

## JUDICIAL & LEGISLATIVE COMMITTEE

**DATE: Friday, September 2, 2022**

**TIME: 9:00 a.m.**

**LOCATION: Room 114, Wood County Courthouse**

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes of previous meetings.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Review 2023 budgets for the departments the Committee oversees. Listed in alphabetical order:
  - Branch I/Register in Probate
  - Branch II
  - Branch III
  - Branch IV
  - Child Support
  - Clerk of Courts/Family Court Commissioner
  - Corporation Counsel
  - Criminal Justice
  - District Attorney
  - Register of Deeds
  - Victim/Witness
8. Review Corporation Counsel Memorandum "Access to Records."
9. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
  - a. Report of Citizens Groundwater Group.
  - b. Oneida County Resolution – Real Estate Transfer Fee Sharing Formula
  - c. Oneida County Resolution – Private Funding of Elections
  - d. Lincoln County Resolution – Private Funding of Elections Advisory Referendum
  - e. Taylor County Resolution – Private Funding of Elections
  - f. Price County Resolution – Private Funding of Elections Advisory Referendum
10. Review County Board Rules.
11. Attendance at meetings.
12. Consideration of agenda items for next meeting.
13. Set date and time of next meeting.
14. Adjourn.

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**Join by phone**

+1-408-418-9388 United States Toll

Meeting number (access code): 2487 643 4500

**Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m18729708bee0d26622e807ce4326c4bb>

Meeting number (access code): 2487 643 4500

Meeting password: 09022022

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: August 5, 2022  
 TIME: 8:30 a.m.  
 PLACE: Room 114, Wood County Courthouse  
 TIME ADJOURNED: 9:55 a.m.  
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam, Ed Wagner, Joseph Zurfluh, William Voight  
 OTHERS PRESENT: Trent Miner, Peter Kastenholz. See attached list.

1. At 8:30 a.m., the meeting was called to order.
2. Public comments.  
 Chairman Clendenning stated that there would be a three-minute time limit on public comments and that there were two individuals that signed up to speak during public comments.  
  
 Mike Derrie spoke in favor of a resolution to forbid private funding of elections and encouraged the committee to support it.  
  
 Jesse McKeever spoke in favor of statewide ballot initiatives, has been before the committee previously, and hopes they support the advisory ballot question allowing for state level ballot initiatives.
3. The minutes for the July 1, 2022, meeting were reviewed. **Moved by Zurfluh, seconded by Leichtnam, to approve the minutes. All ayes.**
4. State ballot initiatives.  
 The committee discussed the pros and cons of the state ballot initiative proposal and how the current process works for getting statewide initiatives on the ballot. **Moved by Clendenning, seconded by Leichtnam, to direct the Corporation Counsel to develop a resolution to effectuate a question being placed on the November ballot regarding state ballot initiatives.** Discussion ensued. **Motion carried 4-1.** Wagner voted no.
5. Resolutions on private funding of elections were discussed. **Moved by Clendenning, seconded by Zurfluh, to present a resolution to the county board prohibiting the private funding of the county's elections.** County Clerk Trent Miner reminded the committee that the Resolutions have nothing to do with campaign financing, rather they only deal with financing the county clerk's election expenses. **Motion lost 3 to 2** - ayes were Zurfluh and Clendenning.

6. The Committee reviewed the claims of Stacy Reimer, Paul Hahn, and Shoshannah Gomm. These claims will be provided to the county board.
7. There were no new animal claims against the County.
8. The Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Voight, seconded by Wagner, to approve the reports and payment of department vouchers. All ayes.**
9. Criminal Justice Coordinator schedule change.  
The Committee discussed the request of the Criminal Justice Coordinator to participate in an internship. The Committee members spoke in favor of Caitlin pursuing her proposal as it serves the best interests of the county. A consensus was expressed to approve the proposal.
10. The Committee reviewed correspondence and legislative issues.
  - a. Report of Citizens Groundwater Group.  
Supervisor Leichtnam gave a summary of the presentation made at the Citizens Groundwater Group's last meeting.
  - b. St. Croix County resolution on real estate transfer fee revenue sharing. No action taken. This is already a part of the WCA's platform, Chairman Pliml noted.
11. County Board rules.
  - a. Rule 16 - supervisors allowed at WCA convention.  
The current rule limits to nine the number of supervisors who can attend the annual WCA convention.  
**Moved by Wagner, seconded by Voight, to delete the paragraph limiting attendance to nine members. All ayes.**
  - b. Ethics Committee Ordinance. Supervisor Wagner disseminated a copy of a draft revised Ethics Code/Ordinance. The Committee will further discuss the topic at its October meeting.
12. Attendance at meetings. No requests made.
13. Agenda items for the September 2022 meeting:
  - Budgets
14. The next committee meeting will be September 2, 2022, at 9 a.m.

15. Meeting adjourned without objection by the Chairperson at 9:55 a.m.

Minutes taken by Trent Miner and Peter Kastenholz and are in draft format until approved at the next meeting.



## Judicial & Legislative Committee Meeting

**Date:**[illegible]

**August 5, 2022**

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## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: August 23, 2022  
 TIME: 9:00 a.m.  
 PLACE: Room 114, Wood County Courthouse  
 TIME ADJOURNED: 9:08 a.m.  
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,  
 Ed Wagner, Joseph Zurfluh, William Voight  
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., the meeting was called to order.
2. Public comments. None.
3. The Committee reviewed a resolution on direct ballot initiatives. **Moved by Leichtnam, seconded by Wagner, to approve. All ayes.**
4. The Committee reviewed a resolution on County Board Rule 16. **Moved by Voight, seconded by Leichtnam, to approve the resolution as presented. 4 ayes, 1 nay.** Supervisor Zurfluh voted no, as he would prefer to either keep the current cap on the number of attendees at WCA conferences or have the county board chair decide.
5. Meeting adjourned without objection by the Chairperson at 9:08 a.m.

Minutes taken by Peter Kastenholz and are in draft format until approved at the next meeting.

August 23, 2022

Judicial & Legislative Committee

Jesse McKeever

DENNIS PALACH

Jeff Perzkover

Adam Fischer WCB #5

## Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: AUGUST 2022

For the range of vouchers: 05220042 - 05220045

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05220042	PAVLIK VALERIE A	TRANSCRIPT FEE 21CF268	08/01/2022	\$28.00	P
05220043	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/05/2022	\$59.75	P
05220044	STATE BAR OF WISCONSIN	BENCHBOOK UPDATES - PROBATE	08/15/2022	\$158.04	
05220045	PETERSON MICHELLE L	TRANSCRIPT FEE 22CT27	08/03/2022	\$18.00	
<b>Grand Total:</b>				<b>\$263.79</b>	

### Signatures

Committee Chair:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: AUGUST 2022

For the range of vouchers: 02220055 - 02220061

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02220055	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/23/2022	\$217.01	
02220056	CW SOLUTIONS LLC	ELEVATE & A&V PROGRAM COSTS	08/23/2022	\$12,698.16	
02220057	DNA DIAGNOSTICS CENTER	10 IND. GENETIC TESTS	08/23/2022	\$240.00	
02220058	LEGAL LOGISTICS LLC	22-PROCESS OF SERVICE FEES	08/23/2022	\$1,600.00	
02220059	ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT)	OFFICE SUPPLIES	08/23/2022	\$246.92	
02220060	RIVER CITY PROCESS SERVERS	38-PROCESS OF SERVICE FEES	08/23/2022	\$1,810.00	
02220061	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER COST	08/23/2022	\$75.00	
Grand Total:				\$16,887.09	

### Signatures

Committee Chair:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: AUGUST

For the range of vouchers: 07220554 - 07220670

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07220554	US BANK	Supplies	07/01/2022	\$65.00	P
07220555	WEYMOUTH RICHARD D	Crt Commissioner Srvc-July 22	07/27/2022	\$5,416.66	P
07220556	BALES MARSHALL J MD	Med Exam - 22ME130	07/19/2022	\$170.00	P
07220557	BILSKI & FRENCH LLC	Atty Fee - 19GN86	07/20/2022	\$122.40	P
07220558	BRATCHER LAW OFFICE LLC	Atty Fee - 18GN79	07/19/2022	\$261.81	P
07220559	CARMICHAEL & QUARTEMONT S C	Atty Fee - 18GN64	06/30/2022	\$7.00	P
07220560	GEBERT LAW OFFICE	Atty Fee - 09CT466	07/21/2022	\$262.11	P
07220561	GEBERT LAW OFFICE	Atty Fee - 22CF100	07/21/2022	\$462.13	P
07220562	GEBERT LAW OFFICE	Atty Fee - 22CV183	07/21/2022	\$490.00	P
07220563	GEBERT LAW OFFICE	Atty Fee - 20JC13 OHC	07/21/2022	\$110.00	P
07220564	GEBERT LAW OFFICE	Atty Fee - 21JC76 IHC	07/21/2022	\$90.00	P
07220565	GEBERT LAW OFFICE	Atty Fee - 20JC144	07/21/2022	\$220.00	P
07220566	GEBERT LAW OFFICE	Atty Fee - 88GN201	07/21/2022	\$140.00	P
07220567	GEBERT LAW OFFICE	Atty Fee - 02GN55	07/21/2022	\$140.00	P
07220568	GEBERT LAW OFFICE	Atty Fee - 12GN30	07/21/2022	\$140.00	P
07220569	GREENE-GRETZINGER LAW OFFICE LLC	Atty Fee - 02GN31	07/21/2022	\$851.16	P
07220570	HILL & WALCZAK ATTYS	Atty Fee - 21JC32 & 33 IHC	07/13/2022	\$460.00	P
07220571	HILL & WALCZAK ATTYS	Atty Fee - 20JC75 & 76 IHC	07/22/2022	\$380.00	P
07220572	HILL & WALCZAK ATTYS	Atty Fee - 18JG18 OHC	07/25/2022	\$380.00	P
07220573	LLOYD PETER C LLC	Atty Fee - 22JC25 OHC	07/18/2022	\$100.00	P
07220574	LLOYD PETER C LLC	Atty Fee-20JC151/152,21JC56 OHC	07/21/2022	\$130.00	P
07220575	TAYLOR LESLIE	Med Exam - 21ME189	07/21/2022	\$675.00	P
07220576	TAYLOR LESLIE	Med Exam - 22ME95	07/21/2022	\$450.00	P
07220577	WEILAND LEGAL SERVICES	Atty Fee - 20CF712	07/20/2022	\$385.00	P
07220578	WEILAND LEGAL SERVICES	Atty Fee - 22GN33	07/21/2021	\$450.95	P
07220579	WEILAND LEGAL SERVICES	Atty Fee - 22GN34	07/21/2021	\$470.95	P
07220580	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 22ME123	07/28/2022	\$210.00	P
07220581	BALES MARSHALL J MD	Med Exam - 22JM63	07/25/2022	\$170.00	P
07220582	BALES MARSHALL J MD	Med Exam - 22ME142	07/27/2022	\$680.00	P
07220583	BALES MARSHALL J MD	Med Exam - 22ME144	07/30/2022	\$544.00	P
07220584	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 22ME138	07/28/2022	\$575.00	P
07220585	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 22ME139	07/28/2022	\$770.00	P

CLERK OF CIRCUIT COURT - AUGUST

07220554 - 07220670

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07220586	GEBERT LAW OFFICE	Atty Fee - 12GN74	07/21/2022	\$230.00	P
07220587	GEBERT LAW OFFICE	Atty Fee - 20JC129&130 OHC	07/21/2022	\$200.00	P
07220588	HILL & WALCZAK ATTYS	Atty Fee - 20JC109&110 OHC	07/22/2022	\$480.00	P
07220589	HILL & WALCZAK ATTYS	Atty fee - 19JG27 IHC	07/25/2022	\$830.00	P
07220590	HILL & WALCZAK ATTYS	Atty Fee - 21TP2 OHC	07/25/2022	\$750.00	P
07220591	HILL & WALCZAK ATTYS	Atty Fee - 21JC45 OHC	07/25/2022	\$610.00	P
07220592	HILL & WALCZAK ATTYS	Atty fee - 21TP20 OHC	07/25/2022	\$2,330.00	P
07220593	HILL & WALCZAK ATTYS	Atty Fee - 22TP6 & 7 OHC	07/25/2022	\$1,740.00	P
07220594	MUSUNURU J R MD	Med Exam - 22ME142	07/26/2022	\$420.00	P
07220595	NASH LAW GROUP	Atty Fee - 22CF326	07/28/2022	\$50.00	P
07220596	NASH LAW GROUP	Atty Fee - 21CF549	08/01/2022	\$491.86	P
07220597	SERSCH THERESE	Med Exam - 12GN74	06/18/2022	\$467.94	P
07220598	SHEETS LAW OFFICE	Atty Fees - Goetzen et al	07/29/2022	\$7,956.06	P
07220599	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	SDC Person Search-July 2022	08/01/2022	\$75.00	P
07220600	WEILAND LEGAL SERVICES	Atty Fee - 20GN57	07/26/2022	\$323.75	P
07220601	ARNOLD TONY	19CV223 Jury Wages/Mileage	08/02/2022	\$247.50	P
07220602	BROWN TASCEE	19CV223 Jury Mileage/Wages	08/02/2022	\$270.00	P
07220603	CORRAL JAVIER JR	19CV223 Jury Mileage/Wages	08/02/2022	\$263.28	P
07220604	HAGEMES ALEXANDER P	19CV223 Jury Mileage/Wages	08/02/2022	\$255.00	P
07220605	HANSEN ROGER	19CV223 Jury Mileage/Wages	08/02/2022	\$487.50	P
07220606	KRIEGER KEVIN	19CV223 Jury Mileage/Wages	08/02/2022	\$255.00	P
07220607	KROSKEY PAULA	19CV223 Jury Mileage/Wages	08/02/2022	\$502.50	P
07220608	MANCL MICHAEL	19CV223 Jury Mileage/Wages	08/02/2022	\$262.50	P
07220609	PLAWMAN DENNIS	19CV223 Jury Mileage/Wages	08/02/2022	\$318.78	P
07220610	ROMANSKI SHAWN M	19CV223 Jury Mileage/Wages	08/02/2022	\$300.00	P
07220611	STEPHENS JODI A	19CV223 Jury Mileage/Wages	08/02/2022	\$311.28	P
07220612	STENSBERG DEAN	19CV223 Jury Mileage/Wages	08/02/2022	\$307.50	P
07220613	WITT KEVIN	19CV223 Jury Mileage/Wages	08/02/2022	\$307.50	P
07220614	ZAIS DONALD	19CV223 Jury Mileage/Wages	08/02/2022	\$483.78	P
07220615	AMAZON CAPITAL SERVICES	Office Supplies	08/12/2022	\$8.99	P
07220616	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 22ME149	08/12/2022	\$570.00	P
07220617	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 22ME149	08/15/2022	\$210.00	P
07220618	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 22GN39	08/15/2022	\$500.00	P
07220619	BALES MARSHALL J MD	Med Exam - 22ME147	08/04/2022	\$680.00	P
07220620	CARPENTER GORDON	Witness Fee - 21CF158	08/01/2022	\$19.68	P
07220621	CENTRAL WI COMMUNITY LAW INC	Atty Fee - 22CF167	08/01/2022	\$660.00	P
07220622	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 21JM190	08/03/2022	\$1,000.00	P
07220623	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 22ME144	08/05/2022	\$845.00	P
07220624	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 17ME13	08/05/2022	\$795.00	P
07220625	DOMINO'S PIZZA	Jury Meal - 19CV62	06/30/2022	\$94.36	P



CLERK OF CIRCUIT COURT - AUGUST

07220554 - 07220670

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07220626	DOMINO'S PIZZA	Jury Meal - 19CV223	08/02/2022	\$79.87	P
07220627	DR STRESS & ASSOCIATES LLC	Med Exam - 22ME148	08/09/2022	\$880.00	P
07220628	EMBERTSON SKYLAR	Witness Fee - 21CF158	08/01/2022	\$27.56	P
07220629	GARDNER ROBERT A ATTY	Atty Fee - 21CF655	08/08/2022	\$523.90	P
07220630	GARDNER ROBERT A ATTY	Atty Fee - 21CT427	08/08/2022	\$236.12	P
07220631	GEBERT LAW OFFICE	Mediation Services - July 2022	08/11/2022	\$650.00	P
07220632	GEBERT LAW OFFICE	Atty Fee - 20JC107 OHP	08/04/2022	\$110.00	P
07220633	GEBERT LAW OFFICE	Atty Fee - 20JC104 IHP	08/08/2022	\$270.00	P
07220634	GEBERT LAW OFFICE	Atty Fee - 21JC57	08/04/2022	\$120.00	P
07220635	GEBERT LAW OFFICE	Atty Fee - 21JC52	08/04/2022	\$100.00	P
07220636	GEBERT LAW OFFICE	Atty Fee - 21GN49	08/05/2022	\$140.00	P
07220637	GEBERT LAW OFFICE	Atty Fee - 17GN49	08/05/2022	\$140.00	P
07220638	GEBERT LAW OFFICE	Atty Fee - 12GN85	08/05/2022	\$140.00	P
07220639	GORSKI & WITTMAN SC	Atty Fee - 06GN16	08/08/2022	\$200.85	P
07220640	GORSKI & WITTMAN SC	Atty Fee - 88GN213	08/08/2022	\$200.85	P
07220641	GORSKI & WITTMAN SC	Atty Fee - 95GN21	08/08/2022	\$170.00	P
07220642	GORSKI & WITTMAN SC	Atty Fee - 22GN17	08/08/2022	\$160.00	P
07220643	GORSKI & WITTMAN SC	Atty Fee - 89GN229	08/08/2022	\$170.00	P
07220644	GORSKI & WITTMAN SC	Atty Fee - 22GN29	08/10/2022	\$410.62	P
07220645	GORSKI & WITTMAN SC	Atty Fee - 12GN33	08/08/2022	\$220.00	P
07220646	GORSKI & WITTMAN SC	Atty Fee - 12GN50	08/08/2022	\$170.00	P
07220647	HARPER GENE F	Jury Duty - Mileage	08/01/2022	\$10.00	P
07220648	HILL & WALCZAK ATTYS	Atty Fee - 14GN64	08/03/2022	\$310.00	P
07220649	HILL & WALCZAK ATTYS	Atty Fee - 18GN65	08/03/2022	\$310.00	P
07220650	HILL & WALCZAK ATTYS	Atty Fee - 18GN57	08/03/2022	\$290.00	P
07220651	HOEL KARI S ATTY	Atty Fee - 05GN93	08/13/2022	\$250.00	P
07220652	HOEL KARI S ATTY	Atty Fee - 16GN80	08/13/2022	\$300.00	P
07220653	KARAU TANNER	Witness Fee - 20CF311	08/10/2022	\$30.00	P
07220654	LAMONT TEARRA	Witness Fee - 20CF311	08/10/2022	\$39.52	P
07220655	LAMONT KIMBERLY	Witness Fee - 20CF311	08/10/2022	\$19.76	P
07220656	LAUDE LINDSAY	Witness Fee - 21CF158	08/01/2022	\$76.00	P
07220657	LLOYD PETER C LLC	Atty Fee - 21CT313	08/11/2022	\$450.00	P
07220658	MUSUNURU J R MD	Med Exam - 22ME147	08/02/2022	\$420.00	P
07220659	NASH LAW GROUP	Atty Fee - 21JC8 & 9 IHP	08/11/2022	\$60.00	P
07220660	SCHROEDER HEIDI	Witness Fee - 21CM349	08/09/2022	\$18.56	P
07220661	STAPLES ADVANTAGE	Office Supplies	08/05/2022	\$53.22	P
07220662	SUTHERLAND JAUSTON	Witness Fee - 21CM349	08/09/2022	\$16.00	P
07220663	WEILAND LEGAL SERVICES	Atty Fee - 22GN36	08/11/2022	\$260.00	P
07220664	WEILAND LEGAL SERVICES	Atty Fee - 13GN57	08/11/2022	\$490.00	P
07220665	WEST PAYMENT CENTER	LL Internt Access - July 2022	08/01/2022	\$1,577.17	P
07220666	WI STATE LABORATORY OF HYGIENE	Witness Fee - 20CT381	07/20/2022	\$87.94	P
07220667	US BANK	Jury Water	08/02/2022	\$14.95	P
07220668	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 22ME148	08/12/2022	\$1,145.00	P

CLERK OF CIRCUIT COURT - AUGUST

07220554 - 07220670

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07220669	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 22ME149	08/12/2022	\$845.00	P
07220670	SERSCH THERESE	Med Exam - 16GN87	08/10/2022	\$488.64	P
<b>Grand Total:</b>				<b>\$55,370.46</b>	

Signatures

Committee Chair:

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Committee Member:

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**Committee Report**

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: AUGUST 2022

For the range of vouchers: 35220020 - 35220024

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35220020	ASPIRUS BEHAVIORAL HEALTH	KG RESIDENTIAL AODA R&B	08/02/2022	\$450.00	P
35220021	US 2 BEHAVIORAL HEALTH CARE INC	LEADERSHIP CONSULTING AGREEMT	08/12/2022	\$9,707.50	P
35220022	OPTIONS LAB INC	DRUG TESTING JULY 2022	07/31/2022	\$1,137.50	P
35220023	US BANK	CONF REG, CANVA PRO, JJ LODING	08/17/2022	\$317.02	
35220024	THREE BRIDGES RECOVERY WI INC	TREATMENT SERVICES 6/23-8/23	08/23/2022	\$3,662.50	
Grand Total:				\$15,274.52	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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**Committee Report**

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: AUGUST 2022

For the range of vouchers: 11220031 - 11220031

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11220031	MARSHFIELD CLINIC	TESTIMONY & MILEAGE	07/31/2022	\$72.00	P
Grand Total:				\$72.00	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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**Committee Report**

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: AUGUST 2022

For the range of vouchers: 24220032 - 24220034

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24220032	FIDLAR TECHNOLOGIES INC	LAREDO USAGE JULY 2022	07/20/2022	\$2,001.58	P
24220033	PFC PRODUCTS INC	BIRTH RECORD FOLDERS	07/25/2022	\$412.96	P
24220034	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/03/2022	\$23.04	P
Grand Total:				\$2,437.58	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_



# Wood County WISCONSIN

**CHILD SUPPORT  
AGENCY**

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**SEPTEMBER 2022**

**MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Child Support Director Brent Vruwink

- I have completed the 2023 Child Support Budget. The budget was forwarded to Finance on August 23<sup>rd</sup>.
- The Bureau of Regional Operations visited the agency on August 16<sup>th</sup> to complete the triennial review. There were no negative findings by the Bureau.
- I will be attending the WCA Annual Conference on September 19<sup>th</sup>. I will be working the vendor booth for the Wisconsin Child Support Enforcement Association.
- As we approach the end of the Federal Fiscal Year we are posed to meet and exceed 3 out of 4 performance measures. The current support collection rate remains in flux. If we have a solid August and September we may meet the 80% mark. We are currently at 79.81%.
- The current IV-D case count is 3,538.

