

AGENDA
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, May 5, 2025
TIME: 9:00 AM
LOCATION: Courthouse – Room 302

1. Call meeting to order
2. Public Comments
3. Approve minutes from previous meeting
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
 - c. Resolution – Financing of demo of county owned property adjacent to Courthouse
6. Future Agenda Items
7. Set date and time of next meeting – Monday, June 2, 2025, 9:00 AM
8. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2494 304 7644

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m701f8bf171bb0a240277da73b120df63>

Meeting number (access code): 2494 304 7644
Meeting password: 050525

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Tuesday, April 1, 2025
TIME: 9:00 a.m.
PLACE: Courthouse – Room 302

MEMBERS PRESENT: Al Breu, Jeff Penzkover (arrived 9:35 AM), Dennis Polach, Scott Brehm, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the previous meeting were reviewed. Motion by Hamilton/Brehm to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Hamilton/Brehm to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. IT Director Kaup presented her department 2026-2030 CIP. Motion by Hamilton/Polach to approve the CIP as presented. Motion carried unanimously.
7. The Maintenance vouchers were reviewed. Motion by Hamilton/Brehm to approve as presented. Motion carried unanimously.
8. The Maintenance Report and project updates were reviewed.
9. Facility Director Van Tassel presented the 2026-2030 CIP proposal. Motion by Hamilton/Polach to approve the CIP as presented. Motion carried unanimously.
10. Van Tassel presented a resolution to transfer funds from the Jail contingency to finance the Courthouse HVAC upgrade. Motion by Hamilton/Brehm to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
11. The Wood County Employees Credit Union is going through a process of a merger with another credit union. The new entity would like to negotiate a lease for space in the courthouse, which would most likely be the same space currently occupied by the current credit union. Motion by Brehm/Hamilton to authorize the Facilities Director to negotiate a lease with the appropriate entities. Motion carried unanimously.

12. Van Tassel reviewed the current timeline for demolition of the jail and of the properties across the road from the courthouse. The old jail will be taken down in May with the other buildings to follow.
13. The next meeting will be held on Monday, May 5th at 9:00 AM.
14. Chairman Breu declared the meeting adjourned at 9:49 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Property & Information Technology Committee
April 1, 2025

[illegible]

