

AGENDA FOR JANUARY 17, 2023 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Voight

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS

Retirement Plaque Presentation – Lori Heideman

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – Tuesday, February 14, 2023 (note date change)

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2485 643 9378

Join by Webex App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mb0d99152d5da4f5708ca7c74442a0de1>

Meeting number (access code): 2485 643 9378

Meeting password: 011723

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

December 20, 2022 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, December 20, 2022.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present were: Breu, Buttko, Clendenning, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Penzkover, Pliml, Polach, Rozar, Thao, Valenstein, Voight, Wagner, Winch, and Zurfluh.

Supervisor Hokamp gave the invocation and led the Pledge of Allegiance.

Motion by LaFontaine/Breu to approve the minutes of the previous meeting. Motion carried by voice vote.

There was no public comment.

Department Heads presented certificates of appreciation to long term employees, who are listed under Resolution 22-12-10.

Referrals were noted.

Committee minutes presented: Operations.

Chair Pliml declared his intent to take the first five resolutions with one vote. No objection heard.

RESOLUTION 22-12-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2022 HEALTH budget for additional revenue and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54121	Public Health		98,855
43243	Federal Grants	98,855	

Motion by Wagner/LaFontaine to adopt Resolution 22-12-1. Motion carried unanimously.

RESOLUTION 22-12-2

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To amend the 2022 GRANTS budget for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
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54128	Consolidated Contract Programs	4,793
43557	State Grants	1,493
34210	Fund Balance	3,300

Motion by Wagner/LaFontaine to adopt Resolution 22-12-2. Motion carried unanimously.

RESOLUTION 22-12-3

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To amend the 2022 HEALTHY SMILES budget for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54130	Healthy Smiles for Wood County		10,000
46510	Medicaid Revenue	10,000	

Motion by Wagner/LaFontaine to adopt Resolution 22-12-3. Motion carried unanimously.

RESOLUTION 22-12-4

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To amend the 2022 ADAMS-JUNEAU budget for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

<u>Function</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54132	Adams-Juneau Environmental Health Program		63,000
44100	Licensing Revenue	41,000	
34210	Fund Balance	22,000	

Motion by Wagner/LaFontaine to adopt Resolution 22-12-4. Motion carried unanimously.

RESOLUTION 22-12-5

Introduced by: Highway Infrastructure & Recreation and Operations Committees

INTENT & SYNOPSIS: To amend the 2022 budget of various Highway functions listed below for additional expenditures of \$1,742,683 not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
1614-47470	Dept Charges-Highway	529,464	
1670-47230	State Charges	19,034	
1671-47330	Local Gov Chgs-Transp	803,229	
1660-47333	Local Gov Chgs-Bridges	56,546	

1672-47300	Local Gov Chgs	334,410
1624-53260	Hwy-Bituminous Ops-Machinery	27,355
1614-53266	Hwy-Bituminous Ops-Production	336,579
1617-53313	Hwy-Maintenance Gang	135,310
1618-53314	Hwy-Maint Gang-Materials	30,220
1670-53320	Hwy-Maint STHS	19,034
1671-53330	Hwy-Local Roads	803,229
1660-53341	Hwy-County-Aid Bridge Construction	56,546
1672-53490	Hwy-State & Local Other Services	334,410

Motion by Wagner/LaFontaine to adopt Resolution 22-12-5. Motion carried unanimously.

RESOLUTION 22-12-6

Introduced by: Operations Committee

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:	Offered Amount	\$5,000.00
	R.E. Taxes	(1,820.60)
	<u>Tax Deed Expense</u>	<u>(118.00)</u>
	GAIN	\$3,061.40

Motion by Clendenning/Breu to adopt Resolution 22-12-6. Motion carried unanimously.

Committee minutes presented: Health & Human Services, Public Hearing for Transportation Program, North Central Community Action Board, Public Safety, Traffic Safety Commission, Civil Service Commission.

RESOLUTION 22-12-7

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To provide for unanticipated revenue from the State of Wisconsin, Department of Administration to offset increased fuel costs for our fleet of vehicles in 2022.

FISCAL NOTE: The costs to be funded in the 2022 budget are in lines 101-2501-52110-000-232 (Sheriff Administration-Repair and Maintenance Vehicles). The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
52110	Sheriff Administration		\$43,719.40
43521	State Aid LE	\$43,719.40	

Motion by Zurfluh/LaFontaine to adopt Resolution 22-12-7. Motion carried unanimously.

Committee minutes presented: Conservation, Education, & Economic Development, North Central ITBEC.

RESOLUTION 22-12-8

Introduced by Conservation, Education, & Economic Development

INTENT & SYNOPSIS: Approve several amendments to the Town of Marshfield Official Zoning Map and Zoning Ordinance.

FISCAL NOTE: None.

Motion by Leichtnam/Fischer to adopt Resolution 22-12-8. Motion carried unanimously.

Committee minutes presented: Judicial & Legislative

ORDINANCE 22-12-9

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To rescind and recreate the Ethics Ordinance to update the provisions thereof.

FISCAL NOTE: Small publication cost.

Motion by Clendenning/Breu to adopt Ordinance 22-12-9. Motion carried unanimously.

Committee minutes presented: Highway Infrastructure & Recreation, Property & Information Technology, Aging & Disability Resource Center of Central Wisconsin, Central Wisconsin State Fair Board, South Central Library System Board of Trustees.

RESOLUTION 22-12-10

Introduced by: Wood County Board of Supervisors

INTENET & SYNOPSIS: To recognize these Wood County employees for years of devoted and faithful service to Wood County.

Jody Eglund	25 years - Edgewater Haven
Crystal Tiffany	30 years - Edgewater Haven
Jacalyn Evenson-Kreuser	35 years - Clerk of Courts
Kathleen Zellner	40 years - Edgewater Haven

Motion by Breu/Leichtnam to adopt Resolution 22-12-10. Motion carried by voice vote.

SPECIAL ORDER OF BUSINESS

Jail Construction Update

Kurt Berner from Samuels Group provided an update on the Jail Project. It is currently on schedule, and there have been no reported injuries by any of the workers onsite. Concrete is being poured and the process is moving along very well. One category will need to be rebid as no bids were received during the first two bid openings.

RESOLUTION 22-12-11

Introduced by: Wood County Board of Supervisors

INTENT & SYNOPSIS: Relating to the life and public service of Edward Fandry.

Motion by Wagner/Leichtnam to adopt Resolution 22-12-11. Motion carried by voice vote. The board stood for one minute in respect to the passing of former Supervisor Fandry.

Without objection, Chairman Pliml adjourned the meeting at 9:57 a.m. Next scheduled county board meeting is January 17, 2023.

Trent Miner
County Clerk

REFERRALS FOR JANUARY 17, 2023 – COUNTY BOARD

- None

OPERATIONS COMMITTEE MEETING MINUTES

DATE: Thursday, January 5, 2023
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Adam Fischer, Lance Pliml, Donna Rozar, Laura Valenstein (via Webex)

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Ed Newton, PaNyia Yang, Kimberly McGrath, Kelli Francis, Trent Miner, Heather Gehrt, Ryan Boeshaar, Marissa Kornack, Amy Kaup, Sue Smith, Kim Stimac, Mary Schlagenhaft, Kyle Theiler, Angel Meddaugh, Nick Flugaur, Travis Hofer

The meeting was called to order by Chair Wagner at 9:00 a.m.

During public comments, Supervisor Clendenning stated that he would like to speak on the Marshfield Fairgrounds Discussion agenda item. The Committee decided to hear the comments during the respective agenda item.

Motion (Rozar/Pliml) to approve the consent agenda. Motion carried unanimously.

Pliml gave a brief update on ARPA funds and stated that there would be an ARPA Adhoc Committee meeting scheduled before the end of the month.

County Clerk Miner presented a resolution to amend the 2022 Elections budget due to the purchase of upgraded accessible voting equipment.

Motion (Rozar/Pliml) to approve the resolution to amend the 2022 Elections budget. Motion carried unanimously.

Wellness Coordinator Boeshaar gave an update on Wellness Program activities.

Treasurer Gehrt provided an overview of the history of the Treasurer Coordinator position in her office, efficiencies and software that has been implemented to streamline processes, and explained to the Committee that she would like to eliminate the position because it is no longer justified. Eliminating the position will result in a permanent layoff of the employee currently holding the position and the action needs to be taken by the Committee.

Motion (Fischer/Pliml) to eliminate the Treasurer Coordinator position. Motion carried unanimously.

Finance Director Newton provided an update on Finance Department activities.

Deputy Finance Director Yang presented a resolution for Committed Funds. Wagner questioned if the funds can be used for anything other than what they are allocated for and Yang confirmed that they are committed to what they are budgeted for.

Motion (Rozar/Fischer) to approve the resolution for Committed Funds. Motion carried unanimously.

Newton asked the Committee for direction on how they would like to proceed with the \$25,000 budgeted in 2023 for the Marshfield Fairgrounds. Newton explained that when there was an active agreement with the City of Marshfield, the check for the funds was issued in January of each year, but that agreement has since ended. Discussion ensued. The consensus of the Committee was that the money is allocated, but won't be disbursed until there is an identified project.

Human Resources Director McGrath presented an updated draft revision of the Workplace Violence Prevention Policy, a memo regarding the policy from legal counsel, and a compilation of Department Head comments on the

policy. Discussion ensued at length. The Committee directed McGrath to bring back a finalized version of the policy to the February Committee meeting.

There were no comments from the chair.

Items for next agenda: Discussion American Rescue Plan Act
Workplace Violence Prevention Policy

The next regular Committee meeting is February 7, 2023 at 9:00 a.m.

Wagner declared the meeting adjourned at 9:40 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – January 2023

- I would be horribly remiss if I did not first take this opportunity to wish one of my predecessors a very happy birthday. Former County Clerk (and county board member and chair) Tony Ruesch turns 96 years young two days after the county board meeting. I've often told my fellow county clerks that I am so blessed to have the ability to reach out to both of my predecessors for their historical perspective and advise, and have done so on numerous occasions. Tony's historical perspective and knowledge goes back even farther than his term as clerk. He was elected to the county board in 1970 (a few months before I was born) and served until he was elected clerk in 1982. He served as clerk until 2002, at which time Cindy Cepress took over.
- Because of some issues with our current mail machine, it was decided to move up the replacement of it. Originally we were supposed to have it in place by August, however we installed it on December 20th. There will be no budget implications to this early move.
- I will be attending your meeting to discuss the overage in the 2022 Elections budget due to our early procurement of the new election hardware. I will have a resolution to present to you at that time taking the needed funds from the designated Elections fund balance.
- I will be conducting a number of trainings in the next month. I am doing two chief election inspector baseline trainings. One will be held here at the courthouse on Monday, January 16th, and the Saturday session will be held in Pittsville at the Community Hall on January 21st. These sessions are available for folks statewide and pre-registration through the Wisconsin Elections Commission is required. In addition, we will be training clerks and chiefs on the operation of the ExpressVotes on Wednesday, January 25th. At this time, the clerks will bring in their old Automarks as well. A recycling company will come in and pick those up a couple of days after. I am also doing a training for our Wood County municipal clerks and chief election inspectors on Wednesday, February 1st and Saturday, February 4th with both of these sessions being held in Pittsville. Because I am a certified trainer, all of these training opportunities count towards clerk and chief election inspector recertification hours for the next term.
- It appears there will be a February primary for state supreme court, at least. There are currently 4 declared candidates and that will need to be whittled down to two for the April election. I am starting to hear rumblings about some referendum questions and some hotly contested municipal races. Once nomination papers and caucus season has passed, I'll have a better idea on what a possible turnout/ballot order will look like. Because of the tight statutory turnaround, I've already started to program for the Spring Primary.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

December 29, 2022

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – December 2022

Human Resources Activity

	December 2022	2022 Year-to-Date
Applications Received	99	1,361
Positions Filled	13	192
Promotions/Transfers	2	48
New Hire Orientations	12	150
Terminations, Voluntary	12	157
Terminations, Involuntary	3	25
Retirements	2	18
Exit Interviews	3	55

Human Resources Narrative

General Highlights

1. All required annual Performance Evaluations arrived to Human Resources by the deadline of December 9th. Applicable information was provided to Finance for 2023 step increases, which are effective January 1, 2023. The 2023 wages plans have been communicated to all employees and are available on the HR Intranet.
2. Hosted a very successful 2022 Leadership Retreat at Nepco Shelter Building on December 13th. Approximately 60 departmental leaders (supervisors, managers, and Department Heads) attended the full-day training event. Todd Kuckkahn, Executive Coach, Leadership Consultant, and Certified speaker with The John Maxwell Team, presented “The 21 Irrefutable Laws of Leadership” based on the best-selling book by John Maxwell.
3. Continued the process to review/revise our Workplace Violence Prevention Policy in accordance to guidelines provided by County Mutual and best practices. Requested feedback from Department Heads on December 8th.
4. Assisted the Public Safety Committee in the recruitment of the Dispatch Manager position. Interviews were held on December 16th. An offer was accepted on December 20th with an effective date of January 16th.

Meetings & Trainings

1. Attended the Operations Committee Meeting on December 6th.
2. Attended the J&L Committee Meeting on December 2nd.

3. Attended the Property & IT Committee Meeting on December 5th.
4. Attended the Public Safety Committee Meetings on December 12th and 16th.
5. Attended County Board on December 20th.
6. Along with The Horton Group, met with the management team of Astia Health on December 6th.
7. Attended Project SEARCH meeting at Riverview Hospital on December 8th as a member of the Business Advisory Council. Project Search is an organization that provides valuable employment and life skills training for young adults with disabilities. At this meeting, the interns each gave a presentation to the Council related to their job rotations which focused on their skills, interests, and abilities to the Council.
8. Attended the quarterly WI Public Risk Management Association (PRIMA) meeting virtually as a member of a five-person panel focused on Recruitment and Retention topics.
9. Held individual staff and team meetings to discuss and provide updates on the department's progress towards our 2022 goals and identified 2023 goals.
10. Staff attended various meetings/trainings including:
 - a. Von Briesen Breakfast Briefing: The NLRB – The new EEOC Protective Strategies for Employers from Labor Law Claims on December 6th
 - b. SPAHRA Board Meeting on December 6th
 - c. How to Stay on Top of HR and Compliance Trends in 2023 Webinar on December 13th
 - d. Wellness Committee meeting on December 13th

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, EBC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Reserve Spreadsheet and Health Fund Balance document.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
5. Working with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Looking into different options to ensure we are reaching out to interested candidates in a timely manner.
6. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations (including out-of-state) for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
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Replacement	Circuit Court Branch I	Legal Admin Assistant - Floater	Position posted, interviews conducted, final candidate selected, references completed, offer accepted, filled 12/20/2022.
Replacement	Clerk of Courts	Court Clerk-Civil	Position posted, applications reviewed, interviews conducted, filled internally 12/19/2022.
Eligibility List/ Replacement	Dispatch	Dispatcher(s)	Assessment conducted at MSTC 11/17/2022. Eligibility list established.
Replacement	Dispatch	Dispatch Manager	Position posted, application reviewed, interviews conducted on 12/16/22, filled internally, tentative start date 1/16/2022.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 1/16/2023.
Replacement	Edgewater	Certified Dietary Manager	Position posted, deadline 1/9/2023.
Replacement	Health	WIC Health Educator/ Nutritionist	Position posted, interviews conducted, final candidate selected, references/background completed, filled 12/12/2022.
New position	Health	Community Health Worker (Parents as Teachers)	Position posted, deadline 12/28/2022.
Replacement	Highway	Highway Engineer	Position posted, deadline 1/9/2023.
Replacement	Highway	Shop Superintendent	Position posted, interviews conducted, filled internally 12/5/2022.
Replacement	Highway	Mechanic I	Position posted, interviews conducted, references/DL check, offer accepted, filled 12/19/2022.
Replacement	Highway	Lead Mechanic	Position posted, deadline 1/2/2023.
Replacement	Highway	LTE Truck Operator	Position posted, deadline 3/13/2023.
Replacement	Highway	Summer Help	Position posted, deadline 3/13/2023.
Replacements	Human Services	Family Interaction Workers (2 positions- located in Marshfield)	Positions posted, applications being reviewed, interviews being conducted as applications are received.
Replacement	Human Services	Outpatient Clinic Manager	Position posted, deadline 12/21/2022.
Replacement	Human Services	Youth Extended Services (YES) Coach	Position posted, interviews conducted, final candidate selected, references/background completed, filled 12/12/2022.
Replacements	Human Services	Case Manager/Social Worker - Initial Assessment (2)	Positions posted, deadline 1/16/2023.
Replacement	Human Services	Crisis Interventionist (Casual)	Position posted, deadline 12/26/2022.
Replacement	Human Services	Community Resources Supervisor	Position posted, applications reviewed, interviews conducted, filled internally 1/3/2023.
Replacement	Human Services	Case Manager/Social Worker – Youth Justice	Position posted, interviews conducted, references/background being conducted on final candidate 12/12/2022.

Replacement	Human Services	Case Manager/Social Worker – Ongoing (Mfld)	Position posted, deadline 1/16/2023.
Replacement	Human Services	Reporting System Clerk	Position posted, interviews conducted, completing references/background on final candidate 12/13/2022.
Replacement	Human Services	FSET Case Manager	Position posted, deadline 1/2/2023.
New position	IT/Systems	Systems Technician Lead	Position posted, deadline 1/2/2023.
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant/Cas Rec	Ongoing recruitment by Norwood.
Replacement	Norwood	Psychiatrist	Position posted, deadline 3/6/2023.
Replacement	Norwood	Receptionist (Casual)	Position posted, deadline 12/14/2022.
Replacement	Norwood	Occupational Therapist (Casual)	Position posted, deadline 12/30/2022.
Replacement	Parks & Forestry	Medical 1 st Responder	Position posted, applications reviewed, interviews conducted, final candidate selected, offer accepted, filled 12/12/2022.
Replacement	Parks & Forestry	Parks Maintenance Worker (Floater)	Position posted, applications reviewed, interviews conducted, final candidate selected, offer accepted, filled 12/19/2022.
Replacements-Establish Eligibility List	Sheriff	Corrections Officer (3)	Position posted, deadline 2/6/2023.
Replacement	Sheriff	Administrative Assistant II	Position posted, deadline 12/16/2022.

Safety/Risk Management

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms, including the Workplace Violence Prevention Program.
2. Managed open claims with Aegis/Charles Taylor throughout the month.
3. Attended Edgewater Haven and Norwood Safety Committee meetings.
4. Completed and submitted various items for 2023 Property, Liability and Worker's Compensation Insurance policies.
5. Conducted fit testing at Edgewater on 12/12/22.

NEW Workers' Compensation Claims (2)

1. 11/30/22 – Edgewater – Employee slipped on ice in parking lot; injured both wrists (initially reported as First Aid only)
2. 12/20/22 – Sheriff's (Corrections) – Needlestick injury to employee's R thumb while removing items from lock box

OPEN Workers' Compensation Claims (5)

1. 10/18/22 – Treasurer – Employee tripped on sidewalk in front of courthouse, facial cuts/abrasions and broken tooth
2. 10/23/22 – Edgewater – Employee strained L shoulder while assisting resident
3. 11/7/22 – Norwood – Employee suffered needlestick injury to R middle finger while drawing labs on resident
4. 11/11/22 – Sheriff's (Corrections) – Employee had potential bloodborne pathogen exposure when combative inmate spit into face and eyes
5. 11/28/22 – Sheriff's (Corrections) – Employee was inadvertently tased while attempting to secure combative inmate

CLOSED Workers' Compensation Claims (2)

1. 10/14/22 – Sheriff's (Corrections) – Employee strained L side of lower back while attempting to restrain uncooperative inmate
2. 10/18/22 – Highway – Employee had tip of R index finger amputated in pinch point while reattaching box hinges

First Aid Injuries (4)

1. 11/30/22 – Highway – Employee smashed R thumb while picking up cones
2. 12/10/22 – Norwood – Employee fell to knees while slipping on snow in parking lot
3. 12/16/22 – Norwood – Employee was scratched and bitten by agitated client
4. 12/20/22 – Norwood – Employee slipped on ice walking into building

Property/Vehicle Damage Claims (4)

1. 7/15/22 – Parks – Control board for ski lift was struck by lightning, not discovered until November (est. damage unknown, repairs underway)
2. 11/30/22 – Highway – County vehicle was run into while backing out of parking space at private business (est. damage unknown)
3. 12/2/22 – Sheriff's – Squad 26 struck deer while on patrol (est. damage \$3,285.56)
4. 12/17/22 – Highway – Truck was rear-ended while plowing (repaired internally – costs will be subrogated)

OPEN EEOC/ERD Claims (3)

1. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of Probable Cause on July 1, 2021. A hearing is tentatively scheduled for June 2023.
2. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022.
3. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August 26, 2022. The claimant filed a timely appeal and a hearing is tentatively scheduled for July 19 & 20, 2023.

OPEN WRS/ETF Appeal (1)

1. 9/25/22- Former Humane Officer submitted an appeal to the Department of Employee Trust Funds to appeal the County's decision on her eligibility determination.

Other

1. Created and distributed the Quarter 4 issue of County Connection, the employee newsletter.
2. Continuing to work on updating all job descriptions based on completed JDQs when vacancies occur.
3. Continued to receive and track Civil Rights Training completion certificates (all employees must complete by December 31st).
4. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
5. Reconciled and processed the October Unemployment Insurance payment.
6. Completed Workers Compensation account reconciliation and forwarded to Finance.
7. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
8. Facilitated New Hire Orientation on December 5th, 12th, 19th, and 27th.
9. Conducted exit interviews on December 1st, 6th, and 19th.
10. Responded to multiple verifications of employment.

11. Replied to multiple requests from surrounding counties with varied information.
12. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—JANUARY 2023

1. Began calculating and running tax bills on December 1. All municipalities were completed by December 7 due to one municipality not holding their budget hearing until December 6.
2. Attended Wisconsin Counties Association weekly calls on Mondays in December.
3. Attended Operations Committee meeting on December 6
4. Attended Rural Housing Board of Directors meeting on December 12 in Wisconsin Dells.
5. Attended Department Head Retreat on December 13 at Nepco Shelter.
6. Participated in Wisconsin Counties Association Zoom meeting on Opioid funds on December 16.
7. All Statement of Taxes were due to the Department of Revenue by December 19 and a copy submitted to the county. All municipalities have completed these and I have been busy compiling the numbers to make sure all tax rolls are in agreement and amending the incorrect ones. I then resubmit them to the State and forward a corrected copy to the municipal clerks.
8. Attended County Board meeting on December 20.
9. Attended Land Information Council meeting on December 20.
10. Started New Tax Year in computer system and separated out all information for TID districts from other taxing districts to prepare for settlements.
11. Sales tax continues to be strong this year. With one month left, we are just \$21,000 away from where we were last year at the end of the year.



Wood County

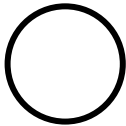
WISCONSIN

Employee Wellness

Ryan Boeshaar

Letter of Comments – December 2022

- Adam mentioned last month the flu shot clinics went over very well this year and was great teamwork from the nursing staff and the Health Department. The total number of people who participated in this year's flu shot clinics was 96 which was comparable to 2021.
- The quarter 4 wellness challenge, *30 Ways to Wellness*, wrapped up the last week of December. This challenge encouraged participants to try new wellness habits each week focusing on areas such as nutrition, exercise, social, and mental well-being. The method of tracking this Challenge was different and new to participants so it was great hearing positive feedback and no major concerns.
- Follow-up health coaching also wrapped up for the fourth quarter of 2022. I took over coaching the final two weeks of the year and it was great getting to know some of the employees already and learning what wellness goals they are focusing on. Adam and I ended the year meeting with 102 people total, which was higher than 2021.
- As the program year came to a close, I sent out reminder emails to participants to take advantage of the various activities offered to meet the point requirements for the end of year cash incentives. Cash incentives will be tentatively set to go on participant's first paycheck of 2023.
- Much of my time over the past couple weeks has been planning for the 2023 wellness program. My primary focus has been getting the dates/times reserved for biometric screenings that are set to go from January to March. Similar to last year, participants who are not able to attend an onsite screening can complete their biometrics through their primary care provider or at an Aspirus Business Health clinic with a voucher.
- Lastly, I am getting more acclimated into the Wellness Coordinator position and the job duties. Adam did an great job getting me ready, and have also been receiving useful input from the Wellness Committee members. All employees who I have connected with thus far have been very welcoming and it is appreciated.



RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

ITEM# 1-
DATE January 17, 2023
Effective Date Upon passage and publication

TDM

Motion: Adopted: ☐

1st _____ Lost: ☐

2nd _____ Tabled: ☐

No: _____ Yes: _____ Absent: _____

Number of votes required:
☐ Majority ☒ Two-thirds

Reviewed by: _____, Corp Counsel

Reviewed by: _____, Finance Dir.

INTENT & SYNOPSIS: To amend the 2022 County Clerk - Elections budget for expenditures unanticipated during the original budget process

FISCAL NOTE: No additional cost to Wood County. The additional expenditures are funded by the designated fund balance for Elections. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
34300	Fund Balance – Designated	\$115,000	
51440	Elections		\$115,000

WHEREAS, the Elections budget incurred higher than anticipated expenditures due to the purchase of upgraded accessible voting equipment, and,

WHEREAS, the County Clerk budgeted for this expenditure in the 2023 budget process, and,

WHEREAS, there was significant cost savings in purchasing this equipment in 2022 because of a projected price increase in 2023, and,

WHEREAS, the majority of this expenditure will be reimbursed by the municipalities in 2023, and,

WHEREAS, the overage for expenses is paid for by using designated fund balance that was set up strictly for funding unforeseen Election budget expenses, and,

WHEREAS, Rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”.

NOW THEREFORE BE IT RESOLVED, amend the Wood County budget for 2022 to transfer \$115,000 from the Fund Balance function (34300) to the Elections function (51440).

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90(5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

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Ed Wagner, Chair

Donna Rozar

Lance Pliml

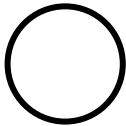
Laura Valenstein

Adam Fischer

Adopted by the County Board of Wood County, this 17th day of January 20 23 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 2

Operations Committee

ITEM#
DATE
Effective Date

January 17, 2023

January 17, 2023

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

PK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

EN

INTENT & SYNOPSIS: To show additional elements of committed and assigned governmental fund balance projected as of December 31, 2022:

FISCAL NOTE: Total committed and assigned governmental fund balance as of December 31, 2022 is projected to be \$6,524,398 detailed as Follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account		Actual	Projected
General Fund	Account Name	12/31/2021	12/31/2022
51440	Clerk Elections	\$292,918	\$151,027
52130	Police Radio	31,302	31,301
52530	Building Numbering	3,195	5,053
54122	Public Health WIC	4,219	4,219
54128	Health-Grants	7,458	6,401
54130	Health-Dental Sealants	27,516	45,869
54132	Juneau/Adams	184,788	136,091
51433	HR Labor Relations	126,336	139,536
56121	Land Conservation	60,393	64,935
59210	Permits & Fines	7,947	7,989
56315	Census Redistricting	4,500	4,500
51931	Property & Liability Ins	32,233	(50,231)
51711	Reg of Deeds-Redaction	3,703	3,615
52131	Indian Law Enforcement	51,502	48,682
52712	Electronic Monitoring	566,020	551,820
52721	Jail Surcharge	228,991	286,981
51451	Voice-Over IP	179,763	223,928
55660	UW Ext Project Accounts	144,150	158,350
54710	Veteran's Relief	17,803	17,823
54730	Veteran's Relief Donations	2,685	2,685
51316	Victim Witness Task Force	6,230	6,230
Total Committed		\$1,983,652	\$1,846,804

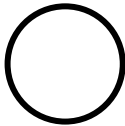
Assigned Funds	Actual	Projected
Account Name	12/31/2021	12/31/2022
Other Governmental Funds Assigned		
County Highways	1,983,232	1,998,584
Human Services Fund (before deferral of revenues)	857,299	875,803
ADRC	190,205	238,483
Parks and Forestry	640,982	685,327
Land Records and Private Sewage	413,162	424,315
Land Conservation	134,303	147,001
Transportation and Economic Development	68,404	92,936
Sheriff and corrections	194,614	215,145
Total Other Governmental	4,482,201	4,677,594
Total Governmental Funds Committed and Assigned	\$6,465,853	\$6,524,398

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Adopted by the County Board of Wood County, this day of January 20 .

County Clerk

County Board Chairman



WHEREAS governmental financial reporting rules require governments to report governmental fund balances in their various components of liquidity, and

WHEREAS one component of fund balance is that portion that is constrained by limitations that the County imposes upon itself, and

WHEREAS these commitments and assignments involve the reserve of resources resulting from unexpended revenues or other appropriations intended for specific future expenditures, and

WHEREAS the reporting rules require that these limitations be imposed and approved at the County’s highest level of decision making (i.e. County Board of Supervisors), and

WHEREAS each of the above elements of committed and assigned fund balance have been detailed in the 2022 and 2023 budgets as “carryover/nonlapsing” balances, and

THEREFORE BE IT RESOLVED that the above functions have their balances shown as “committed and assigned” for the financial statements dated December 31, 2022.

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ED WAGNER (Chair)

DONNA ROZAR

ADAM FISCHER

LANCE PLIML

LAURA VALENSTEIN

Adopted by the County Board of Wood County, this day of 20 .