# Clerk of Courts Departmentwide

For 4 months ending 04-30-2022

	Actual	2022 Budget	Variance	Variance %
<b>REVENUES</b>				
Intergovernmental Revenues				
43512 State Aid-Courts	\$60,378.50	\$59,000.00	\$1,378.50	2.34%
43513 State Aid - Courts IV-E Reimb Grant	16,269.10	16,000.00	269.10	1.68%
43514 State Aid-Court Support Services	86,874.00	90,867.00	(3,993.00)	(4.39%)
Total Intergovernmental	163,521.60	165,867.00	(2,345.40)	(1.41%)
Fines, Forfeits and Penalties				
45115 County Share of Occupational Driver	100.00	200.00	(100.00)	(50.00%)
45120 County Share of State Fines and Forfeitures	70,571.72	130,000.00	(59,428.28)	(45.71%)
45130 County Forfeitures Revenue	54,160.27	98,000.00	(43,839.73)	(44.73%)
Total Fines, Forfeits and Penalties	124,831.99	228,200.00	(103,368.01)	(45.30%)
Public Charges for Services				
46140 Court Fees	85,182.43	150,000.00	(64,817.57)	(43.21%)
46141 Court Fees and Costs-Marriage Counseling	3,920.00	6,000.00	(2,080.00)	(34.67%)
46142 Attorney and GAL Reimbursements	72,177.84	95,000.00	(22,822.16)	(24.02%)
46143 Interpreter Reimbursement	4,751.59	5,416.25	(664.66)	(12.27%)
Total Public Charges for Services	166,031.86	256,416.25	(90,384.39)	(35.25%)
Interdepartmental Charges for Services				
47410 Dept Charges - Family Court Commissioner	1,253.49	1,100.00	153.49	13.95%
47411 Dept Charges - Clerk of Courts	6,055.09	9,000.00	(2,944.91)	(32.72%)
Total Interdepartmental Charges	7,308.58	10,100.00	(2,791.42)	(27.64%)
Total Intergovernmental Charges for Services	7,308.58	10,100.00	(2,791.42)	(27.64%)
Miscellaneous				
48117 Interest-Clerk of Courts	282.13	400.00	(117.87)	(29.47%)
Total Miscellaneous	282.13	400.00	(117.87)	(29.47%)
<b>TOTAL REVENUES</b>	<b>461,976.16</b>	<b>660,983.25</b>	<b>(199,007.09)</b>	<b>(30.11%)</b>
<b>EXPENDITURES</b>				
General Government				
51217 Clerk of Courts-Divorce Mediation	6,025.00	25,000.00	18,975.00	75.90%
51220 Family Court Commissioner	38,286.95	65,600.00	27,313.05	41.64%
51221 Clerk of Courts	795,497.28	1,488,200.87	692,703.59	46.55%
Total General Government	839,809.23	1,578,800.87	738,991.64	46.81%
<b>TOTAL EXPENDITURES</b>	<b>839,809.23</b>	<b>1,578,800.87</b>	<b>738,991.64</b>	<b>46.81%</b>
<b>NET INCOME (LOSS) *</b>	<b>(377,833.07)</b>	<b>(917,817.62)</b>	<b>539,984.55</b>	<b>(58.83%)</b>

This Report was generated on August 19, 2022 and includes July revenue.

For the Judicial & Legislative Committee Meeting dated: September 2, 2022

Prepared by Laura Clark - Interim Clerk of Circuit Court

# CLERK OF CIRCUIT COURT

## ANNUAL REVENUE COMPARISON

	Total	2021 State	County	Muni		Total	2022 State	County	Muni
Jan	172,499	124,524	46,601	1,374	Jan	191,442	144,514	46,220	708
Feb	164,031	110,559	52,476	997	Feb	164,672	111,350	52,618	705
Mar	214,278	155,788	57,175	1,316	Mar	230,692	170,253	58,869	1,570
Apr	199,414	141,811	55,865	1,738	Apr	173,814	125,280	47,804	730
May	172,922	121,928	49,145	1,848	May	182,647	129,985	51,986	676
Jun	201,272	146,828	52,800	1,644	Jun	179,058	122,517	56,301	240
Jul	212,945	157,379	54,411	1,155	Jul	155,300	109,279	46,021	428
Aug	179,954	125,817	52,684	1,453	Aug	-			
Sep	171,872	127,389	43,094	1,389	Sep	-			
Oct	152,419	110,569	40,318	1,532	Oct	-			
Nov	180,860	118,400	60,721	1,739	Nov	-			
Dec	150,608	108,507	41,388	713	Dec	-			
	2,173,074	# 1,549,499	606,677	16,898		1,277,626	913,179	359,819	5,056
2021 YEAR TO DATE REVENUE:						1,337,361	958,817	368,473	10,071
INCREASE (Decrease)						(59,735)	(45,639)	(8,654)	(5,015)





# Wood County WISCONSIN

CORPORATION  
COUNSEL OFFICE

*Peter A. Kastenholtz*  
CORPORATION COUNSEL

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MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE  
August 2022

Opioid Litigation. Media sources have reported a global settlement with the opioid manufacturer, TEVA. The reports of a settlement are premature and terms of the proposal will be shared with the County before it is finalized. Our counsel have shared that they don't want their clients, including Wood County, to be concerned that final approvals are being made by some without the input of the other parties. Meanwhile, the County has received \$65,000+ in settlement funds.

Ethics Ordinance. I am working on revisions to the Wood County Ethics Code (Ordinance) with committee member Edward Wagner. The existing ordinance is designed to address verified complaints made to the Ethics Committee. The current ordinance is broad in its scope of what matters can be addressed by the committee. The existing ordinance doesn't specifically address giving advisory opinions, which is most of what the committee does. There are other responsibilities that could be given to the Ethics Committee. Please give some thought as to changes you would like to see in the ordinance and then share them with Ed or myself.

Open Meeting Law Issues. Someone commented to me recently that a scheduled meeting could not be held due to a lack of a quorum but those who did show decided to discuss, but not decide upon, some of the issues that were on the agenda. Apparently, the thinking was that if there aren't enough committee members present to create a quorum there won't be enough present to violate the open meetings law. That is an incorrect and dangerous assumption. It is a little like driving 64 mph in a 55 zone. You are likely to get away with it but if you are driving by a cop, well, good luck. In that same vein, if you are waiting for another member of the committee to attend to attain a quorum and you are discussing contentious committee matters, which are the kind of matters that tend to be discussed, if anyone on the other side of the issue or the eventual losing side hears you, the ultimate committee decision is a house of cards. I would rather be the attorney representing the disgruntled constituent in that case than the one representing the County.

I am attaching a memo that was prepared in 2006 that covers this area of the law. I would revise it but there is nothing that has changed since 2006, except some of the membership on the county board. Please be careful.

Another open meetings law issue came up at a meeting I was attending. Specifically, there was concern that a matter identified in a departmental report could not be discussed because the matter was not separately identified on the agenda. This is a confusing area of the law as the courts have determined that there is a sliding scale with respect to the need for specificity in setting forth on an agenda a topic to be discussed. So, the more important a topic is likely to be the public, the greater the need to make sure the public is adequately notified of the topic of the discussion. For instance, if the County is thinking of borrowing \$4 million to pay for capital improvements, well, that should be an agenda item and not just a part of the Finance Director's monthly report. But, if the subject matter is the Finance Director attending a conference in Milwaukee, having that in the monthly report is just fine and the committee can pull the issue from the report and talk about it all they want.

I hope this helps and as always, better to be safe than sorry.



# Wood County WISCONSIN

CORPORATION  
COUNSEL OFFICE

*Peter A. Kastenholtz*  
CORPORATION COUNSEL

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## MEMORANDUM

TO: Wood County Board Supervisors

FROM: Peter A. Kastenholtz, Corporation Counsel

DATE: December 19, 2006

RE: The Open Meetings Law – What Constitutes a Meeting

Do you know what constitutes a meeting for purposes of determining when the Open Meetings Law applies? You need to. This memo discusses the current law in Wisconsin as to what is a “meeting” under the Open Meetings Law.

The Wisconsin Supreme Court held in the case of State ex rel. Newspapers, Inc. v. Showers, 135 Wis. 2d 77, 398 N.W.2d 154 (1987), that the Open Meetings Law applies when a gathering of the members of a governmental body fulfills *two* requirements: 1) the members have a purpose to engage in governmental business, and 2) there are a sufficient number of members engaged in the activity to determine the governmental body’s course of action.

The first test is referred to as the “purpose test.” The test is whether the communication engaged in by the members of the governmental body (which includes a committee) is for governmental business. The type of communication at issue is not limited to decision making, but includes discussion of governmental business and information gathering as well. The governmental business must be of the sort that the governmental body regulates.

Thus, three members of the Planning and Zoning Committee discussing a pending topic on the agenda of the Highway Committee would not meet the purpose test and thus would not constitute a “meeting” under the Open Meetings Law (because the Planning and Zoning Committee does not regulate Highway Committee issues). However, if there were three persons of the Fairgrounds Commission (which has 6 members) who showed up for a scheduled meeting but a fourth member didn’t arrive, a legal meeting could not be held, as there would not be a quorum. The Fairgrounds Commission members who did show up would be violating the Open Meetings Law by having any discussion on any matter under their purview, as they would be meeting the purpose test and the numbers test, which is described below.

The second component of determining whether a meeting is taking place under the Open Meetings Law is the so-called “numbers test.” The numbers test requires that there be enough members of the governmental body involved in the communication to determine the outcome of the issue. In the Showers decision referenced above, the Wisconsin Supreme Court determined that a majority of a quorum is sufficient numbers-wise to control an issue, except in extraordinary voting circumstances. Thus, for a five-person committee, three members constitute a quorum and two members could and would decide an issue. The Showers court called this a negative quorum and held that a negative quorum, two members of a five-member committee, meets the numbers test requirement for constituting a meeting.

Applying the purpose and numbers tests results in what many people find to be an unacceptable situation. Specifically, if two members of a five-member committee discuss a topic over which the committee has jurisdiction, the discussion constitutes a meeting under the Open Meetings Law, that must be timely noticed and so on. That is a technically correct application of the law and you should be aware of it. In practice, governmental body members are unlikely to be prosecuted for that level of an infraction. Most governmental attorneys caution to avoid the situation where communications take place at the quorum level (three out of five) on an odd numbered committee and at the 50 percent mark (three out of six) for an even numbered committee.

In closing, please remember that the communications between members of a governmental body do not need to be simultaneous to meet the numbers test. Sequential communications are referred to as “walking quorums,” when they meet the numbers test.

Violations of the Open Meetings Law will result in personal liability. Please refer any questions you have concerning the application of the Open Meetings Law to the Corporation Counsel’s office.



# Wood County WISCONSIN

## CRIMINAL JUSTICE DEPARTMENT

**SEPTEMBER 2022**

### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Criminal Justice Coordinator, Caitlin Saylor

- The Criminal Justice Department staff attended the virtual HOPE Consortium Conference from August 4-5<sup>th</sup>.
- On August 10<sup>th</sup>, I met with US2 Behavioral Health regarding their updated proposal to provide contractual services for 2023 to develop Wood County's diversion program and mental health court.
- On August 11<sup>th</sup>, the Criminal Justice Department hosted a Medication Assisted Treatment presentation for Wood County Probation and Parole.
- On August 18<sup>th</sup>, the Criminal Justice Department attended/led the Drug Court Oversight Committee meeting.
- On August 18<sup>th</sup>, the Criminal Justice Department met with the president of Options Lab to discuss insurance compliance and review new laboratory order forms.
- On August 23<sup>rd</sup>, I attended the Wood County Board of Supervisors meeting.
- On August 24<sup>th</sup>, I attended the Department Head meeting.
- On August 24<sup>th</sup>, at the request of Chairman Pliml, I was interviewed on WHFR regarding Wood County's Criminal Justice Department, Drug Court and our new MAT program in the jail.
- I submitted the first draft of my budget to Finance on August 24<sup>th</sup>.

#### **Drug Court**

Current participants: 27

Terminations: None.

Graduations: Three individuals graduated on August 15<sup>th</sup>.

During the month of August, I researched and completed materials to submit the pre-application for our 2023 TAD Grant for Drug Court.

#### **Medication Assisted Treatment (MAT) Program**

Current participants: 2



# Wood County

## WISCONSIN

### REGISTER OF DEEDS OFFICE

*Tiffany R. Ringer*  
Register of Deeds

**SEPTEMBER 2022**

#### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

1. On August 2<sup>nd</sup>, I attended the Land Information Council Meeting.
2. I completed the civil rights training requested by HR.
3. The scanner I recently received from IT is no longer functioning. Without this equipment, I am unable to perform required duties of my position. IT is working with the printer vendor, Rhyme, to obtain a scanner. I want to thank IT for all the time and effort they've put into this situation. I hope to have options to discuss with the committee at the upcoming meeting.
4. Software contract negotiations with Fidlar are complete. Initially, their proposal was a 5-year contract with a 15% increase, which was \$6080.70 annually and a total of \$30,403.50 over the term of the contract. We were able to agree on a 3-year contract with a 0% increase, which is a savings of \$18,242.10 from the initial proposal. Although I am extremely happy with this outcome, I will expect some sort of increase in our next contract. The service Fidlar provides is impeccable and we are happy to have them as our software vendor. If you have any questions on this, please let me know.
5. I submitted my budget to Finance Director, Ed Newton. Questica does not update the redaction account line item. Finance will update and send me updated reports. Also, depending on the scanner options, as noted above, I will likely need to amend the budget.
6. I attended Fidlar college education virtual training on August 16<sup>th</sup>.
7. On August 24<sup>th</sup>, I attended the WRDA board meeting in Weston.
8. I will be attending Property Records Industry Association national conference virtually August 29<sup>th</sup> – September 1<sup>st</sup>.
9. I will be attending Judicial and Legislative committee meeting on September 2<sup>nd</sup>.



# Wood County WISCONSIN

REGISTER IN  
PROBATE

*Hon. Gregory J. Potter*  
Circuit Court Branch I

*Hon. Nicholas J. Brazeau, Jr.*  
Circuit Court Branch II

*Hon. Todd P. Wolf*  
Circuit Court Branch III

## Branch 1/Probate Budget

### REGISTER IN PROBATE/JUVENILE COURT

#### MISSION STATEMENT

The Register in Probate/Juvenile Court office maintains records and performs statutory functions pertaining to Formal and Informal Probate, Trusts, Adult and Juvenile Guardianships, Adult and Juvenile Mental Commitments, Juvenile Delinquencies, Children in Need of Protection and Services, Juveniles in Need of Protection and Services, Adult and Juvenile Adoptions and Terminations of Parental Rights. This office files and maintains all documentation statutorily required for the official court record including collecting statutory court fees. The collective goal is to support the operation of the Courts and provide superior justice related services to all case participants and the general public.

#### CIRCUIT COURT BRANCH 1

#### MISSION STATEMENT

The mission statement of all Wisconsin Circuit Courts is found in the Wisconsin Statutes and may be included as part of the Wood County budget for Circuit Court Branch 1.

#### Section 753.03 Jurisdiction of Circuit Courts

The Circuit Courts have the general jurisdiction prescribed for them by Article VII of the Constitution and have power to issue all writs, process and commissions provided in Article VII of the Constitution or by the statutes, or which may be necessary to the due execution of the powers vested in them. The Circuit Courts have power to hear and determine, within their respective circuits, all civil and criminal actions and proceedings unless exclusive jurisdiction is given to some other court; and they have all the powers, according to the usages of courts of law and equity, necessary to the full and complete jurisdiction of the causes and parties and the full and complete administration of justice, and to carry into effect their judgments, orders and other determinations, subject to review by the Courts of Appeals or the Supreme Court as provided by law. The courts and the judges thereof have power to award all such writs, process and commissions, throughout the State, returnable in the proper county.

*Mary Anderson*  
Register in Probate  
Probate Registrar

~~*Kimberly A. Thirber*~~  
Deputy Register in Probate  
Juvenile Clerk

*Tara Jensen*

## Branch 1

### **PROGRAMS/SERVICES – REGISTER IN PROBATE/JUVENILE COURT**

This includes the services of:

- Examining all documents for compliance with statutory filing requirements, initiating, certifying and assembling documents and files.
- Clerking all proceedings for case types filed in the probate/juvenile office which involves administering oaths, marking exhibits, scheduling hearings, preparing minutes and entering information on CCAP for each case file.
- Administering Informal Probate pursuant to statutory requirements.
- Reviewing guardianship and trust annual accounts every year pursuant to Statute and monitoring timelines.
- Scheduling hearings, mailing notices and performing calendar management.
- Collecting statutory filing and certification fees.
- Preparing and submitting reports to the Chief Judge, Clerk of Courts, Bureau of Vital Statistics, Adoption Records Program and Crime Information Bureau.
- Performing administrative duties as the Judges direct.
- Providing quality information and assistance in the preparation and filing of documents in these cases to the public in a courteous and efficient manner.

### **PROGRAMS/SERVICES – CIRCUIT COURT BRANCH 1**

Circuit Court Branch 1 is responsible for the timely and efficient caseload management of one-third of all assigned civil, family, criminal, traffic, forfeiture, mental, probate, guardianship, juvenile, adoption, small claims, out of county and any other miscellaneous cases as assigned.