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: APRIL 2025

For the range of vouchers: 27250130 - 27250186

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27250130	AMAZON CAPITAL SERVICES	HWY PHONE CASE, SCRNM PROTECTOR	03/26/2025	\$55.70	P
27250131	AMAZON CAPITAL SERVICES	2025 1ST & 2ND PC ORDER	03/26/2025	\$115.52	P
27250132	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	03/23/2025	\$465.16	P
27250133	AT&T MOBILITY	MONTHLY CELL CHARGES	03/23/2025	\$3,629.20	P
27250134	FRONTIER	PHONE CHARGES	03/19/2025	\$69.26	P
27250135	INSIGHT PUBLIC SECTOR INC	2025 1ST & 2ND PC ORDER	03/12/2025	\$17,867.32	P
27250136	INSIGHT PUBLIC SECTOR INC	2025 1ST & 2ND PC ORDER	03/15/2025	\$14,896.62	P
27250137	INSIGHT PUBLIC SECTOR INC	RB SWITCH REFRESH PROJECT	03/17/2025	\$53,252.72	P
27250138	INSIGHT PUBLIC SECTOR INC	CH SWITCH REFRESH PROJECT	03/14/2025	\$1,339.48	P
27250139	INSIGHT PUBLIC SECTOR INC	CH SWITCH REFRESH PROJECT	03/17/2025	\$37,526.49	P
27250140	INSIGHT PUBLIC SECTOR INC	2025 DATALOCKER RENEWAL	03/13/2025	\$20,492.43	P
27250141	INSIGHT PUBLIC SECTOR INC	2025 1ST & 2ND PC LATE ORDER	03/16/2025	\$3,098.94	P
27250142	INSIGHT PUBLIC SECTOR INC	2025 1ST & 2ND PC LATE ORDER	03/17/2025	\$149.21	P
27250143	INTER-QUEST CORP	2025 SMARTNET MAINTENANCE	03/31/2025	\$100,129.47	P
27250144	PAGEFREEZER SOFTWARE INC	2025 PAGEFREEZER MAINTENANCE	03/24/2025	\$5,917.78	P
27250145	SOLARUS	PHONE CHGS ACCT 00063942-1	04/01/2025	\$3,094.28	P
27250146	SOLARUS	PHONE CHGS ACCT 00077856-5	04/01/2025	\$236.75	P
27250147	SOLARUS	PHONE CHGS ACCT 00061009-7	04/01/2025	\$69.99	P
27250148	TDS TELECOM	PHONE CHARGES	03/28/2025	\$73.76	P
27250149	TDS TELECOM	PHONE CHARGES	03/28/2025	\$59.80	P
27250150	TDS TELECOM	PHONE CHARGES	03/28/2025	\$45.02	P
27250151	TDS TELECOM	PHONE CHARGES	03/28/2025	\$58.30	P
27250152	TDS TELECOM	PHONE CHARGES	03/28/2025	\$17.85	P
27250153	TEKSYSTEMS INC	TEMP LBY 3/16/25 - 3/22/25	03/31/2025	\$2,280.00	P
27250154	TEKSYSTEMS INC	TEMP NA 3/16/25 - 3/22/25	03/31/2025	\$1,313.25	P
27250155	AMAZON CAPITAL SERVICES	DISPATCH PATCH PANEL	04/08/2025	\$131.94	P
27250156	AMAZON CAPITAL SERVICES	HS HEADSET FOR A.W.	04/08/2025	\$27.81	P
27250157	AVI SYSTEMS INC	VC COURTROOM PROJECT	03/31/2025	\$7,644.00	P
27250158	GOLDFAX	NETWORK FAXING MARCH 2025	04/06/2025	\$98.15	P
27250159	HEARTLAND BUSINESS SYSTEMS LLC	2025 DUO MAINTENANCE	04/03/2025	\$52,248.00	P
27250160	INSIGHT PUBLIC SECTOR INC	HS MONITOR FOR A.A.	01/14/2025	\$149.21	P
27250161	INSIGHT PUBLIC SECTOR INC	ISE LICENSES 2025	02/28/2025	\$285.00	P
27250162	INSIGHT PUBLIC SECTOR INC	CH SWITCH REFRESH PROJECT	03/21/2025	\$55,659.54	P
27250163	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	04/03/2025	\$7,888.00	P

INFORMATION TECHNOLOGY - APRIL
2025

27250130 - 27250186

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27250164	TEKSYSTEMS INC	TEMP LBY 3/23/25 - 3/29/25	04/07/2025	\$2,280.00	P
27250165	US CELLULAR	CELL PHONE CHGS ACCT 277407322	03/16/2025	\$284.46	P
27250166	US CELLULAR	CELL PHONE CHGS ACCT 203538532	03/20/2025	\$2,143.67	P
27250167	US CELLULAR	CELL PHONE CHGS ACCT 203391922	03/20/2025	\$21.71	P
27250168	VERIZON	CELL CHGS ACCT 242258062-00001	04/01/2025	\$5,344.26	P
27250169	AMAZON CAPITAL SERVICES	NW WIRELESS MOUSE	04/11/2025	\$12.96	P
27250170	AMAZON CAPITAL SERVICES	PKS PHONE CASES, CHARGERS	04/16/2025	\$73.88	P
27250171	CDW GOVERNMENT INC	YUBIKEY SUBSCRIPTION	03/31/2025	\$19,648.00	P
27250172	TEKSYSTEMS INC	TEMP LBY 3/30/25 - 4/5/25	04/14/2025	\$2,280.00	P
27250173	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	04/01/2025	\$2.88	P
27250174	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET PRO100	04/01/2025	\$134.99	P
27250175	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	04/01/2025	\$1,004.92	P
27250176	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	04/01/2025	\$318.05	P
27250177	CHARTER COMMUNICATIONS (Pittsburgh)	NETWORK SERVICES	04/01/2025	\$2,657.17	P
27250178	US BANK	GIPAW CONFERENCE	04/17/2025	\$1,000.00	P
27250179	CENTER FOR INTERNET SECURITY INC	2024 ALBERT SENSOR MONITORING	01/09/2025	\$11,160.00	P
27250180	INSIGHT PUBLIC SECTOR INC	CH SWITCH REFRESH PROJECT	03/27/2025	\$92,362.06	P
27250181	INSIGHT PUBLIC SECTOR INC	CJC SIGNATURE PAD (DHS)	04/02/2025	\$295.36	P
27250182	ISI TELEMAGEMENT SOLUTIONS INC	2025 ISI VOIP RENEWAL	04/17/2025	\$8,092.32	P
27250183	RHYME BUSINESS PRODUCTS	1ST QTR 2025 BILLING	04/04/2025	\$9,360.21	P
27250184	SINGLEWIRE SOFTWARE	2025 INFORMACAST RENEWAL	04/16/2025	\$578.50	P
27250185	SINGLEWIRE SOFTWARE	2025 INFORMACAST RENEWAL	04/16/2025	\$8,760.50	P
27250186	TEKSYSTEMS INC	TEMP LBY 4/6/25 - 4/12/25	04/21/2025	\$2,280.00	P
Grand Total:				\$560,481.85	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County WISCONSIN

