

## **MINUTES OPERATIONS COMMITTEE**

**DATE:** Tuesday, June 3, 2025  
**TIME:** 10:00 AM  
**PLACE:** Courthouse – Conference Room #302

**MEMBERS PRESENT:** Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn, Joseph Zurfluh

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Zurfluh/Pliml to approve the consent agenda. Motion carried unanimously.
4. Health Director Smith presented a resolution creating a county FTE from a Recovery Corp member using opioid funding. This has been through the Health & Human Services Committee, where it passed unanimously. Motion by Rozar/Zurfluh to approve the resolution and forward it onto the county board for their consideration. Motion carried unanimously.
5. Wellness Coordinator Boeshaar reviewed updates of the Wellness Program.
6. County Treasurer Gehrt reviewed an agreement drawn up with Indulto Studios, LLC whereby they would remove 6 carvings from the old Port Edwards Paper Mill Administration Building, which the county owns through tax deed. Gehrt reviewed the document and highlighted the pertinent information. Motion by Rozar/Hahn to approve the agreement as presented. Motion carried unanimously.
7. Gehrt presented a resolution and agreement relating the sale of a tax deeded parcel to the City of Wisconsin Rapids. Minor changes were made to the original that was in the committee packet in order to comply with state statutes which were highlighted by Gehrt. Motion by Rozar/Pliml to approve the resolution and agreement and forward onto the county board for their consideration. Motion carried unanimously.
8. Finance Director Yang presented 2 budget amending resolutions listed below:
  - a. Amend 2025 LWCD budget for unanticipated DNR grant
  - b. Amend 2025 Health budget for Opioid Settlement fundsMotion by Hahn/Rozar to approve the resolutions and forward onto the county board for their consideration. Motion carried unanimously.

9. Yang, along with Marshfield City Administrator Barg reviewed the current status of financing the Fairgrounds Commission, along with previous agreements that were structured for funding of the buildings and grounds of the Fairground. The City and County are looking for a more formalized structure for the request of these funds, such as the process used for the UW Commission budget. Work will continue on this goal. There is an immediate need for new siding on the Expo Building that could be completed with the 2025 City and County funds. Motion by Pliml/Rozar to release the 2025 budgeted amount of \$25,000 for the Expo Building Siding project. Motion carried unanimously.
10. Tim Deaton from the Horton Group reviewed the most recent health insurance claim history and where the current budget year is sitting financially. Next month, more data will be brought to the committee so final decisions before the 2026 budget process commences.
11. Human Resources Director McGrath reported that at the most recent department head meeting, the group has requested to move away from the Core Values Program into a departmental recognition program. This will start in 2026. A new policy will be forthcoming.
12. Human Resources has moved forward with employee service recognition beginning at 10 years instead of beginning at 15 years. This is also opened for those that are between 10-14 years of service to retroactively be included.
13. The next regular meeting will be held on Tuesday, July 8, 2025, at 10:00 AM.
14. Motion by Rozar/Hahn to go into closed session pursuant to Wis. Stats. 19.85(1)(e) to establish bargaining parameters and grant authority to the Human Resources Director to enter into bargaining with the Wood County Deputy Sheriff's Association, WPPA/LEER, on behalf of Wood County. Motion carried unanimously.
15. Motion by Hahn/Pliml to return to open session. Motion carried unanimously.
16. Chair Valenstein adjourned the meeting at 11:21 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

# Operations Committee

June 3, 2025

NAME	REPRESENTING
Bill Cloydearing	wcb # 15
Jeff Penzkofer	wcb 11
Tim Deaton	Horton Group
Kim McGrath	HR
Kelli Symonowski	HR
Dennis Polach	wcb-14
Darrin Steinbach	Finance
Sue Smith	Health
Heather Gehrt	Treasurer
Pamela Yang	Finance
Tom Buehler	CB 3
Lance Plume	WCB
Nick Flanagan	Corp. Counsel
Chad Schooley (WebEx)	P&F
Nick Flugaur (WebEx)	HR
Melissa Schuerman (WebEx)	HR
Shawn Becker (WebEx)	Sheriffs Dept
Quentin Ellis	Sheriffs Dept
Ryan Baeshager (WebEx)	Wellness
Tiffany Ringer (WebEx)	Reg of Needs
Jennifer Selinske (WebEx)	C/Mfld Finance Dir
Justin Casperson (WebEx)	C/Mfld Parks & Rec
Kimberly Stimac (WebEx)	Clerk of Courts
Marissa Kornack (WebEx)	Norwood
Mary Schlegelhaft (WebEx)	Human Services
Steve Burg (WebEx)	C/Mfld Administrator
Kara Jensen (WebEx)	Reg in Probate
Justin Cielewicz (WebEx)	Edgewater Haven
Katie Hlaanstad (WebEx)	Norwood Edgewater
Brandon Vorwink (WebEx)	Human Services
Amy Kaup (WebEx)	IT