HEALTH AND HUMAN SERVICES COMMITTEE

5a

DATE: December 15, 2022

PLACE: River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

PRESENT: (in-person) Adam Fischer, Tom Buttke, John Hokamp, Lee Thao, Lori Nordman
(via WebEx) Mary Jo Wheeler-Schueller, Rebecca Spiros RN,

EXCUSED: Donna Rozar, Kristen Iniguez DO

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Mary Solheim, Kyle Theiler, Mary Schlagenhaft, Marissa Kornack (Human Services); Rock Larson (Veterans Service); Sue Smith, Kathy Alft (Health Department); Reuben Van Tassel (Maintenance); Bill Clendenning, Dennis Polach (County Board Supervisors);

1) Call to Order

Meeting called to order at 5:00 p.m. by the Chair.

2) Quorum

Fischer declared a quorum.

3) Public Comments

- n/a

4) Consent Agenda

Human Services – page 2 of narrative pulled

5) Discussion and consideration of items removed from consent agenda

- HUMAN SERVICES: Brandon Vruwink and Reuben Van Tassel provided additional information on logistics with River Block buildout.

Motion (Thao/Buttke) to approve the consent agenda. All ayes. Motion carried

6) Financial Statements – Edgewater Haven, Human Services Community, Norwood Health Center

Department staff answered questions regarding information in the financial statements.

7) Edgewater Haven Ad Hoc Committee Update

Kyle Theiler shared an update with recent decisions that had been made and action steps since taken.

Motion (Buttke/Hokamp) to approve the Ad Hoc recommendation to sell the securities and put the leftover cash into a savings account. All ayes. Motion carried.

8) Health Department Groundwater Quarterly Update

Agenda item tabled to January

9) Caseload Trends within Youth Justice

Brandon Vruwink provided information with referrals year-to-date and in comparison with previous year referrals. Brandon described the various struggles and issues with youth in our schools, and the increase in caseload trends. Grant funding has recently been awarded to assist with addressing these trends.

10) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments. Brandon Vruwink was asked to provide some clarification of the proposed changes with child support payments for children placed in foster care.

11) Future Agenda Items

The Chair noted items for future agendas.

12) Next Meeting(s)

- January 26, 2023, 5:00 pm, Wood County Annex & Health Center, Classroom – Marshfield

13) Adjourn

Chair Fischer declared the meeting adjourned at 5:42 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.

Minutes of the Edgewater Donation Ad Hoc Committee

Date: December 15, 2022

Time: 3:30 p.m.

Place: Health EOC Room, Wood County Riverblock Building

Time Adjourned: 4:02 p.m.

Members Present: Tom Buttke, John Hokamp, Rebecca Spiros, Kyle Theiler, Matthew Passineau, Kathy Zellner, Tracey Draper

Others Present: Adam Fischer

1. At 3:30 p.m., Supervisor Buttke called the meeting to order.
2. Buttke declared a quorum.
3. There were no public comments.
4. Review of meeting minutes from 10/28/2022 meeting.

Motion by Hokamp, second by Passineau, to approve the meeting minutes, All ayes, Motion Carries.

5. Theiler gave update on current donation balance.
6. Conversation on Incourage Presentation from November 17th Health and Human Service Meeting

All member discussed thoughts on the Incourage Presentation. Theiler voiced concern on if a large sum of money was wanted to be withdrawn at once. Spiros voiced similar concern. Spiros talked about idea of having money sit in something safer like a CD or money market account. Conversation among committee ensued around this topic.

Motion by Theiler, second by Zellner, to recommend to the Health and Human Services Committee to sell the securities and put that amount and the leftover cash into a savings account.

7. Item 7 not discussed
8. Theiler discussed potential places to get quotes from. Theiler asked group to discuss a maximum amount for a quote. Discussion on this topic from the group. Further discussion on potential locations of donor wall idea. Theiler will bring quotes and location ideas for donor wall back to ad hoc committee for next meeting.
9. Discussion on the next meeting date. Meeting will be held at 4pm on January 26th. Location to be determined due to next health and human services meeting being held in Marshfield.
10. Meeting adjourned 4:02 p.m.

Motion by Theiler, second by Passineau, to adjourn meeting, All ayes, Motion Carries.

Meeting minutes taken by Kyle Theiler

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN, MSN

Child Care Access

We met with Mike Bovee from Legacy Foundation to discuss funding to support child care access in South Wood County. He had some suggestions regarding solidifying numbers and the need, specific to their service area. The discussion also led us to additional questions, the answers to which will also help with our ARPA funding request. We are in the process of conducting a follow up survey of child care providers countywide. We are seeking to understand:

1. Current staff capacity for each provider
2. If the provider were fully staffed, how many additional slots could be made available
3. How many additional staff does that equate to
4. How many slots do we need to have 2 or less children/slot for both North Wood and South Wood (technically, North Wood is already there) – this would make us no longer a child care desert
5. How many NEW slots does that mean and how many NEW staff does that mean

More to come as we continue to gather additional data and tweak our proposal for funding.

Opioid Abatement Planning

The Opioid Task Force had its first meeting on November 3 and the next meeting will occur on December 22. The goal is to develop an Opioid Response Plan to best utilize Wood County's Opioid Settlement dollars. It is going to take a comprehensive approach to tackle the opioid epidemic. The opioid settlement money alone is not substantial enough to implement such an approach. The task force is charged with developing the comprehensive plan based on what is needed and proven effective, not based on the dollars available. The rationale for this is that there will be additional settlement dollars coming as cases are settled. In addition, such a comprehensive plan will position us and our partners very well when other funds that will inevitably come from the state and federal government become available. The plan can be prioritized based on dollars available and interventions can be implemented in a phased approach.

We have had an IMPACT coalition for a long time, focusing on alcohol and other drug issues. This coalition is comprised of most of the same partners we are asking to hone in on the opioid issue. This is beneficial as these relationships are already established and a lot of efforts have already occurred. *Also, see the IMPACT report at the end of the following page for recent activities of the coalition.*

WI Department of Health Services also received a portion of the opioid settlement dollars. I sent in a request for them to dig deep into Wood County opioid data and create an "opioid profile" for us with the purpose being to help shine a light on the key struggles and areas that need prioritized attention. They agreed to do so and I should have this profile prior to our December 22 task force meeting. This is great news!

I also continue to serve on the Wisconsin Counties Association Opioid Task Force. The second Opioid Summit was held in Stevens Point on November 10 and another Opioid Summit is scheduled for January 12. The WCA Opioid Task Force is working on planning that summit and had our last meeting on December 6.

Finally, I plan to meet with Greg Nycz with the Family Health Center in Marshfield. The FHC provides behavioral health and substance use disorder treatment services (among many other things). Greg is a wealth of knowledge about the opioid issue and evidence-based strategies to combat it. He has excellent staff who participate with us on our IMPACT coalition, and I also want to pick Greg's brain about other strategies. He's an excellent strategic and out-of-the-box thinker.

Human Resources Leadership Retreat

Our whole management team was able to participate in a Leadership Retreat coordinated by Human Services on December 13. I'm writing this prior to the retreat, but I'm sure it will be a great success! The retreat is based on the book *21 Irrefutable Laws of Leadership* by John Maxwell.

NEW Workforce Grant Funding

WI DHS was informed that they are receiving a public health workforce grant from the federal government. Wood County is going to receive \$252,600. These dollars can be spent over a 5-year period and are intended to expand public health capacity nationwide. Specific grant requirements or objectives are not yet available.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Communications/Branding

Additional updates have been made to the HPWC website. The new website was shared with the HPWC Advisory Council and feedback was collected. More updates will be made before the website goes live on or before December 21, 2022. The new website will feature photos from locations in Wood County, the use of plain language for better understandability and readability, and more information on how the community can get involved in our work and with local legislators. In addition, all CHIP health priorities will be featured and discussed on the website.

Staff are working on finding a better method to house external contacts so that emails and communication is easier for everyone. Contact lists have been updated and uploaded to Outlook and are in the process of being shared with the HPWC team.

During the month of November, a series of educational posts for upcoming health awareness events in December were created. This included posts about National Handwashing Awareness Week, International Day of People with Disabilities, World AIDS Day, HIV/AIDS Awareness Month, Human Rights Day, and Universal Human Rights Month. This involved researching these topics, writing the posts using appropriate language, and creating graphics to accompany the posts.

CHIP

- A press release was sent to the media to announce the opening of Mary's Place Wisconsin Rapids (the transitional housing project) in spring of 2023. The groundbreaking ceremony is scheduled for December 15 at noon. Updates have been made to the Mary's Place website to reflect the new location and updates are also being made to the brochure. Staff continue to work on fundraising and planning for the new programming.
- Continued to work with UniverCITY program and UW Madison students as they finished up research on their projects focused on health equity, cost benefit analysis, recreation, housing, and childcare.
- Staff facilitated our second HPWC Quarterly Advisory Council meeting of the year to provide updates on current work. Presentations on Delta 8 and Mary's Place took place.
- The CHIP was updated with new language for priority areas that's simpler and easier to understand and added narratives under each priority area to provide more context.
- A grant was submitted to participate in a legal epidemiology learning cohort.
- Staff are conducting one on one meetings and determining final products for the WPHA CHA/CHIP pilot we were chosen to participate in.
- Staff are creating a work plan for the qualitative data grant we received from DHS.

Other

- Staff raised awareness for the importance of community water fluoridation in Biron and Vesper by creating educational materials and speaking with local elected officials. We created issue briefs regarding the importance of community water fluoridation for public health for the villages and sent them to community partners and village officials. Staff attended both Village of Vesper and Village of Biron meetings to educate on the importance of fluoridated water as well.
- The UW-Population Health Fellow spent the first week of November at the American Public Health Association's Annual Conference in Boston gaining knowledge and skills to bring back to their work with the Wood County Health Department.
- A new way to analyze the impact of strategies found within the Community Health Improvement Plan was explored. The Cost Benefit Analysis (CBA) is a way to understand the anticipated monetary benefits a program or strategy will yield through its implementation comparatively to its cost. This lens of analysis was applied to the PATCH program as an early sample analysis with the hopes of expanding this analysis more throughout the Community Health Improvement Plan.
- A staff member continues to serve on WPHA's Policy & Advocacy Committee and another as the Health Promotion Section Co-Chair.

Mental Health Matters

The month of November focused on the development and revisiting of resources and a training. One of the resources being developed is the Organizational Policy Review Toolkit. The Policy Toolkit is focusing on how local organizations can review their policies, the timing for their review, and considerations for how to include their clients in their regular policy review. In addition to the Policy Toolkit, the Trauma Informed Culture Toolkit is being revisited to be updated and ready to share to community partners.

The Mental Health Matters training that was revisited during November was the Question, Persuade, Refer (QPR) Suicide training. Staff delivered the training to a group of University of Wisconsin – Eau Claire nursing students. The current goal of the QPR trainings is to continue to advertise their availability to community partners and groups.

Substance Use (IMPACT)

- *State Opioid Response (SOR) funding*: IMPACT applied for SOR funding that addresses opioid and stimulant use. The application includes funding to support drug take back events, medication lock boxes, community education/awareness campaigns, community events, reaching underserved/diverse populations, naloxone education and program promotion,

and fentanyl/fentanyl test strip education and promotion. Marshfield Area Coalition for Youth also applied for this funding and the two coalitions will work together on project implementation. IMPACT will be using some of the SOR funding to assemble and distribute Hope Kits that will include Narcan, Fentanyl Test Strips, and local community resources to support individuals in accessing treatment and recovery support services. These kits will be distributed by Wood County Health Department and partnering organizations who work with individuals who use substances.

- *Opioid Remediation:*
 - Wood County formed an Opioid Task Force - see information under Sue Smith's report.
- *Narcan Direct Program:*
 - An overdose prevention training was provided to 6 UW-Eau Claire nursing students on Opioid Overdose Prevention and Narcan Administration. The students were also informed of Wood County hemp-derived cannabinoid restrictions and efforts behind implementing this ordinance.
 - The Nalox-ZONE box at the River Block Building continues to be accessed on a nearly weekly basis. Wisconsin Rapids Fire/EMS has shared that several Narcan kits have been left with family members following an overdose, along with local support services. First responders continue to share naloxone administration data that helps track local trends in overdoses.
 - Three Bridges Recovery attended an overdose awareness event in Marshfield where they were able to distribute over 100 Narcan kits and Fentanyl Test Strips.
 - Wood County first responder data shows a significant increase in opioid overdoses in late November. Efforts are underway to increase awareness around the presence of fentanyl in substances such as pressed/counterfeit pills, heroin, methamphetamine, cocaine, and marijuana, as well as availability of fentanyl test strips, Narcan, and other tools that can significantly reduce the instances of overdose and death.
- *Community Team:* The IMPACT community team met on November 2. The team discussed the October Prescription Drug Take Back event and how to increase participation in the event. New ways of sharing the event and including Wal-Mart pharmacy in the event were discussed. A member of the Wood County Sheriff's department presented at the meeting on current drug trends in Wood County. IMPACT received a \$2,500 grant through a Northwoods Coalition funding project to address youth THC use in the community. The team discussed the details of the project to conduct a scan of retailers in Wood County that are selling THC products and to provide resources and education on the Delta 8 ordinance and the importance of not selling to youth under the age of 21. The community team discussed the 2022 community perception survey on drugs and alcohol and what they would like to see for the 2023 community perception survey. The community team also discussed the Year in Review for 2022 that will detail all of the community team's work from 2022. The IMPACT community team will meet again on January 9 from 4-5pm to have our PATCH teens participate in the meeting.
- *Marshfield Area Coalition for Youth (MACY):* The MACY Drug Task Force met November 1 and had a brief discussion about a recent tragedy that impacted the Marshfield community: the loss of a 16-year-old to illicitly manufactured fentanyl that was added to a counterfeit pill. The coalition discussed ways to increase harm reduction strategies around fentanyl. The coalition reviewed POLD data and the steps moving forward and decided not to apply for the \$500 available funding around POLD. MACY was not awarded the \$2,500 Northwoods Coalition project funding and will be teaming up with IMPACT to implement efforts county wide. The coalition discussed the October Prescription Drug Take Back event in Marshfield and ways to create better turnout. MACY will meet again on December 6.
- *Central Wisconsin Partnership for Recovery (CWPR):* CWPR met November 1 and began strategic planning for future work plans for this coalition as they reapply for funding. Updates were provided on current bodies of work: Jail Discharge Planner, Recovery Housing, Peer Recovery Support and Recovery Supportive Worksites, and Youth Programming.
- *Northwoods Coalition (NWC), Central Region:* The Central Region members of NWC met November 8 and received a training on Prevention's Role in Harm Reduction. The training covered several important factors to consider about how harm reduction plays an important role in prevention work. The group discussed fentanyl test strips with Portage County participating in a syringe services program and Wood County getting permission to distribute the test strips. NWC is planning a Regional Summit for spring 2023 that the group provided input on.
- *Providers and Teens Communicating for Health:* PATCH Teen Educators traveled to Wisconsin Dells to present at the Youth in Action – Youth Summit. Teens facilitated a total of six workshop sessions on youth leadership and community change. Teen educators also shared on how they were a part in the development of the age restriction ordinance, regarding youth obtaining THC analogs prior to age 21. Additionally, teens were invited to Planned Parenthood to tour their facility and learn of their preventative health care services.

Recreation and Transportation

The River Riders and Marshfield Community Bike Share 2022 season has seen a great increase in ridership since last year! The bikes and racks in both the south and north ends of the community have been winterized for the season. This season we saw a 77% increase in the number of rides taken in Wisconsin Rapids (River Riders Bike Share). In Marshfield, we saw a 35% increase in the number of rides taken. Both programs showed growth and increase in ridership which is fantastic! It is important to note that this is only the second year of the program in Marshfield and one of our ongoing goals the first few years of their bike share program is to increase awareness of the program to the public in general. The numbers are encouraging and we remain confident that it will continue to rise next season.

Another highlight to share is that the most popular location to rent a bike from the Marshfield Community program was the Wildwood Park and Zoo. This location had a total of 154 rides. After the zoo, the Marshfield Public Library was the second

most popular location, followed by the Marshfield Clinic Health System YMCA, and the Marshfield Fairgrounds. The most popular location to rent a bike from the River Riders program was Lake Wazeecha White Sands Beach. This location had a total of 295 rides. Coming in after Lake Wazeecha's location we had Henry Demitz Park, the new location of West Grand Avenue Bridge, Quality Foods on West Grand Avenue, the Wisconsin Rapids Zoo, and the McMillan Memorial Library. We are so thankful to all of our partners for being wonderful locations for our bike share stations. Each location is chosen through conversations with our partners who know their communities best. We re-evaluate each location at the beginning of each new season and discuss potential for moving locations around to ensure we are finding the right spaces to reach as many folks as possible.

In the coming months, we plan to share our data from the 2022 season with our funders, partners, and community members through meetings, conversations, and electronic and print media sources. We will also continue to meet with potential funders and work with our partners to find funding opportunities to sustain the bike share program for years to come. We would like to thank our funders for the 2022 season which include the Marshfield Area Community Foundation Inc., Ho-Chunk Gaming Nekoosa, the Town of Grand Rapids, and Prevail Bank for their generous support of our program!

Farmers Market

The Wisconsin Rapids Downtown Farmers Market hosted an end of year meeting with the vendors to review our success and challenges of the market this season. Taylor Christian presented to vendors on the data she collected from the vendors, visitors, and market this season through the USDA grant. We had a meeting with Farmers Market vendors to review recommendations from the Farmers Market Health Impact Assessment, which was very helpful to get their input. We are working on putting the final report together.

Safe Kids Wood & Clark Counties

A Child Death Review meeting was held and 2 cases were reviewed and entered into the National Fatality Review Case Reporting System. Staff have been reviewing & updating Safe Kids documents & starting on end of year reporting. In addition, staff are creating Safe Kids Facebook safety posts regarding the upcoming holidays.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

Lead Water Testing

Wisconsin DHS is working with local health departments on a statewide initiative to conduct water testing in childcare facilities. Staff have completed the enrollment of childcare centers throughout Wood, Adams, and Juneau counties. Staff will be working with childcare centers this month to develop sampling plans for each facilities' water distribution system.

Wood County Water Lab

The Wood County Water Lab successfully completed its DATCP lab review this last month. This review occurs every other year to determine compliance with ATCP 77 Laboratory Certification and includes standards for lab records, procedures, and proficiency.

Staff Trainings

Staff attended the Wisconsin Environmental Health Association Webinar last month on "Knowledge Gaps in Float Tank Water Quality, Best Management Practices." Staff also completed CDC Eats 101 as well as a field training exercise on foodborne illness investigations to become NEARS certified (National Environmental Assessment Reporting System). Staff also completed onsite field training and evaluations by DATCP this last month, successfully completing our agent program's in-person evaluation, which occurs once every three years.

New Businesses and Consultations

A pre-licensing inspection was completed for a mobile food establishment named El Sembrador in the Wisconsin Rapids area. A pre-licensing inspection was completed for a short-term rental in the Marshfield area. A pre-licensing inspection was completed for a retail food establishment in the Marshfield area. A pre-licensing inspection was completed for Motel 6 in Wisconsin Rapids due to new ownership. A pre-licensing inspection was completed for a lodging facility in Marshfield due to new ownership. A pre-licensing inspection was completed for a retail food establishment in the Marshfield area. A consultation with an owner of a new restaurant in Port Edwards was completed last month. A consultation was completed for new owners of a retail food establishment in the Marshfield area last month as well.

Complaint Investigations

Seven complaint investigations were completed in the month of November.

- A complaint was received regarding cockroaches in a rental unit. Staff met with the landlord and completed an onsite investigation. Treatment has since been completed.
- A caller reported mice at a childcare facility. Staff contacted the facility and they were aware and have since started pest control methods as well as increased cleaning.
- A complaint was received regarding mold in a home. Staff have been working with the residence as well as the local building inspector to resolve ventilation issues that were identified.
- A caller requested assistance with flea treatment and control. Staff were onsite to provide information and possible resources for successful treatment methods.

- A complaint was received on accumulation of garbage on a property. Staff were onsite and observed a lot of material items, but no garbage or health hazards were observed at the time of the visit. Information was provided on reducing clutter.
- A caller reported a rental unit with maintenance issues and possible health hazards. Staff are working with the tenant and landlord to resolve some of the issues.
- A caller reported hair in food at a licensed food establishment. Staff completed a complaint inspection and discussed food safety requirements. Proper use of hair restraints were observed during the time of inspection.

COMMUNICABLE DISEASE & FAMILY HEALTH AND INJURY PREVENTION REPORTS – ERICA SHERMAN, MSN, RN, IBCLC

Respiratory Illnesses

RSV continues to circulate at high levels. Influenza also continues to circulate at increasing levels. COVID levels remain relatively low at this time. Influenza and COVID vaccination is recommended for anyone 6 months of age and older. Preliminary reports indicate that the influenza vaccine is likely a good match this year.

Emergency Preparedness

A tabletop exercise to gather community partners to review our mass fatalities plan and work through a practice scenario is scheduled for December. This plan has been revised with the help of UWEC nursing students and input from community partners. An internal tabletop exercise has already been completed.

Parents as Teachers

We are currently hiring for our open Community Health Worker (Parents as Teachers) position. A completed affiliation plan has been submitted to Parents as Teachers and we are awaiting approval. Program training and implementation is expected early 2023. Initial start-up is funded by the Wisconsin Partnership Program at the University of Wisconsin School of Medicine and Public Health.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, CLC

- WIC continues to complete most appointments over the phone during this time. In person appointments are available, upon request, one day per month. The physical presence waiver to allow appointments over the phone currently goes through mid-July. The waiver is tied to the public health emergency declaration and requires WIC agencies provide remote services 90 days past the expiration of the public health emergency declaration. During this time Congress, the National WIC Association, Wisconsin WIC Association, and State WIC employees are working to change policies on a federal level to allow for flexibilities for remote services after the waivers expire.
- Fit Families has already enrolled 37 children for the 2023 year and aims to enroll 55-60 participants by the end of December to work on goals including water, fruit, and vegetable intake and increasing physical activity while decreasing screen time.

Caseload for 2022 (Contracted caseload 1408)

	Dec 2021	Jan 2022	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1362	1375	1365	1379	1369	1325	1375	1341	1376	1377	1353	1340	
Active (final)	1367	1378	1398	1402	1376	1329	1373	1385	1378	1383	1362		
Participating	1366	1377	1372	1402	1376	1327	1373	1351	1376	1383	1353	1345	

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT December 2022

Director's Report by Brandon Vruwink

Chairman Pliml approved me to represent Wood County as a Wisconsin County Ambassador Program (CAP) member. The CAP program begins in January and provides an excellent opportunity for county officials to connect with our local legislators. This program is critical as it provides a platform for county officials to share our crucial budget priorities with our representatives in Madison. Our first meeting is scheduled for January 25 in Madison. I look forward to working with the other CAP team members from Wood County as we continue to discuss many important issues with our legislators. If any member of the H&HS Committee is interested in participating in the CAP program, please consider completing the application process. Legislators greatly value hearing from our local leaders.

Wood County Human Services is the lead agency for the 12-county Northern Income Maintenance Consortium. The Consortium is the largest geographically in Wisconsin and serves the most counties. The Consortium administers the FoodShare, BadgerCare, and Child Care assistance programs and performs program integrity audits to identify fraud, waste, and abuse. Wood County employs the Northern Income Maintenance Consortium Administrator. We have been fortunate to have Doreen Lang in this position since the Consortium was formed. Doreen has been with Wood County for the past 34 years. She has served on many statewide panels and committees and has been a trusted resource for supervisors and state staff. Doreen has officially announced her intent to retire from Wood County. Her last day with Wood County will be December 16. I wish Doreen well in her much-deserved retirement. She will be greatly missed!

Wood County Human Services was invited to present at the Wisconsin County Human Service Associations Fall conference on December 1. Angela O'Day from Wood County and Thomas Prete from CW Solutions provided an overview of the benefits that Employment and Training programs can provide to consumers. They shared Wood County's commitment to providing these services and the success stories that have resulted from our investment. Angela and Tom did an excellent job representing Wood County and our Employment and Training programs.

As 2022 comes to a close, I would like to recognize all the staff that makeup Wood County Human Services, Edgewater Haven, and Norwood Health Center. Every year provides us with a unique set of challenges as well as new opportunities. I appreciate our team's willingness to embrace the challenges and welcome new opportunities to serve Wood County residents. Their hard work and dedication to the residents of Wood County are greatly appreciated!

I, along with several managers, met with Facilities Manager Van Tassel to finalize the details of the buildout at River Block. We all appreciated Reuben's thoroughness in helping us work through options and fully explaining the process. We look forward to the project's completion in the near future.

Deputy Director Update by Mary Solheim

Staff Training & Support: In late November, in partnership with the Children's Court Improvement Program (CCIP) and the Department of Children and Families (DCF), we were able to move forward with some training for our Child Welfare team. The training focused on creating an increased awareness on linking the reasons we become involved with a family to targeted conditions for a return to a parent or guardian's care which addresses the behaviors linked to those reasons for removal. In essence, the project looks to help our teams to rethink the way we draft conditions for return so they are tailored to meet the needs of parents and are written in a sequence for return to address the most significant challenges and behavioral changes needed to reach permanence. This training as done by CCIP and DCF is a continuation of their efforts to assist counties across the state from a pilot project which started with Barron, Manitowoc, and Waukesha Counties. As indicated in a prior update, we were asked to be one of the next Counties as the project

continues in its implementation phase. In follow-up to the training, our teams recognize the change required for full implementation will take work and reframing the way they think, but are optimistic to see how this will create better and more efficient outcomes for the children and families we serve.

Staffing Updates: As the current Northern Income Maintenance Consortium Administrator announced her retirement, we welcomed our now former Community Resources Supervisor, Steve Budnik, to the position. This leaves us currently engaged in recruitment efforts for the now vacant supervisory position. We will look to wrap up interviews in the first week of December and move into the final phase of the recruitment process from there.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to: Health & Human Service monthly budget projection meetings, Operations, County Board, Team Building, Division Specific Management, Process and Individual Progress Meetings. Performance Evaluations for team members submitted timely. All team members worked together to cover shortages in immediate needs due to absences and vacancies. All available team members attended Human Services all staff meeting virtually.

Additional accomplishments: Ongoing EHR SmartCare learning, workflows and processes.

Accounting and A/P Team:

- Continued progress on 2023 Contract process
- Vouchers, cash receipts, revenues, reporting all completed and submitted timely
- Monthly NHC team meeting, bi-weekly EW team meetings, team 1/1 meetings conducted for updates on needs and goals
- WHA training for survey submissions
- Worked with Aly to discuss rate requests, review rates received, discuss and understand annual contract process
- Became more involved with PPS discussions, to better understand the needs of Aly and Melissa
- NIMC ARPA final reporting, collecting remaining reporting and coordinating with Doreen to validate
- Discussed with Mary TCM & SmartCare A/R balances
 - Hashed out a plan to engage Joanne and Pat to work with Lisa to reconcile monthly from March forward. Worked thru March – narrowed down to two items needing explanation research
- Created a plan for a monthly meeting to review cash receipts/entries in to EHR system for payments to ensure they reconcile/match
- Meeting with Joanne/Mary to discuss reconciliation needs/timeline for Sub. Guardianship
- Started weekly meeting with Community A/P to discuss timelines/due dates to better meet expectations
- Hospital Price Transparency/NHC rates process worked thru with team and Administration at NCH, required deadlines met

Support Services Team:

- No vacant positions
- 1 staff on intermittent FMLA
- 1 possible WC *tentative*
- *Behavioral Health Clinic* service note: Clinicians are doing a hybrid mix of entering their own notes and some dictation. All Intakes and Evaluations continue to be dictated. There are five Admin Services staff transcribing on a daily basis, each are *Reviewers* for assigned clinicians. They are auditing status, duration, note entry, diagnosis, if CCS-then units, comments are included if contents is questionable. Reviews are performed on all appointments for each day –and sent to each

Clinician. Dictation continues to be completed within *14 days of Date of Service* (there are exceptions due to staff absences/time off/ high # of FS case transfers using dictation/ court case voicemails).

- Monitor Administration Budget – end of year office supplies
- 0 HIPAA/Confidentially breaches in November. Risk Analysis Walk-Thru completed in all HS locations; RB floors (1 & 2) & DC Steinle (2nd & 4th) no significant findings
- Attend monthly Admin Services Managers' meeting
- Attend SmartCare meetings, and provide ongoing support and training to BH and Admin Services for tracking, reviewing, entries and edits, records disclosures/requests and ROIs.
- Work with Clinicians and Admin Support staff on guides and instructions for SmartCare - Sent out quarterly email for feedback and updates.
- Work on destruction of RB- FS records
- Meet with 13 support services staff for scheduled one on one progress update; by phone and/ or in person; Ensure reception areas and all essential duties have coverage

Claims and A/R team:

- One Vacancy/PPS State reporter
- Ongoing SmartCare meeting, testing, progress and workflows
- Review of Payer contracts for Bridgeway unit
- Exploration and testing of updating electronic fiscal record in SNF/Admissions Electronic Health Records system for efficiencies

Insurance Claims created and submitted for current reporting

- Norwood: 340 Claims submitted in the Amount of \$1,296,345
- Edgewater: 67 Claims submitted in the Amount of \$377,412
- Community: 3,945 Claims submitted in the amount of \$408,924
 - Accounts Receivable receipts: \$354,168

Service Admission Intakes - by Location

- NHC Admissions: 22, SNH 3
- Bridgeway: 12
- Edgewater: 16
- Community: 74 intakes
 - 1831 appointments scheduled, 803 attended (58%)

TRIP Monies received YTD:

- Norwood: \$34,384
- Community: \$65,549

Edgewater Haven Update by Kyle Theiler

In the month of November we had 16 admissions and 7 readmissions. Over October and November we have had 10 deaths at the facility. I appreciate our admission team working to increase occupancy with the large increase in deaths. Sixteen admissions in a month is the most since I began at Edgewater. I am especially proud of this number as November has two days where our admission team is off due to the Thanksgiving holiday.

