

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

February 14, 2023 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, February 14, 2023.

Vice Chair Valenstein called the meeting to order at 9:30 a.m.

Supervisors present were: Breu, Buttke, Clendenning, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Penzkover, Polach, Rozar, Thao, Valenstein, Voight, Wagner, Winch, and Zurfluh.

Excused was Pliml.

Supervisor Rozar gave the invocation and led the Pledge of Allegiance.

Motion by Leichtnam/Breu to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Hamilton/Zurfluh to appoint Mary Jo Wheeler-Schueller to the Health & Human Services Committee. Motion carried by voice vote.

There was no public comment.

Referrals were noted.

Committee minutes presented: Operations.

Vice Chair Valenstein declared her intention on taking the first 21 resolutions with one vote. No objection heard.

RESOLUTION 23-2-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2022 budget for Property and Liability Insurance (51931) for higher than anticipated premium expenditures.

FISCAL NOTE: To transfer \$36,465 from available balance in contingency (51590) to the Property and Liability Insurance budget (51931). At the time of this request the funds available in contingency are \$528,013. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
51931	Property & Liability Insurance		\$36,465
51590	Contingency	\$36,465	

Motion by Rozar/Breu to adopt Resolution 23-2-1. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-2

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2023 UW-Wood County Commission Capital Projects budget to include

expenditures for projects that were in process but not completed at December 31, 2022

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from previously approved capital project debt funds. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
57640	Capital Projects UWSP Marshfield		\$93,802
34113	Fund Balance Capital Project	\$93,802	

Motion by Rozar/Breu to adopt Resolution 23-2-2. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-3

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2022 Debt Service budget for interest and issuance costs for Capital Projects that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of the funding are transfers available and not anticipated to be spent in the Debt Service Principal and Capital Projects Paying Agent & Fiscal budgets. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
58240	Debt Service Interest		\$187,881
58295	Paying Agent – Debt Service		\$137,716
58140	Debt Service Principal	\$295,000	
58295	Paying Agent – Capital Projects	\$ 30,597	

Motion by Rozar/Breu to adopt Resolution 23-2-3. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-4

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To amend the 2022 budget for Human Services, Norwood Health Center and Edgewater Haven programs for transfer of available appropriations to functions where actual expenses are recorded.

FISCAL NOTE: No additional cost to Wood County. The additional appropriations needed for transfers are available and are not anticipated to be spent in the appropriations to be transferred out, or are funded with additional unbudgeted/unexpected Funding. The adjustment to budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54219	Edgewater/Admin		\$126,000
43240	Edgewater/Admin/Rev	\$126,000	
54425	Human Services/FSET		\$119,000
43561	Human Services/FSET/Rev	\$119,000	
54326	Norwood Admissions		\$525,000
54324	Norwood Crossroads		\$110,000
54325	Norwood Pathways		\$ 50,000
43561	Norwood Admin/Rev	\$130,000	

46531	Norwood Admin/Rev	\$297,000
54317	Norwood BW	\$ 23,000
54350	Norwood Dietary	\$170,000
54363	Norwood Records	\$ 30,000
54365	Norwood Administration	\$ 35,000

Motion by Rozar/Breu to adopt Resolution 23-2-4. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-5

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To approve the use of American Rescue Plan Act (ARPA) funds for the additional expense for Capital Improvement Plan (CIP) 20-22-005 in the Human Services, Norwood Healthcare (NHC) 2022 Budget

FISCAL NOTE: \$30,000

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
43300	ARPA Proceeds	\$30,000	
57420	Capital Projects/NHC		\$30,000

Motion by Rozar/Breu to adopt Resolution 23-2-5. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-6

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2022 Norwood and Edgewater Capital Projects budgets to include expenditures that were approved but not included in the 2022 budget.

FISCAL NOTE: No cost to Wood County. The source of the funding is from previously approved ARPA funds. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
57412	Capital Projects – Edgewater		\$ 46,000
57420	Capital Projects – Norwood		\$210,000
43300	ARPA Proceeds	\$256,000	

Motion by Rozar/Breu to adopt Resolution 23-2-6. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-7

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2022 budget for Coroner for additional revenues and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
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51231	Coroner		\$45,500
46221	Public Charges-Cremation	\$23,000	
46230	Death Certificates	\$22,500	

Motion by Rozar/Breu to adopt Resolution 23-2-7. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-8

Introduced by: Public Safety and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 Communications Capital Projects budget to include expenditures for projects that were in process but not completed at December 31, 2022.

