

AGENDA
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, January 8, 2024

TIME: 9:00 AM

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order
2. Public Comments
3. Approve minutes from previous meetings
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
 - c. Courthouse Vending
6. Wisconsin Historical Society notification
7. Future Agenda Items
8. Set date and time of next meeting
9. The Committee may go into closed session pursuant to Wis. Stats. 19.85(1)(e), to discuss negotiation for the acquisition of property within the "Triangle Development"
10. Return to open session
11. Adjourn

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2481 013 3126

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m9f4b8779a02194eb8287bc154a29186e>

Meeting number (access code): 2481 013 3126

Meeting password: 010824

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, December 4, 2023

TIME: 9:00 a.m.

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Al Breu (arriving 9:02 AM), Jeff Penzkover, Dennis Polach (arriving 9:03 AM), William Winch, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Supervisor Hamilton called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the November 6, 2023 meeting were reviewed. Motion by Penzkover/Winch to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed with explanations given. (Breu assumes the gavel at 9:02 AM) Motion by Hamilton/Penzkover to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed with explanation given.
6. The Maintenance vouchers were reviewed with explanations given. Motion by Hamilton/Penzkover to approve as presented. Motion carried unanimously.
7. The Maintenance Report and project updates were reviewed.
8. Van Tassel reviewed the current agreement with the vending machine company. There is no written contract for this service, however, the vending company has been providing a portion of the proceeds of items sold to the county for a number of years. The vending company is requesting to keep all of the money generated from the vending machines be in any written agreement going forward. Committee consensus was to have Van Tassel figure out how much electricity cost there is for the vending machines and report back to the committee.
9. The next meeting will be held on Monday, January 8, 2024 at 9:00 AM.
10. Motion by Hamilton/Penzkover to go into closed session pursuant to Wis Stats 19.85(1)(f) to discuss a leave of absence. Motion carried unanimously.
11. Motion by Hamilton/Penzkover to return to open session. Motion carried unanimously.

12. Motion by Hamilton/Penzkover to go into closed session pursuant to Wis Stats 19.85(1)(e) to discuss negotiations for the acquisition of property within the Triangle Development. Motion carried unanimously.
13. Motion by Hamilton/Penzkover to return to open session. Motion carried unanimously.
14. Motion by Hamilton/Penzkover to go into closed session pursuant to Wis Stats 19.85(1)(c) to conduct performance reviews of the department heads they oversee. Motion carried unanimously.
15. Motion by Hamilton/Penzkover to return to open session. Motion carried unanimously.
16. Chairman Breu declared the meeting adjourned at 10:56 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: DECEMBER 2023