Census comparison to last year:

November 2021 – 50.03 average census with 5.6 rehab

November 2022 – 45.43 average census with 8.47 rehab

Admissions/Discharges Comparison:

November 2021 – Admissions 5/Discharges 2/Readmissions 4/Deaths 1

November 2022 – Admissions 16/Discharges 9/Readmission 7/Deaths 5

Personnel Updates: Open positions: Nurses – 1 PT .9 LPN, 1 PT .5 LPN. CNAs – 1 FT .97 CNA. Dietary is fully staffed.

We continued our recruitment success of nurses during the month of November. On 11/16/22, we hired our first registered nurse to take one of the specialized weekend shift positions. This employee will be working 32 hours over the course of weekends going forward. On 11/28/22, a .5 PT LPN started. This is a newer LPN who is close to finishing up nursing school at Mid-State. Looking forward, we also have a full-time registered nurse starting on December 5th. This nurse comes with several years' experience in long term care. We will continue to strike while the iron is hot to try and fill our last two nursing positions.

We have not generated as many applicants for CNAs as usual over the last few months. With the recent success of nurse hiring I am going to switch some of my focus on filling our last full time CNA position. Currently, there is one employee out for work comp and also a possible retirement looming in January. Therefore, I will try to be as proactive as possible now in recruiting this position.

COVID-19 Updates: November continued to be a safe month related to COVID-19 at our facility. We had two non-direct care staff members test positive. Both of these cases were caught quickly and did not result in any other staff, visitors, or residents contracting the virus.

As flu season is in full effect we have been administering both COVID-19 and full flu panel tests when anyone is symptomatic. We want to continue to do our best to keep any sort of respiratory illness outside of Edgewater Haven.

There were no further major regulatory changes centered on COVID-19. 22 states have petitioned the Department of Health and Human Services and the Centers for Medicare and Medicaid Services to repeal the COVID-19 vaccine mandate. I will update my narrative monthly with any updates that come from this petition.

Capital Improvement Projects: The recently approved wall project in the dining room will start sooner than we anticipated. Construction of the new wall will begin on December 5th and is scheduled through December 9th. Residents that normally eat in the dining room will instead eat in the 400 sun room during this time. We are excited to hide the walk in cooler while also adding ample space for dry storage. The quote for this item came in well under the \$12,000 budgeted amount.

The boiler project is complete.

Networking Events: On November 2nd, I attended the North Central Wisconsin Healthcare Emergency Readiness Coalition meeting. This meeting was specifically for partners in Wood County. The meeting had great dialogue from multiple disciplines. I look forward to continuing this partnership as we establish preparedness community partnerships.

On November 11th, we hosted a Veterans Day celebration. The event highlighted all veterans that have served this county and especially those that reside at Edgewater. About 20% of our resident's were recognized at the event for their service.

On November 15th, we hosted an informative presentation on hospice and palliative care. This presentation was put on in partnership with St. Croix Hospice and Promedica Hospice. There were several residents and family members that attended this presentation. We are going to try to have this presentation annually going forward. We are also going to try to get Webex capability so we can offer the presentation to several employees at the county.

Employment and Training Update by Lacey Piekarski

FSET Program: The FSET Program served an average of 875 customers through the region in the month of November. Following the Federal Fiscal Year (FFY) calendar, FSET is in the first quarter of FFY2023, maintaining an enrollment rate of over 50% of those referred then enroll in the program.

Through the fall academic semester, FSET has emphasized collaboration with high schools, now on-site at new school partnerships in Portage County (Stevens Point Area High School), Nekoosa High School, and Lincoln High School. FSET Case Managers meet individually with students eligible for FoodShare benefits and age 16+, primarily focusing support on high school achievement, driver's education, and searching for and maintaining employment. We are excited to continue development with current and future school partnerships into 2023.

In November, the FSET Career Services team held a training on employer partner updates including labor market information and new tips and tricks for obtaining employment for customers. Through November, FSET partners with 99 employers for direct and retention referrals. Through 12/2/22, 101 referrals were sent to employers for review for FSET customers seeking employment, 35 of those sent interviewed, and (as of 12/2/22) 14 hired.

As of 11/28/22, the NorthCentral FSET Program was serving 872 enrolled customers, a slight decrease from 10/31/22 (885 customers).

Norwood Health Center Update by Marissa Kornack

Our work on securing a psychiatrist/treatment director continued this month. After discussing the coverage model with the committee last month, we have entered into contract negotiations.

At the end of November, CMS issued a memo to hospitals on Workplace Violence. We have formed a work group to conduct an assessment to address opportunities for improvement and develop priorities to ensure we are in compliance with these regulations.

We have finally secured rough estimates for the lobby security updates we would like to pursue. An engineer was on site to assist with assessing what steps would need to be taken in order to be in compliance with Life Safety/fire code. We would like to bring forward a proposal to the committee at the January meeting to discuss possible funding options.

We are very excited to get started in the New Year on the 2023 capital improvement projects approved with the passage of the budget. We are very thankful for the support of the committee and board in approving these project to keep the facility running optimally.

Norwood Nursing Department by Liz Masanz

We have a few new nursing staff that started recently. A full time RN (our last vacant RN position), a full time CNA, and a casual weekend therapy assistant. Our nursing department staffing is in a much better place than it was a year ago.

Mock overdose drills were completed. Staff participation was good and we were able to address some of the concerns staff had. Narcan is now available on the crash carts for use.

Admissions Unit: Dr. Reimers continues as our acting treatment director via telehealth through contract, with locum psychiatrist coverage on the weekend. We had 21 admissions and 16 discharges in November, with an average daily census of 6.4.

Nikki, our full time occupational therapist, has returned. The Admissions unit missed her very much. Nikki and Liz have been discussing expanding her space on the admissions unit, as the census has been higher and activities are being utilized more as we have been expanding on the groups being held.

We received notification that our bi-annual DHS 75 and 61 survey will be coming up on January 9, 2023.

Long Term Care Unit: We have been planning the annual Christmas Tea for December 9th. Staff, residents, and family are all invited to this celebration. Liz will be sponsoring the meal in memory of her father, who was a past resident.

The peer specialist continues to come every Wednesday to do a group and meet with residents. We have a new dental service starting that will be coming to the facility and seeing the patients on site.

Marissa, Liz, and Amanda (LTC head nurse) attended the 2022 DQA FOCUS conference in the Wisconsin Dells the week of the November 17th. Liz presented on care planning for mental health and behavioral issues. The presentation was very well received by attendees, as the regulations for LTC have expanded in treatment requirements for behavioral health care issues, and most LTC facilities are not equipped nor understand the complexities of behavioral health.

The long- term care unit had two admissions and two discharges in November.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of November were 6,188 with revenue of \$36,766.

Congregate meals year to date are 60,459 with revenue of \$337,033. If it were not for the price per meal increase we received from the ADRC retroactive to August, we would have experienced a loss each month.

Norwood Maintenance Department by Lee Ackerman

Grant Opportunity: Work is underway on converting the last two air handler fans to digital controls and we fully expect to have this finished in the early part of December. This project is being funded by a DHS grant. DHS recently put out a notice that they are behind on processing the grant funds so requests for payout will not be accepted until after Jan. 3, 2023. We spoke with Mary Schlagenhaft about this matter and were assured there will not be any issues with managing the transaction on that timeframe.

Auto Repairs: Despite various efforts to prevent damage to Norwood's three vans due to mice chewing through wires, we have discovered another incident that will need to be repaired. Wires for a transmission module were destroyed and will need to be replaced. We will continue to set traps, deterrents and poisons in a safe manner to stop this costly damage.

Winter Weather: This is the time of year that we start to see an increase in facility operation expenses driven primarily by cold weather. The cost for salting and plowing parking lots and increased heating demand typically results in a sharp increase in these expenses. So far, November has been holding to historical average for the most part, though several days the temp dropped well below that mark. So far we should be on track to match our projected budget.

CIP Projects: Here is a status summary of this year's CIP projects:

- Gym Doors – Completed
- Kitchen Shelving – Completed
- Level 4 (Pathways) Renovation – Completed
- HVAC Reno. Phase 5 (of 6) – Completed

- *Generator/Power Transfer Switch – Waiting on final components for panel, expected to be completed in December.
- Kitchen Compressor #2 (of 3) – Completed
- Building Security Upgrades – Completed, though we are still waiting on parts to correct the gap at the bottom of the front doors. There will be no added cost to us for this so there is no concern for meeting the year-end deadline.
- Pass-Thru Warmer (Kitchen) - Completed

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: December 15, 2022

November Activity: During the month of November we completed/submitted 377 federal forms to include:

- 28 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 11 Appeals – Higher level review, Notice of Disagreement (appeal)
- 23 new claims for disability compensation
- 0 new claims for veterans pension
- 5 new claims for surviving spouse benefits (DIC or surviving spouse pension)
- 13 new applications for VA Healthcare
- 25 appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 8 burial and marker applications

Activities:

1. Completed as of December 7, 2022:
 - a. November 10 – CVSO Association Leadership/Regional Leadership virtual meeting.
 - b. November 10 – Governor’s Veterans Day Kick Off Reception (invite only event).
 - c. November 11 – Veterans Day Speech at Ho-Chunk Casino.
 - d. November 15 – Milwaukee Federal VA Regional Office VSO Call in.
 - e. November 17 - Wisconsin Department of Veterans Affairs Virtual Training Seminar (1.5 hour).
 - f. ~~December 1 – NE & NW CVSO regions joint meeting (Neilsville)~~ **CANCELLED**
 - g. December 6 – Training Webinar on Service connection by chronicity and continuity of symptomatology presented by National Veterans leagal Services Program.
 - h. December 7 – Pearl Harbor Day remembrance at Wiscons Rapids VFW
2. Near Future:
 - a. December 9 – CVSO Association Leadership brief Wisconsin Counties Association Board of Directors.
 - b. December 14 – CVSO Association Leadership and Wisconsin Department of Veterans Affairs Secretary meeting (virtual).
 - c. December 15 – CVSO Association Executive meeting (Virtual).
 - d. December 15 - Wisconsin Department of Veterans Affairs Virtual Training Seminar (1.5 hour).
 - e. December 20 – Milwaukee Federal VA Regional Office VSO Call in.
 - f. January 10 – Veteran Service Commission Meeting
 - g. January 17 - Milwaukee Federal VA Regional Office VSO Call in.
 - h. January 25 – Wisconsin Counties Association Capital Ambassador Program

Office updates:

1. Office continues to review and reach out to Blue Water Vietnam Navy and Marine personnel. Many veterans have responded and we have submitted claims for compensation. To date Wood County Veterans under this effort have received \$659,225.89 in retroactive payments. Monthly increases totaling \$64,347 or additional \$772,166.76 every year.

Since last month’s report: No new ratings.

Note: these are just ratings we initiated by reviewing our records on file and contacting the veteran. It does not include claims brought in to our office by the veteran or the normal benefit maintenance activity we do. To date the retroactive payments and the annual ongoing compensation for this initiative have exceed the annual budget for the department.

2. SFC Heath Robinson Honoring our Promise to Address Comprehensive Toxics Act of 2022 (PACT Act) has been signed into law by the President.
 - a. VA has stated they will start to finalize awards for living veterans starting in Jan 2023. We already have several ready to rate.
 - b. While reviewing a finalized claim for a veteran (not PACT Act Related) we noticed their obituary. Quick review of the medical evidence in the VA's file determined a gastrointestinal cancer was most likely the cause of death. Death certificate was received and spouse was contacted. Veteran's family – a surviving spouse, two college and one highschool aged children. Spouse was contacted and an application for Dependency and Indemnity compensation was submitted. Under the PACT at DIC claims are to be worked immediately. Benefits will include:
 - i. Spouse will receive \$1,437 per month tax free.
 - ii. plus \$356 (while 1 child is in HS)
 - iii. Each College age child (up to age 26) will get additional college income of \$1401 per month (up to 36 months). Plus if they attend a State school (UW or Tech) tuition is waived.
 - iv. CHAMPVA Health Insurance (no premium and \$3,000 annual family cap) for spouse and children up to age 23 if enrolled in school.
 - v. Wisconsin 100% Disabled Veteran and Surviving Spouse property tax credit.
3. Governor Evers's Blue Ribbon Commission on Veteran's Opportunity. The Governor has taken the Commission's report and has released \$10 Million in ARPA funds to support some of the recommendations. This was announced on October 5th with further details to be released. Part of that \$10 million is \$1.5 million to the CVSO/TVSO'S.

In discussions with the Wisconsin Department of Veterans Affairs it is determined that the Governor's 1.5 million will be dispersed to CVSO/TVSOs as follows.

- a. Part time CVSO offices will receive their \$500 CVSO grant plus the Difference of if they employed a full time CVSO \$8,850. Then an additional \$9,350.
- b. . TVSO's will receive the full \$16,500 of the Maximum Tribal Grant for 2023 plus another \$16,500.
- c. All other counties will receive their regular grant as outlined in Chapter 45.82 of Wisconsin State Statutes. Ranging from \$9,350 to \$14,300 then that amount once again.

We have just received the basic application got the grant under State Statues 45.82 that each county had budgeted for but nothing in writing for the extra distribution. We do not know what rules or strings will be attached. Once that is published and amendment to the Wood County Veterans Department budget will have to be prepared.

Bottom line it is expected that the state money to our office will be \$28,600 not the \$14,300 budgeted.

The full impact of the Blue Ribbon Commission should be presented in the Governor's biennium budget then it will go to the legislature.

Minutes of the Wood County Public Safety Committee

DATE: December 12, 2022

PRESENT: Joe Zurfluh, William Voight, Bill Winch, Brad Hamilton, Dennis Polach

EXCUSED:

NOT

PRESENT:

OTHERS Sarah Christensen, Jeff Penzkover, Ed Newton, Erik Engle, Kim McGrath, Travis Wienke, Travis Patton, Chris Nieman, Amber Nieman, Matt Susa, Shawn Becker, Quentin Ellis, Charlie Hoogesteger, Ted Ashbeck, Kimberly Stimac, Alexa Acker, Kelli Trzinski, Trent Miner

LOCATION: Wood County Courthouse

1. Call to Order:

Joseph Zurfluh called the meeting to order at 9:01 a.m.

2. Review minutes of November 14, 2022:

Motion by Hamilton, second by Zurfluh to approve the minutes of the November 14, 2022 meeting as presented. Motion carried unanimously.

3. Public Comments:

None

4. Discuss dispatch policy for towing vehicles.

Discussion ensued in regards to the towing policy. Dispatch manager presented the policy that was adapted in June 2015, which mirrors the state patrol policy. Also presented the Sheriff's Department towing policy. Stated there was contact made with Marathon county but no information was gathered on policies, as their system did not work. Travis Wienke from Draxler's Towing stated there needs to be better information given during a tow call. It was stated there could be a possibility of a towing association starting in Wood County. Amber Nieman from Nieman's Towing stated there is a lot of disconnect between dispatch and towing companies. Suggested dispatchers attend the time training. Sheriff Becker recommended a quarterly meeting between Dispatch, Sheriff's Department and towing companies. Supervisor Hamilton volunteered to take the lead on being the representative from the committee for trainings and follow up on this item.

5. Set date, time and location of next meeting

January 9, 2022

9:00 a.m.

Wood County Courthouse Room 114

6. Communications Department:

a. Communications November 2022 Claims:

The Committee reviewed the Communications November 2022 claims.

b. Communications Report:

The Committee reviewed the Communications report. Director stated there will likely be a carryover resolution next month depending on actual delivery of some equipment and final numbers. Also, carryover of any remaining funds may be a good idea with the radio system project scheduled for next year. Prices continue to increase during the time from the original quote, to the actual start of the project, as the County has experienced with the new Jail.

7. Emergency Management Department:

a. Emergency Management November 2022 Claims:

The Committee reviewed the Emergency Management November 2022 claims. Clarification was given that all of the claims related to BNI are reimbursable.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report. Director stated there will be carryover resolutions next month, no overages in any accounts. FSET requirements for our work relief program will be starting back up in January 2023, which will bring an increase in workers.

8. Dispatch Department:

a. Dispatch November 2022 Claims:

The Committee reviewed the Dispatch November 2022 claims.

b. Dispatch Activity Report:

The Committee reviewed the Dispatch report. Director states there are steps being taken to increase staffing again.

9. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner reports.

b. November 2022 Claims:

The Committee reviewed the Coroner November 2022 claims.

10. Sheriff's Department:

a. Correspondences:

Sheriff Becker congratulated Lt. Nathan Dean on his graduation from the FBI Academy. Sheriff Becker stated he is the fourth member of the department to complete the academy.

Sheriff Becker discussed the press release pertaining to Roger Ellis from Montana and his death.

Sheriff Becker discussed a press release from the Vesper area where an individual was arrested a second time within two months on drug charges.

b. DOA Cost Reimbursement Grant Resolution

Motion by Hamilton, second by Voight to provide for unanticipated revenue from the state of Wisconsin Department of Administration to offset increased fuel costs for our fleet of vehicles in 2022. Motion carried unanimously.

c. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

d. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

e. K-9 Project:

The Committee reviewed the K-9 report.

Sheriff Becker discussed the addition of K9 Bingo the department's new explosion detection dog. He stated Sgt. Brandon Christianson has two dogs for the next one to two years until Ace's retirement.

f. Humane Officer

The Committee reviewed the Humane Officer report.

i. Humane Officer Contract

Motion by Hamilton, second by Polach to approve the new Humane Officer's contract. Motion carried unanimously.

g. November 2022 Claims:

The Committee reviewed the Sheriff's Department November 2022 claims.

h. Hiring Process:

Sheriff Becker stated eight candidates will be interviewed on December 20, 2022 and December 21, 2022 for deputy sheriff by the Civil Service Commission.

Sheriff Becker stated the jail is fully staffed at this time.

Sheriff Becker stated Mitzi Forde will be moving to the Clerk of Courts Office on Monday, December 19, 2022. The department will be interviewing for her position.

i. Boat/ATV/UTV/Snowmobile Patrol:

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

j. Overtime:

The Committee reviewed the overtime reports.

k. Courthouse Security:

The Committee reviewed the Courthouse Security report.

l. Jail Items

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner: Reviewed
- vi. Maintenance: Nothing to Report
- vii. Inmate Programs: Nothing to Report
- viii. Jail Study: Nothing to Report

11. November 2022 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Hamilton, second by Voight to approve the November 2022 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Agenda Items for Next Meeting:

None

13. The Committee may go into closed session pursuant to Wisconsin State Statute 19.85(1)(c) for the purpose of conducting evaluations of department heads the committee oversees:

Motion by Hamilton, second by Zurfluh to go into closed sessions at 10:00 a.m. Motion carried unanimously. Winch-yes Voight-yes Zurfluh-yes Hamilton-yes Polach-yes

14. Return to open session:

Motion by Hamilton, second by Zurfluh to return to open sessions at 10:15 a.m. Motion carried unanimously. Winch-yes Voight-yes Zurfluh-yes Hamilton-yes Polach-yes

15. Adjourn

Meeting adjourned at 10:16 a.m. by Chairman Zurfluh.

Minutes taken by the Wood County Sheriff's Department and Emergency Management.

**PUBLIC SAFETY COMMITTEE
MEETING MINUTES**

DATE: Friday, December 16, 2022
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse – Room 114
400 Market St.
Wisconsin Rapids, WI

PRESENT: Dennis Polach, Bill Voight, Bill Winch, Joe Zurfluh

EXCUSED: Brad Hamilton

OTHERS PRESENT: Lance Pliml, Kim McGrath, Angel Meddaugh

The meeting was called to order by Chair Zurfluh at 9:00 a.m.

There were no public comments.

Motion by Polach, Second by Zurfluh to go into closed session at 9:01 a.m. pursuant to 19.85 (1)(c) and (e) Wis. Stats., to conduct interview(s) of candidate(s) for the Dispatch Manager position and to discuss qualifications of the candidate(s).

Roll call vote: Polach: yes; Voight: yes; Winch: yes; Zurfluh: yes. Motion carried.

Motion (Polach/Voight) to return to open session at 1:55 p.m. Motion carried unanimously.

The chair declared the meeting adjourned at 1:56 p.m.

Minutes recorded and prepared by Kim McGrath. Minutes in draft form until approved at the next meeting.

**WOOD COUNTY
TRAFFIC SAFETY COMMISSION MEETING**

Date: Wednesday, December 14th, 2022

Time: 10:30 AM

Place: Conference Room
Wood County Highway Dept
Wisconsin Rapids, WI

WebEx Info:

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m61c734aa0372606c2abf1fce2a53d93b>

Agenda

Present – Roland Hawk Wood County Hwy, Dan Kontos DOT BOTS, Cara Abts WisDOT (Virtual), Joseph Zurfluh Wood County Board Supervisor, Bill Clendenning Wood County Board, Dennis Polach Wood County Board, Emily Covarrubias Wood County Emergency Management, Mike Potocki Wisconsin Rapids Police Dept, Melvin Pedersen Grand Rapids Police Dept, Trevin Szulczewski – Wisconsin State Patrol, Charlie Hoogesteger Wood County Sheriff's Department (Virtual), Sarah Christensen Director of Wood County Emergency Management (Virtual)

1. Meeting called to order by Roland Hawk at 10:31AM.
2. Minutes of the September 2022 Traffic Safety Commission Meeting

Motion by Roland Hawk to accept the minutes, second by Melvin Pedersen. Motion carried unanimously.

3. Fatality crash reports reviewed by Charlie Hoogesteger and Mel Pedersen. Rudolph crash on 11/13/22, lone car striking driveway, had no alcohol involvement. No charges being filed. 11/3/22 in Grand Rapids was due to driver not seeing an oncoming motorcyclist. Clear conditions, no alcohol or speed factors. Driver being cited with failure to yield. Nekoosa motorcycle crash on 6/22 being thoroughly reviewed and still pending investigation as there was found to be a second vehicle who ran over the motorcyclist who had initially been rear ended. Alcohol are thought to be factors for both parties involved. No corrective measures needed for crash sites.
4. Cara Abts is present virtually for WISDOT today as an interim representative. She shares that 2022 projects have been completed. No projects planned for 2023. Several projects are planned for 2024.

- a. Roland Hawk brings concern that a crash incident on Hwy 73 occurred after DOT project contact could not be reached. Contractors left site in a dangerous state that resulted in said crash – DOT could not be reached regarding this occurrence. Cara said she would look into responsible contacts.

5. Local Program Specialist report –

Dan gave a presentation with PowerPoint slides. Dan introduced the Safe Systems Approach initiative. He noted statewide and local crash statistics are still trending downward. Condition reports requested in the future and Dan will have analytics look into this factor for crash flags. Dan encouraged all to review updated TSC regulations to keep everything current. Law enforcement driver education project module info has been standardized to ensure regularity in information across the system. See attached power point for details.

6. WisDOT Predictive Analytics Project

- a. Grant request submitted and currently no updates.
- b. Current plan is to convene about placement of a message board and the message that will be delivered from them.

7. Other business

- a. Bill Clendenning is requesting a meeting with Secretary of Transportation Craig Thompson and encourages representation from Pittsville to support interest in roundabouts for the city.
- b. There will be an increase in edge line and center line pavement widths in road work this upcoming season. Lines will increase from 4-inch to 6-inch.
- c. Upcoming Roundabout projects for Griffth Ave, 48th/Z, and F/HH (Sigel).
- d. CTH U updates in the Village of Biron past the mill and along the river. Plan includes pavement replacement and multi-use path.
- e. State Trooper Szulczewski recommends issuing warrants again for drivers cited for Operating while suspended. Increase in amount of OWS and number of citations building up for certain repeating individuals.
- f. The next regular Traffic Safety meeting will take place on March 8th, 2023 at 10:30 a.m. in the Wood County Highway Conference Room.

8. Public Comments - No public comments

9. Adjournment – **Motion to adjourn by Roland Hawk, second by Joseph Zurfluh at 11:30 a.m.**

Minutes taken by: Emily Covarrubias – Wood County Emergency Management

MINUTES CIVIL SERVICE COMMISSION

DATE: Tuesday, December 20, 2022
TIME: 9:30 AM
LOCATION Courthouse – Room 114

Members present: Mike Meyers, Dave Laude, Lee Garrels, Robert Levendoske, Gus Mancuso

Others present: None

1. Chairman Meyers called the meeting to order at 9:30 AM
2. There were no public comments.
3. Motion by Garrels, seconded by Meyers to go into Closed Session pursuant to Wis. Stats 19.85(1)(c) to interview Deputy Sheriff candidates. Roll call vote resulted in the motion passing unanimously.
4. Motion by Garrels, seconded by Meyers, to return to open session. Motion carried.
5. Motion by Meyers, seconded by Levendoske, to adjourn. Motion carried at 11:00 AM.

Robert Levendoske
Secretary

MINUTES CIVIL SERVICE COMMISSION

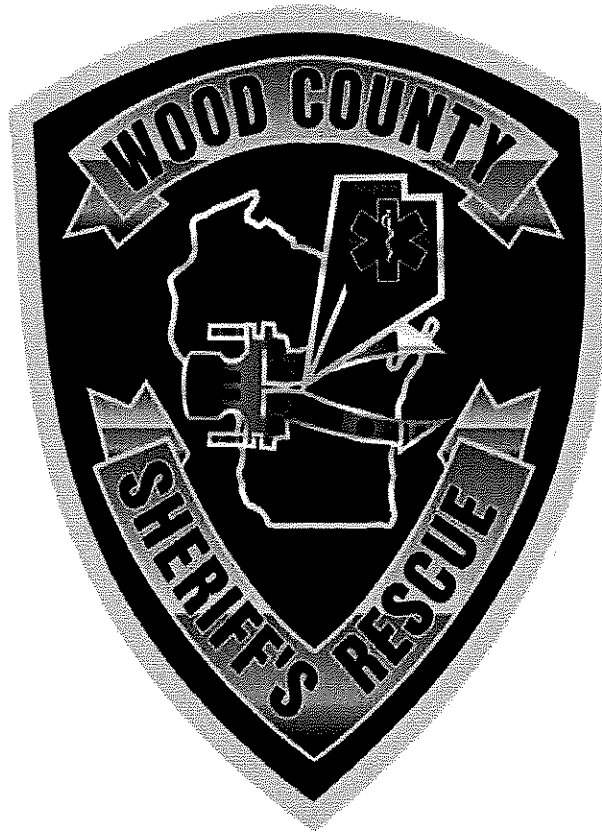
DATE: Wednesday, December 21, 2022
TIME: 9:00 AM
LOCATION Courthouse – Room 115

Members present: Mike Meyers, Dave Laude, Lee Garrels, Robert Levendoske, Gus Mancuso

Others present: None

1. Chairman Meyers called the meeting to order at 9:05 AM
2. There were no public comments.
3. Motion by Garrels, seconded by Laude to go into Closed Session pursuant to Wis. Stats 19.85(1)(c) to interview Deputy Sheriff candidates. Roll call vote resulted in the motion passing unanimously.
4. Motion by Garrels, seconded by Laude, to return to open session. Motion carried.
5. Motion by Meyers, seconded by Levendoske, to adjourn. Motion carried at 12:30 PM.

Robert Levendoske
Secretary



November Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

November Training Descriptions

Date	Type	Description
1-Nov	Business Meeting	November Business Meeting
8-Nov	Work Night	Checks completed on vehicles and call sheet filled out.
15-Nov	Work Night	Checks completed on vehicles and call sheet filled out. Reviewed recent calls.
22-Nov	Work Night	Checks completed on vehicles and call sheet filled out.
29-Nov	Work Night	Checks completed on vehicles and call sheet filled out. Reviewed recent calls.

