

CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

AGENDA

DATE: Wednesday, November 3, 2021
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order
 2. Declaration of Quorum
 3. Public Comments (*brief comments/statement regarding committee business*)
 4. Review Correspondence.
 5. Consent Agenda.
 - a. Approve minutes of previous meeting
 - b. Approve bills
 - c. Receive staff activity reports
 6. Review items, if any, pulled from Consent Agenda.
 7. Risk and Injury Report
 8. Land & Water Conservation Department
 - a. Open/approve low bid for Luke Keuffer's prescribed grazing project.
 - b. Set crop prices for the 2021 Wildlife Damage Claims Program.
 - c. Committee Reports
 - i. Citizens Groundwater Group meeting.
 1. Discuss and possible action from CEED on the motion made at the Citizens Groundwater Group requesting Wood County Health Department and Wood County Land & Water Conservation Department investigate the extent in Grand Rapids of nitrate pollution of rural wells.
 - ii. Health Committee report.
 - iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report.
 - iv. Golden Sands RC&D report.
 9. Private Sewage
 10. Land Records
 11. County Surveyor
 12. Planning
 - a. Request to approve several zoning map amendments/rezones – Town of Grand Rapids
 - b. Consideration to conditionally approve a preliminary plat for Deer Road Acres Subdivision
 - c. Discuss 2022 budgets (Planning, County Surveyor, Land Records & Private Sewage)
 13. Economic Development
 - a. Discuss 2022 Economic Development Budget
 - b. North Central Wisconsin Regional Planning Commission update.
 - c. Update from the City of Marshfield on the West 2nd St. Development Plan, and consider release of 2021 Economic Development Grant Funds.
 - d. Update from the town of Grand Rapids on proposed Connecting Trail and Signage, and consider release of 2021 Economic Development Grant Funds.
 14. Extension
 - a. General Office Update
 - b. 2022 State Contract Discussion
 - c. Community Development Position Update
 - d. 4-H Update (Snyder 4-H)
 - e. Educator Presentation – Allison Jonjak, Cranberry Outreach Specialist
 15. Requests for per diem for meeting attendants.
 16. Schedule next regular committee meeting.
 17. Agenda items for next meeting
 18. Schedule any additional meetings if necessary
 19. Adjourn
-

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2489 881 9115

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m38ab4e2b002adf970941b8913dc4e1f8>

Meeting number (access code): 2489 881 9115
Meeting password: CEED1103

MINUTES
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, OCTOBER 6, 2021
WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS, WI

Members Present: Ken Curry, Robert Ashbeck, Jake Hahn (arrived at 8:36am), Dave LaFontaine, Bill Leichtnam

Members Excused: Carmen Good

Staff Present:

Land & Water Conservation Staff: Shane Wucherpennig, Rod Mayer
Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn, Kim Keech (via WebEx)
Extension Staff: Jason Hausler, Karli Tomsyck (via WebEx) Nancy Turyk

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. # 16 Supervisor Lance Pliml (via WebEx), Trent Miner (Wood County Clerk - WebEx) Ben Jeffrey (Wood County Health Department – WebEx) Ray Bossert (Village of Port Edwards - WebEx), Amber France (Town of Grand Rapids), Tami Hahn (City of Pittsville), Matt McLean (Visit Marshfield), Scott Larson (Marshfield Chamber Foundation)

1. **Call to order.** Chairperson Curry called the CEED Public Hearing to order at 8:30am.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Open Public Hearing – Ordinate #708 Private Well – Water Systems**

Kenneth Curry read, “The purpose of the Public Hearing is to accept public testimony and comments on Wood County Ordinance #708 Private Well – Water systems. This ordinance will establish the Wood County Well – Water Systems Program and allow for local administration pertaining to Wisconsin Administrative Code – Chapters NR 812 and NR 845 – Well Location, and Well/Drillhole Filling and Sealing.”

The ordinance provides the opportunity to protect public health and the environment as well as provide for the protection and safety of county citizens by inspecting new well installations, discovering old wells that should be filled and sealed, and learning more about groundwater and soil conditions within the county

Link to ordinance and more info: <https://www.co.wood.wi.us/Departments/PZ/WellWaterSystemsProgram.aspx>

Adam DeKleyn presented a brief summary:

- a. Wood County Ordinance #708 Private Well – Water systems Ordinance is in draft form until approved by the CEED Committee and Wood County Board of Supervisors.
- b. The ordinance was developed with input and assistance from local well drillers, pump installers, public, Wisconsin DNR and CEED Committee.
- c. Ordinance has been available for review and comment since July 2021.
- d. No comment or testimony has been requested to be entered into the record.
- e. Wisconsin DNR’s goal is to inspect 10% of new wells in a 9 county region with 1 staff person.
- f. A local program will allow 100% of new wells in Wood County will be inspected by Planning and Zoning with 3 certified staff.

Kenneth Curry shared an email from the Wisconsin Well Drillers Association:

- a. Discussion ensued

Discussion Comments:

- a. Sandpoint Wells currently require a well notification from the Wisconsin DNR.
- b. A person can construct their own well but are subject to the same NR 812 construction requirements and must obtain a Well Location Permit.

- c. An individual has to be licensed to fill & seal a well.
- d. Permit Fees:
 - \$50 – Well notification to DNR. DNR does not review or issue a permit.
 - \$125 – County Well Location Permit. Planning and Zoning will review, permit and inspect all new wells that require well permit.
 - \$175 – Total fees
- e. Wisconsin DNR created NR845 specific for counties to create and adopt a Well Delegation Program.
- f. Well data prior to 1980 is sporadic.
- g. Well Delegation Program is to provide county and local resources and services related to wells for residents and well drillers.
- h. Land & Water Conservation Department provides a cost share program for well closures. Well closures have only been GPS the last 10 years but not for constructed wells until recently.
- i. Wells should be properly abandoned according to NR812.
- j. Enforcement forfeiture updated \$25 - \$500 per day.

4. Close Public Hearing. Chairperson Curry declared the Public Hearing closed at 9:10am.

Minutes for agenda items #1 through #4 by Kim Keech, Planning & Zoning Office.

- 5. Call meeting to order.** Chairperson Curry called the CEED meeting to order at 9:11am.
- 6. Declaration of Quorum.** Chairperson Curry declared a quorum.
- 7. Public Comments (*brief comments/statement regarding committee business*)** None.
- 8. Review Correspondence.**

Shane Wucherpennig shared an article with the committee about a company that is working on finding environmentally friendly alternatives to synthetic nitrogen fertilizer. The product is called proben which supplies nutrition of nitrogen from microbes in the soil. The product doesn't leach or runoff into waterways like traditional synthetic nitrogen fertilizers. Some states have worked with it and outcomes look extremely positive. It seems to be a more stable nitrogen source and more consistent. Shane wanted to bring this to the committee's attention after Supervisor Ashbeck brought it to him. Discussion followed.

Chair Curry commented on the recent online rural economic development session. He noted one of the problems with economic development is looking for revenue sources; maybe we should be looking at different plans that would benefit rural areas, for the county in general, to try to fund rural economic development. Chair Curry has talked with Jason and Nancy about this. Moving forward, it might make sense for USDA to have a closer relationship locally. There is a need to expand revenue source.

- 9. Consent Agenda.** The Consent Agenda included the following items: 1) minutes of the September 1, 2021 CEED meeting, 2) bills from Land & Water Conservation, Planning & Zoning and Extension and 3) staff activity reports from Laura Huber, Matt Lippert, Nancy Turyk, Allison Jonjak, Hannah Wendels, Janell Wehr, Jackie Carattini, Rachael Whitehair, Caleb Armstrong, Emily Salvinski, Klayton Kree, Lori Ruess, Rod Mayer, Shane Wucherpennig, Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Scott Custer, Kim Keech and Victoria Wilson.
 - a. **Approve minutes of previous meeting.** No additions or corrections needed.
 - b. **Approve bills.** No additions or corrections needed.
 - c. **Receive staff activity reports.** No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the September 1, 2021 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and Extension, and staff activity reports as presented. Second by Jake Hahn. Motion carried unanimously.

10. Review items, if any, pulled from Consent Agenda. None.

11. Risk and Injury Report. None.

12. Land & Water Conservation Department

a. Open/approve low bid for BudzNBudz wildlife damage fence project.

Chair Curry opened the following two bids:

- Straight Line Fence (Wittenberg) for \$39,5000.00
- Real Fence, LLC for \$35,000.00

Motion by Dave LaFontaine to accept bid from Real Fence, LLC bid for wildlife damage fence project in the amount of \$35,000.00. Second by Ken Curry. Motion carried unanimously.

b. Update/discussion on hearing on Senate Bill SB346 held at the State Capital on September 29, 2021.

Shane Wucherpennig shared a Wild Parsnip brochure with the committee. He noted that in March 2017, wild parsnip was designated a noxious weed within county boundaries. Shane was made aware of the bill a couple weeks ago. Katrina Shankland asked Shane if he would be willing to go to Madison to testify at a public hearing for the committee on Natural Resources and Energy on September 29th. The bill goes to the Natural Resource and Energy committee for review and if it's approved, it leaves the floor and goes to the Senate for a vote. Shane asked Supervisor Leichtnam to accompany him to Madison to help navigate the Capitol.

Shane shared the criteria to be eligible for the bill mimics the exact same steps Wood County has taken since March 2017 including declaring wild parsnip a noxious weed and appointing a weed commissioner. Shane feels they are in a perfect position to apply for funds. He testified after the DNR and was able to rebuttle opposition by showing everything done in Wood and Portage Counties since 2017. Shane gave hope that this is a plant that can be treated and eradicated if done properly. Shane noted having funds would give them a better arsenal to go after wild parsnip.

Shane drafted a resolution in support of the bill and shared it with the committee in hopes to take it to the next County Board meeting.

c. Review/action on resolution to support Senate Bill SB346 – Wild Parsnip State Grant Program.

Motion by Jake Hahn to approve resolution in support of Senate Bill SB346. Second by Dave LaFontaine. Motion carried unanimously.

d. Committee Reports

• **Citizen's Groundwater Committee meeting.**

Supervisor Bill Leichtnam shared an update. Randy Romanski (DATCP) was the speaker for the September meeting.

Dr. Carla Romano is working out of Madison and has an office in Stevens Point. Dr. Romano is working on compiling data on nitrates in groundwater over the last decades.

Portage County group is meeting on October 21st at the Annex in Stevens Point.

The next Wood County Citizen's Groundwater Committee meeting is scheduled for October 18th (3rd Monday) in Room 114 and via WebEx.

• **Health Committee report.**

Ben Jeffrey shared there was an AGC meeting on September 15th. Some of the farmer led initiative data was presented and reviewed and they came up with more presentable data points.

Ben noted the Health Department has been focusing on Covid but he contacted an AGC representative for bottled water. The AGC representative recommended parties interested in getting the bottled water

should call the AGC helpline, which is included in packets that are being sent out to residents within probably the next week. Discussion followed.

Supervisor Bill Leichtnam shared he received a call from a resident who was perturbed they weren't getting bottled water, didn't have RO system installed and had to make calls every week to get water. Following discussion, Ben offered that Supervisor Leichtnam should give them his contact number.

- **Central Sands Groundwater County Collaborative (CSGCC) committee report.**

The next meeting will be held on October 25th.

- **Golden Sands RC&D report.**

Shane Wucherpfennig shared an update on the meeting discussion on the AIS program. Counties are eligible for grants to do lake planning, AIS work, education, etc.

RC&D is having a 50th anniversary celebration. Shane is on the planning committee so he'll have details on the event.

13. Private Sewage. None.

14. Land Records. None.

15. County Surveyor. None.

16. Planning

- a. Consideration and recommendation on adoption of Wood County Ord #708 Private Well – Water Systems

Adam DeKleyn updated committee on questions from public hearing. The ordinance states a county well location permit would be required for any private potable wells being utilized for consumption. A private sand point irrigation well that is constructed would not require a county well location permit; however, it still needs to meet all state NRE12 construction code requirements. Discussion followed.

Motion by Dave LaFontaine to approve resolution Wood County Ord #708 Private Well – Water Systems and forward to County Board. Second by Bill Leichtnam. Motion carried unanimously.

- b. Request to approve a zoning map amendment/rezone – Town of Grand Rapids

Adam DeKleyn shared that a request was received for County Board approval for a rezone in the Town of Grand Rapids. Staff memo, maps and resolution are included in the meeting packet. The site of the proposed rezone location is off of Eagle Road/County Highway U. The parcel is a little over 53 acres and is split-zoned residential and a sliver of agricultural. The proposed rezone request is to rezone all of the approximately 53 acres to agricultural to allow for construction of a 4 acre pond. Town ordinance reads larger ponds are only allowed in agriculturally zoned parcels.

Town of Grand Rapids Plan Commission recommended approval of the rezone in September. Town Board held a public hearing and approved the zoning amendment in September. The final step is County Board approval. Planning & Zoning reviewed the proposed rezone and information submitted and concluded the town followed zoning amendment process outlined by state statute. Adam noted no concern or issue with county ordinances, plans or programs. Adam would recommend CEED approve the zoning amendment.

Motion by Dave LaFontaine to approve Town of Grand Rapids zoning map amendment/rezone. Second by Bob Ashbeck. Motion carried unanimously.

- c. Discuss 2022 budgets (Planning, County Surveyor, Land Records & Private Sewage)

Jason Grueneberg noted they haven't heard anything back from the Operations Committee at this point so there is not much needed for action on this item.

County Chair Lance Pliml gave an update and noted things are moving along pretty well in the budget process. From the general county budget perspective, we are in pretty good shape moving forward with

everything presented. Discussion followed.

Jason requested action on the proposed Land Records budget.

Motion by Dave LaFontaine to approve 2022 Land Records budget. Second by Ken Curry. Motion carried unanimously.

17. Economic Development

a. Discuss 2022 Economic Development Budget

Chair Curry noted Jason Grueneberg presented to Operations Committee and answered their questions on the Economic Development budget and return on investment.

b. North Central Wisconsin Regional Planning Commission update.

Jason Grueneberg gave an update and noted it's the time of year where they're trying to develop a work program for the next year. If Supervisors have any projects in mind, please let Jason know. He shared county wide projects being considered include a county-wide housing study and what broadband looks like in the county.

Supervisor Jake Hahn asked about the ATV survey. Jason confirmed it was done through North Central Wisconsin Regional Planning Commission and there is a draft in hand right now. Supervisor Hahn also asked about the bicycle pedestrian survey. Jason shared the survey is currently out; the Regional Planning Commission has been doing background work and the next step is to get the planning team together to look at survey results.

