

**AGENDA**  
**PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE: Monday, March 4, 2024**

**TIME: 9:00 AM**

**LOCATION: Room 114, Wood County Courthouse**

1. Call meeting to order
2. Public Comments
3. Approve minutes from previous meetings
4. **Information Technology**
  - a. Vouchers
  - b. Monthly Comments
5. **Maintenance Dept.**
  - a. Vouchers
  - b. Monthly Comments
  - c. Review Jail solar design fee
  - d. The Committee may go into closed session pursuant to Wis. Stats 19.85(1)(e), to discuss negotiation for the acquisition of property within the "Triangle Development".
6. Future Agenda Items
7. Set date and time of next meeting
8. Adjourn

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**Join by phone**

+1-408-418-9388 United States Toll

Meeting number (access code): 2488 269 8910

**Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=md4e9bdb1fbb3fd2ecf4d319a82f7cb99>

Meeting number (access code): 2488 269 8910

Meeting password: 030424

**MINUTES**  
**PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE:** Monday, February 5, 2024

**TIME:** 9:00 a.m.

**PLACE:** Courthouse – Room 114

**MEMBERS PRESENT:** Al Breu, Jeff Penzkover, Dennis Polach, William Winch (WebEx),  
Brad Hamilton

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the January 8, 2024, meeting were reviewed. Motion by Hamilton/Penzkover to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed with explanations given. Motion by Hamilton/Penzkover to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. The Maintenance vouchers were reviewed with explanations given. Motion by Hamilton/Penzkover to approve as presented. Motion carried unanimously.
7. The Maintenance Report and project updates were reviewed.
8. Van Tassel presented an agreement for vending services, outlining responsibilities and liabilities. Motion by Hamilton/Penzkover to approve the agreement. Motion carried unanimously.
9. Van Tassel presented a resolution amending the 2024 budget to carry over funds from projects that were in progress but not yet completed as of December 31, 2023. Motion by Hamilton/Penzkover to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
10. Van Tassel reported that the Jail Solar design fee could not be paid for using borrowed funds due to taxation laws governing tax exempt borrowing and the possible use of tax breaks to fund the project. More information will be forthcoming explaining the law.
11. Van Tassel presented two different proposals for design work for the Courthouse heating system. The proposals were reviewed for pricing configurations and the percent completion before bidding. The committee reviewed various scenarios with

both proposals. Motion by Hamilton/Penzkover to move forward with APEX Engineering for design services for Courthouse heating. Motion carried unanimously.

12. Items for next agenda:

- a. Jail Solar design fee
- b. Closed session for Triangle Development discussion

13. The next meeting will be held on Monday, March 4, 2024 at 9:00 AM.

14. Chairman Breu declared the meeting adjourned at 9:49 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

## Property & Information Technology Committee

**February 5, 2024**

[illegible]

## Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: FEBRUARY 2024

For the range of vouchers: 27240023 - 27240079

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27240023	AMAZON CAPITAL SERVICES	PKS CELLPHONE CASES	01/24/2024	\$37.98	P
27240024	AMAZON CAPITAL SERVICES	COC CELLPHONE CASE	01/24/2024	\$18.99	P
27240025	AMAZON CAPITAL SERVICES	VETS SMART CARD READER	01/25/2024	\$14.26	P
27240026	AMAZON CAPITAL SERVICES	HS WIRELESS KEYBRD, MOUSE L.P.	01/26/2024	\$22.99	P
27240027	AMAZON CAPITAL SERVICES	HS WIRELESS HEADSET FOR H.E.	01/29/2024	\$242.05	P
27240028	AMAZON CAPITAL SERVICES	HS PHONE CASES, SCRIN PROTECORS	01/29/2024	\$181.78	P
27240029	CDW GOVERNMENT INC	CS ADOBE ACROBAT PRO LICENSE	01/19/2024	\$143.37	P
27240030	CDW GOVERNMENT INC	UPS REFRESH CYCLE	01/19/2024	\$1,018.84	P
27240031	FRONTIER	PHONE CHARGES	01/19/2024	\$67.90	P
27240032	INSIGHT PUBLIC SECTOR INC	HLTH - MONITOR FOR MFLD	01/18/2024	\$150.59	P
27240033	INSIGHT PUBLIC SECTOR INC	O365 - 670 LICENSE PURCHASE	01/16/2024	\$39,168.20	P
27240034	SOLARUS	PHONE CHGS ACCT 00063942-1	02/01/2024	\$2,143.85	P
27240035	SOLARUS	PHONE CHGS ACCT 00077856-5	02/01/2024	\$224.06	P
27240036	SOLARUS	PHONE CHGS ACCT 00061009-7	02/01/2024	\$69.99	P
27240037	TDS TELECOM	PHONE CHARGES	01/28/2024	\$73.13	P
27240038	TDS TELECOM	PHONE CHARGES	01/28/2024	\$59.23	P
27240039	TDS TELECOM	PHONE CHARGES	01/28/2024	\$44.87	P
27240040	TDS TELECOM	PHONE CHARGES	01/28/2024	\$57.83	P
27240041	TDS TELECOM	PHONE CHARGES	01/28/2024	\$16.40	P
27240042	INTER-QUEST CORP	WEBEX ANNUAL SUBSCRIPTIONS	01/01/2024	\$6,791.40	P
27240043	AMAZON CAPITAL SERVICES	IT POWER ADAPTER,SCRN CLEANERS	02/06/2024	\$62.97	P
27240044	AMAZON CAPITAL SERVICES	PKS CELLPHONE CASE FOR S DUPEE	02/01/2024	\$39.95	P
27240045	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	01/24/2024	\$395.74	P
27240046	AT&T MOBILITY	MONTHLY CELL CHARGES	01/23/2024	\$3,137.59	P
27240047	CORE BTS INC	CORE SWITCH PROJECT	01/31/2024	\$185.00	P
27240048	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	02/05/2024	\$7,663.00	P
27240049	US CELLULAR	CELL PHONE CHGS ACCT 277407322	01/16/2024	\$426.07	P
27240050	US CELLULAR	CELL PHONE CHGS ACCT 851710598	01/16/2024	\$135.48	P
27240051	US CELLULAR	CELL PHONE CHGS ACCT 203538532	01/20/2024	\$2,161.97	P
27240052	US CELLULAR	CELL PHONE CHGS ACCT 203391922	01/20/2024	\$4.93	P
27240053	VERIZON	CELL CHGS ACCT 242258062-00001	02/01/2024	\$5,634.32	P
27240054	AMAZON CAPITAL SERVICES	CB IPAD CASES, SCRIN PROTECTORS	02/05/2024	\$536.08	P
27240055	AMAZON CAPITAL SERVICES	WATER FILTERS	02/06/2024	\$29.65	P
27240056	AMAZON CAPITAL SERVICES	VETERANS SUPPLIES	02/12/2024	\$20.88	P