INFORMATION TECHNOLOGY

April 2025

1. Staff continue to work on multiple items related to the Law Enforcement Center occupancy. These include computer and printer migrations, phone configuration and configuring backup systems. IT related assets were inventoried and cleared out of the old jail. Staff have worked with electrical contractors to ensure there is no critical wiring running to junction points in the old jail.
2. Multicast has been configured throughout the new Law Enforcement Center. The Communications department will be using multicast to broadcast the public safety radio system to specific speakers in the Sheriff's department to help ensure deputies are able to hear radio communications even if they do not have their radio on them. This will also allow Wood County IT, Safety, and Courthouse Security to configure paging through overhead speakers and phones throughout the new building.
3. Preparation for Parks staff occupation at CERA park has begun. A new network connection will be installed and hardware is being procured.
4. AI usage guidelines have been outlined and terms of usage agreement forms made available. Users can now request AI access. AI general access is blocked.
5. Three security incidents were detected in March. Each one of them was triaged, remediated and devices thoroughly cleaned before being returned to the user.
6. Employees submitted 195 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. These emails were then removed from all Wood County mailboxes and blocks were put in place to disallow further delivery attempts.
7. Completed implementation of Everbridge, mass communication software, for Norwood and Edgewater. This replaces Singlewire Fusion at these locations. Training meetings were held with Edgewater and Norwood staff. An Everbridge mobile app training video was also created.
8. Continue to work with members of the Central Records subcommittee. Working to schedule an on-site visit from CIS, current Law Enforcement Software vendor, to discuss unmet needs of the current system. An RFI, request for information, was sent out with a submission deadline of May 16th at 4pm.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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9. Completed bug fixes related to write-in vote displays on the Election Results website.
 10. Sheriff's Department Body Camera and Squad Dash Camera (Arbitrator) systems licenses expired. IT staff worked with the vendor to obtain a temporary license and uninstall/reinstall software on the server so that this system was functioning properly again. The Sheriff's Department staff is working to obtain a permanent license before this one expires on 05/31/2025.
 11. Network staff continue to work with the Communications Department on the radio upgrade project. Initial testing of the radios on the new network has been successful. Time is being scheduled with the vendor for installation.
 12. Met with dispatch manager to review plans for the arrival of the new desks for the dispatch center. This will require the addition of 24 network cables along with relocation of an additional 36 network cables. This desk replacement project will require IT's assistance in moving the PC's and phones to ensure dispatch operations are not impacted.
 13. Assisting Port Edwards with new server and O365 migration to transition out-of-date systems to supported operating systems. This project includes updating end-user computing devices for staff and trustees.
 14. Continued software development work on the Planning & Zoning Permits system to implement an improved public search available on the website.
 15. Continue the process of migrating virtual servers. The remaining servers need to be migrated during off hours as they are large and take a long period of time to transfer or have an impact on operations.
 16. Transitioned Non-Metallic Mining and the Emergency Management Building Number Identification (BNI) In house system from using the old Property Tax system database to the new hosted database.
 17. Planning continues for an upgrade to CIS Computer Aided Dispatch (CAD) software. This upgrade is necessary before other Dispatch project request work can begin.
 18. Working with Dispatch on Total Response and Eventide software requests. This software will replace current solutions used in Dispatch.



