

## **AGENDA**

### **JUDICIAL & LEGISLATIVE COMMITTEE**

**DATE: Friday, May 3, 2024**

**TIME: 9:00 AM**

**LOCATION: Room 114, Wood County Courthouse**

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes from previous meetings.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Discuss timeframe for Corporation Counsel's retirement and matters to address in the budget.
8. Discuss appointment of committee members as liaisons to departments.
9. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
  - a. Report of Citizens Water Group.
  - b. Resolutions to WCA Annual Conference
10. Review County Board Rules.
11. Attendance at meetings.
12. Consideration of agenda items for next meeting.
13. Set date and time of next meeting.
14. Adjourn.

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**Join by phone**

+1-408-418-9388 United States Toll

Meeting number (access code): 2480 683 5640

**Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m2895892a7f696f70b786b7075a52823f>

Meeting number (access code): 2480 683 5640

Meeting password: 050324

**MINUTES**  
**JUDICIAL & LEGISLATIVE COMMITTEE**

**DATE:** Friday, April 5, 2024  
**TIME:** 9:00 AM  
**PLACE:** Courthouse – Room 114

**MEMBERS PRESENT:** Bill Clendenning, Bill Leichtnam, William Voight, Joseph Zurfluh, Ed Wagner

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the February 29, 2024 meeting were reviewed. Motion by Voight/Wagner to approve them as presented. Motion carried unanimously.
4. The claim of John Banta was reviewed and will be forwarded onto the county board.
5. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Zurfluh/Wagner to approve them as presented. Motion carried unanimously.
6. The out of state travel request for the Register of Deeds was reviewed. Motion by Zurfluh/Leichtnam to approve the request. Motion carried unanimously.
7. Supervisor Leichtnam provided an update on the presentation held on March 18<sup>th</sup> by Citizens Water Group.
8. Items for next agenda:
  - a. Resolutions for the WCA Annual Conference
9. The next meeting date will be set at the committee's organizational meeting.
10. Chairman Clendenning declared the meeting adjourned at 9:16 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**April 5, 2024**

3

**MINUTES**  
**JUDICIAL & LEGISLATIVE COMMITTEE**

**DATE:** Tuesday, April 23, 2024  
**TIME:** 9:02 AM  
**LOCATION:** Wood County Courthouse Room 114

**Members Present:** Bill Clendenning, Bill Leichtnam, Tim Hovendick, Russ Perlock, Bill Voight

**Also Present:** Trent Miner, County Clerk; Amy Kaup; Sarah Christensen; Other County Board Supervisors

1. County Clerk Miner called the meeting to order at 9:04 AM
2. There were no public comments
3. Miner opened the floor for nominations for Chair of the Judicial & Legislative Committee. Voight nominated Clendenning. There being no other nominations, Clendenning was declared elected as Chair.
4. Miner opened the floor for nominations for Vice Chair of the Judicial & Legislative Committee. Clendenning nominated Voight. There being no other nominations, Voight was declared elected as Vice Chair.
5. By consensus, the committee decided to continue meeting on the 1<sup>st</sup> Friday of the month at 9:00 AM.
6. Miner adjourned the meeting at 9:05 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

RECEIVED

APR 9 2024

Office of  
Wood County Clerk

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

cc: Corp Counsel  
HR  
Hwy

THE INCIDENT

Date: April 2nd  
Time: 8:5:00pm  
Place: Former Wood County Shop. Pittsville

The circumstances giving rise to my claim are as follows:

I was informed by Randy Kindinger that one of the plow  
truck drivers backed in to one of the semi trailers  
owned by Hay Creek Express at the former Wood County  
Highway Shop in Pittsville, near the salt shed.  
Attached is a file for the bill for trailer repair

The names of county personnel involved are: \_\_\_\_\_

The names of other witnesses are: \_\_\_\_\_

THE CLAIM

I request the following monetary or other relief: \$313.98

4-9-24  
Date

Signature

Print Name:

Address:

Phone:

Thomas C Gardner

PO Box 5

5094 2nd Ave

Pittsville WI 54466

715-572-0703

Hay Creek  
Express, Inc.

