

OPERATIONS COMMITTEE

DATE: Tuesday, December 7, 2021
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse – Room 114
400 Market St.
Wisconsin Rapids, WI

1. Call meeting to order
2. Public Comments
3. **CONSENT AGENDA**
 - (a) Review/approve minutes from previous committee meetings
 - (b) Review monthly letters of comment from department heads.
 - (c) Approval of departments vouchers – County Board, County Clerk, Finance, Human Resources, Risk Management, Treasurer, and Wellness.
4. Review items, if any, pulled from consent agenda
5. Discuss American Rescue Plan Act
6. **Wellness Coordinator Update**
7. **Finance**
 - (a) Finance Department update
 - (b) Resolution – Health Dept. – FTE Community Health Worker
 - (c) Resolution – Health Dept. – Budget Grant Revenue/Expense (Adjustment)
 - (d) Resolution – Health Dept. – Budget Grant Revenue/Expense (Covid-19 Adj.)
 - (e) Resolution – Edgewater – Write-off bad debt
 - (f) Resolution – Planning and Zoning – Unspent REDI Funds
 - (g) ARPA – CIP
8. **HR**
 - (a) Resolution- Worker’s Compensation Reserve Fund transfer
9. Consider any agenda items for next meeting
10. Comments from the Chair
11. Pursuant to Wis. Stat. s. 19.85(1)(c), the Committee may go into closed session to discuss the extension of temporary increase in duties compensation for an employee.
12. Return to open session.
13. Pursuant to Wis. Stat. s. 19.85(1)(c), the Committee may go into closed session to conduct performance reviews of department heads.
14. Return to open session.
15. Set next regular committee meeting date
16. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2496 216 4676

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m9375ca3ea6dec2c4772c0effd2c337e8>
Meeting number (access code): 2496 216 4676
Meeting password: OP1207

OPERATIONS COMMITTEE MEETING MINUTES

DATE: Tuesday, November 2, 2021
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Adam Fischer, Mike Feirer, Lance Pliml

EXCUSED: Donna Rozar

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Dennis Polach, Bill Clendenning, Kim McGrath, Kelli Francis, Ed Newton, Adam Fandre, Mary Schlagenhaft, Trent Miner, Sue Kunferman, Amy Kaup, Jason DeMarco, Marissa Kornack, Reuben Van Tassel, Brandon Vruwink, Mary Solheim, Nick Flugaur, Ray Bossert

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Motion (Feirer/Fischer) to approve the consent agenda. Motion carried unanimously.

Pliml stated that no new information has been received in regards to ARPA.

Wellness Coordinator Fandre provided a summary of the Wellness Program Aggregate Report to the Committee. Pliml commended Fandre on an excellent report.

Finance Director Newton provided a brief update on Finance Department activities.

Newton stated that there is no action needed today on the Tax Levy Resolution or the Budget Resolution. Newton stated that they will be presented at the public hearing on November 9th.

Newton explained that he and Deputy Finance Director Yang compiled the proposed CIP based upon the \$3.5 million that was authorized and the use of ARPA funds. Brief discussion ensued.

Motion (Pliml/Feirer) to accept the recommendations put forth by the Finance Department in regards to the CIP and ARPA funding. Motion carried unanimously.

Newton explained that Edgewater Haven is requesting to write-off bad debt in an amount exceeding \$50,000 which requires the approval of this Committee. Administrative Services Division Administrator, Mary Schlagenhaft, provided information to the Committee on the debts. Wagner stated that Rozar asked him to share that the Health & Human Services Committee was in strong agreement with the debt write-off.

Motion (Fischer/Pliml) to approve the write-off of bad debt for Edgewater Haven. Motion carried unanimously.

Human Resources Director McGrath provided a reminder about the performance evaluation process, including the due date of December 13th. The consensus of the Committee was to add the evaluations of the Finance and HR Directors to the end of the agenda at the regular December meeting and that self-evaluations are optional.

Agenda items for next meeting: Department Head Performance Evaluations

Pliml stated that he was going to be meeting with HR Director McGrath and IT Director Kaup in regards to cyber risk and security. He further stated that information will be going out to all employees in the near future regarding this.

Pliml asked McGrath to provide a brief overview of the Department Head Retreat scheduled for November 10th. McGrath shared that 36 Department Heads and managers are confirmed as attending and that 40 attendees are expected. Pliml shared with the Committee that Mark O'Connell, Andy Phillips, and Kyle Christianson are presenting at the retreat on various topics.

The next regular meeting is scheduled for Tuesday, December 7, 2021 at 9:00 a.m.

Wagner declared the meeting adjourned at 9:34 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.

OPERATIONS COMMITTEE/ANNUAL BUDGET HEARING MINUTES

DATE: Tuesday, November 9, 2021
TIME: 8:35 AM
LOCATION: Courthouse – County Board Room

Members Present: Ed Wagner, Mike Feirer, Adam Fischer, Lance Pliml, Donna Rozar

Others Present: Trent Miner, County Clerk; Ed Newton, Finance Director; PaNyia Yang, Deputy Finance Director; Various other County Board Supervisors & Dept. Heads.

Chair Wagner called the meeting to order at 8:35 AM and opened the public hearing for the 2022 Budget.

Chair Wagner, Finance Director Newton, and Deputy Finance Director Yang review the various components of the 2022 budget, including revenues, expenditures, undesignated reserves, and debt service. Also reviewed were the numerous ongoing challenges associated with the yearly budget process.

There being no public comments, Chair Wagner closed the Budget Hearing at 8:53 AM.

Motion by Rozar/Fischer to approve the levy resolution and forward to the county board for their consideration. Motion carried unanimously.

Motion by Feirer/Fischer to approve the budget resolution and forward to the county board for their consideration. Motion carried unanimously.