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INFORMATION TECHNOLOGY

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19. Staff continue to work with Southern Health Partners (SHP), CIS, Criminal Justice and Jail staff to implement an Electronic Medical Record (EMR) for the jail. The hosted server is being built and the interface between EMR and CIS is being configured. IT is working with Criminal Justice staff on the hardware needs and budget restraints. The hardware has been ordered and training is being scheduled.
 20. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data. Programming staff begin the preliminary process of vetting replacement systems for HRMS and payroll.
 21. Staff continue the review of the configuration of O365 to ensure the environment is properly configured, easy to use and has the proper security in place as we begin to implement SharePoint, Teams, and One Drive and work to migrate email servers to Exchange Online. The email migration process is working. Staff are now reviewing plans for backup and email encryption for the new environment.
 22. Completed review of proposals for an enhancement of County court rooms A/V system. This will improve reliability for in room and video conference communication. A room to house the new equipment has been located. The wiring project parameters have been expanded as we review the new project needs for a recent request by the new district attorney who wants to implement a paperless system as soon as possible. The vendor is scheduled to begin running cable the first week of May.
 23. Continue project to replace and/or upgrade Winscribe for Human Services.
 24. System\code improvement for the in-house Planning & Zoning permitting system continues.
 25. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system complete. Account work for new backup procedures for Claims Management continues.
 26. Continue work on preparing data for migration from Human Services IMS, current document management system & TCM, Electronic Health Record System, into Laserfiche, countywide document management system.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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27. Support for GCS\Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Preparations begin for migrating the 34 municipalities to the new system by late 2025. The onsite database, web and application servers that were migrated have been decommissioned and new connections configured for existing systems that use tax data.
28. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
29. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system
30. Implementation is complete meeting the latest CMS (Centers for Medicare and Medicaid) reporting requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Additional new requirements for reporting began January 1, 2025.
31. Continued work with WISHIN and Matrix on standing up the CCD and ADT interfaces. T Norwood Admin and IT have accounts for the test environment to verify information that is being sent to WISHIN. Testing has revealed there is a format issue with the CCDs that WISHIN and Matrix are working to correct.
32. IT staff work to schedule and upgrade various server operating systems and database management systems, and SQL server is nearly complete. This ongoing project took considerable time to plan, test, and implement.
33. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Work to update and support new CMS connection requirements for MFA and VPN continues.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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34. Network staff continue to respond to information gathered by the recently implemented SIEM, Security Information & Event Management, solution. This gives us much needed insight into threat detection, security events, and compliance information and other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity. The Virtual Scanner is fully operational. Work is being spent on planning risk scanning schedules for all endpoints on the County network.
35. The Register of Deeds work to upgrade multiple applications continues. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. AVID software upgrade scheduled for late March is complete.
36. The 2025 PC replacement 1st and 2nd quarter orders have been placed and equipment is starting to be received. Placement of the last of the 2024 replacement devices has been scheduled. The remaining devices are for Parks and we anticipate being able to access these locations in May.
37. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). IT staff are following up with staff that did not complete the required 1st quarter security awareness training. Failure to complete the required training will result in losing network account access.
38. For the month of March, 586 helpdesk requests were created, with staff completing 553 tickets and leaving 137 open requests. In addition, there are currently 242 project requests.
39. The Systems Technician vacancy was filled by Dezmond Revord. Dezmond began his employment on April 14th. We currently have one Network Analysts vacancy.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: APRIL 2025