INFORMATION TECHNOLOGY -  
FEBRUARY 2024

27240023 - 27240079

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27240057	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	02/01/2024	\$12.43	P
27240058	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET PRO100	02/01/2024	\$134.99	P
27240059	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	02/01/2024	\$966.05	P
27240060	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	02/01/2024	\$312.93	P
27240061	CHARTER COMMUNICATIONS (Pittsburgh)	NETWORK SERVICES	02/01/2024	\$2,638.39	P
27240062	GOLDFAX	NETWORK FAXING JAN 2024	02/08/2024	\$91.25	P
27240063	INSIGHT PUBLIC SECTOR INC	TMS DEVICE LICENSE	01/26/2024	\$4,076.75	P
27240064	INSIGHT PUBLIC SECTOR INC	TMS DEVICE LICENSE	01/27/2024	\$1,590.96	P
27240065	AMAZON CAPITAL SERVICES	HS PHONE CAE FOR S.W.	02/14/2024	\$14.99	P
27240066	AMAZON CAPITAL SERVICES	IT AUDIO CABLE	02/15/2024	\$7.14	P
27240067	AMAZON CAPITAL SERVICES	IT SSDS	02/19/2024	\$359.96	P
27240068	AMAZON CAPITAL SERVICES	NW - CRISIS KEYBOARDS	02/19/2024	\$131.91	P
27240069	AMAZON CAPITAL SERVICES	IT STOCK MICE, BATTERY	02/19/2024	\$91.58	P
27240070	APPLE INC	CB IPAD REPLACEMENTS	01/24/2024	\$8,380.00	P
27240071	CORE BTS INC	CORE SWITCH PROJECT	02/15/2024	\$765.00	P
27240072	US BANK	CABLES, GITHUB, SIGNUP, SNAGIT	02/19/2024	\$666.63	
27240073	AMAZON CAPITAL SERVICES	HS POWER CORD	02/21/2024	\$19.99	
27240074	AMAZON CAPITAL SERVICES	IT ERGONOMIC KEYBOARDS	02/25/2024	\$207.72	
27240075	AMAZON CAPITAL SERVICES	IT POWER TOWER, 9V ADAPTER	02/25/2024	\$68.30	
27240076	CDW GOVERNMENT INC	2024 CITRIX MAINTENANCE	02/13/2024	\$28,875.00	
27240077	INTER-QUEST CORP	2024 VOIP FLEX SUBSCRIPTION	02/20/2024	\$24,787.00	
27240078	CDW GOVERNMENT INC	UPS REFRESH CYCLE	02/05/2024	\$950.00	
27240079	CDW GOVERNMENT INC	UPS REFRESH CYCLE - CREDIT	02/02/2024	(\$950.00)	
<b>Grand Total:</b>				<b>\$145,180.31</b>	

Signatures

Committee Chair:

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Committee Member:

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# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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### February 2024

1. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed.
2. Completed a total rewrite of our election results website due to election vendor software changes. Details on the changes were withheld by the vendor until about 3 weeks before the February election. The results website worked correctly and will need some minor updates to support additional features needed for future elections.
3. Worked with Finance staff on required 1099 vendor payment data submission to the IRS. The IRS requires electronic submission as of tax year 2023. Due to time constraints, Finance elected to manually enter 2023 data on the IRS website. IT and Finance will jointly investigate software to automate this process for 2024.
4. IT staff works to ensure year-end processing requirements are met and supported for various year-end systems and financial processes. Year-end requirements include updating multiple reports for taxes, payroll benefit and deduction rates.
5. Working with Health department on Parents as Teachers application request.
6. Investigation and planning for a necessary update to Sheriff's Department Citation System (TraCS) has begun.
7. Work continues on updating the CIS Law Enforcement System address mapping. The address update has been tested and instructions were sent to dispatch, Sheriff's Department and all municipalities. The aerial map update is ready to be installed in March. Installation on the dispatch computers is expected to begin in March.
8. Network staff has been working with the Sheriff's department to prepare for the implementation of the new squad and body-worn camera system, Axon. Installation of this hardware is scheduled for March.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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9. Worked with the Health Department to update HealthSpace, Environmental Health Recordkeeping System that is provided by DHS to track health inspections and licensing required to maintain public health. This program also allows licensees to pay their fees online via Point and Pay.
  10. Researched and ordered iPad replacement for County Board members. Device setup has begun and devices will be ready for placement after the upcoming County Board Election.
  11. Network staff continues configuring our new SIEM solution, Arctic Wolf. This will give us much needed insight into threat detection, security events, and compliance information among other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity.
  12. Continued researching solutions for Project Manager, IT project management software, replacement.
  13. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
  14. Programming staff work to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee, benefit and payroll data.
  15. Continued work consolidating programming source control systems in order to organize historical and ongoing software development projects, and eliminate a server as part of the Server OS update project.
  16. Custom reports for SmartCare, Human Services Electronic Health Record System, continue to be created.
  17. Identified an issue with the CIS Maps not matching the version that Wood County GIS has provided. Working with CIS on getting maps updated to the latest version.
  18. Network staff continue to work with a vendor to upgrade our phone system. These upgrades will allow us to configure newer devices and ensure support beyond August 2025.





# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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19. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Work begins to add Single Sign on functionality to the claims management module for Matrix. Work continues, including attending training webinars, in order to meet the latest CMS (Centers for Medicare and Medicaid) requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Failure to comply and meet the deadline of July 1, 2024 would result in reduction of CMS revenue for the Norwood Healthcare Facility and violation of the public reporting requirements.
  20. IT published and continues to refine the newly developed project request form and policy. This form increases efficiency for both requestors and IT staff and helps to ensure that we provide excellent and cost-effective solutions.
  21. Support for GCS\Catalis property tax systems is ongoing. The current property tax software version end-of-life is set for Fall of 2023. The existing property tax system is on-prem, servers at Wood County. The upgraded version will be cloud based. Contract negotiation for system migration was finished in late May but adjustments continue as the vendor completes migrations for other counties. System migration is scheduled to begin in May 2024 and we do prefer this later timeframe.
  22. IT staff continue working to restore and import 15+ years of digital archive tax roll data into Laserfiche for the Treasurer.
  23. The TimeStar, electronic timecard and time tracking software, system configuration changes are ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Work begins to replace and configure 3 punch timeclocks for our medical facilities before June 2024 when clocks will no longer interface with the time tracking system.
  24. Programming staff work to review and enhance code, update test systems and create user and system documentation in support of 2024 employee benefits open enrollment, new hire enrollment and special application access for the Courts and DA employees.
  25. Staff has been working on configuring our on-premise Exchange servers to work with O365 (Exchange Online). These changes will allow us to run a hybrid email system and/or move to the cloud when support on our current system expires.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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26. Network staff continue to engage a consultant for assistance in the configuration of a new network core to replace existing equipment. This will support additional upgrades to the network and servers at the Courthouse. The project completion is expected to be end of March. Core Switches are a critical component for access to critical infrastructure. Much care is being exercised to ensure minimal downtime when the new hardware goes into production.
  27. Network staff continue working with the Next-Gen 911 provider and various other vendors related to the Next-Gen 911 upgrade to gather the required information and schedule installations. This has been an active project for more than a year and is on schedule to be completed within the coming months. The project is part of a statewide effort to provide a more robust solution and will provide redundant VoIP circuits to help minimize downtime due to failed provider hardware and outdated circuit technology.
  28. The Register of Deeds work to upgrade multiple applications continues each week. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates.
  29. UPS replacement and battery refresh maintenance work continues in order to protect IT network equipment from power failures and surges.
  30. IT staff continue working to organize and relocate the Information Technology network drive shared data. This is an ongoing and sizable project.
  31. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server. This ongoing project takes considerable time to plan, test, and implement.
  32. Continue to work on the project plan for the O365 migration. The current version of Office needs to be replaced with O365 by December 31, 2024. All departments will be migrated.
  33. Time has been spent reviewing current and upcoming building projects including the new law enforcement center, the move of Register in Probate, and additional offices being built at River Block.
  34. The 1<sup>st</sup> PC order for 2024 was placed and hardware is beginning to arrive.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

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35. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team). New training and phishing tests have been assigned to help ensure all Wood County staff are assisting in keeping our network and data safe.
  36. For the month of January, 615 helpdesk requests were created, with staff completing 629 tickets and leaving 94 open requests. In addition, there are currently 141 project requests.
  37. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
  38. Corrected Norwood staff's phone numbers in Everbridge, the new mass communication system, after verifying correct extension dialing procedures. This system will notify employees of critical events and enhance safety.
  39. Staff completed work with Veterans department to implement digital signage in their office.
  40. Created a SharePoint site for Human Services.
  41. IT Intern, Michael Thao, accepted fulltime employment. His last day with Wood County was February 14<sup>th</sup>.
  42. Began recruitment for the System Technician Lead and IT Intern positions.
  43. Network staff has been working with Maintenance, Sheriff, Samuel's Group, and various vendors on the infrastructure needs for the new Law Enforcement Center.

## Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: FEBRUARY 2024

For the range of vouchers: 19230957 - 19230960 19240030 - 19240129

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19230957	US BANK	OSHA TRAINING - HARTJES	01/17/2024	\$59.99	P
19230958	CONSTELLATION NEWENERGY-GAS DIVISION	CH, JAIL, RB GAS SERVICE	01/11/2024	\$4,591.74	P
19230959	OTIS ELEVATOR CO	RB ELEVATOR CONTROLS CIP PROJ	10/19/2023	\$50,192.00	P
19230960	CITY OF WISCONSIN RAPIDS	INSTALL SIGNS 5TH ST/SARATOGA	12/31/2023	\$458.74	
19240030	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	01/20/2024	\$7.92	P
19240031	AMAZON CAPITAL SERVICES	COURTHOUSE SIGNS	01/22/2024	\$35.96	P
19240032	AMAZON CAPITAL SERVICES	PLOW TRUCK OVERLOAD SUSPENSION	01/24/2024	\$1,271.59	P
19240033	ACE HARDWARE	JAIL DOOR CONTROL FUSES	01/22/2024	\$10.98	P
19240034	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING COURTHOUSE, JAIL	01/25/2023	\$6,581.65	P
19240035	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	01/25/2023	\$4,177.95	P
19240036	APEX FIRE PROTECTION LLC	RB UPDATES-SPRINKLER SYS WORK	01/22/2024	\$2,475.00	P
19240037	HAZARD SKATE AND SPORTS	EMPLOYEE APPAREL	01/18/2024	\$300.32	P
19240038	NORTHSTAR ENVIRONMENTAL TESTING LLC	BR 1 REMODEL - ASBESTOS TEST	01/19/2024	\$1,461.00	P
19240039	RUESCH DRYWALL	REG IN PROBATE - DRYWALL	01/17/2024	\$4,857.00	P
19240040	SCHMITT ACOUSTICS LLC	RB UPDATES - 2ND FLR CEILINGS	01/23/2024	\$2,000.00	P
19240041	SUPERIOR CHEMICAL CORPORATION	SUPPLIES	01/16/2024	\$636.66	P
19240042	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	01/17/2024	\$153.41	P
19240043	DIAMOND BUSINESS GRAPHICS	PRINTING	01/30/2024	\$1,107.45	P
19240044	DIAMOND BUSINESS GRAPHICS	PRINTING	01/31/2024	\$1,531.20	P
19240045	DIAMOND BUSINESS GRAPHICS	PRINTING	01/31/2024	\$2,499.20	P
19240046	DIAMOND BUSINESS GRAPHICS	PRINTING	01/31/2024	\$273.90	P
19240047	DIAMOND BUSINESS GRAPHICS	PRINTING	01/31/2024	\$407.00	P
19240048	DIAMOND BUSINESS GRAPHICS	PRINTING	01/31/2024	\$1,220.10	P
19240049	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - VIDEO CONF EQUIP	01/12/2024	\$11,105.88	P
19240050	AMAZON CAPITAL SERVICES	RB SUPPLIES	01/29/2024	\$52.16	P
19240051	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	01/29/2024	\$21.98	P
19240052	AMAZON CAPITAL SERVICES	REG IN PROBATE - SUPPLIES	01/31/2024	\$79.76	P
19240053	DIRECT SUPPLY INC	CLERK OF COURTS SIGNAGE	01/25/2024	\$171.98	P
19240054	ARC CENTRAL INC	BR 1 - CONST DOCUMENTS	01/26/2024	\$12,174.00	P
19240055	CURRENT TECHNOLOGIES INC	RB UPDATES - 2ND FLR REMODEL	01/24/2024	\$2,224.88	P
19240056	EXCEL PLUMBING INC	PLUMBING SERVICE - JAIL	01/08/2024	\$633.00	P
19240057	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	01/03/2024	\$536.85	P
19240058	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	01/17/2024	\$598.68	P
19240059	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	01/26/2024	\$139.58	P

