6-17-24: Mound plow and re-inspection TN: 18
- 6-19-24: Mound plow inspection TN:12; Holding tank inspection TN:10
- 6-20-24: Mound re-inspection TN:12
- 6-24-24: Mound tanks inspection TN:12
- 6-26-24: Shoreland Inspection TN:07

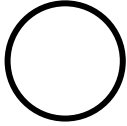
E. Attended Meetings/Trainings/Etc.

- 6-11-24: DSPS POWTS Chat Update Meeting
- 6-17-24: GPS training in field w/ Paul
- 6-21-24: Well Delegation Certification Exam
- 6-24-24: Zoning meeting with Jenna, Grand Rapids Zoning Administrator

6. **Office Activity (Victoria Wilson & Pang Yong Khang)**

- a. Monthly Sanitary and Well Permit Activity – There were 17 sanitary permits, 2 shoreland permits and 8 well permits issued in June 2024.
- b. ArcGIS Pro Software Project – Pang Yong is assisting Paul with various GIS mapping projects.

- c. CEED Tour – Planning has begun for the CEED Tour that will be held on Friday September 13, 2024 from 8:00 am to 3:00 pm.
- d. Economic Development Grants – The deadline for grants this year is Friday July 5th. Several grant applications have been submitted to our office.
- e. Scanning Project – Victoria has begun scanning in Shoreland, Floodplain and Well permits into the system for public view.
- f. Attended the following meetings/trainings & activities:
 - i. June 5th CEED meeting (VW-Via Webex)



RESOLUTION#

Introduced by
Page 1 of 1

Conservation, Education, & Economic Development

ITEM# 4-

DATE July 16, 2024

Effective Date July 16, 2024

EA

Motion: Adopted: 1st Lost: 2nd Tabled: No: Yes: Absent:
Number of votes required: [X] Majority [] Two-thirds
Reviewed by: PAK, Corp Counsel
Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: Approve an amendment to the Town of Dexter Official Zoning Ordinance.

FISCAL NOTE: NONE

WHEREAS, the Town of Dexter adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on June 4th the Town of Dexter submitted an ordinance amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Dexter and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

Table with 5 columns: NO, YES, A, and two unnamed columns. Rows list names of board members from 1 to 19.

WHEREAS, on July 3rd the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3) (a) Wis. Stats., hereby approves the following amendments to the Town of Dexter Official Zoning Ordinance:

- (1) As per town Resolution #06-2011-03 remove all mention of the Attached Fee Schedule from the zoning ordinance
(2) Replace signature page with all current Board Members and Clerk
(3) Quarries: Amend title and all verbiage to include Non-Metallic Mining
(4) Quarries: Add the following WI State Statute and National requirements:
a. Wisconsin Department of Safety and Professional Services (SPS) 305.20 Blasters
b. SPS 307.01 to SPS 307.44 Explosives
c. SPS 308.01 to SPS 308.21 MINES, PITS, AND QUARRIES
d. National Fire Protection Association (NFPA) 495 EXPLOSIVE MATERIALS CODE
e. Department of Natural Resources (NR) 135 NONMETALLIC MINING RECLAMATION
(5) PONDS: All permits will be issued on the condition that all Department of Natural Resources (DNR) guidelines under Wisconsin State Statute 281 are followed and reads, in part, as follows:
'In Wisconsin all bodies of water are legally defined as waters of the State, ponds are under jurisdiction of the WI DNR even though they may be on private lands.'

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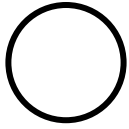
Blank lines for signatures of board members.

Bill Leichtnam, Chair
Timothy Hovendick
Russell Perlock
Wayne Schulz
Tom Buttk, Vice Chair

Adopted by the County Board of Wood County, this ___ day of ___ 20__.

County Clerk

County Board Chairman



Motion: Adopted: 1st Lost: 2nd Tabled: No: Yes: Absent: Number of votes required: [X] Majority [] Two-thirds Reviewed by: , Corp Counsel Reviewed by: , Finance Dir.

TDM

INTENT & SYNOPSIS: To amend the County Supervisory District Map for Districts 5 & 6 to reflect annexation by the City of Marshfield

FISCAL NOTE: None

WHEREAS, the Wood County Board of Supervisors adopted the current Supervisory District Boundaries in November of 2021, via Resolution 21-11-4, and,

WHEREAS, the City of Marshfield annexed a portion of the Town of Marshfield, and,

WHEREAS, the City has requested that the County amend the boundaries of Supervisory Districts 5 & 6 to move the annexed parcel from Supervisory District 6, representing the Town of Marshfield, to Supervisory District 5, representing the City of Marshfield, and,

WHEREAS, there is no population in the annexed parcel, and,

WHEREAS, if not approved, a new voting ward would have to be created and ballots printed for a ward that has zero population.

NOW THEREFORE BE IT RESOLVED, the Wood County Board of Supervisors hereby amends the Supervisory District Maps to transfer the following real property from Supervisory District 6 to

Supervisory District 5:

Part of the SE 1/4 of the SW 1/4 of Section 22, Township 25 North, Range 3 East, Town of Marshfield, Wood County, Wisconsin, described as follows: Commencing at the SW corner of said Section 22; thence S 89°33'06" E, along the S line of said Section 22, 1308.83 feet to the SW corner of said SE 1/4 of the SW 1/4; thence N 00°28'53" E. Along the W line of the SE 1/4 of the SW 1/4, 49.41 feet to the N line of U.S. Highway 10 to the point of this description; thence continuing along the westerly line, N 00°28'53" E, 393.68 feet; thence S 89°29'47" E, 546.84 feet; thence S 01°22'51" E, 393.00 feet to the N right of way line of U.S. Highway 10; thence N 89°29'47" W, along the N right of way 559.64 feet to the point of beginning of this description.

AND

Part if the SE 1/4 of the SW 1/4 of Section 22, Township 25 North, Range 3 East, Town of Marshfield, Wood County, Wisconsin bounded and described as follows: Commencing at the SW corner of the SE 1/4 of the SW 1/4; thence N 00°28'53" E. Along the west line of said SE 1/4 of the SW 1/4, 49.41 feet; thence continuing north 00°28'53" E, 393.68 feet to the point of beginning of this description; thence continuing N 00°28'53" E, 403.12 feet; thence S 89°29'47" E, 533.73 feet; thence S 01°22'51" E, 403.34 feet; thence N 89°29'47" W, 546.84 feet to the point of beginning of this description.

BE IT FURTHER RESOLVED, that the County Board Supervisory District Map amendments be placed on file in the Wood County Land Information Office, the Wisconsin Elections Commission, the Legislative Technology Services Bureau, and the Wisconsin Department of Administration.

{ }

Laura Valenstein, Chair
Al Breu
Jake Hahn
Joseph H. Zurfluh

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman

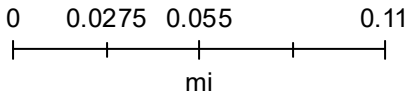


Marshfield GIS, City of Marshfield GIS Department

City of Marshfield GIS Map

Author: City of Marshfield

Printed: 5/8/2024



This is not a legal survey document. This map was compiled by the City of Marshfield's Geographic Information System based on interpretation of resources to the date printed herein.
Sources: City of Marshfield GIS Department

MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, July 5, 2024
TIME: 9:00 AM
PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Miner asked the minute approval to reflect a correction to the date of the meeting, which was June 7, 2024. Motion by Voight/Leichtnam to approve the minutes of the June 5, 2024 meeting, as corrected. Motion carried unanimously.
4. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Leichtnam/Perlock to approve them as presented. Motion carried unanimously.
5. Corp Counsel Kastenholz presented a resolution for an opioid litigation settlement with Kroger. Motion by Hovendick/Voight to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
6. The Criminal Justice Coordinator has requested permission for out-of-state travel to attend a conference in California with all expenses paid by grant funding. Motion by Voight/Perlock to grant permission for the out-of-state travel. Motion carried unanimously.
7. The next meeting will be held on Thursday, August 1st at 1:00 PM.
8. Chairman Clendenning declared the meeting adjourned at 9:29 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Judicial & Legislative Committee
July 5, 2024

NAME	REPRESENTING
Russ Perlock	WCB #4
Peter Kastenholz	Corp Counsel
Tim Houendish	#BC#5
Brent Urvich	CSA
Lance Plim	CB Chair
Tiffany Ringer (Web Ex)	Register of Deeds
Ed Newton (Web Ex)	Finance



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

JULY 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- During the month of July we will begin working on the agency budget. Preliminary funding numbers from the State look good with a projected 2.66% increase in funding for Wood County. The increase is a result of a growing caseload and increased performance in the Federal Performance Measures.
- I am exploring training opportunities for agency staff. About seven years ago three staff members and I completed the Divorce and Family Mediation Program at UW Madison. I am looking to get all the Case Managers trained in mediation. UW Madison no longer offers this credential so we are exploring the Family Mediation Program offered at UW Milwaukee. This will allow agency staff to better serve our customers.
- Vicki Stoflet will be attending a Child Support Roundtable on July 9th in Merrill.
- I will be attending WCSEA meetings on July 11th and 12th in Eau Claire.
- I will be attending the WCA Health and Human Services Steering Committee Meeting on July 19th in Wisconsin Dells.
- We are on track to meet all four performance measures.
- The current IV-D case count is 3,746.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

July 2024

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

May 28, 2024 – I became a member of the Records Management Procedures Committee through the Wisconsin Court System. This committee develops and maintains effective, uniform records management systems that provide timely and accurate case information. The committee is made up of judges, clerks of court and deputy clerks of court, registers in probate, juvenile clerks, district court administrators, CCAP staff, Court Operations staff, and representatives from other agencies, such as the Wisconsin State Bar and the District Attorneys Association. This committee completes the final review of proposed/modified model recordkeeping procedures before they are posted. The committee itself does not meet. Procedures are emailed to committee members to review and provide comment. I look forward to being a part of this committee.

June 5 – June 7, 2024 – Attended the Wisconsin Clerks of Circuit Court Conference in Green Bay, WI. These conferences are so important for clerks to attend.

June 7, 2024 – My chief deputy clerk, Vicki Ziegahn, attended the Judicial and Legislative Committee meeting in my place.

June 10, 2024 – Attended the Wisconsin Counties Association County Leadership meeting virtually.

June 11, 2024 – Attended the Operations Committee meeting virtually.

June 14, 2024 – The written offer was accepted for the new Small Claims/Civil Clerk position. Our new clerk will begin employment with Wood County on Monday July 8, 2024. This puts us back at full staff!

June 24, 2024 – Attended the Wisconsin Counties Association County Leadership meeting virtually.

June 25, 2024 – Attended a zoom meeting by the Department of Corrections-Adult Institutions division. The purpose of this statewide meeting is to inform us about recent changes in their division relating to court ordered financial obligations and collections for persons in their care (prison inmates). Wood County is currently following the statutes and recommendations of the DOC when a defendant is sentenced to prison or restitution has been ordered as a condition of probation which allows DOC to collect on the restitution, surcharges, fines and costs. What we struggle with, along with many counties throughout the state, is when we have to take back the debts from DOC so that we can begin collecting on them again. We have to make sure that the record of the debts from DOC align with what we have in our CCAP system which for unknown reasons at this time, is time consuming. I'm was glad to see that CCAP was on this zoom meeting and I'm excited to hear that they plan to meet further to discuss how the two systems can work better together.



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
June 2024

1. Opioid settlement: A resolution is being presented to the Committee and the County Board this month to accept the proposed opioid settlement with the Kroger grocery store chain. Kroger has agreed to pay approximately \$1.2b over an 11-year period to state and local units of government for its involvement in the over-prescribing of opioids. Wood County is a part of a very large settlement class that consists of most counties in Wisconsin as well as many states and local units of government. These funds will be added to other opioid settlement funds the County has and will be receiving to address the opioid crisis here in Wood County.
2. Four Stools Short: The purchase of the Four Stools property has been concluded. As part of the purchase agreement, the seller will be allowed to continue use of the property rent-free until the end of January 2025. On a related note, the tenants in the two properties adjacent to the tavern, which are also owned by the County, have been provided notice to vacate within one year. This is all a part of the County's plan to vacate the part of Market Street directly in front of the Courthouse and new jail to make parking available.
3. Legal Services: Every week I review contracts for the various departments and give advice with regards thereto. As part of this function I try to discern and point out potential problems with the contracts but do recognize that often the terms of an agreement may be less than palatable and sometimes are just unfair, but never-the-less, we are in a position where the department needs to enter into the agreement. At some point, one or more of these contracts are going to come back and haunt us. This will not necessarily mean that anything went wrong in the contracting, rather sometimes the County simply is not in a position to negotiate what we would consider equitable terms.

The County has recently brought a legal action against a large local business wherein we are seeking \$125,000 in penalties for failing to comply with the nonmetallic mining ordinance requirements. We have also asked for temporary and permanent injunctive relief in the case. I bring this up to make sure that you understand that this office does assist other county departments in bringing all sorts of litigation against folks, some of which may be successful local businesses that we are pleased to have in our community. Sometimes it has even included county board supervisors. We do not pick the battles, we just try and treat everyone the same. Normally these matters are not brought to your specific attention but you should feel free to let me know if you have questions or concerns.



Wood County

WISCONSIN

CRIMINAL JUSTICE
DEPARTMENT

JULY 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

Meetings Attended:

- 6/3/24: Drug Court Staffing/Court
- 6/7/24: Department meeting
- 6/10/24: Drug Court Staffing/Court
- 6/12/24: COSSAP MAT Grant Meeting w/ Sheriff's Department
- 6/17/24: Drug Court Staffing/Court
- 6/18/24: TAD Grant Virtual Meeting
- 6/24/24: Drug Court Staffing/Court

Drug Court

Current participants: 28

Pending Admissions: 0

2024 Terminations (Year to Date): 5

2024 Graduations (Year to Date): 2

Pending Referrals: 4

The full-time drug court case manager position was filled by Sterling Keller and he began working as of 6/3/24.

Judge Wolf has requested the Criminal Justice Coordinator to invite law enforcement to a drug court meeting on 7/9/24 to discuss participant eligibility, in an attempt to collaborate and examine drug court policy on referrals who may be high level drug traffickers.

Training:

Three members of the Criminal Justice Department attended the Social Justice Summit in Green Bay, as a commitment to ongoing diversity, equity and inclusion training.

COSSAP MAT Grant Program

The COSSAP MAT Grant funding is ending on 9/30/24. This program supports recovery coaching services in the jail, addiction medication, case management services, and limited financial support for individuals releasing from the jail (gas vouchers, rent for sober living). The Department of Justice notified the Criminal Justice Department that they were one of five sites selected to continue their program and be placed under the Residential Substance Abuse and Treatment grant, for up to \$150,000. This grant requires a 25% match from the county; in-kind services may be used as match funds or Opioid Settlement dollars may qualify. The Criminal Justice Coordinator met with Sheriff

Becker, Chief Deputy Quentin Ellis, and Administrator Ted Ashbeck this month to discuss grant guidelines and in-kind cash match options. All were in support of receiving this grant and continuing our jail medication assisted treatment program.

The program will have a name change going forward and is now called the Medication Assisted Recovery Program.



Wood County

WISCONSIN

REGISTER IN
PROBATE

July 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- We have a new employee starting on July 8th as a judicial assistant floater/legal administrative assistant in Probate. This position is full-time in our office as a legal administrative assistant and when one of the judicial assistants is out of the office they fill in for them.
- Due to ACT 245 there has been an update in many court forms that are used by our office. This resulted in reviewing all of these updates and informing attorneys of the changes so that correct forms are being used. Our office also utilizes packets that are provided to the public for different cases and procedures. All of these packets had to be reviewed and forms updated.
- 06/03 - WI Association County Leadership virtual weekly meeting
- 06/05 - CCIP (Children's Court Improvement Program) Juvenile Clerk Meet-up Meeting – Training on updates to Termination of Parental Rights – attended via Zoom
- 06/10 - WI Association County Leadership virtual weekly meeting
- 06/11 – Operation Committee Meeting
- 06/13 - Monthly Judges Meeting
- 06/17 – WI Association County Leadership virtual weekly meeting
- 06/18 – County Board Meeting
- 06/24 - WI Association County Leadership virtual weekly meeting

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

**REGISTER OF
DEEDS OFFICE**

Tiffany R. Ringer
Register of Deeds

JULY 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- On June 3rd, I attended the LandNav software virtual meeting with the Wood County Treasurer.
- I attended the WRDA District 7 meeting in Waupaca on June 6th.
- I attended the Judicial and Legislative committee meeting on June 7th.
- On June 11th, I attended the Judicial Privacy Shielding workgroup virtual meeting. We continue to meet monthly to provide updates from the various groups across the State.
- The WRDA Summer conference was held in Green Bay June 19-21. My term of President for the WRDA is complete and I will now serve as WRDA Past President on the Executive Board for the 2024-2025 term.
- All office staff attended Fidlar beta test training on June 26th. We look forward to working with Fidlar on new software updates. The updates will go live with on July 10th. Thank you to IT for working with Fidlar so Wood County can have this opportunity.
- I've been appointed to serve on the 2024-26 Wisconsin Counties Association Personnel, Finance and County Organization Steering Committee. The first meeting is scheduled for July 18th.



VICTIM WITNESS SERVICES REPORT

Alicia Parenteau, VW Coordinator
Julianne Esser, Program Assistant
April 19-June 27, 2024

This is a general overview of what Victim/Witness services were provided for this timeframe.