For the range of vouchers: 19250257 - 19250358

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19250257	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	03/25/2025	\$15.98	P
19250258	AMAZON CAPITAL SERVICES	JAIL PROJECT-FF&E IT SUPPLIES	03/25/2025	\$790.93	P
19250259	AMAZON CAPITAL SERVICES	CH SECURITY - TV STAND	03/26/2025	\$21.98	P
19250260	AMAZON CAPITAL SERVICES	JAIL PROJECT - FF&E	03/28/2025	\$48.44	P
19250261	AMAZON CAPITAL SERVICES	JAIL PROJECT - SUPPLIES	03/28/2025	\$8.54	P
19250262	AMAZON CAPITAL SERVICES	JAIL PROJECT - SUPPLIES	03/31/2025	\$101.34	P
19250263	AMAZON CAPITAL SERVICES	CREDIT - JAIL PROJECT TV	03/25/2025	(\$339.99)	P
19250264	AMAZON CAPITAL SERVICES	CREDIT - JAIL PROJECT TV	03/25/2025	(\$339.99)	P
19250265	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	03/25/2025	\$4,303.29	P
19250266	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING COURTHOUSE, JAIL	03/25/2025	\$8,556.53	P
19250267	BDT INC	CH SECURITY - SUPPLIES	03/21/2025	\$25.12	P
19250268	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	03/12/2025	\$655.34	P
19250269	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	03/21/2025	\$152.83	P
19250270	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	03/26/2025	\$543.59	P
19250271	CRESCENT ELECTRIC SUPPLY CO	RB SUPPLIES	03/20/2025	\$581.18	P
19250272	JF AHERN CO	CH HVAC CONTRACTOR SVCS	02/19/2025	\$43,761.60	P
19250273	JF AHERN CO	CH HVAC CONTRACTOR SVCS	03/19/2025	\$18,190.80	P
19250274	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	03/26/2025	\$12.88	P
19250275	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	03/26/2025	\$204.86	P
19250276	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	03/26/2025	\$598.85	P
19250277	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	03/26/2025	\$61.70	P
19250278	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	03/26/2025	\$107.22	P
19250279	CHARM-TEX INC	JAIL PROJECT - FOOD CART	03/28/2025	\$4,554.90	P
19250280	CONNECTED MEDIA SOLUTIONS LLC	JAIL PROJECT - WINDOW SHADES	03/19/2025	\$27,540.27	P
19250281	CONNECTED MEDIA SOLUTIONS LLC	JAIL PROJECT - WINDOW SHADES	03/19/2025	\$2,834.00	P
19250282	COVENANT SECURITY EQUIPMENT	JAIL PROJECT - DROP BOX	03/27/2025	\$3,300.00	P
19250283	GAPPA SECURITY SOLUTIONS LLC	JAIL PROJECT - FF&E	03/26/2025	\$72.50	P
19250284	GAPPA SECURITY SOLUTIONS LLC	JAIL PROJECT - FF&E	03/26/2025	\$212.50	P
19250285	GAPPA SECURITY SOLUTIONS LLC	JAIL PROJECT - FF&E	03/26/2025	\$168.96	P
19250286	GRAINGER (Maintenance)	JAIL PROJECT - FF&E	03/27/2025	\$1,551.59	P
19250287	NASSCO INC	JAIL PROJECT - FF&E	03/27/2025	\$15.71	P
19250288	QUALITY DOOR & HARDWARE	JAIL PROJECT - FF&E	03/27/2025	\$245.00	P
19250289	THE SAMUELS GROUP INC	JAIL PROJECT - FURNITURE	03/26/2025	\$2,867.02	P
19250290	ULINE	JAIL PROJECT - FF&E	03/19/2025	\$132.36	P