## INVOICE

FM-1000570

## HAY CREEK COMPANIES

5094 2ND AVE P.O. Box C  
PITTSVILLE WI 54466

www.haycreekpallet.com

OFFICE: 715-884-2930

FAX:

BILL TO:

CUST NO:

DAY PHONE	EVENING PHONE	ISSUE DATE	COMPLETED
		4/9/2024	4/9/2024
CONTACT NAME		CUSTOMER NUMBER	
ORDER ISSUED BY		DRIVER ID	
Fleet Maintenance Dept			
VEHICLE/EQUIPMENT DESCRIPTION			ODOMETER
2005 GREAT DANE TRAILERS GREAT DANE TRAILER			0
VIN/SERIAL NO	VEH NO	UNIT NO	HOURS
1GRAAD6295T516010	5393	5393	NA
GROUP/DEPARTMENT			TAG NO/PLATE NO
UNK			789648
LOCATION			STATUS
			COMPLETED
CALL WHEN READY	RETAIN OLD PARTS	DELIVER	CREATION DATE STAMP
NO	NO	NO	4/9/2024

## SUMMARY DESCRIPTION

REPAIR

## FULL DESCRIPTION / COMMENTS

PATCH HOLE ON RIGHT SIDE OF TRAILER CAUSED BY TRUCK BEING BACKED INTO IT.

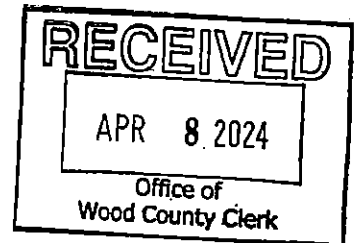
LABOR UNITS	DESCRIPTION OF SERVICE	Price Ea	Price Ext
3	PATCH HOLE	\$90.00	\$270.00

PARTS	QTY	DESCRIPTION	PART NO	STOCK	Price Ea	Price Ext
1		ALUMINUM PATCH	MISC	No	\$20.00	\$20.00
1		RIVETS	RIVET	No	\$10.00	\$10.00
1		TUBE OF SEAM SEALER	SEAM SEAL	No	\$13.98	\$13.98

WORK ORDERED / REQUESTED BY	DATE COMPLETED
	4/9/2024
The text that appears here can be customized using the Company Data (Customer Information and Settings) dialog.	
AUTHORIZED SIGNATURE	
I hereby acknowledge the satisfactory completion of the work described above.	

BILLING/CHARGES	
LABOR	270.00
MISC/SHOP SUPPLIES	0.00
PARTS / MATERIAL	43.98
DISCOUNT	0.00
0.000% SALES TAX	0.00
<b>INVOICE TOTAL</b>	<b>\$313.98</b>

NOTICE OF CLAIM



TO: Wood County Sheriff's Department  
c/o Trent Miner, County Clerk  
Wood County Courthouse  
400 Market Street, Room 101  
Wisconsin Rapids, WI 24495

*cc: Corp Counsel  
HE  
Sheriff's Dept  
P & F*

PLEASE TAKE NOTICE, pursuant to Wis. Stat. §893.80(1d)(a), that on or about November 18, 2021, a Notice of Injury was served on behalf of the Claimants, Donna M. Reber and her spouse, Kenneth J. Reber, for damages sustained on July 27, 2021 on the South Wood County Park Lake Wazeecha Recreation Trail in the Town of Grand Rapids, Wood County, Wisconsin. A copy of said Notice of Injury, together with proof of service, is attached hereto.

At the time and place set forth herein, Donna Reber was riding her bicycle on a designated bike trail, when she came around a corner and suddenly encountered a Sheriff's Department vehicle blocking the trail. In an effort to avoid a collision with the vehicle, Donna Reber attempted to stop her bicycle by applying her brakes, which caused her to lose control and fall.

As a result of this incident, Donna Reber sustained severe and permanent personal injuries, including, but not limited to:

1. Concussion;
2. Lacerations to lips and mouth;
3. Abrasions to the head, hands and bilateral knees;
4. Anisocoria;
5. Amnesia;
6. Syncope/collapse;
7. Headache;
8. Epistaxis;
9. Dental injury;
10. Right eye nerve damage;
11. Discoloration in and around right eye;
12. Injury to right thumb; and
13. Traumatic brain injury and post-concussive syndrome symptomology.

As a result of the injuries described above, Donna Reber has and will sustain pain, suffering and disability and incur medical/hospital expenses. Donna Reber will also have permanent right eye/nerve damage and discoloration around her right eye as a result of this incident.

Donna Reber's husband, Kenneth J. Reber, has and will sustain damages for the loss of society and companionship of his wife as a result of her injuries and medical expenses.

### CLAIM

Claimants Donna M. Reber and Kenneth J. Reber, residing at 6060 Rosewood Ridge, Wisconsin Rapids, WI 54494, hereby make a claim against the Wood County Sheriff's Department for the incident and injuries sustained by them as described in detail in the preceding Notice of Claim. The Claimants seek the following relief:

- |    |  |                     |
|----|--|---------------------|
| 1. | Past medical and dental expense                            | \$ 35,524.94        |
| 2. | Donna Reber's pain, suffering and future medical expenses: | \$250,000.00        |
| 3. | Kenneth Reber's loss of society and companionship          | <u>\$ 50,000.00</u> |
|    | TOTAL:   | \$335,524.94        |

Dated this 29th day of March, 2024.