398 Total Victim/Witness Contacts:

- Support to victims/ witnesses by phone/email and in person
- Meetings with victims
- Coordinate consultation with attorneys
- Escort victims to hearings
- Review/ assist with victim/ witness statements
- Restitution
- Community Referrals

Notifications by mail

204 – Initial contact packets sent 181- Notifications of all hearings

87- Notifications (No prosecution, dismissals, dispositions, plea agreements)

Total services/events = 1016

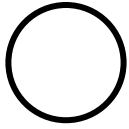
Total unique parties = 440

Additional Information :

- May 8-10 attended the Wisconsin Victim Witness Professionals – Annual Conference
- Submitted Victim/Witness Assistance semi-annual reimbursement request (Jan 1-June 21 2024) Program Cost summary reported
 - 57,188.18
 - Personnel Services – \$ 55,534.13
 - Operating Expenses- \$ 1,654.05

Happy Summer !

Alicia Parenteau, Victim Witness Coordinator



RESOLUTION#

Introduced by Judicial & Legislative Committee
Page 1 of 4

Motion: Adopted: Lost: Tabled: Absent:
Number of votes required:
[X] Majority [] Two-thirds
Reviewed by: , Corp Counsel
Reviewed by: , Finance Dir.

EMT

INTENT & SYNOPSIS: To authorize and direct the Corporation Counsel to execute the necessary documents so as to have Wood County enter into the Opioid Settlement Agreement with The Kroger Company.

FISCAL NOTE: Undetermined amount of revenues to Wood County.

Table with 5 columns: NO, YES, A, and 19 rows of names (Schulz, Rozar, Buttke, Perlock, Hovendick, Breu, Voight, Hahn, Brehm, Thao, Penzkover, Valenstein, Hokamp, Polach, Clendenning, Pliml, Zurfluh, Hamilton, Leichtnam).

WHEREAS, the Wood County Board of Supervisors previously authorized the County to enter into an engagement agreement with von Briesen & Roper, s.c., Crueger Dickinson LLC, and Simmons Hanly Conroy LLC (the "Law Firms") to pursue litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the "Opioid Defendants") in an effort to hold the Opioid Defendants financially responsible for the County's expenditure of vast money and resources to combat the opioid epidemic;

WHEREAS, on behalf of the County, the Law Firms filed a lawsuit against the Opioid Defendants;

WHEREAS, the Law Firms filed similar lawsuits on behalf of sixty-six (66) other Wisconsin counties and all Wisconsin cases were coordinated with thousands of other lawsuits filed against the same or substantially similar parties as the Opioid Defendants in the Northern District of Ohio, captioned In re: Opioid Litigation, MDL 2804 (the "Litigation");

WHEREAS, four (4) additional Wisconsin counties (Milwaukee, Dane, Waukesha, and Walworth) hired separate counsel and joined the Litigation;

WHEREAS, since the inception of the Litigation, the Law Firms have coordinated with counsel from around the country (including counsel for Milwaukee, Dane, Waukesha, and Walworth Counties) to prepare the County's case for trial and engage in extensive settlement discussions with the Opioid Defendants;

WHEREAS, the settlement discussion with The Kroger Company (the "Settling Defendant") resulted in a tentative agreement as to settlement terms pending agreement from the County and other plaintiffs involved in the Litigation;

WHEREAS, copies of the settlement agreement relating to the Settling Defendant ("Settlement Agreement") representing the terms of the tentative settlement agreement with the Settling Defendant has been made available at https://nationalopioidsettlement.com/wp-content/uploads/2024/05/Kroger-Multistate-Settlement-Agreement-Circulated-to-States-March-25-2024.pdf;

WHEREAS, the Settlement Agreement provides, among other things, for the payment of certain sums to Participating Subdivisions (as defined in the Settlement Agreement) upon the occurrence of certain events detailed in the Settlement Agreement;

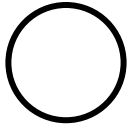
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Blank lines for signature and date.

Adopted by the County Board of Wood County, this ___ day of ___ 20__.

County Clerk

County Board Chairman



RESOLUTION# Error! Reference source not found.

Introduced by Judicial & Legislative Committee
Page 2 of 4

Committee

WHEREAS, the County is a Participating Subdivision in the Settlement Agreement and has the opportunity to participate in the benefits associated with the Settlement Agreement provided the County (a) approves the Settlement Agreement; (b) approves the Addendum Two to the Memorandum of Understanding allocating proceeds from the Settlement Agreement (“MOU”) among the various Wisconsin Participating Subdivisions, a copy of which is attached to this Resolution (“Addendum Two”); and (c) the Legislature’s Joint Committee on Finance approves the terms of the Settlement Agreement;

WHEREAS, pursuant to Section 12 of the State-Local MOU entered into between the Wisconsin Participating Subdivisions and the Attorney General of the State of Wisconsin (“State-Local MOU”), the Attorney General has provided notice that the terms of the State-Local MOU shall apply to the Settlement Agreement and all proceeds of such Settlement Agreement;

WHEREAS, 2021 Wisconsin Act 57 created Section 165.12 of the Wisconsin Statutes relating to the settlement of all or part of the Litigation;

WHEREAS, pursuant to Wis. Stat. § 165.12(2), the Legislature’s Joint Committee on Finance is required to approve the Settlement Agreement;

WHEREAS, pursuant to Wis. Stat. § 165.12(2), the proceeds from any settlement of all or part of the Litigation are distributed 70% to local governments in Wisconsin that are parties to the Litigation and 30% to the State;

WHEREAS, Wis. Stat. § 165.12(4)(b)2. provides the proceeds from the Settlement Agreement must be deposited in a segregated account (the “Opioid Abatement Account”) and may be expended only for approved uses for opioid abatement as provided in the Settlement Agreement;

WHEREAS, Wis. Stat. § 165.12(7) bars claims from any Wisconsin local government against the Opioid Defendants filed after June 1, 2021;

WHEREAS, the definition of Participating Subdivisions in the Settlement Agreement recognizes a statutory bar on claims such as that set forth in Wis. Stat. § 165.12(7) and, as a result, the only Participating Subdivisions in Wisconsin are those counties and municipalities that were parties to the Litigation (or otherwise actively litigating a claim against one, some, or all of the Opioid Defendants) as of June 1, 2021;

WHEREAS, the Legislature’s Joint Committee on Finance is not statutorily authorized or required to approve the allocation of proceeds of the Settlement Agreement among Wisconsin Participating Subdivisions;

WHEREAS, the Wisconsin Participating Subdivisions previously negotiated and approved the allocation of proceeds among themselves, which allocation is reflected in Exhibit A to the MOU, which is an agreement between all of the entities identified in the Allocation MOU as to how the proceeds payable to those entities under the Settlement Agreements will be allocated;

WHEREAS, the County and all other Wisconsin Participating Subdivisions agreed to and entered into that certain Addendum to the MOU (“Addendum One”) that provided for allocation of settlement proceeds from previous settlements with certain pharmacies and manufacturers according to the same percentages as that provided in the MOU;

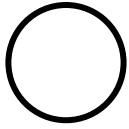
WHEREAS, the County has been informed as to the deadlines related to the effective dates of the Settlement Agreement, the ramifications associated with the County’s refusal to enter into the Settlement Agreement, the form of Addendum Two, and an overview of the process for finalizing the Settlement Agreements and such information,

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Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION# Error! Reference source not found.

Introduced by Judicial & Legislative Committee
Page 3 of 4

Committee

together with additional resources related to the settlement can be found at <https://nationalopioidsettlement.com/kroger-co-settlement/>;

WHEREAS, the County, by this Resolution, shall deposit the proceeds of the Settlement Agreement consistent with the terms of this Resolution and Wis. Stat. § 165.12(4)(b);

WHEREAS, pursuant to the County’s engagement agreement with the Law Firms, the County shall pay up to an amount equal to 25% of the proceeds from successful resolution of all or part of the Litigation, whether through settlement or otherwise, plus the Law Firms’ costs and disbursements, to the Law Firms as compensation for the Law Firms’ efforts in the Litigation and any settlement;

WHEREAS, the Law Firms anticipate making application to the national fee fund established in the Settlement Agreement seeking payment, in whole or part, of the fees, costs, and disbursements owed the Law Firms pursuant to the engagement agreement with the County;

WHEREAS, it is anticipated the amount of any award from the fee fund established in the Settlement Agreements will be insufficient to satisfy the County’s obligations under the engagement agreement with the Law Firms;

WHEREAS, the County, by this Resolution, and pursuant to the authority granted the County in the applicable Order emanating from the Litigation in relation to the Settlement Agreement and payment of attorney fees, shall authorize and direct the escrow agent responsible for the receipt and distribution of the proceeds from the Settlement Agreement to establish an account for the purpose of segregating funds to pay the fees, costs, and disbursements of the Law Firms owed by the County (the “Attorney Fees Account”) in order to fund a local “backstop” for payment of the fees, costs, and disbursements of the Law Firms;

WHEREAS, in no event shall payments to the Law Firms out of the Attorney Fees Account and the fee fund established in the Settlement Agreement exceed an amount equal to 25% of the amounts allocated to the County by virtue of the Addendum Two (Exhibit A to the MOU);

WHEREAS, the intent of this Resolution is to authorize the County to enter into the Settlement Agreement, the Addendum Two, establish the County’s Opioid Abatement Account, and establish the Attorney Fees Account; and

WHEREAS, the County, by this Resolution, shall authorize the County’s Corporation Counsel to finalize and execute any other document or agreement necessary to effectuate the Settlement Agreement and the other agreements referenced herein;

NOW, THEREFORE, BE IT RESOLVED: the Wood County Board of Supervisors hereby approves:

The execution of the Settlement Agreement and any and all documents ancillary thereto and authorizes the Corporation Counsel or designee to execute same.

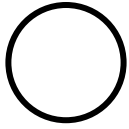
The final negotiation and execution of Addendum Two in a form substantially similar to that presented with this Resolution and any and all documents ancillary thereto and authorizes the Corporation Counsel or designee to execute same upon finalization provided the percentage share identified as allocated to the County is substantially similar to that identified in the Addendum Two provided to the Board with this Resolution.

()

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION# Error! Reference source not found.

The execution by the Corporation Counsel or designee of any additional documents or agreements for the receipt and disbursement of the proceeds of the Settlement Agreement.

BE IT FURTHER RESOLVED: all proceeds from the Settlement Agreement not otherwise directed to the Attorney Fees Account shall be deposited in the County's Opioid Abatement Account. The Opioid Abatement Account shall be administered consistent with the terms of this Resolution, Wis. Stat. § 165.12(4), and the Settlement Agreement.

BE IT FURTHER RESOLVED: the County hereby authorizes the establishment of an account separate and distinct from any account containing funds allocated or allocable to the County which shall be referred to by the County as the "Attorney Fees Account." An escrow agent shall deposit a sum equal to up to, but in no event exceeding, an amount equal to 20% of the County's proceeds from the Settlement Agreement into the Attorney Fees Account. If the payments to the County are not enough to fully fund the Attorney Fees Account as provided herein because such payments are made over time, the Attorney Fees Account shall be funded by placing up to, but in no event exceeding, an amount equal to 20% of the proceeds from the Settlement Agreement attributable to Local Governments (as that term is defined in the MOU) into the Attorney Fees Account for each payment. Funds in the Attorney Fees Account shall be utilized to pay the fees, costs, and disbursements owed to the Law Firms pursuant to the engagement agreement between the County and the Law Firms provided, however, the Law Firms shall receive no more than that to which they are entitled under their fee contract when considering the amounts paid the Law Firms from the fee fund established in the Settlement Agreement and allocable to the County. The Law Firms may make application for payment from the Attorney Fees Account at any time and the County shall cooperate with the Law Firms in executing any documents necessary for the escrow agent to make payments out of the Attorney Fees Account.

BE IT FURTHER RESOLVED that all actions heretofore taken by the Wood County Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

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Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman

**ADDENDUM TWO TO WISCONSIN LOCAL GOVERNMENT
MEMORANDUM OF UNDERSTANDING**

WHEREAS, the undersigned local governments (“Local Governments”) entered into that certain Memorandum of Understanding relating to, among other things, the allocation of the proceeds of the settlements with McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc. (“Original MOU”); and

WHEREAS, the undersigned Local Governments entered into that certain Addendum to the MOU relating to, among other things, the allocation of the proceeds of the settlements with Walgreens, Walmart, CVS, Teva, and Allergan (“Addendum 1” and, together with the Original MOU, the “MOU”); and

WHEREAS, the settlement discussions with The Kroger Co. has resulted in a tentative agreement as to settlement terms (“Kroger Settlement Agreement”) pending agreement from the State of Wisconsin, the Local Governments and other parties involved in the Litigation; and

WHEREAS, the Local Governments intend this Addendum Two to the MOU (“Addendum Two”) to effectuate the terms of the Kroger Settlement Agreement and allocate the proceeds of the Kroger Settlement Agreement to each of the Local Governments in the same manner and same percentages as set forth in the MOU and Exhibit A to the Original MOU, a copy of which is appended to this Addendum Two with the elimination of the dollar amounts attributable to the settlements referenced in the Original MOU.

NOW, THEREFORE, the Local Governments enter into this Addendum Two upon the terms described herein.

1. The Local Governments ratify, confirm and agree to in all respects the MOU. By this Addendum Two, the Local Governments agree that any and all proceeds of the Kroger Settlement Agreement shall be distributed, allocated and otherwise disposed of in the same manner and same percentages as set forth in the MOU and Exhibit A to the Original MOU. Terms not defined in this Addendum Two shall be given the definition ascribed to such terms in the MOU and the Kroger Settlement Agreement.
2. Nothing in this Addendum Two is intended to alter or change any Local Government’s right to pursue its own claim. Rather, the intent of this Addendum Two is to provide a mechanism for the receipt and expenditure of Opioid Funds, as that term is defined in the MOU.
3. This MOU may be executed in counterparts. Electronic signatures shall in all respects be considered valid and binding.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties hereby execute this Addendum Two as of the date set forth below.

ON BEHALF OF THE LOCAL GOVERNMENTS:

Adams County
Printed: _____ Date: _____

Ashland County
Printed: _____ Date: _____

Barron County
Printed: _____ Date: _____

Bayfield County
Printed: _____ Date: _____

Brown County
Printed: _____ Date: _____

Buffalo County
Printed: _____ Date: _____

Burnett County
Date: _____

Walworth County
Printed: _____

Date: _____

Washburn County
Printed: _____

Date: _____

Washington County
Printed: _____

Date: _____

Waukesha County
Printed: _____

Date: _____

Waupaca County
Printed: _____

Date: _____

Waushara County
Printed: _____

Date: _____

Winnebago County
Printed: _____

Date: _____

Wood County
Printed: _____

Date: _____

EXHIBIT A

Allocation of Proceeds Among the Local Governments

The following chart is agreed upon by and between the Local Governments identified below as representing the allocation of proceeds from the Settlement Agreements following (a) allocation to the Local Governments; and (b) allocation to the Attorney Fee Fund. The Local Governments shall cooperate with one another and the State in the negotiation and execution of an Escrow Agreement to effectuate the terms of the State-Local Government MOU, the Local Government MOU and the allocation set forth below. **The monetary value associated with the percentages below will be calculated consistent with the Settlement Agreements.**

Local Government Type	Wisconsin Litigating Local Government	Allocation Percentage
County	Adams County	0.327%
County	Ashland County	0.225%
County	Barron County	0.478%
County	Bayfield County	0.124%
County	Brown County	2.900%
County	Buffalo County	0.126%
County	Burnett County	0.224%
County	Calumet County	0.386%
County	Chippewa County	0.696%
County	Clark County	0.261%
County	Columbia County	1.076%
County	Crawford County	0.195%
County	Dane County	8.248%
County	Dodge County	1.302%
County	Door County	0.282%
County	Douglas County	0.554%
City	Superior	0.089%
County	Dunn County	0.442%
County	Eau Claire County	1.177%
County	Florence County	0.053%
County	Fond Du Lac County	1.196%
County	Forest County	0.127%
County	Grant County	0.498%
County	Green County	0.466%
County	Green Lake County	0.280%
County	Iowa County	0.279%

County	Iron County	0.061%
County	Jackson County	0.236%
County	Jefferson County	1.051%
County	Juneau County	0.438%
County	Kenosha County	3.712%
City	Kenosha	0.484%
City	Pleasant Prairie	0.059%
County	Kewaunee County	0.156%
County	La Crosse County	1.649%
County	Lafayette County	0.134%
County	Langlade County	0.312%
County	Lincoln County	0.350%
County	Manitowoc County	1.403%
County	Marathon County	1.259%
County	Marinette County	0.503%
City	Marinette	0.032%
County	Marquette County	0.246%
County	Menominee County	0.080%
County	Milwaukee County	25.220%
City	Cudahy	0.087%
City	Franklin	0.155%
City	Greenfield	0.163%
City	Milwaukee	7.815%
City	Oak Creek	0.166%
City	South Milwaukee	0.096%
City	Wauwatosa	0.309%
City	West Allis	0.378%
County	Monroe County	0.655%
County	Oconto County	0.336%
County	Oneida County	0.526%
County	Outagamie County	1.836%
County	Ozaukee County	1.036%
County	Pepin County	0.055%
County	Pierce County	0.387%
County	Portage County	0.729%
County	Price County	0.149%
County	Racine County	3.208%
City	Mount Pleasant	0.117%
City	Sturtevant	0.018%

City	Union Grove	0.007%
City	Yorkville Town	0.002%
County	Richland County	0.218%
County	Rock County	2.947%
County	Rusk County	0.159%
County	Sauk County	1.226%
County	Sawyer County	0.258%
County	Shawano County	0.418%
County	Sheboygan County	1.410%
County	St. Croix County	0.829%
County	Taylor County	0.159%
County	Trempealeau County	0.320%
County	Vernon County	0.322%
County	Vilas County	0.468%
County	Walworth County	1.573%
County	Washburn County	0.185%
County	Washington County	1.991%
County	Waukesha County	6.035%
County	Waupaca County	0.606%
County	Waushara County	0.231%
County	Winnebago County	2.176%
County	Wood County	0.842%

MINUTES
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Monday, July 1, 2024
TIME: 11:00 AM
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Al Breu, Scott Brehm, John Hokamp, Lee Thao

MEMBER EXCUSED: Jake Hahn

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Vice Chair Breu called the meeting to order at 11:00 AM and declared a quorum present.
2. There was no public comment.
3. Under correspondence Hawk reported of a solution for a long-standing drainage issue located at the corner of CTH T & CTH Y.
4. The minutes of the June 6, 2024, meetings were reviewed. Hokamp asked that there be two corrections. Item #8 should denote the bids were for the salt brine building. Item #11 should be corrected to read: *“Because CTH A will be a large scale project, Hawk is reviewing a number of different financing sources.”* Motion by Thao/Brehm to accept the minutes as corrected. Motion carried unanimously.
5. Hawk reported that the ATV signage for the newly opened segments is being updated to reflect committee action last month and should be completed this month.
6. The Highway Dept. staff reports were highlighted and reviewed.
7. The Highway revenue report was reviewed.
8. Motion by Hokamp/Thao to approve the Highway Dept. vouchers. Motion carried unanimously.
9. Hawk noted that a couple of changes were made to the 2025 Highway CIP, but not to the detriment of future general transportation aid calculations.
10. Hawk reviewed the mechanism in calculating general transportation aids for the county. It is not a “per-mile” allocation such as towns receive, but rather a 6-year average of levied and borrowed expenditures. He reviewed the history of the GTA funding over the past years as well.