Supervisor Dave LaFontaine shared information about groundwater and broadband from the WCA meeting. Discussion on broadband followed.

c. Update from the Town of Grand Rapids on the bicycle and pedestrian connecting trail and signage and consider release of 2021 Economic Development Grant Funds.

Amber France, Town of Grand Rapids, provided an update on the bicycle and pedestrian trail project. They have completed the planning phase and collected information from 2020 Grand Rapids residents survey. Through this planning process, they've held Question & Answer sessions with residents along the area and taken into consideration their questions and concerns.

The Town of Grand Rapids is looking to use the grant funding to put up a fence that is part of the agreement with the City of Wisconsin Rapids to use the property since it is owned by the city. The Town of Grand Rapids would take on the cost of clearing the pathway, getting it ready and maintaining it to put hardpack down. The Town of Grand Rapids attorney has been part of the process to get the agreement with the City of Wisconsin Rapids and continues to work with the town as well. The timeline for the project will depend on grant funding and budget request for next year. For the purpose of this funding, the first phase is to get started with implementation. Planning is done and now they are on to the next phase of implementation.

Supervisor Bill Leichtnam noted as supervisors well know, they typically don't get a lot of calls; Bill received calls of opposition on this. Lengthy discussion followed.

Motion by Jake Hahn to decline release of 2021 Economic Development Grant Funds to Town of Grand Rapids at this time. Second by Bill Leichtnam.

Ayes – Ken Curry, Bob Ashbeck, Jake Hahn, Bill Leichtnam

Nay – Dave LaFontaine

Supervisor LaFontaine noted further explanation is needed; they need money to start their project and he is in favor of that.

Motion carried.

d. Update from Visit Marshfield and consider release of 2021 Economic Development Grant Funds.

Matt McLean, Visit Marshfield Executive Director, shared an update that the sports tourism strategic plan and facility recommendations study was completed near the end of June and has been paid for. They are asking for \$5,000.00 from CEED toward the \$30,000.00 total spent.

Matt noted Marshfield's ice rinks are failing. Clubs are trying to look toward future of how they can be sustainable and have facilities that function properly.

The study has recommended 1) a flexible indoor ice venue 2) curling venue 3) indoor multi-sport venue. Building something with 2 sheets of ice for hockey could take a 1.4 million dollar economic impact, from 4 tournaments that are run, to 3.5 million dollar economic impact by adding 9 new events. By adding 9 new events, an additional 10,400 attendees would bring in \$50,500 in additional hotel occupancy taxes, \$31,565 in city sales tax collections and over \$3,000 in county taxes.

Matt explained the study says there is a demand and they're now determining how to pay for the facility and land to be used for the next steps. They are in early phases; the study is completed and they needed something with analytical data. Matt appreciates the opportunity to have help with funding for the study. Discussion followed.

Motion by Dave LaFontaine to approve release of 2021 Economic Development Grant Funds to Visit Marshfield in the amount of \$5,000.00. Second by Jake Hahn. Motion carried unanimously.

e. Update from the City of Pittsville on their Building Incentive Program, and consider release of 2021 Economic Development Grant Funds.

Tammy Hahn, City of Pittsville, shared another new home will be started at the end of the month. With that new home, paid out incentives for 2021 will be \$26,000.00. In 2020, 2 duplexes, a spec home and 2 brand new homes were built.

Motion by Jake Hahn to approve release of 2021 Economic Development Grant Funds to City of Pittsville for the Building Incentive Program in the amount of \$25,000.00. Second by Dave LaFontaine. Motion carried unanimously.

f. Update from the City of Pittsville on their Outdoor Recreation Plan, and consider release of 2021 Economic Development Grant Funds.

Tammy Hahn explained the City of Pittsville was awarded \$6,000 to complete an outdoor recreation plan contracted with North Central Regional Planning Commission. The plan is almost complete; a final draft will be brought to the October meeting. \$4,000.00 has been paid and remaining \$2,000.00 will be disbursed after October meeting when draft is delivered.

Tammy shared the survey went really well. It is the first step in applying for stewardship grants from the DNR, as an outdoor recreation plan is required to apply. They want to put flushable toilets in the park and need a stewardship grant from the DNR to bring water and sewer to the park.

Motion by Dave LaFontaine to approve release of 2021 Economic Development Grant Funds to City of Pittsville for the Outdoor Recreation Plan in the amount of \$6,000.00. Second by Bill Leichtnam. Motion carried unanimously.

18. Extension

a. General Office Update

Jason Hausler provided the following updates:

- Extension utilized Zoom prior to 2020 and the pandemic. Wood County IT had security concerns with Zoom so 80% of the Extension office was taken off of the network. Jason met with IT last month and has resolved all concerns with Zoom so the state staff are now moving back to the network. This resolves issues with printing, network capabilities, etc.
- The contract for 2022 is ready and will be in the November CEED meeting packet. Jason has to have all contracts approved and routed by December 15th.
- Master Gardener Volunteer Update – Jason received a message yesterday regarding changes with the Master Gardener Volunteer program systematically statewide. An email will be coming out to explain changes to be more flexible and adaptable to the needs of the local associations.
- It is cranberry harvest season so Allison Jonjak, Cranberry Outreach Specialist, has been out in the field. The feedback from cranberry growers, integrated specialists in Madison, pest management, etc. has been that Allison is hitting it out of the park. Wood County is the first to jump in on a regional specialist like this. This is now the model that will be focused on for hiring moving forward; having specialists in the community/markets vs. in Madison. Discussion followed.

b. 4-H Associate Extension Educator

Per the contract, the state 4-H program office has decided and agreed to contribute more funding toward Laura Huber's position. Laura was 100% county funded and will now be co-funded. This creates additional funding to hire a new 4-H staff member. The new position should be posted by end of this week or early part of next week. It will be just under half time to assist Laura in community club development pieces, special interest groups and free up some of Laura's time to work on cross-collaborations with other counties. There will be no additional cost to the county but the state is adding additional funding to their investment here in Wood County. Jason will be looking for a volunteer, if anyone from CEED is interested, for the interview committee. Let Jason know if interested.

c. County Board Presentation Recap

Jason requested committee feedback on the September County Board presentation. Supervisor LaFontaine thought it was good. If there is any other feedback, please let Jason know.

d. Educator Presentation – Nancy Turyk, Community Development Educator

Nancy Turyk shared she has been working on a variety of specialized projects; one being the groundwater study, which is moving along well. The other project is with a team of Extension staff around the state on a Community Resiliency Menu. They recognize that a number of departments and elected officials don't know where to begin with climate change. There is a lot of information out there but unless you have a staffer, it's hard to know where to go to find that information. Rather than develop more information, the group decided to develop the Community Resilience Menu webpage based on different topics that communities can use to get started or continue in this kind of work. Nancy noted the webpage is still in beta testing mode. It will be presented to the local government Extension group on November 4th.

Nancy shared a preview of the webpage with the committee and explained topics include: Ag and local food systems, Built & Natural Environment and Energy Efficiency & Renewables.

The group submitted and successfully received a proposal from the Dean's innovation fund to hire 6 UWSP students on sub teams for a semester to help pull the information together. The next step after

this is published on the web, will be to provide training opportunities for Extension educators across the state. Currently, Extension doesn't have a climate change educator for the other educators to lean on.

Nancy noted there is a workshop "Planning for Community Climate Resilience Tools for Local Governments" on November 4th from 2-3:30pm via Zoom.

- 19. Requests for per diem for meeting attendants.** None.
- 20. Schedule next regular committee meeting.** The next regular CEED meeting is scheduled for Wednesday, November 3rd, 2021 at 9:00am at Wood County Courthouse in Conference Room #114.
- 21. Agenda items for next meeting.** *Agenda items are due by Wednesday, October 27th.*
- 22. Schedule any additional meetings if necessary.** None.
- 23. Adjourn.** Chair Curry declared the meeting adjourned at 12:00pm.

Minutes for agenda items 5 through 23 by Karli Tomsyck, UW-Madison Division of Extension - Wood County

Committee Report

County of Wood

Report of claims for: Extension Wood County

For the period of: October 2021

For the range of vouchers: 30210076 - 30210095

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30210076	4IMPRINT INC	4-H Signage	10/05/2021	\$471.65	P
30210077	AMAZON CAPITAL SERVICES	Computer/Office Supplies	10/05/2021	\$82.46	P
30210078	CAPITAL ONE	Walmart September Statement	10/05/2021	\$28.24	P
30210079	STAPLES ADVANTAGE	Office Supplies	10/05/2021	\$33.96	P
30210080	STAPLES ADVANTAGE	Office Supplies	10/05/2021	\$158.90	P
30210081	STAPLES ADVANTAGE	Office Supplies	10/05/2021	\$3.19	P
30210082	STAPLES ADVANTAGE	Office Supplies	10/05/2021	\$42.32	P
30210083	UW MADISON EXTENSION	4-H Notepads	10/05/2021	\$113.00	P
30210084	POSTMASTER - WISCONSIN RAPIDS	CWAS Ag Newsletter Postage	10/05/2021	\$103.21	P
30210085	STAPLES ADVANTAGE	Office Supplies	10/12/2021	\$17.15	P
30210086	UW MADISON ACCOUNTING SERVICES	County Contracts - July-Dec	10/12/2021	\$130,851.23	P
30210087	US BANK	October Statement	10/26/2021	\$1,057.95	
30210088	AMAZON CAPITAL SERVICES	Computer Supplies	10/26/2021	\$79.99	
30210089	STAPLES ADVANTAGE	Office Supplies	10/26/2021	\$189.99	
30210090	UW SOIL TESTING LAB	UW Soil Testing Charges	10/26/2021	\$44.00	
30210091	HUBER LAURA	October Expenses	10/26/2021	\$307.07	
30210092	LIPPERT MATTHEW	October Expenses	10/26/2021	\$78.40	
30210093	JONJAK ALLISON	October Expenses	10/26/2021	\$24.00	
30210094	WEHR JANELL	October Expenses	10/26/2021	\$19.20	
30210095	TURYK NANCY	October Expenses	10/26/2021	\$35.84	
Grand Total:				\$133,741.75	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: LAND & WATER CONSERVATION

For the period of: OCTOBER 2021

For the range of vouchers: 18210087 - 18210093

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18210087	RICHARDSON BARRY & GAYLE	MC - CS RESIDUE MANAGEMENT	10/05/2021	\$1,307.95	P
18210088	RICHARDSON BARRY & GAYLE	MC - CS RESIDUE MANAGEMENT	10/05/2021	\$338.55	P
18210089	STAPLES ADVANTAGE	LWC/WD - OFFICE SUPPLIES	10/08/2021	\$107.48	P
18210090	STAPLES ADVANTAGE	LWC - OFFICE SUPPLIES	10/09/2021	\$21.83	P
18210091	ERON EQUIPMENT CO INC	LWC - NO-TILL DRILL REPAIR	09/23/2021	\$355.50	P
18210092	WISCONSIN MEDIA	WD - BID PUBLICATION BUDZ N BU	09/30/2021	\$73.22	P
18210093	US BANK	LWC/MC PARKING & WATER TESTING	10/19/2021	\$36.71	
Grand Total:				\$2,241.24	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: Planning & Zoning Department

For the period of: October 2021

For the range of vouchers: 22210096 - 22210104 38210011 - 38210013

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22210096	INDUSTRY SERVICES DIVISION	PS-State Sanitary Permit(Sept)	09/30/2021	\$2,700.00	P
22210097	CARMODY SOFTWARE INC	PS-Upgrades/Services (Oct)	10/01/2021	\$299.00	P
22210098	BOYER KEVIN	SU-Services Per Contract (Oct)	10/04/2021	\$833.00	P
22210099	AMAZON CAPITAL SERVICES	SU-Office Supplies	10/10/2021	\$35.49	P
22210100	OPPORTUNITY DEVELOPMENT CENTER	PS-Septic Mtce Processing 2nd	09/30/2021	\$229.66	P
22210101	POSTMASTER - WISCONSIN RAPIDS	PS-Program Fee Postage 2nd Not	10/14/2021	\$831.51	P
22210102	US BANK	LR-Credit Card Charges	10/19/2021	\$22.97	
22210103	MASTER GRAPHICS	LR-Plotter Paper Refund	10/13/2021	(\$87.68)	
22210104	MASTER GRAPHICS	LR-Plotter Paper	10/14/2021	\$149.36	
38210011	CITY OF PITTSVILLE TREASURER	ED-2021 Econ Dev (Bldg Incent)	10/06/2021	\$25,000.00	P
38210012	CITY OF PITTSVILLE TREASURER	ED-2021 Econ Dev (Rec Plan)	10/06/2021	\$6,000.00	P
38210013	MARSHFIELD CONVENTION & VISITORS BUREAU	ED-2021 Econ Dev(Sports Study)	10/06/2021	\$5,000.00	P
Grand Total:				\$41,013.31	

Signatures

Committee Chair: _____

Committee Member: _____



We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.

4-H – Positive Youth Development

Laura Huber, 4-H Program Educator

- An afternoon gathering for all Wood County 4-H members at the Auburndale School Forest Corn Maze in which members built connection to the county 4-H program and other member families in order to increase their sense of belonging in 4-H.
- Planning for Fall Forum 2021, where youth members, adult volunteers, and Extension staff will learn new skills to help improve their 4-H experience and their local 4-H program through a virtual conference. The purposes of Fall Forum include: Inspire youth and adults to try new ideas, provide an educational opportunity for youth and adult volunteers, develop youth-adult partnerships, create an engaging and welcoming environment, and to encourage diversity of thought, perspective, interests, and people.
- A radio interview for South Wood County, and surrounding area residents, about the Synder 4-H Club Fire, October 2021.

Agriculture

Matt Lippert, Agriculture Educator

- A newsletter for farmers and agribusiness professionals where they learned about topics including soil sampling, pregnancy detection in cattle, beef quality assurance program, dust and mold safety, African Swine Fever, sweat equity, and the Dairy Margin Coverage Program. The purpose of this effort is to work collaboratively to provide timely education for improving agricultural production with multiple county farmers and stakeholders.
- An article was written for farmers reading the local Extension newsletter and a state wide agricultural newspaper about the value for dairy producers of participating in the Dairy Margin Coverage Program from USDA-Farm Service Agency. The goal is to encourage producers to participate in this risk management program by helping them see the value for them in participation.
- Live radio interviews on local radio stations where the listeners learned about current agriculture programs and issues. The purpose of this effort is to increase understanding of food production systems.
- Sample collection and survey information is being carried out for a Sustainable Agriculture Grant to evaluate the ability to utilize cover crops as high quality feed for lactating dairy cattle.
- Planning and development for a Badger Dairy Insights webinar focusing on animal well-being for farmers, managers, workers, nutritionists, veterinarians, consultants and other agribusiness professionals. The goal of this effort is to share with participants the latest, unbiased, university based research related to animal welfare so they can improve animal husbandry, thus improving farm profitability, productivity, and efficiency.
- Planning for and development of bi-annual animal well-being conference for dairy-farmers, -managers, and -workers; agribusiness professionals; and service providers in collaboration with UW Madison Department of Animal and Dairy Sciences. The goal of this effort is to teach



individuals the latest, unbiased, university-based research regarding animal husbandry so that individuals can increase animal well-being on the farm.