For the range of vouchers: 27230513 - 27230558

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27230513	AMAZON CAPITAL SERVICES	HS WIRELESS HEADSET FOR KM	11/29/2023	\$195.99	P
27230514	AMAZON CAPITAL SERVICES	SR/IT FLASH DRIVES	12/05/2023	\$27.99	P
27230515	AMAZON CAPITAL SERVICES	EW WIRELESS KEYBOARD	12/06/2023	\$20.89	P
27230516	AMAZON CAPITAL SERVICES	IT SUPPLIES	12/06/2023	\$26.22	P
27230517	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	11/23/2023	\$395.74	P
27230518	AT&T MOBILITY	MONTHLY CELL CHARGES	11/23/2023	\$2,513.44	P
27230519	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	12/01/2023	\$8.79	P
27230520	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET PRO100	12/01/2023	\$134.99	P
27230521	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	12/01/2023	\$963.66	P
27230522	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	12/01/2023	\$311.98	P
27230523	CHARTER COMMUNICATIONS (Pittsburgh)	NETWORK SERVICES	12/01/2023	\$2,633.18	P
27230524	GOLDFAX	NETWORK FAXING NOV 2023	12/08/2023	\$57.50	P
27230525	INSIGHT PUBLIC SECTOR INC	RB AUDITORIUM SMARTNET AGMNT	11/22/2023	\$4,123.47	P
27230526	INSIGHT PUBLIC SECTOR INC	HLTH MONITOR FOR P CHANG	11/22/2023	\$153.65	P
27230527	INSIGHT PUBLIC SECTOR INC	MUN-PE 2023 VEEAM RENEWAL	11/28/2023	\$1,644.35	P
27230528	INTER-QUEST CORP	COURTROOM AUDIO	11/27/2023	\$2,797.48	P
27230529	INTER-QUEST CORP	COURTROOM AUDIO	11/30/2023	\$1,617.00	P
27230530	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	10/01/2023	\$7,663.00	P
27230531	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	11/01/2023	\$7,663.00	P
27230532	RHYME BUSINESS PRODUCTS	3RD QTR 2023 BILLING	09/30/2023	\$9,818.37	P
27230533	SOLARUS	PHONE CHGS ACCT 00063942-1	12/01/2023	\$2,143.62	P
27230534	SOLARUS	PHONE CHGS ACCT 00077856-5	12/01/2023	\$226.84	P
27230535	SOLARUS	PHONE CHGS ACCT 00061009-7	12/01/2023	\$69.99	P
27230536	TDS TELECOM	PHONE CHARGES	11/28/2023	\$72.10	P
27230537	TDS TELECOM	PHONE CHARGES	11/28/2023	\$59.22	P
27230538	TDS TELECOM	PHONE CHARGES	11/28/2023	\$44.86	P
27230539	TDS TELECOM	PHONE CHARGES	11/28/2023	\$58.82	P
27230540	TDS TELECOM	PHONE CHARGES	11/28/2023	\$18.10	P
27230541	US CELLULAR	CELL PHONE CHGS ACCT 277407322	11/16/2023	\$447.47	P
27230542	US CELLULAR	CELL PHONE CHGS ACCT 851710598	11/16/2023	\$135.48	P
27230543	US CELLULAR	CELL PHONE CHGS ACCT 203538532	11/20/2023	\$2,165.39	P
27230544	US CELLULAR	CELL PHONE CHGS ACCT 203391922	11/20/2023	\$7.29	P
27230545	VERIZON	CELL CHGS ACCT 242258062-00001	12/01/2023	\$4,396.81	P
27230546	AMAZON CAPITAL SERVICES	VETS DIGITAL DISPLAY TV/MOUNTS	11/30/2023	\$761.88	P

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27230547	CATALIS TAX & CAMA INC	GCS MIGRATION	12/18/2023	\$18,195.00	P
27230548	US BANK	SIGNEASY,YODECK,CISCO,TRAINING	12/19/2023	\$4,040.87	
27230549	AMAZON CAPITAL SERVICES	HS SCANNER FOR MFLD	12/04/2023	\$974.99	
27230550	AMAZON CAPITAL SERVICES	HS ECF SCANNER	12/04/2023	\$974.99	
27230551	AMAZON CAPITAL SERVICES	EW WIRELESS KEYBOARD FOR LZ	12/21/2023	\$20.89	
27230552	CDW GOVERNMENT INC	UPS REFRESH CYCLE	12/13/2023	\$886.94	
27230553	FRONTIER	PHONE CHARGES	12/19/2023	\$68.02	
27230554	INSIGHT PUBLIC SECTOR INC	IT STOCK MONITORS	12/06/2023	\$903.54	
27230555	INSIGHT PUBLIC SECTOR INC	IT STOCK MONITOR	12/07/2023	\$150.59	
27230556	AMAZON CAPITAL SERVICES	EW KEYBOARD CREDIT	12/27/2023	(\$20.89)	
27230557	DELPHIA CONSULTING LLC	NORWOOD TIME CLOCKS & SETUP	12/20/2023	\$2,432.66	
27230558	DELPHIA CONSULTING LLC	EDGEWATER TIME CLOCK & SETUP	12/20/2023	\$1,216.33	
Grand Total:				\$83,222.49	

Signatures

Committee Chair: _____

Committee Member: _____



Wood County WISCONSIN

INFORMATION TECHNOLOGY

December 2023

1. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed.
2. IT staff works to ensure year end processing requirements are met and supported for various systems and financial processes.
3. Selected and facilitated implementation of an eSignature solution for Human Services for 2024.
4. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
5. Programming staff works to perform a security audit and improve support documentation for the Sage HRMS, Human Resources Management System, system for employee, benefit and payroll data.
6. Continued work consolidating programming source control systems in order to organize historical and ongoing software development projects and eliminate a server as part of the Server OS update project.
7. Custom reports for SmartCare, Human Services Electronic Health Record System, are being created for State Reporting.
8. Setup a SharePoint site to be utilized for Central Records personnel. This allows the sharing of information between the County and local municipalities to occur in a central repository.
9. Several staff attended the Central Records meeting held December 12th in Pittsville. Discussed several items including the Central Records SharePoint site, CIS new hire form, and a request from WR Police Department to add case status codes to CIS, the County's Law Enforcement Software. IT then worked with WRPD and CIS to get the new case status code implemented.
10. Identified an issue with the CIS Maps not matching the version that Wood County GIS has provided. Working with CIS on getting maps updated to latest version.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