Chair Wagner declared the meeting adjourned at 8:55 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – December 2021

- 2021 Wisconsin Act 84 was recently passed by both houses of the legislature and signed by the Governor. This act updates the application process for a marriage license. Some of the highlights include:

<i>Current Law</i>	<i>Act 84</i>
Apply in county of residence	Apply in any county
5-day waiting period	3-day waiting period
Must present certified copy of birth certificates	Only has to present a Real ID compliant document (driver's license or passport)
Valid for 30 days	Valid for 60 days
Filed in county of marriage	Filed in any county

There was not unanimity of thought amongst county clerks for this bill. I, for one, was opposed to it and expressed as much to our legislators, all of whom voted in favor of it. This just makes a marriage license application process less than what it is; a binding contract and vital record. By not requiring a birth certificate, we have to take the word of applicants what the spelling of their parents' names are without documentary proof. I cannot tell you how many times we have heard that they did not know their parents' names were spelled a certain way, or do not know their mother's maiden name or spelling. Having different spellings on different vital records creates problems down the road for the applicants, such as when a passport application is filed. While vital record amendments can be done, it does take time, and when these issues are found, it usually is something that is needed sooner rather than later. So, what does this all mean for marriage licenses in Wood County? That is unknown. We may see a significant drop, we may not. I bring this to your attention to give you a heads up and of another case of the legislature "fixing" something that was not broken.

- I attended a County Clerk's district meeting in Waupaca on December 1st. Getting together with our small group of clerks is always enlightening and educational, especially going into a busy election year and this meeting was no exception.
- I will be presenting at an orientation session for newly elected and appointed County Clerks on Friday, December 10th in Wausau. As I am chair of the County Clerk Duties Committee within our organization, I'll be discussing those types of topics with the newer clerks.
- I will be conducting a 3 hour training for our municipal clerks and chief election inspectors on Thursday, December 16th and Saturday, December 18th at the Pittsville Community Hall, again, gearing up for a busy election season forthcoming. I love being able to conduct these trainings in person and being able to answer any questions that come up and having these trainings count towards their recertification hours they need.
- You will recall, I mentioned that the cost to keep our current voting system for county board was way too expensive to keep, and as such, I would be looking for a new vendor. I have a demo set up for December 6th and if all goes well, I'll be purchasing it shortly thereafter. This new system will not require network capability, and will be a lot more portable than our current system at a fraction of the cost. Stay tuned.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

November 30, 2021

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – November 2021

Human Resources Activity

	November 2021	2021 Year-to-Date
Applications Received	145	1,284
Positions Filled	18	184
Promotions/Transfers	5	69
New Hire Orientations	14	105
Terminations, Voluntary	14	132
Terminations, Involuntary	2	12
Retirements	1	16
Exit Interviews	5	45

Human Resources Narrative

General Highlights

1. Per the Centers for Medicare and Medicaid (CMS) Vaccine Mandate, Human Resources worked with Wood County Health Care Facility administration and legal counsel to draft and present a policy to comply with the mandate. Religious and medical exemption forms were also created and shared with staff. As of the date of this letter, a federal district court in Louisiana issued an order blocking the mandate. We are closely watching and monitoring the legislation as it progresses through federal litigation.
2. The 2021 Department Head Retreat that was held on November 10th at Nepco Shelter was a huge success! Mark O'Connell (WCA), Andy Phillips (von Briesen), and Kyle Christianson (WCA) presented a variety of leadership and county government topics. Over 30 managers and leaders attended the event. Overall, feedback was very positive!
3. At the request of Chairman Pliml and Vice-Chair Fischer, began the process to create a County-wide Cybersecurity Policy. Collaborated with IT and County Mutual to draft an outline and begin working towards a policy draft. Anticipated final draft should be completed by late December.
4. Annual Performance Evaluations continue to arrive to Human Resources with a deadline of December 13th. All departments and committees were provided with the information for evaluations that are outstanding. Evaluations are entered into HRMS and filed in personnel files. Towards the end of December, Human Resources will provide a spreadsheet to Finance for 2022 step increases, which are effective January 1, 2022. The 2022 wages plans have been communicated to all employees and are available on the HR Intranet.

5. The Annual Open Enrollment process for 2022 benefit elections is coming to a close. Over 580 benefit eligible employees were required to submit a completed benefit election form on or before November 12th. Human Resources reviewed, approved, and filed all open enrollment forms upon receipt. Benefit elections were updated HRMS and applicable vendor portals with employee changes for the 2022 plan year. Flexible Spending Accounts (FSA) enrollments were provided to EBC for processing elections and mailing debit cards. Termination paperwork was submitted to TASC.
6. Assisted the Judicial & Legislative Committee with the Criminal Justice Coordinator vacancy by reviewing and presenting candidates, corresponding with candidates, scheduling and conducting/facilitating interviews, and preparing an offer for the successful candidate. The Coordinator will join the Wood County Criminal Justice Department on January 3, 2022.
7. Assisted the Public Safety Committee with the Humane Officer vacancy by reviewing and presenting candidates, corresponding with candidates, scheduling and conducting/facilitating interviews, and preparing an offer for the successful candidate. A final candidate was selected and start date is TBD.

Meetings & Trainings

1. Attended the Operations Committee Meeting on November 2nd.
2. Attended the Judicial & Legislative Committee meetings on November 5th and 29th.
3. Attended County Board on November 9th.
4. Attended Health & Human Services Committee meeting on November 18th.
5. Attended Public Safety Committee meeting on November 30th.
6. Held the monthly conference call with The Horton Group on November 30th to discuss various benefit topics.
7. Held individual staff and team meetings to discuss and provide updates on the department's progress towards our 2021 goals.
8. Staff attended various meetings including:
 - a. SPAHRA Board Meeting on November 2nd
 - b. Job Fair/Business Expo through the Chamber on November 3rd
 - c. TimeStar Webinar on November 3rd
 - d. Wellness Committee Meeting on November 9th
 - e. Fall Ruderware Labor Law Conference via Zoom on November 16th
 - f. 2021 Vaccine Mandate Webinar through Cottingham & Bulter on November 17th
 - g. Wellness Rules Overview Webinar through Assurex Global/The Horton Group on November 18th
 - h. SPAHRA Roundtable on November 24th

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Reserve Spreadsheet and Health Fund Balance document for October.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.
7. Processed adjustments to premiums for Boston Mutual enrollments.
8. Completed the Midwest Paid Time Off survey with Carlson Dettmann Consulting.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.