- Development/revisions of the bilingual Dairy Workers Training Skills modules for dairy employees where they will learn principles of and how to do each task on the farm. This effort is designed to support them in doing their daily tasks more confidently and efficiently while maintaining employee safety and animal welfare.
- A newsletter for farmers and agribusiness professionals where they learned about topics including soil sampling, pregnancy detection in cattle, beef quality assurance program, dust and mold safety, African Swine Fever, sweat equity, and the Dairy Margin Coverage Program. The purpose of this effort is to work collaboratively to provide timely education for improving agricultural production with multiple county farmers and stakeholders.

Community Development

Nancy Turyk, Community Development Educator

- A collection of information and resources for County board and staff where they receive up to date information and available resources about energy efficiency and renewable energy to ensure they are aware of programs and funding opportunities.
- A collection of information and resources for economic development partners where they receive up to date information and available resources to ensure local business learn about economic development programs and funding opportunities.
- A proposal for the Central Sands Groundwater County Collaborative was funded by DATCP to compile and evaluate existing groundwater information to guide management and policy decisions.
- Developing a climate resilience menu for communities and Extension Educators to identify and guide strategies to enhance community resilience and mitigation.

Cranberry Outreach

Allison Jonjak, Cranberry Outreach Specialist

- An every-three-weeks crop management journal was published, where Extension provided information on soil and tissue testing, sun scald and disease pressure, the discontinuation of Lorsban, and grower updates. The aim of this journal is to support industry professionals in safely and economically producing cranberries.
- A Research Round Table is being planned that will allow cranberry growers and cranberry researchers to discuss needs and plans for applied research and strategy for the cranberry research program at the University of Wisconsin.

FoodWise

Hannah Wendels, FoodWise Nutrition Educator

Kelly Hammond, FoodWise Coordinator (Wood and Portage Counties)

- A 4-week nutrition education after-school series for youth and teens at the Boys and Girls Club in Wisconsin Rapids, where students learn about making healthy food and beverage choices, being physically active, and how to prepare a healthy and low-cost snack to be healthier when they are at school, in after-school programs, and at home. 44



- A 5-week nutrition education series for fifth grade classrooms at Howe Elementary School, where students will learn about MyPlate, making healthy food and beverage choices, and about being physically active to help them to be healthier in school and at home.
- A 5-week virtual nutrition education series for fifth grade classrooms at Mead Elementary School, where students will learn about MyPlate, making healthy food and beverage choices, and about being physically active to help them to be healthier in school and at home.
- A monthly meeting of a coalition of local agencies where they learned/discussed community and program specific updates, how many community members inquired about food insecurity each month, and how to support each other's programs to fulfill our purpose of the coalition. The purpose of this effort is to reduce hunger by increasing access to food for community members.
- A ten-week series of strength training sessions (StrongBodies) in Wood County, for where older adults learn best practices and learn nutrition and health education. Participants engage in regular strength training exercises to improve strength, balance, and flexibility so they can stay healthy and socially connected.
- Partnership with Hunger Relief Federation where significant planning towards establishing a stockbox food program for seniors for where 30 pound boxes of commodity foods and local vegetables to are distributed to eligible community members. This program aims to increase local food distribution and improve food security.

Horticulture

Janell Wehr, Horticulture Educator

- A meeting with the Wood County Master Gardeners to develop a strategic plan for 2022. This effort is designed to increase local horticultural outreach in Wood County communities.
- An online course for consumer audiences (home gardeners) where participants learned fundamental knowledge of Wisconsin horticulture with an emphasis in Integrated Pest Management to increase decision-making and problem-solving skills, improve the productivity and health of gardens and landscapes and implement gardening practices that have a positive impact on the environment.
- Five sections of an online Lab component for the 2021 Foundation in Horticulture (FIH) course participants were held where participants applied what they learned from the FIH course through interactive activities. This effort is designed to encourage best horticultural practices in Wisconsin for better environmental outcomes.
- A therapeutic gardening program where Veterans developed IPM skills while increasing indicators of wellbeing to reduce depression in Marathon County Veterans.
- Planning for a science demonstration booth for the general public and families in collaboration with Wisconsin Science Festival where participants will learn about pH and chemistry using common household ingredients. The goal of this effort is to cultivate science literacy.



Inspector Cabbage appears at the Science by the River festival. Together, Inspector Cabbage and Janell Wehr shared how red cabbage can be used as a natural pH indicator.



Human Development and Relationships

Jackie Carattini, Human Development and Relationships Educator

- A series of meetings with local financial coalition partners to learn about current community needs that will lead to the development of future financial programs in the Wisconsin Rapids area.
- A 10 session virtual series (Aging Mastery Program) for seniors in Wood, Sheboygan and Central WI counties, where participants develop sustainable behaviors across many dimensions that lead to improved health, stronger economic security, enhanced well-being, and increased societal participation. The program, developed by the National Council of Aging is designed to help older adults learn to age well by focusing on key aspects of health, finances, relationships, personal growth, and community involvement.
- An event, (Adult Mental Health First Aid Training) for community members, where participants became better equipped to help those in their community who may be experiencing a mental health crisis or substance use disorder and earned a Mental Health First Aid certification. The purpose of this program is to train participants on how to identify, understand and respond to signs of mental illness and substance use disorders. The program gives participants the skills and confidence to provide initial support to those who are experiencing a mental health crisis in their community.
- A local Rent Smart series was held at St. Vincent de Paul in Marshfield for renters where participants gain knowledge and skills essential for a successful renting experience. This effort is designed to encourage housing stability and financial security.

Natural Resources

Rachael Whitehair, Regional Natural Resource Educator

- Planning for a conference-type event for Central Wisconsin row crop, forage, and dairy farmers in collaboration with Mid-State College. The goal of this effort is to develop a partnership with Mid-State for the Central Wisconsin Farm Profitability Expo, so the event will grow and evolve to include additional programming highlighting farmer education and next generation farmers and agriculture professionals.
- A radio presentation for WFHR radio, where listeners learned about research and regulatory aspects of hunting. The purpose of this effort is to broaden perspectives around hunting rules and how regulatory and research institutions play a vital role in managing the resources.
- Mentorship and technical assistance for UWSP-Wausau engineering students who developed a professional survey about land use and conservation awareness within the Fenwood Creek Watershed. This effort is designed to include college students in a career-level activity while accomplishing social research that will inform local community planning.
- A field day event for Waushara County fifth graders, where students learned about groundwater science through hand-on activities. The purpose of this program is to impart basic understanding of the water cycle and aspects of our human relationship with water resources.
- A Producer-Led watershed protection project for Mill Creek Watershed farmers, students, and local residents where they learn about and adopt soil and water conservation practices to reduce the environmental impact of agriculture.



Upcoming Programs

- [Extension Wellness Series | November 2021](#)
- [Mental Health First Aid Trainings | November 8 – 9am-3pm](#)
- [Rent Smart | St. Vincent de Paul Fellowship Hall \(Marshfield\) | November-April](#)
- [Rent Smart | Virtual Zoom Sessions | January - June 2022](#)
- [Aging Mastery Program | Tuesdays & Thursdays, January 11-February 10 - 10-11:15am](#)

Staff Report for October

Caleb Armstrong

- Attending a grazing tour at the Marshfield Ag Research Center in Stratford.
 - This tour focused on the practice of stock pile grazing
 - Which is where you leave out pastures to graze in the summer and save them for the cold fall and winter months for the animals to graze.
 - This tour also presented a runoff simulator with multiple different covers to show the effects runoff can have on different farming landscapes.
- Finished up all of the crop appraisals for the year with Rod and Klayton for the deer damage program.
- Worked with Barry Richardson on establishing a cover crop on some ground that will become soybeans in the spring of 2022.
 - Cover crop check on 10-13-21 noticed the winter wheat was just starting to emerge.
 - Did another follow up check on 10-23-21 and the winter wheat was has established itself well.
- Attended our yearly Nutrient Management Planning meeting where we determined dates, locations, and who's all going to be able to help run the meetings for the class.
 - The class here will be in March at the Riverblock building auditorium.
- Working with Roth's Golden Acres on establishing cover crops onto all their soybean and corn crop acres.
 - Planted Italian Rye grass around the 10th of October on around 500 acres of previous cropped land.
 - Cover crop check on 10-22-21 most of the fields had great germination success.
 - Fields that will be soybeans in spring of 2022 will be roller crimp the rye for termination of grass.
 - Other fields will be harvest rye for cattle feed.
- Worked with Glen Peplinski on establishing cover crops on after harvested soybeans.
 - Drilled in about 100 acres of rye grass into cut beans in early October.
 - Cover crop checked on 10-23-21 noticed the rye had great germination success especially since it was drilled into the bean stubble.
- Proceeded with our last of the year Mill Creek Water testing.
- Located and mapped another 2 phragmites sites in the Wood County.
 - One is located on private property in owners backyard.
- Delivered no-till drill to Tom Winder for a fall pollinator planting.

Activities Report for Emily Salvinski

-October 2021-

- **Thursday, October 7.** Attended staff meeting. Met to discuss well shapefiles. Updated cover crop contracts.
- **Friday, October 8.** Worked on organizing well result data. Worked on contracts.
- **Wednesday, October 13.** Worked on well testing shapefiles.
- **Thursday, October 14.** Attended BITS training. Looked into BITS shapefiles.
- **Friday, October 15.** Attended NMFE Meeting. Edited MDV shapefiles to match BITS shapefile template.
- **Tuesday, October 19.** Sampled stream surface water for phosphorus testing throughout the Mill Creek Watershed.
- **Wednesday, October 20.** Worked with farmer to update his nutrient management plan for 2022 using snapplus software.
- **Thursday, October 21.** Worked on entering nitrate results and associated information into the shapefile in the well database.
- **Wednesday, October 27.** Worked on well water testing shapefile. Gathered info from manure spreading complaint.

Staff Report for Klayton Kree

September 2021

- MDV Bits Trainings with office staff
- Met with Cashen to get a permit application for zoning signed and collect the check for payment.
- Office Staff meeting to talk about updates for the month and such.
- Met with Barry Richardson to talk about his site that he wants/needs a waste transfer/pushoff into his manure pit. I will begin working on a rough design to get a quantities and cost estimate.
- Met with Behrend and Kolo to talk about the stream crossing construction project. Kolo said they would be good to start the week after this meeting.
- Shane and I went out to the Behrend site to meet with Kolo. We set a benchmark and used their laser level to set the correct elevations. I flagged off the property boundary on the west side as well as marking out where the road starts, ends, and where the culverts shall be placed. This week they should be finishing this project.
- Caleb and I dropped off the no-till drill at Tom Winder.
- Well decommissions have picked up this month. I have been working on talking with the landowners, getting signatures for the Cost share contracts. Also, have started making designs for the well decommissioning for multiple landowners.
- Created a design for a pasture fence for Luke Keuffer. Russ Biebl from NRCS was able to come and approve the design. Fence should be good to be built this year.

***Activities Report for Lori Ruess
October 2021***

- Answered phones and replied to emails
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Completed September sales tax report and forwarded to Finance.
- Typed resolution for SB346 – Wild Parsnip Grant and requested review and approval from Peter Kastenholz and Ed Newton.
- Attended October 7th staff meeting and completed minutes.
- Completed LWCD payroll percentages and forwarded to Finance prior to the October 7th & October 21st payrolls.
- Attended Best Management Implementation Tracking System (BITS) webinar (3rd and final)
- Tele-conference (2) with Dan Brandl and Rod Mayer on the new Nonmetallic Mining database.
- Assisted Rod Mayer with the 3rd quarter Wildlife Damage reimbursement request.
- Completed cost-share contract for well decommissioning.
- Organized County Board packet and electronically submitted to the County Clerk's office.
- Assisted over 30 Town of Grand Rapids residents who came in to pick up or drop off well water samples. Logged pickup/drop off and took samples to the Health Department.
- Attended the Open Enrollment WebEx meeting on October 20th.
- Completed 2022 tree, shrub and wildflower order forms.
- Completed newsletter layout and prepared to send to printer.
- Completed the 2021 Social Engineering Red Flags Knowbe4 training and Quiz.
- Completed a cost-share contract for prescribed grazing.
- Started entering existing non-metallic mines in the new non-metallic mine database.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.

Activities Report for Rod Mayer – October 2021

- Correspondence for Wolosek new mine site – research – emails – etc.
- Inspected Laidlaw and Gabel mine sites for reclamation occurring in past year – completed survey – mine map with current active acres – sent letters – updated database.
- Completed soybean appraisals on 4 farms – 290 acres – completed damaged acres maps – calculated loss – updated database.
- Completed corn appraisals on 3 farms – 490 acres – completed damaged acres maps – calculated loss – updated database.
- Completed additional alfalfa appraisal – 103 acres.
- Correspondence with five landowners for pond build interest – sent exemption application and info packets.
- Reviewed two pond exemption – sent both back with review comments for corrections.
- CEED meeting bid opening for BudznBudz – accepted low bid – sent letters to contractors and landowner for low bid acceptance. Multiple calls to contractors and landowner setting up the build.
- Complete and submit DNR budget amendment for BudznBudz fence at the low bid cost – was accepted by DNR.
- Completed 2021 crop price spreadsheet for average crop prices local and state wide – researched various on-line sources – made calls to several mills, UW, and APHIS and recorded on averaging spread sheet.
- Began 3rd ¼ wildlife reimbursement report – waiting on records for costs from other departments (phone, copies, etc.) to finish.
- Called all mining operators for status on mine sites (55 mine sites) – took notes to use with field inspections.
- Missed 6 days of work due to being positive for COVID.
- First week of mine field inspections – walk mine sites – take photos and document on map – organize and save in digital file – GPS all changes found. This will go into November.



