

Golden Sands Resource Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
November 16th, 2023
Wood County River Block/Online

Attendees: Gary Beastrom (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Amanda Gurklis (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Diane Hanson (Marathon); Shane Wucherpennig (Member-at-Large); Amy Thorstenson (Golden Sands RC&D Staff); Jennifer Glad (Golden Sands RC&D Staff). Bill Clendenning (Wood) was also present.

CALL TO ORDER: Hernandez called the meeting to order at 9:03 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made and seconded to approve the minutes from the September 2023 meeting. Motion carried unanimously.

Closed Session: The committee went into closed session.

TREASURER'S REPORT: The most recent financial reports were sent out prior to the meeting. Hilgart reported on the amounts for all open accounts. A motion was made by Walker, which was seconded by Wucherpennig, to forward to the full council. Motion carried unanimously.

FINANCIAL PROCEDURES:

Thorstenson discussed the 2024 draft overhead budget. The budgeted amounts for office furnishings, advertising, publicity, and training will increase. Golden Sands RC&D is also planning to pay dues to the WI Association of RC&Ds as well as the National Association of RC&Ds. The draft budget was approved by consensus, with direction provided about what numbers to refine for the final draft for the March meeting. The current health insurance stipend is only enough for employees to purchase a catastrophic policy. A discussion was had about the possibility of increasing the stipend. The 2022 990 form was completed. The ending balance was negative due to some projects that were reimbursement-based switching to front-loaded during fiscal year 2021, creating the appearance of a loss in 2022.

STAFF AND MEMBERSHIP:

Whistleblower Policy: The policy was reviewed. A motion was made by Walker, which was seconded by Beastrom, to approve the Whistleblower Policy. Motion carried unanimously.

Hiring Updates and Open Positions: Glad introduced herself. Thorstenson reported that two new NRCS co-employment staff will start in December. Positions currently open included the Soil Conservationist (Green Lake), AIS Coordinator, and the Community Gardens Field Manager.

Outagamie County: A notification was sent twice without a reply.

Tribute to Al Barden: No updates.

PR & COMMUNICATIONS:

Newsletter: Thorstenson reported that she and Kevin Munkwitz are currently working on a draft for the Nov issue.

OTHER BUSINESS: None

ADJOURNMENT: The meeting was adjourned at 10:11 a.m.

Respectfully submitted,

Amanda Gurklis
Temporary Recording Secretary