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
<b>03 - Branch I</b>					
<b>0301 - Branch I</b>					
<b>Revenue / Funding Source</b>					
0301-43512 - State Grants-Courts					
43 - Intergovernmental Revenues	60,718	+2.08%	59,483	60,379	60,379
0301-43512 - State Grants-Courts Total	<b>60,718</b>	<b>+2.08%</b>	<b>59,483</b>	<b>60,379</b>	<b>60,379</b>
0301-45110 - Juvenile Ordinances					
45 - Fines, Forfeits and Penalties	1,700	0.00%	1,700	2,683	3,400
0301-45110 - Juvenile Ordinances Total	<b>1,700</b>	<b>0.00%</b>	<b>1,700</b>	<b>2,683</b>	<b>3,400</b>
0301-46143 - Public Charges-Interpreter Reimbursement					
46 - Public Charges for Services	650	-66.06%	1,915	1,360	1,360
0301-46143 - Public Charges-Interpreter Reimbursement Total	<b>650</b>	<b>-66.06%</b>	<b>1,915</b>	<b>1,360</b>	<b>1,360</b>
0301-46144 - Court Fees & Costs-Branch I					
46 - Public Charges for Services	28,601	0.00%	28,600	19,978	28,600
0301-46144 - Court Fees & Costs-Branch I Total	<b>28,601</b>	<b>0.00%</b>	<b>28,600</b>	<b>19,978</b>	<b>28,600</b>
Revenue / Funding Source Total	<b>91,669</b>	<b>-0.03%</b>	<b>91,698</b>	<b>84,400</b>	<b>93,739</b>
<b>Expense / Expenditure</b>					
0301-51212 - Circuit Court Branch I					
100 - Personnel Services	352,879	+0.03%	352,769	202,432	351,226
200 - Contractual Services	7,085	-16.50%	8,485	3,040	6,445
300 - Supplies and Expense	21,710	0.00%	21,710	12,274	18,951
500 - Fixed Charges	45,344	+4.01%	43,597	29,064	43,597
0301-51212 - Circuit Court Branch I Total	<b>427,018</b>	<b>+0.11%</b>	<b>426,561</b>	<b>246,810</b>	<b>420,219</b>
Expense / Expenditure Total	<b>427,018</b>	<b>+0.11%</b>	<b>426,561</b>	<b>246,810</b>	<b>420,219</b>
<b>0301 - Branch I Total</b>	<b>335,349</b>	<b>+0.15%</b>	<b>334,863</b>	<b>162,410</b>	<b>326,480</b>
<b>03 - Branch I Total</b>	<b>335,349</b>	<b>+0.15%</b>	<b>334,863</b>	<b>162,410</b>	<b>326,480</b>





# Department Operating Budget Summary

Branch 1

2023 Budget Summary				
Department: 03 - Branch I	0301 - Branch I	2023 Total	Change %	2022 Budget
Revenue / Funding Source				
43 - Intergovernmental Revenues	60,718	60,718	+2.08%	59,483
45 - Fines, Forfeits and Penalties	1,700	1,700	0.00%	1,700
46 - Public Charges for Services	29,250	29,250	-4.15%	30,515
Total Operating Revenues	91,668	91,668	-0.03%	91,698
Revenue / Funding Source Total	91,668	91,668	-0.03%	91,698
Expense / Expenditure				
100 - Personnel Services	352,879	352,879	+0.03%	352,769
200 - Contractual Services	7,085	7,085	-16.50%	8,485
300 - Supplies and Expense	21,710	21,710	0.00%	21,710
500 - Fixed Charges	45,344	45,344	+4.01%	43,597
Total Operating Expenditures	427,018	427,018	+0.11%	426,561
Expense / Expenditure Total	427,018	427,018	+0.11%	426,561
03 - Branch I Total	335,350	335,350	+0.15%	334,863

2022 Budget Summary		
Department: 03 - Branch I	0301 - Branch I	2022 Budget
Revenue / Funding Source		
43 - Intergovernmental Revenues	59,483	59,483
45 - Fines, Forfeits and Penalties	1,700	1,700
46 - Public Charges for Services	30,515	30,515
Total Operating Revenues	91,698	91,698
Revenue / Funding Source Total	91,698	91,698
Expense / Expenditure		
100 - Personnel Services	352,769	352,769
200 - Contractual Services	8,485	8,485
300 - Supplies and Expense	21,710	21,710
500 - Fixed Charges	43,597	43,597
Total Operating Expenditures	426,561	426,561
Expense / Expenditure Total	426,561	426,561
03 - Branch I Total	334,863	334,863



# Department Operating Budget Narrative

## Branch 1

Account Number	Description	2023 Requested	2022 Budget	Difference	
				Amount	%
03 - Branch I					
0301 - Branch I					
Revenue / Funding Source					
0301-43512 - State Grants-Courts					
101-0301-43512-???-000	43-000 - Intergovernmental Revenues	60,718	59,483	1,235	+2.08%
0301-45110 - Juvenile Ordinances					
101-0301-45110-???-000	45-000 - Fines, Forfeits and Penalties	1,700	1,700	0	0.00%
0301-46143 - Public Charges-Interpreter Reimbursement					
101-0301-46143-???-000	46-000 - Public Charges for Services	650	1,915	(1,265)	-66.06%
0301-46144 - Court Fees & Costs-Branch I					
101-0301-46144-???-000	46-000 - Public Charges for Services	28,600	28,600	0	0.00%
Expense / Expenditure					
0301-51212 - Circuit Court Branch I					
101-0301-51212-???-101	101 - Wages-Permanent	206,554	205,547	1,007	+0.49%
101-0301-51212-???-107	107 - Sick Leave	10,873	10,811	62	+0.57%
101-0301-51212-???-108	108 - Vacation	13,038	12,881	157	+1.22%
101-0301-51212-???-109	109 - Holiday	9,011	8,960	51	+0.57%
101-0301-51212-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%
101-0301-51212-???-120	120 - FICA	18,320	18,222	98	+0.54%
101-0301-51212-???-130	130 - Health Insurance	74,586	75,831	(1,245)	-1.64%
101-0301-51212-???-132	132 - Post Employment Benefits	3,277	4,075	(798)	-19.59%
101-0301-51212-???-133	133 - Vision Insurance	130	152	(23)	-14.96%



# Department Operating Budget Narrative

## Branch 1

101-0301-51212-???-140	140 - Life Insurance	57	58	(1)	-2.08%
101-0301-51212-???-151	151 - Retirement	16,284	15,483	801	+5.18%
101-0301-51212-???-160	160 - Worker's Compensation	364	362	2	+0.54%
101-0301-51212-???-172	172 - Training / Conference / CPE	385	385	0	0.00%
101-0301-51212-???-218	218 - Prof Serv-Witness Fees	750	750	0	0.00%
101-0301-51212-???-219	219 - Prof Serv-Other	3,800	3,800	0	0.00%
101-0301-51212-???-221	221 - Utility Service-Cellphone / Telephone	2,500	2,500	0	0.00%
101-0301-51212-???-230	230 - R/M Serv-PC Replacement	35	35	0	0.00%
101-0301-51212-???-243	243 - R/M Serv Other-Equipment	400	400	0	0.00%
101-0301-51212-???-291	291 - Contractual Services-Other	1,000	1,000	0	0.00%
101-0301-51212-???-311	311 - Office Supplies	6,500	6,500	0	0.00%
101-0301-51212-???-312	312 - Copy Expense	1,250	1,250	0	0.00%
101-0301-51212-???-313	313 - Postage	3,400	3,400	0	0.00%
101-0301-51212-???-328	328 - Dues	8,200	8,200	0	0.00%
101-0301-51212-???-331	331 - Mileage	800	800	0	0.00%
101-0301-51212-???-332	332 - Meals	360	360	0	0.00%
101-0301-51212-???-333	333 - Lodging / Hotels	1,200	1,200	0	0.00%
101-0301-51212-???-336	336 - Parking	0	0	0	0.00%
101-0301-51212-???-511	511 - Insurance-Liability	1,906	1,815	91	+5.03%
101-0301-51212-???-531	531 - Rent-Interdepartment	43,438	41,782	1,656	+3.96%

<b>Total 03 - Branch 1</b>	<b>336,750</b>	<b>334,863</b>	<b>1,828</b>	<b>+0.55%</b>
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## Branch 1

# Operating Position Cost Summary

Report data returned based on the user's security permissions.

Fiscal Year 2023  
 Forecast Year 2023  
 Department or Sub-Department 03 - Branch I

Position	Pay Grade	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
03 - Branch I									
0301 - Branch I									
0301-51212 - Circuit Court Branch I									
(Unassigned)									
1601-Register in Probate	Grade J	100.00	66,830	27,186	-	94,017	2,080	-	1.00
1602-Deputy Reg Probate	Grade F	96.88	46,446	23,294	-	69,740	2,015	-	0.97
1603A - B1 Judicial Assistant	Grade G	96.88	50,556	23,987	-	74,544	2,015	-	0.97
1603-Legal Admin Asst	Grade F	73.63	32,665	16,613	-	49,278	1,531	-	0.74
1603-Legal Admin Asst	Grade F	96.88	42,980	21,937	-	64,917	2,015	-	0.97
Total (Unassigned)			239,477	113,017	-	352,494	9,656	-	4.64
Total 0301-51212 - Circuit Court Branch I			239,477	113,017	-	352,494	9,656	-	4.64
Total 0301 - Branch I			239,477	113,017	-	352,494	9,656	-	4.64
Total 03 - Branch I			239,477	113,017	-	352,494	9,656	-	4.64
<b>Grand Total</b>			<b>239,477</b>	<b>113,017</b>	<b>-</b>	<b>352,494</b>	<b>9,656</b>	<b>-</b>	<b>4.64</b>



# Department Operating Budget Summary

Branch 2

2023 Budget Summary				
Department: 04 - Branch II	0401 - Branch II	2023 Total	Change %	2022 Budget
Revenue / Funding Source				
43 - Intergovernmental Revenues	60,658	<b>60,658</b>	+1.98%	59,483
46 - Public Charges for Services	650	<b>650</b>	-54.10%	1,416
Total Operating Revenues	61,308	<b>61,308</b>	+0.67%	60,899
Revenue / Funding Source Total	61,308	<b>61,308</b>	+0.67%	60,899
Expense / Expenditure				
100 - Personnel Services	81,298	<b>81,298</b>	+3.85%	78,284
200 - Contractual Services	7,410	<b>7,410</b>	0.00%	7,410
300 - Supplies and Expense	6,250	<b>6,250</b>	0.00%	6,250
500 - Fixed Charges	34,622	<b>34,622</b>	+0.06%	34,600
Total Operating Expenditures	129,580	<b>129,580</b>	+2.40%	126,544
Expense / Expenditure Total	129,580	<b>129,580</b>	+2.40%	126,544
<b>04 - Branch II Total</b>	<b>68,272</b>	<b>68,272</b>	<b>+4.00%</b>	<b>65,645</b>

2022 Budget Summary		
Department: 04 - Branch II	0401 - Branch II	2022 Budget
Revenue / Funding Source		
43 - Intergovernmental Revenues	59,483	<b>59,483</b>
46 - Public Charges for Services	1,416	<b>1,416</b>
Total Operating Revenues	60,899	<b>60,899</b>
Revenue / Funding Source Total	60,899	<b>60,899</b>
Expense / Expenditure		
100 - Personnel Services	78,284	<b>78,284</b>
200 - Contractual Services	7,410	<b>7,410</b>
300 - Supplies and Expense	6,250	<b>6,250</b>
500 - Fixed Charges	34,600	<b>34,600</b>
Total Operating Expenditures	126,544	<b>126,544</b>
Expense / Expenditure Total	126,544	<b>126,544</b>
<b>04 - Branch II Total</b>	<b>65,645</b>	<b>65,645</b>



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

Branch 2

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
<b>04 - Branch II</b>					
<b>0401 - Branch II</b>					
<u>Revenue / Funding Source</u>					
0401-43512 - State Grants-Courts					
43 - Intergovernmental Revenues	60,658	+1.98%	59,483	60,379	60,658
0401-43512 - State Grants-Courts Total	<b>60,658</b>	<b>+1.98%</b>	<b>59,483</b>	<b>60,379</b>	<b>60,658</b>
0401-46143 - Public Charges-Interpreter Reimbursement					
46 - Public Charges for Services	650	-54.10%	1,416	1,360	650
0401-46143 - Public Charges-Interpreter Reimbursement Total	<b>650</b>	<b>-54.10%</b>	<b>1,416</b>	<b>1,360</b>	<b>650</b>
Revenue / Funding Source Total	<b>61,308</b>	<b>+0.67%</b>	<b>60,899</b>	<b>61,739</b>	<b>61,308</b>
<u>Expense / Expenditure</u>					
0401-51213 - Circuit Court Branch II					
100 - Personnel Services	81,298	+3.85%	78,284	46,752	78,380
200 - Contractual Services	7,410	0.00%	7,410	2,010	5,917
300 - Supplies and Expense	6,250	0.00%	6,250	4,359	6,750
500 - Fixed Charges	34,622	+0.06%	34,600	23,066	34,600
0401-51213 - Circuit Court Branch II Total	<b>129,580</b>	<b>+2.40%</b>	<b>126,544</b>	<b>76,187</b>	<b>125,647</b>
Expense / Expenditure Total	<b>129,580</b>	<b>+2.40%</b>	<b>126,544</b>	<b>76,187</b>	<b>125,647</b>
<b>0401 - Branch II Total</b>	<b>68,272</b>	<b>+4.00%</b>	<b>65,645</b>	<b>14,448</b>	<b>64,339</b>
<b>04 - Branch II Total</b>	<b>68,272</b>	<b>+4.00%</b>	<b>65,645</b>	<b>14,448</b>	<b>64,339</b>



# Department Operating Budget Narrative

Branch 2

Account Number	Description	2023 Requested	2022 Budget	Difference	
				Amount	%
04 - Branch II					
0401 - Branch II					
Revenue / Funding Source					
0401-43512 - State Grants-Courts					
101-0401-43512-???-000	43-000 - Intergovernmental Revenues	60,658	59,483	1,175	+1.98%
0401-46143 - Public Charges-Interpreter Reimbursement					
101-0401-46143-???-000	46-000 - Public Charges for Services	650	1,416	(766)	-54.10%
Expense / Expenditure					
0401-51213 - Circuit Court Branch II					
101-0401-51213-???-101	101 - Wages-Permanent	45,791	43,758	2,033	+4.65%
101-0401-51213-???-107	107 - Sick Leave	2,489	2,379	111	+4.65%
101-0401-51213-???-108	108 - Vacation	4,961	4,741	220	+4.64%
101-0401-51213-???-109	109 - Holiday	2,063	1,972	92	+4.65%
101-0401-51213-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%
101-0401-51213-???-120	120 - FICA	4,231	4,043	188	+4.65%
101-0401-51213-???-130	130 - Health Insurance	16,813	16,813	0	0.00%
101-0401-51213-???-132	132 - Post Employment Benefits	1,037	991	46	+4.63%
101-0401-51213-???-133	133 - Vision Insurance	51	55	(4)	-7.17%
101-0401-51213-???-140	140 - Life Insurance	16	16	0	0.00%
101-0401-51213-???-151	151 - Retirement	3,761	3,435	325	+9.48%
101-0401-51213-???-160	160 - Worker's Compensation	84	80	4	+4.65%
101-0401-51213-???-172	172 - Training / Conference / CPE	0	0	0	0.00%
101-0401-51213-???-214	214 - Prof Serv-Printing	110	110	0	0.00%



# Department Operating Budget Narrative

Change Justification

10% or greater change

Branch 2

State allocation

Potential change in State allocation

Actual cost





# Department Operating Budget Narrative

## Branch 2

101-0401-51213-???-219	219 - Prof Serv-Other	5,000	5,000	0	0.00%
101-0401-51213-???-221	221 - Utility Service-Cellphone / Telephone	1,800	1,800	0	0.00%
101-0401-51213-???-243	243 - R/M Serv Other-Equipment	500	500	0	0.00%
101-0401-51213-???-311	311 - Office Supplies	1,500	1,500	0	0.00%
101-0401-51213-???-312	312 - Copy Expense	150	150	0	0.00%
101-0401-51213-???-313	313 - Postage	900	900	0	0.00%
101-0401-51213-???-325	325 - Dues & Subscriptions	3,700	3,700	0	0.00%
101-0401-51213-???-331	331 - Mileage	0	0	0	0.00%
101-0401-51213-???-332	332 - Meals	0	0	0	0.00%
101-0401-51213-???-333	333 - Lodging / Hotels	0	0	0	0.00%
101-0401-51213-???-336	336 - Parking	0	0	0	0.00%
101-0401-51213-???-511	511 - Insurance-Liability	922	900	22	+2.47%
101-0401-51213-???-531	531 - Rent-Interdepartment	33,700	33,700	0	0.00%

**Total 04 - Branch II**

**68,272**

**65,645**

**3,445**

**+5.25%**



# Department Operating Budget Narrative

Branch 2

Addition of 3 desk-top manual standing desks for the office to promote healthier working environment at just over half the cost of one automated standing desk.

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# Operating Position Cost Summary

Report data returned based on the user's security permissions.

Branch 2

Fiscal Year 2023  
Forecast Year 2023  
Department or Sub-Department 0401 - Branch II

Position	Pay Grade	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
04 - Branch II									
0401 - Branch II									
0401-51213 - Circuit Court Branch II									
(Unassigned)									
1604A - B2 Judicial Assistant	Grade G	7.75	3,438	1,749	-	5,187	161	-	0.08
Total (Unassigned)		96.88	51,866	24,245	-	76,111	2,015	-	0.97
Total 0401-51213 - Circuit Court Branch II			55,304	25,994	-	81,298	2,176	-	1.05
Total 0401 - Branch II			55,304	25,994	-	81,298	2,176	-	1.05
Total 04 - Branch II			55,304	25,994	-	81,298	2,176	-	1.05
Grand Total			55,304	25,994	-	81,298	2,176	-	1.05



# Wood County

## WISCONSIN

CIRCUIT COURT  
BRANCH 2

*Nicholas J. Brazeau, Jr.*  
JUDGE

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## Branch 2

### MISSION STATEMENT

The mission statement of all Wisconsin Circuit Courts is found in the Wisconsin Statutes and may be included as part of the Wood County budget for Circuit Court Branch 2.

#### §753.03 Jurisdiction of Circuit Courts.

The Circuit Courts have the general jurisdiction prescribed for them by Article VII of the Constitution and have power to issue all writs, process and commissions provided in Article VII of the Constitution or by the statutes, or which may be necessary to the due execution of the powers vested in them. The Circuit Courts have power to hear and determine, within their respective circuits, all civil and criminal actions and proceedings unless exclusive jurisdiction is given to some other court; and they have all the powers, according to the usages of courts of law and equity, necessary to the full and complete jurisdiction of the causes and parties and the full and complete administration of justice, and to carry into effect their judgments, orders and other determinations, subject to review by the Court of Appeals or the Supreme Court as provided by law. The courts and the judges thereof have power to award all such writs, process and commissions, throughout the State, returnable in the proper county.



# Wood County

## WISCONSIN

CIRCUIT COURT  
BRANCH 2

*Nicholas J. Brazeau, Jr.*  
JUDGE

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## Branch 2

### **CIRCUIT COURT BRANCH II STATEMENT OF PROGRAMS AND SERVICES**

Circuit Court Branch 2 is responsible for the timely and efficient caseload management of one-third of all assigned civil, family, criminal, traffic, forfeiture, mental, probate, juvenile, small claims, out of county and other miscellaneous cases assigned.



# Wood County

## WISCONSIN

CIRCUIT COURT  
BRANCH 3

*Todd P. Wolf*  
CIRCUIT COURT JUDGE

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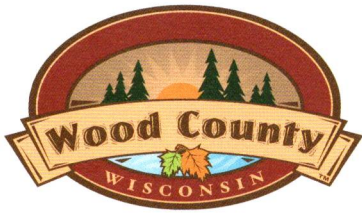
### Branch 3

## MISSION STATEMENT

The mission statement of all Wisconsin Circuit Courts is found in the Wisconsin Statutes and may be included as part of the Wood County budget for Circuit Court Branch 3.

Sec. 753.03 Jurisdiction of Circuit Courts.

The Circuit Courts have the general jurisdiction prescribed for them by Article VII of the Constitution and have power to issue all writs, process and commissions provided in Article VII of the Constitution or by the statutes, or which may be necessary to the due execution of the powers vested in them. The Circuit Courts have power to hear and determine, within their respective circuits, all civil and criminal actions and proceedings unless exclusive jurisdiction is given to some other court; and they have all the powers, according to the usages of courts of law and equity, necessary to the full and complete jurisdiction of the causes and parties and the full and complete administration of justice, and to carry into effect their judgments, orders and other determinations, subject to review by the Court of Appeals or the Supreme Court as provided by law. The courts and the judges thereof have power to award all such writs, process and commissions, throughout the State, returnable in the proper county.