11. Hawk met with the Public Works Dept. from the Town of Grand Rapids as it relates to pedestrian crossings/sidewalks at the roundabout on CTH W. There is a desire by a number of stakeholders that sidewalks be placed at this roundabout with agreements being worked on for the placement of them. The original construction cost of the roundabout was a 90/10 split between the county and town, respectively. The town is inquiring about that same financial agreement with the addition of the sidewalks. Hawk believes this is fair. Motion by Hokamp/Thao to approve a county/town cost share of 90/10, respectively for the addition of sidewalk crossings at the CTH W roundabout. Motion carried unanimously.
12. As a part of the 2026 CTH U construction project, a borrow site for material will be needed for the road. In the past, it was hoped that material from the Parks Dept. disposal site could have been utilized, however some testing did not come back as acceptable. There is some virgin material located on this parcel as well that initial testing was more favorable on. Hawk would like committee action to move forward with the procurement and stock piling of this material. Motion by Thao/Brehm to move forward with the procurement and stock piling of this material for the material/borrow site for the CTH U project. Motion carried unanimously.
13. A section of CTH AA (Plank Hill) in the Town of Port Edwards was recently undermined, with a hole of over 14' deep occurring by a culvert. This road was refurbished 6-7 years ago, however the base of this road is presumed of substandard material. The Town of Port Edwards and Wood County are working together in an effort to remove the culvert/impediment where the undermining took place, rerouting of a road, and possibly turning what remains into a town road. Motion by Breu/Brehm to allow the Highway Commissioner to work with the Town of Port Edwards to arrive at a solution that is beneficial to both parties. Motion carried unanimously.
14. The Parks & Forestry staff reports were reviewed.
15. The 2023 Annual Report for the Parks & Forestry Dept. was handed out. Schooley will be presenting this report at the July County Board meeting.
16. Planning & Zoning Director Grueneberg stated that Discover Mediaworks is looking to do a show dedicated to the Wood County Parks 90th Anniversary next year. The cost of a production such as this is \$50,000. There is some unused funding from the Economic Development Grant budget that could absorb this cost. The CEED Committee will act on this possible reallocation of funds at their next meeting. Grueneberg and Schooley asked if the committee would be receptive to this exposure. Motion by Thao/Hokamp to go on record as being in favor of this project and recommend the reallocation of Economic Development grant dollars to fund it. Motion carried unanimously.
17. Minor adjustments to the 2025 Parks & Forestry CIP budget were reviewed.
18. The current bid tally for the Auburndale Snowmobile Trail bridge was reviewed, however the engineering firm is still reviewing the results to ensure design

specifications were met. Motion by Breu/Hokamp to accept the bid that is deemed to be the most advantageous to Wood County. Motion carried unanimously.

19. Forest Administrator Schubert presented 6 timber contracts that are coming due, along with his recommendation of extensions. Motion by Brehm/Thao to approve the staff recommended contract extensions. Motion carried unanimously.

20. Parks & Forestry revenue reports were reviewed.

21. Motion by Hokamp/Brehm to approve the Parks & Forestry vouchers. Motion carried unanimously.

22. The next meeting will be held on Thursday, August 1, 2024 at 9:00 AM at the Highway Department Conference Room.

23. Vice Chair Breu declared the meeting adjourned at 12:32 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Highway Infrastructure & Recreation Committee
July 1, 2024**

NAME	REPRESENTING
AL BREV	WC # 6
DENNIS POLACH	WCB -14
Bill Ofe...	WCB # 13
Jeff ...	WCB # 11
Jason Gruenberg	P+Z
Fritz Schubert	Forest
GAD SCHOLEY	PEF
Roland Hawk	WCHwy
Lance Pliml	CR Chain
Ed Newton (WebEx)	Finance



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSIONER

Roland Hawk
COMMISSIONER

June 29, 2024

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for July 1, 2024 HIRC meeting

Department Activities

Personnel/Administration

Interviews for mechanic were conducted June 12. The selected candidate accepted an offer and will begin July 1. With the hire of the mechanic the Highway Department will be fully staffed.

Plans for construction of a women's locker/restroom with access from the shop are complete and bids for construction are available for contractors. Bids are due on August 10.

A segment of CTH AA known as Plank Hill had severe erosion and slope settlement discovered on June 24. Highway staff started making repairs when a large hole was discovered over the existing 16 foot round culvert. The hole was 14 feet deep and 3 feet in diameter. The hole was filled and the road will remain closed until a thorough inspection can be completed.

This section of CTH AA has experienced erosion and settlement in the past, however the embankment is showing signs of rapid deterioration. Commissioner is working with Town of Port Edwards on potential plans to remove the existing causeway and transfer CTH AA to the town as a town road. This will need HIRC approval to move forward as well as Town approval.

There has been a request from residents in Grand Rapids to have sidewalks around the recently built roundabout. Commissioner met with Grand Rapids Public Works Committee and agreed to work with the town to install a walking path across CTH W on the west side of the roundabout, and across 48th Street on the south side. The town will acquire easements from the school and town to make connections and will maintain the path after constructed.

Highway/Facility Projects

2024 Engineering Projects

- WisDOT STP Project CTH F & HH Intersection *Construction 2026*
 - Design Engineering 65% Complete
 - R/W acquisition is on schedule for late 2024
- WisDOT STP Bridge CTH N (STH 186 – CTH N) *Construction 2025*
 - Design Engineering 70% Complete
- WisDOT STP Urban (BIL) CTH U Village of Biron *Construction 2026*
 - DNR, FERC, US ACOE coordination ongoing

- Working with WisDOT & Vil of Biron on early acquisition of R/W
- Environmental Document & Design Study Report submittal in June.
- Working with WC Parks on constructing a pond in Grand Rapids to provide fill material.
- Coordination of box culvert extension, possibly performed by Wood Co Hwy. in 2025
- Commissioner & consultant have met several times with property owners near Huffman Rd.
- CTH Z CHI & BIA funded 2024 pavement replacement *Construction 2024*
 - Bridge repairs and culvert installation completed June 18.
 - Cold in Place Recycled pavement completed June 25
 - Range Line Road intersection work started June 20
 - Paving will wait until after BIA Co-op Agreement can be signed, anticipated mid-July.
- CTH BB Realignment Project
 - Plans 90% complete
 - Staff completing WDNR & USACE wetland documentation
 - R/W negotiations complete, property owner will donate required parcels.
 - Construction anticipated to begin *late summer 2024*
- CTH K & P Intersection
 - Contractor on schedule.
 - Old pavements removed and new concrete pavements should be complete by July 12.
 - *Construction scheduled to be completed by July 26*
- Marshfield Brine Building
 - Contract to begin late July
- CTH A Corridor Preliminary Engineering
 - Preliminary engineering underway
 - Alignments
 - Cross-sections
 - Intersection analysis
 - Commissioner exploring funding options

Highway Maintenance

Work in June included:

- Chip Sealing,
- Sign replacements,
- Pavement repairs,
- Mowing
- Shoulder maintenance
- Ditching
- Culvert replacement

WCHA Events & Misc. Meetings since last HIRC meeting

Commissioner attended the following events/meetings:

- June 3 – 5, WCHA Summer Road School, Wisconsin Dells
- June 10, WCHA, WCA <20 Local Bridge Aid, Virtual
- June 11, Operations Committee, Court House
- June 12, Traffic Safety Committee, Wood County Highway Shop
- June 12, Mechanic Interviews
- June 13, Mastic Demonstration for WisDOT & WCHA, Eau Claire STH 93
- June 17, Stadt Road Bridge Meeting
- June 17, CTH U Village of Biron Property meetings
- June 18, County Board Meeting

- June 18, Meeting with WisDOT NC Region Bridge staff
- June 19, WCHA Executive Committee meeting, Wis Dells
- June 19, Grand Rapids Public Works Committee
- June 25, Meeting with Vender Brown Equipment Co
- June 25, CTH U Village of Biron Property meetings
- June 26, Radio interview on Mid-day Magazine with James Malouf

EQUIPMENT

Shop is testing a 2016 construction shaping tractor. This is on the CIP for 2024 and shop superintendent has found a good Case tractor with low hours in great condition. Highway will determine whether to purchase in early July. Shop has also obtained a Kubota skid steer to test, also in the 2024 CIP for replacement. Kubota quoted prices lower than John Deere, New Holland and Bobcat. Decision to purchase expected in mid-July.

Tandem Mack patrol truck purchased in 2022 is expected to be delivered for service by end of July. Single axel International patrol truck purchased in 2022 is anticipated to be delivered for service in November.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues and Expenses

Revenues and expenses are as anticipated at this point of the year. We will be getting the second of three General Transportation Aids payments in early July. We have started up the asphalt plant so asphalt revenues will start to come in. Also, the increased trucking due to construction projects will result in higher machinery fund revenues.

Other

In mid-July, I will begin work on the budget.

This month continues the educational series, Bookkeepers Corner, which I began a couple months ago. The chapter this month is on the Transportation Cost Pool – Fuel Handling.

TRANSPORTATION COST POOLS – FUEL HANDLING

The purpose of this cost pool is for highway departments to track all expenses and cost recovery revenues (cost allocations) related to the handling of unleaded gasoline and diesel fuel. The cost allocation is derived from a handling charge per gallon. Per the Uniform Cost Accounting System, “the handling charge is determined annually using prior year costs and gallons”.

The Fuel Handling cost pool is represented in Function 53232.

Debits to the pool – All costs of handling and dispensing fuel, including depreciation in bulk equipment and pumps, labor and equipment for fuel delivery, and equipment maintenance used in fuel handling.

Credits to the pool – Revenues come from the per-gallon handling charge. This charge is recalculated each year based on a ratio of the prior year fuel handling costs and the total number of gallons delivered to equipment.

As a reminder, the cost pools encompass both expenses and revenues. Unlike most accounting systems, the revenues within the cost pools are accounted for under expense functions (50000 series of numbers in the third segment of the County’s account numbers). The revenue accounts within those expense functions are referred to as Cost Allocation accounts.

The result of this practice, when the Transportation Cost Pool is “over-recovering” its costs, and when a particular function’s expenses and cost allocations are combined, is a credit balance (number will show in parentheses on Revenue Report). When the Transportation Cost Pool is “under-recovering” its costs, the combined accounts will show a debit balance (the number will not be in parentheses on the Revenue Report).

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Sunday, June 30, 2024

		2024			
		Actual	Budget	Variance	Variance %
REVENUES					
Intergovernmental Revenues					
43300	Federal Grants-American Recovery & Reinvest Act	\$151,023.91		\$151,023.91	0.00%
43531	State Aid-Transportation	553,347.62	2,497,341.00	(1,943,993.38)	(77.84%)
43534	State Aid-LRIP	462,691.55	816,480.00	(353,788.45)	(43.33%)
	Total Intergovernmental	<u>1,167,063.08</u>	<u>3,313,821.00</u>	<u>(2,146,757.92)</u>	<u>(64.78%)</u>
Licenses and Permits					
44101	Utility Permits	11,315.00	29,200.00	(17,885.00)	(61.25%)
	Total Licenses and Permits	<u>11,315.00</u>	<u>29,200.00</u>	<u>(17,885.00)</u>	<u>(61.25%)</u>
Intergovernmental Charges for Services					
47230	State Charges	604,005.49	1,061,555.00	(457,549.51)	(43.10%)
47231	State Charges-Highway	122,825.44	307,190.00	(184,364.56)	(60.02%)
47232	State Charges-Machinery	25,671.03		25,671.03	0.00%
47300	Local Gov Chgs	158,864.04	525,383.00	(366,518.96)	(69.76%)
47330	Local Gov Chgs-Transp	187,757.59	1,130,895.00	(943,137.41)	(83.40%)
47332	Local Gov Chgs-Roads	11,237.74	424,793.00	(413,555.26)	(97.35%)
47333	Local Gov Chgs-Bridges		84,227.00	(84,227.00)	(100.00%)
	Total Charges to Other Governments	<u>1,110,361.33</u>	<u>3,534,043.00</u>	<u>(2,423,681.67)</u>	<u>(68.58%)</u>
Interdepartmental Charges for Services					
47470	Dept Charges-Highway	4,871.39	2,481,327.00	(2,476,455.61)	(99.80%)
	Total Interdepartmental Charges	<u>4,871.39</u>	<u>2,481,327.00</u>	<u>(2,476,455.61)</u>	<u>(99.80%)</u>
	Total Intergovernmental Charges for Services	<u>1,115,232.72</u>	<u>6,015,370.00</u>	<u>(4,900,137.28)</u>	<u>(81.46%)</u>
Miscellaneous					
48340	Gain/Loss-Sale of Salvage and Waste	4,488.35	6,700.00	(2,211.65)	(33.01%)
48520	Grants/Contribution-ATV Route Signage		20,000.00	(20,000.00)	(100.00%)
	Total Miscellaneous	<u>4,488.35</u>	<u>26,700.00</u>	<u>(22,211.65)</u>	<u>(83.19%)</u>
Other Financing Sources					
49110	Proceeds from Long-Term Debt		2,137,517.00	(2,137,517.00)	(100.00%)
49280	Transfer from Trust Funds	462,691.55		462,691.55	0.00%
	Total Other Financing Sources	<u>462,691.55</u>	<u>2,137,517.00</u>	<u>(1,674,825.45)</u>	<u>(78.35%)</u>
	TOTAL REVENUES	<u>2,760,790.70</u>	<u>11,522,608.00</u>	<u>(8,761,817.30)</u>	<u>(76.04%)</u>
EXPENDITURES					
Public Works-Highway					
53110	Hwy-Administration	259,183.44	413,359.51	154,176.07	37.30%
53120	Hwy-Engineer	108,433.29	271,100.38	162,667.09	60.00%
53191	Hwy-Other Administration	181,437.28	364,803.97	183,366.69	50.26%
53210	Hwy-Employee Taxes & Benefits	(780,449.70)	(0.01)	780,449.69	#####
53220	Hwy-Field Tools	(30,266.01)	(0.08)	30,265.93	#####
53230	Hwy-Shop Operations	150,529.15	331,761.59	181,232.44	54.63%
53232	Hwy-Fuel Handling	(8,956.43)	(23,105.00)	(14,148.57)	61.24%
53240	Hwy-Machinery Operations	(596,292.45)	(580,718.15)	15,574.30	(2.68%)
53250	Hwy-Crushing Operations	29,101.85	0.44	(29,101.41)	#####
53251	Hwy-Crushing Operations Production	81,769.84	(0.13)	(81,769.97)	#####
53260	Hwy-Bituminous Ops	39,631.64	234,143.57	194,511.93	83.07%
53266	Hwy-Bituminous Ops	(35,450.72)	1,957,351.50	1,992,802.22	101.81%
53270	Hwy-Buildings & Grounds	132,614.09	376,257.96	243,643.87	64.75%
53290	Hwy-Salt Brine Operations	21,236.08	(0.40)	(21,236.48)	5,309,120.00%
53291	Hwy-Salt Brine Operations	1,339.88	(0.40)	(1,340.28)	335,070.00%
53281	Hwy-Acquisition of Capital Assets	862,889.45		(862,889.45)	0.00%
53310	Hwy-Maintenance CTHS		23,742.92	23,742.92	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	1,223,886.72	2,895,462.40	1,671,575.68	57.73%
53312	Hwy-Snow Remov	547,830.04	907,384.18	359,554.14	39.63%
53313	Hwy-Maintenance Gang	100,015.68	217,092.62	117,076.94	53.93%
53314	Hwy-Maint Gang-Materials	2,844.94	3,160.00	315.06	9.97%
53320	Hwy-Maint STHS	750,580.99	1,061,555.11	310,974.12	29.29%
53330	Hwy-Local Roads	301,539.52	1,130,894.59	829,355.07	73.34%
53340	Hwy-County-Aid Road Construction	2,979.77	478,363.75	475,383.98	99.38%
53341	Hwy-County-Aid Bridge Construction	85,942.61	134,227.18	48,284.57	35.97%
53490	Hwy-State & Local Other Services	321,301.14	525,383.46	204,082.32	38.84%
53491	Hwy-ATV Route Signage		40,000.01	40,000.01	100.00%
	Total Public Works-Highway	<u>3,753,672.09</u>	<u>10,762,220.97</u>	<u>7,008,548.88</u>	<u>65.12%</u>
	Capital Outlay				