2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
5. Continuing to work on updating all job descriptions based off of recently completed JDQs.
6. Completed Quarter 4 DOT Random testing.
7. Worked with Cyber Recruiter and IT regarding some issues that came up with the program.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Criminal Justice	Criminal Justice Coordinator	Position posted, interviews conducted, final candidate selected, filled 1/3/2022.
Replacement – Eligibility List	Dispatch	Dispatchers	Position posted. Deadline 1/3/2022.
Replacement	District Attorney	Legal Administrative Assistant	Position posted, interviews held, final candidate selected, reference completed, filled 12/6/2021.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 12/5/2021.
Replacement	Edgewater	Patient Billing Specialist	Position posted, interviews conducted, final candidate selected, filled 12/6/2021.
Replacement	Emergency Management	Work Relief Shop Coordinator	Position posted, interviews conducted, references completed, filled 1/3/2022.
COVID Relief	Health	COVID Vaccine Coordinator	Position posted, filed 11/30/2021.
New position	Health	Public Health Nurse (Emergency Preparedness)	Position approved on 10/19/21 per resolution. Position posted, deadline 12/6/2021.
Replacement	Highway	Truck Operator	Position posted, interviews conducted, final candidate selected, references completed, filled 12/13/2021.
New position	Humane Officer	Humane Officer	Position posted, deadline 11/9/2021. Interviews conducted 11/30/2021. Final candidate selected.
Replacements	Human Services	Crisis Interventionists (Casual)	Position posted, deadline 11/21/2021. Two positions filled. Will continue recruitment in order to establish eligibility list for future vacancies.
Replacement	Human Services	Economic Support Specialist	Position posted, deadline 12/6/2021.
Replacement	Human Services	Family Interaction Worker	Position posted, final candidate selected, filled 11/15/2021.
Replacement	Human Services	Crisis/Mental Health Therapist	Position posted, deadline 11/29/2021.
Replacement	Human Services	Crisis/Mental Health Therapist-Unlicensed	Position posted, interviews conducted, final candidate selected, filled 11/29/2021.
Replacement	Human Services	Social Workers-Ongoing	Position posted, interviews conducted, final candidate selected, filled 11/29/2021.

Replacement	Human Services	Mental Health/AODA Therapist	Position posted, deadline 11/14/2021.
Replacement	Human Services	Intake Coordinator	Position posted, interviews conducted, final candidate selected, filled 11/22/2021.
Replacement	Human Services	Accounts Payable/Accounts Receivable Specialist	Position posted, interviews conducted, final candidate selected, awaiting testing. Anticipated fill date 12/6/2021.
Replacement	Human Services	AODA Counselor	Position posted, deadline 11/29/2021.
Replacement	Human Services	Social Worker, Initial Assessment	Position posted, deadline 11/29/2021.
Replacement	Human Services	Accountant	Position posted, deadline 11/21/2021.
Replacement	Human Services	Emergency Mental Health Services Program Manager	Position posted, deadline 11/28/2021.
Replacement	Human Services	Accounting Clerk	Position posted, deadline 12/5/2021.
New position	IT/Systems	Network Analyst	New position approved with 2022 budget. Position posted, deadline 12/6/2021.
New/Replacement	Norwood	COTA, Occupational Therapist, Therapy Asst., Dietary Aide, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood.
Replacement	Norwood	Psychiatrist	Position posted, deadline 12/12/2021.
Replacement	Parks	Maintenance Program Supervisor	Position posted, filled internally 11/8/2021.
Replacement	Parks	Medical First Responders	Position posted, deadline 12/12/2021.
Replacement	Parks	Maintenance Worker (Dexter)	Position posted, deadline 11/29/2021.
Replacement	Register of Deeds	Deputy Register of Deeds	Position posted, deadline 11/24/2021.
Replacements	Sheriff	Part-time Deputies (Reserves)-Eligibility List	Position posted, interviews conducted, backgrounds in process as of 11/19/2021.
Establish Eligibility List	Sheriff	Corrections Officer – Eligibility List	Position posted, deadline 11/28/2021.
Replacement	Sheriff	Deputy Sheriff	Position filled through eligibility list 11/29/2021.
Replacement	Treasurer	Treasurer Coordinator	Position posted, interviews conducted, references completed, filled 12/13/2021.

Safety/Risk Management

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms.
2. Managed open claims with Aegis throughout the month.
3. Attended Edgewater, Highway, and Norwood Safety Committee meetings.
4. Performed N95 fit testing for Edgewater staff on 11/3/2021.

NEW Workers' Compensation Claims (2)

1. 10/26/21 – Norwood – Employee injured R knee going down stairs responding to Stat call (surgery required)

2. 8/23/21 – Highway – Employee strained lower-back lifting wall planks at Marshfield Highway Shop (initially reported as First Aid ONLY)

OPEN Workers' Compensation Claims (2)

1. 8/24/21 – Sheriff's – Employee strained R leg while at Honor Guard training (initially reported as First Aid only)
2. 8/30/21 – IT – Employee injured L wrist, both knees, and R elbow slipping on water in hallway

CLOSED Workers' Compensation Claims (1)

1. 7/29/21 – Sheriff's (Corrections) – Employee had bloodborne pathogen exposure when performing intake on inmate (late report)

First Aid Injuries (5)

1. 10/29/21 – Sheriff's – Employee was bitten on L hand by subject while taking them into custody
2. 10/29/21 – Norwood – Employee rolled L ankle, bruised both knees and R wrist dealing with combative resident
3. 11/8/21 – Human Services – Employee suffered L knee pain when chasing child during Supervised Family Interaction appointment
4. 11/25/21 – Highway – Employee slipped and fell on backside at Marshfield Shop
5. 11/29/21 – Highway – Employee strained lower back lifting roll of snow fence

Property/Vehicle Damage Claims (1)

1. 11/4/21 – Highway – Claimant's windshield was broken by rock kicked up from Highway Dept. vehicle (actual damage, \$448.32)

Liability Claims (1)

1. 10/20/21 – Sheriff's (Jail) – Jail Transport Van backed into Juneau County Sheriff's Department vehicle at Juneau County Jail (damage estimate unknown)

Workers' Compensation Litigation (1)

1. Aegis/County Mutual settled workers' compensation lawsuit brought by former employee from a conceded injury in 2012 (\$116,590.27 settlement – covered by County Mutual).

