



490 East Grand Avenue  
Wisconsin Rapids, WI 54494  
(715) 422-5136  
[www.mcmillanlibrary.org](http://www.mcmillanlibrary.org)

Notice is hereby given of a meeting of the McMillan Library Board of Trustees to be held in the McCourt Conference Room at McMillan Library, 490 E Grand Ave on Wednesday January 18, 2022 at 5:00pm. The public may attend in person, call into the meeting 1 (312) 626-6799 (access code: 261 293 8727, password: 369900773) or by joining in virtually via zoom link: <https://us02web.zoom.us/j/2612938727>

## Agenda

1. **Call to Order**
2. **Roll Call**
3. **Open Meeting Declaration**

The open forum is at the option of the Library Board President and ground rules may be established in order to ensure the orderly conduct of business. Please keep in mind that this is a meeting of the Library Board, open to the public, and not a public hearing. Persons who wish to address the Library Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the Library Board. The Board President may or may not respond to statements made.
4. **Review / approval of agenda**
5. **Approval of previous minutes**
6. **Treasurer's Report**
  - a. **Monthly Finance Reports**
  - b. **Payment of the bills**
7. **Director's Report**
  - a. **Library Use and Events**
  - b. **Statistics**
  - c. **Miscellaneous**
    - Subcommittee meeting schedule
8. **Committee Reports**
  - a. **Personnel committee**
    - Director six month evaluation
  - b. **Buildings & Grounds committee**
  - c. **Finance committee**
    - Accounting for endowment
    - 501(c)(3) status for endowment
9. **Old Business**
  - a. **Update on ERD and EEOC claims**
  - b. **Heart of WI Chamber fundraiser**
10. **New Business**
  - a. **Library policies**
  - b. **Meet the board: Library Associate Mary**
11. **Information requests**
12. **Items for next agenda**
13. **Adjournment**

Any person who has a qualifying disability as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Katherine Elchert, Director; [kelchert@mcmillanlibrary.org](mailto:kelchert@mcmillanlibrary.org) so that necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.