## Committee Report - County of Wood

MAINTENANCE - FEBRUARY 2024

19240030 - 19240129 19230957 - 19230960

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19240060	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	01/31/2024	\$536.85	P
19240061	GAPPA SECURITY SOLUTIONS LLC	KEYS	01/29/2024	\$67.00	P
19240062	GRAINGER (Maintenance)	SUPPLIES	01/16/2024	\$15.62	P
19240063	GRAINGER (Maintenance)	REG IN PROBATE - SUPPLIES	01/26/2024	\$162.76	P
19240064	INTEGRITY FIRE PROTECTION INC	RB SPRINKLER SYSTEM INSPECTION	01/25/2024	\$323.00	P
19240065	INTEGRITY FIRE PROTECTION INC	JAIL SPRINKLER SYS INSPECTION	01/25/2024	\$323.00	P
19240066	PBBS EQUIPMENT CORPORATION	RB BOILER CHECK	01/23/2024	\$316.00	P
19240067	QUALITY DOOR & HARDWARE	REG IN PROBATE - DOORS	01/30/2024	\$401.38	P
19240068	QUALITY PLUS PRINTING INC	REG IN PROBATE - SIGNAGE	01/30/2024	\$118.07	P
19240069	STEVE'S PLUMBING INC	SERVICE CALL - JAIL	01/08/2024	\$432.00	P
19240070	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	01/25/2024	\$13.14	P
19240071	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	01/25/2024	\$176.65	P
19240072	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	01/25/2024	(Voided)	P
19240072R	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	01/25/2024	\$585.68	P
19240073	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	01/25/2024	\$69.15	P
19240074	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	01/25/2024	\$153.42	P
19240075	PBBS EQUIPMENT CORPORATION	RB BOILER CHECK	01/23/2024	\$316.00	P
19240076	AMAZON CAPITAL SERVICES	REG IN PROBATE - SUPPLIES	02/02/2024	\$233.64	P
19240077	ARC CENTRAL INC	BR 1 & RB ROOF BIDDING NOTICES	02/01/2024	\$438.34	P
19240078	COMPLETE CONTROL	CH ANNUAL FIRE INSPECTION	01/31/2024	\$2,796.00	P
19240079	COMPLETE CONTROL	BR 4 BYPASS BUTTON INSTALL	01/31/2024	\$637.25	P
19240080	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC JAN 2024	02/01/2024	\$5,573.54	P
19240081	CRESCENT ELECTRIC SUPPLY CO	REG IN PROBATE - ELEC SUPPLIES	01/30/2024	\$321.55	P
19240082	JOSLIN CONCRETE	SNOW REMOVAL - CH, RB	02/02/2024	\$2,062.50	P
19240083	K & W GLASS INC	REG IN PROBATE - WINDOWS	01/04/2024	\$5,988.00	P
19240084	QUALITY DOOR & HARDWARE	REG IN PROBATE - GLASS	01/31/2024	\$234.00	P
19240085	WASTE MANAGEMENT	WASTE DISPOSAL FEES	02/05/2024	\$1,270.65	P
19240086	WE ENERGIES	GAS SERVICE JAIL	02/05/2024	\$858.83	P
19240087	WE ENERGIES	GAS SERVICE 441 SARATOGA ST	02/01/2024	\$126.91	P
19240088	WE ENERGIES	GAS SERVICE RIVER BLOCK	02/05/2024	\$857.95	P
19240089	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	02/02/2024	\$244.36	P
19240090	WE ENERGIES	GAS SERVICE COURTHOUSE	02/05/2024	\$1,322.05	P
19240091	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	02/02/2024	\$442.34	P
19240092	WINSUPPLY OF WISCONSIN RAPIDS	JAIL KITCHEN REPAIR KIT	01/25/2024	\$135.99	P
19240093	WISCONSIN VALLEY BUILDING PRODUCTS	SHOP SUPPLIES	01/31/2024	\$65.00	P
19240094	THE SAMUELS GROUP INC	JAIL PROJECT - 25TH PAYMENT	02/07/2024	\$3,355,556.31	P
19240095	VENTURE ARCHITECTS	JAIL PROJECT - PROF SERVICES	01/29/2024	\$63,103.37	P
19240096	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/13/2024	\$13.49	P
19240097	ACE HARDWARE	RB SUPPLIES	02/07/2024	\$21.08	P
19240098	CONSTELLATION NEWENERGY-GAS DIVISION	CH, JAIL, RB GAS SERVICE	02/14/2024	\$6,197.13	P
19240099	DIRECT SUPPLY INC	REG IN PROBATE - SIGNAGE	02/12/2024	\$119.98	P
19240100	GAPPA SECURITY SOLUTIONS LLC	REG IN PROBATE - LOCKSETS	02/09/2024	\$510.50	P
19240101	GRAYBAR	SHOP SUPPLIES	02/07/2024	\$109.28	P
19240102	GRAINGER (Maintenance)	SAFETY SIGNS	02/07/2024	\$13.84	P