# Wood County

## WISCONSIN

CIRCUIT COURT  
BRANCH 3

*Todd P. Wolf*  
CIRCUIT COURT JUDGE

### Branch 3

## **STATEMENT OF PROGRAMS AND SERVICES**

### **-CIRCUIT COURT BRANCH 3-**

Circuit Court Branch 3 is responsible for the timely and efficient caseload management of one-third of all assigned civil, family, criminal, traffic, forfeiture, mental, probate, juvenile, small claims, out of county and any other miscellaneous cases as assigned.



# Department Operating Budget Detail

Branch 3

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
<b>05 - Branch III</b>					
<b>0501 - Branch III</b>					
<u>Revenue / Funding Source</u>					
0501-43512 - State Grants-Courts					
43 - Intergovernmental Revenues	59,761	0.00%	59,761	60,379	60,379
0501-43512 - State Grants-Courts Total	<b>59,761</b>	<b>0.00%</b>	<b>59,761</b>	<b>60,379</b>	<b>60,379</b>
0501-46143 - Public Charges-Interpreter Reimbursement					
46 - Public Charges for Services	650	-66.07%	1,916	1,360	1,916
0501-46143 - Public Charges-Interpreter	<b>650</b>	<b>-66.07%</b>	<b>1,916</b>	<b>1,360</b>	<b>1,916</b>
0501-47210 - Branch III					
47 - Intergov. Charges for Services	700	0.00%	700	0	700
0501-47210 - Branch III Total	<b>700</b>	<b>0.00%</b>	<b>700</b>	<b>0</b>	<b>700</b>
Revenue / Funding Source Total	<b>61,111</b>	<b>-2.03%</b>	<b>62,377</b>	<b>61,739</b>	<b>62,994</b>
<u>Expense / Expenditure</u>					
0501-51214 - Circuit Court Branch III					
100 - Personnel Services	78,216	+3.78%	75,364	44,288	74,760
200 - Contractual Services	6,550	0.00%	6,550	2,305	3,936
300 - Supplies and Expense	5,425	0.00%	5,425	3,817	5,225
500 - Fixed Charges	39,666	+0.21%	39,583	26,388	39,583
0501-51214 - Circuit Court Branch III Total	<b>129,857</b>	<b>+2.31%</b>	<b>126,922</b>	<b>76,798</b>	<b>123,504</b>
Expense / Expenditure Total	<b>129,857</b>	<b>+2.31%</b>	<b>126,922</b>	<b>76,798</b>	<b>123,504</b>
<b>0501 - Branch III Total</b>	<b>68,746</b>	<b>+6.51%</b>	<b>64,545</b>	<b>15,060</b>	<b>60,510</b>
<b>05 - Branch III Total</b>	<b>68,746</b>	<b>+6.51%</b>	<b>64,545</b>	<b>15,060</b>	<b>60,510</b>





# Department Operating Budget Summary Branch 3

2023 Budget Summary				
<u>Department: 05 - Branch III</u>	0501 - Branch III	2023 Total	Change %	2022 Budget
Revenue / Funding Source				
43 - Intergovernmental Revenues	59,761	<b>59,761</b>	0.00%	59,761
46 - Public Charges for Services	650	<b>650</b>	-66.07%	1,916
47 - Intergov. Charges for Services	700	<b>700</b>	0.00%	700
Total Operating Revenues	61,111	<b>61,111</b>	-2.03%	62,377
Revenue / Funding Source Total	61,111	<b>61,111</b>	-2.03%	62,377
Expense / Expenditure				
100 - Personnel Services	78,216	<b>78,216</b>	+3.78%	75,364
200 - Contractual Services	6,550	<b>6,550</b>	0.00%	6,550
300 - Supplies and Expense	5,425	<b>5,425</b>	0.00%	5,425
500 - Fixed Charges	39,666	<b>39,666</b>	+0.21%	39,583
Total Operating Expenditures	129,857	<b>129,857</b>	+2.31%	126,922
Expense / Expenditure Total	129,857	<b>129,857</b>	+2.31%	126,922
<b>05 - Branch III Total</b>	<b>68,746</b>	<b>68,746</b>	<b>+6.51%</b>	<b>64,545</b>

2022 Budget Summary		
<u>Department: 05 - Branch III</u>	0501 - Branch III	2022 Budget
Revenue / Funding Source		
43 - Intergovernmental Revenues	59,761	<b>59,761</b>
46 - Public Charges for Services	1,916	<b>1,916</b>
47 - Intergov. Charges for Services	700	<b>700</b>
Total Operating Revenues	62,377	<b>62,377</b>
Revenue / Funding Source Total	62,377	<b>62,377</b>
Expense / Expenditure		
100 - Personnel Services	75,364	<b>75,364</b>
200 - Contractual Services	6,550	<b>6,550</b>
300 - Supplies and Expense	5,425	<b>5,425</b>
500 - Fixed Charges	39,583	<b>39,583</b>
Total Operating Expenditures	126,922	<b>126,922</b>
Expense / Expenditure Total	126,922	<b>126,922</b>
<b>05 - Branch III Total</b>	<b>64,545</b>	<b>64,545</b>



# Department Operating Budget Narrative

## Branch 3

Account Number	Description	2023 Requested	2022 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
05 - Branch III						
0501 - Branch III						
Revenue / Funding Source						
0501-43512 - State Grants-Courts						
101-0501-43512-???-000	43-000 - Intergovernmental Revenues	59,761	59,761	0	0.00%	
0501-46143 - Public Charges-Interpreter						
101-0501-46143-???-000	46-000 - Public Charges for Services	650	1,916	(1,266)	-66.07%	Changes coming in July of 2023 in the way that the State reimburses interpreter costs
0501-47210 - Branch III						
101-0501-47210-???-000	47-000 - Intergovernmental Charges for Services	700	700	0	0.00%	
Expense / Expenditure						
0501-51214 - Circuit Court Branch III						
101-0501-51214-???-101	101 - Wages-Permanent	45,484	43,417	2,067	+4.76%	
101-0501-51214-???-107	107 - Sick Leave	2,372	2,265	108	+4.76%	
101-0501-51214-???-108	108 - Vacation	2,883	2,752	131	+4.76%	
101-0501-51214-???-109	109 - Holiday	1,966	1,877	89	+4.76%	
101-0501-51214-???-120	120 - FICA	4,032	3,849	183	+4.76%	
101-0501-51214-???-130	130 - Health Insurance	16,813	16,813	0	0.00%	
101-0501-51214-???-132	132 - Post Employment Benefits	985	941	45	+4.76%	
101-0501-51214-???-133	133 - Vision Insurance	0	88	(88)	-100.00%	
101-0501-51214-???-140	140 - Life Insurance	16	16	0	0.00%	
101-0501-51214-???-151	151 - Retirement	3,584	3,270	314	+9.59%	
101-0501-51214-???-160	160 - Worker's Compensation	80	76	4	+4.76%	
101-0501-51214-???-172	172 - Training / Conference / CPE	0	0	0	0.00%	
101-0501-51214-???-214	214 - Prof Serv-Printing	150	150	0	0.00%	
101-0501-51214-???-219	219 - Prof Serv-Other	5,000	5,000	0	0.00%	
101-0501-51214-???-221	221 - Utility Service-Cellphone / Telephone	1,400	1,400	0	0.00%	
101-0501-51214-???-311	311 - Office Supplies	1,500	1,500	0	0.00%	
101-0501-51214-???-312	312 - Copy Expense	600	600	0	0.00%	
101-0501-51214-???-313	313 - Postage	825	825	0	0.00%	
101-0501-51214-???-325	325 - Dues & Subscriptions	2,500	2,500	0	0.00%	
101-0501-51214-???-331	331 - Mileage	0	0	0	0.00%	
101-0501-51214-???-332	332 - Meals	0	0	0	0.00%	
101-0501-51214-???-333	333 - Lodging / Hotels	0	0	0	0.00%	
101-0501-51214-???-336	336 - Parking	0	0	0	0.00%	
101-0501-51214-???-511	511 - Insurance-Liability	1,793	1,710	83	+4.87%	
101-0501-51214-???-531	531 - Rent-Interdepartment	37,873	37,873	0	0.00%	
Total 05 - Branch III		68,746	64,545	1,670	+2.59%	

# Operating Position Cost Summary

Report data returned based on the user's security permissions.

Fiscal Year 2023  
 Forecast Year 2023  
 Department or Sub-Department 0501 - Branch III

Branch 3

Position	Pay Grade	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
05 - Branch III			52,705	25,511	-	78,216	2,176	-	1.05
0501 - Branch III			52,705	25,511	-	78,216	2,176	-	1.05
0501-51214 - Circuit Court Branch III			52,705	25,511	-	78,216	2,176	-	1.05
(Unassigned)			52,705	25,511	-	78,216	2,176	-	1.05
1605A - B3 Judicial Assistant	Grade G	7.75	3,438	1,749	-	5,187	161	-	0.08
Total (Unassigned)		96.88	49,267	23,762	-	73,029	2,015	-	0.97
Total 0501-51214 - Circuit Court Branch III			52,705	25,511	-	78,216	2,176	-	1.05
Total 0501 - Branch III			52,705	25,511	-	78,216	2,176	-	1.05
Total 05 - Branch III			52,705	25,511	-	78,216	2,176	-	1.05
<b>Grand Total</b>			<b>52,705</b>	<b>25,511</b>	<b>-</b>	<b>78,216</b>	<b>2,176</b>	<b>-</b>	<b>1.05</b>

## Branch 4

### MISSION STATEMENT

The mission statement of all Wisconsin Circuit Courts is found in the Wisconsin Statutes and may be included as part of the Wood County budget for Circuit Court Branch 4.

#### §753.03 Jurisdiction of Circuit Courts.

The Circuit Courts have the general jurisdiction prescribed for them by Article VII of the Constitution and have power to issue all writs, process and commissions provided in Article VII of the Constitution or by the statutes, or which may be necessary to the due execution of the powers vested in them. The Circuit Courts have power to hear and determine, within their respective circuits, all civil and criminal actions and proceedings unless exclusive jurisdiction is given to some other court; and they have all the powers, according to the usages of courts of law and equity, necessary to the full and complete jurisdiction of the causes and parties and the full and complete administration of justice, and to carry into effect their judgments, orders and other determinations, subject to review by the Court of Appeals or the Supreme Court as provided by law. The courts and the judges thereof have power to award all such writs, process and commissions, throughout the State, returnable in the proper county.



## Branch 4

### **CIRCUIT COURT BRANCH IV STATEMENT OF PROGRAMS AND SERVICES**

Circuit Court Branch 4 is responsible for the timely and efficient caseload management of one-third of all assigned civil, family, criminal, traffic, forfeiture, mental, probate, juvenile, small claims, out of county and other miscellaneous cases assigned.



# Department Operating Budget Detail

Branch 4

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
<b>34 - Branch IV</b>					
<b>3401 - Branch IV</b>					
<u>Revenue / Funding Source</u>					
3401-43512 - State Grants-Courts IV					
43 - Intergovernmental Revenues	30,329	+100.00%	0	0	30,329
3401-43512 - State Grants-Courts IV	<b>30,329</b>	<b>+100.00%</b>	<b>0</b>	<b>0</b>	<b>30,329</b>
Total					
3401-46143 - Other Professional Reimbursements IV					
46 - Public Charges for Services	325	+100.00%	0	0	0
3401-46143 - Other Professional Reimbursements IV Total	<b>325</b>	<b>+100.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>
Revenue / Funding Source Total	<b>30,654</b>	<b>+100.00%</b>	<b>0</b>	<b>0</b>	<b>30,329</b>
<u>Expense / Expenditure</u>					
3401-51216 - Circuit Court Branch IV					
100 - Personnel Services	42,487	+100.00%	0	0	0
200 - Contractual Services	8,100	+100.00%	0	0	0
300 - Supplies and Expense	8,300	+100.00%	0	0	0
500 - Fixed Charges	35,311	+100.00%	0	0	0
3401-51216 - Circuit Court Branch IV	<b>94,198</b>	<b>+100.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>
Total					
Expense / Expenditure Total	<b>94,198</b>	<b>+100.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>3401 - Branch IV Total</b>	<b>63,544</b>	<b>+100.00%</b>	<b>0</b>	<b>0</b>	<b>(30,329)</b>
<b>34 - Branch IV Total</b>	<b>63,544</b>	<b>+100.00%</b>	<b>0</b>	<b>0</b>	<b>(30,329)</b>



# Department Operating Budget Summary

Branch 4

2023 Budget Summary				
Department: 34 - Branch IV	3401 - Branch IV	2023 Total	Change %	2022 Budget
Revenue / Funding Source				
43 - Intergovernmental Revenues	30,329	30,329	0.00%	0
46 - Public Charges for Services	325	325	0.00%	0
Total Operating Revenues	30,654	30,654	0.00%	0
Revenue / Funding Source Total	30,654	30,654	0.00%	0
Expense / Expenditure				
100 - Personnel Services	42,487	42,487	0.00%	0
200 - Contractual Services	8,100	8,100	0.00%	0
300 - Supplies and Expense	8,300	8,300	0.00%	0
500 - Fixed Charges	35,311	35,311	0.00%	0
Total Operating Expenditures	94,198	94,198	0.00%	0
Expense / Expenditure Total	94,198	94,198	0.00%	0
<b>34 - Branch IV Total</b>	<b>63,544</b>	<b>63,544</b>	<b>0.00%</b>	<b>0</b>

2022 Budget Summary		
Department: 34 - Branch IV	3401 - Branch IV	2022 Budget
Revenue / Funding Source		
43 - Intergovernmental Revenues	0	0
46 - Public Charges for Services	0	0
Total Operating Revenues	0	0
Revenue / Funding Source Total	0	0
Expense / Expenditure		
100 - Personnel Services	0	0
200 - Contractual Services	0	0
300 - Supplies and Expense	0	0
500 - Fixed Charges	0	0
Total Operating Expenditures	0	0
Expense / Expenditure Total	0	0
<b>34 - Branch IV Total</b>	<b>0</b>	<b>0</b>



# Department Operating Budget Narrative

Branch 4

Account Number	Description	2023 Requested	2022 Budget	Difference	
				Amount	%
34 - Branch IV					
3401 - Branch IV					
Revenue / Funding Source					
3401-43512 - State Grants-Courts IV					
-3401-43512-???-000	43-000 - Intergovernmental Revenues	30,329	0	30,329	0.00%
3401-46143 - Other Professional Reimbursements IV					
-3401-46143-???-000	46-000 - Public Charges for Services	325	0	325	0.00%
Expense / Expenditure					
3401-51216 - Circuit Court Branch IV					
-3401-51216-???-101	101 - Wages-Permanent	25,291	0	25,291	0.00%
-3401-51216-???-107	107 - Sick Leave	1,285	0	1,285	0.00%
-3401-51216-???-108	108 - Vacation	1,070	0	1,070	0.00%
-3401-51216-???-109	109 - Holiday	1,070	0	1,070	0.00%
-3401-51216-???-120	120 - FICA	2,197	0	2,197	0.00%
-3401-51216-???-130	130 - Health Insurance	9,029	0	9,029	0.00%
-3401-51216-???-132	132 - Post Employment Benefits	0	0	0	0.00%
-3401-51216-???-133	133 - Vision Insurance	39	0	39	0.00%
-3401-51216-???-140	140 - Life Insurance	9	0	9	0.00%
-3401-51216-???-151	151 - Retirement	1,953	0	1,953	0.00%
-3401-51216-???-160	160 - Worker's Compensation	44	0	44	0.00%
-3401-51216-???-172	172 - Training / Conference / CPE	500	0	500	0.00%
-3401-51216-???-214	214 - Prof Serv-Printing	600	0	600	0.00%
-3401-51216-???-219	219 - Prof Serv-Other	5,000	0	5,000	0.00%





## Department Operating Budget Narrative

### Branch 4

-3401-51216-???-221	221 - Utility Service-Cellphone / Telephone	2,500	0	2,500	0.00%
-3401-51216-???-311	311 - Office Supplies	5,000	0	5,000	0.00%
-3401-51216-???-312	312 - Copy Expense	200	0	200	0.00%
-3401-51216-???-313	313 - Postage	600	0	600	0.00%
-3401-51216-???-325	325 - Dues & Subscriptions	2,500	0	2,500	0.00%
-3401-51216-???-331	331 - Mileage	0	0	0	0.00%
-3401-51216-???-332	332 - Meals	0	0	0	0.00%
-3401-51216-???-333	333 - Lodging / Hotels	0	0	0	0.00%
-3401-51216-???-336	336 - Parking	0	0	0	0.00%
-3401-51216-???-511	511 - Insurance-Liability	283	0	283	0.00%
-3401-51216-???-531	531 - Rent-Interdepartment	35,028	0	35,028	0.00%

<b>Total 34 - Branch IV</b>		<b>63,544</b>	<b>0</b>	<b>124,852</b>	<b>0.00%</b>
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# Operating Position Cost Summary

Branch 4

Report data returned based on the user's security permissions.

Fiscal Year 2023  
Forecast Year 2023  
Department or Sub-Department 3401 - Branch IV

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
34 - Branch IV										
3401 - Branch IV				28,717	13,270	-	41,987	1,169	-	0.56
Total 34 - Branch IV				28,717	13,270	-	41,987	1,169	-	0.56
Grand Total				28,717	13,270	-	41,987	1,169	-	0.56

## Child Support

# Wood County Child Support Program

## Mission Statement

*“As a team of child support professionals, our commitment is to enhance the well-being of the children and families we serve.”*

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## **Child Support**

### **Wood County Child Support Program Statement of Programs and Services**

The child support enforcement (or Title IV-D) program is operated through the cooperative efforts of federal, state and local government. The program is designed to: Establish paternity on behalf of children, whose parents were not married to each other at the time of the child's birth; establish court orders obligating parents to pay child support and provide health care for their children, including health insurance coverage; collect support payments including child support and family support; take administrative and legal actions necessary to enforce a support order when parents fail to pay the support they have been ordered to pay; find parents who are not paying support and locate their income and assets; and when necessary, to establish or enforce a child support order.

The Bureau of Child Support oversees administration of the IV-D program. The program is operated locally by counties or tribal child support agencies. The IV-D program encourages parental responsibility and offers social, economic and medical benefits to families. By helping parents establish paternity and obtain legal orders for payment of child support, the program benefits not only the children and families who are directly affected, but the general public as well. Some of the tangible benefits include: financial security for children, reduced public assistance costs and reduced health care costs.

#### **Federal Laws and Regulations**

The child support program is authorized by federal law, and is operated in accordance with federal and state laws and regulations. At the federal level, the Social Security Act provides the authority to operate a child support program. Title IV-D assigns responsibility for overseeing the child support program to the federal government, and primary responsibility for operating the program to the states. Federal standards for operating the program, which all states must follow, are documented in the Code of Federal Regulations, Sections 300 to 399. This clarifies federal laws and explains how those laws are to be implemented. The CFR has the same force of authority as the law it is written to implement. For this reason, all state and local agencies operating the IV-D program must comply with the regulations.

In Wisconsin, ss 49.22, Wis. Stats., provides the administrative authority to operate a program to establish paternity, collect child support, and handle related matters. Chapters 767 and 769 cover requirements for handling legal and administrative actions. Administrative rules published in the Wisconsin Administrative Code have the force of law. Three important state administrative rules directly relate to the program. DCF 150 governs setting child support payment amounts; DCF 151 relates to certain aspects of paternity establishment, DCF 152 deals with administration of the program. County child support enforcement agencies must follow both state and federal laws and regulations. For this reason, great care is taken to ensure that all state laws and policies related to child support enforcement are consistent and compatible with federal requirements.

# Child Support

## Funding Sources

The program is funded with a combination of federal, state and local dollars. Counties are responsible for covering any costs of operating the program that are not covered by state or federal funding. If state and federal funding is not sufficient to operate the child support program, the child support agency becomes dependent on local tax levy to fund the remaining costs.