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Kim Keech, Program Assistant
Victoria Wilson, Program Assistant

RE: Staff Report for November 3, 2021

1. Economic Development (Jason Grueneberg)

- a. Wood County Jail Project – I have been attending weekly jail project meetings to help with site preparation including rezoning, Avon St. vacation, and parking inventory/study. I attended the Wisconsin Rapids Public Works Committee meeting on October 5th, for the consideration of the Avon St. vacation. On October 19th, I attended the WR Plan Commission and City Council meetings for the rezoning request and Comprehensive Plan amendment, and both were approved. On November 1st, I attended the WR Plan Commission meeting for consideration of the Avon St. Vacation.
- b. North Central Wisconsin Regional Plan Commission (NCWRPC) Regional Recovery – On October 25th, I participated in the NCWRPC Regional Recovery Plan meeting. A complete draft of the plan was approved and will be subject to peer review, editing, reformatting and cleanup over the course of the next couple of months.
- c. Census Review and Redistricting – In the past month we have been working with municipalities on creating municipal wards, and adoption of the ward maps. On November 2nd, the Census Review and Redistricting Committee will meet to review and recommend approval of the final County supervisory district map. The final County supervisory district map will be presented to the Board on November 9th for approval.
- d. Regional Planning & Zoning Director Meeting – On October 21st, I participated in a quarterly meeting of Planning & Zoning Directors in central Wisconsin.

2. Planning (Adam DeKleyn)

- a. Land Subdivision - Plat Review – CSM: (7) CSMs were reviewed/approved/recorded. (8) CSMs are pending approval. (1) Preliminary Subdivision Plat submitted for review.

Deer Road Acres Subdivision – Town of Grand Rapids: Preliminary plat submitted for review and conditional approval. Plat has been reviewed and a staff report is included in this packet for CEED review and action.

- b. Wood County Private Well – Water Systems Program – Ordinance #708 Wood County Private Well/Water Systems was adopted by CB in October. This ordinance establishes the Wood County Private Well – Water Systems Program and provides the opportunity to protect public health and the environment as well as provide for the protection and safety of county citizens by inspecting new well installations, discovering old wells that should be filled and sealed, and learning more about groundwater and soil conditions within the county. Ordinance and additional program information is available [HERE](#).
- c. Zoning Amendments - Town of Grand Rapids –
 ZA-2021-004: Approved by CB in October. Official zoning map has been updated.

 ZA-2021-005: Town submitted several zoning map amendments/rezones for approval on 10/21/21. Included in this packet is a staff memo detailing the request. CEED and CB action is required.
- d. Wood County ATV/UTV Survey and Economic Impact Project – The County is partnering with the North Central Wisconsin Regional Planning Commission (NCWRPC) on this planning effort. NCWRPC is currently preparing the final report.
- e. Wood County Bike and Pedestrian Plan Update – This plan is intended to guide the development of bicycle and pedestrian infrastructure, recommendations, and policy that will create a safe and accessible network across Wood County’s various communities. The County is partnering with the North Central Wisconsin Regional Planning Commission (NCWRPC) on this planning effort. Survey and interactive mapping exercise closed in October. NCWRPC is compiling survey results into a summary report. The survey results will guide updates to the plan. Additional info: <https://www.ncwrpc.org/wood/bike-ped/>
- f. Central Housing Region CDBG Meeting – Attended meeting and public hearing. Helped identify local housing and community development needs. Reviewed CDBG program activities and use of funds. Since 2014, Wood County residents have received a total of almost \$1.4 million in loaned funds to rehabilitate and improve housing in the county.
- g. Town/County Planning and Zoning Assistance – Provided planning and zoning assistance to the general public and several town officials.

3. Land Records (Paul Bernard)

- a. Working towards the completion of two major projects:
 - Indexing Town Road Right of Way
 - Digitizing Hydrography Polygons and Lines off of the 2020 Air Photo
- b. Compiled three separate contracts for building footprint deliverables. We now have countywide building footprints for the first time.

- c. Getting help from municipal address coordinators and fire departments to reconcile addressing discrepancies.
- d. Developing/extending existing tools on our land records viewer to gain access to scanned and indexed plats.
- e. Parcel Mapping and Addressing updates
- f. Custom Map Requests.

4. **Code Administrator (Jeff Brewbaker)**

09-29-2021 – Soils Evaluation, Plan Review & Issued Replacement Mound >24” TN: 17; Soils Evaluation New Conventional C: 30

09-30-2021 – Floodplain Ordinance Review RE: Streambank Protection Project TN: 17; Plumber Dispute TN: 16

10-01-2021 – Inspection Reconnect HT RE: 22; Soils Onsite New Mound A+0 TN: 04

10-04-2021 – Soils Evaluation New Mound A+0 TN: 03; Soils Evaluation, Hydrograph, Plan Review & Issued New Conventional TN: 18; Inspection Replacement Mound <24” TN: 11; Soils Evaluation & Hydrograph Replacement Conventional TN: 18; Issued New HT TN: 10; Issued Replacement Mound >”24 TN: 01

10-05-2021 –Determine Base Flood Elevation for Nepco Lake for Surveyor TN: 18; (3) Soils Evaluation & Hydrograph New Conventional TN: 07

10-06-2021 – Soils Onsite Replacement Mound A+0 TN: 02; Issued Shoreland Permit (New Home with Mitigation Requirement) TN: 18; Soils Evaluation New Mound A+0 TN: 12

10-07-2021 – Inspection Replacement Mound <24” Plow & ABS Cell TN: 16; Complaint Investigation RE: Camper Living TN: 18; HT Violation Investigation TN: 21

10-08-2021 – Soils Onsite Meeting with Wis State Wastewater Specialist & Soil Tester TN: 02

10-11-2021 – Floodplain Stream Bank Stabilization TN: 18; Soils Evaluation Replacement Mound >24” TN: 19; Soils Evaluation & Hydrograph New Conventional TN: 07; Soils Evaluation, Hydrograph, Plan Review & Issued Replacement conventional TN: 18

10-12-2021 –Follow-up on Former Employee Variety of Projects; Soils Evaluation New Mound >24” TN: 05; Soils Evaluation Replacement Mound >24” TN: 06; Soils Evaluation, Plan Review & Issued Replacement Mound A+0 TN: 02

10-13-2021 – Plan Review & Issued Replacement Mound A+0 TN: 12, Soils Evaluation New Mound <24” TN: 02; Soils Evaluation New Conventional TN: 07; Soils Evaluation New Mound <24” TN: 09

10-14-2021 – Soils Evaluation & Hydrograph New Conventional TN: 07; Soils Evaluation &

Hydrograph Replacement Conventional TN: 18; Soils Evaluation New Mound A+0 TN: 01

10-15-2021 – Inspection Replacement Mound <24” Plow TN: 02; Shoreland & Floodplain Onsite TN: 12; Onsite for Cranberry Certification Complaint Investigation by Neighbor TN: 13

10-18-2021 – Inspection Replacement Mound <24” ABS Cell TN: 12; Inspection Replacement Mound <24” Plow TN: 21; Soils Evaluation, Plan Review & Issued New Mound <24” TN: 21

10-19-2021 – Inspection Replacement Mound A+0 Tank & ABS Cell TN: 12; Inspection Replacement Mound <24” Tank & ABS Cell TN: 21; Inspection Replacement Mound <24” Plow & Tank TN: 21

10-20-2021 – Plan Review & Issued New Mound A+0 TN: 21; Soils Evaluation & Hydrograph Conventional TN: 18; Inspection Replacement Mound <24” TN: 21; Soils Evaluation & Hydrograph Replacement Conventional TN: 18

10-21-2021 – Vacation

10-22-2021 – Vacation

10-25-2021 – Vacation

10-26-2021 –Soils Evaluation New Mound <24” TN: 01; Soils Evaluation Replacement A+0 TN: 21; Shoreland Meeting RE: Beach Construction TN: 07

5. Code Technician (Scott Custer)

9-30-2021 – Mound tanks inspection TN-10. Inspection report X 2.

10-1-2021– Out

10-4-2021 – Mound plow inspection TN-14. Shoreland application review TN-07.

10-5-2021 – Mound inspection and re-inspection X 2 TN-07. Mound re-inspection TN-14. Inspection reports X 2. Conventional application approvals X 3 TN-07.

10-6-2021 – Mound plow inspection TN-12. Mound tanks re-inspection TN-14. Mound re-inspection TN-12. Issued shoreland permit TN-07.

10-7-2021 – Mound re-inspection TN-12. Conventional inspection TN-18. Inspection reports X 1.

10-8-2021 – Holding tank inspection TN-11. Inspection report X 3.

10-11-2021 – Mound plan review X 2, TN-05 and TN-19. Conventional application approval TN-07.

10-12-2021 – Mound inspection and re-inspection TN-21. Mound re-inspection TN-10. Inspection reports X 2.

10-13-2021 – Mound plan review TN-09. Conventional application approval TN-07. Conventional site inspection TN-07. Inspection report X 1.

10-14-2021 – Conventional application approval X 2 TN-07 and TN-18. Inspection report X 1. Conventional inspection TN-18. Re-connect permit approval TN-16.

10-15-2021 – Conventional inspection X 2, TN-18 and C-30. Inspection reports X 2. Reconnect permit approval. Shoreland/floodplain site inspection TN-13.

10-18-2021 – Mound inspection X 2 TN-05. Mound plow inspection TN-11.

10-19-2021 – CST Exam - Madison

10-20-2021 – Conventional inspection X 2 TN-07 and TN-18. Conventional plan revision approval TN-18. Conventional application approval TN-18. Inspection Reports X 5.

10-21-2021 – Re-connect permit approval TN-10. Holding tank plan approval TN-01. Mound plan approval TN-21. Conventional inspection TN-18. Inspection report X 1.

10-22-2021 – Mound plow inspection and re-inspection TN-19. Inspection report X 1.

10-25-2021 – Mound plow inspection TN-08.

10-26-2021 – Mound re-inspection TN-08. Mound plow and re-inspection TN-22. Conventional inspection X 2 TN-18.

10-27-2021 – Mound Plow inspection TN-21. Mound Re-inspections TN-21 and TN-11 X 2.

*Training purposes with Code Administrator.

6. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 29 sanitary permits issued in September 2021 (6 New, 21 Replacements, 1 Reconnects and 1 Non-Plumbing) with revenues totaling \$13,875. There were 20 sanitary permits issued in September 2020 (9 New, 10 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling \$12,200.

There were 151 sanitary permits issued through September 2021. For comparison purposes, the following are through the same period for the previous five years: 2020 – 150, 2019 – 138, 2018 – 135, 2017 – 142 and 2016 – 127.

- b. 2021 Tax Refund Intercept Program (TRIP) – As of October 26th, Wood County received an additional \$724.50 for one (1) payment for a total of \$6,263.79 on ten (10) outstanding cases for 2021.
- c. 2021 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices, Holding Tank

(Farmer Exempt) and Holding Tank Maintenance Notices were mailed Friday, April 23rd with a due date of Friday, August 13th. There are approximately 3,207 to be mailed between the five notices. As of September 10th, 690 septic systems and 50 holding tanks have not had maintenance completed for 2021. Second reminders were mailed Friday, September 24th. Wood County Corporation Counsel letters are scheduled to be mailed Friday, November 12th.

As of October 26th, 187 septic systems and 30 holding tanks have not had maintenance completed for 2021.

- d. 2021 Triennial Program Fee – There were 3,002 program fee notices mailed on Monday, October 18th with a payment due date of Friday, November 19th. The \$25 program fee can be paid online with an e-check, debit card or credit card. There will be a convenience fee if making payment by e-check, debit card or credit card. Cash or check can also pay the \$25 program fee.
- e. Enforcement Activities Update (Small Claims) – None
- f. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.
- g. ArcGIS Pro Software Project – Continue to work on various addressing projects to provide the most accurate addresses for Land Records.
- h. Wisconsin Fund Grant Program - 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic systems. 2021 Senate Bill 84 delays the elimination of the Wisconsin Fund Grant program to sunset on June 30, 2023. The 2021 Senate Bill 84 has been passed by the Senate and Assembly. The governor signed the bill on July 8, 2021 as 2021 Wisconsin Act 67. On September 22nd, Department of Safety and Professional Services request under s.16.515 for increase expenditure authority to make grants under the Wisconsin Fund program in the amount of \$1,680,000. On October 6th, Joint Committee on Finance approved \$1,680,000 for the Wisconsin Fund program.

Office Staff continues to promote and take applications for the grant program. Wisconsin Fund Grant program brochure and application form can be found on the Wood County Planning & Zoning website. As of October 26th, Wood County has 10 applicants that have applied for Wisconsin Fund Grant.

- i. Kim attended the following meetings/trainings:
 - i. CEED Committee on October 6th.
 - ii. Citizens (Wood County) Groundwater Group on October 18th.

2021 STATEWIDE and LOCAL CROP PRICES

Wood County Wildlife Damage Abatement & Claims Program

MONTH	FIELD CORN	SOYBEANS	ALFALFA	
Jan.	\$ 4.80	\$ 10.80	\$ 167.00	* Wisconsin Farm Reporter
Feb.	\$ 4.97	\$ 13.00	\$ 169.67	* USDA-National Ag Statistics Services
Mar.	\$ 4.99	\$ 13.00	\$ 161.00	* USDA-APHIS
Apr.	\$ 5.09	\$ 13.90	\$ 160.33	* Ace Ethanol - Stanley
May.	\$ 5.48	\$ 14.60	\$ 176.67	* Agweb
Jun.	\$ 5.35	\$ 15.50	\$ 170.33	*Marathon Feed and Grain LLC -
Jul.	\$ 5.55	\$ 14.20	\$ 164.00	* Wood County UW
Aug.	\$ 6.00	\$ 13.51	\$ 177.67	* UW Team Forage - Hay Report
Sep.	\$ 5.83	\$ 12.72	\$ 169.50	*Allied Coop - Wisconsin Rapids (Progressive Farmer DTN)
Oct.	\$ 4.95	\$ 11.86	\$ 166.75	* Provision Partners - Auburndale
Nov.	\$ 4.96	\$ 11.79	\$ -	*Marquis Grain - Necedah Ethanol
Dec.	\$ 5.00	\$ 11.90	\$ -	
Total	\$ 62.96	\$156.77	\$ 1,682.92	
	total/12	total/12	total/10	
Price	\$5.25	\$13.06	\$ 168.29	
	per bushel	per bushel	per ton	

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, October 18, 2021
TIME: 2:00 p.m.
LOCATION: In-Person (Wood County Courthouse, Room #114) & Teleconference via WebEx

Present: Scott Bordeau, Sandy Cain, Colette Camerano, Rhonda Carrell, Catherine Christenson, Bill Clendenning, Bruce Dimick, Russ Groves, Tamas Houlihan, Grafton Hull, Keith Iverson, Ben Jeffrey, Kim Keech, Karen Knotek, Bill Leichtnam, Matt Lippert, Robert Sorenson, Carla Romano, Ken Winters and Tim Wuebben.