11. Programming staff work to review and enhance code, update test systems and create user and system documentation in support of 2024 employee benefits open enrollment, new hire enrollment and special application access for the Courts and DA employees.
12. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Super user training continues and results in improved support of the EHR (electronic health record) system. Work begins to meet the latest CMS (Centers for Medicare and Medicaid) requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Failure to comply and meet the deadline of July 1, 2024 would result in reduction of CMS revenue for the Norwood Healthcare Facility and violation of the public reporting requirements.
13. Assisted vendor in completing an update to the Sheriff's Beast software used for evidence tracking.
14. Began research to upgrade the Dispatch Medical Question Software (ProQA).
15. IT published and continues to refine the newly developed project request form and policy. This form increases efficiency for both requestors and IT staff and helps to ensure that we provide excellent and cost-effective solutions.
16. Support for GCS\Catalis property tax systems is ongoing. Server work to troubleshoot and resolve web portal issues continues. The 2023 property tax bill generation is complete. The current property tax software version end-of-life is set for Fall of 2023. The existing property tax system is on-prem, servers at Wood County. The upgraded version will be cloud based. Contract negotiation for system migration was finished in late May but adjustments continue as the vendor completes migrations for other counties. System migration is scheduled to begin in May 2024 and we do prefer this later timeframe.
17. Completed another round of quarterly updates to the Sage HRMS test system. This system is updated and tested prior to updating HRMS production.
18. IT staff continue working to restore and import 15+ years of digital archive tax roll data into Laserfiche for the Treasurer.



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INFORMATION TECHNOLOGY

19. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Work begins to replace and configure 3 punch timeclocks for our medical facilities before June 2024 when existing clocks will no longer interface with the time tracking system.
20. The Network team worked with the Wisconsin Division of Hearings and Appeals to ensure our video conferencing units would be able to connect to their virtual meeting solution.
21. Network staff have been working with the Next-Gen 911 provider and various other vendors related to the Next-Gen 911 upgrade to gather the required information and schedule installations. This has been an active project for more than a year and is on schedule to be completed within the coming months. The project is part of a statewide effort to provide a more robust solution and will provide redundant VoIP circuits to help minimize downtime due to failed hardware from the provider or old circuit technology.
22. The Register of Deeds work to upgrade multiple applications continues each week. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates. ROD server operating system and SQL server upgrades were completed in December 2023.
23. Programming staff work to review, improve and support systems and train the new analyst.
24. IT staff continue working to organize and relocate the Information Technology network drive shared data. This is an ongoing and sizable project.
25. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server. This ongoing project takes considerable time to plan, test, and implement.
26. Continue to work on the project plan for the O365 migration. The current version of Office needs to be replaced with O365 by December 31, 2024. All departments will be migrated.
27. Time has been spent reviewing current and upcoming building projects including the new law enforcement center, the move of Register in Probate, and additional offices being built at River Block.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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28. The County phone line and WAN (Wide Area Network) provider performed after-hours maintenance multiple times in December which required network staff to assist by providing access to facilities and ensuring systems were back online after maintenance was complete.
 29. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team). New training and phishing tests have been assigned to help ensure all Wood County staff are assisting in keeping our network and data safe.
 30. An Agreement for a SIEM, Security Information and Event Management, solution has been signed. This will provide easier collection and review of data to help identify malicious activity as quickly as possible.
 31. For the month of December, 429 helpdesk requests were created, with staff completing 424 tickets and leaving 114 open requests. In addition, there are currently 68 project requests.
 32. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
 33. Conducted Interviews for the Systems Technician Lead Position. An offer has been extended and we hope to have the position filled in early January.
 34. Replacement of 2023 devices is nearly complete. Moving forward all devices will be deployed with Windows 11 as the Operating System. This required an update to the image configuration.
 35. Network staff has been working with Maintenance, Sheriff, Samuel's Group, and various vendors on the infrastructure needs for the new Law Enforcement Center.
 36. Migrated Several Department cell phones to FirstNet. Prepped and recycled old phones.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: DECEMBER 2023