**Administrative Cost Reimbursement:** Federal administrative cost reimbursement is the principal source of funds for the child support program. Reimbursement is not limited to administrative costs, but covers all costs of managing and operating the program, including providing services. The reimbursement rate for most administrative costs is currently 66%. When submitting administrative cost claims, certain revenues and reimbursements must be subtracted from total costs to arrive at the net reimbursable amount. Program application fees and collections made on reimbursed costs, such as genetic testing must be subtracted from any administrative cost claims.

**Federal Incentive Payments:** Federal Incentive monies are allocated to States based upon their performance in four performance measures. The performance measures are Current Child Support Collection Rate, Paternity Establishment Rate, Court Order Establishment Rate and Federal Arrears Collection Rate. The State of Wisconsin then distributes the money to the counties based upon their performance. Federal incentive payments are not eligible for the 66% reimbursement so they must be subtracted out before costs can be submitted.

**State General Purpose Revenue:** This block of money is distributed to the counties from the State of Wisconsin. It is allocated to the counties from the State based upon performance and efficiency. State GPR was allocated as a way to make up for revenue cuts that were created by the Deficit Reduction Act of 2005. The Deficit Reduction Act reduced funding to the counties by not allowing Federal Incentive monies to be eligible for the 66% reimbursement. State GPR is eligible for the 66% Federal reimbursement.

**Medical Support Incentives:** Under federal regulations, the state agency responsible for administering Medicaid must pay incentives to child support agencies for medical support collections. The incentive payments equal 15% of any MA costs that are recovered from a non-custodial parent. The medical support incentives are paid to the child support agency responsible for collection. All medical support incentive payments must be reinvested in the child support program and are not eligible for 66% federal reimbursement. The revenue is treated like program revenue for budgeting purposes.

**Program Revenues:** All child support program revenues must be reported to the Office of Child Support Enforcement and must be used to offset the state's administrative costs for the IV-D program. The revenues are reported to the Office of Child Support Enforcement quarterly. County program income revenue that must be reported includes application fees, genetic testing fees, and out-of-state extradition costs. State program revenue that must be reported includes contingency fees on collections made through federal and state tax intercepts and the interstate collections program, fees charged to

# Child Support

tribes under purchase of service agreements, interest on accounts held by the Support Collections Trust Fund, unclaimed funds and the annual receipt and disbursement fee for IV-D cases.

**County Levy:** When all other funding sources have been exhausted County Levy is essential to appropriately fund the program.

## **Impact of the Child Support Program on other Programs**

**Taxpayer Savings:** Child support collections reduce public assistance costs. Child support collected for children helps to keep families independent of public assistance and thereby avoids added public assistance costs paid by taxpayers.

**Human Services Revenue:** The Child Support Agency collects support from parents who have children in out of home placement such as foster care or juvenile detention. The money is then distributed to Human Services to offset the cost of the out of home placement.

**Cooperative Agreements:** The Child Support Agency enters into cooperative agreements with other county departments and reimburses them for 66% of their costs. Although the Child Support Agency does not pay 100% of the cooperative agency's expense, the other agencies are doing duties they otherwise would have to do without reimbursement. This leads to a direct benefit to the county. Without the Child Support Agency these departments would see reduced funding.

## **Impact of program expenditure cuts on program revenues**

As mentioned earlier for every dollar spent, the child support program gets 66% back from the federal government. If we reduce expenditures by \$100.00 we only save \$34.00 which is the 34% that we do not get reimbursed for. In order to see any real savings in our budget we would have to make significant cuts to expenses. If we wanted to save \$20,000.00 we would need to cut \$58,823.56 in expenses.



# Child Support

## Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
<b>02 - Child Support</b>					
<b>0201 - Child Support</b>					
<u>Revenue / Funding Source</u>					
0201-41110 - General Property Taxes -Child Support					
41 - Taxes	0	-100.00%	87,568	58,379	87,568
41-000 - Taxes	0	-100.00%	87,568	58,379	87,568
0201-41110 - General Property Taxes - Child Support Total	<b>0</b>	<b>-100.00%</b>	<b>87,568</b>	<b>58,379</b>	<b>87,568</b>
0201-43568 - State Aid-Child Support					
43 - Intergovernmental Revenues	961,792	-0.21%	963,839	553,907	959,332
43-000 - Intergovernmental Revenues	961,792	-0.21%	963,839	553,907	959,332
0201-43568 - State Aid-Child Support Total	<b>961,792</b>	<b>-0.21%</b>	<b>963,839</b>	<b>553,907</b>	<b>959,332</b>
0201-46621 - Child Support Genetic Tests					
46 - Public Charges for Services	4,300	0.00%	4,300	2,931	4,300
46-000 - Public Charges for Services	4,300	0.00%	4,300	2,931	4,300
0201-46621 - Child Support Genetic Tests Total	<b>4,300</b>	<b>0.00%</b>	<b>4,300</b>	<b>2,931</b>	<b>4,300</b>
0201-46623 - Child Support Filing Fees					
46 - Public Charges for Services	60	0.00%	60	87	60
46-000 - Public Charges for Services	60	0.00%	60	87	60
0201-46623 - Child Support Filing Fees Total	<b>60</b>	<b>0.00%</b>	<b>60</b>	<b>87</b>	<b>60</b>
0201-46624 - Child Support Service Fees					
46 - Public Charges for Services	11,500	0.00%	11,500	6,989	11,500
46-000 - Public Charges for Services	11,500	0.00%	11,500	6,989	11,500
0201-46624 - Child Support Service Fees Total	<b>11,500</b>	<b>0.00%</b>	<b>11,500</b>	<b>6,989</b>	<b>11,500</b>
0201-46625 - Public Charges-Extradition					
46 - Public Charges for Services	0	0.00%	0	0	
46-000 - Public Charges for Services	0	0.00%	0	0	
0201-46625 - Public Charges-Extradition Total	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	
Revenue / Funding Source Total	<b>977,652</b>	<b>-8.40%</b>	<b>1,067,267</b>	<b>622,292</b>	<b>1,062,760</b>
<u>Expense / Expenditure</u>					
0201-51330 - Child Support					
100 - Personnel Services	924,714	+1.99%	906,696	530,442	897,506
101 - Wages-Permanent	541,878	+2.40%	529,167	314,138	521,977
107 - Sick Leave	29,330	+2.01%	28,753	9,746	28,753
108 - Vacation	48,939	+1.37%	48,277	32,382	48,277
109 - Holiday	24,308	+2.01%	23,830	9,437	23,830
110 - Funeral/Jury/Other	0	0.00%	0	849	849
120 - FICA	49,301	+2.29%	48,197	26,389	46,000



# Child Support Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
130 - Health Insurance	172,694	-0.28%	173,176	106,570	173,176
132 - Post Employment Benefits	11,070	+1.88%	10,866	6,282	10,800
133 - Vision Insurance	286	-31.21%	415	202	328
140 - Life Insurance	106	0.00%	106	65	106
151 - Retirement	43,823	+7.01%	40,952	23,826	40,952
156 - Unemployment Compensation	0	0.00%	0	0	
160 - Worker's Compensation	980	+2.29%	958	557	958
172 - Training / Conference / CPE	2,000	0.00%	2,000	0	1,500
200 - Contractual Services	88,824	+3.93%	85,465	37,130	80,925
211 - Prof Serv-Legal	35,244	+8.98%	32,340	17,820	31,000
214 - Prof Serv-Printing	1,600	0.00%	1,600	131	1,600
217 - Prof Serv-Medical	7,500	-6.25%	8,000	2,091	5,500
219 - Prof Serv-Other	34,000	0.00%	34,000	11,995	34,000
221 - Utility Service-Cellphone / Telephone	5,700	0.00%	5,700	2,542	5,000
230 - R/M Serv-PC Replacement	4,780	+24.97%	3,825	2,550	3,825
237 - R/M Serv-Interdept Softwr Supt	0	0.00%	0	0	
300 - Supplies and Expense	35,942	+1.52%	35,405	12,984	30,434
311 - Office Supplies	8,500	0.00%	8,500	1,349	5,500
312 - Copy Expense	3,600	0.00%	3,600	1,116	3,200
313 - Postage	13,000	+4.00%	12,500	6,580	12,500
324 - Advertising	600	0.00%	600	263	600
325 - Dues & Subscriptions	600	0.00%	600	250	600
327 - Computer Supplies	2,692	+1.39%	2,655	2,684	2,684
331 - Mileage	4,000	0.00%	4,000	628	3,000
332 - Meals	800	0.00%	800	102	800
333 - Lodging / Hotels	2,000	0.00%	2,000	0	1,500
336 - Parking	150	0.00%	150	11	50
340 - Operating Supplies & Expense	0	0.00%	0	0	
500 - Fixed Charges	39,953	+0.64%	39,701	26,467	39,701
511 - Insurance-Liability	4,205	+6.38%	3,953	2,635	3,953
531 - Rent-Interdepartment	35,748	0.00%	35,748	23,832	35,748
0201-51330 - Child Support Total	1,089,432	+2.08%	1,067,267	607,023	1,048,566
0201-59210 - Transfers to General Fund					
900 - Other Financing Uses	0	0.00%	0	0	
911 - Transfer to General Fund	0	0.00%	0	0	
0201-59210 - Transfers to General Fund Total	0	0.00%	0	0	
Expense / Expenditure Total	1,089,432	+2.08%	1,067,267	607,023	1,048,566
0201 - Child Support Total	111,780	+25470500.62%	0	(15,270)	(14,194)
0202 - Child Support - 5 County					
Revenue / Funding Source					
0202-43568 - State Aid-Child Support 5 County					
43 - Intergovernmental Revenues	207,945	-4.13%	216,900	0	212,500





# Child Support

## Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
43-000 - Intergovernmental Revenues	207,945	-4.13%	216,900	0	212,500
0202-43568 - State Aid-Child Support 5 County Total	207,945	-4.13%	216,900	0	212,500
Revenue / Funding Source Total	207,945	-4.13%	216,900	0	212,500
<u>Expense / Expenditure</u>					
0202-51333 - Child Support - 5 County					
100 - Personnel Services	1,600	0.00%	1,600	0	1,600
172 - Training / Conference / CPE	1,600	0.00%	1,600	0	1,600
200 - Contractual Services	196,645	-4.49%	205,900	92,053	205,900
219 - Prof Serv-Other	195,925	-4.51%	205,180	91,696	205,180
221 - Utility Service-Cellphone / Telephone	720	0.00%	720	357	720
300 - Supplies and Expense	9,700	+3.19%	9,400	0	5,000
311 - Office Supplies	5,000	0.00%	5,000	0	2,500
331 - Mileage	2,500	0.00%	2,500	0	2,500
332 - Meals	600	+100.00%	300	0	0
333 - Lodging / Hotels	1,500	0.00%	1,500	0	0
336 - Parking	100	0.00%	100	0	0
0202-51333 - Child Support - 5 County Total	207,945	-4.13%	216,900	92,053	212,500
Expense / Expenditure Total	207,945	-4.13%	216,900	92,053	212,500
0202 - Child Support - 5 County Total	0	0.00%	0	92,053	0
02 - Child Support Total	111,780	+25470500.6 2%	0	76,784	(14,194)



# Department Operating Budget Summary **Child Support**

2023 Budget Summary					
<b>Department: 02 - Child Support</b>	0201 - Child Support	0202 - Child Support - 5 County	2023 Total	Change %	2022 Budget
Revenue / Funding Source					
41 - Taxes	0		0	-100.00%	87,568
43 - Intergovernmental Revenues	961,792	207,945	1,169,737	-0.93%	1,180,739
46 - Public Charges for Services	15,860		15,860	0.00%	15,860
Total Operating Revenues	977,652	207,945	1,185,597	-7.68%	1,284,167
Revenue / Funding Source Total	977,652	207,945	1,185,597	-7.68%	1,284,167
Expense / Expenditure					
100 - Personnel Services	924,714	1,600	926,314	+1.98%	908,296
200 - Contractual Services	88,824	196,645	285,469	-2.02%	291,365
300 - Supplies and Expense	35,942	9,700	45,642	+1.87%	44,805
500 - Fixed Charges	39,953		39,953	+0.64%	39,701
Total Operating Expenditures	1,089,432	207,945	1,297,377	+1.03%	1,284,167
900 - Other Financing Uses	0		0	0.00%	0
Expense / Expenditure Total	1,089,432	207,945	1,297,377	+1.03%	1,284,167
<b>02 - Child Support Total</b>	<b>111,780</b>	<b>0</b>	<b>111,780</b>	<b>#####</b>	<b>(0)</b>

2022 Budget Summary			
<b>Department: 02 - Child Support</b>	0201 - Child Support	0202 - Child Support - 5 County	2022 Budget
Revenue / Funding Source			
41 - Taxes	87,568		87,568
43 - Intergovernmental Revenues	963,839	216,900	1,180,739
46 - Public Charges for Services	15,860		15,860
Total Operating Revenues	1,067,267	216,900	1,284,167
Revenue / Funding Source Total	1,067,267	216,900	1,284,167
Expense / Expenditure			
100 - Personnel Services	906,696	1,600	908,296
200 - Contractual Services	85,465	205,900	291,365
300 - Supplies and Expense	35,405	9,400	44,805
500 - Fixed Charges	39,701		39,701
Total Operating Expenditures	1,067,267	216,900	1,284,167
900 - Other Financing Uses	0		0
Expense / Expenditure Total	1,067,267	216,900	1,284,167
<b>02 - Child Support Total</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>



Account Number	Description	2023 Requested	2022 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
02 - Child Support						
0201 - Child Support						
Revenue / Funding Source						
0201-41110 - General Property Taxes -Child						
230-0201-41110-???-000	41-000 - Taxes	0	87,568	(87,568)	-100.00%	
0201-43568 - State Aid-Child Support						
230-0201-43568-???-000	43-000 - Intergovernmental Revenues	961,792	963,839	(2,047)	-0.21%	
0201-46621 - Child Support Genetic Tests						
230-0201-46621-???-000	46-000 - Public Charges for Services	4,300	4,300	0	0.00%	
0201-46623 - Child Support Filing Fees						
230-0201-46623-???-000	46-000 - Public Charges for Services	60	60	0	0.00%	
0201-46624 - Child Support Service Fees						
230-0201-46624-???-000	46-000 - Public Charges for Services	11,500	11,500	0	0.00%	
0201-46625 - Public Charges-Extradition						
230-0201-46625-???-000	46-000 - Public Charges for Services	0	0	0	0.00%	
Expense / Expenditure						
0201-51330 - Child Support						
230-0201-51330-???-101	101 - Wages-Permanent	541,878	529,167	12,711	+2.40%	
230-0201-51330-???-107	107 - Sick Leave	29,330	28,753	577	+2.01%	
230-0201-51330-???-108	108 - Vacation	48,939	48,277	662	+1.37%	
230-0201-51330-???-109	109 - Holiday	24,308	23,830	478	+2.01%	
230-0201-51330-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	
230-0201-51330-???-120	120 - FICA	49,301	48,197	1,104	+2.29%	
230-0201-51330-???-130	130 - Health Insurance	172,694	173,176	(482)	-0.28%	
230-0201-51330-???-132	132 - Post Employment Benefits	11,070	10,866	204	+1.88%	
230-0201-51330-???-133	133 - Vision Insurance	286	415	(130)	-31.21%	
230-0201-51330-???-140	140 - Life Insurance	106	106	0	0.00%	
230-0201-51330-???-151	151 - Retirement	43,823	40,952	2,871	+7.01%	
230-0201-51330-???-156	156 - Unemployment Compensation	0	0	0	0.00%	
230-0201-51330-???-160	160 - Worker's Compensation	980	958	22	+2.29%	
230-0201-51330-???-172	172 - Training / Conference / CPE	2,000	2,000	0	0.00%	
230-0201-51330-???-211	211 - Prof Serv-Legal	35,244	32,340	2,904	+8.98%	
230-0201-51330-???-214	214 - Prof Serv-Printing	1,600	1,600	0	0.00%	
230-0201-51330-???-217	217 - Prof Serv-Medical	7,500	8,000	(500)	-6.25%	
230-0201-51330-???-219	219 - Prof Serv-Other	34,000	34,000	0	0.00%	
230-0201-51330-???-221	221 - Utility Service-Cellphone / Telephone	5,700	5,700	0	0.00%	
230-0201-51330-???-230	230 - R/M Serv-PC Replacement	4,780	3,825	955	+24.97%	IT Increase
230-0201-51330-???-237	237 - R/M Serv-Interdept Softwr Supt	0	0	0	0.00%	
230-0201-51330-???-311	311 - Office Supplies	8,500	8,500	0	0.00%	
230-0201-51330-???-312	312 - Copy Expense	3,600	3,600	0	0.00%	
230-0201-51330-???-313	313 - Postage	13,000	12,500	500	+4.00%	
230-0201-51330-???-324	324 - Advertising	600	600	0	0.00%	
230-0201-51330-???-325	325 - Dues & Subscriptions	600	600	0	0.00%	
230-0201-51330-???-327	327 - Computer Supplies	2,692	2,655	37	+1.39%	
230-0201-51330-???-331	331 - Mileage	4,000	4,000	0	0.00%	
230-0201-51330-???-332	332 - Meals	800	800	0	0.00%	
230-0201-51330-???-333	333 - Lodging / Hotels	2,000	2,000	0	0.00%	
230-0201-51330-???-336	336 - Parking	150	150	0	0.00%	
230-0201-51330-???-340	340 - Operating Supplies & Expense	0	0	0	0.00%	
230-0201-51330-???-511	511 - Insurance-Liability	4,205	3,953	252	+6.38%	
230-0201-51330-???-531	531 - Rent-Interdepartment	35,748	35,748	0	0.00%	
0201-59210 - Transfers to General Fund						
230-0201-59210-???-911	911 - Transfer to General Fund	0	0	0	0.00%	
0202 - Child Support - 5 County						
Revenue / Funding Source						
0202-43568 - State Aid-Child Support 5 County						
230-0202-43568-???-000	43-000 - Intergovernmental Revenues	207,945	216,900	(8,955)	-4.13%	
Expense / Expenditure						
0202-51333 - Child Support - 5 County						
230-0202-51333-???-172	172 - Training / Conference / CPE	1,600	1,600	0	0.00%	
230-0202-51333-???-219	219 - Prof Serv-Other	195,925	205,180	(9,255)	-4.51%	
230-0202-51333-???-221	221 - Utility Service-Cellphone / Telephone	720	720	0	0.00%	
230-0202-51333-???-311	311 - Office Supplies	5,000	5,000	0	0.00%	
230-0202-51333-???-331	331 - Mileage	2,500	2,500	0	0.00%	
230-0202-51333-???-332	332 - Meals	600	300	300	+100.00%	Travel has resumed
230-0202-51333-???-333	333 - Lodging / Hotels	1,500	1,500	0	0.00%	
230-0202-51333-???-336	336 - Parking	100	100	0	0.00%	
Total 02 - Child Support		111,780	(0)	(85,359)	#####	

# Operating Position Cost Summary

## Child Support

Report data returned based on the user's security permissions.

Fiscal Year 2023  
Forecast Year 2023  
Department or Sub-Department 0201 - Child Support

Position	Pay Grade	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
02 - Child Support									
0201 - Child Support									
0201-51330 - Child Support									
(Unassigned)									
1501-Child Support Dir	Grade N	100.00	95,098	31,853	-	126,951	2,080	-	1.00
1504-Case Worker	Grade H	100.00	61,381	26,256	-	87,636	2,080	-	1.00
1504-Case Worker	Grade H	96.88	59,463	25,518	-	84,981	2,015	-	0.97
1504-Case Worker	Grade H	96.88	55,856	24,856	-	80,712	2,015	-	0.97
1504-Case Worker	Grade H	96.88	53,015	24,395	-	77,410	2,015	-	0.97
1504-Case Worker	Grade H	96.88	51,564	24,170	-	75,733	2,015	-	0.97
1504-Case Worker	Grade H	96.88	53,015	24,369	-	77,384	2,015	-	0.97
1504-Case Worker	Grade H	96.88	53,015	23,324	-	76,339	2,015	-	0.97
1506-Child Support Intake Worker	Grade E	96.88	37,942	21,201	-	59,144	2,015	-	0.97
Total (Unassigned)			520,347	225,943	-	746,290	18,265	-	8.78
Fiscal									
1509-Deputy Director	Grade J	100.00	72,987	28,182	-	101,170	2,080	-	1.00
1510-Accounting Assistant	Grade F	96.88	51,121	24,133	-	75,254	2,015	-	0.97
Total Fiscal			124,108	52,315	-	176,423	4,095	-	1.97
Total 0201-51330 - Child Support			644,455	278,259	-	922,714	22,360	-	10.75
Total 0201 - Child Support			644,455	278,259	-	922,714	22,360	-	10.75
Total 02 - Child Support			644,455	278,259	-	922,714	22,360	-	10.75
Grand Total			644,455	278,259	-	922,714	22,360	-	10.75

# Operating Position Cost Summary

Report data returned based on the user's security permissions.