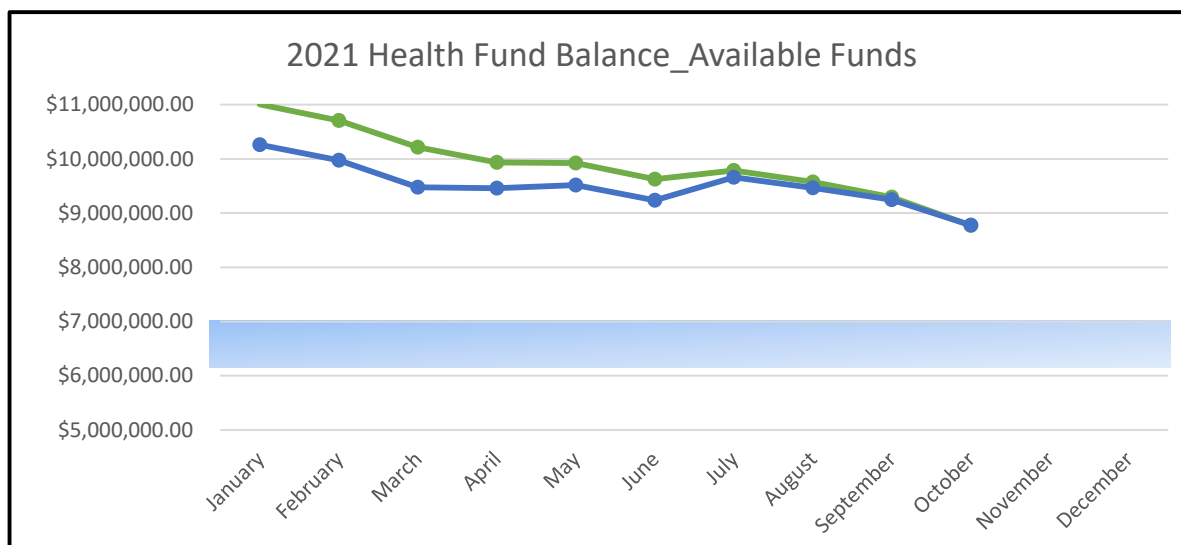
OPEN EEOC/ERD Claims (1)

1. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of Probable Cause on July 1, 2021.

Other

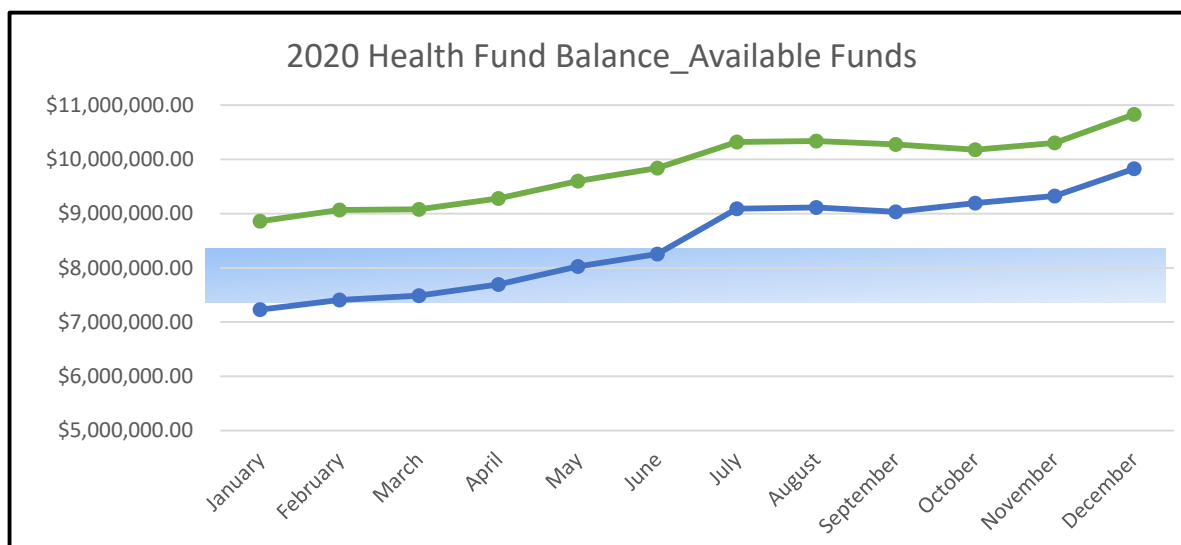
1. Notified affected departments of the DOT Random Testing for Quarter 4.
2. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
3. Reconciled and processed the October Unemployment Insurance payment.
4. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
5. Assisted a representative from Clark County with review of a personnel file.
6. Facilitated New Hire Orientation on November 8th, 15th, 22nd and 29th.
7. Conducted exit interviews on November 1st, 9th, 10th and 19th.
8. Responded to multiple verifications of employment.
9. Replied to multiple requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

Months	2021		2020	
	Total	Available	Total	Available
January	\$ 11,005,587.80	\$ 10,261,473.82	\$ 8,859,244.13	\$ 7,228,926.49
February	\$ 10,710,181.62	\$ 9,972,678.38	\$ 9,064,996.83	\$ 7,409,523.04
March	\$ 10,216,683.96	\$ 9,478,341.34	\$ 9,079,691.15	\$ 7,488,748.95
April	\$ 9,935,399.73	\$ 9,457,063.69	\$ 9,279,880.64	\$ 7,691,704.49
May	\$ 9,923,879.65	\$ 9,518,856.96	\$ 9,599,909.66	\$ 8,026,137.54
June	\$ 9,623,261.99	\$ 9,238,695.09	\$ 9,840,229.19	\$ 8,254,329.92
July	\$ 9,786,923.19	\$ 9,658,473.47	\$ 10,321,385.10	\$ 9,087,944.61
August	\$ 9,575,356.85	\$ 9,462,636.66	\$ 10,335,598.89	\$ 9,112,572.26
September	\$ 9,293,544.53	\$ 9,250,358.73	\$ 10,276,396.74	\$ 9,033,305.33
October	\$ 8,772,668.55	\$ 8,777,240.31	\$ 10,175,941.90	\$ 9,194,424.53
November			\$ 10,306,696.67	\$ 9,326,076.42
December			\$ 10,830,812.12	\$ 9,826,870.72



2021 Total Balance - Green Line

2021 Available Funds - Blue Line



2020 Total Balance - Green Line

2020 Available Funds - Blue Line

For further information on HR activities, please contact the HR department.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—DECEMBER 2021

1. Attended Wisconsin Counties Association zoom meetings on Mondays in November.
2. Held interviews for open Treasurer Coordinator position on November 2. Successful candidate was chosen, accepted the position, and will start next month.
3. Participated in WebEx with local banking institutions and PMA on November 4.
4. Attended Land Information Council meeting via WebEx on November 16.
5. Worked with our software vendor and IT to install an upgrade to the county taxing program so that bills could be processed on November 29.
6. Held an after-hour WebEx with 2 of the 3 new treasurers to show them the collections software they will be using and to answer any questions they had on November 30.
7. As time allows, I have begun to work on staff year end reviews that are due in December.