1. **Call Meeting to Order:** Chair Bill Leichtnam called the meeting to order at 2:02 p.m.
2. **Public Comment:** None.
3. **Speaker – Catherine Christenson, “UW-Madison Progress Report: Nitrate Testing in Wood & Juneau Counties”**
Catherine Christenson is a UW-Madison Grad Student in the Department of Geoscience in Hydrogeology.

Highlights of “UW-Madison Progress Report: Nitrate Testing in Wood & Juneau Counties”:

- Water Security in Armenia, WI: Modeling for informed decision-making in a Nitrate-impacted watershed.
- Funded by Wisconsin Department of Natural Resources (DNR) Groundwater Research and Monitoring Program in cooperation with the Armenia Grower’s Coalition (AGC).
- Project Goals: Establish groundwater level and multi-level Nitrate data collection network. Build a 3-dimensional groundwater model to understand depth of Nitrate contamination and flow path directions called MODFLOW. Create a geospatial database that allows well-owners in a nitrate-impacted watershed to view recommendations that are customized to the location of their well.
- Recommendations made to the Wisconsin Department of Natural Resources (DNR) who are the funding and regulatory agency. Final project completion report targeted for completion in late summer 2022.
- Test wells installed in fall 2020. Sampled in late spring 2021 and will continue quarterly. Data is on each well. Well depth taken at shallow, intermediate and deep.
- Early Data Collection: Geoprobe water-sample collection and analysis at various depths. Geoprobe drilling at two locations: ML1 (Armenia Town Hall) and ML3 (North). ML1 found low-level nitrates all the way down to 80’ depths. ML3 found nitrates up to 35 ppm all the way down to 80’ deep.
- Monitoring Infrastructure (collection network): Eight (8) water table (WT) wells (8’-40’ deep). Water table wells are located just below the surface of groundwater. Five (5) multilevel (ML) wells (20’-120’ deep). Multi-level wells are 2 or 3 wells in that location drilled at various depths (shallow, intermediate & deep) collecting nitrate samples. The standing wells give you the highest quality of data if you have separate wells screened at these different levels.
- Nitrate Measurement Trends: Nitrates consistent at each multilevel well so far. Higher nitrate level in eastern portion versus western wells. Trends match those seen during drilling.
- Other field data collection (Campaign: June 7-11): Interaction with surface water: stream elevations and flows. Interaction with pumping, precipitation: Long-term well pressure measurements. Speed of flow: Aquifer property determination via slug tests.
- Water Table Measurements: General regional decreases in water table elevation the South and East. Locally flow appears affected by Petenwell shoreline. Caution: Water table elevation contours are for visualization purposes only and not from a hydraulic model.
- Groundwater Flow Model (in progress): Software called MODFLOW is the U.S. Geological Survey modular finite-difference flow model, which is a computer code that solves the groundwater flow equation. Hydrogeologists to simulate the flow of groundwater through aquifers use the MODFLOW program incorporating groundwater levels and aquifer information. Boundary conditions: Wisconsin River, Yellow River and Hemlock Creek. Recharge model (soil-water-balance) include precipitation, land use, soil type and temperature.

Discussion comments:

- Groundwater flows downhill. Nitrates elevated more downhill.
- High capacity wells impact flow direction temporarily.
- Pesticides not part of research.
- Nitrate levels generally higher in the fall versus the spring.

4. **Correspondence/Updates/Handouts/Reports:**

Bill Clendenning shared that nitrate levels found as high as 24 ppm in parts of the Town of Grand Rapids. Town of Grand Rapids is the 3rd largest community in Wood County and 11th largest town in Wisconsin. All municipalities in Wood County received funding from the American Rescue Plan Act (ARPA). Bill Clendenning feels that American Rescue Plan (ARPA) funding used for Clean Water in Wood County. "Clean Water" referendum passed in Wood County in the April 6, 2021 election.

Motion by Bruce Dimick to request Wood County Health Department and Wood County Land & Water Conservation Department investigate the extent in Grand Rapids of nitrate pollution of rural wells. Second by Rhonda Carrell. Motion carried unanimously.

A suggestion made that Bill Clendenning and Bill Leichtnam talk to Wood County Corporation Counsel and the Wood County Board Chair to tap into the American Rescue Plan Act (ARPA) funding for water testing in Wood County.

Motion by Rhonda Carrell to direct Bill Clendenning and Bill Leichtnam to talk to Wood County Corporation Counsel and Wood County Board Chair to request American Rescue Plan Act (ARPA) funding be allotted for purpose of water testing in all of Wood County. Second by Bruce Dimick. Motion carried unanimously.

Bruce Dimick shared that the Wisconsin Manufacturers and Commerce lobbying group has initiated a lawsuit to undermine the Wisconsin Spills Law. The Spills Law states, "Requires anyone who causes, possesses or controls hazardous substance that was discharged into the environment to take action to restore the affected air, land and waters. Immediate reporting the DNR is required, and the law applies equally to a recent spill or to old contamination newly discovered". The law has been in place since 1978. The Spills Law helps protect the environment.

Bill Leichtnam shared the following:

- River Alliance of Wisconsin membership dues expired 8/25/2021. The new director is Allison Werner. 2021-2022 membership dues is \$250.
- Article "Fertilizer Research Council Funds Over \$100,000 for UW Projects" – Researchers use funding to study soil management, soil fertility, plant nutrition, surface and groundwater quality that promote the correct use of fertilizer.
Website link: https://datcp.wi.gov/Pages/News_Media/20211011FertilizerResearchCouncil.aspx

5. **Action Items proposed by Citizens (Wood County) Groundwater Group**

Actions proposed by citizens that would go to the Conservation, Education and Economic Development Committee of the Wood County Board. Citizens have access to their board.

6. **Roundtable**

Ken Winters – Has a pesticide water issue. Installer suggested a carbon block filter that replaced a sediment filter for his whole house filtration system.

7. **Announcements of members / visitors (upcoming parallel events / meetings)**

Portage County Groundwater Citizen Advisory Committee – The next meeting is scheduled for Thursday, October 21st, 7:00-9:00 p.m. at Portage County Courthouse Annex in Conference Rooms 1 and 2. The

committee is comprised of one primary representative and/or one alternate from each of the municipalities in Portage County.

8. **Future Speakers:** Please contact Bill Leichtnam or Bruce Dimick with any suggestions for speakers.

November – Open

December – Dennis Hancock, USDA Researcher

9. **Agenda Items for next meeting**
a. River Alliance of Wisconsin membership dues
b. Wisconsin Spills Law

Agenda items should be submitted to Bill Leichtnam or Kim Keech by the second Monday of the month.

10. **Next Meeting** Meetings will be the third Monday of each month @ 2:00 p.m.

The next regular Citizens (Wood County) Groundwater Group meeting is scheduled for Monday, November 15th at 2:00 p.m. at Wood County Courthouse in Conference Room #114. A virtual WebEx option will also be available for this meeting.

11. **Adjourn Groundwater Group Meeting**

Motion by Bill Clendenning to adjourn at 4:01 p.m. Second by Rhonda Carrell. Motion carried unanimously.

Notes by Kim Keech, Planning & Zoning Office



FOR IMMEDIATE RELEASE: October 19, 2021

CONTACT: Stacy Harbaugh, River Alliance of Wisconsin Communications Director,
608-257-2424 ext. 119, sharbaugh@wisconsinrivers.org

Imagine a Wisconsin Without Nitrate Contamination State leaders have the power to help families with polluted wells

Wisconsin — On Thursday, municipal water utilities, businesses, and environmental organizations will observe “Imagine A Day Without Water” to highlight the value of clean water to families, communities, and our economy.

River Alliance imagines a Wisconsin that isn’t facing our own water crisis. One facet of Wisconsin’s water challenges that state leaders should treat as an emergency is nitrate contamination of drinking water wells in rural communities. Agricultural pollution is the source of nitrates in families’ drinking water.

According to the 2020 Wisconsin Groundwater Coordinating Council Report to the Legislature, more than 42,000 private wells in the state exceed safe levels of nitrates. Tens of thousands of people in the state do not have reliable access to safe drinking water in their homes. Chronic nitrate consumption is linked to thyroid disease and cancer, and pregnant women and infants are particularly at risk of nitrate poisoning.

“Whether we protect clean water and public health is a choice,” says River Alliance’s Clear Water Farms Director Michael Tiboris. “It’s something that everyone in the state wants, but our state’s leadership has failed to deliver.”

We know voters want state leaders to make policy and budget decisions that protect human health, the environment and the diverse cultural and natural heritage of Wisconsin. On Election Day in April 2021, Marquette County (73%), Portage County (77%) and Wood County (76%) approved referendums on the value of water.

Farmers value clean water as well. “Soil health and clean water is our wealth,” says Kevin Mahalko who operates an organic grazing dairy in Gilman, Wisconsin, “if people will support it we can make a living and protect water at the same time.”

“It’s a good start if state leaders choose to fund compensation for families who need well water testing and replacement,” said River Alliance Executive Director Allison Werner. “But we need a comprehensive approach that includes stronger policies to prevent agricultural pollution and supports the farmers who are leading on water stewardship.”

###

River Alliance of Wisconsin empowers people to protect and restore water.

WOOD COUNTY LAND INFORMATION COUNCIL
MINUTES

Date: Wednesday September 29, 2021 at 9:00 a.m.

Location: Via Webex Teleconference and in person room 105

Attendees: Ken Curry, Wood County Board District 11 Supervisor; Paul Bernard, Land Information Officer; Al Breu, Wood County Board District 6 Supervisor (via webex); Nancy Marti, Real Property Lister; Heather Gehrt, Treasurer; Victoria Wilson, Planning & Zoning; Jason Grueneberg, Director-Planning & Zoning; Brian Spranger, First Weber; Kevin Boyer-Wood County Surveyor;

1. Chairperson Curry called the meeting to order at 9:02 a.m.
2. Introductions.
3. Chairperson Curry declared a quorum.
4. Public Comment. None
5. Approval of previous meeting minutes (4/29/2021).

Chairperson Curry asked for any additions or corrections to the previous meeting minutes. Hearing none, Al Breu made a motion to approve the minutes. Second by Heather Gehrt. Motion carried unanimously.
--

6. Addressing Sub-Committee Findings and Progress
 - Paul Bernard, Lori Heideman, Nancy Marti, and Jeff Mrozek-Address Coordinator-Emergency Management, met to discuss addressing. Our first big step will be having every municipality that does do their own addressing to go through Jeff for addressing notifications. We believe having the address coordinator as a single point of contact to notify all the different departments of new addresses will be clearer for everyone. Further discussion followed.
7. Round Table Discussion on Land Information
 - Paul wanted to add this bullet point to the agenda in order to give people the opportunity to talk about a project they are working on or a project they would like to pursue or to share information they may have regarding land information.
 - Paul is heavily involved with addressing. In moving forward with the potential missing addresses project, we had 150 addresses that were outright missing with another 700 that will need further review.
 - Jason Grueneberg, Trent Miner and Paul have been very busy with redistricting. This year has been difficult as the census block information came about six months late.
 - The new GIS website will go live Friday. It will be a learning curve but is a strong improvement over what we had.
 - Two projects Paul would like to complete by the end of this year are digitizing the hydro layer and indexing town road right-of-way survey records.
 - Kevin Boyer likes the idea of this roundtable discussion. He also mentioned that Wood County's GIS is excellent here as compared to other counties. Kevin further mentioned how beneficial it is to have the survey records available online.

- 2021 Senate Bill 590 will make changes to recording documents for condominium plats. This bill makes various changes to condominium law and clarifies requirements related to various types of condominium documents.
- Other legislation is out there now related to private roads and shared driveways. If there is no maintenance agreement financial institutions will require one to be instituted before financing the property.
- Brian Spranger added that he also likes how well the Wood County GIS is compared to other counties. He further stated that he likes that assessment information is available on the Wisconsin Rapids GIS website and would like to see that on the Wood County GIS. Paul informed him this information will be available when the new GIS website goes live on Friday.
- Heather Gehrt discussed that they are currently unhappy with their software provider, GCS, as they have recently been bought out by a nationwide company and are no longer upholding the service they promised to provide. They went from being on a server to being on a cloud. They are also increasing fees substantially. The only other company that provides this software is TTEC and she is unsure if they wish to move to that company. This will affect land records as the GCS software information is tied into the GIS system.

8. Overview of 2022 – 2024 Land Information Plan

- The Department of Administration asked for a renewed plan that includes, Land Information Systems Architecture, Projects and Status of Foundational Elements such as PLSS and Tax Parcels. This plan is renewed every three years. What is in the plan is what becomes available for funding through the Wisconsin Land Information Program. The funding we get is \$100,000 for the base budget. Training and Education receives \$1,000 per year and the Strategic Initiative grant will provide \$60,000 in funding in 2022. This grant fluctuates each year. The draft of the plan was due at the end of September and is included in the packet. The final plan is due by December 31, 2021.
- Paul read each of the projects that are included in the draft plan and gave an overview of each project along with the estimated cost per project.
 - #1. 2022 LiDAR Flight and Additional Deliverables: Cost \$140,000 with the possibility of cost sharing from some other county partners.
 - #2. Historic Air Photo Scanning and Georeferencing: Cost – Ongoing Costs Not Associated With a Specific Project ¹
 - #3. Next Generation 911: Cost \$100,000
 Lori Heideman has made a CIP request for validation tools and expects to hear back about that funding in November.

¹ Ongoing Costs Not Associated With a Specific Project:

Funding for the Land Records Coordinator Position

Since it began in 1990, the Land Information Program has been funded entirely through retained fees, contribution-based grants, strategic initiative grants, and education and training grants. The biggest recurring investment on an annual basis is funding the cost of employing a Land Records Coordinator to work towards the goals of land records modernization in the county.

The cost for Salary, Taxes, Benefits as well as office costs for the Land Records Coordinator is approximately \$85,000 a year.

#4. GCS Parcel to PLSS Location: Cost - Ongoing Costs Not Associated With a Specific Project¹

#5. Research and Mapping of Right-Of-Ways: \$150,000 (Estimate)

#6. Recreation GIS Layers and Maps Development: Cost - Ongoing Costs Not Associated With a Specific Project¹

#7. Parcel Fabric, Maintenance and Accuracy Improvements: Cost - Ongoing Costs Not Associated With a Specific Project¹

#8. Website, Data Hosting Services, Software and Hardware Maintenance: Cost - \$45,000 (Estimate)

#9. Maps and Applications to Support Fieldwork: Cost - Ongoing Costs Not Associated With a Specific Project¹

Discussion about budgeting for these projects followed.

9. Suggestions for 2022 – 2024 Land Information Plan

- Should anyone have any suggestions for the plan please let Paul know.