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from previously approved capital project debt funds. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
57210	Capital Projects		\$40,000
34113	Fund Balance Capital Project	\$40,000	

Motion by Rozar/Breu to adopt Resolution 23-2-8. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-9

Introduced by: Public Safety and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 Radio Engineer budget to include 2022 unspent funds for equipment expenditures that were not able to be completed or obtained during the original budget process.

FISCAL NOTE: No cost to Wood County. The source of funding is unspent funds from the 2022 Radio Engineer budget. The monies will be expended in 2023. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
52130	Radio Engineer Police Radio Equip		\$74,624
34300	Fund Balance	\$74,624	

Motion by Rozar/Breu to adopt Resolution 23-2-9. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-10

Introduced by: Public Safety and Operations Committees

INTENT & SYNOPSIS: To amend the 2022 budget for the Emergency Management – Building Number Identification (BNI) function (52530) for additional expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from Local Government Charges. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
52530	Emergency Management BNI		\$66,350

47391 Local Government Chrgs BNI \$66,350

Motion by Rozar/Breu to adopt Resolution 23-2-10. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-11

INTENT & SYNOPSIS: To amend the 2022 budget for the Emergency Management Admin function (52520) for additional expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from State Aid. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
52520	Emergency Management Admin		\$6,400
43528	State Aid-Emergency Mgmt.	\$6,400	

Motion by Rozar/Breu to adopt Resolution 23-2-11. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-12

Introduced by: Conservation, Education, & Economic Development and Operations Committees

INTENT & SYNOPSIS: To seek County Board approval to amend the 2023 Wood County Department of Agriculture, Trade and Consumer Protection (DATCP) grant budget for unanticipated state aid monies and to appropriate those monies to the DATCP grant budget expenditures.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenue from the DATCP. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
56122	DATCP Grant		\$32,410
43586-001	State Aid	\$32,410	

Motion by Rozar/Breu to adopt Resolution 23-2-12. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-13

Introduced by: Conservation, Education, & Economic Development and Operations Committees

INTENT & SYNOPSIS: To seek County Board approval to amend the 2022 Wood County 14-Mile Creek grant budget for unanticipated state aid monies and to appropriate those monies to 14-Mile Creek expenditures.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenues from the Wisconsin Department of Natural Resources. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
56129	14-Mile Creek		\$11,850
43586-000-482	State Aid	\$11,850	

Motion by Rozar/Breu to adopt Resolution 23-2-13. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-14

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2022 budget for UW Extension - Projects (55660) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unanticipated revenues from UW-Extension’s Project Revenue Clean Sweep and 4H Community Youth accounts. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
55660	UW Extension – Projects		\$22,295
46772	UW Extension - Proj Revenue	\$22,295	

Motion by Rozar/Breu to adopt Resolution 23-2-14. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-15

Introduced by: Conservation, Education, & Economic Development and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 Transportation & Economic Development budget for additional Rural Economic Development Plan (REDI) implementation expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unspent funds from the 2022 Transportation & Economic Development budget.

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
34112	Fund Balance	\$49,082	
56750	Trans & Ec Dev Grants		\$49,082

Motion by Rozar/Breu to adopt Resolution 23-2-15. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-16

Introduced by: Conservation, Education, & Economic Development and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 Transportation & Economic Development budget to include 2022 unspent funds for an Economic Development Grant project for the Village of Port Edwards that they were unable to complete in 2022.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unspent funds from the 2022 budget of the Planning & Zoning Department.

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
56750	Trans & Ec Dev Grants		\$10,000
34112	Fund Balance	\$10,000	

Motion by Rozar/Breu to adopt Resolution 23-2-16. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-17

Introduced by: Operations and Judicial & Legislative Committees

INTENT & SYNOPSIS: To amend the 2022 budget for the Justice Coordinator Drug Court (51242) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: To transfer \$9,340 from available balance in contingency (51590) to Justice Coordinator Drug Court (51242). At the time of this request, the funds available in contingency are \$528,013. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
51242	Justice Coordinator Drug Crt		\$9,340
51590	Contingency	\$9,340	

Motion by Rozar/Breu to adopt Resolution 23-2-17. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-18

Introduced by: Highway Infrastructure & Recreation and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 Parks and Forestry Department budget to include 2022 unspent funds for playground equipment replacement and Dexter County Park swimming pond construction.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unspent funds from the 2022 budget of the Parks and Forestry Department. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
43300	Proceeds from ARPA	\$150,000	
57521	Capital Projects – P&F		\$150,000

Motion by Rozar/Breu to adopt Resolution 23-2-18. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-19

Introduced by: Property & Information Technology and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 Information Technologies Capital Projects budget to include expenditures for projects that were in process but not completed at December 31, 2022.