Wood County

WISCONSIN

Employee Wellness

Adam Fandre

Letter of Comments – December 2021

- The quarter 4 wellness challenge, Healthy Bingo, began on November 22nd and will run through Sunday, December 26th. This is a challenge that has been done in the past and was well received by participants. Additionally, the Wellness Committee and I thought this would be appropriate for this time of year since it does allow for flexibility in completing the required tasks.
- Follow-up health coaching continues to go well with many participants making significant progress on the goals they set earlier in the year. As of writing this, 66 appointments have been completed with an additional 48 scheduled.
- The employee feedback survey regarding the Wellness Program mentioned last month has been finalized and will be sent out in the coming days. This information will prove useful for the planning and implementation of the 2022 Wellness Program to increase year-long participation in the activities offered.
- On-site chair massages will be returning to Wood County at the start of 2022 with appointments being held at both River Block and the courthouse on a rotating basis. Ever since the start of the pandemic, this has been a highly requested offering of the Wellness Program and many participants are happy for their return.
- I have spent much of my time planning the dates for the 2022 biometric screenings which has proved to be quite challenging. Not only are ongoing supply chain issues experienced around the world effecting the availability of supplies needed for these screenings, but the vaccine mandate issued has resulted in staffing challenges that will likely continue for quite some time. My team and I at Aspirus are continuing to navigate these challenges and as I learn more what 2022 will look like, I will share this with you.
- With the end of the year approaching quickly I am continuing to send reminders to participants to take advantage of the various activities offered to meet the point requirements for the end-of-year cash incentives. Additionally, I am continuing to meet with new hires to review Wellness Program requirements and go over the enrollment process for the Wellness Program.

COUNTY BOARD CLAIMS

October-21

Oct-20

Paid November 2021

CLAIMANT	MONTH	PER DIEM \$	MILEAGE \$	MEALS/PK	HOTEL \$	TOTAL \$
Robert Ashbeck	October-21	300.00	69.44			\$369.44
Allen Breu	October-21	315.00	100.80			\$415.80
William Clendenning	October-21	465.00	217.84			\$682.84
Ken Curry	October-21	315.00	11.76			\$326.76
Adam Fischer	October-21	430.00	156.80			\$586.80
Jake Hahn	October-21	415.00	100.80			\$515.80
Brad Hamilton	October-21	350.00	15.68			\$365.68
John Hokamp	October-21	350.00	11.20			\$361.20
David La Fontaine	October-21	400.00	132.72			\$532.72
Bill Leichtnam	October-21	430.00	53.76			\$483.76
Lance Pliml	October-21	750.00	64.96			\$814.96
Dennis Polach	October-21	350.00	24.53			\$374.53
Lee Thao	September-21	500.00	99.12			\$599.12
William Winch	October-21	300.00	24.64			\$324.64
Joe Zurfluh	October-21	350.00	34.16			\$384.16
David Barth	October-21	65.00	21.28			\$86.28
Beverly Ghiloni	November-21	50.00	5.60			\$55.60
Thomas Heiser	November-21	65.00	5.60			\$70.60
Linda Schmidt	October-21	50.00	33.60			\$83.60
Mitchell Waite	November-21	50.00	7.39			\$57.39
		\$6,300.00	\$1,191.68	\$0.00		\$7,491.68

Chairman

Operations Committee

Committee Report

County of Wood

Report of claims for: COUNTY CLERK

For the period of: NOVEMBER 2021

For the range of vouchers: 06210136 - 06210147

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06210136	STAPLES ADVANTAGE	Office Supplies	10/29/2021	\$12.88	P
06210137	AMAZON CAPITAL SERVICES	Office Supplies/ Election Trng	11/03/2021	\$86.97	P
06210138	WISCONSIN COUNTIES UTILITY TAX ASSOCIATION	2022 Membership Dues	11/01/2021	\$548.47	P
06210139	STAPLES ADVANTAGE	Paper - Dog Licensing	11/06/2021	\$17.43	P
06210140	AMAZON CAPITAL SERVICES	Office Supplies - Elections	11/09/2021	\$9.47	P
06210141	UNITED MAILING SERVICE	MAIL FEES OCT 1 - 31, 2021	11/11/2021	\$1,059.33	P
06210142	WISCONSIN MEDIA	VAR ADS 10/1 - 10/31/21 OCT 21	11/12/2021	\$1,594.04	P
06210143	AEGIS CORPORATION	Position Schedule Bond - 2022	11/11/2021	\$1,505.00	P
06210144	AMAZON CAPITAL SERVICES	Office Supplies - Elections	11/22/2021	\$29.99	P
06210145	STAPLES ADVANTAGE	Office Supplies	11/17/2021	\$5.54	P
06210146	NATIONAL ASSN OF COUNTIES		11/03/2021	\$1,495.00	P
06210147	AMAZON CAPITAL SERVICES	Office Supplies	11/29/2021	\$14.78	
Grand Total:				\$6,378.90	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: NOVEMBER 2021