MENN LAW FIRM, LTD.

Attorneys for Donna M. Reber and Kenneth J. Reber

By: 

Patrick J. Coffey | SBN: 1023953

MAILING ADDRESS:

2501 East Enterprise Avenue

P. O. Box 785

Appleton, WI 54912-0785

P: (920) 731-6631 | F: (920) 734-0981

patrick-coffey@mennlaw.com



### NOTICE OF INJURY AND CLAIM

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

#### THE INCIDENT

Date: Mar. 26, 24

Time: \_\_\_\_\_

Place: 11123 County Road H

The circumstances giving rise to my claim are as follows:

Our mailbox was hit by the plow truck during the snow storm on March 26th. The box itself is seperated from the post and was in the ditch. We tried to fix it with bolts from the inside but it didn't work so currently it is held together with a ratchet strap. We moved here almost a year ago and received a notice in our box that we needed to updated our box to a T4 mailbox due to being a new resident. Apparently new builds & new residents need this type of mail box. So on July 2nd we purchased a box at 89.99 & post at 12.59. Our box is only 8 months old and is ruined. Lenny called & this form was sent to us at 11123 County Rd H Marshfield WI 54449

The names of county personnel involved are: Who ever was plowing on Highway H in Marshfield

The names of other witnesses are: Lenny

#### THE CLAIM

I request the following monetary or other relief: 89.99 plus tax of 4.95, Total 94.94  
I have attached our receipt to confirm date & price.

4/15/2024

Date

Signature

Print Name: Lenny & Ronnie Zawislak

Address: 11123 County Rd H

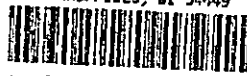
Marshfield, WI 54449

Phone: 715-619-1042 & 715-660-6225

(Rev. Jan. 18)

L:\CLERK\WP\FORMS\Claim and Injury Form.doc

MEWARDS - MARSHFIELD  
2116 N CENTRAL AVE  
MARSHFIELD, WI 54449



Not valid for rebate submissions

Allowable returns for items  
on this receipt will be in  
the form of an in store  
credit voucher if the return  
is done after 9/30/2023

ORDER	72497
4X4-6' AC2 GREEN TREATED GROUND CONTACT	
1112201 1012.59 SEQ#1	12.59
END OF ORDER	
XL MAILBOX COMBO MOCHA GHC40MAN	
2157158 1089.99	89.99

Subtotal	102.58
Taxes and Fees	5.64
Total	108.22

Payment Method(s) Used:

VISA DEBIT - 7798	108.22
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44937 4 9162 87/02/23 08:45 AM 3147

Committee Report

County of Wood

Report of claims for: BRANCH 1

For the period of: APRIL 2024

For the range of vouchers: 03240012 - 03240013

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03240012	FREEMAN LISA	TRANSCRIPTS 23CF443 23CF444	04/03/2024	\$12.50	P
03240013	SWITS LTD	INTERPRETER FEE 24CT10	04/19/2024	\$76.00	
Grand Total:				\$88.50	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: APRIL 2024

For the range of vouchers: 04240004 - 04240005

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04240004	SWITS LTD	INTERPRETER FEES (BR 2 & COC)	03/25/2024	\$345.00	
04240005	ZAMOW DENISE	TRANSCRIPTS 23CF481 23CF482	04/12/2024	\$52.00	
Grand Total:				\$397.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: APRIL 2024

For the range of vouchers: 05240017 - 05240019

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05240017	ASL PARTNERS LLC	INTERPRETER 23CM559	03/28/2024	\$168.00	P
05240018	STATE BAR OF WISCONSIN	JUDICIAL BENCHBOOK UPDATES	03/27/2024	\$81.29	P
05240019	SWITS LTD	INTERPRETER FEES 21CF463, 532	04/19/2024	\$112.50	
Grand Total:				\$361.79	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 4

For the period of: APRIL 2024

For the range of vouchers: 34240008 - 34240011

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34240008	SWITS LTD	INTERPRETER FEES	04/19/2024	\$225.00	
34240009	LIVERNASH ALICIA	TRANSCRIPTS 23CF157	04/01/2024	\$48.00	
34240010	LIVERNASH ALICIA	TRANSCRIPTS 23CF298	04/09/2024	\$48.00	
34240011	LIVERNASH ALICIA	TRANSCRIPTS 23CF60 23CF61	04/09/2024	\$55.00	
Grand Total:				\$376.00	

Signatures

Committee Chair:

Committee Member:

