



490 East Grand Avenue  
Wisconsin Rapids, WI 54494  
(715) 422-5136  
[www.mcmillanlibrary.org](http://www.mcmillanlibrary.org)

Notice of Public Meeting  
McMillan Library Personnel Committee  
June 12, 2025 at 5:00 pm  
McCourt Conference Room

**Personnel Committee**

Evan O'Day, Chairperson  
Elizabeth St.Myers, President  
Andrea Galvan  
Karen Schill  
Scott Kellogg  
Conni O'Keefe  
Ron Rasmussen

Notice is hereby given of a meeting of the McMillan Library Personnel Committee to be held in the McCourt Conference Room at McMillan Library, 490 E Grand Ave on June 12, 2025 at 5:00 p.m. The public may attend in person or listen to the meeting by calling 1 (312) 626-6799, access code: 261 293 8727, no participant code, passcode: 369900773

It is possible that half or more of the members of the Library Board, or more than half of the members of a committee of the Board, may be present. This meeting may involve information gathering on matters that may come before the committees or Board at a later time. Therefore, this meeting may constitute a meeting of the Library Board or a meeting of a committee of the Board, and is noticed as such through this notice. No deliberation or action will be taken by any committee or the Library Board at this presentation.

## **Agenda**

1. Call to Order
2. Roll Call
3. Open Meeting Declaration
4. Approve Previous Minutes
5. Job Descriptions Update
  - a. Library Assistant
  - b. Customer Services Manager
6. Items for Next Agenda
7. Adjournment

Please note: With sufficient advance notice, reasonable efforts will be made to accommodate the needs of attendees with disabilities by providing assistance and/or auxiliary aides.