Call #	74	75	76	77	78
Date	11/2/2022	11/3/2022	11/3/2022	11/13/2022	11/13/2022
Time	12:48	11:25	14:44	13:33	13:51
Day of Week	Wednesday	Thursday	Thursday	Sunday	Sunday
Township	Wisconsin Rapids	Grand Rapids	Port Edwards	Grand Rapids	Rudolph
Location	2311 CAREY ST	16TH ST S & GRIFFITH AVE	4415 STH 54 W	5810 KELLNER RD	7207 STH 34
Rescue 3	M. Wiberg	E. Moreno	E. Moreno	B. Diggles	B. Diggles
Rescue 4					
Rescue 5					
10-22ed	Yes			Yes	
Call Type	Project Lifesaver	10-50 w/ Injuries	10-50 w/ Injuries	10-50 w/ Injuries	10-50 w/ Injuries
Medical/ Extrication					
Ambulance		WRFD	WRFD	UEMR	UEMR
EMR		Grand Rapids	Saratoga	Grand Rapids	Rudolph
Fire		Grand Rapids	Port Edwards	Grand Rapids	Rudolph
Air		Lifeliink III			
Tools/ Equipment Used					Window saw, spreaders, cutters, chain
Notes					WRFD Ambulance also on scene.
Other members on scene	B. Diggles E. Moreno		B. Diggles		

Call #	79	80	81	82	83
Date	11/15/2022	11/17/2022	11/23/2022	11/23/2022	11/25/2022
Time	6:57	17:18	14:26	16:55	13:31
Day of Week	Tuesday	Thursday	Wednesday	Wednesday	Friday
Township	Biron	Seneca	Port Edwards	Wisconsin Rapids	Port Edwards
Location	32ND ST N & STH 54	3449 SENECA RD	5580 CREAMERY RD	444 W GRAND AVE	2609 STH 73 S
Rescue 3	B. Diggles		D. Westfall	D. Westfall	E. Moreno
Rescue 4		A. Bork		T. Young	
Rescue 5					
10-22ed			Yes		
Call Type	10-50 w/ Injuries	Project Lifesaver	Missing Person	Other	10-50 w/ Injuries
Medical/ Extrication					
Ambulance	WRFD		WRFD		WRFD
EMR			Saratoga		Port Edwards
Fire	Biron		Nekoosa		Port Edwards
Air					
Tools/ Equipment Used					
Notes					
Other members on scene	E. Moreno		M. Wiberg	M. Wiberg	B. Diggles

Call #	84				
Date	11/28/2022				
Time	20:30				
Day of Week	Monday				
Township	Port Edwards				
Location	STH 54 & CTH G				
Rescue 3	C. Stoflet				
Rescue 4					
Rescue 5					
10-22ed	Yes				
Call Type	10-50 w/ Injuries				
Medical/ Extrication					
Ambulance	WRFD				
EMR	Port Edwards				
Fire	Port Edwards				
Air					
Tools/ Equipment Used					
Notes					
Other members on scene	J. Habeck B. Diggles				

Date	11/23/2022				
Day of Week	Wednesday				
Event	Rekindle the Spirit Parade				
Host	WR Chamber of Commerce				
Location	Downtown				
Vehicle Used	R3, R4				
Tools/ Equipment Used					
Event Description	Participated in WR Rekindle the Spirit Parade				



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

December 1, 2022

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – November 2022

For the month of November, the Crime Stoppers program received 27 tips that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The monthly board meeting was held on November 16, 2022. The next regular meeting will be on January 18, 2023 at 6:30 P.M.

Respectfully Submitted,

Aaron J. Anderson
Investigator Sergeant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

November 2022 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	13	0	0
K9 Ace	12	0	0
K9 Timo	14.5	1	0
K9 Rosco	17	1	0

TRAINING (MONTHLY) –

During the month of November Wood County K9 handlers trained with Wisconsin Rapids PD and Nekoosa PD. Focus this month was narcotic detection (open area, buildings, and vehicles), tracking on hard surfaces, muzzle fighting, and mock traffic stops. Training venues included Nekoosa Industrial Park, Bethlehem Lutheran Church, Nekoosa City Garage, and house owned by Aspirus Riverview Hospital.

TRAINING (INDIVIDUAL) –

K9 Rosco and Deputy Beathard worked on tracking, muzzle fighting, narcotics and high hides and obedience this month with 17 hrs of training. K9 Sig conducted extra narcotics training.

Sergeant Arendt and K9 Timo trained 2.5 hours while on duty. These trainings consisted of narcotic detection and exposure to flashbangs.

USEAGE –

K9 Rosco had one deployment for the month of November at Mary's Place with drug paraphernalia located.

Sergeant Arendt and K9 Timo had one deployment in the month of November. This deployment was a narcotic sniff of a vehicle that resulted in locating marijuana.

DEMO/COMMUNITY – K9 Rosco did not have any community demos.

ADDITIONAL INFORMATION –



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Sergeant Christianson attended a two week handler course at Jessiffany Canine Services in Iron Ridge, WI with new explosive detection dog, Bingo. On December 2, 2022 the two of them successfully completed the course and are certified to assist as needed on patrol.

All handlers used several vacation days during the month of November.

Respectfully,

Nathan Dean

Nathan Dean
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

NOVEMBER 2022

Animal Bites:

- Dogs-3
- Cats-2
- Other

Neglect/Abuse Case: 5

Animal vs Animal: 0

Abatement Order: 2

Animals at Large: 0

Follow-up-Brooke: 1

Follow-up-Susa: 0

Training Hours: 0

Submitted by:

Sgt. Matt Susa

4/2016 \$50
every mtg
Before 4/16 40/50 4 or more
hours

AGREEMENT

This Agreement is made and entered into this 21st day of October, 2009, by and between Wood County, a municipal corporation whose primary address is 400 Market Street, Wisconsin Rapids, WI 54494, hereinafter referred to as "County" and the South Wood County Humane Society, whose address is 90 Pepper Avenue, Wisconsin Rapids, WI 54494, hereinafter referred to as "Humane Society."

Whereas, the parties look to utilize the knowledge and skills of the Wood County Humane Officers (Humane Officers) to respond to various animal complaints throughout Wood County, in lieu of other persons legally able but less qualified to respond to such complaints, and

Whereas, the parties wish to utilize the funds generated through the dog license tax for the care and well being of dogs in the county, and

Whereas, the parties look to support the work of the Humane Society in caring for dogs and other animals.

Now, therefore, the County and Humane Society agree as follows:

A. The County agrees to do the following:

1. Beginning on January 1, 2009, to annually allocate \$12,500 of the Dog License Fund to the Humane Society. The Dog License Fund consists of the annual revenues the County receives in dog and cat license fees.
2. To make available one or more Humane Officers to respond to reports of animal complaints within the county.
3. The Humane Officers shall be compensated solely by the County. Said compensation consists of per diem payments that are equal to the per diems paid to Wood County Board Supervisors. The Humane Officers also receive mileage reimbursement at the rate set by the Internal Revenue Service.
4. On a semi-annual basis the County shall provide a written report to the Humane Society on the responses the Humane Officers made during the prior 6 months to the various animal complaints.

B. The Humane Society agrees to do the following:

1. To pay to the County \$10,000 of the funds it receives as dog license fees as reimbursement for the per diem and mileage expenses incurred by the County in having the Humane Officers respond to animal complaints within Wood County.
2. To utilize the funds paid to it by the County pursuant to this Agreement for collecting, caring for, and disposing of dogs, pursuant to Wisconsin Statute section 174.09(2).

C. The County and Humane Society further understand and agree as follows:

1. The County and the Humane Society are separate and independent legal entities.
2. The Humane Officers are agents of the County, whose actions are controlled by state law and the County.
3. In lieu of making semi-annual payments to each other, the County shall pay to the Humane Society \$2,500 on or before December 1 for each year this Agreement is in effect.
4. If either party is unable to or anticipates being unable to perform an obligation they have under this Agreement, said party shall notify the other party accordingly in writing. Upon such notification, the parties will together determine if the Agreement shall be amended or terminated.
5. Either party may terminate this Agreement upon thirty (30) days written notice to the other party.
6. Revisions to this Agreement must be set forth in writing and signed by an authorized representative of each party.
7. Neither party may assign this Agreement without the prior written consent of the other party.
8. Failure of either party to comply with any part of this Agreement may be considered adequate cause for termination of the Agreement by the other party.
9. The parties each agree that they will hold each other, including the other party's officers, agents, and employees, harmless against any and all liabilities, judgments, costs, and expenses against the claims of any third parties, which may in any way come against them by reason of the actions of their own employees, officers or agents as a consequence of this Agreement.
10. This Agreement inures to the sole benefit of the parties hereto and creates no rights in any third party.

South Wood County Humane Society

Amy A. Schide 10/27/09
President Board of Directors
Federal Employee ID No. 39-1205672

Wood County

Nanci Kinney 11/2/09
Nanci K. Kinney, Humane Officer
Federal Employee ID No. 39-6005763

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10. This Agreement inures to the sole benefit of the parties hereto and creates no rights in any third party.

South Wood County Humane Society

Federal Employee ID No. 39-1205V2

Wood County

Federal Employee ID No. 39-6005763



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

November 2022

ATV

- Patrol Hours -14
- Citations- 0
- Warnings-0

BOAT

- Patrol Hours -.5
- Citations- 0
- Warnings- 0

SNOWMOBILE

- 2 Hours – Alliance Meeting

Submitted by

Sgt. Matt Susa

OVERTIME BREAKDOWN 2022 (HRS.)							2022
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL	COVID Sick Replacement
January	0.00	12.00	72.00	153.00	0.00	237.00	8
February	0.00	60.00	60.00	194.00	192.00	506.00	58
March	0.00	183.50	0.00	122.95	212.00	518.45	36
April	0.00	110.00	0.00	60.00	560.00	730.00	0
May	0.00	24.00	0.00	60.00	420.00	504.00	0
June	0.00	12.50	156.00	112.50	72.00	353.00	0
July	0.00	48.00	120.00	120.00	444.00	280.00	0
August	24.00	120.00	0.00	60.00	336.00	540.00	0
September	0.00	48.00	0.00	66.00	348.00	462.00	0
October	24.00	120.00	192.00	96.00	344.00	776.00	0
November	0.00	84.00	132.00	132.00	520.00	868.00	0
December	0.00	0.00	0.00			0.00	0
TOTALS	48.00	822.00	732.00	1176.45	3448.00	5774.45	102



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

NOVEMBER 2022 (10/30/22to 11/26/22)

Patrol

Overtime hours: 32.58
Comp time hours: 231.49
Call Out: 0
Holiday Pay hours: 100
Holiday Comp hours: 24

Investigations

Overtime hours: 17.75
Comp time hours: 24.5
Call Out: 3

Security Services

Overtime hours: 8.5
Comp time hours: 33.625

TOTAL CALL OUT: 3

Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services November 2022 Report

For the month of November 2022, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	1
Knives -	87
O.C. -	10
Misc. Items -	14

The miscellaneous items that were located were; two empty holsters, two loaded magazines, shotgun shells, three scissors, three screwdrivers, two corkscrews and a chain. The subject with the gun had their concealed carry permit. They were instructed on the law and they returned the weapon to their vehicle without incident.

Security Services screened 7,135 people entering the courthouse for the month. Security Services had 18 security requests from different departments within the Courthouse.

We had two jury trial go for the month. The one jury trial was the second week of the Sarver trial. Security also responded to three different jail incidents that required reports or citations.

November 8th was election night. Security had to open the courthouse, after hours, for the clerks of the county to come and drop off ballots. The courthouse was also closed this month on the 24th and 25th for the Thanksgiving Holiday.

For the month of November, I utilize part-time employees for 20 hours. These part-time hours covered full time deputies' time off.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2022

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	208	91	40	190	82	44	180	78	43	191	80	44	191	89	43	184	81	43
2	206	91	40	195	81	46	182	82	43	193	83	44	188	89	43	182	79	43
3	210	91	40	197	81	48	180	85	44	193	83	44	186	85	44	181	81	42
4	211	91	41	192	79	48	187	84	44	196	83	44	189	84	45	184	82	43
5	213	91	44	187	75	49	185	82	45	193	83	46	190	91	41	190	82	43
6	213	91	42	187	74	48	186	82	45	196	83	47	189	93	41	190	82	42
7	215	88	44	187	73	47	186	82	46	197	88	46	182	90	42	185	79	42
8	214	88	44	191	73	48	183	82	46	193	91	46	184	90	42	183	80	42
9	211	88	43	191	72	48	182	80	48	193	89	44	181	90	42	184	83	44
10	208	88	41	192	71	49	183	80	47	192	88	44	186	88	42	189	85	47
11	206	88	41	195	71	50	190	89	46	196	88	44	183	85	41	190	83	48
12	204	86	41	196	70	51	186	89	46	194	87	46	180	87	40	192	83	48
13	206	86	41	198	70	50	187	89	44	201	85	47	181	90	41	196	83	48
14	200	93	41	196	69	50	187	89	44	202	90	47	183	88	41	197	83	48
15	194	87	41	194	69	51	184	85	44	206	94	46	185	88	41	195	81	46
16	195	86	41	193	67	50	184	85	46	204	91	46	186	88	41	190	86	44
17	196	86	41	197	74	50	187	88	46	207	91	46	184	86	45	190	83	44
18	198	86	42	188	78	48	183	87	43	206	91	45	187	86	45	192	82	45
19	191	82	46	186	75	46	182	81	43	201	86	48	190	85	45	189	82	43
20	195	82	46	185	75	46	182	81	43	201	86	48	186	86	46	189	82	41
21	192	78	44	186	75	45	177	81	42	199	91	48	186	81	47	186	80	41
22	192	74	48	188	73	46	180	81	42	194	91	47	191	81	47	183	80	42
23	190	73	48	185	73	43	174	80	42	196	90	46	191	81	46	182	85	43
24	192	73	47	188	77	44	177	80	41	195	90	46	185	80	46	185	85	43
25	194	73	46	187	80	44	178	85	41	196	90	45	188	79	45	183	90	44
26	190	76	45	180	78	44	181	81	40	199	89	48	185	84	45	190	89	44
27	189	75	45	181	78	43	185	80	40	197	87	48	184	84	44	189	89	43
28	187	86	46	180	78	42	185	80	40	190	96	47	184	84	44	186	87	44
29	185	82	46				190	79	42	186	91	46	184	84	44	184	85	46
30	192	82	46				189	78	42	189	89	44	186	81	43	184	84	49
31	196	82	45				184	78	43				192	81	43			
WCJail	199.77			189.71			183.42			196.53			186.03			187.47		
Shipped	84.32			74.68			82.68			88.13			85.74			83.20		
EMP	43.42			47.07			43.58			45.90			43.39			44.17		
Avg Length of Stay (Days)	0.00			52.00			28.60			35.10			35.60			31.20		

WOOD COUNTY JAIL

July - December 2022

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP

1	180	86	51	203	84	48	215	81	48	215	95	49	222	104	42	193	85	47
2	180	85	50	201	83	48	215	85	48	216	95	49	222	102	44	198	81	48
3	179	85	50	197	81	48	220	85	49	216	95	46	221	104	45	201	86	47
4	185	85	50	194	85	49	217	85	48	219	94	47	216	102	46	199	84	46
5	185	85	48	191	85	47	221	85	48	224	94	47	217	101	47	199	84	46
6	179	83	48	198	85	48	219	85	46	222	96	46	216	100	45	198	80	45
7	177	81	48	202	85	48	217	84	46	222	99	46	213	100	45			
8	175	80	48	201	85	47	218	84	46	223	98	46	214	98	46			
9	175	77	48	203	84	48	218	84	46	227	98	46	211	95	46			
10	180	77	48	202	84	49	217	81	45	227	98	45	209	94	45			
11	181	77	47	210	84	49	213	81	43	225	98	48	205	100	45			
12	187	76	48	204	82	49	217	81	43	224	98	49	206	101	46			
13	190	74	49	203	79	46	217	81	44	220	104	48	208	102	46			
14	194	78	48	203	79	45	216	78	46	220	105	50	208	102	46			
15	192	77	47	202	78	44	211	81	46	223	102	50	211	100	45			
16	197	77	48	204	78	44	212	81	48	224	102	49	213	98	45			
17	201	77	48	204	77	44	215	86	47	227	102	49	214	101	45			
18	202	77	46	204	79	44	214	86	47	229	100	50	205	96	45			
19	197	77	47	202	79	45	219	86	47	226	100	48	205	93	46			
20	191	75	46	203	76	46	213	84	47	227	102	48	202	93	44			
21	192	79	49	207	76	46	219	88	48	227	106	48	204	93	42			
22	194	82	48	210	76	46	215	86	49	229	106	46	196	90	43			
23	203	79	48	208	77	47	215	90	51	232	106	45	195	88	44			
24	206	78	48	210	77	47	217	95	50	234	104	43	195	89	45			
25	208	78	47	203	78	47	215	94	49	227	102	44	194	89	45			
26	200	77	47	205	80	46	216	93	49	231	101	45	196	88	45			
27	199	80	45	203	78	46	215	93	50	229	106	44	197	88	44			
28	198	85	44	202	78	46	215	92	50	226	107	44	200	88	44			
29	200	85	46	202	78	46	217	92	50	223	106	45	196	84	45			
30	204	84	49	210	77	46	213	90	50	226	106	45	196	86	47			
31	202	84	49	217	77	47				227	106	45						
WCJail	191.39			203.48			216.03			224.74			206.90			198.00		
Shipped	80.00			80.13			85.90			101.00			95.63			83.33		
EMP	47.84			46.65			47.47			46.77			44.93			46.50		
Avg Length of Stay (Days)	27.80			27.60			26.30			32.30			38.10			0.00		

Groundbreaking for new facility on 10-18-2022

2022 Yearly Averages

Total	198.62
Safekeeper	85.40
EMP	45.64
LENGTH of STAY	33.46

SK Total
WP 75
AD 15
SK 90

Color indicates low population	174	03/23/22
Color indicates high population	234	10/24/22

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2022

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	76	76	15	63	67	15	58	63	15	66	65	15	58	75	14	60	66	15
2	74	76	15	67	66	15	56	67	15	64	68	15	55	75	14	60	64	15
3	78	76	15	67	66	15	50	70	15	64	68	15	56	72	13	58	66	15
4	78	76	15	64	65	14	58	69	15	66	68	15	59	71	13	58	67	15
5	77	76	15	62	61	14	57	67	15	61	68	15	57	76	15	64	67	15
6	79	76	15	64	60	14	58	67	15	64	68	15	54	78	15	65	67	15
7	82	73	15	66	59	14	57	67	15	60	73	15	49	75	15	63	65	14
8	81	73	15	69	59	14	53	67	15	53	76	15	51	75	15	60	65	15
9	79	73	15	70	58	14	52	65	15	56	74	15	48	75	15	56	68	15
10	78	73	15	71	58	13	55	65	15	56	73	15	56	73	15	56	70	15
11	76	73	15	73	58	13	54	74	15	60	73	15	57	70	15	58	68	15
12	76	71	15	74	57	13	50	74	15	57	73	14	53	72	15	60	68	15
13	78	71	15	77	57	13	53	74	15	65	71	14	50	75	15	64	68	15
14	65	78	15	76	56	13	53	74	15	61	75	15	54	73	15	65	68	15
15	65	73	14	73	56	13	54	70	15	62	79	15	56	73	15	67	68	13
16	67	73	13	75	54	13	52	70	15	63	76	15	57	73	15	59	71	15
17	68	73	13	72	59	15	52	74	14	66	76	15	53	71	15	62	68	15
18	69	73	13	61	63	15	52	72	15	66	76	15	56	71	15	64	67	15
19	62	70	12	64	60	15	57	67	14	65	71	15	60	70	15	63	67	15
20	66	70	12	63	60	15	57	67	14	65	71	15	54	71	15	65	67	15
21	69	66	12	65	60	15	53	67	14	58	76	15	58	66	15	62	67	13
22	69	62	12	68	58	15	56	67	14	54	76	15	63	66	15	58	66	14
23	68	61	12	68	58	15	51	65	15	59	75	15	64	66	15	53	71	14
24	71	61	12	66	62	15	55	65	15	58	75	15	59	65	15	56	70	15
25	74	61	12	62	65	15	51	70	15	60	75	15	64	64	15	48	74	16
26	68	61	15	57	63	15	59	67	14	61	74	15	56	69	15	56	74	15
27	68	61	14	59	63	15	64	67	13	60	72	15	56	69	15	56	74	15
28	54	71	15	59	63	15	64	67	13	46	81	15	56	69	15	54	72	15
29	56	67	15				68	67	12	48	77	14	56	69	15	53	70	15
30	63	67	15				68	65	13	55	75	14	62	66	15	51	70	14
31	68	67	15				62	65	13				68	66	15			
WOOD	71.03			66.96			56.10			59.97			56.61			59.13		
WPSO	70.26			60.39			68.23			73.27			70.94			68.43		
ADSO	14.06			14.29			14.45			14.87			14.81			14.77		
TOTAL	199.77			189.71			183.42			196.53			186.03			187.47		

MONTH	High	Low
January	82	54
February	77	59
March	68	50
April	66	48
May	68	48
June	67	48

WOOD COUNTY JAIL & SAFE KEEPER

July - December 2022

DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	43	71	15	68	69	15	85	66	15	66	80	15	71	89	15	55	69	15
2	44	70	15	66	68	15	80	70	15	67	80	15	71	87	15	59	69	15
3	43	70	15	64	66	15	84	70	15	70	80	15	67	89	15	61	71	15
4	49	70	15	57	70	15	82	70	15	73	79	15	61	87	15	62	69	15
5	51	70	15	56	70	15	86	70	15	78	79	15	62	86	15	62	69	15
6	47	68	15	63	70	15	86	70	15	75	81	15	64	85	15	66	65	15
7	48	66	15	67	70	15	85	69	15	72	84	15	61	85	15			
8	47	65	15	67	70	15	86	69	15	74	83	15	64	83	15			
9	50	62	15	69	69	15	86	69	15	78	83	15	65	80	15			
10	55	62	15	67	69	15	88	66	15	79	83	15	65	79	15			
11	57	62	15	75	69	15	87	66	15	74	83	15	54	85	15			
12	63	61	15	71	68	14	90	66	15	72	83	15	54	86	15			
13	67	60	14	77	65	14	88	66	15	64	89	15	55	87	15			
14	68	63	15	78	65	14	89	63	15	61	90	15	55	87	15			
15	68	62	15	79	64	14	80	66	15	68	87	15	61	85	15			
16	72	62	15	81	63	15	79	66	15	70	87	15	66	83	15			
17	76	62	15	82	63	14	78	71	15	73	87	15	64	87	14			
18	79	62	15	80	64	15	77	71	15	75	85	15	59	82	14			
19	73	62	15	77	64	15	82	71	15	74	85	15	61	79	14			
20	70	60	15	80	62	14	78	69	15	73	87	15	60	79	14			
21	64	64	15	83	62	14	79	73	15	69	91	15	64	79	14			
22	64	67	15	87	62	14	76	71	15	73	91	15	57	76	14			
23	76	64	15	83	62	15	70	75	15	77	91	15	57	73	15			
24	79	63	15	85	62	15	68	80	15	83	91	13	55	74	15			
25	83	63	15	77	63	15	68	79	15	77	89	13	55	74	15			
26	76	62	15	78	65	15	70	78	15	79	86	15	58	74	14			
27	74	65	15	78	63	15	67	78	15	74	91	15	60	74	14			
28	67	70	15	77	63	15	68	77	15	69	92	15	63	74	14			
29	67	70	15	76	63	15	70	77	15	67	91	15	59	71	13			
30	69	69	15	85	62	15	68	75	15	70	91	15	57	71	15			
31	66	69	15	91	62	15				71	91	15						
WOOD	63.06			74.97			79.33			72.42			60.83			60.83		
WPSO	65.03			65.39			70.90			86.13			81.00			68.67		
ADSO	14.97			14.74			15.00			14.87			14.63			15.00		
TOTAL	191.39			203.48			216.03			224.74			206.90			198.00		

2022 Safe Keeper Averages		
WOOD Co Jail	65.10	108
WAUPACA Co	70.72	75
ADAMS Co	14.70	15
Total Population	198.62	198

MONTH	High	Low
July	83	43
August	91	56
September	90	67
October	83	61
November	71	54
December	0	0

SAFE KEEPER DIFFERENCE 2022

MONTH	BED DAYS	WOOD CTY COSTS \$36.36/DAY	OUT OF COUNTY Including Wages/mileage \$44.43/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2021 TOTAL AMOUNT
January	2614	\$95,045.04	\$116,140.02	\$21,094.98	\$21,094.98	\$36,829.80
February	2091	\$76,028.76	\$92,903.13	\$16,874.37	\$37,969.35	\$32,038.30
March	2563	\$93,190.68	\$113,874.09	\$20,683.41	\$58,652.76	\$35,586.60
April	2644	\$96,135.84	\$117,472.92	\$21,337.08	\$79,989.84	\$34,421.10
May	2658	\$96,644.88	\$118,094.94	\$21,450.06	\$101,439.90	\$35,599.55
June	2496	\$90,754.56	\$110,897.28	\$20,142.72	\$121,582.62	\$33,229.70
July	2480	\$90,172.80	\$110,186.40	\$20,013.60	\$141,596.22	\$33,061.35
August	2484	\$90,318.24	\$110,364.12	\$20,045.88	\$161,642.10	\$34,990.90
September	2577	\$93,699.72	\$114,496.11	\$20,796.39	\$182,438.49	\$34,291.60
October	3131	\$113,843.16	\$139,110.33	\$25,267.17	\$207,705.66	\$36,842.75
November	2869	\$104,316.84	\$127,469.67	\$23,152.83	\$230,858.49	\$31,999.45
December	500	\$18,180.00	\$22,215.00	\$4,035.00	\$234,893.49	\$0.00
TOTAL	29107	\$1,058,330.52	\$1,293,224.01	\$234,893.49		\$378,891.10

\$36.36

\$44.43

Electronic Monitoring 2022 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2022 Total Amount	2021 Total Amount
January	43.42	\$39,438.39	\$39,438.39	\$37,031.39
February	47.07	\$38,616.23	\$78,054.61	\$66,245.84
March	43.58	\$39,583.71	\$117,638.33	\$102,668.67
April	45.90	\$40,346.10	\$157,984.43	\$146,530.77
May	43.39	\$39,411.14	\$197,395.57	\$196,805.17
June	44.17	\$38,825.43	\$236,221.00	\$250,186.84
July	47.84	\$43,453.07	\$279,674.07	\$307,436.99
August	46.65	\$42,372.20	\$322,046.26	\$362,370.97
September	47.47	\$41,726.13	\$363,772.39	\$413,818.84
October	46.77	\$42,481.19	\$406,253.58	\$470,896.42
November	44.93	\$39,493.47	\$445,747.05	\$518,652.49
December	0	\$0.00	\$445,747.05	\$562,895.78
TOTAL	125.30	\$445,747.05	\$445,747.05	\$562,895.78

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings



SAFE KEEPER HOUSING

2022

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2022 YTD TOTAL	2021 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$98,400.00	\$98,400.00
FEBRUARY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$196,800.00	\$196,800.00
MARCH	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$295,200.00	\$295,200.00
APRIL	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$393,600.00	\$393,600.00
MAY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$492,000.00	\$492,000.00
JUNE	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$590,400.00	\$590,400.00
JULY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$688,800.00	\$688,800.00
AUGUST	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$787,200.00	\$787,200.00
SEPTEMBER	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$885,600.00	\$885,600.00
OCTOBER	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$984,000.00	\$984,000.00
NOVEMBER	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$1,082,400.00	\$1,082,400.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,082,400.00	\$1,180,800.00
TOTALS	\$0.00	\$0.00	\$179,025.00	\$903,375.00	\$1,082,400.00		\$1,180,800.00

2022 is a 90 average

Waupaca \$36.00 per bed day (75)

Adams \$35.00 per bed day (15)

Wood County Sheriff's Department Kitchen Report 2022						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2819	2669	2721	0	8209	\$23,666.61
February	2116	1998	2021	0	6135	\$18,457.96
March	1832	1730	1772	0	5334	\$17,996.91
April	1962	1856	1908	0	5726	\$18,575.18
May	1841	1753	1741	0	5335	\$18,357.74
June	2419	2299	2323	0	7041	\$24,228.10
July	2540	2454	2446	0	7440	\$23,245.26
August	2428	2345	2396	0	7169	\$19,946.33
September	2511	2405	2437	0	7353	\$20,027.21
October	2912	2736	2794	0	8442	\$24,815.83
November	1955	1849	1922	0	5726	\$19,139.93
December	0	0	0	0	0	\$0.00
TOTAL	25335	24094	24481	0	73910	\$228,457.06

Cost per meal **\$3.09**

Cost per day **\$9.27**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$228,457.06
Number of Meals	122,668	111,439	81,970	86,838	73,910
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.09
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.27
	2023	2024	2025	2026	2027
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

NOVEMBER

[illegible]

TOTALS

Found item

MALES

0

LOCATION Internal

Internal

2

DRUGS

0

M

HOW MANY SCANNED

MALES

105

FEMALES

2

External

0

1

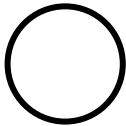
F

FEMALES

33

last date counted

11/30/2022



RESOLUTION#

Introduced by Public Safety
Page 1 of 1

ITEM#
DATE
Effective Date

Committee

QAE

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

PK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2023 Sheriff’s Department budget to include 2022 unspent funds for vehicles that were ordered and not received during the original budget process

FISCAL NOTE: No additional cost to Wood County. The source of funding is unspent funds from the 2022 budget of the Sheriff’s Department.

ACCOUNT	ACCOUNT NAME	DEBIT	CREDIT
34300	Fund Balance	\$126,974	
52110	Sheriff Vehicles		\$126,674

Source of Money: Unspent 2022 budget funds

WHEREAS, the Sheriff’s Department has ordered 2 patrol vehicles and 2 patrol snowmobiles, and

WHEREAS, the vehicles, although ordered in early 2022, will not be delivered to the Sheriff’s Department until 2023 and

WHEREAS, the funds were anticipated to be spent in the 2022 budget, and

WHEREAS, the funds need to be moved into the 2023 budget, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time actual

costs will exceed the budget at the function level.

THEREFORE BE IT RESOLVED, to amend the Sheriff’s Department budget (52110) for 2023 by appropriating \$126,974 from Fund Balance (34300) with unspent monies from the 2022 budget year, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class I notice of this budget change within 10 days.