For the range of vouchers: 14210209 - 14210999

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14210209	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	10/28/2021	\$71.67	P
14210210	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	10/31/2021	\$28.66	P
14210211	AMT	GARNISHMENT PAYMENT	11/04/2021	\$276.00	P
14210212	DEPARTMENT OF CORRECTIONS	GARNISHMENT PAYMENT	11/04/2021	\$100.00	P
14210213	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	11/04/2021	\$176.56	P
14210214	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	11/04/2021	\$337.37	P
14210215	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	11/04/2021	\$3,987.03	P
14210216	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	11/04/2021	\$2,209.26	P
14210217	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	11/04/2021	\$4,304.91	P
14210218	SCHUELKE SUSAN A	VOLUNTEER DEBT AMORTIZATION	11/04/2021	\$73.64	P
14210219	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	11/04/2021	\$355.85	P
14210220	AMT	GARNISHMENT PAYMENT	11/18/2021	\$276.00	P
14210221	DEPARTMENT OF CORRECTIONS	GARNISHMENT PAYMENT	11/18/2021	\$100.00	P
14210222	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	11/18/2021	\$191.65	P
14210223	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	11/18/2021	\$336.39	P
14210224	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	11/18/2021	\$4,304.91	P
14210225	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	11/18/2021	\$2,215.66	P
14210226	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	11/18/2021	\$4,006.33	P
14210227	SCHUELKE SUSAN A	VOLUNTEER DEBT AMORTIZATION	11/18/2021	\$73.64	P
14210228	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	11/18/2021	\$355.85	P
14210229	ACKERMAN LEE	REFUND FOR PAYROLL ERROR	11/24/2021	\$100.00	P
14210230	AMAZON CAPITAL SERVICES	VACUUM CLEANER	11/15/2021	\$69.99	P
14210231	AMAZON CAPITAL SERVICES	SUPPLIES	11/18/2021	\$11.97	P
Grand Total:				\$23,963.34	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: NOVEMBER 2021

For the range of vouchers: 17210102 - 17210109

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17210102	HORTON GROUP INC THE	Consulting Fees - Nov 2021	11/03/2021	\$2,083.33	P
17210103	STAPLES ADVANTAGE	Service Recognition Supplies	09/02/2021	(\$8.21)	P
17210104	STAPLES ADVANTAGE	Office Supplies	10/29/2021	\$17.59	P
17210105	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	10/01/2021	\$850.00	P
17210106	AMAZON CAPITAL SERVICES	DH Retreat Supplies	10/28/2021	\$165.40	P
17210107	OPPORTUNITY DEVELOPMENT CENTER	Recognition Program	10/31/2021	\$92.00	P
17210108	NATIONWIDE TRUST CO FSB	PEHP	11/17/2021	\$26,200.00	P
17210109	US BANK	P Card Charges	11/16/2021	\$885.66	P
Grand Total:				\$30,285.77	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: NOVEMBER 2021

For the range of vouchers: 23210051 - 23210059

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23210051	JACKSON LEWIS P.C.	Liability Deductible	10/18/2021	\$112.00	P
23210052	AEGIS CORPORATION	Resident Fund Surety Bond - NW	11/02/2021	\$600.00	P
23210053	AEGIS CORPORATION	Resident Fund Surety Bond - EW	11/02/2021	\$300.00	P
23210054	TJ'S AUTO & COLLISION REPAIR	Vehicle Damage - EM	11/09/2021	\$1,523.28	P
23210055	AEGIS CORPORATION	Notary Bond	11/09/2021	\$30.00	P
23210056	AEGIS CORPORATION	Crime Policy	11/17/2021	\$1,910.00	P
23210057	RELEASE GUARD	Storage Tank Liability Renewal	11/17/2021	\$2,012.00	P
23210058	WI COUNTY MUTUAL INS CORP	2022 General & Auto Liability	11/18/2021	\$197,687.50	P
23210059	WI COUNTY MUTUAL INS CORP	2022 Deductible Fund Deposit	11/18/2021	\$69,637.00	P
Grand Total:				\$273,811.78	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: NOVEMBER 2021

For the range of vouchers: 28210286 - 28210300

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28210286	CITY OF MARSHFIELD	TAX DEED SPECIALS	11/03/2021	\$1,445.57	P
28210287	CITY OF NEKOOSA TREASURER	OCTOBER SPECIAL CHARGES	11/03/2021	\$199.32	P
28210288	CITY OF PITTSVILLE TREASURER	OCTOBER SPECIAL CHARGES	11/03/2021	\$37.44	P
28210289	CITY OF WISCONSIN RAPIDS	OCTOBER SPECIAL CHARGES	11/03/2021	\$598.66	P
28210290	TOWN OF SARATOGA	OCTOBER SPECIAL CHARGES	11/03/2021	\$155.00	P
28210291	TOWN OF GRAND RAPIDS	OCTOBER SPECIAL CHARGES	11/03/2021	\$749.76	P
28210292	TOWN OF ROCK TREAS LISA ANDERSON	OCTOBER SPECIAL CHARGES	11/03/2021	\$579.65	P
28210293	VILLAGE OF PORT EDWARDS TREAS	OCTOBER SPECIAL CHARGES	11/03/2021	\$164.59	P
28210294	WI DEPT OF ADMINISTRATION	OCTOBER WI LAND INFO	11/03/2021	\$8,533.00	P
28210295	BEAR GRAPHICS INC	TAX BILLS	11/17/2021	\$1,483.00	P
28210296	MARSHFIELD UTILITIES	TAX DEED UTILITIES	11/17/2021	\$1,120.69	P
28210297	SMITH CARY	TAX OVERPAYMENT REFUND	11/17/2021	\$69.03	P
28210298	STATE OF WISCONSIN TREASURER	OCT CLERK OF COURT REVENUE	11/17/2021	\$110,568.55	P
28210299	WOODTRUST BANK	OCTOBER MONTHLY SERVICE FEES	11/17/2021	\$340.57	P
28210300	US BANK	HOTEL CONFERENCE	11/23/2021	\$288.00	P
Grand Total:				\$126,332.83	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: WELLNESS

For the period of: NOVEMBER 2021

For the range of vouchers: 34210010 - 34210011

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34210010	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	11/01/2021	\$2,302.50	P
34210011	WELLNESS COUNCIL	Corporate Membership Dues	11/01/2021	\$500.00	P
Grand Total:				\$2,802.50	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



Wood County

WISCONSIN

Office of
Finance Director

Edward Newton
Finance Director

Date: December 7, 2021
To: Operations Committee

Subject: Finance Department Update
From: Ed Newton

Departmental Activities

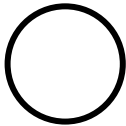
- Preparation and assisting departments with various questions.
- Ongoing Year end/audit/single audit discussions with WIPFLI.
- Ongoing consulting with CLA.
- Ongoing discussions with Baird on jail and CIP financing and bonding issues.
- ARPA reporting-January 2022.
- Annual SAM renewal.
- EMMA reporting regarding new debt.
- Debt refunding bond.