## Committee Report - County of Wood

MAINTENANCE - FEBRUARY 2024

19240030 - 19240129 19230957 - 19230960

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19240103	HAZARD SKATE AND SPORTS	EMPLOYEE APPAREL	02/14/2024	\$87.98	P
19240104	HOME DEPOT CREDIT SERV (Maintenance)	JAIL,CH,RIP, JT USE,RB,RB UPD	02/05/2024	\$1,086.85	P
19240105	KRISS PREMIUM PRODUCTS INC	BOILER CHEMICALS	02/06/2024	\$1,080.38	P
19240106	NICK MICHELS & SONS	RB ROOF REPAIR	02/05/2024	\$338.00	P
19240107	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	02/14/2024	\$2,522.76	P
19240108	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 441 SARATOGA	02/14/2024	\$262.20	P
19240109	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	02/14/2024	\$862.08	P
19240110	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	02/14/2024	\$43.66	P
19240111	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	02/14/2024	\$67.15	P
19240112	WATER WORKS & LIGHTING COMM	RB PARKING LOT STORM SEWER	02/14/2024	\$41.10	P
19240113	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	02/14/2024	\$47.84	P
19240114	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	02/14/2024	\$8.24	P
19240115	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	02/14/2024	\$101.18	P
19240116	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	02/14/2024	\$11,198.93	P
19240117	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - VIDEO CONF EQUIP	01/29/2024	\$9,474.92	P
19240118	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - VIDEO CONF EQUIP	01/30/2024	\$63,728.75	P
19240119	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - VIDEO CONF EQUIP	02/01/2024	\$38,846.40	P
19240120	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - VIDEO CONF EQUIP	02/02/2024	\$40,450.98	P
19240121	DIAMOND BUSINESS GRAPHICS	printing	02/20/2024	\$36.84	P
19240122	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/22/2024	\$12.29	
19240123	CURRENT TECHNOLOGIES INC	REG IN PROBATE - ELECTRICAL	02/19/2024	\$772.37	
19240124	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - CONTROLLER	02/19/2024	\$1,618.33	
19240125	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	02/20/2024	\$70.00	
19240126	US BANK	RB SUPPLIES	02/19/2024	\$32.26	
19240127	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - VIDEO CONF EQUIP	01/31/2024	\$32,838.47	
19240128	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - VIDEO CONF EQUIP	01/31/2024	\$5,493.68	
19240129	NORTHLAND BUSINESS SYSTEMS	JAIL PROJECT - DOWNPAYMENT	02/23/2024	\$12,144.00	
<b>Grand Total:</b>				<b>\$3,790,580.75</b>	

Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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# Wood County

## WISCONSIN

Reuben Van Tassel  
Facilities Manager

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### Letter of Comments March 2024

#### Ongoing Projects and Planning

**Jail Project** – Our project team continues to deal with many details regarding multiple facility systems that are critical to operation of the new jail. We are working through some concern we have over material selection and equipment design submitted by manufacturers; up to this point we have been successful in mitigating potential delays and excessive cost while also staying aligned with the intent of our new facility design.

Masonry walls are nearly complete; temporary power distribution is being removed as permanent power distribution is brought online; some areas, both detention and non-detention, have ceiling grid installed.

**Courthouse** – Contracts for remodeling in Branch 1 are under review; some have been approved. Work will tentatively begin in April after material/equipment lead times are confirmed. With the reduction made to the budget for Branch 1 remodeling, the scope of work had to be reduced; remaining updates to some of the 1950s Court space will need to be completed in the near future.

Register in Probate will be relocating soon; we are coordinating a couple finishing touches and expect this to be complete by the end of March.

**River Block** – Fallout from recent power events is still evident in some areas; lighting controls within the building have been difficult for contractors to diagnose and we are now faced with the possibility of a complete lighting control system replacement. I have requested alternate options to consider, as I believe a simplified approach to most lighting controls will reduce our long-term operating cost.

#### Miscellaneous

Attended PIT, Operations, and numerous project meetings.

Continuing to work with adjacent property owners regarding accessibility improvements that would benefit our Courthouse visitors and staff.

Assisting Highway Department with access/security updates.