**Committee Report**

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: 04/2024

For the range of vouchers: 02240023 - 02240034

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02240023	CW SOLUTIONS LLC	ELEVATE & A/V PROGRAM COSTS	04/24/2024	\$10,455.17	
02240024	DNA DIAGNOSTICS CENTER	22-IND. GENETIC TESTS	04/24/2024	\$602.00	
02240025	WI DEPT OF JUSTICE	1-STAFF FINGERPRINTING COST	04/24/2024	\$28.25	
02240026	FIELDPRINT INC	1-STAFF FINGERPRINT TESTING	04/24/2024	\$15.50	
02240027	LEGAL LOGISTICS LLC	19-PROCESS OF SERVICE FEES	04/24/2024	\$1,400.00	
02240028	MCCORMICK SARA	16-PROCESS OF SERVICE FEES	04/24/2024	\$810.00	
02240029	MUNRO WAYNE	16-PROCESS OF SERVICE FEES	04/24/2024	\$855.00	
02240030	ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT)	OFFICE SUPPLIES	04/24/2024	\$220.72	
02240031	RADTKE LONN J	17-PROCESS OF SERVICE FEES	04/24/2024	\$860.00	
02240032	STATE BAR OF WISCONSIN	2024 FAMILY CODE STAT BOOK	04/24/2024	\$87.50	
02240033	SWITS LTD	INTEPRETER FEES	04/24/2024	\$85.00	
02240034	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER	04/24/2024	\$50.00	
Grand Total:				\$15,469.14	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: Clerk of Circuit Court

For the period of: April 2024

For the range of vouchers: 07240245 - 07240352

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07240245	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CT228	04/03/2024	\$550.00	P
07240246	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CM488	03/26/2024	\$670.00	P
07240247	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 21JC94 OHP	03/27/2024	\$110.00	P
07240248	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF123	03/28/2024	\$470.00	P
07240249	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23JC37 & 38 IHP	03/28/2024	\$160.00	P
07240250	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CM559	03/28/2024	\$1,073.28	P
07240251	ASHER LAW OFFICE LLC	Atty Fee 22GN60	04/01/2024	\$555.00	P
07240252	CARMICHAEL & QUARTEMONT S C	Atty Fee 21GN78	02/29/2024	\$355.00	P
07240253	DURRANT CHAD	Witness Fees	03/06/2024	\$23.20	P
07240254	GORSKI & WITTMAN SC	Atty Fee 24GN21	02/25/2024	\$840.70	P
07240255	KRYSHAK LAW LLC	Atty Fee 23CM341	03/19/2024	\$696.62	P
07240256	PSYCHOLOGY CLINIC INC THE	Med Exam 09GN71	03/27/2024	\$2,040.00	P
07240257	CAMPBELL HUNTER SHUNETTE ATTY	Atty Fee 23CM37	03/27/2024	\$1,409.82	P
07240258	WEILAND LEGAL SERVICES	Atty Fee 23CT247	03/22/2024	\$322.64	P
07240259	WEILAND LEGAL SERVICES	Atty Fee 23CF560	03/23/2024	\$563.43	P
07240260	WEILAND LEGAL SERVICES	Atty Fee 23CF713	03/30/2024	\$856.33	P
07240261	WEILAND LEGAL SERVICES	Atty Fee 24CM02	03/30/2024	\$783.69	P
07240262	WEILAND LEGAL SERVICES	Atty Fee 24GN17	03/30/2024	\$380.00	P
07240263	WEILAND LEGAL SERVICES	Atty Fee 23CF696	03/24/2024	\$778.73	P
07240264	WEILAND LEGAL SERVICES	Atty Fee 22CF536	03/27/2024	\$460.00	P
07240265	ZAMZOW LAW LLC	Atty Fee 20CM256	03/30/2024	\$140.00	P
07240266	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23TP17	04/03/2024	\$100.00	P
07240267	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 93GN245	04/05/2024	\$240.00	P
07240268	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CM414	04/06/2024	\$230.00	P
07240269	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC02 OHP 24JC05 IHP	04/06/2024	\$660.00	P
07240270	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 99GN83	04/05/2024	\$650.00	P
07240271	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 23ME172	04/08/2024	\$360.00	P
07240272	BEHAVIORAL CONSULTANTS	Med Exam 23JV60	03/28/2024	\$1,134.00	P
07240273	GARDNER ROBERT A ATTY	Atty Fee 23CF394	03/03/2024	\$629.52	P
07240274	GORSKI & WITTMAN SC	Atty Fee 24GN12	04/05/2024	\$615.34	P
07240275	GORSKI & WITTMAN SC	Atty Fee 24GN16	04/05/2024	\$693.55	P
07240276	HOEL KARI S ATTY	Atty Fee 87GN222	04/04/2024	\$230.00	P
07240277	HOEL KARI S ATTY	Atty Fee 87GN216	04/04/2024	\$220.00	P