Ongoing/Upcoming Projects

- 2021 Annual Audit planning and preparation.
- 2021 Annual Report planning and preparation.
- 2021 Cost Plan planning and preparation.
- 2021 Form A planning and preparation before preliminary filing.
- 2021 Fixed Asset planning and preparation.
- Continue to refine Questica – improve current reports, create new reports, and training.
- Capital Improvement Plan - determine borrowing/funding needs.
- Staff development - succession planning.
- Staff performance reviews.
- American Rescue Plan Act discussion.
- Prepare/Review Official Statement – Baird – Debt financing.
- Levy worksheet.

Meetings, Webinars and Conferences

- Weekly WCA County Leadership meetings.
- Attend department head retreat.
- Various discussions with CLA regarding ARPA.
- Attend various webinars regarding ARPA.
- Attend County Board meeting.
- Attend various committee meetings.
- Discussion with Coroner regarding vehicle and increase fees.
- Meeting/discussions various topics - HR.
- Discuss (Debt, ARPA, Jail/CIP funds and Investing) – Treasurer.
- Various discussion with WIPFLI – year end, single audit and annual report.
- Various discussions/meetings with Baird, and Quarles & Brady regarding debt and filings.



RESOLUTION#

Introduced by
Page 1 of 1

Health & Human Services Committee and Operations Committee

ITEM#

DATE

December 21, 2021

Effective Date

Upon Passage

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

INTENT & SYNOPSIS: To increase budgeted FTEs for the Health Department by creating a (.63 FTE) Community Health Worker position. SK

FISCAL NOTE: No cost to Wood County.

Source of Funding: US Department of Agriculture (USDA), Agricultural Marketing Service (AMS), Local Food Promotion Program (LFPP) funding

WHEREAS, the Local Food Promotion Program (LFPP) funds projects that develop, coordinate and expand local and regional food business enterprises that engage as intermediaries in indirect producer to consumer marketing to help increase access to and availability of locally and regionally produced agricultural products, and

WHEREAS, grants can be used for the planning stages of establishing or expanding a local and regional food business enterprise (i.e. Farmers Market) or to improve or expand a food business that supports locally and regionally produced agricultural products and food system infrastructure by performing feasibility studies, market research, training and technical assistance for the business enterprise and/or for producers working with the business enterprise, and

WHEREAS, an entity is eligible for funding if they support local and regional food business enterprises that process, distribute, aggregate, or store locally or regionally produced food products, and

WHEREAS, many farmers markets throughout the state, especially in rural areas, have shared the same story: they ran an EBT/Food Share program on a limited budget, until funding or resources ran out, and

WHEREAS, our survey of 15 market managers across Wisconsin in 2020 revealed that for a farmers market EBT/credit/debit program to be successful, it needs to include: 1) financial support for markets to run a token system or for individual farmers to purchase their own EBT/credit/debit machines and 2) incentive programs to use EBT/Food Share, such as Double-Your-SNAP-Dollar, and

WHEREAS, while these programs are resource intensive, preliminary research has shown that an investment in farmers markets can have an exponential impact on the economy (Ledesma et. al, 2021), and

WHEREAS, our program proposes to establish a Central Wisconsin Farmers Market Collaborative (including Stevens Point, Marshfield, Wausau, Waupaca, Adams-Friendship, and Wisconsin Rapids) to support individual markets to: 1) ascertain the readiness of their communities to invest in EBT/credit/debit services at the market; 2) develop a business plan (in communities with sufficient readiness) to fund starting a new, or strengthen existing EBT/credit/debit services at the farmers market; 3) evaluate the economic and social impact of well-supported and sustained EBT/credit/debit services on market vendors and local businesses, SNAP-eligible residents (fruit and vegetable purchases, inclusion), and partner entities and residents generally; and 4) establish ongoing impact and needs assessment to ensure EBT/credit/debit programs are sustained while also evolving in response to local needs to ensure that the market is accessible to all members of the community, including low-income, minority and differently abled, and

WHEREAS, this position is fully funded through September 2023 by the US Department of Agriculture (USDA), Agricultural Marketing Service (AMS), Local Food Promotion Program (LFPP) funding,

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to approve the FTE increase by creating one (.63 FTE) Community Health Worker position, and

BE IT FURTHER RESOLVED when grant funding is gone FTEs will be reduced to remain within budget parameters.

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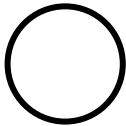
Donna Rozar
Adam Fischer
John Hokamp
Laura Valenstein
Jessica Vicente
Tom Buttke

Ed Wagner
Michael Feirer
Lance Pliml
Lee Thao
Heather Wellach
Dr. Kristen Iniguez M.D.

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Health & Human Services Committee and Operations Committee

ITEM#
DATE December 21, 2021
Effective Date Upon Passage

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

PAK

,

Corp Counsel

Reviewed by:

EN

,

Finance Dir.

SK
INTENT & SYNOPSIS: To amend the 2021 Consolidated Grants budget for additional revenue and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
54128	Meeting Expense		5,800
43557	State Grants	5,800	

Source of Money: Department of Health Services, Division of Public Health, budgeted expenditures are being increased by the same amount as the unanticipated funding sources.

WHEREAS revenues generated by the department will be higher than anticipated by \$5,800 due to additional grant funding, and

WHEREAS expenditures of the above functions are anticipated to exceed the originally adopted budget by \$5,800, and

WHEREAS modification of the grant agreement with the Department of Health Services provides additional funding for implementation of the Community Health Improvement Plan, and

WHEREAS rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”,

NOW THEREFORE BE IT RESOLVED to amend the Wood County Consolidated Grants budget (54128) for 2021 by appropriating \$5,800 of unanticipated revenue from the Department of Health Services into the state grant revenue account (43557),

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

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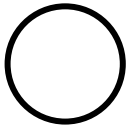
Donna Rozar
Adam Fischer
John Hokamp
Laura Valenstein
Lori Nordman
Tom Buttke

Ed Wagner
Michael Feirer
Lance Pliml
Lee Thao
Heather Wellach
Dr. Kristen Iniguez M.D.

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Health & Human Services Committee and Operations Committee

ITEM#
DATE
Effective Date

December 21, 2021
Upon Passage

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Majority

X

 Two-thirds

Reviewed by:

PAK

 , Corp Counsel

Reviewed by:

EN

 , Finance Dir.