10. Budget Update

- Paul gave an overview of the budget. For 2021 revenues, there are a few items of note. \$25,000 of strategic initiative grant funding for 2019 was received in 2021. This is due to the interim between the previous LIO and Paul, there was no one to receive the paperwork and close out the grant to receive the funds. The other big item in revenues was the air photo cost share refund of \$21,503. Also worth mention is the 2020 carryover of \$163,993. Further discussion followed.

Heather Gehrt made a motion to accept the presented budget and forward it to the CEED Committee for approval. Second by Kevin Boyer. Motion carried unanimously.

11. Adjourn. Chairman Curry declared the meeting adjourned at 11:12 a.m.

Minutes taken by Victoria Wilson of Planning and Zoning and in draft form until next meeting.



DEPARTMENT OF PLANNING AND ZONING

DATE: November 3, 2021 Meeting
TO: Conservation, Education & Economic Development Committee (CEED)
County Board of Supervisors
FROM: Adam DeKleyn, County Planner
RE: Request to approve several zoning map amendments/rezones - Town of Grand Rapids

STAFF MEMORANDUM

Introduction:

The Town of Grand Rapids adopted and administers their own town zoning ordinance. On October 21, 2021 the town submitted several zoning map amendments/rezones to the Wood County Department of Planning and Zoning (DPZ) for review and approval. Request is further discussed herein.

Background:

Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors Wis. Stat. §60.62(3)(a). This rule also applies to town zoning map amendments, also known as rezones.

Analysis:

1. Lot 9 and 10 of CSM: 10970, (S34 T22N R6E) Parcel #: 0701006D and 0701006E
2. Lot 11 of CSM: 10960, (S34 T22N R6E) Parcel #: 0701006C
3. Part of the NE1/4 SE1/4 of (S34 T22N R6E) Parcel #: 0701003

The rezone request consists of the four parcels referenced above. Existing zoning on all of the parcels is Agricultural (AG) (*Attachment 1*). The request is to rezone all four parcels to Residential (R-2) (*Attachment 2*). The purpose of the amendment is to allow for a residential subdivision on Parcel #: 0701003 and additional residential development on the other three parcels in discussion.

The Town Plan Commission recommended approval of the zoning amendments on October 11, 2021. Subsequently, the Town Board held a public hearing and approved the zoning amendments on October 12, 2021. The final step in the process is approval or disapproval by County Board.

Conclusions & Recommendations:

County review and decision concerning approval or disapproval of a town rezone is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to the DPZ, the Town of Grand Rapids adhered to the process for zoning amendments as outlined in the Wis. Stats. Additionally, I find no conflict with any county planning and zoning programs or ordinances.

DPZ has reviewed the request and recommends forwarding the attached resolution (*Attachment 3*) to the County Board of Supervisors, approving several zoning amendments to the Town of Grand Rapids Official Zoning Map, with a favorable recommendation.

Attachments:

1. Existing Zoning Map
2. Proposed Zoning Map
3. Resolution

(ZA-2021-005)

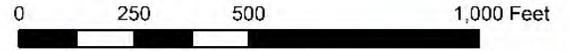
Attachment 2: Proposed Zoning

Town of Grand Rapids, Wood County, WI
(ZA-2021-005)

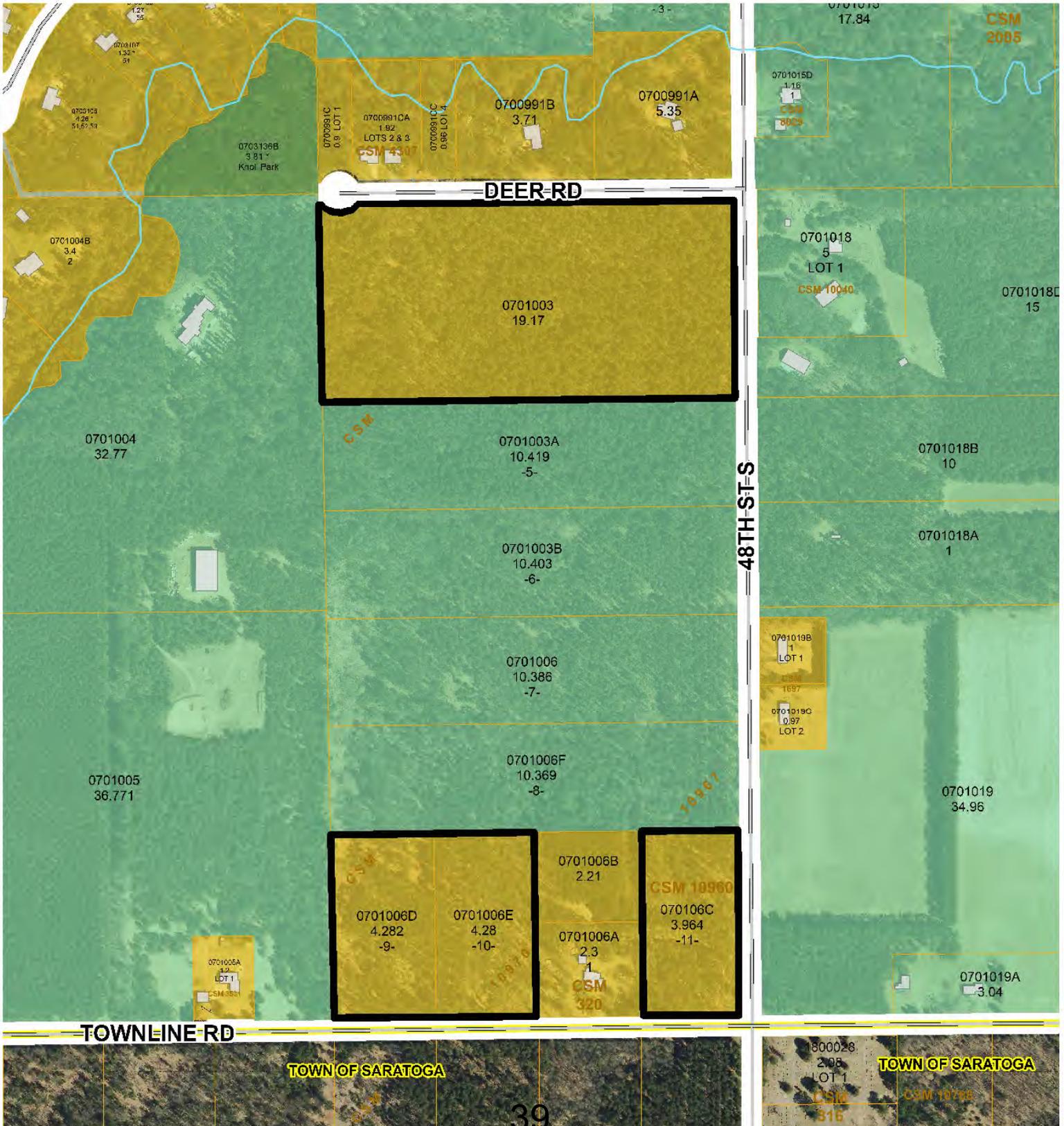


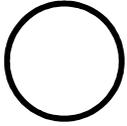
Legend

- Agriculture (A)
- Recreational (P-1)
- Residential (R-2)
- Rezone Area



Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2021)





RESOLUTION#

Introduced by CEED Committee
Page 1 of 1

ARD

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: Approve several zoning amendments to the Town of Grand Rapids Official Zoning Map.

FISCAL NOTE: No cost to Wood County.

WHEREAS, the Town of Grand Rapids adopted and administers a zoning ordinance to promote the health, safety, aesthetics, comfort, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on October 21, 2021 the Town of Grand Rapids submitted a zoning map amendment/rezone to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Grand Rapids and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on November 3, 2021 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following Town of Grand Rapids zoning map amendments/rezones:

- (1) Lot 9 and 10 of CSM: 10970, (S34 T22N R6E) Parcel #: 0701006D and 0701006E
Rezone from Agricultural (AG) to Residential (R-2)
- (2) Lot 11 of CSM: 10960, (S34 T22N R6E) Parcel #: 0701006C
Rezone from Agricultural (AG) to Residential (R-2)
- (3) Part of the NE1/4 SE1/4 of (S34 T22N R6E) Parcel #: 0701003
Rezone from Agricultural (AG) to Residential (R-2)

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Grand Rapids for inclusion in their records.

()

KENNETH CURRY, (Chair)

BILL LEICHTNAM

JAKE HAHN

ROBERT ASHBECK

DAVE LAFONTAINE

Adopted by the County Board of Wood County, this 9th day of November 20 21.

County Clerk

County Board Chairman



DEPARTMENT OF PLANNING AND ZONING

DATE: November 3, 2021 Meeting
TO: Conservation, Education & Economic Development Committee (CEED)
FROM: Adam DeKleyn, County Planner
RE: Preliminary Plat - Deer Road Acres Subdivision

STAFF REPORT

REQUEST: Conditional approval of a preliminary subdivision plat.

SUBDIVISION NAME: Deer Road Acres (*Exhibit 1*)

LOCATION: SW corner of Deer Road and 48th St. South, Town of Grand Rapids. (*Exhibit 2*)

LEGAL: BEING PART OF THE NORTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 34, TOWNSHIP 22 NORTH, RANGE 6 EAST, TOWN OF GRAND RAPIDS, WOOD COUNTY, WISCONSIN.

SUBDIVIDER: Ruesch Land Development, LLC

SURVEYOR: Badger-Land Survey, LLC.

INTRODUCTION:

The Wood County Land Subdivision Ordinance #701 is administered countywide within the unincorporated areas of the county. This ordinance regulates procedures and standards for dividing a parcel of land into smaller parcels. The purpose of this ordinance is to promote the public health, safety and general welfare; and to encourage orderly subdivision layouts. The Preliminary Plat of Deer Road Acres Subdivision shall be in conformance with all provisions of this ordinance and Wis. Stats.

BACKGROUND:

The preliminary plat for Deer Road Acres Subdivision was submitted to the Department of Planning and Zoning (DPZ) on September 24, 2021. The preliminary plat was sent to the Town of Grand Rapids for comment/review. Additionally, copies of the preliminary plat were sent to the following review agencies for comment/review: County Treasurer's Office, County Surveyor, Emergency Management, Sheriff's Department, Village of Port Edwards (extraterritorial plat review), and applicable utilities. Preliminary plats require CEED review and conditional approval prior to final plat approval.

ANALYSIS:

Site is wooded, relatively flat and consists of a little over 19 acres total. The preliminary plat proposes 4 lots ranging from 4.2 to 4.8 acres in size. Subdivider is proposing to sell the lots off for residential development. Size of the lots provide adequate area for development and provision of Private Onsite Wastewater Treatment Systems (POWTS). Soils appear to be consistent with the installation of conventional septic systems. Private wells will provide water service. No new roads are proposed. All lots will have adequate access to Deer Road or 48th Street South depending on the lot. Additionally, no WI-DNR mapped wetlands or FEMA flood hazard areas are located on the site. County Zoning on the site is Unrestricted. Land use/zoning onsite is regulated by the Town of Grand Rapids Zoning Ordinance. The Town recently approved a rezone for this site to Residential (R2).



DEPARTMENT OF PLANNING AND ZONING

REVIEW AND DECISION:

Review and decision concerning approval or disapproval of preliminary subdivision plats shall be based on compliance with all Wood County and Town of Grand Rapids ordinances and comprehensive plans. Objections by any review agencies shall also be considered. DPZ has reviewed the preliminary plat for conformance with all applicable ordinances and plans.

FINDINGS OF FACT AND CONCLUSIONS OF LAW:

Findings of Fact:

Preliminary plat is consistent with:

- Wood County Comprehensive Plan and Future Land Use Map (*Exhibit 3*)
- Wood County Land Subdivision Ordinance and Zoning Ordinance
- Town of Grand Rapids Comprehensive Plan and Future Land Use Map (*Exhibit 4*)
- Town of Grand Rapids Land Subdivision Ordinance and Zoning Ordinance.

The Town of Grand Rapids Plan Commission reviewed the preliminary plat on October 11, 2021. The plan commission recommended approval with the condition that several additional items need to be addressed in the final plat. Subsequently, the Town Board conditionally approved the preliminary plat on October 12, 2021. All agencies having the authority to review the preliminary plat have approved.

Conclusions of Law:

The actions being taken and followed in this report are in accordance with the provisions of Chapter 701.04(2) of the Wood County Land Subdivision Ordinance #701.

RECOMMENDATION:

Based on DPZ review and the aforementioned Findings of Fact and Conclusions of Law, I forward a recommendation to **conditionally approve** the Preliminary Plat of Deer Road Acres Subdivision.

CEED COMMITTEE OPTIONS:

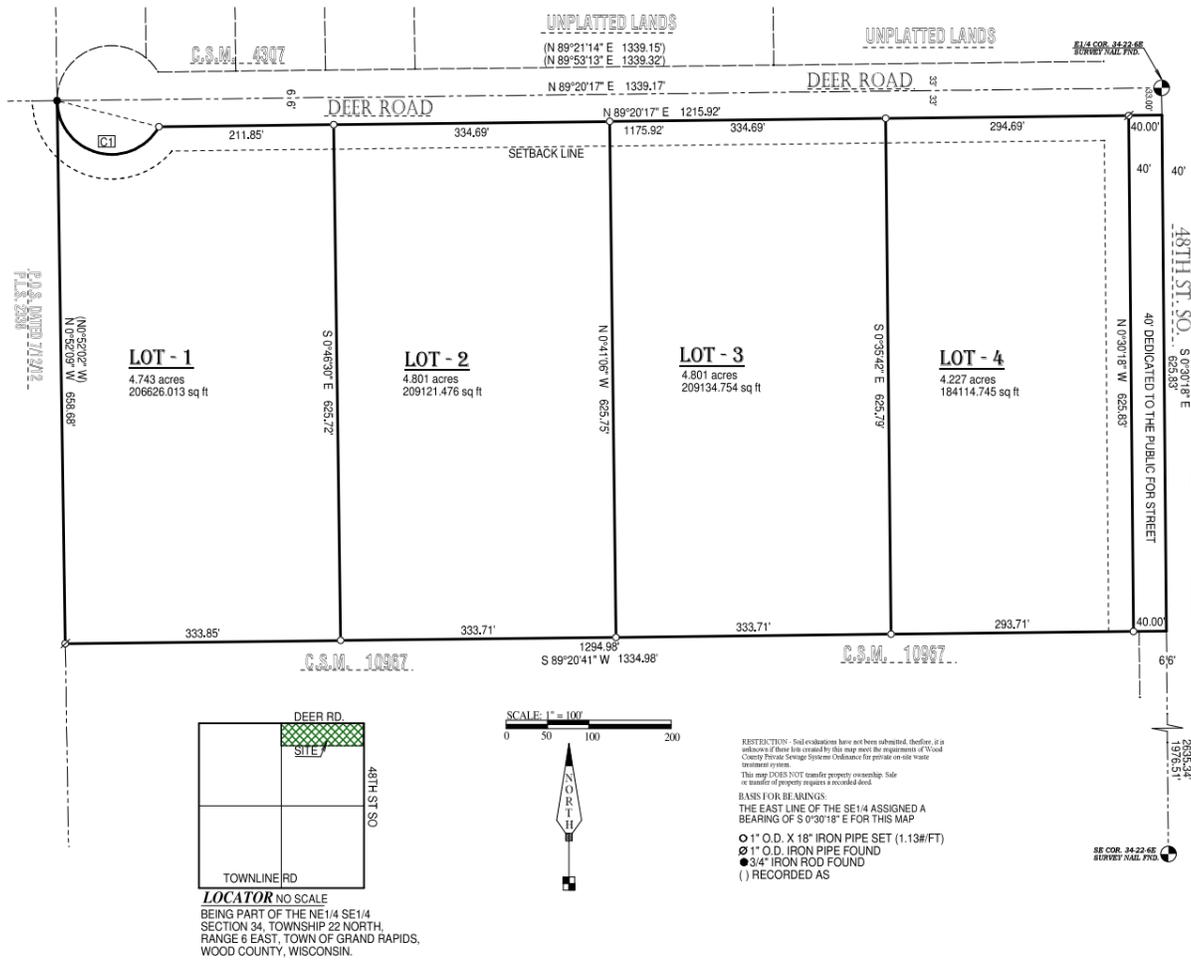
- Motion to conditionally approve preliminary plat.
- Motion to reject the preliminary plat.
- Table the item to later date with just cause.