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Sunday, June 30, 2024

		2024			
		Actual	Budget	Variance	Variance %
57310	Highway Capital Projects	249,502.68	2,246,682.03	1,997,179.35	88.89%
57930	Depreciation & Amortization	1,967.47		(1,967.47)	0.00%
	Total Capital Outlay	251,470.15	2,246,682.03	1,995,211.88	88.81%
	Other Financing Uses				
59210	Transfers to General Fund	462,691.55		(462,691.55)	0.00%
	Total Other Financing Uses	462,691.55		(462,691.55)	0.00%
	TOTAL EXPENDITURES	4,467,833.79	13,008,903.00	8,541,069.21	65.66%
	NET INCOME (LOSS) *	(1,707,043.09)	(1,486,295.00)	(220,748.09)	14.85%



Parks & Forestry Department Reports

July 1, 2024

Director Report, by Chad Schooley

- Continue assisting with South Park storm shelter project management. Project scheduled to be near completion within the next week. Items on backorder include: exterior doors, windows, and electrical generator switch. These items are scheduled for mid July delivery.
- Powers Bluff maintenance shop construction project is out for bid until July 10th. Bid summary will be brought to August 1 HIRC meeting.
- Rock Solid is scheduled to finish single track bike trail by Friday, June 28th. They have completed scheduled segments, as well as existing trail repairs that occurred due to water erosion.
- We have received all necessary permits for the Red Sands Beach dredge project. We will be working with Bohn Trucking/Excavating on this project. After discussing with contractor and Aqua Skier representative, we may hold off until the fall instead of trying to complete within 2 week period prior to state ski show setup. Currently lining up required erosion control equipment/supplies.
- Continue assisting with South Park campground design. Currently we are planning on presenting the renderings/cost estimates at the September HIRC meeting.
- Participated in Citizens Advisory meeting regarding the LWCD comp plan update.
- Instructed Hands of Hope volunteer group at South Wood County Park. Volunteers cut invasive honeysuckle and buckthorn, and picked up litter around the lake.
- Attended Visit Marshfield annual awards banquet. For the 2nd year in a row, our department received the Best Marshfield Area Outdoor Recreation award for North Wood County Park. Powers Bluff County Park was also a nominee out of the field of 3. Great award reflecting the hard working, dedicated maintenance staff that we have at all of our park locations.
- Jason G, P&Z Director, has communicated their may be available Economic Development Grant money remaining in 2024 due to an award recipient turning back the money. We discussed promoting next year's 90th anniversary of Wood County Parks. Jason will be attending the meeting to discuss working with Discover Wisconsin in this promotion.
- Assisted staff with compiling 2023 Parks and Forestry Department Annual Report. A full copy is in the packet. I plan on presenting at the July 23rd County Board meeting.
- Aqua Skier representatives contacted us regarding the possibility of using Red Sands Beach area for hosting the National Waterski Show tournament August 9-11 2024, due to existing highwater conditions at the Janesville site. We are currently looking into existing shelter reservations, and the possibility of relocating or rescheduling these events. We should learn more in the near future of that possibility.
- **Special Use Permits**
 - None at this time

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- Dexter Park-Light installed by wood shed/rangerhouse area.
- NEPCO Park, North Park Shelter & Dexter Hwy 80 Boat Landing parking lots have been restriped by Arrow Precision.

- Powers Bluff Trail Head Sign behind existing shelter, on top of hill, is installed.
- South Park Shop Bay Upgrade-steal completed.
- South Park old wood fence-Steal ordered for roof.
- South Park Storm Shelter area is landscaped and grass growing on septic area and sides. Down spouts run into draitile with french drains.

Maintenance Operations

- Ordered 2025 Chevy 1 ton flatbed with dump from Wheelers, who is honoring 2024 price.
- All Parks-mowing, string trimming & shelter rental & bathroom cleaning
- North Park/Powers Bluff-storm cleanup and repairs.
- Powers Bluff-Multi-use trail: French drains, culverts and landscaping at HWY N area
- NEPCO trails mowed and trees removed

Employee Matters

- All seasonal positions are full and new employees are trained.

Snowmobile/ATV

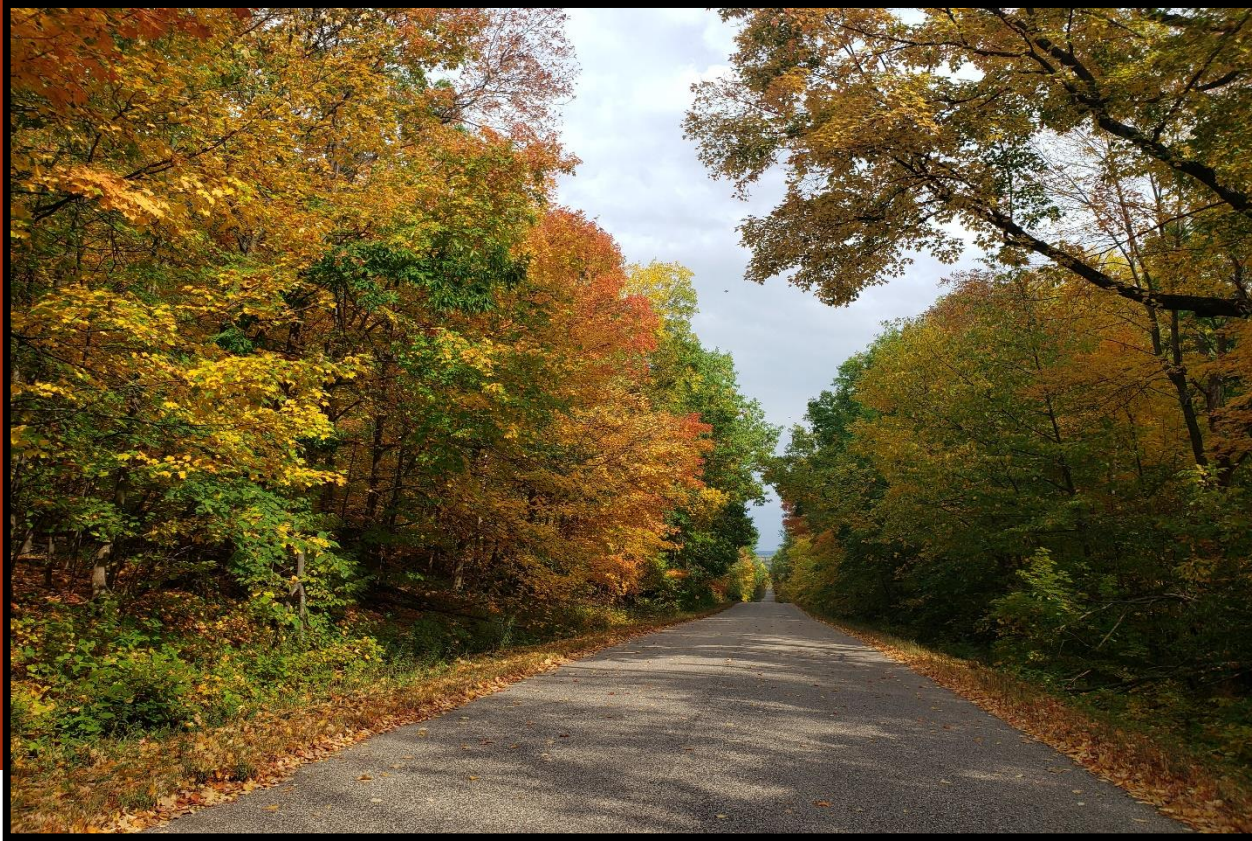
- Auburndale (DH) Snowmobile Bridge project off of CTH N east of Arpin is up for bid. Bid summary will be included in the packet.
- Hay Creek ATV project: The bridge install company, Janke General Contractors, Inc. has ordered the bridge. Trail construction to continue with drier weather.

Office Supervisor Report, by Stacie Kleifgen

- Attended and assisted with Powers Bluff Ribbon Cutting
- Created permits for motorized use in parks
- Reconciled all current project accounts
- Completed annual report
- Updated reservation website in regards to wording and visibility of cancelation policy and procedure

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Two active timber sales in May. These timber sales have been cut but wood is still being trucked. Trucking efforts have slowed due to recent wet weather and access difficulties.
- Timber sale establishment Compartment 56.
- Mechanical site prep for 2025 spring tree planting. DNR heavy dozer & roller-chopper operated by DNR forestry technicians. 104 total acres: Compartment 62-stand 1, C71-2, C20-7,C19-14.
- Draft forestry portion of 2023 P&F Annual Report.
- Attended WCFA 2023 Summer Tour in Lincoln County.
- Forestry Technician: Cleaned and mowed shooting range, graded forest roads (East Hazelnut) with dozer, completed project to improve access to WCF via snowmobile trail (Batterman Road and County Line Road), Assisted with fuel and field maintainance of DNR heavy dozer during site prep project.



2023

ANNUAL REPORT



HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE (HIRC) 2023 WOOD COUNTY BOARD OF SUPERVISORS MEMBERS



Jake Hahn
Chair



Allen Breu
Vice Chair



John Hokamp



Dave LaFontaine
123



Lee Thao

2023 Wood County Parks & Forestry Employees

Parks & Forestry Director	Chad Schooley
Forest Administrator	Fritz Schubert
Parks Maintenance Program Supervisor	Dan Vollert
Parks & Forestry Office Supervisor	Sandra Green (ret. 7/23) - Stacie Kleifgen
Parks & Forestry Program Assistant	Sue Potocki (ret. 10/23) - Monica Anderson
Forest Technician	Clyde Dammann
Parks Lead Maintenance Dexter Park	Matt Huber
Parks Lead Maintenance North Park & Powers Bluff	Jeff Okonek
Parks Lean Maintenance South Park & Nepco	Brad O'Donnell
Parks Maintenance Dexter Park	Mitch Darr
Parks Maintenance North Park & Powers Bluff	Seth Dupee
Parks Maintenance South Park & Nepco	Jesse Kostolny
Parks Maintenance All Parks	Jonathan Rahm

2023 Seasonal Employees

LTE II Dexter Park	James Kumm
	Jerome Kumm
LTE II North Park & Powers Bluff	Elric Guldán
	Reed Zirnhelt
LTE II South Park & Nepco	Samantha Hanson
	Jared Kannarr
	Jacob Thomas
LTE I Dexter Park	Lane O'Donnell
LTE I North Park & Powers Bluff	Kadin Fox
LTE I South Park & Nepco	Alyssa Olson
Ranger Dexter Park	Henry Niedbalski
Ranger North Park	Scott Tranbarger
Ranger South Park	Elena Wolff
Host Dexter Park	Ken & Peggy Rowe
Host North Park	Ron & Kay Hardesty
Host South Park	Bruce Foster
First Responders Powers Bluff Winter Recreation Area	Chris Bohl
	Christina Klein

Director's Report

Chad Schooley, Parks & Forestry Director

Two Thousand Twenty Three (2023) marked the 88th (1935-2023) anniversary of the Wood County Parks system. Over the past 88 years, our parks have developed into one of the premier county park systems in the state. Our mission statement is "To develop, maintain, and operate facilities, resources, and programs that meet the outdoor recreation, environmental, and economic needs of the public; and provide clean, safe, quality family enjoyment at a reasonable cost".

In addition to our parks system, Wood County owns and manages approximately 38,000 acres of county forest property. Wood County was one of the initial counties in the state to enroll land under the County Forest Crop Law, beginning in 1932. Through the years, this program has gone through numerous changes. The forestry program's mission statement is: To manage, conserve and protect these resources on a sustainable basis for present and future generations.

In 1991, the Wood County Parks Department merged with the Forestry Department to form the Wood County Parks and Forestry Department.

Wood County P&F properties hosted several large community events in 2023, including: Winter and summer Kiwanis Youth Outdoor Events, State Waterski Show Tournament, Bluegrass Music Festival, and multiple other non-profit fundraising events.

Camping, disc golf, and boat landing pass sales remained high in 2023. With the construction of single track bike trails at Powers Bluff in '22 and '23, future revenue from trail passes are expected to increase dramatically in future years.

Tourism continued to play a huge role in economic development and impact within Wood County. According to Travel Wisconsin, Wood County saw \$110.8 million of direct visitor spending in 2023; a 7% increase over 2022. Wood County Parks and Forestry played a huge role in bringing visitors to our area.

In this annual report, we have summarized some of the different projects and timber sales that were completed in 2023. Larger projects completed in 2023 included: Construction of 1 mile of bike optimized trail at Powers Bluff, continued construction of gravel surfaced multi-use trail at Powers Bluff, construction of a new trailhead road and parking lot at Powers Bluff, and the rollout of a new user/fee online purchase option.

The Parks and Forestry Department maintains a variety of properties with the help of local volunteers and clubs. Some of the clubs that we worked with in 2023 included the Central Wisconsin ATV Riders club, 7 snowmobile clubs, River Cities Nordic Ski club, 2 disc golf clubs, MSTC Urban Forestry program, 3 campground hosts, members of the Friends of Powers Bluff, as well as many other volunteers. Without their assistance, we could not provide the opportunities that we do. The Parks and Forestry Department is also a host site for Emergency Management work crews throughout the year.

The WCP&F Department has continued to pursue Federal and State DNR matching grants in the development and improvement of our parks. In 2023, Wood County applied for and was awarded Stewardship funding for the Powers Bluff Trailhead Shelter construction project. Wood County continues to receive funds annually for the WI DNR snowmobile and ATV trail maintenance grant program.

County Forest operations continue to be an important resource to Wood County. There are 37,826 acres of managed “County Forest Land” for timber production and public hunting, fishing, wildlife watching, and other non-consumptive recreational uses. We also administer the Timber Sales program to manage the forest on Wood County Forest Lands. In 2023, timber revenue increased significantly compared to 2022 in spite of poor winter logging conditions. Much of this increase can be attributed to final harvest of red pine which tends to be located on some of our most accessible ground. 2023 timber revenue was \$699,981.16 (gross) or \$629,983.05 (net), thus exceeding budgeted timber revenue (\$350,000).

PARK PROJECTS

SOUTH PARK

1. Improvements to South Park maintenance shop- bay 3, including: insulated, liner steal ceiling and walls, electrical upgrades, garage door replacement, and concrete floor.
2. Repaired loop 2 vault toilet storm damaged roof and upgraded inside ceiling and lighting.
3. Cleared area for Storm Shelter construction project. Altmann Construction, general contractor, began project in December.
4. Installed Ice Guard on shop roof
5. Installed whole building exhaust fan in shower building

POWERS BLUFF

1. Rock Solid Trail Contractors returned and completed 2 downhill segments of single track bike trails. Total trail distance is 5.5 miles.
2. Installed intersection # signs along trail system
3. Continued constructing multi-use trail
4. New Hwy N entrance road and parkinglot was installed by HWY Dpt. Currently a gravel surface.
5. Tube hill berms widened, uplifted in spots, and bottom reshaped.

DEXTER PARK

1. Constructed a second new wood storage shed: concrete, carport structure, fencing and concrete abutments.
2. ATV Camping Area sign installed

NORTH PARK

1. Disassembled west side of suspension bridge for maintenance repairs.
2. 33 campsites on Hawthorne Hill- 50 amp service upgrade.
3. Installed concrete approaches around lower campground vault toilet for handicap accessibility.

ATV

1. Installed culverts and uplifted forestry roads for Peterson Road-Hay Creek Road ATV Trail.

Other

1. Implemented new online user/fee purchase system.

Forest Administrator's Report

Fritz Schubert, Forest Administrator

TIMBER SALES AND RECON

- Established and sold 10 County Forest timber sales totaling 396 acres.
- Total bid value was \$460,668.40 in spring (5-17-23) and winter (12-15-23) bid openings. *Note: Verso mill closure in July 2020, uncertainty in local timber market, and other economic pressures continued to have negative effects resulting in decreased bidding and lower average stumpage prices, especially in regards to aspen and mixed hardwood pulpwood.*
- Routine administration of all active timber sales. There were 15 timber sales active during 2023.
- For 2023 Timber Revenue = \$699,981.16 (Gross) - or - \$629,983.05 (Net). *Second highest annual revenue ever recorded on the Wood County Forest.*
- Updated compartment reconnaissance data on 1,289 Acres.

ACCESS/ FOREST ROADS & TRAILS

- Mowed grass and small brush on 28.36 miles of county forest access roads.
- Fecon/brush mowed 1.37 miles of County Forest access roads and trails.
- Re-graded and improved drainage on 6.79 miles of county forest access roads.
- Road improvement projects:
 1. Hazelnut Trail - Improved approximately .30 miles with addition of 1.25" road base and regraded other rough areas.
 2. Kimball Connector (ATV Area) – Improved .35 miles with addition of 1.25" road base.
 3. Replaced two culverts: Access road south of Dexterville Cemetery, Richfield 360 trail.
 4. Graded public shooting range parking lot.
 5. ATV Intensive Use Area – Continued project to improve emergency access routes for first responders.
- Mowed all hunter-parking areas.

TREE PLANTING, SITE PREPERATION, INVASIVE SPECIES, & TSI

- No hand planting of seedlings occurred due to unavailability of site prep contractor and lack of planting sites.
- Site prep with DNR Heavy Dozer and Roller-Chopper, 29 acres in compartment 71 – stand 2. DNR Forestry and Wood County Forest personnel participated. Herbicide treatment to follow in 2024, and tree planting in spring 2025.
- Site Prep with Wood County Forest fecon, 5 acres in compartment 71-stand 20.
- Preplanting herbicide treatment: compartment 73-stand 11 (63 acres) and compartment 71 –stand 20 (14 acres), tree planting to follow in spring 2024.

LAND TRANSACTIONS

- Began process to remove 3.4 acres from Wood County Forest in the Dexterville area east of HWY 80, for the purpose of new Highway Dept. salt shed facility.
- There were no other serious inquiries or land transactions associated with Wood County Forest in 2023.

ACCESS & PERMIT ISSUES

- Completed HIRC Committee approved ditch cleaning project initiated in 2022 (Hatch Cranberry proposal). Worked with Hatch Cranberry on several phases of project which involved removing trees on east ditchbanks and leveling approximately 2.5 miles of drainage ditches. Subsequent phases involved removal of accumulated debris from ditch, brush grinding/mulching, final grading, and seeding. Pulpwood generated from tree removal was decked for hauling to park campgrounds for use as firewood.
- There were no access permits or other access related issues in 2023.