MAINTENANCE - APRIL 2025

19250257 - 19250358

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19250291	ULINE	JAIL PROJECT - FF&E	03/25/2025	\$1,293.74	P
19250292	VENTURE ARCHITECTS	JAIL PROJECT - PROF SERVICES	03/28/2025	\$6,000.00	P
19250293	VICTORY SUPPLY LLC	JAIL PROJECT - FF&E	01/13/2025	\$4,368.00	P
19250294	VICTORY SUPPLY LLC	JAIL PROJECT - FF&E	02/17/2025	\$494.00	P
19250295	FLAGS USA	JAIL PROJECT - FLAGS	02/25/2025	\$1,181.97	P
19250296	NASSCO INC	CLEANING SUPPLIES	04/02/2025	\$272.63	P
19250297	NASSCO INC	CLEANING SUPPLIES	04/02/2025	\$595.50	P
19250298	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	04/02/2025	\$41.97	P
19250299	AMAZON CAPITAL SERVICES	JAIL PROJECT - SIGNAGE	04/04/2025	\$39.96	P
19250300	AMAZON CAPITAL SERVICES	LANYARDS	04/04/2025	\$17.88	P
19250301	APEX ENGINEERING INC	CH HTG SYSTEM - ADMIN PHASE	03/31/2025	\$3,500.00	P
19250302	ASCENT CONSTRUCTION LLC	CH UPDATES - A/V ROOM RENO	04/04/2025	\$7,360.99	P
19250303	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC MAR 2025	04/01/2025	\$4,168.84	P
19250304	JOSLIN CONCRETE	MAR 25 SNOW REMOVAL - CH, RB	04/05/2025	\$1,140.00	P
19250305	NEIS ELEVATOR INSPECTION SERVICES	CH ELEVATOR INSPECTION	03/27/2025	\$90.31	P
19250306	WE ENERGIES	GAS SERVICE OLD JAIL - MAR	04/02/2025	\$425.74	P
19250307	WE ENERGIES	GAS SERVICE 321 MARKET ST-MAR	04/02/2025	\$95.49	P
19250308	WE ENERGIES	GAS SERVICE 441 SARATOGA-MAR	04/02/2025	\$100.76	P
19250309	WE ENERGIES	GAS SERVICE RIVER BLOCK - MAR	04/02/2025	\$675.36	P
19250310	WE ENERGIES	GAS SERVICE LEC - MAR	04/02/2025	\$5,849.83	P
19250311	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP-MAR	04/03/2025	\$118.15	P
19250312	WE ENERGIES	GAS SERVICE COURTHOUSE - MAR	04/02/2025	\$1,267.21	P
19250313	WE ENERGIES	GAS SERVICE JOINT USE BLDG-MAR	04/03/2025	\$278.36	P
19250314	THE SAMUELS GROUP INC	JAIL PROJECT - 39TH PAYMENT	04/04/2025	\$151,897.10	P
19250315	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	03/28/2025	\$9.99	P
19250316	DIAMOND BUSINESS GRAPHICS	Printing	04/09/2025	\$48.79	P
19250317	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	04/08/2025	\$36.21	P
19250318	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	04/09/2025	\$45.69	P
19250319	AMAZON CAPITAL SERVICES	JAIL PROJECT - SIGNAGE	04/09/2025	\$60.76	P
19250320	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	04/11/2025	\$8.99	P
19250321	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	04/11/2025	\$5.39	P
19250322	ACE HARDWARE	SHOP SUPPLIES	04/10/2025	\$85.84	P
19250323	CONSTELLATION NEWENERGY-GAS DIVISION	CH, JAIL, RB GAS SERVIE	04/14/2025	\$4,632.10	P
19250324	HARTERS FOX VALLEY DISPOSAL LLC	WASTE DISPOSAL FEES	04/01/2025	\$1,170.62	P
19250325	HOME DEPOT CREDIT SERV (Maintenance)	CH/SHOP, RB, NEW JAIL FF&E	04/04/2025	\$3,196.45	P
19250326	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	04/09/2025	\$2,039.86	P
19250327	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 441 SARATOGA	04/09/2025	\$138.54	P
19250328	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 321 MARKET ST	04/09/2025	\$91.49	P
19250329	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	04/09/2025	\$992.01	P
19250330	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	04/09/2025	\$21.51	P
19250331	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	04/09/2025	\$48.42	P
19250332	WATER WORKS & LIGHTING COMM	RB PARKING LOT STORM SEWER	04/09/2025	\$51.38	P
19250333	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	04/09/2025	\$59.80	P
19250334	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	04/09/2025	\$10.30	P