EXHIBITS:

1. Preliminary Plat of Deer Road Acres Subdivision
2. Location Map
3. Wood County Future Land Use Map
4. Town of Grand Rapids Future Land Use Map

DEER ROAD ACRES

BEING PART OF THE NE1/4 SE1/4 OF SECTION 34, TOWNSHIP 22 NORTH,
RANGE 6 EAST, TOWN OF GRAND RAPIDS, WOOD COUNTY, WISCONSIN.



SURVEYOR'S CERTIFICATE

I, KEVIN M. WHIPPLE, PROFESSIONAL LAND SURVEYOR, hereby certify:

That I have surveyed, divided and mapped County Plat of "Deer Road Acres" located in part of the NE1/4 SE1/4 of Section 34, Township 22 North, Range 6 East, Town of Grand Rapids, Wood County, Wisconsin, by the direction of RUESCH LAND DEVELOPMENT I, LLC, who professed to me to be the owner of said lands described as follows:

Commencing at the E 1/4 COR. 34-22-6E:
Thence along the East Line of the SE1/4 on a bearing of S 0°30'18" E, a distance of 33.00' being the POINT OF BEGINNING;
Thence continue along the East Line of the SE1/4 on a bearing of S 0°30'18" E, a distance of 626.03';
Thence along the North Line of Wood County Certified Survey Map No. 10967 on a bearing of S 69°20'41" W, a distance of 1334.98' to an iron monument;
Thence along the West Line of the NE1/4 SE1/4 on a bearing of N 0°52'09" W, a distance of 658.68' to an iron monument;
Thence along a curve to the left, whose chord bears S 75°39'43" E, for a distance of 127.50' to an iron monument, having a radius of 66.00' a central angle of 150°00'00";
Thence parallel to the North Line of the NE1/4 SE1/4 on a bearing of N 89°20'17" E, a distance of 1215.92' being the POINT OF BEGINNING; subject to right-of-ways, easements, restrictions and reservations of record, IF ANY.

That I have made such land subdivision and plat at the direction of the owners of said land. That this plat is a true and correct representation of all of the exterior boundaries of the land surveyed and the subdivision thereof made; That I have complied fully with the provisions of Chapter 236 Wisconsin Statutes and the Wood County Subdivision Ordinance to the best of my knowledge and belief.

KEVIN M. WHIPPLE P.L.S. 2444
Drafted by: KEVIN WHIPPLE
Field work completed on 6/11/21.

OWNER'S CERTIFICATE OF DEDICATION:

RUESCH LAND DEVELOPMENT I, LLC, as owner, I hereby certify that I caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this CERTIFIED SURVEY MAP. I also certify that this plat is required by s. 236.10 or s.236.12 to be submitted to the following for approval or objection.

TOWN OF GRAND RAPIDS
WOOD COUNTY PLANNING AND ZONING
VILLAGE OF PORT EDWARDS

Witness the hand and seal of said owner's this _____ day of _____ 20__.

RUESCH LAND DEVELOPMENT I, LLC (REPRESENTATIVE)

WITNESS

STATE OF WISCONSIN)
WOOD COUNTY)

Personally came before me this _____ day of _____ 20__, the above named owners, to me known to be the persons who executed the foregoing instrument and acknowledge the same.

NOTARY PUBLIC
My commission expires _____

TOWN BOARD RESOLUTION

Resolved, that this County Plat of "Deer Road Acres" located in the TOWN OF GRAND RAPIDS is hereby approved by the Town Board.

DATE _____ SIGNED _____ TOWN CHAIRMAN

I hereby certify that the foregoing is a copy of a resolution adopted by the Town Board of the TOWN OF GRAND RAPIDS, Wood County, Wisconsin.

DATE _____ SIGNED _____ TOWN CLERK

CERTIFICATE OF TOWN TREASURER

I, _____, being the duly elected, qualified and acting treasurer of the Town of Grand Rapids, Wood County, Wisconsin, do hereby certify that in accordance with the records in my office show no unpaid taxes or no unpaid special assessments as of this _____ day of _____, 20__, on any of the land included on the County Plat of "Deer Road Acres".

DATE _____ SIGNED _____ TOWN TREASURER

CERTIFICATE OF COUNTY TREASURER

I, _____, being duly elected qualified and acting treasurer of WOOD County, Wisconsin; do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or unpaid special assessments as of this _____ day of _____, 20__, affecting the land included in this County Plat of "Deer Road Acres".

DATE _____ SIGNED _____ COUNTY TREASURER

VILALGE OF PORT EDWARDS APPROVAL

Resolved, that this County Plat of "Deer Road Acres", located in the Town of Grand Rapids, Wood County, Wisconsin is hereby Approved by the VILLAGE BOARD.

DATE _____ SIGNED _____ VILLAGE PRESIDENT

I hereby certify that the foregoing is a copy of a resolution adopted by the VILLAGE BOARD, of the VILLAGE OF PORT EDWARDS, WOOD COUNTY, WISCONSIN.

DATE _____ SIGNED _____ VILLAGE CLERK

STATE OF WISCONSIN
COUNTY OF WOOD
This map is approved in accordance with the Wood County Land Subdivision Ordinance.
Approved this _____ day of _____ 20__
WOOD COUNTY PLANNING AGENCY
PLAT REVIEW OFFICER

BADGER - LAND SURVEY, LLC 2610 WEST GRAND AVE. WISCONSIN RAPIDS, WI 54495 DRAWN BY: K.W.	PHONE: (715) 424 - 5900 FAX: (715) 424 - 5901 E-MAIL: btsurvey@wctc.net www.badgerlandsurvey.com	JOB #	58121A	COUNTY PLAT OF "DEER ROAD ACRES" BEING PART OF THE NE1/4 SE1/4 OF SECTION 34, TOWNSHIP 22 NORTH, RANGE 6 EAST, TOWN OF GRAND RAPIDS, WOOD COUNTY, WISCONSIN.	PREPARED FOR:	RUESCH LAND DEVELOPMENT I, LLC 2221 OAK ST WISCONSIN RAPIDS WI 54494
		DATE:	9/20/21		SCALE:	
© 2021, BADGER - LAND SURVEY, LLC IF THE SURVEYORS SEAL IS NOT RED IN COLOR, THIS MAP IS A COPY AND SHOULD BE ASSUMED TO CONTAIN UNAUTHORIZED ALTERATIONS. THE CERTIFICATION DOES NOT APPLY TO COPIES.		PAGE:	1	REVISIONS:		