RECREATION RELATED

- Graded and maintained signage on Wood County ATV Trails located on Wood County Forest (5.1 miles).
- ATV intensive use area: maintained signs, painted trees/color coded loops and segments, improved sections of trail.
- Continued work on Hay Creek ATV Trail project. Marked and removed trees, assisted HWY Department with preliminary road grading and drainage improvements (Parks dept. dozer and skid steer, rented mini-excavator).
- Continued working with volunteer group developing a system of mountain bike trails in the South Bluff block of Wood County Forest.
- Shooting Range maintenance: mowing (4x), cleaning (11x). Clean-ups consisted of whole range efforts, or simply emptying barrels depending on need. The Wilderness Sportsman’s Club assisted clean-up efforts at times. Graded parking lot, improved drainage, installed two “Leopold benches”
- Mowed access and areas associated with Handicapped Hunter Blinds.
- Replaced roofs on both HC blinds.

WILDLIFE RELATED

- Attended Wood County Wildlife Area Committee meetings, provided input/information, and performed designated duties.
- Wildlife projects “funded with Nickel-an-Acre” State Grant:

Red Shouldered Hawk and Goshawk surveys as follows:

- Compartment 18 – Stand 12
- Compartment 22 – Stands 5,7
- Compartment 51 – Stand 1
- Compartment 53 – Stands 1,3,9,14
- Compartment 75 – Stands 2,8,18,24
- Compartment 76 – Stands 5,11

- Conducted Karner Blue Butterfly surveys as needed for timber sale purposes. Completed necessary reports.
- Continued and monitored process of redrafting/renewing Karner Blue Butterfly SHCA. This issue seems to have been temporarily put on hold by USFWS.
- Investigated beaver dam activity/complaints in compartments 23, 42, & 67. Removed three beaver dams plugging culverts on county forest roads in these locations. Enlisted volunteer help from professional trappers. Beaver activity continues to increase and is becoming a management problem as fur prices have plummeted and trapper numbers have decreased.
- Skunk Creek Dam – Mowed grass and brush on dike as required by DNR dam program.
- Mowed various wildlife openings located throughout county forest during regular road and trail mowing efforts.

OTHER

- Fire on Wood County Forest: Occurred September 18, 2023 and was officially declared out on September 25. The fire encompassed 30.4 acres and involved extensive mop up efforts. Timber damage was minimal as most of the burned area was located in a tag alder swamp. Multiple DNR fire units and personnel were involved, as well as several local fire departments. The cause of the fire was determined to be lightning.
- Located section corners and ran property lines between county and adjacent private land as needed. Located 4 section corners and survey markers. Total line distance run was approximately 1.4 miles.
- Assisted with interview and selection of new P&F Office Manager. Assisted with training new Office Manager on forestry related aspects of the position.
- Contributed to parks firewood efforts by locating suitable supply of firewood from Wood County Forest, arranging harvest and transport of wood.
- Set up several public firewood cutting areas.
- Investigated several instances of dumping, illegal tree cutting, and illegal motorized use on the county forest.
- Cleaned up and disposed of tires and other large items dumped along roads in the County Forest.
- Participated in the Enviro-thon event/competition as a station captain. Developed a new forestry test for the event.

PARKS ASSISTANCE

- Powers Bluff: Continued to assist project to build/improve multi-use trail access roads and prep work on portions of new access road and parking lot area.
- South Park: Assisted with site prep for new combination storm shelter/rental shelter.
- South Park: Fecon mowed property line on north side of Lake Wazeecha. Also fecon mowed brush at “disposal site” located off HWY U.

MEETINGS AND TRAINING

- Served on WCFA personnel committee.
- WCFA: Attended spring forest administrator meetings, quarterly conference calls, and summer tour. Also Legislative/Certification Committee and Board of Directors meetings.
- Training:
 - 1) Wood County: Leadership Retreat, CPR/First Aid.
 - 2) DNR/WCFA: Climate Change Workshop/Training, Best Management Practices for Water Quality (refresher), Wood County Forest tour for WCFA Executive Director.
 - 3) DNR: WisFirs Pesticide Tab Training, DNR firefighter annual refresher.
- Attended regular monthly HIRC meetings.



2023 Parks & Forestry Budget Summary

	Revenue	Expense	Beginning Carryover	Ending Carryover	Parks Total
2101 Parks Administration	\$1,195,117	\$1,929,838	\$0	\$0	\$734,720
2102 Parks Snowmobile Trails	\$447,601	\$447,601	\$20,577	\$20,577	\$0
2103 Parks ATV Trail Maintenance	\$269,007	\$266,166	\$9,425	\$12,266	\$0
2104 Parks State Wildlife Habitat	\$1,767	\$2,951	\$1,184	\$0	\$0
2105 Parks County Forests State Aid	\$0.00	\$0.00	\$319,257	\$319,257	\$0
2106 Parks State Forestry Road	\$3,654	\$3,654	\$3,130	\$3,130	\$0
2107 Parks Capital Projects	\$863,290	\$855,455	\$181,050	\$188,885	\$0
2108 Parks Powers Bluff Dev. Projects	\$500	\$10,000	\$13,278	\$3,778	\$0
	\$2,780,936	\$3,515,665	\$547,901	\$547,893	\$734,720

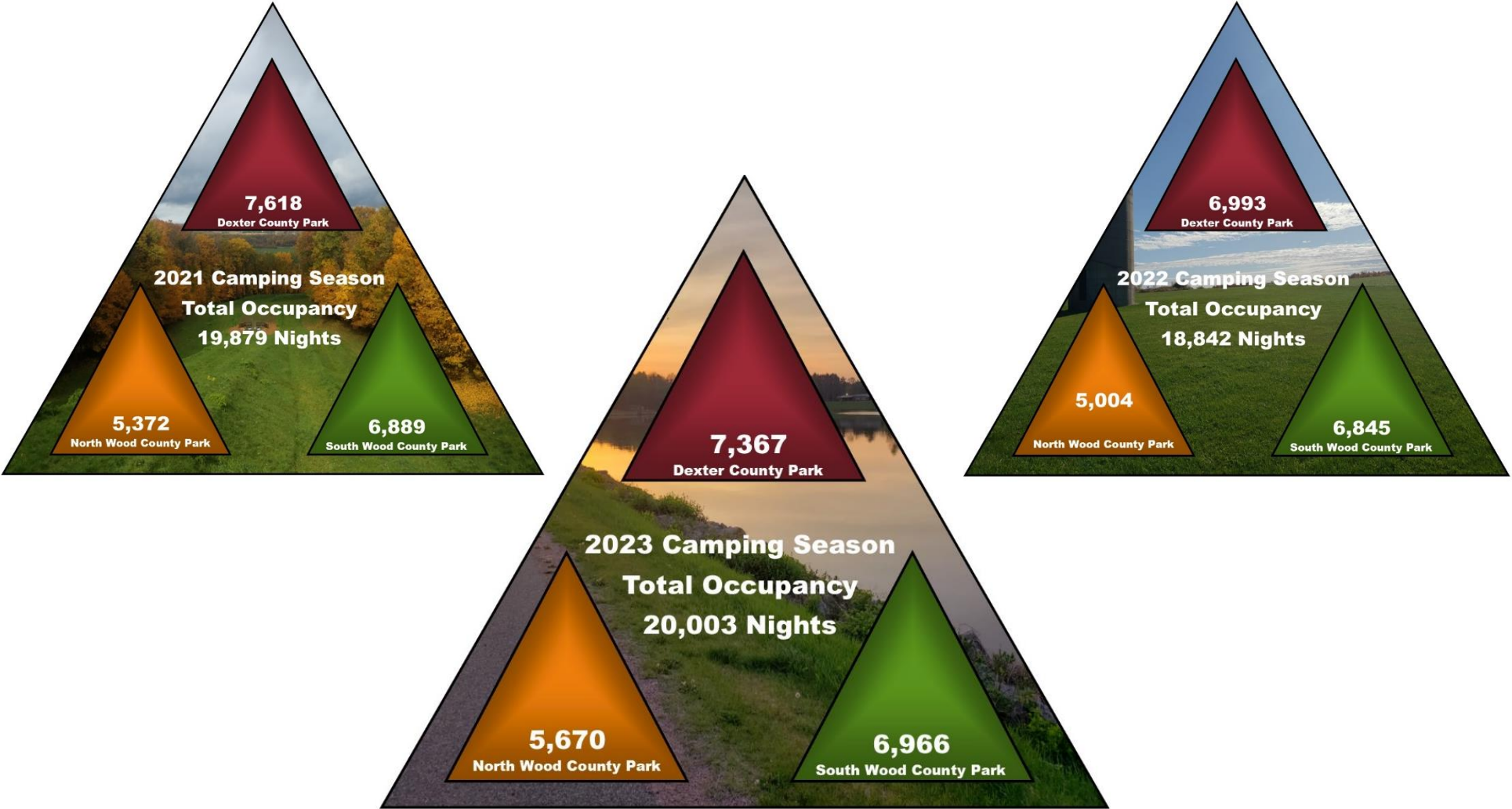
Net Tax Levy 3 Year Summary

	2021	2022	2023
Parks Operation Expenses	\$1,907,390.34	\$2,654,592.53	\$2,907,653.18
Parks Revenues	\$1,397,497.81	\$1,847,402.07	\$2,021,796.50
Carry Over	-\$42,217.64	\$5,389.37	-\$138,520.28
Net Tax Levy	(\$467,674.89)	(\$812,579.83)	(747,336.40)

Wood County Parks & Forestry 2-Year Net Revenue Comparison

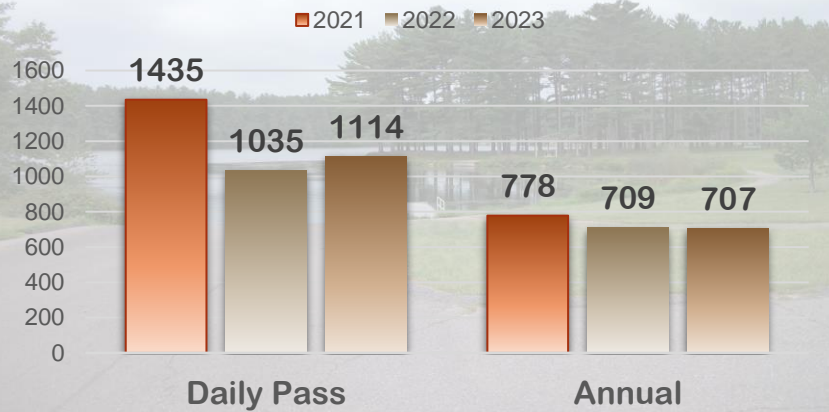
	2022	2023	Percent Change	
43581 State Aid-Forestry				
Forestry Admin Grant	\$49,828.08	\$53,890.17	↑	8%
45123 County Parks Violations				
Violations/Fines	\$1,816.00	\$1,113.00	↓	-39%
46721 County Parks Revenue				
Camping Services	\$584,068.85	\$606,863.90	↑	4%
Shelters	\$62,559.01	\$63,553.15	↑	2%
Powers Bluff Winter Recreation	\$27,061.85	\$33,687.24	↑	24%
Trail Passes	\$2,424.90	\$4,175.49	↑	72%
Disc Golf	\$3,896.07	\$7,657.44	↑	97%
Boat Launch	\$22,910.64	\$22,496.22	↓	-2%
Gift Certificates	\$4,942.00	\$7,889.91	↑	60%
Miscellaneous	\$15,464.30	\$15,480.76		0%
46813 County Forest Revenue				
Timber Sales	\$378,567.19	\$629,794.17	↑	66%
Wood Cutting Permits	\$153.00	\$189.00	↑	24%
48200 Rental Income				
DNR Lease	\$16,464.34	\$16,464.34		0%
Total	\$1,170,156.23	\$1,463,254.76	↑	25%