{ }

JOSEPH ZURFLUH (Chairman)

DENNIS POLACH

WILLIAM WINCH

BRAD HAMILTON

WILLIAM VOIGHT

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, JANUARY 4, 2023
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Bill Leichtnam, Dave LaFontaine (via WebEx), Tom Buttke, Jake Hahn, Laura Valenstein

Members Excused: Carmen Good

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn (via WebEx) Victoria Wilson and Jeff Brewbaker (for part of meeting)

Land & Water Conservation Staff: Shane Wucherpennig

UW Extension Staff: Jason Hausler (via WebEx), Jeremy Solin

Health Department: Ben Jeffrey & Susan Smith (via WebEx)

Others Present (for part or all of the meeting): Dennis Polach, Jeff Penzkover, Bill Clendenning, Lance Pliml (via WebEx) and Angel Whitehead (via WebEx)

1. **Call to Order.** Chairperson Leichtnam called the CEED Meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Leichtnam declared a quorum.
3. **Public Comment.** None.
4. **Review Correspondence.** Jason Grueneberg shared that Karoline Whitman has resigned her position with Planning & Zoning. The position has been posted and interviews will take place later in January. Shane Wucherpennig announced that forty-four year administrative assistant, Lori Ruess, will be retiring in March. Shane is hoping to have her replacement hired on before Lori leaves in order to do some training. Bill Leichtnam shared information about the availability of one million dollars in producer led watershed protection grants that DATCP is awarding. For more information: https://datcp.wi.gov/Pages/Programs_Services/ProducerLedProjects.aspx. Chair Leichtnam also shared an article (Generational Conservation and an Educator's Lasting Impact-Portage County Success Story) that can be found by following this link: <https://www.nrcs.usda.gov/conservation-basics/conservation-by-state/wisconsin/news/generational-conservation-and-an-educators>
5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the December 7, 2022 CEED meeting, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Planning & Zoning, Land & Water Conservation and UW Extension offices. Chair Leichtnam pulled consent agenda items from 5c.
 - a. Approve minutes of previous meeting. No additions or corrections needed.
 - b. Approve bills. No additions or corrections needed.
 - c. Receive Staff Activity Reports. No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the December 7, 2022 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Tom Buttke. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** Chair Leichtnam pulled items from consent agenda item 5c pages 9-23 for discussion. Bill mentioned on page nine of the packet that Matt Lippert indicated he will be attending the Mid-West Manure Summit. Matt will speak to the CEED committee on this summit in August of this year. Chair Leichtnam spoke about Anna James, the new Natural

Resource Educator from UW Extension. Anna will speak to the CEED committee at the February 1, 2023 regarding some of the items bulleted and the work she has highlighted in this meeting's packet. Chair Leichtnam mentioned Caleb Armstrong's staff report, which included information on Nutrient Management classes that will be starting after the holiday season and run into March. Shane gave detailed information on the classes. Chair Leichtnam mentioned Emily Salvinski's staff report on page 15 that mentioned Stream Flow Measurements. Shane shared that in collaboration with surrounding counties and the DNR that information on groundwater fed streams in the central sands region has been gathered for that last ten years in an effort to monitor true base flow conditions of these streams. This gives them a long-term record of base flow conditions which gives an idea of the local impacts. Chair Leichtnam mentioned Shane's staff report, which included a conversation with Kevin Masarik regarding groundwater testing protocols. Shane gave further information on this conversation.

7. Risk and Injury Report. None.

9. Private Sewage

With the approval of the committee, item #9 was moved up on the agenda.

Jeff Brewbaker, Wood County Planning & Zoning Code Administrator gave a brief presentation on the Private Sewage Maintenance and Triennial Program Fee. Jeff answered questions from the committee.

8. Land & Water Conservation Department

a. ARPA Funding Updates

This item was left on the agenda from last month. Lance Pliml gave an update on what is happening with ARPA funding. There will be an ARPA funding meeting coming up in January but the date has not been set yet.

b. Committee Reports:

i. Citizens Groundwater Group

Bill Leichtnam gave an overview of the CGG meeting on December 12, 2022. (Notes are included in the packet for this meeting.) Next meeting is Monday January 16, 2023 at 2:00pm in the Auditorium of the Riverblock Building.

ii. Health Committee report

There will be a final meeting with the Armenia Growers Coalition regarding the MOU on January 10, 2023 at 1:00pm.

iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report

Bill Leichtnam shared that the last meeting was held on Monday December 19th at the Hancock research station. A great deal of work took place putting together information from the gap analysis. The thirty to forty years of information from this analysis will be revealed on either March 2nd or 9th in the evening at Tri-County High School in Plainfield.

iv. Golden Sands RC&D report

The next meeting will be January 19th in the Riverblock Auditorium.

9. Private Sewage

Item #9 was moved up in the agenda.

10. Land Records

a. ARPA Funding Updates

Jason Grueneberg spoke on Paul Bernard's behalf on the LiDAR funding request. Paul would like to know if the committee would like him to contract with Ayres for impervious surfaces at the cost he has been quoted or to put out a Request For Proposal from other vendors. The original rough estimate quoted to Wood County by Ayres was \$160,000. Paul has been able to work with Ayres

to get the cost down to \$110,000 to \$115,000. Discussion took place. This item will be on February's agenda.

11. County Surveyor-no update

12. Planning and Zoning

- a. Approve amendments to the Town of Marshfield Zoning Map and Zoning Ordinance.
This item was inadvertently left on the agenda from last month.

13. Economic Development.

- a. Update on State Fair Booth for 2023.
Jason Grueneberg updated the committee to let them know the CVBs are struggling to staff the booth at the State Fair. Throughout the fair there are forty-four spots needed in order to have the booth fully staffed during the eleven days of the State Fair. If a solution is not found, likely there will be no booth in 2023. Discussion took place. The Committee directed Jason to pursue other County marketing efforts, including the possibility of working with ITBEC.

14. Extension.

- a. General Office Update
Jason Hausler announced that Karli Tomsyck has returned from maternity leave so the UW Extension office at Wood County is fully staffed. Jason also shared that the one page, written extension update previously supplied to county board supervisors on a monthly basis, is now being sent electronically. Jason mentioned that due to the noise and disruption of jail construction, he has advised UW Extension staff to work remotely when needed.
- b. Introduction of New Area Director
Jason introduced the new area director, Jeremy Solin. Jeremy gave the committee an overview of his background and his excitement to start in this role.
- c. Introduction of FoodWise Administrator
Mallory McGivern, FoodWise Administrator was unable to attend today's meeting due to illness. She will introduce herself at the February 1, 2023 meeting.

15. Requests for per diem for meeting attendants. None.

16. Schedule next regular committee meeting.

Wednesday February 1, 2023 at 9:00 a.m.

17. Agenda items for next meeting.

- a. LiDAR ARPA Funding Request update
- b. Anna James presentation
- c. Adam DeKleyn will speak on the Wood County Well Delegation program
- d. Introduction of FoodWise Administrator, Mallory McGivern

18. Schedule any additional meetings if necessary.

None

19. Adjourn

Chair Bill Leichtnam declared the CEED Meeting adjourned @10:40 a.m.

Minutes by Victoria Wilson, Planning & Zoning Office and in draft form until approved at next meeting.

Golden Sands Resource Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
November 17th, 2022
Wood County River Block / Online

Attendees: Gary Beastrom (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Bill Clendenning (Wood); Shane Wucherpennig (Member-at-Large); Kendra Kunding (Golden Sands RC&D Staff); Diane Hanson (Marathon). Excused Absence: Reesa Evans (Member-at-Large).

CALL TO ORDER: Hernandez called the meeting to order at 9:00 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Walker, which was seconded by Wucherpennig, to approve the minutes from the September 2022 meeting. Motion carried unanimously.

Into Closed Session: A motion was made by Walker, which was seconded by Wucherpennig, for the committee to go into a closed session at 9:06 a.m.

Out of Closed Session: A motion was made by Walker, which was seconded by Wucherpennig, for the committee to come out of a closed session at 9:38 a.m.

TREASURER'S REPORT: The treasurer's report was presented by Hilgart. A motion was made by Walker, which was seconded by Wucherpennig, to approve the report and forward it to the full council. Motion carried unanimously.

FINANCIAL PROCEDURES: Kunding asked the board to consider increasing the motel rate for overnight stays involving contracted services from \$90 to \$130. A motion was made by Wucherpennig, which was seconded by Beastrom, to approve the increased rate.

STAFF AND MEMBERSHIP: Kunding reported that an individual was hired to work in the area of aquatic invasive species.

POLICY & PROCEDURE: Kunding proposed a variety of small changes to the employee handbook. A motion was made by Walker, which was seconded by Beastrom, to approve the changes. Kunding also reported about the changes made to the annual employee benefits statement. A motion was made by Wucherpennig, which was seconded by Hernandez, to approve the changes.

COMMUNICATION/MARKETING: Thorstenson reviewed the 50th anniversary celebration, which was held in October at the District 1 Brewery in Stevens Point. The celebration included educational displays, a photo contest, and a t-shirt design contest.

OTHER BUSINESS: Thorstenson reviewed the organization's recently completed Form 990.

ADJOURNMENT: The meeting was adjourned at 10:02 a.m. upon a motion made by Wucherpfennig, which was seconded by Beastrom.

Respectfully submitted,

Bob Walker
Temporary Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Forestry/Agriculture/Wildlife Committee Meeting Minutes
November 17th, 2022
Wood County River Block / Online

Attendees: Brent Tessmer (Taylor); Bill Clendenning (Wood); Denise Hilgart (Golden Sands RC&D Staff); Jacob Fluor (Golden Sands RC&D Staff); Al Drabek (Marathon); Gary Beasstrom (Member-at-Large); Amalia Priest (Golden Sands RC&D Staff); Denise Hilgart (Golden Sands RC&D Staff); Brooke Sperberg (Golden Sands RC&D Staff); Lindsey Laskowski (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Amanda Burzynski (Golden Sands RC&D Staff).

CALL TO ORDER: Tessmer called the meeting to order at 10:15 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Drabek, which was seconded by Clendenning, to approve the minutes from the September 2022 meeting. Motion carried unanimously.

PROJECT UPDATES:

Central Wisconsin Invasives Partnership (CWIP)/Northeast Wisconsin Invasives Partnership (NEWIP): Fluor reported on the control work for Japanese Knotweed in the Amherst area. Invasive control work was conducted on county park land in the NEWIP area. Invasive control work was also done on properties adjacent to state natural areas in both partnerships. A planned event at the Green Bay Botanical Gardens was postponed until spring. Funding requests are under development. Final reporting for 2022 work is being prepared and planning for 2023 invasive control work is underway.

Natural Resources Conservation Service (NRCS) Cooperative Agreements: Hilgart reported that Adam Skadsen was hired and will work out of the Stevens Point office.

Tree Shelters: Burzynski reported on preparations for the 2023 season.

Stevens Point Area Neighborhood Gardens (SPANG): Burzynski reported that new signage and deer fencing was installed at one of the Stevens Point sites.

NACD Technical Assistance Project/Managed Grazing: Priest reported that soil walks were held and events are being planned for next year. A winter workshop on soil microbials will be held in Green Lake on December 8th.

Waupaca County Conservation Field Day (WCCFD): Burzynski reported on this year's event, which was held on September 30th. About 300 students participated and 17 educational stations were set up.

NEW PROJECTS: Hilgart presented three new projects:

- Grassworks is subcontracting with Wisconsin RC&D's over a three-year period. Beginning November 2022, each subcontracted RC&D will be compensated for Regenerative Agriculture specialists. The total estimated cost is \$127,350. A motion was made by

Walker, which was second by Clendenning, to recommend full board approval of the project. Motion carried.

- Golden Sands RC&D's grazing team will host pasture and soil walks, write grazing plans, and provide follow-up support for producers. Golden Sands RC&D's forestry team will host forest walks and promote cost-sharing programs. The total estimated cost is \$156,000. A motion was made by Clendenning, which was second by Walker, to recommend full board approval of the project. Motion carried.
- This project coordinates with Grassworks and other RC&Ds to identify and develop early career grazing professionals. The total estimated cost is \$5,250. A motion was made by Clendenning, which was second by Walker, to recommend full board approval of the project. Motion carried.

MEMBER REPORTS: None

OTHER BUSINESS: Burzynski noted that she will be developing an educational program for elementary students about wildlife.

ADJOURNMENT: A motion was made by Clendenning, which was second by Drabek, to adjourn. Meeting adjourned at 10:50 a.m.

Respectfully submitted,

Bob Walker
Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
November 17th, 2022
Wood County River Block / Online

Attendees: Al Rosenthal (Marquette); Ed Hernandez (Waushara); Bill Leichtnam (Wood); Amy Thorstenson (Golden Sands RC&D Staff); Shane Wucherpennig (Member-at-Large); Chris Hamerla (Golden Sands RC&D Staff); Joe Tomandl (Taylor); Diane Hanson (Marathon); Kendra Kunding (Golden Sands RC&D Staff); Colton Wolosek (Golden Sands RC&D Staff).

CALL TO ORDER: Rosenthal called the meeting to order at 10:15 a.m.

INTRODUCTIONS: Everyone introduced themselves. Colton Wolosek introduced himself as the new AIS Coordinator. He is coming in to take over some of the workload as Kunding shifts much of her time to Executive Director duties.

APPROVAL OF MINUTES: A motion was made by Tomandl, which was seconded by Hernandez, to approve the September 2022 Minutes. Motion carried unanimously.

NEW PROJECTS: N/A

COUNTY AND STAFF UPDATES:

Hamerla: Reported that he was busy with waterfowl outreach this fall and taught a station at the Waupaca County Conservation Field Day. Lakes are reaching out to us for services, so the boat has proven to be a worthwhile investment so far. Questions and a discussion occurred about what rates are charged for boat use, how much a point intercept survey costs, and why a lake would invest in such a service. It was pointed out that the WI Department of Natural Resources (DNR) does not routinely monitor lakes, and lake groups need to request and contract this service if they want it.

Kunding: Reported that the Lake Management Planning Network multi-county application was submitted as planned and on time. AIS contracted services are complete and invoices are going out to close up the 2022 field season. The Silver Lake pontoon tour took place with local 7th graders. Staff participated in Waushara County Conservation Field Days and provided support for the Pittsville rusty crayfish trapping project again. There is a new teacher taking that project over, but she is continuing the program and the class hauled in traps full of rusty crayfish. It is an important invasive species removal project. Kunding also attended the Upper Midwest Invasive Species Conference (UMISC) online this year.

Thorstenson: Reported that she attended UMISC and presented on the Lake Joanis predation exclusion research, to promote exclusion cages as a potential tool to support biocontrol of Eurasian watermilfoil.

Wolosek: Introduced himself further. He is from Wisconsin Rapids and graduated from UW-Stevens Point with a B.S. in Environmental Resource Management. He worked for the DNR as an intern in the Bureau of Fisheries. He started Monday as the new AIS Coordinator.

Marathon: Hanson reported that they had some significant manure spills this fall. They have a large-scale lake management grant to produce a watershed plan for Fenwood Creek, and

secured a producer-led grant. Still pursuing funding for a groundwater plan. Hanson was happy to report her department is fully staffed again.

Marquette: Rosenthal reported it seems like everything is in flux, with a new County Administrator overhauling the budget. Most ARPA funds are going towards a broadband project. He congratulated Hamerla for a nice presentation at the Marquette County Lakes meeting, where there seemed to be new enthusiasm and new members stepped up to fill officer positions. Rosenthal announced that he will be out of state during the January meeting. He appointed Tomandl (Vice-Chair) to chair the January meeting.

Taylor: Tomandl reported that the county meetings are all about the budget right now.

Waushara: Hernandez reported they partnered with the Fox Wolf Watershed Alliance, under a subaward from the USDA, to hire an agronomist that is likely to be a multi-county position. There will be a meeting in early December to discuss farmer-led watershed groups, no-till drill, and cover crops. The county owns a dissolved oxygen meter and they are making it available to lake groups to collect data on their lake. Their groundwater testing program has baseline data for 300 wells and they plan to do follow up testing of those wells.

Wood: Wucherpennig reported that the county is working on cover crops and a no-till drill. They are part of the 6 county collaborative for groundwater - the data is coming out from USGS soon. They hope to work with USGS to keep the dataset together in order to continue to build on that baseline in future years. They put in an ARPA request with the county and are asking for a drone, test plots, and reverse osmosis systems for people whose wells exceed 10 ppm. Waiting to see what's approved.

ADJOURNMENT: A motion was made by Hernandez, which was seconded by Tomandl, to adjourn the meeting. The meeting was adjourned at 11:02 a.m.

Respectfully submitted,

Amy Thorstenson
Temporary Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
November 17th, 2022
Wood County River Block / Online

Attendees: Ed Hernandez (Waushara); Gary Beastrom (Member-at-Large); Bill Clendenning (Wood); Kendra Kunding (Golden Sands RC&D Staff); Bill Leichtnam (Wood); Al Rosenthal (Marquette); Brent Tessmer (Taylor); Denise Hilgart (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Al Drabek (Marathon); Robert Bauer (Golden Sands RC&D Staff); Steve Bradley (Portage); Shane Wucherpennig (Member-at-Large); Todd Morris (Green Lake); Bob Walker (Member-at-Large); Joe Tomandl (Taylor); Anna James (UW-Extension); Amalia Priest (Golden Sands RC&D Staff); Colton Wolosek (Golden Sands RC&D Staff); Diane Hanson (Marathon). Excused Absence: Reesa Evans (Member-at-Large).

CALL TO ORDER: The meeting was called to order by President Hernandez at 11:07 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Clendenning, which was seconded by Leichtnam, to approve the minutes from the September 2022 meeting. Motion carried unanimously.

TREASURER'S REPORT: The treasurer's report for September and October 2022 was passed around. Hilgart walked the group through the balances for each account. No use of the Contingency Account this period. A motion was made by Clendenning, which was seconded by Rosenthal, to accept and file the treasurer's report. Motion carried unanimously.

OLD BUSINESS:

Groundwater Legislation: Leichtnam reported that it will be the New Year before the legislature goes to work.

NEW BUSINESS:

2023 Meeting Dates were set as follows:

- January 19th, 2023
- March 16th, 2023
- May 25th, 2023 – Note this is the 4th Thursday of the month instead of the 3rd
- July 20th, 2023
- September 21st, 2023
- November 16th, 2023

Discussion about dates. A motion was made by Beastrom, which was seconded by Wucherpennig, to approve the meeting dates for 2023. Motion carried unanimously.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Walker reported that the Committee held a Closed Session. Travel rates for hotels was increased to \$130/night when traveling for contracted service projects. A number of small changes were made to the employee handbook and the employee benefits statement. Thorstenson reported about 50th anniversary activities and the 50th anniversary T-shirts for sale. Information is available on our website ([Events Page](#)) and [Facebook page](#). The 990 tax reporting form was reviewed in detail.

Forestry/Agriculture/Wildlife Committee Report: Walker reported that grants are being sought for both CISMAs (NEWIP and CWIP). We have a new hire for the NRCS co-employment agreements, Adam Skadsen. One of the neighborhood gardens got a new sign. The NACD TA project is wrapping up grazing plans and events. There will be a [Winter Workshop about Microbes](#) on December 8th. The Waupaca County Conservation Field Day wrapped up. There are three new projects for approval.

Water Committee Report: Thorstenson reported that staff have been busy with waterfowl outreach and teaching at the Waupaca County Conservation Field Day, Waushara County Conservation Field Days, and the Silver Lake Pontoon Day. End of season invoices for AIS contracted services are going out, and lakes are reaching out to us for services, so the boat has proven to be a worthwhile investment so far. The Lake Management Planning Network multi-county application was submitted as planned. Staff attended the Upper Midwest Invasive Species Conference (UMISC). Thorstenson presented on the Lake Joanis predation exclusion research at UMISC. Wolosek introduced himself as the new AIS Coordinator. Counties gave their reports. The counties that are involved in the 6-county groundwater collaboration are awaiting results of data analysis by USGS. They plan to continue building on the baseline data. Some counties are still heavily working on the budget process, submitting requests for use of ARPA funding.

NEW PROJECTS:

Three new projects from the Forestry/Ag/Wildlife Committee:

- Grassworks is subcontracting with Wisconsin RC&D's over a three-year period. Beginning November 2022, each subcontracted RC&D will be compensated for Regenerative Agriculture specialists. The total estimated cost is \$127,350.
- Golden Sands RC&D's grazing team will host pasture and soil walks, write grazing plans, and provide follow-up support for producers. Golden Sands RC&D's forestry team will host forest walks and promote cost-sharing programs. The total estimated cost is \$156,000.
- This project coordinates with Grassworks and other RC&Ds to identify and develop early career grazing professionals. The total estimated cost is \$5,250.

A motion was made by Walker, which was seconded by Clendenning, to approve the projects. Motion carried unanimously.

STAFF/PROJECT UPDATES: Staff reports were sent out electronically before the meeting.

AGENCY/PARTNER REPORTS: Anna James introduced herself. She is the new Natural Resources Educator for UW-Extension and will be working across multiple counties on groundwater health and watershed health. She can help with 9-key element plans.

OTHER BUSINESS: The 990 tax form was received from the accountant recently. Thorstenson walked the group through the important parts of the form. She noted that the form gets posted publicly to a website called Guidestar. Funders and donors can look up organizations on Guidestar. Golden Sands RC&D keeps information on Guidestar up to date and achieved a gold star rating of transparency.

NEXT MEETING: The January 19th meeting will be held indoors in Wood County.

ADJOURNMENT: A motion was made by Clendenning, which was seconded by Drabek, to adjourn the meeting. The meeting was adjourned.

Respectfully submitted,

Amy Thorstenson
Temporary Recording Secretary

WOOD COUNTY LAND INFORMATION COUNCIL
MINUTES

Date: Tuesday December 20, 2022

Location: Via Webex Teleconference and in person room 115

Attendees: Bill Leichtnam, District 19 Supervisor; Paul Bernard, Land Information Officer; Al Breu, District 6 Supervisor; Nancy Marti, Real Property Lister; Heather Gehrt, Treasurer; Victoria Wilson, Planning & Zoning; Kevin Boyer-Wood County Surveyor; Tiffany Ringer, Register of Deeds; Jason Grueneberg, Planning & Zoning Director; Lance Pliml, District 16 Supervisor/County Board Chair; Brian Spranger (via WebEx), First Weber; Adam DeKleyn (via WebEx), County Planner; Jake Hahn, District 8 Supervisor; Dave LaFontaine, District 1 Supervisor;

1. Chairperson Leichtnam called the meeting to order at 11:00 a.m.
2. Introductions.
3. Chairperson Leichtnam declared a quorum.
4. Public Comment. None
5. Approval of previous meeting minutes (8/2/2022).

Chairperson Leichtnam asked for any additions or corrections to the previous meeting minutes. Hearing none, Al Breu made a motion to approve the minutes. Second by Heather Gehrt. Motion carried unanimously.

6. Register of Deeds Funding Request

- A request was made by the Register of Deeds for funding of recording equipment needed. The request is for \$2,088 each year for five years or a one-time lump sum payment of \$10,440. Paul asked Tiffany at this meeting to clarify what recording equipment is needed. Tiffany stated she needs a scanner in order to make recorded documents available online. She further stated that she once had the equipment to do this but no longer does. Paul asked if she is referring to the scanner owned by the Planning & Zoning department. Tiffany said yes, that is the scanner she is referring to. Tiffany quoted Wisconsin State Statute: 59.72(4)(b): A board shall use any grant received by the county under s. [16.967 \(7\) \(a\)](#) and any fees retained under sub. [\(5\) \(b\)](#) to design, develop, and implement a land information system under s. [16.967 \(7\) \(a\) 1.](#) and to make public records in the system accessible on the Internet before using these funds for any other purpose. Tiffany recently attended a joint conference with WLIA where she learned this information. It is her understanding that her department's equipment needs would come before those of Land Records. Discussion took place on how the statute is interpreted. Heather Gehrt made the point that the Capital Outlay account that Tiffany is requesting the funds from, cannot be used, as capital outlay items must be \$5,000 or more. Heather suggested if the funds were approved, they should come from Operating Supplies and Expenses. Tiffany does have the funds available in the 2023 Register of Deeds budget to purchase the scanner but would rather not use taxpayer dollars to purchase it. Paul was concerned that this request comes after the budget has been approved by the CEED committee and was not mentioned at prior meetings when the

three-year plan was discussed. Further discussion took place regarding the scanner that is owned by Planning & Zoning and is available to the Register of Deeds office for their use. Questions were raised on where the scanner is physically located and whether the Register of Deeds has access to the room it is in. The room the scanner is in is locked but a key can be obtained from Planning & Zoning personnel. Tiffany stated her staff does not feel safe coming to Planning & Zoning to obtain a key and has requested Security Services and IT to escort them in the past.

Heather Gehrt made a motion to take the funds, \$2,088 for the next five years, from the Land Records budget to not incur cost to the taxpayer out of tax levy dollars. Lance Pliml clarified that this would have to be done on an annual basis as funds cannot be committed from future budget years. Heather amended the motion to take the full \$10,440 from the Operating Supplies and Expenses of the Land Records budget to not cause additional money to the taxpayers. Motion withdrawn.

Lance questioned why we would pay the full five year cost now when there is no benefit in prepaying for the equipment/IT support. Discussion took place regarding the role of Land Information Council in review versus approval of the Land Records budget. Both Tiffany and Paul talked with Peter Kastenholtz but received conflicting advice from him on the statute. A suggestion was made for Register of Deeds and Land Records to meet with Peter at the same time for clarification. Kevin Boyer asked for clarification of who owns the scanner and why it was moved into Register of Deeds vault and then back to Planning & Zoning. Tiffany further stated she had asked for a key to the room the scanner is in and was denied. Planning & Zoning director, Jason Grueneberg, clarified that it is not true that Tiffany was denied a key to the room. Bill Leichtnam suggested there be mediation between all parties involved in this matter, which include Tiffany Ringer, Paul Bernard and Jason Grueneberg. Tiffany stated she would not be in the room if Jason were in the room. Lance stated that Tiffany should feel comfortable being in the same room in a mediation setting. Lance further stated he would not expect someone to meet with Tiffany's staff without her present. No resolution to the problem was obtained.

7. Round Table Discussion on Land Information

Paul has been working with Parks & Forestry GPSing trails and campsites. He has also been working with Fire Departments to get them a solid pdf map that works for each fire department.

8. Land Information Project Updates

- 2022 PLSS Monumentation
 - PLSS Monumentation Project now complete until next iteration
This project is now complete for the next eight to nine years.
Paul showed some examples of having all GIS information available online. Having this information online is a big time and money savings for the taxpayers.
- 2023 Highway Surveying Project
Kevin stated that they are working with the Highway Department to clarify some of the right of ways issues that exist in the county. Again, this project will help save not only the Highway Department money, but the taxpayers as well.
- 2022 LiDAR Project
 - Review of Phased Approach:

- Initial Project
- Capital Improvement Plan (CIP) Request
- American Rescue Plan Act (ARPA) Request

Information was included in the packet for this bullet point. Questions and answer took place.

- Next Generation 911
 - DATAMARK Validate/Edit/Provision Software in use
These tools are very helpful in telling us where there are errors in our GIS. We will have this software available until May of 2024.
 - Department of Military Affairs (DMA) NG911 GIS Grant
Paul applied for this grant but was denied. He will be following up with DMA to find out why he was denied. This is the first round of four rounds of funding. He hopes to have more luck in the future.
- Land Information Collaboration with other Departments
 - Health Department – Radon Testing Application
Paul shared an interactive map for Adams, Wood and Juneau counties that details radon testing results in those counties.
 - Paul has been working with ESRI on licensing to find the best fit for Wood County. The old licensing model had sixteen GIS users in the county at a cost of \$12,100 per year. The new licensing model has twenty-one users and is \$8,900, a savings of over \$3,000.
 - Highway Department – Signs, Culverts, Snow Fence etc.
Paul shared a map that shows the Highway Department’s sign inventory. He has been working with Highway Department’s sign coordinator to take pictures and GPS all of their signs. This will be a very useful tool for them in keeping track of what signs they have and what their upcoming needs will be.

9. Budget Update

Paul stated that the Strategic Initiative Grant for 2023 is \$70,000, which is the highest it has ever been. Information for this item is detailed in the packet.

Heather provided clarification on the budget items that were paid for from the capital outlay account and asked why a computer was purchased out of IT rotation and why it was not taken out of 230 P/C Replacement line item. Jason and Paul explained that Paul is a power user and needs a computer that can support the applications he uses. Corrections will be made via journal entry to items deducted from the Capital Outlay account that should not have been. Heather further asked the reasoning for purchasing Trimble GPS units. Paul and Kevin gave explanation.

10. Agenda Items for Next Meeting

Discussion was had on how many meetings and when the next LIC meeting should take place. Next meeting will tentatively take place in August.

11. Adjourn

Motion by Kevin Boyer to adjourn, second by Paul Bernard. Motion carried unanimously. Meeting adjourned at 12:08 p.m.

Minutes taken by Victoria Wilson of Planning and Zoning and in draft form until next meeting.

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Jasmine Carbajal, 4-H Associate Educator (Marathon & Wood Counties)

- An educational session where youth 3rd grade and up baked three different holiday treats while working in a team setting. The goal of this effort was to teach Wood county youth easy recipes they could do at home and build their baking skills.
- An educational travel experience for teen 4-H members where they engaged in service, networking, STEM activities, team building and leadership exercises. Participants learned new ideas and developed skills to help improve the 4-H experience in Wisconsin.
- A hands-on educational session where Wood county youth in 3rd grade and older learned about the history of tamales and lotería in the Mexican culture and they cooked and tried sweet tamales in order to increase their cultural awareness and kitchen skills.
- A hands-on educational session where Wood County youth in kindergarten and older created a Christmas card using Diamond Dotz in order to increase their knowledge of tools and techniques when working with that specific material.