MAINTENANCE - APRIL 2025

19250257 - 19250358

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19250335	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	04/09/2025	\$126.47	P
19250336	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	04/09/2025	\$10,754.03	P
19250337	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC NEW JAIL	04/09/2025	\$13,350.25	P
19250338	ACE HARDWARE	SHOP SUPPLIES	04/17/2025	\$74.93	P
19250339	JF AHERN CO	CH HVAC CONTRACTOR SVCS	04/15/2025	\$384,267.60	P
19250340	APPLIED INDUSTRIAL TECHNOLOGIES INC	BELT	04/16/2025	\$6.55	P
19250341	BAUER'S FLOOR MART	CARPET ADHESIVE	04/07/2025	\$35.00	P
19250342	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	04/14/2025	\$42.00	P
19250343	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	04/14/2025	\$42.00	P
19250344	GRAYBAR	SHOP SUPPLIES	04/11/2025	\$382.55	P
19250345	GRAYBAR	SHOP SUPPLIES	04/14/2025	\$1,000.44	P
19250346	QUALITY DOOR & HARDWARE	CH UPDATES - CU	04/16/2025	\$317.69	P
19250347	QUALITY DOOR & HARDWARE	SHOP SUPPLIES	04/16/2025	\$74.71	P
19250348	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	04/15/2025	\$210.00	P
19250349	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	04/08/2025	\$44.85	P
19250350	WI FACILITIES MANAGEMENT ASSOCIATION	2025 MEMBERSHIP DUES	04/21/2025	\$250.00	P
19250351	US BANK	PERMIT, LEC, CH SEC, AUTOCAD	04/17/2025	\$5,396.42	P
19250352	COMPLETE CONTROL	JAIL PROJECT - FF&E	04/18/2025	\$1,979.50	P
19250353	MCMaster-CARR SUPPLY CO	JAIL PROJECT - FF&E	03/06/2025	\$199.27	P
19250354	MCMaster-CARR SUPPLY CO	JAIL PROJECT - FF&E	03/21/2025	\$201.08	P
19250355	ULINE	JAIL PROJECT - FF&E	03/31/2025	\$583.74	P
19250356	CDW GOVERNMENT INC	JAIL PROJ-RADIO PAGING GATEWAY	04/03/2025	\$401.70	P
19250357	CDW GOVERNMENT INC	JAIL PROJ-POWER PLUG CONVERTER	04/07/2025	\$90.12	P
19250358	INSIGHT PUBLIC SECTOR INC	JAIL PROJ-SEC OFFICE CAMERA PC	04/09/2025	\$1,657.89	P
Grand Total:				\$747,074.55	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments May 2025

Ongoing Projects and Planning

Jail Project – Building automation system programming and adjustments are ongoing.

Selective demolition is underway on portions of the old jail; substantial demolition will begin in the next couple weeks. The project team has met with departments occupying space adjacent to the demolition in an effort to coordinate the most disruptive work with department activities. Some staff have been relocated temporarily as a safety precaution.

The demolition contractor is making an effort to reduce disruption to Courthouse activity by performing some of their work on weekends.

Courthouse – Work has begun for the heating system replacement. The contractor is working on shutting down the 1950s steam boilers and removing associated piping and equipment, including the steam-to-water heat exchangers, heat circulation pumps, and original pneumatic control system.

Temporary heating and cooling equipment will be used to keep the building as comfortable as possible during the project.

River Block – Materials for the second phase of roof replacement have been ordered; the contractor performing the work is hoping to have cooperative weather this summer and is tentatively scheduled to start this project in June.

Miscellaneous

Continuing to work with City staff and adjacent property occupants regarding accessibility improvements at the Courthouse.

Attended PIT, County Board, HHS, and numerous project meetings.

Assisting with project planning and review at Norwood and Edgewater facilities.



RESOLUTION#

DATE May 20, 2025

Effective
Date

Upon passage and posting

Page 1 of 1

Introduced by **Property & Information Tech & Operations Committee**

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____	NF	, Corp Counsel
Reviewed by: _____	PY	, Finance Dir.

INTENT & SYNOPSIS: To authorize the use of available jail contingency funds for the demolition of county-owned properties in the Triangle Development and to amend the 2025 Maintenance Capital Projects account with said funds.

FISCAL NOTE: The source of funding is unspent jail contingency funds from available debt borrowing placed in the Capital Projects Fund Balance (34113). The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
34113	Capital Projects Fund Bal.	\$500,000	
57119	Maintenance Capital Projects		\$500,000

WHEREAS, properties in the Triangle Development were acquired for the purpose of providing better accessibility to the new Courthouse complex, and

WHEREAS, the Jail Construction Adhoc Committee met on April 15, 2025 and authorized the use of jail contingency funds to fund the demolition of the county-owned properties in the Triangle Development, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

NOW THEREFORE BE IT RESOLVED, to amend the 2025 Maintenance Capital Projects budget (57119) by appropriating available jail contingency funds of \$500,000 from Capital Projects Fund Balance (34113), and

BE IT FURTHER RESOLVED, that pursuant to Wis Stats 65.90(5) the County Clerk is directed to post a notice of this budget change within 15 days.

Adopted by the County Board of Wood County, May 20, 2025

County Clerk

County Board Chairman