## Committee Report - County of Wood

Clerk of Circuit Court - April 2024

07240245 - 07240352

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07240278	LLOYD PETER C LLC	Atty Fee 24JG04 OHP	04/03/2024	\$280.00	P
07240279	PATEL SANGITA MD	Med Exam 24ME35	03/23/2024	\$1,100.00	P
07240280	RICHARDS-BRIA LAW OFFICE LLC	Atty Fee 18GN37	04/04/2024	\$202.36	P
07240281	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	March 2024 People Search	03/31/2024	\$75.00	P
07240282	WEILAND LEGAL SERVICES	Atty Fee 18GN26	04/04/2024	\$120.00	P
07240283	WEILAND LEGAL SERVICES	Atty Fee 23GN24	04/04/2024	\$110.00	P
07240284	WEILAND LEGAL SERVICES	Atty Fee 23GN29	04/04/2024	\$110.00	P
07240285	WEILAND LEGAL SERVICES	Atty Fee 20GN26	04/05/2024	\$293.50	P
07240286	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty Fee 24PA10	04/03/2024	\$200.00	P
07240287	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CT207	12/18/2023	\$368.96	P
07240288	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CM398	12/20/2023	\$400.00	P
07240289	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22CM250, 22CF522,563	12/29/2023	\$1,236.09	P
07240290	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CM307	12/29/2023	\$683.17	P
07240291	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF472	12/29/2023	\$787.94	P
07240292	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF248	12/29/2023	\$968.97	P
07240293	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22FA351	01/17/2024	\$110.00	P
07240294	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC01& 02 OHP	04/10/2024	\$470.00	P
07240295	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF566	04/10/2024	\$310.00	P
07240296	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 10GN11	04/10/2024	\$220.00	P
07240297	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CM524	04/06/2024	\$90.00	P
07240298	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22CF552	04/10/2024	\$220.00	P
07240299	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CM515 & 23CT406	04/10/2024	\$800.02	P
07240300	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 23JM180	04/09/2024	\$720.00	P
07240301	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 12GN39	04/11/2024	\$500.00	P
07240302	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 19ME165	04/02/2024	\$770.00	P
07240303	GORSKI & WITTMAN SC	Atty Fee 24GN19	04/10/2024	\$453.55	P
07240304	GORSKI & WITTMAN SC	Atty Fee 24GN14	04/05/2024	\$765.34	P
07240305	HILL & WALCZAK ATTYS	Atty Fee 24JG5 OHP	04/10/2024	\$370.00	P
07240306	HILL & WALCZAK ATTYS	Atty Fee 23JC08 OHP	04/09/2024	\$460.00	P
07240307	HILL & WALCZAK ATTYS	Atty Fee 22JG05 OHP	04/10/2024	\$500.00	P
07240308	HILL & WALCZAK ATTYS	Atty Fee 21JC16 OHP	04/09/2024	\$450.00	P
07240309	HILL & WALCZAK ATTYS	Atty Fee 24JC8,9,10,11 OHP	04/09/2024	\$910.00	P
07240310	HILL & WALCZAK ATTYS	Atty Fee 24JC OHP	04/09/2024	\$1,170.00	P
07240311	PETERSON BRITTANEY	Witness Fees	04/09/2024	\$28.80	P
07240312	PSYCHOLOGY CLINIC INC THE	Atty Fee 24GN07	04/10/2024	\$1,845.00	P
07240313	SLABY DEDA MARSHALL REINHARD & WRITZ LLP	Atty Fee 22GN13	04/04/2024	\$275.46	P
07240314	STECZYNSKI BRANDON	Witness Fees	04/04/2024	\$28.80	P
07240315	WCCCA	2024 WCCCA Summer Conference	04/15/2024	\$105.00	P
07240316	WEILAND LEGAL SERVICES	Atty Fee 17GN43	04/14/2024	\$456.90	P
07240317	WEILAND LEGAL SERVICES	Atty Fee 24GN7	04/14/2024	\$606.80	P
07240318	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty Fee 23PA48	04/09/2024	\$200.00	P
07240319	WEST PAYMENT CENTER	Mar 24 Law Library Publication	04/01/2024	\$1,885.59	P