AGRICULTURE

Matt Lippert, Agriculture Educator

- A featured article in the Midwest Forage Association magazine informs those that grow or utilize forage about the value of forages that are high in Neutral Detergent Fiber and Fiber Digestibility so that they can make better decisions about feeding forage to dairy cattle.
- Development of a survey of high producing dairy producers to share results with dairy producers interested in increasing productivity.
- Planning for a dairy/ livestock production meeting for women farmers. The goal of this effort is to educate women farmers on various production methods, so that they can keep their farms profitable or implement new enterprises to keep their farm profitable.
- A statewide webinar series (Badger Dairy Insight) for dairy farmers, employees, industry representatives promoting the latest research based information.
- Planning for bi-annual Midwest Manure Summit for farmers, managers, agronomists, engineers, nutrient management consultants, manure haulers, consultants, and other agri-business professionals. The goal of this effort is to teach individuals the latest, unbiased, university-based research on manure handling technologies, so that they can improve environmental sustainability and increase farm business viability.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- A diversity and inclusion program for leaders where they learned to engage in conversations across differences. The purpose of this effort is to make participants more aware of how their decisions affect community equity.
- A strategic planning initiative for a Wood County community (Pittsville, WI) in which residents engaged in prioritizing key strategies to move the community forward.
- Ongoing sustainment of a collaborative task force [Wood County Child Care Task Force] made up of 13 organizations who are committed to improving access to child care in Wood County. This effort will benefit Wood County families by increasing access and affordability of Child Care providers in Wood County.
- A radio conversation about rural broadband access and affordability in Wood County.

CRANBERRIES

Allison Jonjak, Cranberry Educator

- Planning for a Research Round Table where Wisconsin cranberry growers can directly communicate their needs and priorities to researchers at the University of Wisconsin-Madison, so that research proposals can be tailored to fit growers' most pressing needs.
- Facilitation of a Research Round Table where Wisconsin cranberry growers directly communicated their needs and priorities to researchers at the University of Wisconsin-Madison. This effort was designed to inform research proposals so that they can be tailored to fit growers' most pressing needs.
- An interview for Midwest Farm Report discussing cranberry research and outreach, for the purpose of broadening awareness of cranberry work as well as displaying the interconnectedness of cranberry growers and cranberry research.
- A presentation for agronomy students in eastern Kentucky to learn about progressing in the cranberry industry, increasing cranberry career visibility and creating connections for future internships and jobs for students with agronomic interests.

FOODWISE

Hannah Wendels, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Kelly Hammond, Healthy Communities Coordinator

- A 5-week series for fifth grade students at Howe Elementary School, where they learn about making healthy food and beverage choices, and about being physically active in order to help them to be healthier in school and at home.
- A ten-week series of strength training sessions (StrongBodies) in Wood county, for where older adults learn best practices and learn nutrition and health education as well as mindfulness practices. Participants

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engage in regular strength training exercises to improve strength, balance, and flexibility so they can stay healthy and socially connected.

- A partnership with the ADRC, United Way of South Wood and Adams County, and the Wood County Hunger Coalition that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive at least 10 pounds of pantry staples and nutritious foods. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
- A Healthy Living series for teens (grades 9-12) at the alternative high school (River Cities), where students learn basic life skills such as food preparation and cooking skills, budgeting and finance skills, and mindfulness activities to better prepare them for their future and living on their own.
- A series of nutrition lessons (Kids in the Kitchen) for youth and their adults in grades 2nd-6th in collaboration with the South Wood County YMCA, where participants engaged in interactive activities around nutrition and prepared a healthy snack together to gain knowledge and skills in preparing healthy, inexpensive snacks for themselves and learn how to make healthy choices at home during the winter months and beyond.
- A 5-week series for fifth grade students at Grove Elementary School, where they learn about making healthy food and beverage choices, and about being physically active in order to help them to be healthier in school and at home.
- A FoodWise social marketing campaign (Harvest of the Month) for Wisconsin Rapids Public School district elementary school students and families, where promotional materials that were developed to empower students to eat more fruits and vegetables are posted in the cafeterias, classrooms, and sent home to families with information about how to buy, store, and prepare a different Wisconsin grown fruit or vegetable each month.

HORTICULTURE

Janell Wehr, Horticulture Educator

- An in person horticulture course where Wood County Master Gardener Trainees learn the fundamental principles of integrated pest management based gardening. The goal is to increase awareness and knowledge of resources to address environmental contamination and pollution due to overuse of horticulture chemicals in urban and suburban environments.
- An online course for consumer audiences (home gardeners) where participants learned fundamental knowledge of Wisconsin horticulture with an emphasis in Integrated Pest Management. The goal is to increase decision-making and problem-solving skills, improve the productivity / health of gardens and landscapes, and to implement gardening practices that have a positive impact on the environment.
- A social media outreach campaign for consumer gardeners in Wisconsin, where Facebook and Instagram users engaged with Extension resources, including the UW-Madison Extension Horticulture Topic Hub publications and YouTube videos. This effort is designed to increase awareness and knowledge of resources to address environmental contamination and pollution (due to overuse of horticulture chemicals in urban and suburban environments).

- Planning for a multi county educational program series for community gardeners. The goal of this effort is to increase gardeners' knowledge, promote best gardening practices and provide university based resources to community gardeners, which improves the health and productivity of their garden plots.

HUMAN DEVELOPMENT AND RELATIONSHIPS

Jackie Carattini, Human Development and Relationships Educator

- A diversity and inclusion program for leaders where they learned to engage in conversations across differences. The purpose of this effort is to make participants more aware of how their decisions affect community equity.
- Financial coaching sessions with residents where we support them in setting and developing financial goals, designed to assist clients in developing the skills to meet basic needs.
- Two online workshops ("Rent Smart" in the Wood County Jail) per month where participants gain knowledge and skills essential for a successful renting experience. This effort is designed to encourage safe and sober housing stability.
- A series of monthly, in-person workshops (Rent Smart) for renters where participants gain knowledge and skills essential for a successful renting experience. This effort is to encourage safe and sober housing stability.
- A 9-session monthly workshop series for high school youth where participants learned to be more financially capable, nutrition and healthy living and other life skills. The goal of the effort is to empower youth to live independently to have more skills that lead to fulfilling lives.
- A ten-week series of strength training sessions (StrongBodies) in Wood county, for where older adults learn best practices and learn nutrition and health education as well as mindfulness practices. Participants engage in regular strength training exercises to improve strength, balance, and flexibility so they can stay healthy and socially connected. An in-person program (Money Matters) for participants who want to improve their financial knowledge, where they completed a series of 6 sessions on different financial topics. The goal of the Money Matters modules is to increase participants' knowledge on topics such as credit scores and reports, making a spending plan, what to do when you can't pay your bills, and identifying financial strengths so that participants can apply these skills in the future.
- Train-the-trainer support for helping professionals where they learned to effectively teach rental housing skills (Rent Smart curriculum) to their clients. Having learned these skills, the clients are able to find and keep safe and affordable rental housing.
- A series of meetings with local financial coalition partners to learn about current community needs that will lead to the development of future financial programs in the Wisconsin Rapids area.
- A program for families and individuals, where participants learn to address their current financial situation by creating individual financial goals. The goal of this program is to enable participants to prepare for and take charge of household financial situations that occur due to changes in income or unforeseen hardships.
- Planning for the development and distribution of electronic/print resources for parents/guardians and professionals who work with youth ages 5th grade to early adulthood. The goal of this effort is to provide



information and tips, so that adults are equipped to support the social emotional and mental well-being of youth in the midst of a continuing pandemic.

NATURAL RESOURCES

Anna James, Natural Resources Educator

- Planning for a watershed scale social indicator study. The goal of this effort is to effectively identify where programming and educational materials are needed based on local agricultural operations and community needs.
- A meeting with producer led watershed protection groups in the North Central Region to share group updates and activities and explore collaboration opportunities between groups. These meetings provide lead farmers and collaborators an opportunity to update the regional collaborator on programming need.
- Planning for the Central Wisconsin Farm Profitability Expo. The goal of this event is to encourage profitable farming by building resiliency, diversifying farming operations, reducing inputs, and increasing farmers' return on investment.
- Attend the Producer Led Watershed Workshop, Wisconsin Cover Crop Conference, and Discovery Farms Conference. The goal of these events is to provide professionals and producers updates on research, best management practices, and conservation programs.
- A meeting with producers in the 14 Mile Creek Watershed to discuss the Producer Led Watershed Program provided by the Department of Agriculture Trade & Consumer Protection. The goal of this meeting is to identify opportunities for water quality and soil health initiatives, and gauge potential participation in the formation of a producer led watershed group.
- Planning for Common Grounds event with the Eau Plaine Partnership for Integrated Conservation, a producer led watershed protection group. This event will provide group members and update on activities and encourages partnership building.
- A listening session to discuss results of focus groups and interviews to get input on essential skills and knowledge - "core competencies" - a farmer needs to be an effective leader among their peers in soil and water conservation. The goal of this session was to gather feedback and ideas on the development of educational material designed to assist conservation professionals and farmers in hosting courses on how to be an effective farmer leader.

Staff Report for December

Caleb Armstrong

- Shane and I replaced the blown out ram mount on the No-Till drill this year.
- Worked on preparing for the upcoming Nutrient Management classes that will be starting after the holiday season and run into March.
 - We will be helping out at 4 different locations this year teaching classes to farmers and ag producers on how to write and manage their own nutrient management plans.
- Worked with Barry Richardson on his cost-share agreement for planting cover crops.
 - Planted roughly 30 acres of winter rye following the harvest of his corn grain, planning on harvesting rye for forage in spring.
- Worked with Joe Behlen on his cost-share agreement relating to implementing a nutrient management plan on his rotational grazing system.
- Collected all of Jeff Wierniks cost-share contracts for his farm getting into Nutrient Management.
 - Jeff put roughly 900 acres of land into NMP.
 - He is taking our class in March to learn how to write the plan himself.
- Attended a SnapPlus 101 training put on by DATCP, that showed updates on the programs as well as other helpful tips on how to navigate the program.
- Working with both Rick Armagost and Luke Kueffer on establishing a rotational grazing system on their properties to manage their beef cattle herds better.
 - Had Paul Daigle from Grassworks come in and present proposed grazing plans to these farmers on the right ways about going into their pastures with the cattle.
 - Emily and I worked together on making the correct maps needed for plans to be approved.
 - Had Luke attended a grazing facility with me where the farmer showed how to properly winter graze cattle on your landscape without doing damage but acquiring the proper nutrients on the land.
 - Got all contracts signed and approved to move along in spring of 2023 with seeding and fence design on the properties.
- Working with Dustin Albert on his cost-share contracts for adding new fields for nutrient management, no-tilling, and cover cropping of fields.
 - Dustin is also working with us on fixing old existing grass waterways and making them into good filtration systems again.

Activities Report for Emily Salvinski

-December 2022-

- **Friday, December 2.** Attended staff meeting. Took streamflow measurements at 4 out of 6 monitoring sites in southeast Wood County. Started to work on grazing plan maps.
- **Wednesday, December 7.** Worked on grazing plan maps. Attended grazing planning meeting.
- **Thursday, December 8.** Attended modeling training.
- **Friday, December 9.** Attended modeling training.
- **Wednesday, December 14.** Worked on P reduction calculations.
- **Thursday, December 15.** Worked on P reduction calculations.
- **Friday, December 16.** Worked on P reductions using APLE-Lots. Edited grazing plan maps. Mad up a contract amendment.
- **Wednesday, December 21.** Entered streamflow data into SWIMS and files from early December. Cross-trained for tree sale.

Activities Report for Kyle Andreae – December, 2022

- December 1 – Schill design
- December 2 – Borchert inspections, Richardson site visit
- December 5 – Schill design, Borchert inspections
- December 6 – Schill design, Borchert as built
- December 7 – Schill design, Borchert inspections
- December 8 – sick
- December 9 – Borchert inspections/ re-design
- December 12 – Schill survey/ design, Kobza/Oppeneer inspections, Karl site visit
- December 13 – Schill design/ site visit
- December 14 – Schill design, winter NE area technician meeting
- December 15 – Vacation
- December 16 – Schill design, Keuffer cost estimate, Armagost cost estimate
- December 19 – Schill design, Borchert inspections
- December 20 – Schill design, Keuffer site visit, Borchert inspections
- December 21 – Schill design
- December 22 – Schill design
- December 23 – Holiday
- December 26 – Holiday
- December 27 – Vacation
- December 28 – Vacation
- December 29 – Schill design
- December 30 – Holiday

***Activities Report for Lori Ruess
December 2022***

- Answered phones and replied to emails.
- Reviewed payroll reports and payroll registers.
- Completed November sales tax report and forwarded to Finance.
- Completed two CREP Practice payment reimbursement requests and forwarded to DATCP for payment.
- Completed seven SWRM reimbursement requests for cover crops, nutrient management, and residue management and forwarded to DATCP for payment.
- Completed the 13 Mill Creek reimbursements to landowners for cover crops, residue management and nutrient management.
- Completed LWCD payroll percentages and forwarded to Finance prior to the December 1, 15, and 29 payrolls.
- Worked on the LWCD office procedure manual.
- Assisted customers who came to the office to completed tree order forms or drop off order forms and payment.
- Processed tree, shrub and wildflower order forms and deposited payments (as received).
- Processed Nonmetallic Mining annual permit fees as received.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet and electronically submitted to the County Clerk's office.
- Attended staff meeting.

Activities Report for Rod Mayer – December 2022

- Correspondence with Earth Inc. for permit take over of Hansen Sand Products.
- Completed and sent Wildlife and Abatement program budget amendment for 2022 fence builds to DNR.
- Completed 2023 Wildlife abatement program budget to DNR. Updated database and files.
- Updated Verso FA data – file, database, spreadsheet.
- Sent deer donation numbers report to DNR.
- Emailed schools DNR 4th grade seedling opportunity.
- Reviewed Ibrandl Eisenhower reclamation plan.
- Updated Altman, Ignatowski, Brand, Hass financial assurance – file, database, spreadsheet.
- Update Earth fee information.
- Field inspection for Glacial Lake Wilderness Unit wildlife fence build. GPSed changes, updated fence design map, gate edits, etc.
- Completed edits to Glacial fence contract.
- Updated Fanning & Tork financial assurance – file, database, spreadsheet.
- Altman site visit – meeting. Reclamation needed review – advice – etc.
- Processed Glacial Wilderness fence invoice for payment.
- Completed Glacial Wilderness fence final contract – sent to DNR for signature.
- Met with Felts for Ibrandl Eisenhower mine site sale – went over what would be needed to transfer permit for landowner reclamation.
- Met with Jon Eron – worked with to complete pond build map and exemption application – etc. for ag irrigation pond.
- Completed draft of reclamation plan requirements for landsale – reclamation only – no mining allowed plan – sent to engineering firm for review. Scanned existing reclamation plan, activity maps, field visit maps, etc. and sent to engineer.



Activities Report for Shane Wucherpennig – December, 2022

- **December 1** – Landowner visits, contracts
- **December 2** – PACRS Meeting in Rome, Worked on designs and plan sets, CWFPE planning meeting
- **December 5** – Landowner visits, contracts
- **December 6** – NM reclamation meeting with Taylor Feltz on the Brandl mine site, CSGCC meeting with County Cons.
- **December 7** – CEED meeting, Luke Keuffer/Rick Armagost Grazing Plan/Construction, meet with Paul Daigle
- **December 8** – Project updates in database
- **December 9** – Met with Dan O’Connell for Bulgrin Grand View project
- **December 12** – Follow-up with Taylor Feltz on the Brandl mine site Wood County Citizens Groundwater meeting
- **December 13** – Leadership Retreat at Nepko County Park
- **December 14** – NE area Technicians meeting – all day
- **December 15** – County Conservationist seminar
- **December 16** – Landowner visits, contracts
- **December 19** – Discussion with Kevin Masarik on groundwater testing protocols, Virtual meetings
- **December 20** – Landowner visits, contracts
- **December 21** – Landowner visits, contracts, project plan reviews
- **December 22**– Virtual meetings, CEED agenda, Staff report, Webinar
- **December 23** – Paid Holiday
- **December 26** – Paid Holiday
- **December 27** – Landowner visits, contracts, budget and spreadsheet updates
- **December 28** – Landowner visits, contracts, Construction Plan reviews & as built
- **December 29** – Reports for BITS, Application letter for MDV funds, contracts
- **December 30** - Paid Holiday
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CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, December 12, 2022
TIME: 2:00 p.m.
LOCATION: Wood County Riverblock Building, Conference Room 206 & Teleconference via WebEx

Present (In person or via WebEx): Bill Leichtnam, Bill Clendenning, Lance Pliml, Ray Bossert, Lisa Anderson, Tim Wuebben, Gordon Gottbeheit, Bruce Dimick, Gregg Wavrunek, Herman Arendt, Carol Arendt, Jeff Penzkover, Gordon Gottbeheit, Myra Gottbeheit, Marlene Winters, Joe Ancel, Shane Wucherpfennig, Scott Bordeaux, Brendan Doughty, Robert Sorenson, David Kuschel, Mike Krizan, K Griffin, Randy Moody, Rick & Linda Rusk, Ken Winters, Gail Kretschmer, Al Hamel, John K Endrizzi, Bob Wright, Ronald E Hall, Criste Greening, BJM Wilson, Doreen Dimick

1. **Call Meeting to Order:** Bill Leichtnam called the meeting to order at 2:00 p.m.
2. **Speaker—Wood County Board Chairman, Lance Pliml:**
Topic – ARPA Funding/Groundwater Protection
 - Lance gave an overview of the American Rescue Plan when it came out and what the allowable rules were initially. The allowable rules did not include dollars for groundwater protection. Under the revised American Rescue Plan there are available dollars in the county that could be available for groundwater.
 - Lance stated he is firmly in favor of doing something about nitrates. However, his concern is not just putting a band-aid on this problem, rather solving the problem from the source.
 - Lance recently met with the Portage County Board Chairman and Executive. They have allocated more than two million dollars to deal with the nitrate problem. They have had very few requests for that money. If that money is not used by the end of 2024, it will have to be re-allocated. They indicated this is only a band-aid and whom do you give the money to?
 - Different committees have forwarded ideas on how they would like the ARPA money spent. Those ideas are sent on to the ARPA Committee that will rank all of the ideas from all committees. Finally, the ideas go to the full County Board where they vote on how those dollars are allocated.
 - How do we approach this systemically? Long term, how do we identify, track and bring it back to the owners or persons that are creating the problem. The county does not have enforcement mechanisms at their disposal. A lot of this is education and getting those people in Ag to agree with and adopt certain practices. One idea that has been suggested to us is using LiDAR to monitor gradients and flows.
 - Further questions and answers took place on this subject.
 - One attendee shared with the audience that with regard to who has the authority to mandate protection of our water resources and pass regulatory ordinances, State Statute 92.02 is quite clear; it states:

92.02 Legislative intent.

(1) The legislature finds that the soil resources of this state are being depleted by wind and water erosion and that the waters of this state are being polluted by nonpoint sources of pollution. The legislature further finds that these are statewide problems endangering the health and welfare of the state's citizens, its recreational resources, agricultural productivity and industrial base.

(2) The legislature declares it to be the policy of this state to halt and reverse the depletion of the state's soil resources and pollution of its waters.

(3) It is the intent of the legislature to implement this policy by enacting this soil and water conservation law to:

- (a) Establish goals and standards for conservation of soil and water resources;
- (b) Provide for cost sharing, technical assistance, educational programs and other programs to conserve soil and water resources;
- (c) Encourage coordinated soil and water conservation planning and program implementation; and

(d) Enable the regulation of harmful land use and land management practices by county ordinance where necessary to achieve the purposes of this chapter.

History: [1981 c. 346](#); [1983 a. 410](#) s. [2200 \(2\)](#); [1985 a. 332](#) s. [251 \(8\)](#).

3. **Next Meeting:**

At this time, the remaining agenda items were moved to the January meeting. The next meeting will be on Monday January 16th, 2023 at 2:00pm in conference 206 of the Riverblock building.

4. **Adjourn:**

Bill Leichtnam declared the meeting adjourned at 3:20 p.m.

Notes by Victoria Wilson, Planning & Zoning Office



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Victoria Wilson, Program Assistant
Karoline Whitman, Program Assistant

RE: Staff Report for January 4, 2023

1. Economic Development (Jason Grueneberg)

Central Wisconsin Economic Development (CWED) Fund Executive Committee – On December 7th I participated in the CWED Executive Committee meeting to conduct a review of the fund's administrative services provider.

Future Wisconsin Summit – On December 8th I attended the Future Wisconsin Summit. The summit focused on current and future economic issues, with a focus on workforce supply.

Leadership Retreat – On December 13th I participated in the Wood County leadership training retreat facilitated by Human Resources. The day-long retreat centered around the *21 Irrefutable Laws of Leadership*.

Childcare Taskforce – On December 19th a Childcare Taskforce meeting was held. Items discussed include status of the ARPA funding request, update on the Legacy Foundation funding request, childcare surveys, and *Dream Up* grant application.

Land Information Council Meeting - On December 20th I attended the Land Information Council meeting. Items discussed include a request for funding to purchase a large-format scanner for the Register of Deeds, review of financials, roundtable updates, and project updates.

Central Wisconsin Economic Development (CWED) Fund Board of Directors - On December 21st the CWED Board held a quarterly meeting. Agenda items included review of financials, loan committee update, monthly fund and status report, as well as review of the administrative services contract.

2. Planning & Zoning (Adam DeKleyn)

Happy New Year! 2022 was another successful year. I absolutely enjoy leading planning, zoning and community development services for Wood County and all of the unique municipalities within its jurisdiction. Connecting the dots with our residents, local elected officials, and stakeholders across the county is always a highlight of my year. I look forward to continuing to be a resource to our communities in 2023.

Land Records (Paul Bernard)

- Wrapping up a few notable projects before 2023:
 - Municipal Address Maps
 - Document Indexing – plats, tie sheets, surveys etc.
- Integrating our 2022 PLSS Survey Deliverables into our GIS
- Wisconsin Land Information Program Grant Application Submitted
- Parcel Mapping, Addressing as needed

3. Code Administrator (Jeff Brewbaker)

11-30-2022- Re-Connect inspection mound system TN: 11

12-01-2022- Floodplain elevation survey on-site TN: 18, Complaint investigation TN: 07

12-02-2022- Followed up on numerous complaints

12-05-2022- Inspection reports TN: 07 & 18

12-06-2022- Soils evaluation, hydrograph, plan review, issued permits TN: 18 (2x), Issued new well permit TN: 01

12-07-2022- Holding tank replacement permit TN: 01, Inspected new conventional install TN: 18, Inspected conventional install replacement TN: 07, Drafted out of court settlement agreement TN: 22

12-08-2022- Completed inspection report replacement mound A+4 TN: 04

12-09-2022- Absent

12-12-2022- Replacement A+0 mound inspection report TN: 21, Replacement convention inspection report TN: 18, New A+4 mound inspection report TN: 22, Rep A +4 mound inspection report TN: 20, New holding tank inspection report TN: 01

12-13-2022- New mound A+0 mound inspection report TN: 15, New holding tank for an Amish School TN: 20, Rep A+4 Eljen Pod mound TN: 22, New A+ 0 mound insp report TN: 11, Rep holding tank insp report TN: 02

12-14-2022- After the Fact shoreland zoning permit for a shed TN: 07

12-15-2022- Screened numerous court cases

12-16-2022- Issued sanitary permit for rep A+0 mound TN: 11, Inspected 3Br conv system and 5 Br system both in TN:18

12-19-2022- Drafted (2) out of court settlement agreements for septic maintenance TN: 18 & 06, (2) privy permit request TN: 07 & 04, Insp report rep conventional TN: 07

12-20-2022- (3) inspection reports, two holding tanks and one mound, all new systems TN: 15 & 01 & 03

4. Code Technician (Scott Custer)

11-30-2022– Well permit review and approval X 1. Conventional permit review and approval TN-07. Holding tank permit review and approval TN-22.

12-1-2022 – Complaint onsite investigation TN-07. Floodplain elevation onsite TN-13.*

12-2-2022 – Conventional inspection TN-13. DOT floodplain plan review. Parcel permit history research TN-13.

12-5-2022 – Well permit review and approval X 1. Conventional permit review and approval TN-07. Mound permit review and approval TN-08. Conventional revision review and approval TN-07.

12-6-2022 – Conventional inspections X 2 TN-07. Annual review. Sizing per capita document TN-08.

12-7-2022 – Follow up with plumbers to get missing items on pending permits and inspections. Yearend housekeeping for permits.

12-8-2022 – Conventional inspection TN-07.

12-9-2022 – Conventional inspection TN-18. Septic maintenance notice follow up with systems not yet pumped. Enforcement meeting for septic violation TN-08.

12-12-2022 – Well permit review and approval X 2. Oil change on work truck.

12-13-2022 – Septic maintenance notice follow up with systems not yet pumped. POWTS DSPS web training. Well permit review and approval X 1.

12-14-2022 – Court case staff meeting. Conventional inspection TN-07.

12-15-2022 – Septic maintenance notice follow up and research with systems not yet pumped.

12-16-2022 – Well permit review and approval X 2. Shoreland pond construction meeting with landowner TN-08.

12-19-2022 – Floodplain road project review TN-15. Well permit review and approval X 1.

12-20-2022 – Conventional inspection TN-18.

12-21-2022 – Shoreland mitigation plan development and review.

12-22-2022 – Septic maintenance follow up.

5. Office Activity (Victoria Wilson)

- a. Monthly Sanitary and Well Permit Activity – There were 8 sanitary permits and 7 well permits issued in December 2022.
- b. Septic Maintenance Notices – Corporation Counsel letters for Septic Maintenance went out November 10th. Jeff, Scott and Victoria have been working on contacting people on the list to find out why maintenance has not been reported to us. Jeff and Scott will do vacancy checks in early January. Court action will begin after that. Final letters from Corporation Counsel will go out for the Triennial Program fee on January 10th, 2023.
- c. Attended the following meetings/trainings & activities:
 - i. December 7th CEED meeting (VW)
 - ii. December 12th Citizen's Groundwater meeting (VW)
 - iii. December 20th Land Information Council meeting (VW)

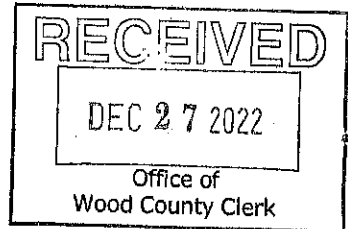
MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: January 6, 2023
 TIME: 9:00 a.m.
 PLACE: Room 114, Wood County Courthouse
 TIME ADJOURNED: 9:45 a.m.
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam, Ed Wagner, Joseph Zurfluh, William Voight
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., the meeting was called to order.
2. Public comments. No comments at this time.
3. The minutes for the December 2, 2022, meeting were reviewed.
Moved by Zurfluh, seconded by Leichtnam, to approve the minutes. All ayes.
4. The Committee reviewed the claims of Joseph Hardina, Connie Carson/Jody Hetchler, and Todd Bryan. These claims will be provided to the county board.
5. There was one new animal claim against the County.
Moved by Leichtnam, seconded by Voight, to pay Castlerock Veterinary Hospital \$268 for rabies testing of a stray cat. All ayes.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Zurfluh, seconded by Wagner, to approve the reports and payment of department vouchers. All ayes.
7. The Committee reviewed correspondence and legislative issues.
 - a. Report of Citizens Groundwater Group. Supervisor Leichtnam gave an update on the group's last meeting. The minutes for that meeting will be included in the county board packet.
8. Victim Impact Panel. Caitlin Saylor, the Criminal Justice Coordinator, explained that she was looking to work with the Criminal Justice Task Force and the Circuit Court Judges to reinstitute a Victim Impact Panel. The purpose of a Victim Impact Panel is to have community members who have been negatively impacted by a drunk driver, explain that impact to persons who are convicted of criminal (2nd or subsequent) drunk driving. It is a type of restorative justice program that the courts can mandate attendance of by persons convicted of criminal drunk driving offenses.

9. County Board rules. No requests for changes.
10. Attendance at meetings. Referred supervisors to County Clerk for interest in attending the Legislative Exchange meeting in Madison.
11. Agenda items for the February 2023 meeting:
 - Formation of a Nepco Lake District
12. The next committee meeting will be February 3, 2023, at 9:00 a.m.
13. Meeting adjourned without objection by the Chairperson at 9:45 a.m.

Minutes taken by Peter Kastenholz and are in draft format until approved at the next meeting.



NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

CC: Corp Counsel
HR
HWY

THE INCIDENT

Date: 12/16/2022
Time: A.m.
Place: 9683 CTY Rd T, Marshfield, WI

The circumstances giving rise to my claim are as follows:

The snow plow hit my mailbox again breaking
the plastic post. I needed to replace the mailbox
as the plastic post no longer held up the mailbox.
I have pictures and the broken post if needed.