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from previously approved capital project debt and ARPA funds. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
57127	Capital Projects IT		\$160,981
34112	Fund Balance Capital Project	\$ 54,883	
43300	ARPA Proceeds	\$106,098	

Motion by Rozar/Breu to adopt Resolution 23-2-19. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-20

Introduced by: Property & Information Technology and Operations Committees

INTENT & SYNOPSIS: To amend the 2022 budget for Information Technology, PC Replacement (51452) for expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of the funding is the non-lapsing PC Replacement Designated Fund Balance. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
33900	PC Replacement Designated Fund Balance	\$7,139	
51452	PC Replacement Budget		\$7,139

Motion by Rozar/Breu to adopt Resolution 23-2-20. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-21

Introduced by: Property & Information Technology and Operations Committees

INTENT & SYNOPSIS: To amend the 2023 Maintenance Capital Projects budget to include expenditures for projects that were in process but not completed at December 31, 2022.

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from previously approved capital project debt and ARPA funds. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
57119	Capital Projects		\$131,384
34113	Fund Balance Capital Project	\$57,584	
43300	ARPA Proceeds	\$73,800	

Motion by Rozar/Breu to adopt Resolution 23-2-21. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-22

Introduced by: Operations Committee

INTENT & SYNOPSIS: To authorize out-of-state training and travel for the Finance Director.

FISCAL NOTE: \$1,000 for travel expenses and registration fee.

Motion by Hamilton/Clendenning to adopt Resolution 23-2-22. Motion carried unanimously. Excused was Pliml.

RESOLUTION 23-2-23

Introduced by: Operations Committee

INTENT & SYNOPSIS: To formally adopt the “Workplace Violence Prevention Program.”

FISCAL NOTE: None

Motion by Hamilton/Breu to adopt Resolution 23-2-2. Motion carried unanimously. Excused was Pliml.

Committee minutes presented: Health & Human Services, North Central Community Action Program Board of Directors, Veterans Service Commission, Public Safety.

RESOLUTION 23-2-24

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To grant a political leave of absence to Wood County Sheriff, Shawn Becker, for the term of January 2, 2023 through January 4, 2027.

FISCAL NOTE: None

Motion by Hamilton/Breu to adopt Resolution 23-2-24. Motion carried. Voting no was Winch. Excused was Pliml.

RESOLUTION 23-2-25

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To cancel stale dated checks as recommended by the auditors. Said checks from Wood County Jail inmate account as per office of the Wood County Sheriff.

FISCAL NOTE: As per resolution – Total to be cancelled \$51.70

Motion by Hamilton/Leichtnam to adopt Resolution 23-2-25. Motion carried unanimously. Excused was Pliml.

Committee minutes presented: Conservation, Education, & Economic Development, North Central ITBEC.

Supervisor Leichtnam gave a lengthy lecture on the nitrate report included in the packet. He was joined by County Conservationist Wucherpfennig.

Committee minutes presented: Highway Infrastructure & Recreation.

RESOLUTION 23-2-26

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To create one (1.0 FTE) position at the Highway Department asphalt production facility, effective March 1, 2023.

FISCAL NOTE: Wages and fringes total \$75,586.55.

Motion by Hamilton/Clendenning to adopt Resolution 23-2-26. Motion carried. Voting no was Winch. Excused was Pliml.

Committee minutes presented: Property & Information Technology, Aging & Disability Resource Center of Central Wisconsin, Central Wisconsin State Fair Board of Directors, South Central Library System Board of Trustees.

SPECIAL ORDER OF BUSINESS

Jail Construction Update

Kurt Berner of Samuels Group and Facilities Manager Van Tassel gave a brief pictorial and verbal update on the jail project. The project is moving ahead on time and on budget with no reportable loss time injuries to date. More information will follow at the Jail Construction Adhoc meeting after county board.

Without objection, Vice Chair Valenstein adjourned the meeting at 10:29 a.m. Next scheduled county board meeting is March 21, 2023.

Trent Miner
County Clerk