## Committee Report - County of Wood

Clerk of Circuit Court - April 2024

07240245 - 07240352

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07240320	WI STATE LABORATORY OF HYGIENE	Expert Witness Fees	03/31/2024	\$104.00	P
07240321	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22FA351	12/08/2023	\$990.00	P
07240322	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23JV03 IHP	04/16/2024	\$520.00	P
07240323	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CV135	04/17/2024	\$330.00	P
07240324	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CT139, 306, 23CM265	04/20/2024	\$890.62	P
07240325	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF728	04/20/2024	\$788.44	P
07240326	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC22 IHP	04/20/2024	\$170.00	P
07240327	ABTS GRUBOFSKI & VRUWINK LLC	23CT271	04/21/2024	\$190.00	P
07240328	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF390	04/22/2024	\$740.00	P
07240329	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24ME65	04/15/2024	\$570.00	P
07240330	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24ME68	04/15/2024	\$720.00	P
07240331	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 23GN06	04/16/2024	\$500.00	P
07240332	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 20GN33	04/16/2024	\$500.00	P
07240333	BOETTCHER AMY J	April Mediation Services	04/24/2024	\$300.00	P
07240334	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME65	04/15/2024	\$845.00	P
07240335	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME68	04/15/2024	\$945.00	P
07240336	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 23ME158	04/17/2024	\$770.00	P
07240337	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 22ME58	04/17/2024	\$795.00	P
07240338	GORSKI & WITTMAN SC	April Mediation Services	04/24/2024	\$1,250.00	P
07240339	GORSKI & WITTMAN SC	Atty Fee 24GN23	04/21/2024	\$361.78	P
07240340	GORSKI & WITTMAN SC	Atty Fee 24GN20	04/21/2024	\$361.78	P
07240341	GORSKI & WITTMAN SC	Atty Fee 22GN42	04/21/2024	\$773.55	P
07240342	MOFFAT LAW OFFICE	Atty Fee 16GN07	04/10/2024	\$140.00	P
07240343	PSYCHOLOGY CLINIC INC THE	Med Exam	04/10/2024	\$2,115.00	P
07240344	PSYCHOLOGY CLINIC INC THE	Med Exam 24GN08	04/15/2024	\$2,295.00	P
07240345	PSYCHOLOGY CLINIC INC THE	Med Exam 23GN06	04/17/2024	\$1,575.00	P
07240346	AMAZON CAPITAL SERVICES	Office Supplies	03/07/2024	(\$179.96)	P
07240347	AMAZON CAPITAL SERVICES	Office Supplies	03/20/2024	\$37.24	P
07240348	STAPLES ADVANTAGE	Office Supples	04/12/2024	(Voided)	P
07240348R	STAPLES ADVANTAGE	Office Supplies	04/12/2024	\$16.16	P
07240349	STAPLES ADVANTAGE	Office Supplies	04/17/2024	(Voided)	P
07240349R	STAPLES ADVANTAGE	Office Supplies	04/17/2024	\$68.47	P
07240350	STAPLES ADVANTAGE	Office Supples	04/17/2024	(\$8.08)	P
07240351	US BANK	Lodging/Training/Jury Supplies	04/01/2024	\$573.88	P
07240352	WEYMOUTH RICHARD D	April FCC Services	04/24/2024	\$5,833.33	P
<b>Grand Total:</b>				<b>\$66,539.31</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

**Committee Report**  
County of Wood

Report of claims for: Corporation Counsel

For the period of: April 2024

For the range of vouchers: 09240007 - 09240013

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09240007	WACCC	2024 Dues	03/28/2024	\$35.00	P
09240008	US BANK	League of Wisc. Munic. Conf.	04/17/2024	\$350.00	
09240009	WEILAND LEGAL SERVICES	Outside Counsel	03/25/2024	\$200.00	P
09240010	STATE BAR OF WISCONSIN	WI Family Code	03/21/2024	\$87.50	P
09240011	WOOD COUNTY REGISTER OF DEEDS	Recording Fees 4MAC	04/01/2024	\$30.00	P
09240012	AMAZON CAPITAL SERVICES	Office Supplies	04/05/2024	\$40.95	P
09240013	STAPLES ADVANTAGE	Office Supplies	04/06/2024	\$6.76	
Grand Total:				\$750.21	

Signatures

Committee Chair: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_

Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: APRIL 2024

For the range of vouchers: 35240019 - 35240025

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35240019	AMAZON CAPITAL SERVICES	SUPPLIES	03/23/2024	\$169.78	P
35240020	OPTIONS COUNSELING SERVICES LLC	RESIDENTIAL AODA SERVICES - JJ	03/31/2024	\$1,280.00	P
35240021	OPTIONS LAB INC	DRUG TESTING MARCH 2024	03/31/2024	\$3,810.00	P
35240022	MARY'S PLACE BOARDING HOUSE INC	HOUSING FOR C.C.	04/02/2024	\$320.00	P
35240023	US BANK	INCENTIVES,CONF REG, LODING CR	04/17/2024	\$629.25	
35240024	FAMILY HEALTH CENTER OF MARSHFIELD INC	MAR COUNSELING & TREATMENT SVC	04/15/2024	\$715.81	
35240025	WOOD COUNTY HEALTH DEPT	FARMERS MARKET VENDOR FEE	04/22/2024	\$50.00	
Grand Total:				\$6,974.84	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: APRIL 2024