The names of county personnel involved are: _____

The names of other witnesses are: _____

THE CLAIM

I request the following monetary or other relief: \$69.99 for replacement
mailbox

Date: 12/20/2022

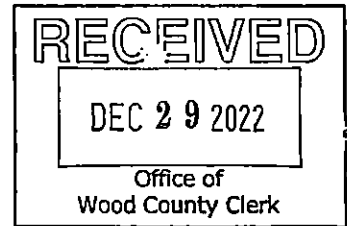
Todd Bryan
Signature
Print Name: Todd Bryan
Address: 9683 CTY Rd T
Marshfield, WI 54449
Phone: 715-650-7873

(Rev. Jan. 18)

L:\CLERK\WP\FORMS\Claim and Injury Form.doc

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494



cc: Corp Counsel
HR
Hwy

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: Dec 15-2022

Time: ?

Place: Cty Road P, Milladore, WI

The circumstances giving rise to my claim are as follows:

Plow Hit mail Box with Blade on Front of
Truck. Breaking Post-Box, mounting Board

The names of county personnel involved are: Wis. Hwy Dept.

The names of other witnesses are: Connie Carson, Jody Hetchler
Rich (wood specialties)

THE CLAIM

I request the following monetary or other relief: \$56.28
For, Box Replace, wood to mount to, Labor

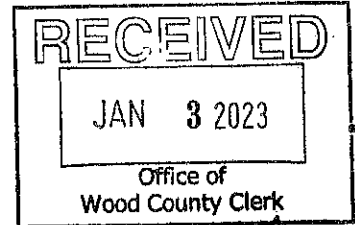
Dec 26-2022
Date

Connie Carson
Jody Hetchler
Signature
Print Name Connie Carson
Address:

158 main St.
milladore, WI 54454
Phone: 715-207-3279

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494



Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: December 16, 2022

Time: 7 PM

Place: 3765 Forest Ridge Lane WI RAPIDS
WI

The circumstances giving rise to my claim are as follows:

Our Rural Mailbox was hit by the SNOW Plow.
The County Plow driver was backing up at about 1 MPH
and the Plow Wing which was elevated Hit and Peeled
the Mailbox back - Thus Mailbox Total Loss.

Home owner (Self-Joe Hardina) Witnessed it; and Confronted
the County Plow driver. He got out of the Plow truck and
apologized and accepted fault. He stated to contact
Wood County Clerk for Reimbursement.

The names of county personnel involved are: Wood County Plow driver

Name unknown - Please See records for name - OTHERWISE I can try to
The names of other witnesses are: Joe Hardina - Cell 715-213-0833 Find Him next
SNOW STORM

THE CLAIM

I request the following monetary or other relief: \$58.99 or a new;

MAILMASTER Plus Plastic Mailbox - Spruce Finish

December 24, 2022

Date

Signature

Print Name:

Address:

Phone:

Joseph P. Hardina

Joseph P. Hardina

3765 Forest Ridge Lane
Wisconsin Rapids, WI
54495

715-213-0833 cell

3765 Forest
Ridge Lane.
Joe Hardin
715-213-0833

plow truck
backing up
tire
tracks



3705 Forest Ridge Lane

County Highway Department - County Clerk for
Claim.



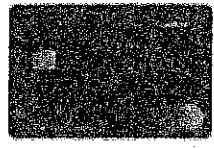
MailMaster Plus Plastic Mailbox with
Spruce Finish
Actual Color: Spruce
\$58.99/ea

\$58.99

Remove

Save for later

- 1 +



Earn 5% cash back on Walmart.com

See if you're pre-approved with no credit
risk.



Learn more

Subtotal (1 item) **\$58.99**

Shipping **Free**

Taxes **Calculated at checkout**

Estimated total **116** **\$58.99**



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

JANUARY 2023

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I continue to advocate for increased Child Support funding in the next State Budget. We are asking for an additional \$5 million per year statewide. Increased funding has been an issue in every budget over the last decade. We have been able to get increased funding from the State but we have also had issues that have reduced funding on the Federal level. The goal is to make sure the County doesn't absorb a bigger share than the State when it comes to funding the Child Support Program.
- The annual IRS Training has been completed.
- DCF has indicated they are looking to stop Human Services Departments from referring out of home placement cases to Child Support Agencies. If this change is adopted it would have a fiscal impact on both departments. I am gathering more information and will provide an update on the potential impact this would have on the County.
- I attended the WCSEA Board meeting on December 8th. The main issues we are concerned with are mentioned above.
- We have started the FFY off well in regards to our current support collection rate. The other measures are stable and we should be well positioned to meet performance.
- The current IV-D case count is 3,537.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

January 2023

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

1. November 29th and 30th – Conducted interviews for the Court Clerk – Civil position. We had 30 applicants and interviewed 5 candidates. We hired Mitzi Forde who has worked with the county for the past 5 ½ years. She comes to us from the Sheriff's Department.
2. December 2nd – Attended the Judicial & Legislative Committee meeting.
3. December 6th – Attended the Operations Committee meeting.
4. December 13th – Attended the Leadership Retreat at Nepco Lake.
5. December 19th – Mitzi Forde started in our office. We were able to have her start 2 weeks before the current clerk in that position, Kim Weiler, retires on January 3rd, 2023. After working 15 years with the county, we will surely miss her and the wealth of knowledge that she will be taking with her!
6. It is cold and flu season and we weren't able to avoid it. I'm proud to say that I have excellent staff members who are always willing to step up and help cover the office whether it's covering at the front counters, on the phone, and/or in court. I truly appreciate them for all that they do!
7. I am working on year end preparations at this time.



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
December 2022

1. Rabies Control Program. I have been working with the Humane Officer, Sheriff's Department, Health Department, and the South Wood County Humane Society (SWCHS) with respect to Wood County's rabies control program. The bulk of the work moving forward is being handled by Ben Jeffrey of the Health Department and Brooke Matsch, the Humane Officer. This may or may not get around to modifying our unique contractual relationship with the SWCHS, which some of the local municipalities are less than enamored with. In that this contract has financial implications for other units of government in the county, any changes to it will be brought to the county board's attention via one committee or another.
2. McMillan Memorial Library Board. The McMillan Memorial Library is essentially a subunit of the City of Wisconsin Rapids, but it is different than other City departments in that it has a separate oversight board, that being the McMillan Memorial Library Board. That board has several members appointed to it by the Wood County Board. Frequently, City Attorney Sue Schill will serve as its legal counsel; sometimes the board retains its own counsel, lately that being Attorney Nick Flannigan; and, occasionally, I provide some legal assistance to it. An issue has come up wherein the library board is looking to close out the contract it entered a number of years ago to install and maintain solar panels on the roof of the library. There are options with that vendor on what to do with the panels at this juncture. The Water Works and Lighting Commission, another semi-autonomous offshoot of the City, has expressed an interest in acquiring the rights to the solar panels. In any event, I have been asked to assist the library board with respect to this matter and have commenced doing so. The work is essentially providing legal advice in a transactional matter; I will not be handling any litigation, should that arise. If you have any questions or concerns, please let me or the committee know.
3. Opioid Settlements. Counsel for the counties updated about 150 attendees in a recent Zoom meeting as to the opioid litigation and settlements. There is a fair amount of data pertaining to some of the defendant corporations that are in the process of settling as well as those in bankruptcy. It would seem that within a year we will know exactly what all of the proceeds to Wood County will be but each settlement has been for a different amount over a different payment period. It is likely that in early 2023, a resolution will be presented to the Wood County board seeking approval of five more of these settlements. All of the settlement funds are being processed by the same entity and the reporting obligations are likely to be the same with respect to them. Likewise, the restricted uses that can be made of the funds will be the same irrespective of their origination. Finally, we were advised that the securitization efforts that some of the counties are interested in are still being pursued but there is a problem in that all of the funds are to be used, generally speaking, for the remediation of the opioid pandemic and so paying part of the proceeds of the settlement funds to obtain those funds sooner is a problem that may or may not be overcome. Information is available online at <https://nationalopioidsettlement.com/> should the reader be interested in taking a deeper dive into this matter.



Wood County WISCONSIN

CRIMINAL JUSTICE DEPARTMENT

JANUARY 2023

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

Meetings Attended:

- 12/1/22: Options Lab
- 12/5/22: Drug Court Staffing/Court
- 12/6/22: Central WI Partnership for Recovery
- 12/12/22: Drug Court Staffing/Court
- 12/13/22: Wood County Leadership Retreat
- 12/13/22: Clark County Jail MAT Program Introduction
- 12/15/22: COSSAP MAT Grant Meeting
- 12/19/22: Drug Court Staffing/Court
- 12/21/22: Wood County MAT Grant Meeting
- 12/21/22: Us2 Behavioral Health Collaboration Meeting
- 12/22/22: Opioid Abatement Meeting
- 12/28/22: Drug Court Staffing/Court
- 12/28/22: Family Health Center/Drug Court Meeting

Department Activities:

On December 1, all staff from the Criminal Justice Department attended session two for a mission, vision and core values workshop with Us2 Behavioral Health.

Annual Reviews for the Drug Court Case Managers were submitted to Human Resources.

Drug Court

Current participants: 25

Terminations (Year to Date): 12

Graduations (Year to Date): 12

Pending Referrals: 3

On December 19th, one individual graduated from the drug court program. The winter incentive drawing was also held on this date.

Victim Impact Panel:

In previous years, Wood County had the Victim Impact Panel program and this program has not been in operation since the previous Victim/Witness Coordinator left the position, due to workload. One of the internship activities that I attended in Outagamie County during the fall semester was the Victim Impact Panel. There were two versions, one for OWI offenses and one for drug offenses and the Criminal Justice Treatment Services Department hosted this. The attendees are defendants or individuals on probation who have criminal charges for OWI offenses or drug related offenses. They are ordered to attend this program on their court-ordered conditions or by their Probation Agent. They are required to pay a small fee to attend, which helps fund the program. During this program, there are speakers who come and present to the group.

The speakers always include a family member who has been impacted by an OWI offense and have lost a loved one. Mothers Against Drunk Driving (MADD) or the Victim/Witness Office typically helps facilitate locating a speaker. Other speakers can include a Judge, someone in recovery, or a Medication Assisted Treatment provider. The purpose of this program is for future prevention methods and so individuals who commit crimes to hear how offenses directly impact families and the community.

Previously, when working for Probation and Parole, I was a member of the Criminal Justice Task Force and this committee had a discussion about the Victim Impact Panel possibly moving to the new Criminal Justice Coordinator's responsibilities. Since I have now had training on how to operate this program, I would like to introduce this to the committee and obtain approval to start the planning process. I have discussed this with the Victim/Witness Coordinator and she is in support of this program starting again and having the Criminal Justice Department take it over.

Fiscal Impact: The main costs to this program include mileage reimbursement to the speakers. This can be funded through charging participants a small fee to attend the program, which is common in other counties. Therefore, there would be no expenses to the Criminal Justice Department.

Planning Process:

February: The Criminal Justice Coordinator is able to attend the Judge's meeting on February 7th at noon and invites the committee chair and/or her liaison supervisor to attend with her. The focus will be held on creating the OWI Victim Impact Panel to start with. This program will be introduced to the Judges in order to see if there is interest and if they would be able to start adding this to court ordered conditions. If approved, this program will be introduced at the next Criminal Justice Task Force meeting for approval.

Need for this Program: The District Attorney's Office reports that there were 126 OWI cases in Wood County in 2022, so they feel this program is beneficial for Wood County.



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

JANUARY 2023

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. Tag-less scanning went live on December 1st. The process to be able to return recorded documents immediately is generating positive responses. Wisconsin Rapids City Times and Marshfield Hub City Times ran a press release. I am thrilled to provide this service to Wood County!
2. I attended the Judicial and Legislative committee meeting on December 2nd.
3. On December 8th and 9th, Chief Deputy Angela Breunig, attended a virtual UW-Madison Continuing Education Leadership class.
4. Corporation Counsel Peter Kastenholz sent a response to a customer regarding documents my office is unable to record.
5. On December 20th, I attended the Land Information Council meeting.
6. Deputy Faith Kenowski and Chief Deputy Angela Breunig attended virtual Fidler College: Avid Searching on December 20th. All staff will have the option to attend these free trainings as they become available.
7. I will be attending the Judicial and Legislative committee meeting on January 6th.

VICTIM WITNESS SERVICES REPORT

Michele Newman, Coordinator
November 23 to December 21, 2022

Victims/Witnesses Served:

232 total contacts // 201 Victims or Witnesses made contact with via phone

28 Victims or Witnesses met with in person

2 Victims assisted with preparation of Crime Victim Compensation Application

103 Initial contact packet information sent

28 No contact order information

2 No prosecutions notification

49 Victims or Witnesses were notified of all hearings

18 Victims or Witnesses were notified of plea agreement/sentencing

0 Victims or Witnesses notified of sentencing after revocation

5 Victims with restitution requested

6 Victim Impact Statements

7 Victims registered Vine service.

0 Victims notified of appeals court proceedings

Total services/events // Total unique parties = **394 /229**

Trainings/Meetings/Other: Victim Witness Professional Association meeting via Zoom to discuss board committees and roles and discuss annual conference

MINUTES

HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DAY AND DATE: Thursday, January 5, 2023
PLACE: Hwy Dept., 555 17th Ave N, WI Rapids, WI 54495
MEETING TIME: 9:00 a.m.
ADJOURNMENT TIME: 10:06 a.m.
MEMBERS PRESENT: Chairperson Jake Hahn, Supervisor Dave LaFontaine, Supervisor Lee Thao, Supervisor John Hokamp, Supervisor Al Breu

OTHERS PRESENT: Roland Hawk, Highway Commissioner; Chad Schooley, Parks & Forestry Director; Fritz Schubert, Forest Administrator; Supervisor Dennis Polach; Supervisor Jeff Penzkover; Sandra Green, Wood County Parks & Forestry Office Supervisor; Jim Zdroik, Fahrner Asphalt

OTHERS PRESENT VIA WEBEX: Travis Hofer, Hwy Dept.; Nick Flugaur, H.R./Safety

1. Call meeting to order. Meeting called to order at 9am.
2. Declaration of quorum. Declared.
3. Public comments. None
4. Correspondence.
 - R. Hawk WCHD approached a property owner on Hwy F. Parking issue.
 - ATV – do not have GG open because it does not have access to other routes. May be able to connect to the ATV Intensive Use Area but may require a bridge/structure. Will open GG but if there are issues they will reconsider.
5. Approve minutes from previous committee meetings. **Motion by D. LaFontaine, second by A. Breu. Motion carried.**
6. ATV Trail/Route system update
 - a. Route Updates. R. Hawk had no additional updates. F. Schubert gave a brief update on the ATV County Forest trail as well. Waiting on the DNR Permit from the DNR for a bridge structure. We are working with Hwy on pulling stumps at this time. Peterson Rd and off Haycreek Rd there is plenty of storm damage that is currently being cleaned up and is not currently open to snowmobile traffic.
7. **HIGHWAY**
 - a. Highway staff reports. R. Hawk noted that the WCHA reimburses the county for Wood County for his out of state travels. Instead he noted this information on his report since there is no resolution required and just need approval from the committee. **Motion by D. LaFontaine and second by J. Hokamp. Motion carried.**

Regarding the road grader, they have a 2013 John Deere and a 1998 and 1995 Champions. Champion has gone out of business. Recently purchased a 2017 grader, looks brand new, for \$187k. Has a wing and GPS and is in great shape. The money was available in the budget instead of waiting for next year to bid something that may cost \$300k or more.
 - b. Highway revenue report.
 - c. Highway vouchers. **Motion by D. LaFontaine and second by A. Breu. Motion carried.**
 - d. Draft Concealed Carry Policy. R. Hawk would like to discuss this and invite any input into the draft. Re: Firearms / legally purchased, etc. Tough to do in WI as there is no formal form or registration to present if asked. Per N. Flugaur, he summarized some of the changes that are currently being presented to the Operations Committee. There should be something in the policy that while performing your duties while working out in the County Forest to be able to carry to protect yourself.

- e. Crushing operations and operator. Had a very good year and produced a significant amount of chips and recycled asphalt. Have been utilizing the asphalt plant crew for this work but some are working a significant amount of over time to make sure both operations can meet production. Would like to designate a FT position to carry these duties. This would free-up other employees to work on the crew they are assigned to. Two ways of doing this, one is to create a new position or two, when a truck operator position opens up would re-classify. His preference is to create an “operator” position. Would need distinct knowledge and skills for this position. D. LaFontaine is requesting that this position be cross-trained to operate both positions. This would require a resolution to add a position. **Motion to move forward by D. LaFontaine and second by J. Hokamp to draft resolution and bring to the next meeting. Motion carried.**
- f. CTH HH/F Intersection. Talked w/the current owner and has agreed to do some clean-up including automobiles, iron, etc., that he will salvage and dispose of. He will also pay the traffic control fee. There are no liens on the property. The cost to purchase is \$27k. **Motion for permission to purchase the property at an offer of \$25k by D. LaFontaine and second by J. Hokamp. Motion carried.**
- g. DOT STP Projects. R. Hawk reviewed the 2022 projects and gave an update on this past year. Highway completed \$4.17 million in construction in 2022 with only \$2.5 million budgeted in CIP. WCH received \$1.817 million in matching grants and reimbursements for County Highway improvements. He will have about \$145k left over from 2022 CIP budget and is going to utilize these funds for design of DOT STP projects awarded to Highway in the 2023-27 STP program. R. Hawk is also requesting the support of the committee to meet with Finance Department and discuss swapping ARPA funds that are to be issued to Highway for 2023 construction projects for other department’s Levy. Using ARPA funds for County Highway Improvement projects will have a negative effect on GTA calculations for future years. **Motion to authorize the swap of money (\$2 million) from the ARPA funding to receive tax levy funding by D. LaFontaine and second by J. Hokamp. These are dollars to be spent in 2023. Motion carried.**
- h. Quit Claim R/W on STH 186 to WI DOT. DOT went through records and found a parcel purchase at 186/K and they are asking Hwy. Dept. to Quit Claim this back to the DOT. **Motion to move forward to provide the Quit Claim Deed to the DOT by L. Thao and second by A. Breu. Motion carried.**

8. PARKS AND FORESTRY

- a. Parks & Forestry staff reports. C. Schooley discussed the South Park Storm Shelter grant that Emergency Management applied for. We have been notified that we were awarded the grant. Final documents have not been received yet. Construction should begin in 2023. Storm shelter will serve primarily as a safe location during storm event, but was designed to also serve other park users throughout the year. F. Schubert stated that the one timber sale that went unbid during the last bid opening, he was able to sell that sale directly to a contractor willing to pick it up for the minimum advertised price. Contract has been drafted, signed, and they started cutting already.
- b. Special Use permits. New event at Nepco County Park, hosted by MidState Independent Living Choice, using the shelter & surrounding area for July 9, 2023. An event for individual’s w/disabilities. Canoeing kayaking, etc. This will run from 10am-3pm C. Schooley is in favor to approve. **Motion to approve by D. LaFontaine and second by L. Thao. Motion carried.**
- c. Powers Bluff Project Update. The County Hwy. crew continued to work on the multi-use gravel trail and did complete quite a bit with some challenges with the heavier wet soils this fall. It’s possible the project will start up again this winter once the ground is frozen and work crews are available.
- d. Wood County Parks & Forestry Annual Work Plan and Resolution. **Motion to approve the resolution by D. LaFontaine and second by A. Breu. Motion carried.**
- e. Parks and Forestry Revenue Reports.

- f. Parks and Forestry Vouchers. **Motion to approve vouchers by D. LaFontaine and second by L. Thao. Motion carried.**
9. Future Agenda Items.
- On all future agendas: “Attendance at Meetings” at or around item #9.
 - Resolution from Parks & Forestry regarding carryover allotment for playground improvements and the Dexter Park swimming pond area which are utilizing ARPA funds that were in the 2022 budget.
 - Wood County Parks & Forestry boot allowance.
 - Next meeting C. Schooley will be at annual Wisconsin Parks and Recreation Association conference/workshop in Wisconsin Dells from Wed-Fri. Depending on timing of sessions, he may be able to join meeting remotely.
10. Set next regular meeting date: February 2, 2023 at 9:00 am at Wood County Highway Department, 555 17th Ave North, Wisconsin Rapids, WI 54495
11. Adjournment. Meeting adjourned at 10:06 am.

Wood County State Wildlife Area Advisory Committee Meeting Minutes

DATE: October 12, 2022, 5:30pm at Sandhill Outdoor Skills Facility

Present: Dennis Polach, Meggin Weinandt, Dale Weis, Dawn Schmutzer, Fritz Schubert, Curt Pluke, Jim Winkler, Cheyenne Wehler, Kyle Andreska, Darren Ladwig.

1. Meeting called to order at 5:30pm by Chair Dale Weis.
2. No quorum with four members present.
3. Motion by Curt and seconded by Jim to approve July 20, 2022 minutes. All ayes. Motion carried
4. No correspondence.
5. No public comments.
6. Stan Pliss: Meggin attended last meeting with the group. They are providing \$7000 for 1st Impoundment tree removal and the rest of their funds to aid with dike repair. No update on if the group is disbanding.
7. Sandhill-Meadow Valley-Wood County Updates: Staff attending meeting introduced themselves (Biologist & 2 Wildlife Techs).
 - Sandhill managed hunts going well with harvest of 47 ducks, 85 squirrels and 15 grouse.
 - draw downs on D & G flowages are having great response with increase ducks present.
 - Nov 5th Learn to Hunt has 38 hunters signed up.
 - trapping and collaring of bucks will be done this winter. 63 trail cameras will also be used to aid in study of deer density.
 - Wood County has 27 CWD sampling permits out with 42 tags given out.
 - timber sale audit went well with no corrective actions needed.
 - dike repairs have been done for the last 3 months; Ingram Flowage next. Spillways are also getting repaired.
 - Ball Road, South Bank & Ditchbank all mowed. Mowing is completed.
 - 4th Impoundment burn moved to 2023.
 - 3rd Impoundment will have 45 acres of bigger trees removed in 2023.
 - herbicide spraying completed.
 - Summer's Marsh, Wood County Barren & 4th Impoundment burn will be spring of 2023.
 - trapping education workshop was held at Sandhill.
 - Master Plan will be presented at the December meeting to the Natural Resources Board. Public input summary released today.
8. Allotment: Curt made motion, Jim 2nd, all approved. MOTION: This committee supports using the 2023 allotment to be used for pre-harvest treatment of buckthorn removal and will vote when there is a quorum at our next meeting.
9. Members Matters: None.
10. Future Agenda: Allotment vote.
11. Next meeting: January 24, 2023, 5:30pm at Sandhill Outdoor Skills Center.
12. Curt motion to adjourn, 2nd by Jim. All ayes. Motion passed. Meeting adjourned at 6:24pm.



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

December 26, 2022

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for January 5, 2023 HIRC meeting

Department Activities

Personnel/Administration

Mechanic position has been filled, Shop Supervisor Position has been filled by the Lead Mechanic. The Lead Mechanic position has been posted and interviews will be scheduled for the week of January 16.

Engineer position remains open.

Highway personnel from the asphalt plant have been maintaining and operating the crushing equipment. The unique equipment and operations require a high level of expertise and currently that level of experience is coming from our asphalt plant lead worker. The lead worker can oversee the crushing operations, however the department needs an operator familiar with crushing and heavy equipment maintenance. Commissioner would like to create a crushing operator position. The position will be funded by revenues generated by recycling asphaltic materials, crushing for other municipalities, and reduced overtime currently offered to existing staff.

Commissioner would like to attend the TDA Fly-In to Washington DC February 28 – March 2. Expenses will be reimbursed by WCHA.

Highway/Facility Projects

2022 Construction Projects:

- CTH X from STH 54 to STH 73

Contract was closed out December 15. Project costs came in slightly under budget. Grant reimbursements were submitted to WisDOT and Ho-Chunk week of December 19.

2023 Construction Projects:

- Roundabouts at CTH W & 48th Street and CTH Z & 48th Street

Commissioner signed relocation order to secure R/W at both intersection December 22, 2022

Negotiations with utilities to relocate will begin in January 2023

The property owner of a parcel in the SE quadrant of CTH HH & CTH F in the Town of Sigel, where two structures were destroyed by fire in October has inquired about the Highway Department purchasing the

property. Commissioner is working with WisDOT and consultant to ensure early acquisition of this parcel does not jeopardize Federal funds obtained to reconstruct the intersection scheduled for 2026. Commissioner has been in contact with property owner since December HIRC, and the owner will pay for all traffic control expenses related to the fire in October. He will remove all vehicles from the property and ensure no judgements are outstanding.

WisDOT would like Wood County to Quit Claim R/W along STH 186. *Agenda item.*

2022 – 2027 WisDOT STP & (BIL) projects awarded to Wood County will begin engineering in 2023. CTH HH/F intersection contract was signed in December with expectations to use County Maintenance funds and any reimbursed funds from CTH X grants if available. Moving forward, CTH U (Village of Biron) Highway will use County Maintenance funds as well as request funds as part of the 2024 bonded improvement funds since the county did not receive Federal funds for design.

Highway Maintenance

Work in November included:

- Sign replacements
- Repairing pavement cracks
- Snow & Ice control

Winter maintenance in the Town of Seneca has been going well with a few adjustments due to substitute drivers.

WCHA

Commissioner attended WCHA Professional Development training December 5 & 6 in Wausau.

Commissioner met virtually with DOT staff and consultant December 7 to discuss early acquisition of property in SE quadrant of CTH HH/F.

Commissioner met with City of Marshfield Public Works / Engineering Department December 9 to discuss culvert replacement projects and Marshfield shared campus.

Commissioner attended virtual meeting with DOT December 12 to discuss STP-Local BIL projects.

Commissioner attended a virtual WCHA Executive Committee meeting December 12.

Commissioner hosted WCHA Executive Director Interviews at River Block Building December 13.

Commissioner hosted the Wood County Traffic Safety Commission meeting at WC Highway December 14.

Commissioner attended County Board December 20.

Commissioner attended North Central Region Commissioner meeting in Merrill, WI December 21.

Commissioner attended a Special WCHA Board of Directors meeting December 22 to appoint a new WCHA Executive Director.

EQUIPMENT

Commissioner purchased a used road grader through on-line auction. Highway had a road grader on the 2022 CIP.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues, in most cases, are as anticipated. It should be noted that, due to timing differences, not all revenues have been recorded yet.

LRIP revenues, as compared to budget, appear to be down. However, that is because the reimbursement request of \$1,000,000 for the CTH X project has only been submitted recently. We anticipate that those monies will be here soon.

Revenues for State Charges, Road Aid, and Bridge Aid are all showing as down compared to budgeted. Most of these are tied closely to expenses in their respective funds and some of the revenues are yet to be recognized.

Permit revenues, State Performance Based Maintenance revenues, and Local Government charges have all performed over budget.

Bituminous revenues also outperformed the budgeted figure.

Proceeds from long-term debt are down because it was decided by the Operations Committee that \$2,000,000 of capital project funding would be from sources other than debt service.

Expenses

Expenses are as anticipated in most areas.

Machinery expenses in bituminous operations were up, primarily due to the new crushing operations' startup costs.

Bituminous operations expenses were slightly over budget but were offset by additional revenues.

GANG maintenance and materials were slightly over budget.

State and local work expenses were over budget but will have offsetting revenues as the timing differences resolve.

Capital Projects show as over budget but we will be receiving reimbursements from the State and BIA to offset much of that overage.

