

MINUTES
South Central Library System Board of Trustees
May 22, 2025

Present: Jacob Wright (Dane Co.), Vice President; Susan Feith (Wood Co.), Secretary; Mary Nelson (Adams Co.), Treasurer; Gen Carter (MPL Rep.); Bill Clendenning (Wood Co.); Joan Fordham (Sauk Co.); Nancy Foth (Portage Co.); Michael Howe (Dane Co.); Marlee Jorgensen (Dane Co.); Gary Poulson (Dane Co.); Henry St. Maurice (Columbia Co.). **Administration:** Shannon Schultz, Director; Kerrie Goeden, HR & Finance Coordinator.

Absent: Joan Honl (Portage Co.), President (Excused); Brenda Carus (Green Co.); Chassitti Clark (Dane Co.); Ann Mueller (Green Co., Alternate); David Peterson (Dane Co.).

1. Call to Order

J. Wright called the meeting to order at 12:15 p.m.

a. Welcome and Introductions

J. Wright welcomed Paul Frantz of Baker Tilly, who introduced himself.

b. Changes/Additions to the Agenda

None.

c. Requests to Address the Board

None.

2. Approval of the Previous Meeting Minutes

Motion by S. Feith to approve the minutes of the April 24, 2025, Board of Trustees Meeting Minutes. Seconded by M. Nelson. **Motion carried with G. Poulson abstaining.**

3. Review of Financial Statements

K. Goeden provided an overview the financial statements.

4. Presentation and Approval of Bills for Payment

Motion by J. Wright to approve bills for payment in the amount of \$161,160.53. Seconded by M. Jorgensen. **Motion carried unanimously.**

5. Presentation: Audit Report—Baker Tilly

Paul Frantz of Baker Tilly presented the 2024 audit report. His report indicated that SCLS is in a healthy financial position and that the organization passed its audit with the highest level of assurance.

6. Reports

a. Committees

No committees met this month. G. Poulson informed the Board that a review of the SCLS Board By-laws are due for review. He will contact the By-laws Committee members to schedule a meeting in the near future.

b. System Director's Report

S. Schultz's report is available in the documents online.

c. SCLS Foundation Report

S. Schultz shared that the Cornerstone Event will take place on Thursday, October 23, 2025, at the Fireman's Park Pavilion in Columbus. This year's award recipient is Martha Van Pelt. S. Schultz also shared that the SCLSF Board has filled its vacancies.

7. New Business

a. Approve 2024 Audited Financial Statements

Motion by G. Poulson to approve the 2024 audited financial statements. M. Howe seconded. **Motion carried unanimously.**

b. Approve 2026 Cataloging Agreement between SCLS and Madison Public Library

Motion by N. Foth to approve the 2026 Cataloging Agreement between SCLS and Madison Public Library. M. Howe seconded. **Motion carried unanimously.**

8. Next Meeting: June 26, 2025

Bill examiner: S. Feith (G. Poulson, alternate)

9. Adjournment

Motion by B. Clendenning to adjourn, seconded by M. Nelson. **Motion carried unanimously.**

Meeting adjourned by VP J. Wright at 12:53 p.m.

Respectfully submitted: S. Schultz, System Director

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