For the range of vouchers: 24240015 - 24240016

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24240015	FIDLAR TECHNOLOGIES INC	LAREDO MARCH 2024 USAGE	03/20/2024	\$1,803.30	P
24240016	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/29/2024	\$64.26	P
Grand Total:				\$1,867.56	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: APRIL 2024

For the range of vouchers: 32240002 - 32240002

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32240002	WWWP	2024 CONFERENCE REGISTRATION	04/23/2024	\$75.00	
Grand Total:				\$75.00	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_



# Wood County

## WISCONSIN

**CHILD SUPPORT  
AGENCY**

**MAY 2024**

### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Child Support Director Brent Vruwink

- I will be attending the Child Support Directors' Dialogue on April 30<sup>th</sup> and May 1<sup>st</sup>.
- I will be attending the WCSEA Board meeting on May 2<sup>nd</sup>.
- The Agency was awarded the "Certificate of Excellence" from the State Department of Children and Families.
- I received a Length of Service Award from the State Department of Children and Families for 15 years of service in the Child Support Program.
- Deputy Director Shannon Lobner was selected to serve on the THRIVE User Advisory Committee.
- The March performance numbers have been released. We are on target to meet all the measures.
- The current IV-D case count is 3,696.





# Wood County

## WISCONSIN

*Kimberly A. Stimac*

CLERK OF  
CIRCUIT COURT

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May 2024

Monthly Report to the Judicial and Legislative Committee  
Prepared by Kimberly Stimac, Clerk of Circuit Court

April 5, 2024 – Attended the Judicial & Legislative Committee meeting.

April 12, 2024 – I had the honor of being a judge for the Wisconsin Newspaper Association Foundation Wisconsin Civics Games Regional Competition. The competition was done virtually and began at 9:00 a.m. and was completed by 12:45 p.m. The competition is for Wisconsin high school students to promote and encourage an interest in public service. Forty-five teams from 23 schools across Wisconsin competed with only 18 teams advancing to the state competition which is being held at the Wisconsin State Capital on Friday May 10<sup>th</sup>.

April 15, 2024 – Our new Branch 1 court clerk started on this date.

April 16, 2024 – Attended the Wood County Board of Supervisors meeting.

April 18, 2024 – Attended the Courthouse Security Committee meeting.

April 22, 2024 – Our new Information clerk started on this date.

I am working on completing the CS-147 Annual Report of Actual Costs as required under Wis. Stat. 758.19(5)(e). This reports the amount of court-related revenue collected and retained by the county and court-related costs incurred by the county during the past calendar year. I appreciate the help from the Sheriff's Department, Maintenance, Finance, each Circuit Court Branch and the County Clerk, who provide me with the reports necessary to complete this report. It is due by May 15<sup>th</sup>, 2024. If not reported by that date, the county is not eligible for the circuit court support payment for one fiscal year or until the information is received, whichever is earlier. In 2022, Wood County received \$214,514.00.



April 22, 2024

Brent Vruwink, Director  
Wood County Child Support Agency  
400 Market Street  
P.O. Box 8095  
Wisconsin Rapids, WI 54495

Dear Mr. Vruwink:

Congratulations to the Wood County Child Support Agency for receiving the Federal Fiscal Year 2023 **Certificate of Excellence Award**.

The Wood County Child Support Agency demonstrated excellence in all four-performance measures: Paternity Establishment, Court Order Establishment, Current Support Collections and Arrears Case Reductions. The benchmarks used were:

- Paternity Establishment Rate: 90% or greater
- Court Order Establishment Rate: 80% or greater
- Collection Rate on Current Support: 80% or greater
- Arrears Case Collections Rate: 80% or greater

Your agency was one of 20 child support agencies honored this year with this award.

Congratulations on this exceptional accomplishment. On behalf of Wisconsin's children, thank you for a job well done!

Sincerely,

Phyllis Fuller  
Director, Bureau of Child Support

cc: Lance A. Pliml, County Board Chairperson  
Jennifer Jones, BRO Regional CS Coordinator



# Wood County WISCONSIN

CORPORATION  
COUNSEL OFFICE

*Peter A. Kastenholtz*  
CORPORATION COUNSEL

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MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE  
April 2024