SK

INTENT & SYNOPSIS: To amend the 2021 Public Health budget for additional revenue and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
43551	State Grants		820,503
48540	Other Grants		84,087
54121	Wages	646,590	
54121	Program Supplies	258,000	

Source of Money: Department of Health Services, CARES Act Funding, Marshfield Clinic Research Institute

WHEREAS revenues generated by the department will be higher than anticipated by \$904,590 due to COVID-19 grant funding, and

WHEREAS expenditures of the above functions are anticipated to exceed the originally adopted budget by \$904,590, and

WHEREAS funding from the Department of Health Services increased community vaccination outreach efforts, and

WHEREAS funding from the Department of Health Services provided for additional staff essential in the response and recovery from the COVID-19 pandemic, and

WHEREAS funding from the Marshfield Clinic Research Institute developed a targeted media campaign for Hmong, Hispanic, and Tribal communities to drive awareness and education on influenza vaccination, and

WHEREAS rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”,

THEREFORE BE IT RESOLVED to amend the Wood County Public Health (54121) budget for 2021 by appropriating \$820,503 of unanticipated revenue from the Department of Health Services and CARES Act Funds into the state grant revenue account (43551), and \$84,087 of unanticipated revenue from the Department of Health Services Advancing Health Equity and Marshfield Clinic Research Institute grant revenue account (48540),

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

()

Donna Rozar

Adam Fischer

John Hokamp

Laura Valenstein

Lori Nordman

Tom Buttke

Ed Wagner

Michael Feirer

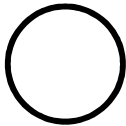
Lance Pliml

Lee Thao

Heather Wellach

Dr. Kristen Iniguez M.D.

Adopted by the County Board of Wood County, this day of 20 .



RESOLUTION#

Introduced by
Page 1 of 1

Health & Human Services & Operations Committees

ITEM#
DATE December 21, 2021
Effective Date December 21, 2021

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

PK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

MJS

INTENT & SYNOPSIS: To write off verified uncollectable balances of Edgewater Haven’s accounts receivable.

FISCAL NOTE: There will be no fiscal impact to Edgewater Haven, or the County General Fund as the write off adjustment entry will occur in non-financial sheet accounts.

Account	Account Name	Debit	Credit
13980	Edgewater Bad Debt Allowance	\$69,056.92	
13410	Edgewater Accts Receivable Private Pay		\$69,056.92

WHEREAS, Edgewater Haven has exhausted all traditional means of collecting outstanding debt from aged client accounts, and

WHEREAS, the accounts in question have shown no activity in payments in more than 90 days, and

WHEREAS, Wood County Human Services- Edgewater Haven Policy dictates an annual review and removal of debt of aged client accounts to keep financial records current, and

WHEREAS, Wood County Human Services- Edgewater Haven Policy dictates if the total uncollectable balance exceeds the annual budget appropriation by \$50,001.00 or more the write off approval, in whole or in part, shall require authorization of the Health & Human Services (H&HS), Operations Committee (OC) and Wood County Board,

THEREFORE BE IT RESOLVED, that \$69,056.92 be written off the Edgewater Haven Accounts Receivable, aged client accounts.

{ }

Donna Rozar, Chair (HHS)

Adam Fischer

John Hokamp

Lee Thao

Lori Nordman

Tom Buttke

Kristin Iniquez, DO

Ed Wagner, Chair (Operations)

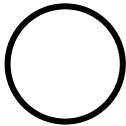
Michael Feier

Lance Pliml

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

CEED Committee and Operations Committee

ITEM#
DATE December 21, 2021
Effective Date January 1, 2022

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

PAK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

JG

INTENT & SYNOPSIS: To amend the 2022 Transportation & Economic Development budget for additional Rural Economic Development Plan (REDI) implementation expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is unspent funds from the 2021 Transportation & Economic Development budget.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
34112	Designated Fund Balance	\$51,075	
56750	Transfer 2021 REDI Implementation		\$51,075

Source of Money: Unspent 2021 funds allocated towards REDI implementation.

WHEREAS, the Transportation & Economic Development budget will close fiscal year 2021 with unexpended funds, and

WHEREAS, needed funds for implementation of Wood County’s Rural Economic Development Plan (REDI) were not expended in 2021 due to COVID-related delays, and the REDI implementation projects will be funded and completed in 2022, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Transportation & Economic Development Budget (56750) with a transfer of \$51,075 from fund balance (34112) reserved for implementation Wood County Rural Economic Development Plan (REDI), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

{ }

KENNETH CURRY (Chair)

BILL LEICHTNAM

JAKE HAHN

ROBERT ASHBECK

DAVE LAFONTAINE

ED WAGNER (Chair)

DONNA ROZAR

MIKE FEIRER

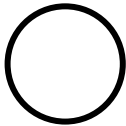
ADAM FISCHER

LANCE PLIML

Adopted by the County Board of Wood County, this 21st day of December 20 21 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

ITEM#
DATE December 14, 2021
Effective Date December 14, 2021

Committee

KJF

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2021 budget for Workers’ Compensation (51933) for expenditures not included in the 2021 budget process:

FISCAL NOTE: Transfer of \$35,000 from available Workers’ Compensation reserve fund balance. As of December 1, 2021 the fund balance reserved for Workers’ compensation was \$1,725,466. The adjustment to the budget is as follows:

Source of Money:

Account	Account Name	Debit	Credit
51933	Workers’ Compensation		\$35,000
34210	Reserve Fund Balance (Work Comp)	\$35,000	

WHEREAS, the Wood County Operations Committee approved the establishment of a Workers’ Compensation Reserve Fund to assist in funding unexpected expenditures through Workers’ Compensation own funds rather than funding those from the general County contingency or the General Fund balance, and

WHEREAS, the workers’ compensation claim costs are likely to be higher than budgeted for in 2021, and

WHEREAS, Norwood has requested to purchase new emergency carts and the updated emergency carts may aid in preventing future workplace injuries, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED to amend the Workers’ Compensation (51933) 2021 budget with a transfer from fund balance reserved for Workers’ Compensation for \$35,000 to fund the above expenditures and any unspent appropriations will remain in the Workers’ Compensation reserve balance, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

{ }

ED WAGNER, CHAIRMAN
MICHAEL FEIRER
ADAM FISCHER
LANCE PLIML
DONNA ROZAR

Adopted by the County Board of Wood County, this 14th day of December 20 21 .

County Clerk

County Board Chairman