Fiscal Year 2023  
Forecast Year 2023  
Department or Sub-Department 07 - Clerk of Courts

## Clerk of Courts

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
07 - Clerk of Courts										
0703 - Clerk Of Courts										
0703-51221 - Clerk of Courts										
(Unassigned)										
1201-Clerk of Courts (1201-10408): CINDY JOOSTEN (10408)		<i>Salaried</i>	96.88	84,752	29,690	-	114,442	2,015	-	0.97
1202-Dep Clerk of Courts (1202-10233): LAURA CLARK (10233)	Grade I	Step 7	96.88	63,513	26,179	68	89,760	2,015	-	0.97
1203A - Court Clerk (1203A-10131): JACQUELINE ARNOLD (10131)	Grade F	Step 12	96.88	49,932	23,924	54	73,909	2,015	-	0.97
1203A - Court Clerk (1203A-10833): VICKI ZIEGAHN (10833)	Grade F	Step 12	96.88	49,932	23,924	54	73,909	2,015	-	0.97
1203A - Court Clerk (1203A-12916): ELIZABETH GAIER (12916)	Grade F	Step 3	96.88	42,980	21,910	-	64,890	2,015	-	0.97
1203A - Court Clerk (1203A-13029): DESIREE ALLISON (13029)	Grade F	Step 3	96.88	42,980	21,911	-	64,891	2,015	-	0.97
1207-Information Clerk (1207-12703): SHARON MEULENBELT (12703)	Grade D	Step 3	80.00	28,221	16,987	-	45,208	1,664	-	0.80
1208-Court Clerk-Civil (1208-10789): KIM WEILER (10789)	Grade F	Step 12	96.88	49,932	23,924	-	73,856	2,015	-	0.97
1210A - Court Clerk (1210A-10289): JACALYN EVENSON-KREU (10289)	Grade F	Step 12	96.88	49,932	23,951	-	73,882	2,015	-	0.97
1218-Collections Deputy (1218-11979): CHARLENE SMITH (11979)	Grade F	Step 5	96.88	45,297	23,129	-	68,426	2,015	-	0.97
1219A-Bookkeeper (1219A-10201): JANEL TEPP (10201)	Grade F	Step 10	96.88	48,763	23,731	-	72,494	2,015	-	0.97
COC - Court Clerk FT 2015 (1203A-Vacant): COC 1203A - Court Clerk (1203A-10201)	Grade F	Step 1	80.73	33,869	17,975	-	51,844	1,679	-	0.81
Total (Unassigned)				590,102	277,235	176	867,513	23,493	-	11.29
Non FTE Count										
1215-Bailiff (1215-10384): DAVID HOKS (10384)		<i>Salaried</i>	25.00	2,833	284	3	3,120	520	-	0.25
1215-Bailiff (1215-10460): KATHLEEN KROLL (10460)		<i>Salaried</i>	25.00	2,833	284	3	3,120	520	-	0.25
1215-Bailiff (1215-10490): CARL LEMKE (10490)		<i>Salaried</i>	25.00	2,833	284	3	3,120	520	-	0.25
1215-Bailiff (1215-10538): SUSAN MCCARTHY (10538)		<i>Salaried</i>	25.00	2,833	284	-	3,117	520	-	0.25
1215-Bailiff (1215-10661): THOMAS SACHS (10661)		<i>Salaried</i>	25.00	2,833	284	3	3,120	520	-	0.25
1215-Bailiff (1215-13258): MARK FRISCH (13258)		<i>Salaried</i>	25.00	2,833	284	-	3,117	520	-	0.25
COC - Vacant 1215-Bailiff (G.Blum) (1215-Vacant): CC 1215 - Ba		<i>Salaried</i>	25.00	2,833	284	-	3,117	520	-	0.25
Total Non FTE Count				19,833	1,985	12	21,830	3,640	-	1.75
Total 0703-51221 - Clerk of Courts				609,935	279,220	187	889,342	27,133	-	13.04
Total 0703 - Clerk Of Courts				609,935	279,220	187	889,342	27,133	-	13.04
Total 07 - Clerk of Courts				609,935	279,220	187	889,342	27,133	-	13.04

# Operating Position Cost Summary

Report data returned based on the user's security permissions.

Fiscal Year 2023  
Forecast Year 2023  
Department or Sub-Department 07 - Clerk of Courts  
**Grand Total**

## Clerk of Courts

609,935	279,220	187	889,342	27,133	-	13.04
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# Department Operating Budget Detail

Clerk of Courts

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
<b>07 - Clerk of Courts</b>					
<b>0702 - Clerk Of Courts-Divorce Mediation</b>					
<u>Revenue / Funding Source</u>					
0702-46141 - Public Charges - Family Counseling Filing Fees					
46 - Public Charges for Services	6,000	0.00%	6,000	3,920	6,700
0702-46141 - Public Charges - Family Counseling Filing Fees Total	<b>6,000</b>	<b>0.00%</b>	<b>6,000</b>	<b>3,920</b>	<b>6,700</b>
0702-46143 - Public Charges - Court Ordered Mediation Fee Payments					
46 - Public Charges for Services	4,000	0.00%	4,000	3,392	6,100
0702-46143 - Public Charges - Court Ordered Mediation Fee Payments Total	<b>4,000</b>	<b>0.00%</b>	<b>4,000</b>	<b>3,392</b>	<b>6,100</b>
Revenue / Funding Source Total	<b>10,000</b>	<b>0.00%</b>	<b>10,000</b>	<b>7,312</b>	<b>12,800</b>
<u>Expense / Expenditure</u>					
0702-51217 - Divorce Mediation Expense					
300 - Supplies and Expense	25,000	0.00%	25,000	6,675	21,500
0702-51217 - Divorce Mediation Expense Total	<b>25,000</b>	<b>0.00%</b>	<b>25,000</b>	<b>6,675</b>	<b>21,500</b>
Expense / Expenditure Total	<b>25,000</b>	<b>0.00%</b>	<b>25,000</b>	<b>6,675</b>	<b>21,500</b>
<b>0702 - Clerk Of Courts-Divorce Mediation Total</b>	<b>15,000</b>	<b>0.00%</b>	<b>15,000</b>	<b>(637)</b>	<b>8,700</b>
<b>0703 - Clerk Of Courts</b>					
<u>Revenue / Funding Source</u>					
0703-43512 - State Grant - Circuit Court Support Payment					
43 - Intergovernmental Revenues	59,000	0.00%	59,000	60,379	60,400
0703-43512 - State Grant - Circuit Court Support Payment Total	<b>59,000</b>	<b>0.00%</b>	<b>59,000</b>	<b>60,379</b>	<b>60,400</b>
0703-43513 - State IV-E Reimbursement Grant					
43 - Intergovernmental Revenues	16,000	0.00%	16,000	16,269	30,500
0703-43513 - State IV-E Reimbursement Grant Total	<b>16,000</b>	<b>0.00%</b>	<b>16,000</b>	<b>16,269</b>	<b>30,500</b>
0703-43514 - State Aid - for Guardian Ad Litem					
43 - Intergovernmental Revenues	90,000	-0.95%	90,867	86,874	86,874
0703-43514 - State Aid - for Guardian Ad Litem Total	<b>90,000</b>	<b>-0.95%</b>	<b>90,867</b>	<b>86,874</b>	<b>86,874</b>
0703-45115 - County Share of Occup Driver					
45 - Fines, Forfeits and Penalties	200	0.00%	200	100	160
0703-45115 - County Share of Occup Driver Total	<b>200</b>	<b>0.00%</b>	<b>200</b>	<b>100</b>	<b>160</b>
0703-45120 - Co Share of St Fines & Forfeit					
45 - Fines, Forfeits and Penalties	130,000	0.00%	130,000	70,572	120,000
0703-45120 - Co Share of St Fines & Forfeit Total	<b>130,000</b>	<b>0.00%</b>	<b>130,000</b>	<b>70,572</b>	<b>120,000</b>
0703-45130 - County Fines & Forfeit					
45 - Fines, Forfeits and Penalties	98,000	0.00%	98,000	54,160	98,500
0703-45130 - County Fines & Forfeit Total	<b>98,000</b>	<b>0.00%</b>	<b>98,000</b>	<b>54,160</b>	<b>98,500</b>
0703-46140 - Bond Forfeiture Revenue					





# Department Operating Budget Detail Clerk of Courts

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
46 - Public Charges for Services	150,000	0.00%	150,000	85,182	144,000
0703-46140 - Bond Forfeiture Revenue Total	<b>150,000</b>	<b>0.00%</b>	<b>150,000</b>	<b>85,182</b>	<b>144,000</b>
0703-46142 - Attorney and GAL Reimbursements					
46 - Public Charges for Services	95,000	0.00%	95,000	72,178	124,000
0703-46142 - Attorney and GAL Reimbursements Total	<b>95,000</b>	<b>0.00%</b>	<b>95,000</b>	<b>72,178</b>	<b>124,000</b>
0703-46143 - State Aid - for Interpreters					
46 - Public Charges for Services	1,416	0.00%	1,416	1,360	1,360
0703-46143 - State Aid - for Interpreters Total	<b>1,416</b>	<b>0.00%</b>	<b>1,416</b>	<b>1,360</b>	<b>1,360</b>
0703-47411 - Child Support Reimbursement					
47 - Intergov. Charges for Services	9,000	0.00%	9,000	7,974	13,600
0703-47411 - Child Support Reimbursement Total	<b>9,000</b>	<b>0.00%</b>	<b>9,000</b>	<b>7,974</b>	<b>13,600</b>
0703-48000 - Miscellaneous Revenue					
48 - Miscellaneous Revenues	0	0.00%	0	0	
0703-48000 - Miscellaneous Revenue Total	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	
0703-48117 - Interest-Clerk of Courts					
48 - Miscellaneous Revenues	400	0.00%	400	282	480
0703-48117 - Interest-Clerk of Courts Total	<b>400</b>	<b>0.00%</b>	<b>400</b>	<b>282</b>	<b>480</b>
Revenue / Funding Source Total	<b>649,016</b>	<b>-0.13%</b>	<b>649,883</b>	<b>455,330</b>	<b>679,874</b>
<u>Expense / Expenditure</u>					
0703-51221 - Clerk of Courts					
100 - Personnel Services	891,742	+10.30%	808,467	471,024	789,022
200 - Contractual Services	582,400	-0.07%	582,820	281,525	507,780
300 - Supplies and Expense	30,415	+3.15%	29,485	14,404	25,043
500 - Fixed Charges	67,304	-0.19%	67,429	44,992	67,305
0703-51221 - Clerk of Courts Total	<b>1,571,861</b>	<b>+5.62%</b>	<b>1,488,201</b>	<b>811,946</b>	<b>1,389,150</b>
Expense / Expenditure Total	<b>1,571,861</b>	<b>+5.62%</b>	<b>1,488,201</b>	<b>811,946</b>	<b>1,389,150</b>
<b>0703 - Clerk Of Courts Total</b>	<b>922,845</b>	<b>+10.08%</b>	<b>838,318</b>	<b>356,616</b>	<b>709,276</b>
<b>0704 - Clerk Of Courts-Family Court</b>					
<u>Revenue / Funding Source</u>					
0704-47410 - Child Support Reimbursement for FCC					
47 - Intergov. Charges for Services	1,100	0.00%	1,100	1,253	2,510
0704-47410 - Child Support Reimbursement for FCC Total	<b>1,100</b>	<b>0.00%</b>	<b>1,100</b>	<b>1,253</b>	<b>2,510</b>
Revenue / Funding Source Total	<b>1,100</b>	<b>0.00%</b>	<b>1,100</b>	<b>1,253</b>	<b>2,510</b>
<u>Expense / Expenditure</u>					
0704-51220 - Family Court Commissioner					
200 - Contractual Services	65,600	0.00%	65,600	38,287	65,000





# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

Clerk of Courts

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
0704-51220 - Family Court Commissioner Total	65,600	0.00%	65,600	38,287	65,000
Expense / Expenditure Total	65,600	0.00%	65,600	38,287	65,000
0704 - Clerk Of Courts-Family Court Total	64,500	0.00%	64,500	37,033	62,490
07 - Clerk of Courts Total	1,002,345	+9.21%	917,818	393,013	780,466



# Department Operating Budget Summary Clerk of Courts

<u>Department: 07 - Clerk of Courts</u>	2023 Budget Summary					
	0702 - Clerk Of Courts-Divorce Mediation	0703 - Clerk Of Courts	0704 - Clerk Of Courts-Family Court	2023 Total	Change %	2022 Budget
Revenue / Funding Source						
43 - Intergovernmental Revenues		165,000		<b>165,000</b>	-0.52%	165,867
45 - Fines, Forfeits and Penalties		228,200		<b>228,200</b>	0.00%	228,200
46 - Public Charges for Services	10,000	246,416		<b>256,416</b>	0.00%	256,416
47 - Intergov. Charges for Services		9,000	1,100	<b>10,100</b>	0.00%	10,100
48 - Miscellaneous Revenues		400		<b>400</b>	0.00%	400
Total Operating Revenues	10,000	649,016	1,100	<b>660,116</b>	-0.13%	660,983
Revenue / Funding Source Total	10,000	649,016	1,100	<b>660,116</b>	-0.13%	660,983
Expense / Expenditure						
100 - Personnel Services		891,742		<b>891,742</b>	+10.30%	808,467
200 - Contractual Services		582,400	65,600	<b>648,000</b>	-0.06%	648,420
300 - Supplies and Expense	25,000	30,415		<b>55,415</b>	+1.71%	54,485
500 - Fixed Charges		67,304		<b>67,304</b>	-0.19%	67,429
Total Operating Expenditures	25,000	1,571,861	65,600	<b>1,662,461</b>	+5.30%	1,578,801
Expense / Expenditure Total	25,000	1,571,861	65,600	<b>1,662,461</b>	+5.30%	1,578,801
<b>07 - Clerk of Courts Total</b>	<b>15,000</b>	<b>922,845</b>	<b>64,500</b>	<b>1,002,345</b>	<b>+9.21%</b>	<b>917,818</b>



# Department Operating Budget Summary Clerk of Courts

<b>Department: 07 - Clerk of Courts</b>	<b>2022 Budget Summary</b>			
	0702 - Clerk Of Courts-Divorce Mediation	0703 - Clerk Of Courts	0704 - Clerk Of Courts-Family Court	<b>2022 Budget</b>
Revenue / Funding Source				
43 - Intergovernmental Revenues		165,867		<b>165,867</b>
45 - Fines, Forfeits and Penalties		228,200		<b>228,200</b>
46 - Public Charges for Services	10,000	246,416		<b>256,416</b>
47 - Intergov. Charges for Services		9,000	1,100	<b>10,100</b>
48 - Miscellaneous Revenues		400		<b>400</b>
Total Operating Revenues	10,000	649,883	1,100	<b>660,983</b>
Revenue / Funding Source Total	10,000	649,883	1,100	<b>660,983</b>
Expense / Expenditure				
100 - Personnel Services		808,467		<b>808,467</b>
200 - Contractual Services		582,820	65,600	<b>648,420</b>
300 - Supplies and Expense	25,000	29,485		<b>54,485</b>
500 - Fixed Charges		67,429		<b>67,429</b>
Total Operating Expenditures	25,000	1,488,201	65,600	<b>1,578,801</b>
Expense / Expenditure Total	25,000	1,488,201	65,600	<b>1,578,801</b>
<b>07 - Clerk of Courts Total</b>	<b>15,000</b>	<b>838,318</b>	<b>64,500</b>	<b>917,818</b>



# Department Operating Budget Narrative

## Clerk of Courts

Account Number	Description	2023 Requested	2022 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
07 - Clerk of Courts						
0702 - Clerk Of Courts-Divorce Mediation						
Revenue / Funding Source						
0702-46141 - Public Charges - Family Counseling Filing Fees						
101-0702-46141-???-000	46-000 - Public Charges for Services	6,000	6,000	0	0.00%	
0702-46143 - Public Charges - Court Ordered Mediation Fee Payments						
101-0702-46143-???-000	46-000 - Public Charges for Services	4,000	4,000	0	0.00%	
Expense / Expenditure						
0702-51217 - Divorce Mediation Expense						
101-0702-51217-???-341	341 - Operating Supplies & Expense	25,000	25,000	0	0.00%	
0703 - Clerk Of Courts						
Revenue / Funding Source						
0703-43512 - State Grant - Circuit Court Support Payment						
101-0703-43512-???-000	43-000 - Intergovernmental Revenues	59,000	59,000	0	0.00%	
0703-43513 - State IV-E Reimbursement Grant						
101-0703-43513-???-000	43-000 - Intergovernmental Revenues	16,000	16,000	0	0.00%	
0703-43514 - State Aid - for Guardian Ad Litem						
101-0703-43514-???-000	43-000 - Intergovernmental Revenues	90,000	90,867	(867)	-0.95%	





# Department Operating Budget Narrative

## Clerk of Courts

### 0703-45115 - County Share of Occup Driver

101-0703-45115-???-000	45-000 - Fines, Forfeits and Penalties	200	200	0	0.00%
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### 0703-45120 - Co Share of St Fines & Forfeit

101-0703-45120-???-000	45-000 - Fines, Forfeits and Penalties	130,000	130,000	0	0.00%
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### 0703-45130 - County Fines & Forfeit

101-0703-45130-???-000	45-000 - Fines, Forfeits and Penalties	98,000	98,000	0	0.00%
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### 0703-46140 - Bond Forfeiture Revenue

101-0703-46140-???-000	46-000 - Public Charges for Services	150,000	150,000	0	0.00%
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### 0703-46142 - Attorney and GAL Reimbursements

101-0703-46142-???-000	46-000 - Public Charges for Services	95,000	95,000	0	0.00%
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### 0703-46143 - State Aid - for Interpreters

101-0703-46143-???-000	46-000 - Public Charges for Services	1,416	1,416	0	0.00%
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### 0703-47411 - Child Support Reimbursement

101-0703-47411-???-000	47-000 - Intergovernmental Charges for Services	9,000	9,000	0	0.00%
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### 0703-48000 - Miscellaneous Revenue

101-0703-48000-???-000	48-000 - Miscellaneous Revenues	0	0	0	0.00%
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### 0703-48117 - Interest-Clerk of Courts

101-0703-48117-???-000	48-000 - Miscellaneous Revenues	400	400	0	0.00%
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### Expense / Expenditure

### 0703-51221 - Clerk of Courts

101-0703-51221-???-101	101 - Wages-Permanent	528,769	459,347	69,422	+15.11%	Added new court clerk and bailiff wages increased
101-0703-51221-???-107	107 - Sick Leave	22,515	23,989	(1,474)	-6.14%	
101-0703-51221-???-108	108 - Vacation	39,984	46,719	(6,735)	-14.42%	
101-0703-51221-???-109	109 - Holiday	18,667	19,882	(1,215)	-6.11%	