1. Residential Options Committee. Another county resident who was determined by a court to be a “sexually violent person” is being court order released from an inpatient treatment facility. This means that Wood County, via its Residential Options Committee, must find an appropriate location for the subject to reside under a state monitored supervised release program. The State allows the County to double up on placements and since one of our current placements is residing alone, we will be asking the Court to approve placement at that location. If we get any more releases in the next year or so, it is going to be extraordinarily difficult again to find such a placement. This is due to both the setback requirements for these placements and the current sellers’ market for real estate. I am not suggesting any action the County should be taking at this time other than to cross your fingers that there is a vacancy in one of our current placements before we get another person to place. We are not able to estimate when another placement directive will come about. Please let me know if you have any questions or concerns.
2. Transitions. As you know, I plan to retire in early March of 2025. My intentions have been to allow as smooth a transition as possible. To that end, I anticipate budgeting extra funds for a transition period of up to several weeks. It is also my goal to put additional funding in the budget for my successor to use a higher level of assistance by outside legal counsel of his or her choosing. Like any other job, it will take a bit for the new person to get efficient in handling the various matters we deal with in the office. We will cover this and office furniture at budget time. The topic will be placed on the agenda in case the committee members or others want to weigh in on the process.
3. For the new committee members in particular, I wanted to mention the primary areas of service the Corporation Counsel’s office provides. Generally, this is an in-house legal service department that also provides certain statutorily mandated functions. Most of our time is spent in the following areas: guardianships and protective placements (a court order determining where a person will live), mental commitments, legal services to the departments, contracts and other legal instruments, child support, confidentiality issues, public records, and open meeting law matters. You are encouraged to ask me and other staff whatever questions you have so that you are better able to serve your constituents. We are all public servants.



# Wood County WISCONSIN

## REGISTER IN PROBATE

May 2024

### MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- We have a new employee starting May 6<sup>th</sup> who will fill the open Legal Administrative Assistant Floater position. We are excited about filling this position as we have been short staffed for over a month.
- We continue to work through over 800 Annual Accounts and Reports that have been filed in guardianship cases. All reports were due April 15<sup>th</sup> and each filing has to be reviewed and filed.
- I ran some numbers for a project and discovered that in 2023 our office filed or produced 33,347 documents! With a staff of 2.5 people that is a large number of documents.

#### Meetings Attended:

- 04/01 - WCA Leadership virtual weekly meeting
- 04/01 – Interviews were held for the open Legal Administrative position
- 04/08 - WCA Leadership virtual weekly meeting
- 04/15 – WCA Leadership virtual weekly meeting
- 04/16 - Wood County Board Meeting
- 04/16 - Monthly Judges Meeting
- 04/17 – Zoom meet with McGrath Human Resources Group
- 04/19 – A second interview was held for the open Legal Administrative position
- 04/22 – WCA County Leadership virtual weekly meeting
- 04/22 – 04/26 – Wisconsin Register in Probate Spring Educational Conference in the Wisconsin Dells
- 04/29 – WCA Leadership virtual weekly meeting

Tara Jensen  
Register in Probate  
Probate Registrar

Karrie Moore  
Deputy Register in Probate  
Juvenile Clerk



# Wood County

## WISCONSIN

### REGISTER OF DEEDS OFFICE

*Tiffany R. Ringer*  
Register of Deeds

**MAY 2024**

#### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

- On April 5<sup>th</sup>, I attended the Judicial and Legislative committee meeting.
- Fidlar is updating the tagless scanning feature. Wood County will be a beta county for this update. We've received excellent feedback on this service and look forward to improvements. There will be more information to come within the next few months.
- On April 9<sup>th</sup>, I attended the PRIA Local meeting in Weston. The Judicial Privacy Bill was the topic of discussion. We've formed a list of questions regarding implementation and possible amendments. The list will be forwarded to Attolles Law and the Office of the Director of State Courts.
- I attended WCA Weekly webinars this month.
- On April 16<sup>th</sup>, I attended the Wood County Board meeting.
- ROD Staff toured Clerk of Courts office to see if the office panels help with sound issues in the office. After speaking with Reuben Van Tassel, Facilities Director, an appointment is set for a vendor to provide suggestions in the ROD office.
- I attended the ALTA/PRIA Fraud Forum on April 17<sup>th</sup>.
- On April 18<sup>th</sup>, I met with Victoria McGrath, McGrath Human Resources Group, regarding the 2024 Market Update.
- I spoke with Dave Patton, Wood County Coroner, regarding Death Certificate processing.
- I will be attending the Judicial and Legislative committee meeting and WRDA legislative committee meeting on May 3<sup>rd</sup>.



## **VICTIM WITNESS SERVICES REPORT**

Alicia Parenteau, VW Coordinator  
Julianne Esser, Program Assistant  
February 21- April 18 20, 2024

This is a general overview of what Victim/Witness services were provided for this timeframe.

### **237 Total Victim/Witness Contacts:**

VW support to victims/ witnesses by phone/email and in person

### **Notifications by mail**

165 – Initial contact packets sent	106- Notifications of all hearings
27 – No prosecution notifications	66 – Notifications of all hearings
70 – Notifications of dispositions	

### **Victim Impact Statement :**

26 - Assistance with Victim Impact Statements

Total services/events = 945

Total unique parties = 453

### **Additional Information :**

- 4/8/2024 – VW Coordinator representation at the Sexual Assault Awareness Event ( Family Center, Wisconsin Rapids)