**WOOD COUNTY PARKS CAMPING OCCUPANCY
3 YEAR COMPARISON**

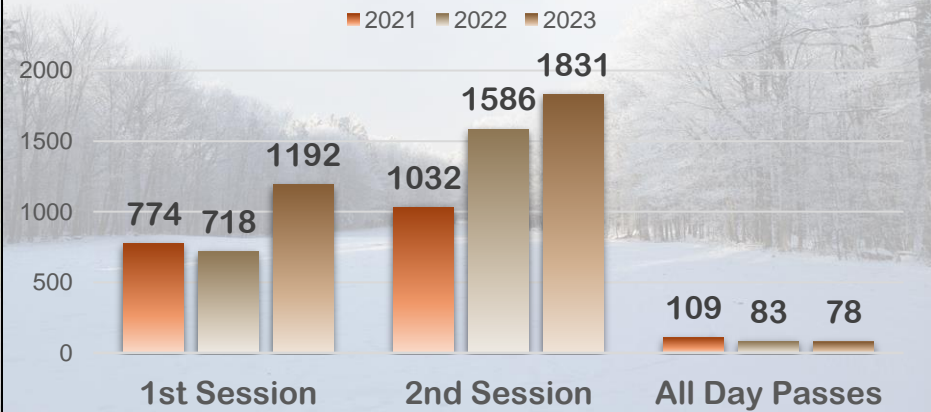


WOOD COUNTY PARKS PASSES 3 YEAR COMPARISON

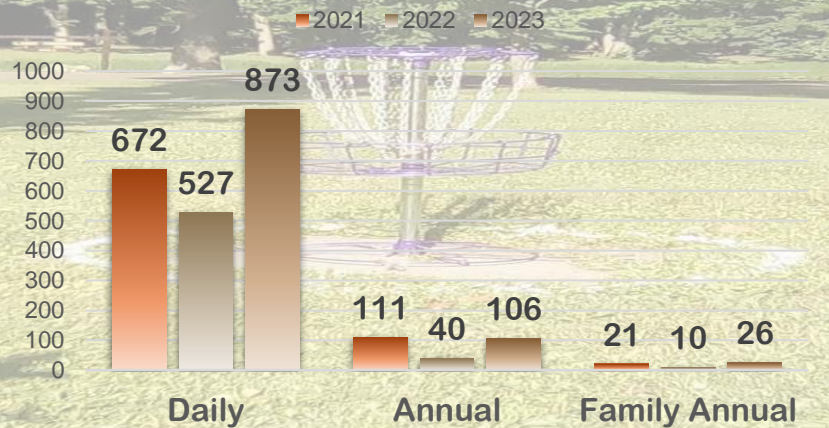
Boat Launch



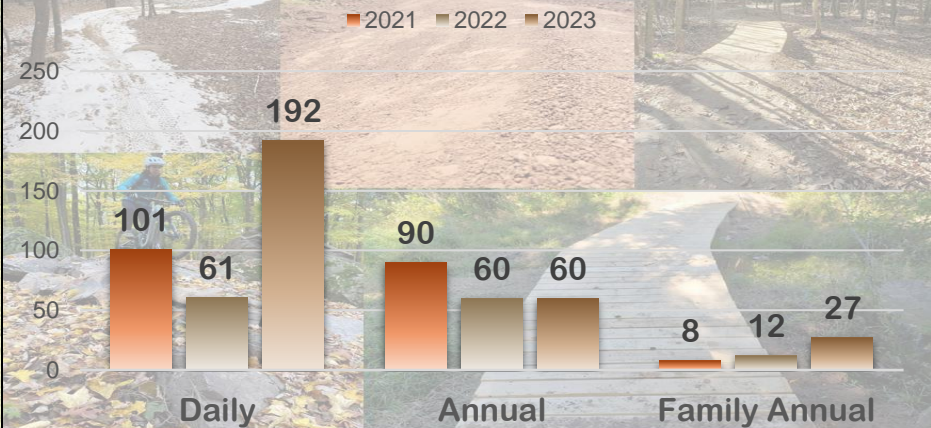
Powers Bluff



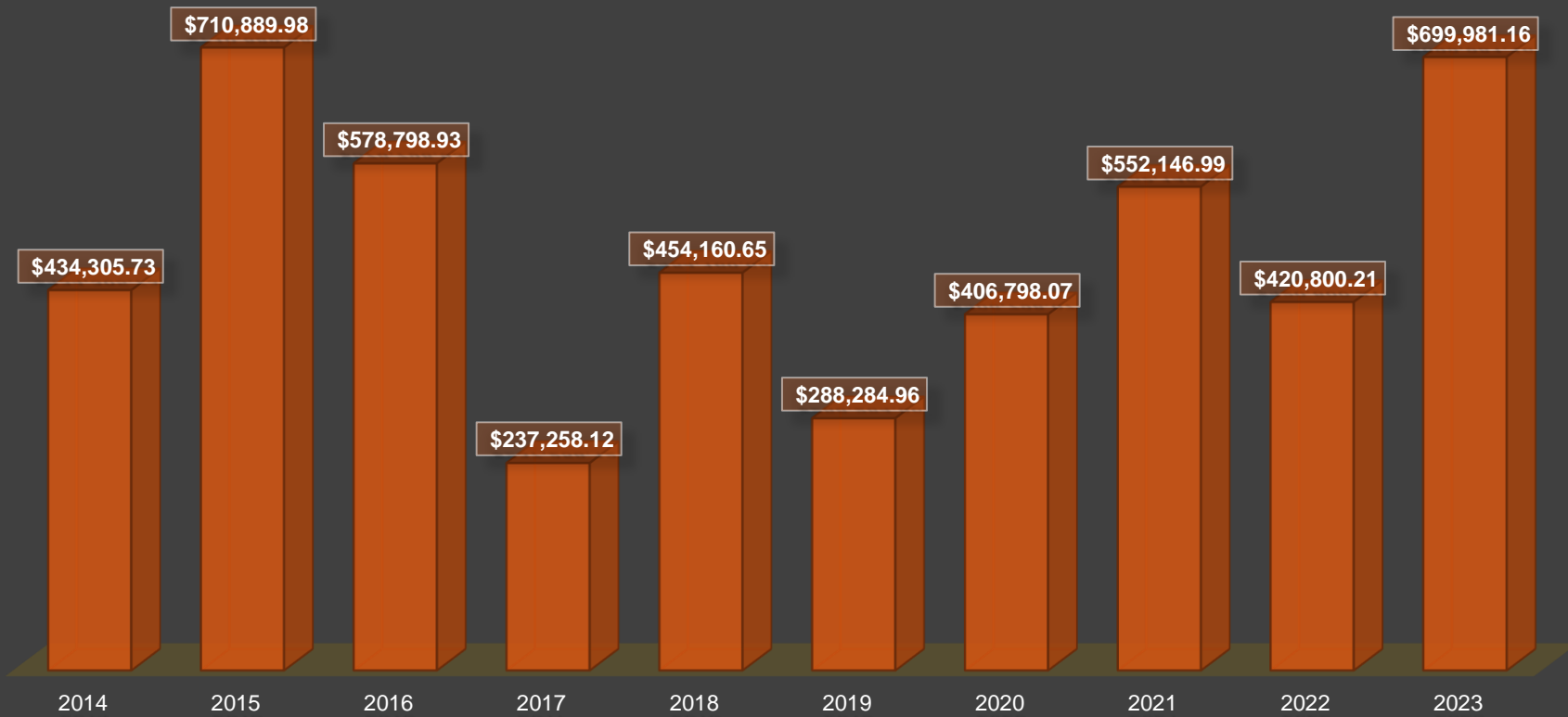
Disc Golf



Trail Passes



WOOD COUNTY FOREST GROSS TIMBER REVENUE 2014 - 2023



Wood County Forest Timber Harvest

		2022		2023	
		Total Contractors - 5		Total Contractors - 10	
		Total Contracts - 11		Total Contracts - 18	
Timber Species	Unit	Quantity	Average Price Per Unit (Weighted Average)	Quantity	Average Price Per Unit (Weighted Average)
Mixed Hardwood Pulpwood	Cords	0	\$ -	44.413	\$20.00
Mixed Hardwood Firewood	Cords	0	\$ -	124.58	\$14.84
Oak Firewood	Cords	28.81	\$15.00	210.228	\$10.47
Red Maple Sawlogs	MBF	3.5	\$205.00	0	\$ -
Mixed Hardwood Sawlogs	MBF	31.03	\$256.05	91.11	\$256.61
Oak Sawlogs	MBF	83.3	\$305.67	421.31	\$471.91
White Oak Sawlogs	MBF	1.49	\$205.00	0	\$ -
Red Pine Commingled Product	Tons	2,415.49	\$40.16	5,857.442	\$35.99
White Pine Commingled Product	Tons	1,542.74	\$30.25	6,677.798	\$31.54
Aspen Pulpwood	Tons	1,122.99	\$13.55	1,641.863	\$7.94
Mixed Hardwood Pulpwood	Tons	2,702.32	\$12.76	1,641.863	\$9.56
Oak Pulpwood	Tons	1,360.63	\$9.97	4,916.438	\$11.13
Red Pine Pulpwood	Tons	5,055.55	\$23.44	2,373.182	\$21.34
White Pine Pulpwood	Tons	521.15	\$21.77	310.677	\$12.00
White Spruce Pulpwood	Tons	0	\$ -	167.37	\$31.47
Total Cords		28.81		379.331	
Total MBF		119.32		512.42	
Total Tons		14,720.87		28,921.75	
Total Gross Revenue		\$420,800.21		\$699,981.16	

2023 Timber Sales Tract Summary – Wood County Forest

Tract #	Township	Acres	Appraised Value	Bid Value
1-23	Remington	27	\$47,030.00	\$86,663.00
2-23	Seneca	44	\$34,016.00	\$66,089.00
3-23	Remington	46	\$10,661.50	\$36,615.00
4-23	Remington	28	\$ 8,440.00	\$11,813.85
5-23	Seneca	38	\$66,970.00	\$127,000.50
6-23	Dexter	36	\$18,700.00	\$21,055.00
7-23	Port Edwards	38	\$8,355.00	\$10,728.75
8-23	Port Edwards, Remington	33	\$12,866.00	\$31,625.00
9-23	Port Edwards	48	\$14,290.00	\$17,310.00
10-23	Hiles	58	\$29,050.00	\$51,768.30
Totals		396	\$250,378.50	\$460,668.40

2023 County Forest Timber Revenue Payment to Towns

Total Township Revenue: \$69,998.11

Township	Acres in County Forest	% of Total Acres	10% Payment
Cary	701.37	1.85	\$1,294.97
Cranmoor	3,601.08	9.52	\$6,663.82
Dexter	7,883.88	20.84	\$14,587.61
Hiles	9,360.28	24.75	\$17,324.53
Port Edwards	5,602.18	14.81	\$10,366.72
Remington	6,582.71	17.4	\$12,179.67
Richfield	358	.95	\$664.98
Seneca	3,736.71	9.88	\$6,915.81
Total	37,826.21	100.00	\$69,998.11

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

July (June Revenue)

Budget Year 2024

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
780	2-16	YODER	\$42,886.00	7/10/2020	6/1/2024		\$20,012.67	\$20,012.67	\$0.00
781	5-19	YODER	\$9,720.00	7/10/2020	6/1/2024		\$0.00	\$0.00	\$0.00
790	4-21	SCHREINER	\$15,600.00	11/24/2021	12/31/2024		\$0.00	\$0.00	\$0.00
796	2-22	KOERNER	\$110,780.80	5/27/2022	6/30/2024		\$114,290.07	\$114,290.07	\$0.00
797	3-22	SCHREINER	\$30,770.00	5/27/2022	6/30/2025		\$0.00	\$0.00	\$0.00
798	4-22	KOERNER	\$194,468.10	5/27/2022	6/30/2024		\$201,324.04	\$201,324.04	\$0.00
799	5-22	SCHREINER	\$20,200.00	5/27/2022	6/30/2024		\$0.00	\$0.00	\$0.00
800	6-22	SCHREINER	\$16,440.00	5/27/2022	6/30/2024		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	\$11,750.00	8/4/2022	7/30/2025		\$0.00	\$0.00	\$0.00
803	9-22	KOERNER	\$21,057.80	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	\$84,093.60	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
805	11-22	YODER	\$17,390.00	11/16/2022	12/3/2024		\$0.00	\$0.00	\$0.00
807	13-22	FLINK	\$9,450.00	12/31/2022	12/31/2025		\$2,274.03	\$2,274.03	\$0.00
809	2-23	KOERNER	\$66,089.00	6/1/2023	6/1/2025		\$75,816.95	\$75,816.95	\$0.00
812	4-23	FLINK	\$11,813.85	6/1/2023	6/1/2025		\$5,079.10	\$5,079.10	\$0.00
814	6-23	YODER	\$21,055.00	6/1/2023	6/1/2025		\$0.00	\$0.00	\$0.00
815	7-23	KOERNER	\$10,728.75	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
816	8-23	KOERNER	\$31,625.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
817	9-23	KOERNER	\$17,310.00	1/4/2024	12/31/2025		\$0.00	\$0.00	\$0.00
818	10-23	MIDWEST HW	\$51,768.30	1/4/2024	12/31/2026		\$0.00	\$0.00	\$0.00
819	11-23	TNT Timber	\$124,257.30	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
820	12-23	TNT Timber	\$115,113.25	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
821	1-24	KOERNER	\$26,270.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
823	3-24	FLINK	\$9,318.70	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
824	5-24	KOERNER	\$53,280.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$10.00	\$0.00	\$0.00	
Payments Received This Month:						\$10.00	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	0.00
						\$ RECEIVED CURRENT MONTH			

2024 Budgeted Total Revenues	\$350,000	Jobs Finished
2024 Total County Forestry Revenues this month (90%)	\$9.00	Jobs Started
2024 Total Township Revenues this month (10%):	\$1.00	Jobs Continuing/Reactivated
2024 TOTAL NET FORESTRY REVENUE TO DATE:	\$297,881.16	Jobs Gone Inactive

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2024**

June Revenue - July HIRC

BUDGETED REVENUES 2024	46721	FEES	YTD REVENUE	YTD REVENUE	JUNE REV	JUNE REV	ACTUAL REV
	SOURCE		2024	2023	2024	2023	2023
\$ 612,000.00	Camping Reservations	\$10 Resv. Fee+/\$21/\$26/\$29/\$36	\$259,322.57	\$ 254,618.38	\$80,457.00	\$ 79,967.00	\$ 549,512.32
\$ 45,000.00	Campground Firewood Sales	\$7 per rack	\$12,105.58	\$ 13,430.54	\$8,682.21	\$ 13,033.63	\$ 42,845.41
\$ 10,000.00	Ice	\$4 (small) /\$8 (large)	\$1,660.40	\$ 2,878.30	\$1,438.56	\$ 2,848.12	\$ 9,891.33
\$ 3,900.00	Non-Camper Dump Station	\$20	\$662.84	\$ 934.77	\$530.14	\$ 934.77	\$ 3,498.08
\$ 400.00	Camper Storage	\$20/wk - \$300/mo	\$55.55	\$ 93.68	\$55.55	\$ 93.68	\$ 304.91
\$ 900.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$205.69	\$ 133.65	\$170.62	\$ 133.65	\$ 811.85
\$ 59,000.00	Shelters Enclosed	Various Fees based on 4 or 8 hrs or all day.	\$32,804.23	\$ 26,235.30	\$5,937.13	\$ 4,975.28	\$ 51,979.84
\$ 13,000.00	Shelters - Open	Various Fees based on location of shelter.	\$8,746.00	\$ 7,780.96	\$1,864.97	\$ 429.81	\$ 11,573.31
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$75 / \$10 per picnic table	\$450.24	\$ -	\$0.00	\$ -	\$ 47.39
\$ 38,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$13/\$22/\$515/\$655/\$515/\$725/\$865	\$2,971.24	\$ 33,687.24	\$0.00	\$ -	\$ 33,687.24
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$8/daily; \$30/annual; \$60/family	\$2,834.03	\$ 2,765.15	\$450.88	\$ 680.38	\$ 4,175.49
\$ 8,500.00	Disc Golf	\$3 / \$5 / \$25 / \$50	\$2,899.73	\$ 5,104.83	\$874.86	\$ 2,915.09	\$ 7,657.44
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$25/annual; \$7/daily	\$15,547.23	\$ 15,027.56	\$4,936.85	\$ 5,787.18	\$ 22,496.22
\$ 17,000.00	Miscellaneous		\$6,027.81	\$ 2,461.17	\$422.70	\$ 25.21	\$ 15,433.37
\$ 8,800.00	Gift Certificates	Gift Certificates	\$241.69	\$ 94.79	\$182.92	\$ -	\$ 7,889.91
\$ 850,000.00			\$346,534.83	\$365,246.32	\$106,004.39	\$111,823.80	\$ 761,804.11
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$297,881.17	\$ 143,943.17	\$9.00	\$ 1,821.82	\$ 629,983.14
\$ 1,200,000.00		TOTAL REVENUE:	\$644,416.00	\$509,189.49	\$106,013.39	\$113,645.62	\$1,391,787.25

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, July 1, 2024
TIME: 9:00 a.m.
PLACE: Courthouse – Room 114

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton (WebEx)

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the June 3, 2024, meetings were reviewed. Motion by Penzkover/Brehm to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed with explanations given. Motion by Brehm/Penzkover to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. The Maintenance vouchers were reviewed with explanations given. Motion by Hamilton/Penzkover to approve as presented. Motion carried unanimously.
7. The Maintenance Report and project updates were reviewed.
8. VanTassel noted that the 4-Stools property acquisition has been completed and that the City of Wisconsin Rapids is updating their downtown plan currently, which includes this property. A property on the back of the Courthouse came up for sale but already had an accepted offer before the county could investigate it. Discussion by the committee on the possibility of having the “right-of-first-refusal” on the properties adjoining the Courthouse.
9. Items for next agenda:
 - a. Downtown parking
10. The next meeting will be held on Monday, August 5th at 9:00 AM.
11. Chairman Breu declared the meeting adjourned at 9:47 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

**Property & Information Technology Committee
July 1, 2024**

NAME	REPRESENTING
R VANTASSEL	WC MAINT.
Bill Glendoniz	WCB #15
DENNIS POLACH	WCB-14
ALBREU	WC#6
AMY KAUP	IT
NICOLE GESSERT	MAINT.
Ed Newton (WebEx)	Finance
Lance Pliml (WebEx)	CB Chair



Wood County WISCONSIN

INFORMATION TECHNOLOGY

June 2024

1. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed.
2. Completed updates to the county wide budget software and worked with Finance staff to prepare for work on the 2025 budget.
3. The transition to NextGen 911 occurred on June 18th. Various outside vendors were involved in configuring the call routing for 911 calls to use the new equipment. Network staff were available to assist with testing and access to the data center. This has been an active project for more than a year. The project is part of a statewide effort to provide a more robust solution with redundant VoIP circuits to minimize downtime due to failed provider hardware and outdated circuit technology.
4. Began review and working on updating Emergency Management's Worker Tracking System.
5. Setup and deployed new signature pads at HS Comprehensive Community Service (CCS) Intake in Marshfield and prepared new signature pads that will be deployed at Riverblock on June 27th.
6. Met with UW Extension, Planning & Zoning, Land and Water Conservation, and the Health Department to plan a coordinated Well Water Quality database and GIS system.
7. Support is ongoing and another upgrade is scheduled for mid-August for Cyber Recruiter, the HRMS extension system and website used for new hire applications.
8. A few more of the retired County Board iPads have been gratefully donated to local non-profits in the area.
9. Continued development of the new Election Results website to complete features needed for upcoming elections.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

10. Continue working with several vendors in preparation for the new Law Enforcement center occupancy. Several systems will be updated or replaced to accommodate needs in the new facility. LiveScan, current fingerprint system, will be updated and new fingerprinting machines put in place for the new jail. The Guard 1, system that records the door checks completed in the jail, will be replaced with Guardian RFID.
11. Investigation and planning for a necessary update to Sheriff's Department Citation System (TraCS) continues.
12. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. eMAR offline procedures and functionality were improved significantly for both Norwood and Edgewater. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system. Project work is complete meeting the latest CMS (Centers for Medicare and Medicaid) July 1, 2024 deadline requirement for the Norwood Admissions Hospital unit transparency in pricing reporting.
13. Working with GIS to update the address and street maps in CIS, the Countywide Law Enforcement Software.
14. Network staff continue configuring our SIEM solution, Arctic Wolf. This will give us much needed insight into threat detection, security events, and compliance information and other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity.
15. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
16. Created a shareable document containing the process for new officer account requests for Citrix and CIS accounts. Communicated documented process with stakeholders. This document was also be added to the Central Records Sharepoint site so all agencies have access.
17. Programming staff work to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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18. Continued work consolidating programming source control systems to organize historical and ongoing software development projects and eliminate a server as part of the Server OS update project.
 19. Network staff continue to work with a vendor to upgrade our phone system. These upgrades will allow us to configure newer devices and ensure support beyond August 2025.
 20. IT published and continues to refine the newly developed project request form and policy. This form increases efficiency for both requestors and IT staff and helps to ensure that we provide excellent and cost-effective solutions.
 21. Support for GCS\Catalis property tax systems is ongoing. The current property tax software version end-of-life is set for Fall of 2024. The existing property tax system is on-prem, servers at Wood County. The upgraded version will be cloud based. System migration, preparations and training is underway with go-live set for July 15, 2024. Migration of the property tax system triggers the need for extensive work on multiple interfaces to systems like the Register of Deeds and Planning and Zoning permit system.
 22. IT staff continue working to restore and import 15+ years of digital archive tax roll data into Laserfiche for the Treasurer.
 23. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Replacement and configuration is complete for 3 punch timeclocks at our medical facilities. Timeclocks interface with the time tracking and payroll systems. TimeStar application VPN\on-site only access restrictions have been implemented. This need was flagged by our new security monitoring software, Arctic Wolf.
 24. Programming staff continue support for the ESS, employee self-service portal, for payroll reports and employee benefits open enrollment is ongoing.
 25. Completed the migration of the email archiving solution. One minor issue continues to be investigated.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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26. Our current email encryption service migrated to a new hosted site. This change affects the way individuals encrypt emails. Staff worked to implement the new way clients need to register to use encryption.
 27. Continue to review connectivity at North Park. As their reliance of network connectivity increases it is more important to provide a more stable connection. There are challenges to provide solid connectivity and current connections have been problematic. IT has recommended testing a backup solution to help provide a more stable connection.
 28. Staff have been working with the Parks Department to implement a solution that will allow them to remotely unlock the door at the new storm shelter at South Wood County Park using an app on their phone or desktop as long as there is power and internet at the location. This system will allow them to schedule specific times to lock and unlock the doors.
 29. Network staff continue to engage a consultant for assistance in the configuration of a new network core to replace existing equipment. This will support additional upgrades to the network and servers at the Courthouse. Core Switches are a critical component for access to critical infrastructure. Great care is being exercised to ensure minimal downtime when the new hardware goes into production. Good progress is being made on migrating to the new cores.
 30. IT staff continue working to organize and relocate the Information Technology network drive shared data. This is an ongoing and sizable project.
 31. The Register of Deeds work to upgrade multiple applications continues each week. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work is complete to implement procedures that place significant restriction on the vendor use of a remote assistance software, Octopus. The new restriction enhances security while minimally impeding remote upgrade assistance functionality.
 32. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server. This ongoing project takes considerable time to plan, test, and implement.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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33. Continue to work on the project plan for the O365 migration. The current version of Office needs to be replaced with O365 by December 31, 2024. All departments will be migrated. IT, Emergency Management, County Clerk, and HR departments have been migrated to O365, with more departments scheduled to migrate soon.
 34. Staff attended an Office 365 Roadshow in Wausau to learn more about Microsoft 365.
 35. Continue to work with members of the Central Records subcommittee. Working to schedule an on-site visit from CIS, current Law Enforcement Software vendor, to discuss unmet needs of current system.
 36. Work continues with CIS to update the software configurations to meet the new jail housing needs.
 37. Surveys for PC Replacement 2nd order has been sent to Departments. New devices include the update to Windows 11 and Office 365 as both products will be rolled out in 2024. Planning begins for 2024 & 2025 orders for the Sheriff's Department.
 38. Due to a substantial maintenance increase in the attendant console software Humans Services currently uses, research on an alternative solution has begun. Attendant console software allows people who receive a lot of phone calls, such as a receptionist, to manage multiple calls at the same time and easily view the availability of staff and transfer calls.
 39. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team).
 40. For the month of May, 527 helpdesk requests were created, with staff completing 527 tickets and leaving 101 open requests. In addition, there are currently 158 project requests.
 41. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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42. Recruitment for the Systems Technician vacancy is underway. Interviews have been conducted. Expecting to have the position filled in July. Our IT Intern provided notice as he found fulltime employment. His last day with the County will be July 2nd.
 43. Staff continues to work with Maintenance, Sheriff, Samuel's Group, and various vendors on the infrastructure needs for the new Law Enforcement Center. One of the challenges is to add the new housing levels and options in the CIS Law Enforcement System.
 44. Continued work on the Central Records SharePoint site. This site will allow for improved collaboration and communication with the agencies that utilize CIS, the County-wide Law Enforcement software.
 45. Staff continue to conduct weekly orientation to help new employees understand the importance of protecting Wood County's network and resources, as well providing instruction on how to contact the IT department for assistance.
 46. Work continues to expand the use of our helpdesk ticketing software to incorporate more accurate license management, loaner hardware tracking, and documentation.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments July 2024

Ongoing Projects and Planning

Jail Project – All trades continue making progress each week. As finishes are applied, and equipment/furnishings are selected and ordered, our project team is still looking for ways to reduce cost while maintaining long-term functionality.