For the range of vouchers: 19230861 - 19230934

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19230861	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING COURTHOUSE, JAIL	11/25/2023	\$6,831.15	P
19230862	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	11/25/2023	\$3,979.85	P
19230863	GRAINGER (Maintenance)	PLUMBING SUPPLIES	11/27/2023	\$655.80	P
19230864	GRAINGER (Maintenance)	PLUMBING SUPPLIES	11/27/2023	\$17.35	P
19230865	POMP'S TIRE SERVICE INC - Milw	TIRES/ REPAIRS 2008 CHEVY TAHO	11/22/2023	\$2,376.00	P
19230866	RON'S REFRIGERATION & AC INC	SERVICE JAIL BOILER	11/30/2023	\$527.50	P
19230867	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	11/28/2023	\$13.28	P
19230868	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	11/28/2023	\$166.00	P
19230869	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	11/28/2023	\$687.04	P
19230870	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	11/28/2023	\$62.79	P
19230871	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	11/28/2023	\$153.42	P
19230872	AMAZON CAPITAL SERVICES	CH SUPPLIES	11/30/2023	\$35.27	P
19230873	ARC CENTRAL INC	RB ROOF REPAIR-CONST DOCUMENTS	12/04/2023	\$9,400.00	P
19230874	BAUER'S FLOOR MART	RB UPDATES - FLOORING	10/25/2023	\$4,720.39	P
19230875	SUMMIT FIRE PROTECTION	SEMI ANNUAL FIRE INSPECTION	11/30/2023	\$608.00	P
19230876	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC NOV 2023	12/01/2023	\$7,572.02	P
19230877	CONSTELLATION NEWENERGY-GAS DIVISION	CH, JAIL, RB GAS SERVICE	12/08/2023	\$3,568.09	P
19230878	HOME DEPOT CREDIT SERV (Maintenance)	CH, CH RIP, RB, RB UPDATES	12/05/2023	\$1,457.41	P
19230879	NEIS ELEVATOR INSPECTION SERVICES	CH ELEVATOR INSPECTION	12/04/2023	\$80.00	P
19230880	QUALITY DOOR & HARDWARE	RB UPDATES - DOORS/HARDWARE	11/30/2023	\$1,701.12	P
19230881	QUALITY DOOR & HARDWARE	RB UPDATES - DOORS/HARDWARE	11/30/2023	\$194.08	P
19230882	RAPIDS FORD LLC	OIL CHANGE - 2022 FORD F250	10/20/2023	\$54.05	P
19230883	KRISS PREMIUM PRODUCTS INC	BOILER CHEMICALS	11/29/2023	\$1,067.32	P
19230884	PBBS EQUIPMENT CORPORATION	BOILER REPAIRS	11/29/2023	\$1,606.49	P
19230885	WASTE MANAGEMENT	WASTE DISPOSAL FEES	12/05/2023	\$1,025.11	P
19230886	WE ENERGIES	GAS SERVICE JAIL	12/04/2023	\$468.06	P
19230887	WE ENERGIES	GAS SERVICE 441 SARATOGA ST	12/04/2023	\$86.11	P
19230888	WE ENERGIES	GAS SERVICE RIVER BLOCK	12/04/2023	\$587.59	P
19230889	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	12/04/2023	\$93.25	P
19230890	WE ENERGIES	GAS SERVICE COURTHOUSE	12/04/2023	\$964.65	P
19230891	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	12/04/2023	\$245.10	P
19230892	WISCONSIN VALLEY BUILDING PRODUCTS	RB SUPPLIES	12/07/2023	\$88.00	P
19230893	THE SAMUELS GROUP INC	JAIL PROJECT - 23RD PAYMENT	12/07/2023	\$4,736,480.05	P
19230894	VENTURE ARCHITECTS	JAIL PROJECT - PROF SERVICES	11/30/2023	\$109,589.56	P