# Department Operating Budget Narrative

## Clerk of Courts

101-0703-51221-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%
101-0703-51221-???-115	115 - Overtime	2,231	2,222	10	+0.43%
101-0703-51221-???-120	120 - FICA	46,672	42,082	4,591	+10.91%
101-0703-51221-???-130	130 - Health Insurance	181,493	168,520	12,973	+7.70%
101-0703-51221-???-132	132 - Post Employment Benefits	8,844	8,577	267	+3.11%
101-0703-51221-???-133	133 - Vision Insurance	585	600	(15)	-2.53%
101-0703-51221-???-140	140 - Life Insurance	149	136	13	+9.26%
101-0703-51221-???-151	151 - Retirement	40,137	34,956	5,181	+14.82%
101-0703-51221-???-156	156 - Unemployment Compensation	80	80	0	0.00%
101-0703-51221-???-160	160 - Worker's Compensation	1,365	1,108	257	+23.25%
101-0703-51221-???-172	172 - Training / Conference / CPE	250	250	0	0.00%
101-0703-51221-???-211	211 - Prof Serv-Legal	321,000	321,000	0	0.00%
101-0703-51221-???-212	212 - Prof Serv-Accounting	0	0	0	0.00%
101-0703-51221-???-214	214 - Prof Serv-Printing	4,500	4,500	0	0.00%
101-0703-51221-???-215	215 - Prof Serv-Other	0	0	0	0.00%
101-0703-51221-???-217	217 - Prof Serv-Medical	180,000	180,000	0	0.00%
101-0703-51221-???-218	218 - Prof Serv-Witness Fees	4,000	4,500	(500)	-11.11%
101-0703-51221-???-219	219 - Prof Serv-Other	66,300	66,300	0	0.00%
101-0703-51221-???-221	221 - Utility Service-Cellphone / Telephone	5,750	5,750	0	0.00%
101-0703-51221-???-230	230 - R/M Serv-PC Replacement	700	620	80	+12.90%
101-0703-51221-???-233	233 - R/M Serv-Equipment	150	150	0	0.00%
101-0703-51221-???-291	291 - Contractual Services-Other	0	0	0	0.00%
101-0703-51221-???-311	311 - Office Supplies	7,000	7,000	0	0.00%
101-0703-51221-???-312	312 - Copy Expense	1,700	1,700	0	0.00%
101-0703-51221-???-313	313 - Postage	12,000	11,000	1,000	+9.09%
101-0703-51221-???-321	321 - Publications	7,500	7,200	300	+4.17%
101-0703-51221-???-325	325 - Dues & Subscriptions	125	125	0	0.00%



## Department Operating Budget Narrative

## Clerk of Courts

101-0703-51221-???-331	331 - Mileage	1,200	1,570	(370)	-23.57%
101-0703-51221-???-332	332 - Meals	170	170	0	0.00%
101-0703-51221-???-333	333 - Lodging / Hotels	720	720	0	0.00%
101-0703-51221-???-336	336 - Parking	0	0	0	0.00%
101-0703-51221-???-511	511 - Insurance-Liability	5,972	5,597	375	+6.70%
101-0703-51221-???-531	531 - Rent-Interdepartment	61,332	61,332	0	0.00%
101-0703-51221-???-535	535 - Leases-Equipment	0	500	(500)	-100.00%

Lease was paid in full March 1, 2022

### 0704 - Clerk Of Courts-Family Court

#### Revenue / Funding Source

0704-47410 - Child Support Reimbursement  
for FCC

101-0704-47410-???-000	47-000 - Intergovernmental Charges for Services	1,100	1,100	0	0.00%
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#### Expense / Expenditure

0704-51220 - Family Court Commissioner

101-0704-51220-???-211	211 - Prof Serv-Legal	50,000	50,000	0	0.00%
101-0704-51220-???-216	216 - Prof Serv-Intern & Temp Employ	15,000	15,000	0	0.00%
101-0704-51220-???-221	221 - Utility Service-Cellphone / Telephone	600	600	0	0.00%

### Total 07 - Clerk of Courts

1,002,345	917,818	82,793	+9.02%
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MISSION

Providing civil legal services to Wood County.

GOAL 1: Provide general legal services to departments, committees, and the county board.

Activities

- Draft and review contracts, leases, ordinances & resolutions.
- Draft and review case pleadings and communications.
- Develop and disseminate legal opinions.

GOAL 2: Prosecute ordinance violations.

Activities

- Assist departments in pre-litigation negotiations.
- Prosecute ordinance violations referred by departments.
- Pursue compliance of court orders (collection of forfeitures).

GOAL 3: Represent the county in commitment proceedings.

Activities

- Prosecute mental and alcohol commitments.
- Pursue guardianships and protective placements.

GOAL 4: Represent the Child Support Agency.

Activities

- Assist in developing and maintaining litigation related policies.
- Draft, review, and revise legal pleadings.
- Represent the Child Support agency in court.

GOAL 5: Provide in-house counsel services.

Activities

- Update departments on changes in the laws and their impacts.
- Advise and represent departments in administrative proceedings.
- Respond to department/staff inquiries on the application of the laws.
- Oversee compliance with the ADA, open meetings law, public records law, HIPAA, etc.
- Serve as parliamentarian.

PROGRAMS & SERVICES

The Corporation Counsel's office is an internal servicing department that addresses the civil legal needs of the County Board, County committees, and departments; it does not directly serve the public. The office is responsible for representing the County in all civil legal proceedings, in actions both by and against the County. It assists in the preparation and review of contracts, leases, and other types of legal agreements. Additionally, the office handles mental and alcohol commitments, guardianships and protective placements for the indigent, and civil child support proceedings.





# Department Operating Budget Detail **Corp Counsel**

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
<b>09 - Corporation Counsel</b>					
<b>0901 - Corporation Counsel</b>					
<u>Revenue / Funding Source</u>					
0901-46140 - Public Charges-Court Fees					
46 - Public Charges for Services	6,500	0.00%	6,500	5,400	6,500
0901-46140 - Public Charges-Court Fees Total	<b>6,500</b>	<b>0.00%</b>	<b>6,500</b>	<b>5,400</b>	<b>6,500</b>
0901-47413 - Local Dept Charges-Gen Govt					
47 - Intergov. Charges for Services	10,000	0.00%	10,000	6,052	10,000
0901-47413 - Local Dept Charges-Gen Govt Total	<b>10,000</b>	<b>0.00%</b>	<b>10,000</b>	<b>6,052</b>	<b>10,000</b>
Revenue / Funding Source Total	<b>16,500</b>	<b>0.00%</b>	<b>16,500</b>	<b>11,452</b>	<b>16,500</b>
<u>Expense / Expenditure</u>					
0901-51320 - Corporation Counsel					
100 - Personnel Services	292,461	+2.41%	285,573	167,769	283,008
101 - Wages-Permanent	179,324	+3.57%	173,147	102,462	170,941
107 - Sick Leave	9,255	+2.01%	9,073	2,190	9,019
108 - Vacation	22,305	+3.90%	21,468	14,785	21,423
109 - Holiday	7,670	+2.01%	7,519	3,147	7,474
110 - Funeral/Jury/Other	0	0.00%	0	537	537
120 - FICA	16,311	+0.95%	16,157	9,147	15,419
130 - Health Insurance	39,643	-3.89%	41,248	25,383	41,248
132 - Post Employment Benefits	4,264	+0.95%	4,224	2,453	4,151
133 - Vision Insurance	51	-7.17%	55	34	55
140 - Life Insurance	15	0.00%	15	9	15
151 - Retirement	12,848	+8.01%	11,895	7,090	11,961
160 - Worker's Compensation	324	+0.95%	321	187	315
172 - Training / Conference / CPE	450	0.00%	450	345	450
200 - Contractual Services	6,990	+1.38%	6,895	2,293	7,085
211 - Prof Serv-Legal	5,000	0.00%	5,000	940	5,000
214 - Prof Serv-Printing	200	0.00%	200	440	440
221 - Utility Service-Cellphone / Telephone	1,050	0.00%	1,050	482	1,000
230 - R/M Serv-PC Replacement	740	+14.73%	645	430	645
300 - Supplies and Expense	8,925	+1.42%	8,800	5,342	8,520
311 - Office Supplies	1,000	0.00%	1,000	653	990
312 - Copy Expense	425	0.00%	425	173	400
313 - Postage	1,050	0.00%	1,050	387	975
321 - Publications	200	0.00%	200	60	125
322 - Educational Materials	4,800	+2.13%	4,700	2,978	4,700
328 - Dues	650	+4.00%	625	535	600
331 - Mileage	300	0.00%	300	232	290
332 - Meals	50	0.00%	50	0	40
333 - Lodging / Hotels	450	0.00%	450	324	400
336 - Parking	0	0.00%	0	0	
500 - Fixed Charges	12,053	+0.45%	11,999	7,999	11,999



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

Corp Counsel

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
511 - Insurance-Liability	1,373	+4.11%	1,319	879	1,319
531 - Rent-Interdepartment	10,680	0.00%	10,680	7,120	10,680
0901-51320 - Corporation Counsel Total	<b>320,429</b>	<b>+2.29%</b>	<b>313,267</b>	<b>183,403</b>	<b>310,612</b>
Expense / Expenditure Total	<b>320,429</b>	<b>+2.29%</b>	<b>313,267</b>	<b>183,403</b>	<b>310,612</b>
<b>0901 - Corporation Counsel Total</b>	<b>303,929</b>	<b>+2.41%</b>	<b>296,767</b>	<b>171,951</b>	<b>294,112</b>
<b>09 - Corporation Counsel Total</b>	<b>303,929</b>	<b>+2.41%</b>	<b>296,767</b>	<b>171,951</b>	<b>294,112</b>



# Department Operating Budget Summary **Corp Counsel**

<b>Department: 09 - Corporation Counsel</b>	<b>2023 Budget Summary</b>			
	0901 - Corporation Counsel	2023 Total	Change %	2022 Budget
Revenue / Funding Source				
46 - Public Charges for Services	6,500	<b>6,500</b>	0.00%	6,500
47 - Intergov. Charges for Services	10,000	<b>10,000</b>	0.00%	10,000
Total Operating Revenues	16,500	<b>16,500</b>	0.00%	16,500
Revenue / Funding Source Total	16,500	<b>16,500</b>	0.00%	16,500
Expense / Expenditure				
100 - Personnel Services	292,461	<b>292,461</b>	+2.41%	285,573
200 - Contractual Services	6,990	<b>6,990</b>	+1.38%	6,895
300 - Supplies and Expense	8,925	<b>8,925</b>	+1.42%	8,800
500 - Fixed Charges	12,053	<b>12,053</b>	+0.45%	11,999
Total Operating Expenditures	320,429	<b>320,429</b>	+2.29%	313,267
Expense / Expenditure Total	320,429	<b>320,429</b>	+2.29%	313,267
Beginning Carryover	0	<b>0</b>	N/A	0
Ending Carryover	0	<b>0</b>	N/A	0
<b>09 - Corporation Counsel Total</b>	<b>303,929</b>	<b>303,929</b>	<b>+2.41%</b>	<b>296,767</b>

<b>Department: 09 - Corporation Counsel</b>	<b>2022 Budget Summary</b>	
	0901 - Corporation Counsel	2022 Budget
Revenue / Funding Source		
46 - Public Charges for Services	6,500	<b>6,500</b>
47 - Intergov. Charges for Services	10,000	<b>10,000</b>
Total Operating Revenues	16,500	<b>16,500</b>
Revenue / Funding Source Total	16,500	<b>16,500</b>
Expense / Expenditure		
100 - Personnel Services	285,573	<b>285,573</b>
200 - Contractual Services	6,895	<b>6,895</b>
300 - Supplies and Expense	8,800	<b>8,800</b>
500 - Fixed Charges	11,999	<b>11,999</b>
Total Operating Expenditures	313,267	<b>313,267</b>
Expense / Expenditure Total	313,267	<b>313,267</b>
Beginning Carryover	0	<b>0</b>
Ending Carryover	0	<b>0</b>
<b>09 - Corporation Counsel Total</b>	<b>296,767</b>	<b>296,767</b>





# Department Operating Budget Narrative

## Corp Counsel

Account Number	Description	2023 Requested	2022 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
09 - Corporation Counsel						
0901 - Corporation Counsel						
Revenue / Funding Source						
0901-46140 - Public Charges-Court Fees						
101-0901-46140-???-000	46-000 - Public Charges for Services	6,500	6,500	0	0.00%	
0901-47413 - Local Dept Charges-Gen Govt						
101-0901-47413-???-000	47-000 - Intergovernmental Charges for Services	10,000	10,000	0	0.00%	
Expense / Expenditure						
0901-51320 - Corporation Counsel						
101-0901-51320-???-101	101 - Wages-Permanent	179,324	173,147	6,177	+3.57%	
101-0901-51320-???-107	107 - Sick Leave	9,255	9,073	182	+2.01%	
101-0901-51320-???-108	108 - Vacation	22,305	21,468	837	+3.90%	
101-0901-51320-???-109	109 - Holiday	7,670	7,519	151	+2.01%	
101-0901-51320-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	
101-0901-51320-???-120	120 - FICA	16,311	16,157	154	+0.95%	
101-0901-51320-???-130	130 - Health Insurance	39,643	41,248	(1,605)	-3.89%	
101-0901-51320-???-132	132 - Post Employment Benefits	4,264	4,224	40	+0.95%	
101-0901-51320-???-133	133 - Vision Insurance	51	55	(4)	-7.17%	
101-0901-51320-???-140	140 - Life Insurance	15	15	0	0.00%	
101-0901-51320-???-151	151 - Retirement	12,848	11,895	953	+8.01%	
101-0901-51320-???-160	160 - Worker's Compensation	324	321	3	+0.95%	
101-0901-51320-???-172	172 - Training / Conference / CPE	450	450	0	0.00%	
101-0901-51320-???-211	211 - Prof Serv-Legal	5,000	5,000	0	0.00%	
101-0901-51320-???-214	214 - Prof Serv-Printing	200	200	0	0.00%	
101-0901-51320-???-221	221 - Utility Service-Cellphone / Telephone	1,050	1,050	0	0.00%	
101-0901-51320-???-230	230 - R/M Serv-PC Replacement	740	645	95	+14.73%	IT Increase
101-0901-51320-???-311	311 - Office Supplies	1,000	1,000	0	0.00%	
101-0901-51320-???-312	312 - Copy Expense	425	425	0	0.00%	
101-0901-51320-???-313	313 - Postage	1,050	1,050	0	0.00%	
101-0901-51320-???-321	321 - Publications	200	200	0	0.00%	
101-0901-51320-???-322	322 - Educational Materials	4,800	4,700	100	+2.13%	
101-0901-51320-???-328	328 - Dues	650	625	25	+4.00%	
101-0901-51320-???-331	331 - Mileage	300	300	0	0.00%	
101-0901-51320-???-332	332 - Meals	50	50	0	0.00%	
101-0901-51320-???-333	333 - Lodging / Hotels	450	450	0	0.00%	
101-0901-51320-???-336	336 - Parking	0	0	0	0.00%	
101-0901-51320-???-511	511 - Insurance-Liability	1,373	1,319	54	+4.11%	
101-0901-51320-???-531	531 - Rent-Interdepartment	10,680	10,680	0	0.00%	
Total 09 - Corporation Counsel		303,929	296,767	7,163	+2.41%	

# Operating Position Cost Summary

## Corp Counsel

Report data returned based on the user's security permissions.

Fiscal Year 2023  
 Forecast Year 2023  
 Department or Sub-Department 09 - Corporation Counsel

Position	Pay Grade	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
09 - Corporation Counsel									
0901 - Corporation Counsel									
0901-51320 - Corporation Counsel									
(Unassigned)									
1401-Corporation Counsel	Grade S	100.00	133,827	38,268	-	172,095	2,080	-	1.00
1402A-Legal Admin Asst	Grade F	50.00	24,284	10,405	-	34,689	1,040	-	0.50
1403A-Lead Legal Admin Ass	Grade G	96.88	55,110	24,784	-	79,894	2,015	-	0.97
Total (Unassigned)			213,221	73,457	-	286,679	5,135	-	2.47
Total 0901-51320 - Corporation Counsel			213,221	73,457	-	286,679	5,135	-	2.47
Total 0901 - Corporation Counsel			213,221	73,457	-	286,679	5,135	-	2.47
Total 09 - Corporation Counsel			213,221	73,457	-	286,679	5,135	-	2.47
<b>Grand Total</b>			<b>213,221</b>	<b>73,457</b>	<b>-</b>	<b>286,679</b>	<b>5,135</b>	<b>-</b>	<b>2.47</b>



# Wood County WISCONSIN

CORPORATION  
COUNSEL OFFICE

*Peter A. Kastenholtz*  
CORPORATION COUNSEL

## MEMORANDUM

TO: Wood County Board of Supervisors  
FROM: Peter A. Kastenholtz, Corporation Counsel  
DATE: September 21, 2022  
RE: Access to Records (vs. Requests for Copies of Records)

Some 'First Amendment Audit' types have recently been stopping by county clerks' offices in Wisconsin requesting to immediately view certain election records maintained in those offices. The record requesters are stating that they have a right to see the records immediately per Wis. Stat. s. 19.34(2)(a). The question has arisen as to whether or not these record requesters have the right to immediately access the records.

Surprisingly, the answer to this question is yes.

Historically, I, and others, have opined that we have to reply to a record request as soon as practicable but within ten business days. If there is a business need to extend the response time out beyond the ten days, then the fullest amount of record production needs to be provided within the ten days and a written explanation needs to be given to the requester as to why there is a delay in completing the response and the likely time frame for doing so. This advice is still good.

The distinction is the request to access and view records is dealt with under Wis. Stat. s. 19.34 (see below) and the right to inspect and obtain a copy of a record is addressed in Wis. Stat. s. 19.35. The laws handle the similar and overlapping situations differently.

It isn't common for someone to request to immediately see a record maintained by a county department, but if the request/demand is made, the department is required, within reason, to immediately accommodate the person requesting the access. Of course, normal rules of confidentiality apply to whether a record can be released at all and under what conditions. Also, the "within reason" caveat pertains to the time the staff has available to locate and share the records. It would not be legal, though, to advise the requester that they cannot see any of the records that day unless location or redaction are legitimate issues.

There is an exception to the rule of immediate access at s. 19.34(2)(d) if the records are kept offsite. In that instance, the County has 24 - 48 hours to make the records available for viewing.

I pondered whether to put something in writing for future reference in regards to this distinction between viewing records and getting copies of them. I don't want to unnecessarily alarm people but since the obligation is to immediately respond to requests to review, it seemed appropriate to both educate on the law and make reference to it available where staff would likely go to find the answer, that being on the intranet, under Corporation Counsel forms, Memos Open Meetings and Public Records.

As always, if you have questions or concerns, please let me know.

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19.34 Procedural information; access times and locations.

(1) Each authority shall adopt, prominently display and make available for inspection and copying at its offices, for the guidance of the public, a notice containing a description of its organization and the established times and places at which, the legal custodian under s. 19.33 from whom, and the methods whereby, the public may obtain information and access to records in its custody, make requests for records, or obtain copies of records, and the costs thereof. The notice shall also separately identify each position of the authority that constitutes a local public office or a state public office. This subsection does not apply to members of the legislature or to members of any local governmental body.

(2) (a) Each authority which maintains regular office hours at the location where records in the custody of the authority are kept shall permit access to the records of the authority at all times during those office hours, unless otherwise specifically authorized by law.

(b) Each authority which does not maintain regular office hours at the location where records in the custody of the authority are kept shall:

1. Permit access to its records upon at least 48 hours' written or oral notice of intent to inspect or copy a record; or

2. Establish a period of at least 2 consecutive hours per week during which access to the records of the authority is permitted. In such case, the authority may require 24 hours' advance written or oral notice of intent to inspect or copy a record.

(c) An authority imposing a notice requirement under par. (b) shall include a statement of the requirement in its notice under sub. (1), if the authority is required to adopt a notice under that subsection.

(d) If a record of an authority is occasionally taken to a location other than the location where records of the authority are regularly kept, and the record may be inspected at the place at which records of the authority are regularly kept upon one business day's notice, the authority or legal custodian of the record need not provide access to the record at the occasional location.

(emphasis added)

There are no case law or AG opinions construing the time to comply aspects of Wis. Stat. s. 19.34.

19.35. Access to records; fees

(1)Right to inspection. (a) Except as otherwise provided by law, any requester has a right to inspect any record. Substantive common law principles construing the right to inspect, copy or receive copies of records shall remain in effect.

.....

(4) Time for compliance and procedures. (a) Each authority, upon request for any record, shall, as soon as practicable and without delay, either fill the request or notify the requester of the authority's determination to deny the request in whole or in part and the reasons therefor.