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Saturday, December 31, 2022

	Actual	2022 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43531 State Aid-Transportation	\$2,497,762.05	\$2,497,341.00	\$421.05	0.02%
43534 State Aid-LRIP	218,258.31	995,000.00	(776,741.69)	(78.06%)
Total Intergovernmental	2,716,020.36	3,492,341.00	(776,320.64)	(22.23%)
Licenses and Permits				
44101 Utility Permits	30,935.00	16,000.00	14,935.00	93.34%
Total Licenses and Permits	30,935.00	16,000.00	14,935.00	93.34%
Public Charges for Services				
46813 County Forest Revenue	16,195.09		16,195.09	0.00%
Total Public Charges for Services	16,195.09		16,195.09	0.00%
Intergovernmental Charges for Services				
47230 State Charges	996,424.32	1,001,121.00	(4,696.68)	(0.47%)
47231 State Charges-Highway	229,479.17	579,812.00	(350,332.83)	(60.42%)
47232 State Charges-Machinery	13,226.70		13,226.70	0.00%
47233 State Charges-Performance Based Maintenance	133,484.81		133,484.81	0.00%
47300 Local Gov Chgs	878,975.47	844,977.00	33,998.47	4.02%
47330 Local Gov Chgs-Transp	1,949,862.63	1,906,174.00	43,688.63	2.29%
47332 Local Gov Chgs-Roads	181,743.63	416,344.00	(234,600.37)	(56.35%)
47333 Local Gov Chgs-Bridges	77,951.06	137,542.00	(59,590.94)	(43.33%)
Total Charges to Other Governments	4,461,147.79	4,885,970.00	(424,822.21)	(8.69%)
Interdepartmental Charges for Services				
47470 Dept Charges-Highway	3,034,409.18	2,760,934.00	273,475.18	9.91%
Total Interdepartmental Charges	3,034,409.18	2,760,934.00	273,475.18	9.91%
Total Intergovernmental Charges for Services	7,495,556.97	7,646,904.00	(151,347.03)	(1.98%)
Miscellaneous				
48340 Gain/Loss-Sale of Salvage and Waste	12,925.17	6,700.00	6,225.17	92.91%
48440 Insurance Recoveries-Other	46,775.00		46,775.00	0.00%
48500 Donations	33,001.15		33,001.15	0.00%
48520 Grants/Contribution-ATV Route Signage		20,000.00	(20,000.00)	(100.00%)
Total Miscellaneous	92,701.32	26,700.00	66,001.32	247.20%
Other Financing Sources				
49110 Proceeds from Long-Term Debt	1,189,403.00	2,500,000.00	(1,310,597.00)	(52.42%)
49280 Transfer from Trust Funds	117,046.86		117,046.86	0.00%
Total Other Financing Sources	1,306,449.86	2,500,000.00	(1,193,550.14)	(47.74%)
TOTAL REVENUES	11,657,858.60	13,681,945.00	(2,024,086.40)	(14.79%)
EXPENDITURES				
Public Works-Highway				
53110 Hwy-Administration	325,566.99	370,297.59	44,730.60	12.08%
53120 Hwy-Engineer	136,014.52	262,643.14	126,628.62	48.21%
53191 Hwy-Other Administration	344,059.58	333,997.09	(10,062.49)	(3.01%)
53210 Hwy-Employee Taxes & Benefits	(516,090.49)		516,090.49	0.00%
53220 Hwy-Field Tools	(57,052.45)		57,052.45	0.00%
53230 Hwy-Shop Operations	267,559.34	309,473.49	41,914.15	13.54%
53232 Hwy-Fuel Handling	(22,911.81)	(23,105.00)	(193.19)	0.84%
53240 Hwy-Machinery Operations	(1,057,462.57)	(63,168.72)	994,293.85	(1,574.03%)
53260 Hwy-Bituminous Ops	271,108.43	255,790.29	(15,318.14)	(5.99%)
53262 Hwy-Bituminous Ops	121,243.90		(121,243.90)	0.00%
53266 Hwy-Bituminous Ops	2,387,818.52	2,319,613.65	(68,204.87)	(2.94%)
53270 Hwy-Buildings & Grounds	196,269.21	273,351.67	77,082.46	28.20%
53290 Hwy-Salt Brine Operations	(9,488.19)		9,488.19	0.00%
53291 Hwy-Salt Brine Operations	(10,667.16)		10,667.16	0.00%
53281 Hwy-Acquisition of Capital Assets	18,137.75		(18,137.75)	0.00%
53310 Hwy-Maintenance CTHS		22,193.52	22,193.52	100.00%
53311 Hwy-Maint CTHS Patrol Sectn	1,469,043.34	2,861,610.77	1,392,567.43	48.66%
53312 Hwy-Snow Remov	814,239.23	907,384.83	93,145.60	10.27%
53313 Hwy-Maintenance Gang	247,478.30	241,732.57	(5,745.73)	(2.38%)
53314 Hwy-Maint Gang-Materials	34,023.13	33,120.00	(903.13)	(2.73%)
53320 Hwy-Maint STHS	1,149,024.30	1,001,121.43	(147,902.87)	(14.77%)
53323 Hwy-Maint STHS PBM	72,702.49		(72,702.49)	0.00%
53330 Hwy-Local Roads	1,998,431.67	1,906,173.74	(92,257.93)	(4.84%)
53340 Hwy-County-Aid Road Construction	234,489.05	469,914.74	235,425.69	50.10%

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Saturday, December 31, 2022

		Actual	2022 Budget	Variance	Variance %
53341	Hwy-County-Aid Bridge Construction	187,716.20	187,541.91	(174.29)	(0.09%)
53490	Hwy-State & Local Other Services	1,272,469.06	884,977.08	(387,491.98)	(43.79%)
53491	Hwy-ATV Route Signage	56,550.08		(56,550.08)	0.00%
	Total Public Works-Highway	9,930,272.42	12,554,663.79	2,624,391.37	20.90%
	Capital Outlay				
57310	Highway Capital Projects	4,160,085.73	2,472,164.57	(1,687,921.16)	(68.28%)
	Total Capital Outlay	4,160,085.73	2,472,164.57	(1,687,921.16)	(68.28%)
	Other Financing Uses				
59260	Transfer to Enterprise	117,046.86		(117,046.86)	0.00%
	Total Other Financing Uses	117,046.86		(117,046.86)	0.00%
	TOTAL EXPENDITURES	14,207,405.01	15,026,828.36	819,423.35	5.45%
	NET INCOME (LOSS) *	(2,549,546.41)	(1,344,883.36)	(1,204,663.05)	89.57%



Parks & Forestry Department Reports

January 5, 2023

Director Report, by Chad Schooley

- Continue oversight of Powers Bluff multi-use trail project. Hwy staff have pulled off of this project due to the early, heavy snowfall that we received. Trail cleanup and grooming is taking place. Project will resume in 2023 when conditions allow.
- Continue content design work for historical signage at Powers Bluff.
- Finalized agreement with Arpin Lions, who will be providing concessions at Powers Bluff this winter.
- Continue assisting Office Supervisor with website updates
- Working on maintenance agreement, with Marshfield area bike club, for the maintenance and winter grooming of the Powers Bluff single track trail.
- Assisted in developing the 2023 Parks and Forestry Work Plan
- **Special Use Permits**
 - None at this time

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- South Park Shop garage door upgrade in bay with new gas furnace.
- South Park shower building regrouting of toilets and shower drains. Small shower upgrades as well.
- South Park Shop snow guard to be put on internally.
- Dexter Park's 2nd wood storage building project is started. Concrete Slab and Car Port structure to be installed in the spring of 2023.
- North Park Disc Golf parking lot completed. Paving, shouldering, striping, etc.

Maintenance Operations

- Looking at playground options for replacing outdated structures in the park system.
- General Park upkeep: leaf mulching, litter pickup, bathroom and shelter cleaning at all park locations. Winterizing buildings, sanitary dump and wash stations for the season.
- Docks at boat landings being pulled for the season at Dexter, NEPCO, and South Park. Boat landings closed for the season and ice fishing access being set up.
- Dead tree removal and firewood processing, hauling, etc. Wood fences being filled for the winter.
- Cross Country ski trail maintenance: mowing, brushing, and signing at NEPCO, Powers Bluff and Richfield 360.
- Powers Bluff Tube/Ski hill operations preparation.
- Close Dexter Campground after Gun Deer Season and winterize.
- Table and equipment repair/maintenance in all parks.

Employee Matters

- Working on Powers Bluff Winter Operations Work Schedule for FTE's, LTE's, and First Responders.
- Powers Bluff Operations Training set for Dec. 15.
- Troy Holford resigned his position as Floating Maintenance Worker and we are in the process of taking new applicants.

Snowmobile/ATV

- Updating Wood County ATV Map.
- Attended first AWSC meeting at Sherriland Ballroom on Monday, Nov. 5th. Reminded clubs to get easement, insurance, and board update paperwork in to parks office before trails open. New snowmobile trail maps in the process of being updated.
- DQ Farms snowmobile bridge replacement project has been completed by Wood County Highway Dept. Signage and Grant Reimbursement are in progress.
- Auburndale, and Rudolph-Plum Road snowmobile bridge projects-grant applications, permits, etc. All three grant applications were in before April 15 deadline. Waiting on Grant Approval.
- DNR Permits were granted for a Clear Span Bridge, Wetland Disturbance and Soil Erosion Control for Hay Creek ATV trail project. H & H Study from Jewell Engineering is completed for project. Working with Planning and Zoning and DNR on getting Floodplain permit for bridge structure.
- Met with Randy Kunder from Highway Dept. on getting Hay Creek Project estimates for roadbase, trail uplifting, & ditching for trail development.

Office Supervisor Report, by Sandra Green

Office:

- Printed and sent out Wellness materials to the field staff.
- Continue work on revamping and updating our webpages.
- Begin work creating a new Parks & Forestry annual brochure.
- Continue to work on the new camping/shelter reservation system w/updates, revisions, etc. Specifically this month was the interactive campground maps.
- Continuing to assist training for Dan Vollert, introducing him to the Snowmobile/ATV reimbursement process for the clubs and processing entries in SNARS.
- Continue work on "HOW TO" for cross training between myself and the Administrative Assistant in case one of us is out on extended leave.
- Organized and attended the employee luncheon meeting for December 15th.
- Assisted in developing the 2023 Parks and Forestry Work Plan / Forestry Resolution.
- Working on DQ Farms Snowmobile Bridge/Culvert replacement grant reimbursement.
- Attended the Supervisor Retreat at Nepco Lake Shelter on December 13th.
- Submitted a TRIP to Corp Counsel for unpaid camping at South Park.
- Closed old PAY PAL account and transferred money into our bank account.
- Created new receivables folders for 2023.
- Worked on Non-Lapsing accounts.
- Communicated with Lisa Banker from Konected on misc. changes to the reservation system.
- Began work on audit information from Finance.
- Interviewed and hired a new First Responder for Powers Bluff.
- Participated in interviews for floating maintenance technician.
- Assisted with map and locations of accessible gas stations on the ATV routes in Wood County with atv coordinator and planning and zoning office.

Forestry:

- Weekly timber sale billing and processing of woodcutting permit revenues.
- Drafted the 2023 Forestry Work Plan Resolution and submitted to HIRC/Finance/Corp Counsel.

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Currently three active timber sales (including HWY pit timber sale): scaled wood, job site inspections, routine timber sale administration.
- Working with contractors to finish contracts and necessary paperwork associated with recent timber bids (November 2022).
- Completed Wood County Forest Annual Work Plan (resolution to apply for Forest Administrator Grant in packet).
- Continued oversight and work on ditch cleaning project. Worked with logger and cranberry grower on next phase of operations which involve tree removal and dike leveling.
- Continued monitoring problem beaver dams/culvert blockages (three so far) on County Forest.
- Currently in the process of dealing results of damaging rain/ice/heavy snow storm. Clearing down trees from town roads, snowmobile trails, and atv trails within the county forest. This will be a lengthy process, and we will likely be dealing the after effects of this storm into summer and beyond.
- Forestry Technician: Shooting range clean up. Mowed several forest roads and trails with rented skid steer brush hog attachment. Assisted with storm damage cleanup at Powers Bluff. Currently working on clearing county forest roads and trails.

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2022**

DECEMBER REVENUE - JANUARY HIRC

BUDGETED REVENUES	46721 SOURCE	FEES	YTD REVENUE 2022	YTD REVENUE 2021	DEC REV 2022	DEC REV 2021	ACTUAL REV 2021
\$ 522,250.00	Camping Reservations (PAYPAL & In Office Cash/Check) All site types.	\$10 Resv. Fee+/\$18/\$21/\$23/\$26/\$33	\$572,996.92	\$411,461.82	\$11,810.42	\$9,769.80	\$ 411,461.82
	Cash/Check refunds issued out of 46721 for current month.		\$0.00	\$0.00	\$0.00	\$0.00	\$ -
\$	Camping Self-Registration, All site types	\$18/\$21/\$23/\$26/\$33	\$527.01	\$99,576.32	\$0.00	\$0.00	\$ 99,576.32
\$ 45,000.00	Campground Firewood Sales	\$6 per rack	\$42,160.18	\$39,666.35	\$158.29	\$0.00	\$ 39,666.35
\$ 9,000.00	Ice	\$3 (7 lbs.) /\$6 (20 lbs.)	\$7,509.00	\$9,666.36	\$20.86	\$0.00	\$ 9,666.36
\$ 3,000.00	Non-Camper Dump Fee	\$12	\$3,432.24	\$4,012.33	\$0.00	\$0.00	\$ 4,012.33
\$ 500.00	Camper Storage Fee	\$15/wk - \$60/mo	\$284.36	\$497.63	\$0.00	\$0.00	\$ 497.63
\$ 800.00	Washer/Dryer	\$2 wash / \$2 dry/\$1 Laundry Pods	\$560.19	\$919.43	\$24.64	\$0.00	\$ 919.43
\$ 56,000.00	Shelters Enclosed (SP, NP, DX, PB, Nepco, ATV)	\$100/\$150/\$175/\$200/\$225	\$53,872.91	\$55,724.78	\$5,663.42	\$3,815.17	\$ 55,724.78
\$ 14,000.00	Shelters - Open (DX, SP, RSBP, White Sands)	\$75/\$125	\$11,800.94	\$14,118.49	\$758.30	\$521.32	\$ 14,118.49
\$ 650.00	General Park User Fees (outside of normal shelter fee areas)	\$50 / \$10 per picnic table	\$2,984.83	\$618.72	\$682.47	\$0.00	\$ 618.72
\$ 22,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$10/\$15/\$250/\$450/\$500	\$27,190.61	\$12,884.84	\$0.00	\$0.00	\$ 12,884.84
\$ 2,500.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$5/daily; \$15/annual; \$40/family	\$2,443.86	\$1,975.83	\$291.95	\$116.59	\$ 1,975.83
\$ 6,000.00	Disc Golf	\$2 / \$4 / \$20 / \$40 (2019 Inc.)	\$4,004.12	\$5,611.40	\$0.00	\$0.00	\$ 5,611.40
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
\$ 25,000.00	Boat Launch	\$20/annual; \$5/daily	\$22,958.03	\$21,740.32	\$213.27	\$4.74	\$ 21,740.32
\$ 500.00	45123 - Violations (non-tax)	\$50.00	\$1,247.00	\$300.00	\$0.00	\$0.00	\$ 300.00
\$ 20,000.00	Miscellaneous*	Misc.	\$28,943.81	\$28,150.34	\$180.60	\$0.00	\$ 28,150.34
\$ 2,300.00	Gift Certificates	Gift Certificates	\$4,942.00	\$2,528.45	\$4,742.00	\$2,145.00	\$ 2,528.45
\$ 730,000.00			\$787,858.01	\$709,453.41	\$24,546.22	\$16,372.62	\$709,453.41
Misc. *PB Land Rental, General Donations, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.							
\$ 500.00	Powers Bluff Project Donations Non-Lapsing	Informational purposes only. CASH/CHECK/PAYPAL	\$0.00	\$1,014.00	\$0.00	\$0.00	\$ 1,014.00
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$378,720.19	\$496,932.29	\$9.00	\$99,430.71	\$ 496,932.29
\$ 6,500.00	Auctions - Non-Lapsing	WI Surplus	\$19,104.88	\$6,876.90	\$0.00	\$0.00	\$ 6,876.90
TOTAL REVENUE:			\$1,185,683.08	\$1,214,276.60	\$24,555.22	\$115,803.33	\$1,214,276.60

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

January (December Revenue)

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
748	5-16	FUTUREWOOD	*18,522.1	10/06/16	12/31/22		\$0.00	\$0.00	\$0.00
749	6-16	FUTUREWOOD	33,638.00	10/06/16	12/31/22		\$0.00	\$0.00	\$0.00
758	13-16	FUTUREWOOD	37,074.50	11/14/17	12/31/22		\$0.00	\$0.00	\$0.00
775	9-18	COUNTRY F.P.	37,260.00	03/29/19	04/01/23		\$31,003.52	\$31,003.52	\$0.00
780	2-16	YODER	42,886.00	07/10/20	06/01/23		\$0.00	\$0.00	\$0.00
781	5-19	YODER	9,720.00	07/10/20	06/01/23		\$0.00	\$0.00	\$0.00
785	4-20	KOERNER	136,058.00	06/01/21	12/01/23		\$146,076.45	\$146,076.45	\$0.00
788	2-21	YODER	35,900.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
789	3-21	KOERNER	10,570.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
790	4-21	SCHREINER	15,600.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
792	6-21	YODER	27,870.00	11/24/21	12/03/23		\$24,037.58	\$24,037.58	\$0.00
793	7-21	NW HARDWOODS	163,302.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
794	8-21	SCHREINER	28,965.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
795	1-22	LAMBERT	46,070.00	05/27/22	06/30/24		\$47,241.21	\$47,241.21	\$0.00
796	2-22	KOERNER	110,780.80	05/27/22	06/30/24		\$96,431.35	\$96,431.35	\$0.00
797	3-22	SCHREINER	30,770.00	05/27/22	06/30/25		\$0.00	\$0.00	\$0.00
798	4-22	KOERNER	194,468.10	05/27/22	06/30/24		\$0.00	\$0.00	\$0.00
799	5-22	SCHREINER	20,200.00	05/27/22	06/30/24		\$0.00	\$0.00	\$0.00
800	6-22	SCHREINER	16,440.00	05/27/22	06/30/24		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	11,750.00	08/04/22	07/30/25		\$0.00	\$0.00	\$0.00
802	8-22	FLINK	15,958.40	11/16/22	12/03/24		\$0.00	\$0.00	\$0.00
803	9-22	KOERNER	21,057.80	11/16/22	12/03/24		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	84,093.60	11/16/22	12/03/24		\$0.00	\$0.00	\$0.00
805	11-22	YODER	17,390.00	11/16/22	12/03/24		\$0.00	\$0.00	\$0.00
806	12-22	KOERNER	12,847.00	11/16/22	12/03/24		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$10.00	\$0.00	\$0.00	

Payments Received This Month:

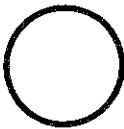
\$10.00

AMOUNT BILLED TO DATE

AMOUNT RCVD TO DATE

0.00

		\$ RECEIVED CURRENT MONTH		
2022 Budgeted Total Revenues		\$350,000	Jobs Finished	
2022 Total County Forestry Revenues this month (90%)		\$9.00	Jobs Started	
2022 Total Township Revenues this month (10%):		\$1.00	Jobs Continuing/Reactivated	
			Jobs Gone Inactive	
2022 TOTAL NET FORESTRY REVENUE TO DATE:		\$378,720.19		



COPY

ITEM# 6 -

DATE January 17, 2023

Effective Date Upon passage of publication

RESOLUTION#

Introduced by Highway Infrastructure & Recreation
Page 1 of 1

Committee

Motion: Adopted: ☐
1st Lost: ☐
2nd Tabled: ☐
No: Yes: Absent:
Number of votes required:
☒ Majority ☐ Two-thirds
Reviewed by: PAK, Corp Counsel
Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: Approval of the 2023 Wood County Forest Annual Work Plan.

FISCAL NOTE: Potential loss of State Aid Revenues of \$52,753

WHEREAS, Wood County has lands enrolled in the Wisconsin County Forest Land Program commonly referred to as the Wood County Forest, and

WHEREAS, §28.11 and the Wood County Forest Comprehensive Land Use Plan require an annual County Forest Work Plan to be approved by the Wood County Board of Supervisors, in order to be eligible for certain grant funding per §28.11 (5m) Wis. Stats., and

WHEREAS, the Highway Infrastructure and Recreation Committee approved the 2023 Wood County Annual Work Plan (see attached documents) at their monthly meeting held January 5, 2023 and

WHEREAS, the Wood County Board of Supervisors adopted the 2023 Wood County Parks & Forestry Budget at the November County Board Meeting, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to, approve and adopt the 2023 Wood County Forest Annual Work Plan.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T.			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

()

Jake Hahn (Chairman)

John Hokamp

Lee Thao

Al Breu

Dennis LaFontaine

Adopted by the County Board of Wood County, this day of 20 23

County Clerk County Board Chairman

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

DATE: Tuesday, January 3, 2023
TIME: 1:30 p.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Dennis Polach, Bill Winch, Brad Hamilton

EXCUSED: Jeff Penzkover

OTHERS PRESENT (for part or all of the meeting): **See attached list**

1. The meeting was called to order at 1:30 p.m. by Chair Breu.
2. Public Comments: Heather Gehrt, Treasurer, had comments regarding Courthouse cleaning.
With no objection, item #5c was moved up in the agenda.
5. (c) Van Tassel shared information regarding the process of switching over cleaning service contractors and the need to adjust services and coverage. Discussion ensued. Van Tassel will continue to gather feedback from departments and will keep the Chair and Committee updated.
3. Approve minutes from the previous meetings.

Motion (Hamilton/Polach) to approve the minutes from the previous meetings. Motion carried unanimously.

4. (a) Supervisor Winch asked for clarification on items within the Information Technology vouchers. IT Director Kaup answered general questions pertaining to her department's vouchers.

Supervisors Winch, Breu, and Clendenning noted complaints were brought to them regarding the IT Calendars that were purchased and distributed to departments. They felt the calendars were not a good use of resources and did not represent the County appropriately. Supervisors indicated future similar projects should be preapproved through the Committee.

Motion (Hamilton/Polach) to approve the vouchers for the Information Technology Department. Motion carried. Voting No: Winch

(b) IT Director Kaup highlighted her monthly report and answered questions.

5. (a) Supervisors Winch, and Hamilton asked for clarification on items within the Maintenance vouchers. Facilities Manager Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Hamilton/Polach) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

(b) Facilities Manager Van Tassel shared additional information and answered questions pertaining to his monthly report.

6. HR Director McGrath, indicated Operations Committee meeting has been postponed to Thursday so there was no new update regarding the Violence in the Workplace Prevention Program. McGrath indicated the draft copy is in the Operations packet for review. McGrath will report back next month with updates.
7. The Twelfth Street property has been sold and the check was delivered and deposited the last week of the year.
8. Van Tassel shared information regarding the Seventeenth Avenue property. Discussion ensued.
9. Agenda items for the next meeting:
 - Seventeenth Avenue Property
 - Facility Safety Policy Update
10. The next Committee meeting will be Monday, February 6, 2023 at 9:00 a.m. in meeting room 114.
11. Chair Breu declared the meeting adjourned at 2:25 9.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

Property & Information Technology Committee Meeting
January 3, 2023

[illegible]



Wood County WISCONSIN

INFORMATION TECHNOLOGY

December 2022

1. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed. Multiple website updates are being performed by our programmer analyst intern.
2. Wood County's primary domain name is changing from co.wood.wi.us to woodcountywi.gov. The most notable change will be email and County website addresses. The cutover date for all County staff to move to the .gov domain is January 31st, 2023. A majority of departments have already migrated. IT staff have configured a footer message that will be appended to all email sent by staff with a .gov email address to recipients outside our organization. Beginning on January 3rd, 2023, this message will provide notice of the new email address and the upcoming change to the County's website address. Information on when County Board email addresses will change is forthcoming.
3. Began migration of public web services to a new web server as part of the move to the woodcountywi.gov domain.
4. IT Programmers Analyst team works to train the newest Programmer Analyst and Programmer Analyst intern. Their exceptional ability, skill and responsiveness has afforded the whole team with additional training and project backlog work opportunities.
5. Configurations of various accounting systems are ongoing to support various typical year-end processes.
6. An outdated server used for databases for the IMS21 document management system failed due to certificate enrollment incompatibilities. As a result, this server was decommissioned and databases were moved to another existing database server until IMS21 phase-out is complete.
7. Analysis discovery phase begins for a project to meet another new and extremely detailed reporting requirement of Centers for Medicare & Medicaid Services (CMS). Failure to meet the new Inpatient Psychiatric Facilities Quality Reporting Program (IPFQR) requirements deadline of July 1, 2023 would result in a 2% reduction of CMS revenue for the Norwood Healthcare Facility, loss of estimated \$100K annually, and violation of the public reporting requirements. IPFQR collected data is also presented on the CMS Care Compare website for the public to research and select medical providers.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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8. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. New hire Electronic Health Record (E.H.R.) system user accounts are being created by our programmer analyst intern. System support documentation has been created and improved by our programmer analyst intern. Super user accounts have been refreshed and training documentation updated and resent to Super users in order to provide the best possible E.H.R. system support.
 9. Network and programming staff updated our MicroSoft SQL licensing model to ensure that we are operating at the highest cost efficiency.
 10. IT staff will be assisting the Treasurer staff with restoring and importing 15+ years of digital archive tax roll data into Laserfiche.
 11. Support for GCS\Catalis property tax systems is ongoing. Server and application updates and configurations were finished ahead of schedule and generation of the 2022 property tax bills is complete. The current property tax software version end-of-life is set for Fall of 2023. The existing property tax system is on-prem, servers at Wood County, the upgraded version will be cloud based. System migration will be scheduled for late August, September, and early October of 2023.
 12. The TimeStar, electronic time card and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities.
 13. Conducted training for use of the new well water permits and document scanning features for Planning & Zoning Department staff.
 14. Time continues to be spent on finalizing the transition to the Human Services Electronic Health Record System, SmartCare. Go Live to the new system began on March 1. This software replaces their previous Electronic Health Record software, TCM. Work continues to finalize the State Reporting system. IT Staff work to review various issue reports and provide reports to SmartCare.
 15. The Register of Deeds work to upgrade multiple applications continues each week. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates. Conversion of the ROD scanning application is complete and ROD is now “paperless”.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

16. Began work on the Health WIC Breastfeeding application to update and fix various issues.
17. Contracts for the Printer refresh in 2023 have been finalized and signed. The Sheriff's Department and Child Support will be moving to the County's main Printer management program. This contract is historic as this is the first time there is a Countywide Printer Contract covering all departments.
18. CAD, Computer Aided Dispatch, Maps have been updated to aid all agencies in navigation.
19. Preparation for Sheriff's Department Citation System (TraCS) major update to version 10 has begun.
20. Started investigation into the usage of newer features within Sage HRMS, HR and Payroll system.
21. A major update to the CIS Law Enforcement System was completed. This was a critical update and required to successfully complete the triennial Criminal Justice Audit performed by the State of Wisconsin.
22. The five new iPads for the Coroner's office have been received and setup. IT continues to work with the Coroner to finalize the new workflow to electronically share information between Coroner Department staff.
23. Continue to investigate all cyber threats that are reported by security infrastructure alerts or County employees.
24. Began identifying devices for the first round of PC Replacements for 2023. Once the 1st order is identified, IT will work with Departments to review device needs and allow for any changes prior to placing order.
25. Documentation is being updated and created for various procedures and specialty software that is implemented throughout the County. During this time staff is reviewing current checklists and procedures to update as necessary.
26. The IT Security Team continues the Security Awareness Program. To remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

27. Providing continual support of Webex Meetings and Webex Room Kit. The County has been using Cisco Webex Meetings, Teams, and Room kits for video conferencing and Cisco Jabber for phone access.
28. For the month of November, 498 helpdesk requests were created, with staff completing 489 tickets and leaving 145 open requests. In addition, there are currently 209 project requests.
29. Worked on several projects related to the Laserfiche document management system:
 - a) Completed migration from IMS21 to Laserfiche in the Human Services department.
 - b) Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
30. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
31. Continued work on developing an updated internal employee web portal with a new, easier to update and easier to navigate design.
32. Hardware for the backup project and additional network storage has finally arrived. Staff put the new devices in place. This enhances our disaster recovery plan as well as provides more redundant storage which should allow for a quicker recovery.
33. Began recruitment for the new Systems Technician Lead position.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments January 2023

Ongoing Projects and Planning

Jail Project – The City of Wisconsin Rapids has approved temporary use of the vacant parcels known as the triangle lot to be used for contractor parking during the jail project. Having this area designated for contractor vehicles will help prevent congestion on side streets near the Courthouse; Samuels Group will install a fence around this area in the spring to keep contractor vehicles separate from Courthouse staff and visitors.

Our project team continues reviewing detailed specifications related to jail equipment and hardware.

Courthouse – Preparation has begun for the Baker Street pedestrian crossing lights; however, the City is waiting on some of the components to arrive before installation can be completed.

Extended lead times and price increases have become relatively common over the last couple years. While we continue looking for ways to reduce cost and control our budget, we will likely be reviewing some budget resolutions to cover equipment costs for some 2022 projects that cannot be finished until materials arrive, hopefully early in 2023.

Prior to the PIT Committee decision to alter cleaning service at the Courthouse, input was requested from affected departments. As it often happens, after the change took place there was more time for everyone to evaluate the altered cleaning service and provide additional feedback; this information will be shared at the January committee meeting.

River Block – A Class 2 notice was published in two newspapers and online for the approved elevator update at River Block. The contractor who was awarded the recent Courthouse elevator modernization was our only bidder for the River Block project. While it is always preferred to have multiple bidders, it is not required; I will review additional information with the Committee at our January meeting.

Miscellaneous

Attended PIT, Operations, J&L, HHS, County Board, Wis. Rapids Council, and numerous project meetings.

With PIT Committee approval, the 12th Street property was sold on December 22, 2022.

Minutes of the Jail Construction ADHOC Committee

DATE: December 20, 2022

PRESENT: Laura Valenstein, Al Breu, David LaFontaine, Adam Fischer, Jake Hahn, John Hokamp Lee Thao

EXCUSED:
NOT

PRESENT:

OTHERS Quentin Ellis, Shawn Becker, Reuben VanTassel, Kelli Trzinski, Kurt Berner, Jeff

PRESENT: Penzkover, Bill Clendenning, Dennis Polach, Phil Kalman, Jason Conrad, Lance Pliml, Charlie Hoogesteger

LOCATION: Wood County Courthouse

1. Call to Order:

Supervisor Valenstein called the meeting to order at 10:08 a.m.

2. Public Comment:

None

3. Review minutes of October 4, 2022:

Motion by Breu, second by LaFontaine to approve the minutes of the October 4, 2022 meeting as presented. Motion carried unanimously.

4. Construction update from Samuel's Group:

Kurt Berner discussed the construction update. He stated footings are being poured and two tanks were found under the ground. Kurt stated all soil will be tested in compliance with the DNR and disposed of properly as needed.

5. Discussion of unbid project line items:

Kurt stated three of the line items have been bid on. The Committee decided to re-bid category six again at the first of the year with the potential of separating out labor and materials.

6. Saratoga Street property status:

Closing on the Saratoga Street property is January 1, 2023.

Motion by Fischer, second by Breu to enter into an agreement with the City of Wisconsin Rapids regarding the triangle parking for contractor parking. Motion carried unanimously.

7. **Adjourn:**

Meeting adjourned at 10:42 a.m. by Supervisor Valenstein.

Minutes taken by Wood County Sheriff's Department