Courthouse – Mechanical, electrical, and plumbing rough-in is nearly complete in the Branch 1 office space; this will provide an improved and more controlled working environment. Coordination of this update with the jail project has gone well and will provide County/Court staff with a secure pathway into the Branch 1 courtroom, if needed, when escorting defendants from the new jail.

The design and engineering for Courthouse heating system replacement is progressing. Additional information gathering has been ongoing, including a facility survey to determine location and quantity of asbestos containing materials that will need to be abated prior to any mechanical work.

River Block – I continue to receive occasional complaints regarding the limited amount of parking in close proximity to River Block. Inclement weather, busy days, and certain downtown events are all factors that influence where many County employees, clients, and others choose to park when visiting this location. This topic, as it circles back to us from time to time, should encourage us to thoughtfully consider the balance of project cost against a desire for convenience and the need for accessibility to County government facilities.

Miscellaneous

Attended PIT, HHS, Operations, County Board, and numerous project meetings.

Continuing to work with City staff and adjacent property occupants regarding accessibility improvements at the Courthouse.

Working with Highway Department on additional access/security updates and a restroom remodeling project.

CWSF Board of Directors Meeting Minutes

June 17th, 2024 AT 6:30 PM

Fair Office - 513 East 17th Street Marshfield, WI

ROLL CALL: Dale Christiansen, Gary Bymers, Scott Karl, Sandy Leonhard, Derek Wehrman, Brad Hamilton, Heather Wellach, Joyce Karl, Peggy Sue Behselich, Nick Wayerski

Not Present: Kari Schwingle (approved), Jeff Viergutz (Absent) Kara McManus (approved)

The meeting of the Central Wisconsin State Fair Board was called to order at 6:34pm in the Fair Office building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

Public Comment: None

Approval of Minutes: Minutes from April were presented and reviewed. Brad Hamilton made a motion to approve the minutes. Gary Bymers seconded. All approved.

Financial Report: April & May financials presented and reviewed. Gary Bymers made a motion to approve financial report Derek Wehrman seconded. All approved.

Executive Report: Dale would like to schedule a meeting to update the 5 year plan for continued growth of the Central Wisconsin State Fair.

Junior Fair: Jr. Fair books are printed and being distributed. The Jr. Fair Board approved to build white shelving to be used in the hockey building. They are using the donated Wood County Horse project money to purchase updated scanner that will be used during fair. Jr. Fair board asked for a \$150.00 donation from the Fair board to be put toward the superintendent training. Jr. Fair entries close on July 15, 2024. The Junior Fair thanked the Fair board for donating the Jr. Fair leader passes.

Fair Update: Merchandise and vendors contracts coming in. Food vendors are set with the exception of trying to find a Mexican Food option. Merchandise vendor will be expanded to line 17th street once people enter the Fair. Moving forward our merchandise vendor building will be referred to as: Expo 1, Merchandise and the Jerry Lang 4H will be Informational. Grandstand ticket sales are going well. Ticket sales for Dylan Scott and Daughtry are going well; Daughtry only has 100 VIP tickets left. Hairball continues to sell tickets. Hot glass is coming to this year's fair.

Sub Committee Reports:

Executive: Did not meet

Sponsorship/Marketing: Sponsorships have increased this year from 2023 with many new sponsors. The entertainment guide is finished and submitted for typesetting, proof coming shortly. Bulletin boards have been updated. NRG Media geo-fencing ended in May. Streaming TV ads are starting shortly. Hand out materials, posters or something advertising the acts for fair was asked to be ready by Dairy fest next year.

Fairest of the Fair: Fairest have attended many dairy breakfast events and the Pittsville parade. Events yet on the calendar are Vesperoma Days, and Hub City Days. Actively seeking a new chairperson to take over the program.

Volunteer: Volunteer spots are starting to fill. We need of help yet for entry gate G and grandstand scanning Thursday, Saturday and Sunday.

Livestock: Has contacted Marshfield Vet regarding bird flu. Marshfield Vet is advising exhibitors to only bring dry cows to the fair if any. The blacktop was put down by wash rack, rain gutters have been installed on show palace and a new tie railing and ring to hook halters on have been installed.

Draft Horse: It was discussed to bring in a 10 horse hitch for Saturday night. No cost to the fair to bring them in as they get their own sponsors. Draft committee asked to have the pull prize money increased. With a sponsor promised, increase was granted for 2024. Question was presented to possible allow beer sales at the draft show in 2025. The fair license would need to be updated to reflect the change.

Building/Grounds/Improvements: Electrical panel being installed in the campground. Horse barns, arena and campground will be complete for Fair owned property. City owned property is a work in progress. The power source behind the curling club is shut off. There may be need to bring in a generator to power that area. Round barn will receive a fresh coat of paint before fair.

WOW Committee: Sharon and Joyce are finishing up details for the wow. They have many great demonstrations set during fair

Fair Activities and Contest: Pedal Tractor sponsor is confirm and set for Saturday and Sunday 1pm. Tractor were picked up and gone through to work properly.

Flower bed folly is set to be judged by the Mayor on Tuesday

Signage request have been requested and asked to provide quote for what is needed.

Business after 5 is set again for 2024.

Scholarships: \$1,000 and a \$250 were discussed.

New Business: Convention Update: No new business.

Next Agenda:

Business after 5

Signage

Scholarships

Fair clean up/work day

Next Meeting: July 15th, 2024.

Adjournment: Derek Wehrman made a motion to adjourn at 8:10 pm. Peggy Sue Behselich seconded. All approved.

Respectfully,

Sandy Leonhard

JUNIOR FAIR BOARD MINUTES

April 17, 2024

Hewitt Village Hall, Hewitt WI

April 17th meeting of the Central WI Jr. Fair Board was called to order by President Heather Wellach at 7:03 pm at the Hewitt Village Hall.

MEMBERS PRESENT: Brittany Bauer, Lisa Blanchard, Jodie Budtke, Amanda Budtke, Romelle Bymers, Mallory Cepress, George Gilbertson, Lori Haffenbredl, Laura Huber, Katlyn Kohl, Betty Peterson, Josh Sabo, Andrew Seefeldt, Mark Seefeldt, Allis Teska, Dave Urban, and Heather Wellach.

EXCUSED: Kitty Bymers, Dale Christensen, Bob and Kurt Hartwig, Tim Heeg, Virginia Krause, Megan Kunding, Emma Kunding, Steve Redmond, Beth Spindler, and Laura Strigel.

MEMBERS ABSENT: Tracy Benson, Mark Cournoyer, and Jessica Lindow

GUESTS: Richard Haffenbredl and Noah Wellach

ADDITIONS TO THE AGENDA: Market Animal By-Laws - George

- Allis Teska was introduced as a youth member to the Jr. Fair Board representing the Auburndale FFA. She will be helping in the flower/house department or mechanical science dept.

SECRETARY'S MINUTES: Approved as presented

TREASURER'S REPORT: Approved as presented. Josh moved to reimburse Katlyn Kohl \$500 out of the horse fund for rental of the building during the Tack Swap. Lori seconded. MC

FAIR BOARD REPORT: Heather reported that the new wash rack is being updated. Electrical units are being added to the outside of Pat's Barn as well as other updates on the grounds.

EXTENSION REPORT: The 2024 Fair Book changes have been received. Jasmine will be leaving for a new job in Dane County in May. Laura is still looking to hire someone this summer through the Americorp program.

OLD BUSINESS:

- Fair Books Cost/Order – Added to the book was information about the cover contest and types of judging with all fair entries due July 15. Jodie moved to order 300 books and charge clubs \$3.00 per book. Dave seconded. MC
- Judges – Contracts have gone out to all those whose names were turned in. Judge's names are still needed in dairy, sheep, dog, rabbit, cats, vet. science/computer science/natural science, and exotic animals.
- Improvements – Josh will be ordering 7 scanners for around \$700. Josh moved that the remaining 20 old shelves be finished and that 2 large display cases be built for use in the Hockey building. Lori seconded. MC Concerns about the condition of the peg boards was discussed. Some are broken and some have mold on them. Consideration needs to be made to replace the old peg board and cut the framing down to 6 foot. More discussion is needed on when this can be done.
- Scholarship – Josh, Lisa and Brittney met earlier to update the scholarship to a fillable PDF form online. The due date for 2024 will be June 1 for this year only. In 2025 the due date will return to May 1.

Forms should be available online by May 1. They also developed a rubric for use in evaluating the applications. Applications should be submitted to the Jr. Fair secretary.

- Signage - Ideas for outdoor and indoor signage were given to Heather to take back to the Fair Board for consideration. Signs would need to be put up on fair clean-up day with the Jr. Fair Board in charge of this.

NEW BUSINESS:

- Membership Lists from Non 4-H Groups – The secretary will mail a letter to all non 4-H groups for a list of their group's membership as of March 1. This would include FFA, Jr. Holsteins, Girl and Boy Scouts.
- Horse Department Budget – Katlyn presented the horse department budget for 2024. George moved to approve the budget. Josh seconded. MC
- State Fair Exhibits – Information has been received about exhibiting youth items at the 2024 WI State Fair. A few more areas were opened up for the new year. These numbers will be added to the sheet. Romelle will send the information to those who received Judge's Choice ribbons at the 2023 fair.
- Market Animal By-Laws – George presented the proposed By-Laws for the Market Animal Sale Committee. Most of the changes were in the area of membership and voting rights. A dissolution clause needs to be added to the By-Laws. Discussion was held on whether they are a department or committee.
- Flower Beds – Heather and Lisa agreed to work on setting up guidelines for the 2024 Flowerbed Folly. They will ask the mayor to be the judge. This information needs to get out to clubs soon. The 2023 flowerbeds weren't judged.

Department Reports:

- Market Sale – The group donated \$2000 for electrical upgrades on the grounds. 32 beef DNA samples were turned in. Swine and sheep DNA samples are due on May 18. There was a discussion on possibly selling meat goats in the future.
- Dairy – Tim is looking for the application forms for the Calf Loan project. George will forward him what was used in the past.
- Horse – In March a successful and fun Tack Swap was held on the fairgrounds. Money raised from the event was added to their budget.

AGENDA ITEMS FOR THE NEXT MEETING: Improvements (scanners, shelving), Judges, Signage, Fair Book distribution.

The next meeting will be May 15 at the Hewitt Village Hall at 7:00 pm. George moved to adjourn the meeting. Lisa seconded. Meeting adjourned at 8:54 pm.

Respectfully submitted,
Romelle Bymers,
Recording Secretary

South Central Library System Board of Trustees Minutes

5/23/2024, 12:15 p.m.

1650 Pankratz Street, Madison

Meeting held via Zoom & in person

Action Items:

Approved the 2025 Statutory Resource Services and Supplementary Services agreements between SCLS and Madison Public Library

Appointed the Treasurer for the remainder of 2024

Present: B. Clendenning, S. Feith, J. Fordham, N. Foth, S. Garcia, J. Honl, M. Howe, M. Jorgensen, M. Nelson, G. Poulson, L. Ross, H. St. Maurice, T. Walske

Excused: C. Clark

Absent: P. Cox

Recorder: H. Moe

SCLS Staff Present: S. Schultz, K. Goeden

Guest: Shawn Brommer, Tracie Miller

Call to Order: 12:15 p.m. J. Honl, President

- a. Introduction of guests/visitors: Shawn Brommer and Tracie Miller, SCLS; Joan Fordham, newly elected Sauk County representative; Brenda Carus, newly elected Green County representative
- b. Changes/Additions to the Agenda: None
- c. Requests to address the Board: None

Approval of previous meeting minutes: 4/25/2024 Minutes

- a. Motion: M. Howe moved approved of the 04/25/2024. N. Foth seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

Bills for Payments: The payment amount is \$110,059.39

- a. Motion: M. Foth reviewed the bills for payment and moved approval. M. Howe seconded.
- b. Discussion: None.
- c. Vote: Motion carried.

Presentation: Intellectual Freedom and Materials Challenges Support to SCLS Member Libraries – Shawn Brommer and Tracie Miller

Committee Reports:

- a. Advocacy: B. Clendenning requested someone else chair the committee.
- b. Budget & Finance and Personnel will meet June 13th at 10:00 a.m. virtually to review the budget.

Action Items:

- a. Approve the 2025 Statutory Resource Services and Supplementary Services agreements between SCLS and Madison Public Library
 - i. Motion: B. Clendenning moved approval the 2025 Statutory Resource Services and Supplementary Services agreements between SCLS and Madison Public Library Statements. G. Poulson seconded.

ii. Discussion: None

iii. Vote: Motion carried. S. Garcia abstained.

b. Appoint Treasurer for remainder of 2024 – N. Foth has volunteered to serve as Treasurer for the remainder of 2024.

i. Motion: B. Clendenning moved approval to appoint N. Foth as Treasurer to the SCLS Board. S. Garcia seconded.

ii. Discussion: None

iii. Vote: Motion carried.

SCLS Foundation Report: The Cornerstone event will be held at the Waunakee Public Library October 3rd. Jaime Healy-Plotkin will be the Cornerstone recipient. Catering will be provided by Cranberry Creek. First Business Bank and Andy's Heating and Cooling have sponsored the event. Nomination forms will be sent to the member libraries for the other award recipients and the foundation board will select the winners at the July meeting.

Two members from the SCLS board are needed to replace Mike Furgal and Jacob Wright as well as 1 citizen member.

System Director's Report: You may view the System Director report online.

Administrative Council (AC) Report: All Directors Met 5/16/2024. You may view the minutes online.

Information sharing: A letter was created for Mike Furgal recognizing and thanking him for his contribution to the SCLS Board and SCLS Foundation. It was signed by Joan Honl and Shannon Schultz.

Adjournment: 1:41 p.m.

For more information about the Board of Trustees, contact Shannon Schultz
BOT/Minutes/5/23/2024

County of Wood / LIBRARY BOARD

The Wood County Library Board will meet on Thursday, April 18, 2024, at 6:00 P.M. at the Pittsville Community Library, 52913rd Ave., Pittsville, Wisconsin. 54466

County Library Board Members:

Susan Feith
Brad Hamilton
Andrea Halbersma
Betsy Mancl
Linda Schmidt
Bill Voight
Joe Zurfluh
Jean Anderson, SCLS

County Libraries:

Everett Roehl Marshfield Public Library
McMillan Memorial Library, Wis. Rapids
Charles & JoAnn Lester Library, Nekoosa
Pittsville Community Library
Lester Public Library of Vesper
Lester Public Library of Arpin

AGENDA

1. Call to Order: Brad H. called the meeting to order at 6:00pm
2. Approve minutes of the previous meeting: Brad H. motioned to accept the minutes and Bill V. seconded to approved minutes as read.
3. Old Business
SCLS Board – Susan Feith reporting : Bill C. and her have been faithful in attending every month, last month was the first month for the new director to attend.
4. New Business
Library and SCLS reports:
Pittsville/Tammy: had a very successful winter reading program, it had the most participation since Tammy had started it. In March they had life sized Candy Land that went really well, 95 in attendance! It allowed lots of connections to be made with middle school aged children. The library worked with the Abbotsford library to use their supplies for it. The library will be offering a seed library, it opened a few weeks ago, offering free seeds. There has been lots of interest. They held their 4th annual poetry contest and even involved the high school baseball team to read a poem online. Planning for the summer has been underway and is pretty much all set. 3rd graders and 4K kids have been coming to the library for visits, and it will continue next school year.

Vesper / Wendy: The preschool storytime is going well with the volunteer and the book club is doing well. The annual report is done, signed and sealed. The library received a \$500 grant to update the garden and add nature books. The library also received an Altrusa grant and they are wanting to update seating in the library with furniture that would be washable. There is a history project going on, the back room is being worked through and hoping to make it more

usable; hoping to digitize things and make them accessible. The large newspaper books have been made into microfilm, but the library is trying to do a project to have them digitized. Wendy is planning on attending the WAPL conference.