(emphasis added)

Notes of Decisions (437)

41. Time for response

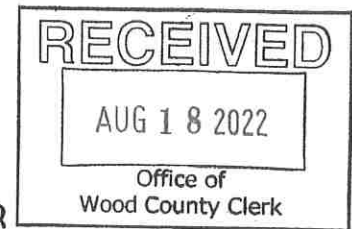
Public Records Law affords authorities reasonable latitude in the time frame for their responses. Milwaukee Journal Sentinel v. City of Milwaukee (2012) 815 N.W.2d 367, 341 Wis. 2d 607. Records 472

What constitutes a reasonable time for a response under the open records law by an authority depends on the nature of the request, the staff and other resources available to the authority to process the request, the extent of the request, and other related considerations; accordingly, whether an authority is acting with reasonable diligence in a particular case will depend upon the totality of the circumstances surrounding the particular request. WIREdata, Inc. v. Village of Sussex (2008) 751 N.W.2d 736, 310 Wis. 2d 397. Records 472

For purposes of the production of public records under Open Records Act, the statutory language “as soon as practicable” implies a reasonable time for response; otherwise, the legislature would have established a specific deadline. Watton v. Hegerty (App. 2007) 744 N.W.2d 619, 306 Wis. 2d 542, review granted 746 N.W.2d 810, 307 Wis. 2d 292, reversed 751 N.W.2d 369, 311 Wis. 2d 52, reconsideration denied 758 N.W.2d 929, 314 Wis. 2d 285. Records 472



cc: J+L  
Ringer



RESOLUTION # 87-2022

**Resolution to Request the State of Wisconsin Revise the Current real estate Transfer Fees Revenue Sharing Formula.**

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, the collection of a real estate transfer fee by counties was mandated by the State of Wisconsin in 1969, and included a requirement that counties remit 50% of all transfer fees collected to the State; and

**WHEREAS**, in 1981 the State changed the transfer fee formula to require counties to remit 80% of all transfer fees collected to the State; and

**WHEREAS**, the County, through the Register of Deeds Office, assumes the annual operating costs of recording all real estate transfers occurring in each county, including the collection of real estate transfer fees; and

**WHEREAS**, Oneida County real estate transfer fee collections over the past five years totaled \$5,963,713.00 of which the County retained \$1,192,742.00 and \$4,770,970.00 was remitted to the State;

**WHEREAS**, using a 50/50 split, the County's share of fees collected on local real estate transfers during that same five-year period would have provided an additional \$1,789,114.00 in support of local government; and

**WHEREAS**, in 2021 the State of Wisconsin has built up a budget surplus of approximately \$2.5 billion dollars, while many Wisconsin counties continue to struggle financially due to the ever-increasing costs of providing county government services in an inflationary economy and providing services for increasing unfunded State mandated programs along with the financial restrictions imposed by State imposed levy limits.

**NOW, THEREFORE, BE IT RESOLVED** by the Oneida County Board of Supervisors that in an effort to assist all Wisconsin counties, the State of Wisconsin revise the real estate transfer fee share formula to again allow Wisconsin counties to retain 50% of all real estate transfer fees collected, with 50% to be remitted to the State.

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to Governor Tony Evers, all members of the State Legislature representing Oneida County, the Wisconsin Counties Association, and all other Wisconsin Counties.

Vote Required: Majority = ☒ 2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

The County Board has the legal authority to adopt: Yes ☒ No \_\_\_\_\_ as reviewed by the Corporation Counsel, \_\_\_\_\_, Date: \_\_\_\_\_

Approved for presentation to the County Board by the Administration Committee this 26th day of July, 2022.

Consent Agenda Item: ☒ YES \_\_\_\_\_ NO \_\_\_\_\_

Offered and passage moved by: \_\_\_\_\_

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Supervisor  
Tom Kelly  
Supervisor  
Leeland J. Ford  
Supervisor  
Ryan J. Ford  
Supervisor  
Steve Jones  
Supervisor

21 Ayes  
0 Nays  
0 Absent  
0 Abstain  
X Adopted

by the County Board of Supervisors this 16<sup>th</sup> day August, 2022.

Defeated  
Tracy Hartman  
Tracy Hartman, County Clerk

Scott Holewinski  
Scott Holewinski, County Board Chair

## Wisconsin Department of Revenue: History of Transfer Fees and Division of fees

The Register of Deeds collects transfer return fees for the Wisconsin Dept. of Revenue. Statute dictates if a transfer fee is due, or, if it is exempt from a fee altogether and all fees are split. Register of Deeds offices statewide accept and collect transfer return fees that are due with any conveyance document. This is not a Register of Deeds fee to assess:

Wis. Stats. 77.22(1) dictates the real estate transfer fee rates on what we collect, and  
Wis. Stats. 77.24 dictates the division of fees between the county (20%) and state (80%).

Please note that there have only been two fees and splits since the Wisconsin Dept. of Revenue started collecting the transfer return fees in 1969:

October 1969 - August 1981; \$1.00 per \$1,000 of real estate, split 50/50  
September 1981 - Present; \$3.00 per \$1,000 of real estate, split 80/20

Here is an example of the Transfer Fees collected prior to August 1981 and those after September 1981, the difference in fee amounts and how they are dispersed based on a home sale of \$100,000.00:

<u>Year</u>	<u>Transfer Fee collected</u>	<u>State Share</u>	<u>County Share</u>
Prior to Aug. 1981	\$100.00	\$50.00 (50%)	\$50.00 (50%)
After Sept. 1981	\$300.00	\$240.00 (80%)	\$60.00 (20%)
Difference	\$200.00	\$190.00	\$10.00

Here are the fees that Oneida County has collected over the last 5 years. The numbers below show the difference between the requested 50/50 split referenced in these resolutions and the current division of fees at 80/20.

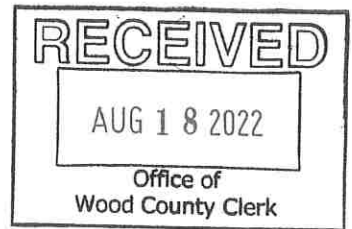
<u>Oneida</u>		<u>Proposed Resolution split</u>		<u>Current statute split</u>	
<u>Year</u>	<u>Total Fees</u>	<u>State 50%</u>	<u>County 50%</u>	<u>State 80%</u>	<u>County 20%</u>
2017	\$ 878,494	\$439,247	\$439,247	\$ 702,795	\$175,698
2018	\$1,034,328	\$517,164	\$517,164	\$ 827,462	\$206,865
2019	\$ 965,591	\$482,795	\$482,795	\$ 772,472	\$193,118
2020	\$1,307,167	\$653,583	\$653,583	\$1,045,733	\$261,433
2021	\$1,778,133	\$889,066	\$889,066	\$1,422,506	\$355,626
Totals	\$5,963,713	\$2,981,856	\$2,981,856	\$4,770,970	\$1,192,742
				Revenue Difference	\$(1,789,114)

## Resolution # 87-2022

Supervisors	AYE	NAY	ABS	ABSTAIN
Cushing	X			
Condado	X			
Harris	X			
Schreier	X			
Almekinder	X			
Winkler	X			
King	X			
Kelly	X			
Roach	X			
Thome	X			
Schultz	X			
Sorgel	X			
Newman	X			
Briggs	X			
Rio	X			
Fisher	X			
Oettinger	X			
Timmons	X			
Ryden	X			
Fried	X			
Holewinski	X			
TOTALS	21			
TAGS				

**Resolution # 87 – 2022:** Offered by the Supervisors of the Administration Committee to request the State of Wisconsin revise the current real estate transfer fees revenue sharing formula.

cc: J+L



RESOLUTION # 86-2022

**Resolution to insist upon the prohibition of the use of private donations for the purpose of election administration.**

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, during Wisconsin's 2020 General Election a private, non-profit entity, the Center for Tech and Civic Life, funded in part by Facebook founder Mark Zuckerberg, furnished approximately \$8.5 million to five Wisconsin cities and an additional \$1.6 million to over 200 other Wisconsin municipalities; and,

**WHEREAS**, by accepting this money, municipalities agreed to certain conditions related to election administration, which directly impacted the procedures adopted by municipalities who were recipients of the money, while other municipalities that did not receive the money did not implement the same measures; and,

**WHEREAS**, by accepting this money, municipalities granted special access to voter data to agents of the special interest group, including the ability to manage municipal staff and special access to the ballots; and,

**WHEREAS**, voters need to be able to trust that their local elections officials are acting in a non-partisan capacity and are not under the influence of private resources that might impact how an election is administered; and,

**WHEREAS**, the ability to accept private funds for election administration can be used by any political party or special interest group to improperly influence the outcome of elections; and,

**WHEREAS**, the ability of a privately funded special interest group to participate in an election in this manner allows for circumvention of campaign finance laws and creates the appearance of unfairness in election administration.

**WHEREAS**, to have a well-functioning election, voters need to have trust in the fairness of the process.

**NOW THEREFORE, BE IT RESOLVED**, the Oneida County Board of Supervisors, duly assembled on this 16<sup>th</sup> day of August, 2022, insists upon the prohibition of the use of private donations from special interest groups, people, or other private entities by government, for the purpose of election administration.

**BE IT FURTHER RESOLVED**, that the Oneida County Clerk is directed to send a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the Wisconsin Towns Association, the Wisconsin League of Municipalities, all members of the state legislature and to each Wisconsin County Board.

Vote Required: Majority = ☒ 2/3 Majority = ☐ 3/4 Majority = ☐

The County Board has the legal authority to adopt: Yes ☒ No ☐ as reviewed  
by the Corporation Counsel, 8-6-22, Date:

Approved for presentation to the County Board by the Administration Committee this 4<sup>th</sup> day  
of August, 2022.

Consent Agenda Item: ☒ YES ☐ NO

Offered and passage moved by:

[Signature]  
Supervisor  
[Signature]  
Supervisor  
[Signature]  
Supervisor  
[Signature]  
Supervisor  
                      
Supervisor

16 Ayes

5 Nays

☒ Absent

☒ Abstain

☒ Adopted

by the County Board of Supervisors this 16<sup>th</sup> day August, 2022.

Defeated  
[Signature]  
Tracy Hartman, County Clerk

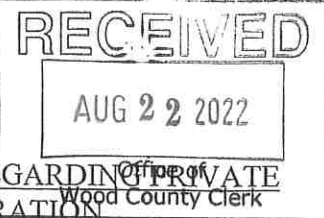
[Signature]  
Scott Holewinski, County Board Chair

## Resolution: 86-2022

Supervisors	AYE	NAY	ABS	ABSTAIN
King		X		
Thome		X		
Timmons	X			
Roach	X			
Briggs	X			
Cushing	X			
Sorgel		X		
Winkler	X			
Schultz	X			
Fisher	X			
Kelly	X			
Oettinger	X			
Newman	X			
Schreier		X		
Fried	X			
Harris	X			
Almekinder	X			
Condado	X			
Ryden	X			
Rio		X		
Holewinski	X			
TOTALS	110	5		
TAGS				

**Resolution # 86 – 2022:** Offered by the Supervisors of the Administration Committee to insist upon the prohibition of the use of private donations for the purpose of election administration.

cc: Jol



Resolution 2022-07-24

Motion By: Callahan

Second By: Bialecki

**RESOLUTION FOR ADVISORY REFERENDUM REGARDING PRIVATE  
FUNDING OF ELECTION ADMINISTRATION**

Dist.	Supervisor	Y	N	Abs
1	Bialecki	X		
2	Anderson-Malm			
3	McCrank		X	
4	Osness, Jr.			
5	Peterson	X		
6	Ashbeck	X		
7	Rusch		X	
8	Thiel	X		
9	Friske	X		
10	Boyd	X		
11	Detert	X		
12	DePasse	X		
13	Callahan	X		
14	Hafeman		X	
15	Lemke	X		
16	Loka			
17	Brixius	X		
18	Wickham	X		
19	Allen		X	
20	Cummings	X		
21	Simon	X		
22	Hartwig	X		
<b>Totals</b>		14	4	

Carried

Defeated

Amended

Voice vote

Roll call

**WHEREAS**, During Wisconsin's 2020 General Election a private, non-profit entity, the Center for Tech and Civic Life, funded in part by Facebook Founder Mark Zuckerberg, furnished approximately \$8.5 million to five Wisconsin cities and an additional \$1.6 million to over 200 other Wisconsin municipalities.

**WHEREAS**, By accepting these grants municipalities agreed to certain conditions related to election administration which directly impacted the procedures adopted by municipalities who were recipients of the grant funding while other municipalities that did not receive the grants did not implement the same measures.

**WHEREAS**, By accepting these grants municipalities granted special access to voter data to agents of the special interest group, including the ability manage municipal staff and special access to ballots.

**WHEREAS**, Voters need to be able to trust that their local election officials are acting in a non-partisan capacity and are not under the influence of private resources that might impact how an election is administered.

**WHEREAS**, The ability to accept private funds for election administration can be used by any political party or special interest group to improperly influence the outcome of elections.

**WHEREAS**, The ability of a privately-funded special interest to participate in an election in this manner allows for circumvention of campaign finance laws and creates the appearance of unfairness in election administration.

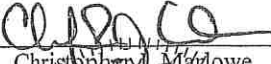
**WHEREAS**, In order to have a well-functioning election, voters need to have trust in the fairness of the process.

**NOW, THEREFORE BE IT RESOLVED**, that the Lincoln County Board of Supervisors insists upon the prohibition of the use of private donations from special interest groups, people, or other private entities by government for the purposes of election administration.

**BE IT FURTHER RESOLVED** that the Lincoln County Board of Supervisors, in legal session assembled, does hereby approve that the following question be placed on the November 8, 2022, General Election ballot as an advisory referendum question:

STATE OF WISCONSIN )  
 ) SS  
COUNTY OF LINCOLN )

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by the Lincoln County Board of Supervisors on:  
July 19, 2022

  
Christopher J. Marlowe  
Lincoln County Clerk





Question: Should the State of Wisconsin prohibit election officials from soliciting or using private funds, technology, or services from special interest groups, people, or other private entities for the purpose of administering elections and referendums?

YES \_\_\_\_\_ NO \_\_\_\_\_

NOW, THEREFORE BE IT RESOLVED, that the County Clerk is directed to send a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the Wisconsin Towns Association, the Wisconsin League of Municipalities, all members of the state legislature, and to each Wisconsin County Board.

Dated: July 19, 2022

Authored by: Calvin Callahan

Co-Sponsored by: Jesse Boyd, Angela Cummings, Randy Detert, Greg Hartwig

Committee: Administrative & Legislative

Committee Vote: carried – unanimous

Date Passed: 7/6/2022

Fiscal Impact:

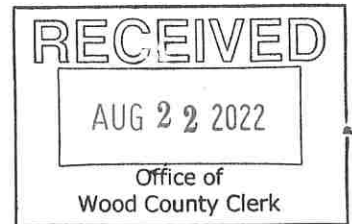
Drafted by: Calvin Callahan



cc: J+L

Docket No. 2022-4-36

RESOLUTION NO. 22



**A RESOLUTION REGARDING PRIVATE FUNDING OF ELECTION ADMINISTRATION.**

WHEREAS, during Wisconsin's 2020 General Election a private, non-profit entity, the Center for Tech and Civic Life, funded in part by Facebook founder Mark Zuckerberg, furnished approximately \$8.5 million to five Wisconsin cities and an additional \$1.6 million to over 200 other Wisconsin municipalities; and,

WHEREAS, by accepting this money, municipalities agreed to certain conditions related to election administration, which directly impacted the procedures adopted by municipalities who were recipients of the money, while other municipalities that did not receive the money did not implement the same measures; and,

WHEREAS, by accepting this money, municipalities granted special access to voter data to agents of the special interest group, including the ability to manage municipal staff and special access to the ballots; and,

WHEREAS, voters need to be able to trust that their local elections officials are acting in a non-partisan capacity and are not under the influence of private resources that might impact how an election is administered; and,

WHEREAS, the ability to accept private funds for election administration can be used by any political party or special interest group to improperly influence the outcome of elections; and,

WHEREAS, the ability of a privately funded special interest group to participate in an election in this manner allows for circumvention of campaign finance laws and creates the appearance of unfairness in election administration.

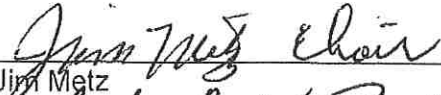

WHEREAS, to have a well-functioning election, voters need to have trust in the fairness of the process.

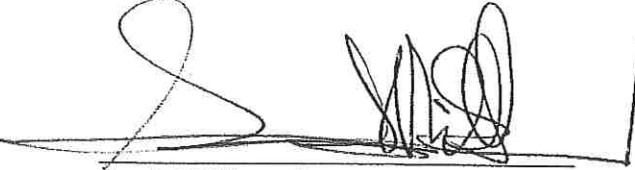
NOW THEREFORE, BE IT RESOLVED, the Taylor County Board of Supervisors, duly assembled on this 15<sup>th</sup> day of July, 2022, insists upon the prohibition of the use of private donations from special interest groups, people, or other private entities by government, for the purpose of election administration.

BE IT FURTHER RESOLVED, that the Taylor County Clerk is directed to send a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the Wisconsin Towns Association, the Wisconsin League of Municipalities, all members of the state legislature and to each Wisconsin County Board.

RESPECTFULLY SUBMITTED:

EXECUTIVE COMMITTEE:

  
Jim Metz  
  
Michael Bub

  
Scott Mildbrand

**Reason for the resolution:** Politically motivated out-of-state individuals and third-party groups found a loophole in Wisconsin election laws.

In Wisconsin, outside money can influence elections and officials, creating a difference in how elections are funded and operated from one county to another. Outside money from individuals and third-party groups does not belong in our elections. It's dangerous, it's wrong, and it undermines the integrity of our elections.

The outside money loophole was used in 2020 to influence Wisconsin elections, and there are plans underway to continue to take advantage of that loophole again!

In the 2020 election, more than 200 jurisdictions in Wisconsin received and spent over \$10 million paid for by Facebook CEO Mark Zuckerberg and his wife. In fact, the majority of Zuckerbucks were funneled into 5 districts. Nearly \$8.5 of the \$10 million provided to the state were funneled into Milwaukee, Madison, Green Bay, Racine, and Kenosha.

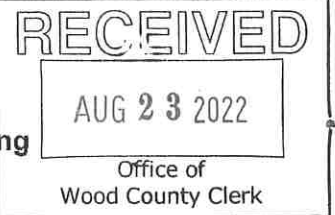
**Governor Evers failed to protect Wisconsin elections with his veto of the ban on outside money in our elections.**

The Wisconsin Legislature passed a law that would have stopped outside money from influencing elections in Wisconsin. Governor Evers vetoed the bill leaving Wisconsin voters vulnerable to outside influences. 21 states have already enacted legislation to restrict or prohibit state and local governments from accepting funding from private individuals and third parties.

**Let's send a message from the County that elections are not for sale in Wisconsin.**

A county resolution sends a message to the Governor and to election officials throughout Wisconsin that our elections are not for sale. Support integrity in elections by ensuring that the State of Wisconsin does not accept funding for election administration from politically motivated groups.

Resolution 28-22  
**Resolution for Advisory Referendum Regarding Private Funding  
of Election Administration**



WHEREAS, during Wisconsin's 2020 General Election a private, non-profit entity, the Center for Tech and Civic Life, furnished approximately \$8.5 million to five Wisconsin cities and an additional \$1.6 million to over 200 other Wisconsin municipalities; and

WHEREAS, in order to have a well-functioning election, voters need to have trust in the fairness of the process.

NOW, THEREFORE BE IT RESOLVED, that the Price County Board of Supervisors insists upon the prohibition of the use of private donations from special interest groups, people, or other private entities by government for the purposes of election administration; and

BE IT FURTHER RESOLVED that the Price County Board of Supervisors, in legal session assembled, does hereby approve that the following question be placed on the November 8, 2022 General Election ballot as an advisory referendum question:

*technology*  
Question: Should the State of Wisconsin prohibit election officials from soliciting or using private funds or services from special interest groups, people, or other private entities for the purpose of administering elections and referendums?

YES \_\_\_\_\_ NO \_\_\_\_\_

BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the Wisconsin Towns Association, the Wisconsin League of Municipalities, all members of the state legislature, and to each Wisconsin County Board.

Submitted by the Price County Executive Committee:

Alan Barkstrom, Chair

Jeff Hallstrand

excused  
Larry Palecek

Brian Ernst

Paula Houdek

Reviewed by County Administrator:

Nicholas Trimner

Adopted by the Price County Board of Supervisors this 16<sup>th</sup> day of August 2022.

Alan Barkstrom, County Board Chair

Jean Gottwald, County Clerk

For: 8 Against: 5