Committee Report - County of Wood

MAINTENANCE - DECEMBER 2023

19230861 - 19230934

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19230895	DIAMOND BUSINESS GRAPHICS	PRINTING-FORMS D.A.	12/12/2023	\$116.00	P
19230896	DM STAMPS & SPECIALTIES	STAMP - BRANCH 1	12/12/2023	\$37.45	P
19230897	AMAZON CAPITAL SERVICES	WATER FILTERS	12/11/2023	\$426.98	P
19230898	GRAINGER (Maintenance)	JAIL KITCHEN PARTS	12/13/2023	\$32.10	P
19230899	NEIS ELEVATOR INSPECTION SERVICES	RB ELEVATOR INSPECTION	12/11/2023	\$80.00	P
19230900	QUALITY COUNTERTOPS	RB 2ND FLR - COUNTERTOP	12/11/2023	\$242.06	P
19230901	SHERWIN-WILLIAMS CO THE	RB UPDATES - PAINT	12/11/2023	\$253.81	P
19230902	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	12/13/2023	\$2,602.91	P
19230903	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 441 SARATOGA	12/13/2023	\$161.10	P
19230904	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	12/13/2023	\$959.84	P
19230905	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	12/13/2023	\$42.18	P
19230906	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	12/13/2023	\$58.73	P
19230907	WATER WORKS & LIGHTING COMM	RB PARKING LOT STORM SEWER	12/13/2023	\$38.92	P
19230908	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	12/13/2023	\$45.30	P
19230909	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	12/13/2023	\$7.80	P
19230910	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	12/13/2023	\$95.81	P
19230911	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	12/13/2023	\$9,969.16	P
19230912	WINSUPPLY OF WISCONSIN RAPIDS	JAIL SUPPLIES	11/27/2023	\$148.89	P
19230913	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/18/2023	\$18.81	P
19230914	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/18/2023	\$18.81	P
19230915	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/18/2023	\$9.57	P
19230916	NASSCO INC	CLEANING SUPPLIES	12/19/2023	\$1,290.53	P
19230917	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	12/19/2023	\$75.89	
19230918	BAUER'S FLOOR MART	RB UPDATES - FLOORING	12/05/2023	\$880.27	
19230919	CITY OF WISCONSIN RAPIDS	2023 TAXES 181 MARKET ST	12/20/2023	\$3,896.94	
19230920	CITY OF WISCONSIN RAPIDS	2023 TAXES 321 MARKET ST	12/20/2023	\$1,950.59	
19230921	CITY OF WISCONSIN RAPIDS	2023 TAXES 441 SARATOGA ST	12/20/2023	\$1,280.71	
19230922	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	12/01/2023	\$139.58	
19230923	CINTAS CORPORATION	MTA CLEANING COURTHOUSE	12/06/2023	\$536.85	
19230924	PER MAR SECURITY SERVICES	RB SERVICE CALL	12/14/2023	\$222.50	
19230925	QUALITY DOOR & HARDWARE	RB UPDATES - DOORS/HARDWARE	11/30/2023	\$3,863.15	
19230926	RON'S REFRIGERATION & AC INC	JOINT USE FURNACE REPAIR	12/18/2023	\$816.40	
19230927	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	12/19/2023	\$210.00	
19230928	SUPERIOR CHEMICAL CORPORATION	SHOP SUPPLIES	12/14/2023	\$342.65	
19230929	US BANK	CH&RB ELEVATOR PERMITS, RB KEY	12/19/2023	\$214.57	
19230930	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	12/20/2023	\$598.68	
19230931	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING COURTHOUSE, JAIL	12/25/2023	\$6,581.65	
19230932	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	12/25/2023	\$3,979.85	
19230933	NASSCO INC	SUPPLIES	12/27/2023	\$241.27	
19230934	NASSCO INC	SUPPLIES	12/27/2023	\$134.00	
Grand Total:				\$4,939,784.21	

Signatures

Committee Chair: _____

Committee Member: _____



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments January 2024

Ongoing Projects and Planning

Jail Project – Interior work remains the focus as masonry is now complete on second and third floors; fourth floor masonry is nearing completion and first floor is underway. Other interior work including drywall and painting are in process. The most time-consuming work that may go unnoticed and be underappreciated in the end is the great amount of mechanical, electrical, and plumbing required for the facility; these are critical to jail operation and demand a high level of attention to detail as work continues.