Arpin / Stacy: Arpin is busy. With tracking patron traffic / numbers, Jan. and Feb. were the highest numbers since Stacy has been there. Take and Make continue, usually have to make up more for patrons because they run out. Numbers have been good. Card making was popular. A leap year movie was shown on leap day. The library held a Polish egg decorating program. The library is also hosting a 2 part program on preparing for the unexpected medical emergency and general life prep. The summer is ready to go, and the library is bringing teen programming back.

Wisconsin Rapids / Katherine: The library did a bookmark contest, community members submitted entries. It was easy and fun, there were different age groups, and winners were printed and given out. The library hosted a School Art show, collaborating with the school district. A banned book club meets on the weekends. The maker space has been offering "badges" to teach skills to users, then patrons can use the maker space and do the skill on their own. Began having the maker space team do outreach at the high schools, too. Programs are popular. Katherine has been working on library and personal policies and facility projects. A person claiming/seeking 1st ammendment rights who visited the court library and visited the library. The one take away Katherine had was to clearly mark staff space and commons areas. New lighting was put in parts of the library. The solar panels will be removed, the contract ended and the board decided to not continue the contract. The library will be closed one day, May 23rd for staff development. Two new cool things, added the resource Kanopy - it's like Libby but for tv and movies and free ones for kiddos - and wifi hotspots. Katherine is on the CCBC board, and offers her assistance. She is hoping to work with the jail to develop an outreach program.

Marshfield / Jill: Things are going swimmingly, programming and attendance have seen an increase. The summer reading challenge is preplanned. At Marshfield's Dairyfest, the library's float will feature Jill, who will be "Butter" and she will be doing "Adventures in Butter." This year presented financial cuts of 7-8% and next year may be the same. Both library supervisors and common council worked to cut costs. THAT much of a cut equals 2 full time positions for the library. The library is trying to identify how to work it out without cutting staff, one possibility is to shorter hours.

Nekossa / Darla (report sent): We have been busy all month, but the past few days, you can't even get a parking spot. We have school testing, HomeMakers, interviews, storytimes, and regular patrons. EVERY meeting room was booked all day, AND both Monday and Tuesday mornings, EVERY table in the library had a person or people working at it. Our display case just finished hosting the annual display for Central Wisconsin Gift of Life. Their scavenger hunt was held on Saturday. We hosted a very successful Eclipse Viewing party. I wrote a grant in summer 2023, and was able to obtain 1,000 pairs of eclipse glasses for free. I provided glasses to classrooms in the Nekoosa School district, the Port Edwards School District, as well as K-5 at Assumption Catholic Schools. Glasses were granted on a first come, first serve basis. We also had eclipse themed snacks. Between 40-50 people attended the program at the library. Jodi

Joslin presented a program to the Memory Cafe today; this is for adults who are in memory care or receiving services at Park Place. We are currently interviewing for Jodi Joslin's replacement, and although she will be difficult to replace, I believe we have found an excellent candidate that we are very excited to welcome onboard. We continue to host a well attended preschool storytime weekly at the library. We also had school storytime on Tuesday, where Megan visited 3 classrooms. It has become increasingly difficult to find print magazines. But we have been hearing many compliments about our selection. I did spend time considering our community residents, hobbies, and interests, and ordered titles that reflect these interests. So we have American Billiards, a lot of gardening/farming magazines, and UTV magazines. I was contacted by the Nekoosa School District to provide historical materials about the community for the Community Conversation that the school is hosting. I attended on Friday evening and Saturday morning. I attended the Hannah Center fundraising dinner on Tuesday. It was a wonderful opportunity to network, and visit with some old friends. I was with the Enbridge table, and had the opportunity to talk to their community engagement coordinator about the South Wood County area. We even gave her a short tour of some projects Enbridge has helped sponsor. I contacted the Laura Ingalls Wilder Museum in Mansfield, MO., and they will be sending us a 16 panel display of Laura's life and literary career. Additionally, I contacted Paula Klevene and we will be working together to exhibit items from Historic Pointe Basse that will complement the Laura display. I am also planning to go to Pepin on Friday, May 10, as the cast of Little House on the Prairie will be there for a 50th Anniversary celebration for the TV show. I am hoping to find a few items that will complement our month-long Little House display in June. I will be attending the WAPL conference. This month is filled with Library holidays: To celebrate, we are hosting a photo booth where you can dress like a librarian and enter your name to win a prize. Thank you to Rick Schmidt, Jeff McDonald, Mike Lieber, and Bryan Resheske! The City Crew has been methodically replacing some of our lighting and upgrading to LED lights and exit signs. Our employee job shadow from ODC/DWD is doing a great job! We have purchased a few adaptive items to ensure success. Things are going great! Ed "Strangler" Lewis sign: I noticed in the Nekoosa City Council meeting agenda that the Ed "Strangler" Lewis historical marker is being relocated. I emailed Brian Krubsack expressing the library's interest; the Nekoosa City Council has approved the library grounds as the new home for the historical marker. This is a great fit for both the marker and the library. We have a unique collection of Strangler Lewis memorabilia, and I am looking forward to developing a pamphlet / walking tour / points of interest handout. We are starting to plan school tours for the end of the year. Our Summer Reading program is planned, and we have a full schedule from June through August.

Jean / SCLS report sent: March 6th, the new director is in place, her goal is to visit every library in her first year. There was a ribbon cutting and open house of the new facility, delivery is going well, it is nice to be in the same building. SCLS Report (compiled by SCLS consultant staff)

Projects-

ILS Evaluation Vendor Demos

- SirsiDynix: May 8-9
- Polaris: May 29-30

- Demos will take place at SCLS Headquarters and virtually via Zoom. All library staff are welcome to attend. Registration closes May 3. Information is available at <https://www.scls.info/ils-evaluation-2024-2025>
- Drupal 10 Migration (Rose) SCLS website migrations in progress: SCLS.info
- First Amendment Audit Issues and Intellectual Freedom and Right to Read Issues: Shawn Brommer and Tracie Miller are available to answer questions about these topics.
- Professional Collection: New books will be added during the month of April. (See list below)
- Meetings and Events:
 - April 25th (Green Bay) and May 9 (Wisconsin Dells) from 9:30 AM - 3:30 PM In-Person (Register) Navigating the Terrain of Change
 - WAPL Conference, May 1 - 3, Stevens Point
 - All Directors Meeting dates and locations:
 - May 16-Carnegie-Schadde Memorial Library, Baraboo
 - July 18-Fitchburg Public Library
 - November 21-SCLS Headquarters
- Reminders:
 - Watch for Top 5 emails and Online Updates for information on services, events, CE opportunities, upcoming meetings.
 - Committee and meeting agendas and minutes are available on the SCLS website.

2024 Budget

Brad does not expect the county to not back 100% reimbursement to libraries. Katherine brought up to remind fellow directors that our funding from the county may be decreased because of our circulation increasing. Send Katherine anything you want her to comment on at the wood county board meetings, she tries to represent the libraries at all of the meetings. She wants the libraries to be visible.

5. Public comments on agenda items and requests for future agenda items:

Meeting date and time change - July 11th, 6pm at WI Rapids MCM

Zoom available - MCM will provide Zoom meeting link, and Katherine will plan/provide equipment.

July meeting will be elections for positions.

6. Date and time of next meeting: July 11, 6 pm

7. Adjourn Brad H. adjourned meeting at 7:03 pm

County of Wood / LIBRARY BOARD

The Wood County Library Board meet on Thursday, July 11, 2024, at 6:00 P.M. at the McMillan Memorial Library, 490 E. Grand Ave., Wi. Rapids

County Library Board Members:

Susan Feith
Brad Hamilton
Andrea Halbersma
Betsy Mancl
Linda Schmidt
Bill Voight
Jean Anderson, SCLS

County Libraries:

Everett Roehl Marshfield Public Library
McMillan Memorial Library, Wis. Rapids
Charles & JoAnn Lester Library, Nekoosa
Pittsville Community Library
Lester Public Library of Vesper
Lester Public Library of Arpin

Not present, excused: Joe Zurfluh

MINUTES

1. **Call to Order** : Brad H. called the meeting to order at 6:02pm
2. **Approve minutes of the previous meeting** Bill V. made a motion to approve the minutes and motion was seconded by Susan F.

3. Old Business

Susan Feith / SCLS Board: There isn't much to say, just wanted to mention a learning opportunity with really good webinars/workshops for Trustee Training week that Jean put together.

4. New Business

Library and SCLS reports:

Stacy / Arpin: recataloged/relocated and reorganized children's materials and it has been good and well received. A tonnex box was purchased with monies received in memory of community member and patrons have been enjoying it. Summer Library Program is going good, about the same registration as previously. Different age levels of programming and activities

Darla / Nekoosa, copy of report sent: Jodi Joslin officially retired on Wednesday, May 22nd. We have hired two new employees; our first hire is Kira Koshollek.

Kira is a recent graduate of UW-Platteville, is an engineer by profession, and a genius. I am wildly happy to have her on staff. She has already proven multiple times over what a tremendous skill set she brings to the library. Our second hire is Scedra Stoffel, and she also brings tremendous positive energy and enthusiasm to the library. She loves working with the youth and teens, and everyone in the community loves seeing her at the library. We are anxiously awaiting her return. Our Summer Reading program has been doing fantastic. We have had consistently great turnouts to our programs, typically 35-45 kids per event. The Magic of Isaiah was attended by over 104 people. We offered our teens a Paint Day with Becky from IHeartArt studios, which was well received. Our teens have been very active in our expanded summer program. We have also had the very good fortune to welcome a wonderful group of adults from ODC to our programs. I know a number of their clients, so I was very happy to see them come to every big program. They were thrilled that Megan and I knew most of their names. I was so proud of our library users, who welcomed them with open arms. One of the adult chaperones took us aside to thank us for being so welcoming to their clients. Apparently, our "Heck ya! We would love to see you!" isn't the usual response they get. We have had over 50 kids complete the reading part of our summer program. Our teens are still reading strong. We will continue to offer weekly family programs throughout July and August. The staff and I all strongly feel that our mission is to make the library and reading fun. It's supposed to be something you enjoy. School is for reading what you have too; summer is for reading Garfield books and being praised for doing so. We added an outdoor wifi access point last December, thanks to funding from the Georgine Buehler Bapat donation. I was hoping that we would see a boost. I also knew that we had patrons that would park in one of two spots late at night to access wifi. I worked with Craig and Emily from SCLS, and we were able to add a second outdoor access point, which covers our entire parking lot. My goal and hope was to see cars there using the wifi after hours, as I felt there was a very real and unrealized need in our community. Wi-Fi usage: In 2022, our total year end usage was 11,334. In 2023, our total year end usage was 12,644. Total 1st half of 2024: 26,212 (107% increase over year of 2023; 131% increase from 2022.) We hosted the Laura Ingalls Wilder display from the Laura Ingalls Wilder museum in Mansfield, MO for the month of June. We will be closed Monday, July 22 so that we can rearrange shelving and transition our DVD collection to open shelving. We received a really unique Bird Display from the family of former Police Chief William Wintlyn. It is pre World War 1, very fascinating story. On a more sad note, we have lost a number of close library friends; Mr. Charles Lester, whose services I attended. Thank you to the other Lester Librarians for coordinating our memorial. I spoke with Amy, Mrs. Lester's secretary for quite some time, and she

expressed her (Mrs. Lester's) thanks for the beautiful windchimes. Maxine Hanneman also passed away about 3 months ago. She and her husband Larry have been longtime library supporters. She asked that memorials be directed to the Charles & JoAnn Lester Library. Helen Thorstenson passed away about 6 weeks ago. Marge Joslin, mother-in-law of my employee, Jodi Joslin, passed away about 2 weeks ago. Former Library Board member and McMillan Reference librarian, Bonnie Young passed away on July 4th. The library experienced a 1st Amendment audit.

Wendy / Vesper: SLP going well, numbers are a little down, attendance is down a little. Altrusa garnet - purchased wipeable furniture. Pursuing a grant o possibility add on to the library. Adopted a honey bee for the library, and named it buzz from a contest. Looking for a person to do a card making or craft class.

Katherine / WI Rapids, copy report sent: It is the director's 2nd year anniversary at the library.

MCM stats from June 22-June 24:

- 115% program increased
- 133% program attendance increase
- 38% patron visits
- 29% increase in circulation

Facility updates:

- solar array update
- new telephone and security systems (in tandem with the City)
- Birch St closure/Lincoln St closure

Services:

- care cabinet
- Mead field trips

We're busing patrons out to the Mead for activities ranging from archery to fishing to animal tracking. Registration is required due to space restrictions for the bus.

Tammy / Pittsville: The Summer Library Program is in it's 6th week, numbers are high, they are seeing about 150-160 each week. Foot traffic is a little down at the library with programming being off site. The library has been doing little activities in library too. Used the outside reading mural again this year, and it's beautiful. Hosted a couple of tasting contests and they were a hit. Teen advisory board is active and creative, hte teens are helping with programs. A pickleball basics program is planned, the park was updated with pickleball courts in town. Off site

storytime at local places in town and at Mead Wildlife Area are planned. 4th of July parade means the Road Apple fundraiser, with a record number of horses in the parade this year and the biggest year of selling road apple tickets. A Bluey Bonanza is being planned.

Jill / Marshfield: The Civic Band will be playing inside the library July 17th at 6pm. 670 people are registered for Summer Reading Challenge. Story times this summer are being held at the Wildwood Zoo and have seen 100-190 in attendance. Budget season is underway, and there will be less money in 2025. Our teen area is being refreshed, so far we have moved shelving, added computer stations and more seating, and added signage stating that the area is specifically made and set aside for teens. Adult programming usually sees a drop in attendance during the summer and we have not seen that this year. Our programming calendar is full almost every week night except Mondays.

Jean / SCLS. copy of report sent:

Grants

- The 2024-25 LSTA Grant Cycle has started for the Professional Learning (Continuing Education grants). Scholarships will be available for the fall WLA Conference.

Projects

Intellectual Freedom and Right To Read Issues (Shawn Brommer and Tracie Miller)

- Created & delivered an Intellectual Freedom presentation to SCLS board
- Updating Intellectual Freedom presentations for fall staff inservice days at member libraries

Drupal 10 Migration (Rose Ziech)

- SCLS website migrations in progress: SCLS.info.

Social Work Internship Cohort (Mark Jochem and Shawn Brommer)

- Mark Jochem and Shawn Brommer met to discuss an information sheet to help inform prospective social work interns what libraries do
- The Cohort met at the end of May for a check-in meeting
- Will be working to open up the cohort to more SCLS members

Local History Digitization Projects (Tamara Ramski)

- Uploaded new materials from Angie W. Cox Public Library (Pardeeville) and Reedsburg Public Library to upload to CONTENTdm. The materials will be included in the June harvest to Recollection Wisconsin and the Digital Public Library of America (DPLA).

- With Tim Drexler, updated the Recollection Wisconsin (RW) data dashboard. Items from SCLS member libraries' collections have had 1,816,836 views.

Workforce Development (Mark Jochem)

- Co-facilitated an all-day workforce development workshop at the Brown County Library in Green Bay.
- Planning a webinar on reentry from incarceration resources with the Workforce Development Board of South Central Wisconsin and Bridges Library System for August

Continuing Education Events

- August 13th - Ready for Reentry webinar (Registration)
- August 19th - 23rd - Trustee Training Week (Link to Calendar)

Adult and Youth Services

- July 16th at 10 - Adult Services and Inclusive Services Check-in Meeting

Meetings and Events

- ILS Committee Meeting Agenda/Minutes - June 5, 2024
- Tech Committee Meeting Agenda/Minutes - June 5, 2024
- AC Meeting Agenda/Minutes - June 20, 2024
- LIS Meeting Agenda/Minutes - June 11, 2024

2024 All Directors Meeting Dates:

- July 18-Fitchburg Public Library (Agenda/Documents)
- November 21-SCLS Headquarters

Reminders

- Watch for Top 5 emails and Online Updates for information on services, events, CE opportunities, upcoming meetings.
- Committee and meeting agendas and minutes are available on the SCLS website.

Wood County Library Funding Request: Katherine and Jill will work together to develop the 2025 spreadsheet with the updated / current information.

Budget recommendation for Wood County: recommend 100%

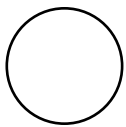
5. **Public comments on agenda items and requests for future agenda items**

Brad H. has a new cell number

6. **Date, time and place of next meeting**

Thursday, October 17th at 6pm at the McMillan Memorial Library, Wisconsin Rapids, WI

7. **Adjourn:** Brad H. adjourned meeting at 7:05pm



RESOLUTION # _____

Introduced by Wood County Board of Supervisors

Date: July 23, 2024

INTENT & SYNOPSIS: To recognize these Wood County employees for years of devoted and faithful service to Wood County.

WHEREAS, the following employees, are being recognized for their long-term employment with Wood County,

- Douglas Christianson - 25 years - Sheriff's Department
- JoAnne Rodriguez - 25 years - Edgewater Haven
- Carla Wood - 25 years - Norwood Health Center
- Lynn Rachu - 35 years - Highway

WHEREAS, these employees have served Wood County conscientiously throughout these years and in the best interest of all its residents;

NOW, THEREFORE BE IT RESOLVED, that this Wood County Board of Supervisors recognize and applaud these employees for their many years of dedication to Wood County and wish them many happy years ahead;

BE IT FURTHER RESOLVED, that this resolution be spread at length upon the minutes of this meeting, and that a copy be made available to each employee.

WOOD COUNTY BOARD OF SUPERVISORS:

<u>Chair</u> _____	<u>Vice Chair</u> _____
_____	_____
_____	_____
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Adopted by the County Board of Wood County, this 23rd day of July 2024.

County Clerk

County Board Chairperson