Courthouse – The approved Circuit Court Branch 1 remodeling will be let out for bidding this month; the project should begin early this year after some other court network updates are completed. The Branch 1 remodel will be coordinated with some of the jail project scope at the connection point of the existing Courthouse and new jail on the third floor. Prior to this work, Register in Probate staff will be moved to their new space on third floor and Branch 1 staff will temporarily relocate to the Reserve Courtroom area.

I will be working with mechanical engineers over the next few months to develop/refine plans for the upcoming heating system replacement; this will provide a more accurate budgetary number for the ARPA Committee to consider for approval.

River Block – The elevator contractor has experienced a couple delays in completing the update to machine controls; one of their suppliers is behind schedule on hardware manufacturing, and we also discovered a condition with the building electrical distribution that must be corrected prior to completing the elevator control update.

Space Planning – The Veterans Service Office has made a request to annex the current Security office after the new main entrance is complete and Security personnel are relocated. The requested office is adjacent to the Veterans space and would be used as a small meeting room with video conferencing capability; the room could be used by other departments if not in use by Veterans staff.

Miscellaneous

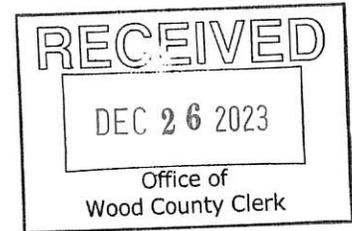
Attended PIT, Operations, County Board, and numerous project meetings.



WISCONSIN
HISTORICAL
SOCIETY

December 15, 2023

Wood County
400 Market Street
P. O. Box 8095
Wisconsin Rapids, WI 54495



cc: Rod

Dear Sir or Madam,

As you are likely aware, State law requires the Wisconsin Historical Society to identify and to record in a catalog all human burial sites in the state. The purpose of the law is to assure that all human burials are granted equal treatment and protection without reference to ethnic origins, religious affiliation, or age of the burial site.

We are currently preparing to formally catalog the Wood County Poor Farm cemetery (BWO-0071) by submitting a Notice of Location Document to your county's Register of Deeds. I have enclosed a draft of the map showing the area we plan to catalog.

If staff do not hear back from you by January 31, 2024, our office will proceed with the cataloging. You have the right to object to these boundaries, and if you wish to amend them please contact me via email (amy.rosebrough@wisconsinhistory.org) as soon as possible, or by leaving a voice mail at 1-608-264-6494.

You may also object to having the burial location catalogued at all by requesting a hearing before Wisconsin's Burial Sites Preservation Board. You will need to provide evidence that there are no human remains within the area we plan to catalog, and if you request the hearing a staff member from our office will be required to conduct an on-site visit. Your request for a hearing, should you wish one, should be sent to me and must arrive prior to January 31, 2024.

If you choose to proceed with cataloging, a notice of the cemetery's location will be attached to the property deed, the catalogued area will be eligible to be exempted from property taxes, and you will be eligible to join the "Registry of Interested Persons" and be contacted and asked for your thoughts if we ever receive a request to disturb the gravesite. In return, no disturbance may take place within the catalogued boundaries without prior authorization from the Director of the Wisconsin Historical Society. Cataloging does not change ownership of the burial area; the state has no claim to your land and no one has permission to access your property without first obtaining your approval.



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We will provide you with copies of the filed document after it has been filed with the Register of Deeds. We will provide you with the information and documents you need to request the tax exemption, should you choose to do so, at that time.

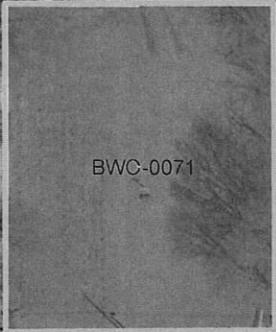
Thank you,

Amy L. Rosebrough
State Archaeologist
State Historic Preservation Office
Wisconsin Historical Society
816 State Street
Madison, WI 5376=06

Amy.rosebrough@wisconsinhistory.org
1-608-264-6494

Enclosures – map of proposed catalog boundaries

T:22 R:5 S:23



BWC-0071

T:22 R:5 S:26