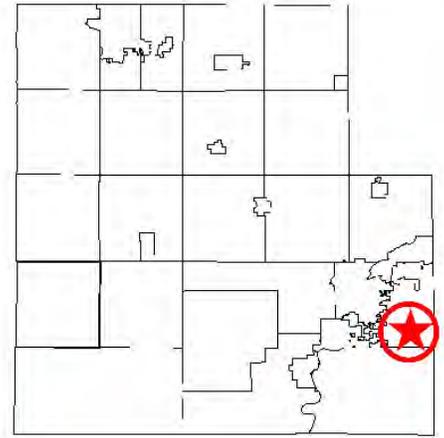
Location Map

Deer Road Acres Subdivision - Preliminary Plat

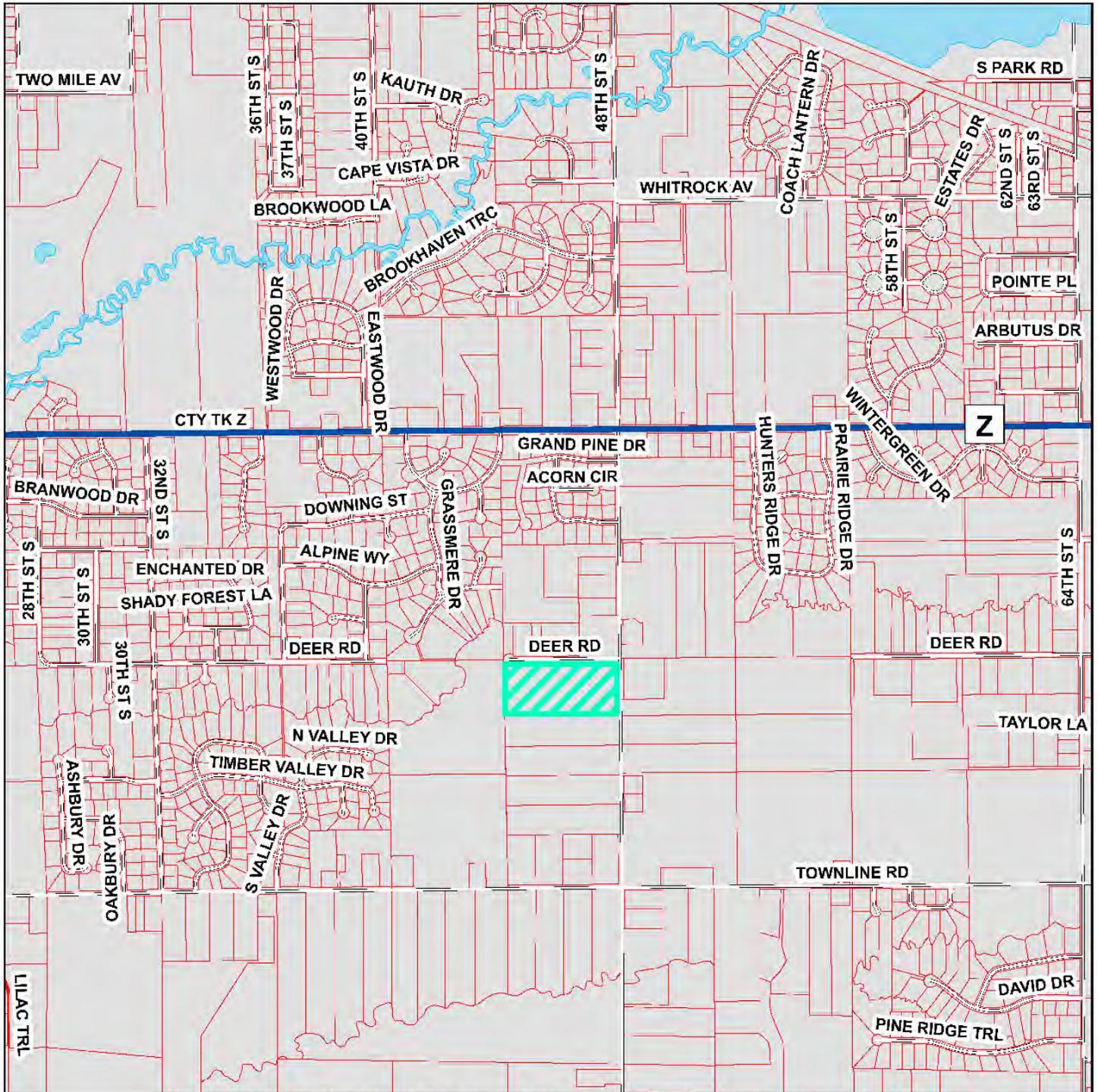
Town of Grand Rapids, Wood County, WI

Legend

-  Preliminary Plat Area
-  Water
-  Parcels
-  County Highway
-  Town Road

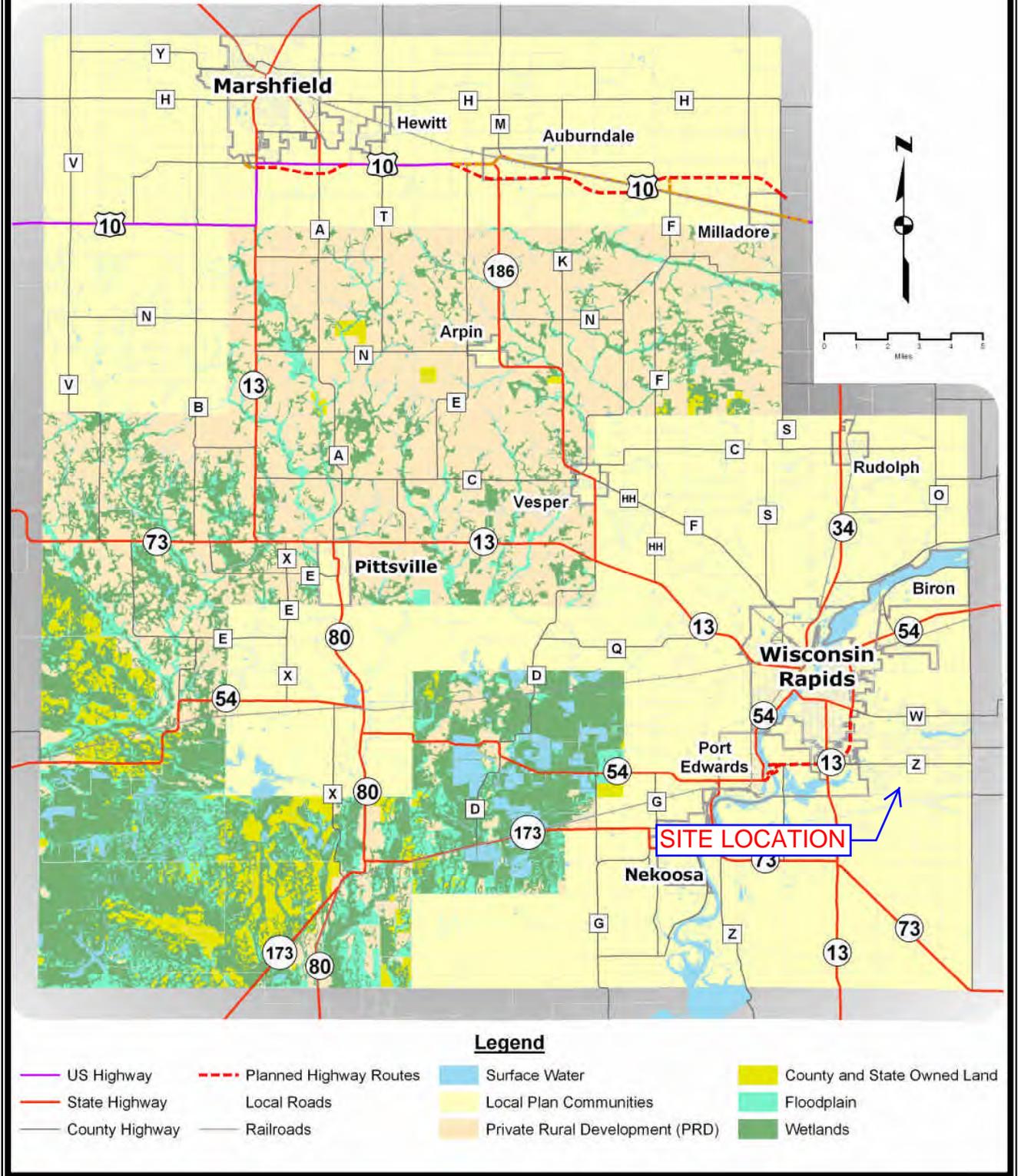


0 0.25 0.5 1 Miles



FUTURE LAND USE

Wood County, Wisconsin

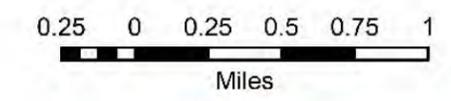
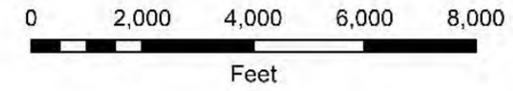
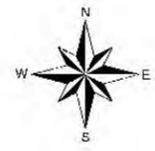


Future Land Use Town of Grand Rapids

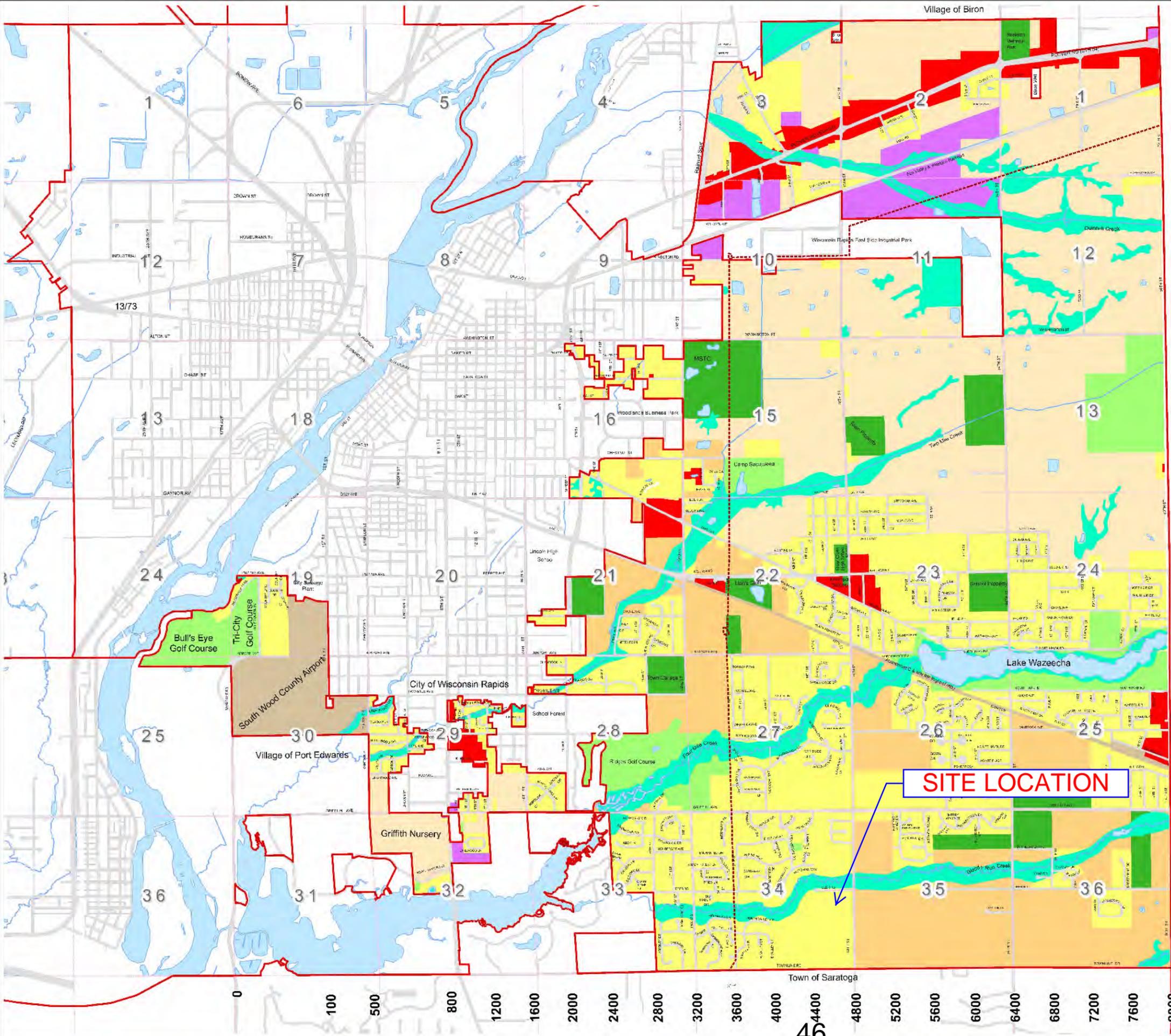
Legend

-  Powerline
-  Section Lines
-  Right-of-Way
-  Surface Water
-  Other Public or Quasi-Public Use
-  Agricultural
-  Commercial
-  Floodplain and Wetlands
-  Lower Density Residential
-  Manufacturing
-  Higher Density Residential
-  Recreation & Open Space
-  Transportation

Town Of Grant
4000
3600
3200
2800
2400
2000
1600
1200
800
0
400
800
1300
1700
2400
2800
3200
3600
4000
4400
4800
5200
5600
6000
6400



Prepared by Wood County Planning and Zoning Office
Map Updated: 03/24/2021 Printed: 3/24/2021



TO: Wood County CEED Committee
FROM: Josh Miller, Development Services Director
DATE: November 3, 2021

RE: Request to Release West 2nd Street Redevelopment Plan Funding

Background

For the 2021 Budget, the Wood County CEED Committee approved a grant of \$25,000 to the City of Marshfield Economic Development Board to help fund the redevelopment plan for West 2nd Street in downtown Marshfield. The cost estimate for the project was \$50,000.

Analysis

The City has invested significant funds into the downtown in recent years. One of the more significant projects has been the 2nd Street Corridor. The first two phases of the project have been completed. Approximately six years ago 2nd Street between Maple Avenue and Chestnut Avenue were reconstructed as one-way streets. The design incorporated angled parking, wider sidewalks, seating areas, and landscaping into the streetscape. The second phase was the construction of the Wenzel Family Plaza which opened in 2018. The third phase of the project is to redevelop the area from Central Avenue to the S.J. Miller park to the west.

In September, the City sent out an RFP and received a number of proposals. An Ad-Hoc committee was established to provide oversight throughout the project. The committee includes representatives from the Common Council, Economic Development Board, Plan Commission, Visit Marshfield, Main Street, Community Development Authority, a downtown property owner, and staff. The committee reviewed proposals and held interviews in mid-October with the top consultants. A top consultant has been selected and the City hopes to commence the project by mid-November with an anticipated completion date of July 1, 2022.

The committee is very dedicated and excited for this project to begin. Developing a plan for the third and final phase of the 2nd Street Corridor will be a great opportunity for urban renewal and redevelopment in a very underutilized portion of Marshfield's downtown. The redevelopment plan has the potential to provide the City much needed direction to revitalize this portion of the community with the possibility of creating new tax base and adding desired land uses and amenities in the downtown.

The City and Economic Development Board are grateful for this grant opportunity and to the continued commitment to Economic Development by the CEED Committee and Wood County.

Request

The Economic Development Board is requesting release of the \$25,000 grant for the West 2nd Street Redevelopment Plan.

**Contract Between Wood County
and
Board of Regents of the University of Wisconsin System**

This contract is by and between Wood County, State of Wisconsin (**County**), and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin - Madison, Division of Extension (**Extension**) and is entered into pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes.

Whereas, Extension is organized both around geography, as faculty and staff deliver programs in communities throughout the state, and around academic disciplines. The broad disciplines currently include the Department of Agriculture & Natural Resources and the Department of Youth, Family & Community Development that oversee programmatic and academic functions;

Whereas, Extension is committed to maintaining an office in every county willing to commit to continued funding and space for Extension staff. Extension recognizes the value in keeping a local presence in every county and keeping the shortest distance possible between the people of Wisconsin and the Extension staff delivering programming to them;

Whereas, Extension provides opportunities to additional resources such as statewide specialists and UW-System campus resources to address specific local issues in core areas of expertise;

Whereas, the County is a critical partner in developing and implementing key educational priorities for county residents. In collaboration with Extension leadership, counties will identify local services of priority to their communities. County will agree to co-fund Extension faculty and staff based upon annually established flat fees for positions as defined below; and

Whereas, the parties need to define their respective rights and responsibilities;

Now therefore, the parties agree as follows:

1. Term, Amendment & Termination.

- a. The term of this contract is one (1) year. The term shall run from January 1, 2022 through December 31, 2022, unless amended or terminated as set forth below.
- b. Any additions, changes, modifications or renewals of this contract are subject to the mutual agreement and written consent of authorized representatives of both parties.
- c. Either the County or Extension may cancel this entire Agreement with or without cause upon sixty (60) days' written notice delivered by mail or in person; provided, however, the County shall be responsible for paying a prorated amount of fees under Section 3.a. through the notice period. In addition, if the contract is cancelled before the end of the term, the discount identified in Section 3.a. shall be prorated

(i.e. the discount amounts to roughly \$834 per month).

2. **Extension Responsibilities.** Extension agrees to:
 - a. Hire local Extension staff who will deliver educational services aligned to County priorities. As vacancies occur, and if the County and Extension agree to continue to support the desired program and position, Extension will seek County input when filling vacant positions.
 - b. Invoice the County semi-annually, by March 31st and September 30th for amounts due under this agreement.

3. **County Responsibilities.** In consideration of the programs that Extension provides to County under this contract, the County agrees to:
 - a. Pay to Extension the County share of up to \$284,736 for the period of January 1, 2022 through December 31, 2022 as allocated below.

Positions	Fee	FTE	Total
Agriculture Extension Educator – Dairy	\$43,600	0.5	\$21,800
Agriculture Extension Educator – Cranberry	\$43,600	0.5	\$21,800
4-H Program Coordinator	\$43,600	1.0	\$43,600
Human Development & Relationships Extension Educator	\$43,600	1.0	\$43,600
First Educator Discount			(\$10,000)
Subtotal			\$120,800
Communities Extension Educator	\$78,814	1.0	\$78,814
Natural Resources Extension Educator	\$76,066	0.5	\$38,033
Horticulture Extension Educator	\$83,630	0.3	\$25,089
4-H Associate Extension Educator	\$55,000	.4	\$22,000
Final Total			\$284,736

- b. Provide travel and appropriate job expenses to the staff, office facilities and equipment, office supplies and demonstration materials, salary and fringe benefits for the clerical support staff, and other supporting budgetary items through regular County budgetary procedures in which funds are appropriated for such purposes under applicable Wisconsin law.

4. **General Conditions** This contract is established under the following conditions:

- a. **Notices.** Any notice or demand which must be given or made by a party to this Agreement or any statute or ordinance shall be in writing, and shall be sent via e-mail and certified mail. Notices to the County shall be sent to County Representative(s). Notice to the Extension shall be sent to Area Extension Director.
- b. **Employer, Personnel Rules, Volunteers and Liability.** Any employees hired by Extension under Section 2.a. of this contract are employees of Extension, and are subject to the personnel rules, policies, and procedures for faculty, academic staff or University staff, as appropriate to the respective appointment in Extension as established by Wisconsin statute, and, or administrative rules; and, or, by policies or procedures adopted by the Board of Regents and the University of Wisconsin - Division of Extension. Any individual who meets Extension's definition of a volunteer and completes all registration requirements will be considered an Extension volunteer. Extension will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of Extension. Extension shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of Extension, Extension shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

Any individuals who are employed by the County in order to satisfy obligations under Section 3.b. of this contract are County employees and are subject to applicable County personnel rules, policies and procedures. Any volunteer engaged by County to further the purposes of this contract will be considered a volunteer of County. County will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of County. County shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of County, County shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

- c. **Billing.** For the period January 1, 2022 through December 31, 2022, Extension shall bill the County for the total amount under Section 3.a. of this contract. The County will be billed for the first half of the total contract by March 31st and the second half of the total contract by September 30th. If services are not rendered or excess services are provided to the County by Extension during the contract period, the parties will use good faith efforts to adjust the total contract amount and update future bills to coincide with the new agreed upon amount. The County shall pay the amount billed within 30 days of the billing.
- d. **Insurance.** The Board of Regents of the University of Wisconsin System as an agency of the State, and consequently, Extension, is self-funded for liability (both public and property) under ss. 893.82 and 895.46(1), Wis. Stats. As a result, such protection as is afforded under respective Wisconsin Statutes is applicable to officers, employees, and agents while acting within the scope of their employment or agency. Since this is statutory insurance, there is no liability policy as such that can extend protection to any others.

County agrees to maintain appropriate insurance to cover the potential liability of

its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance program.

- e. **Nondiscrimination/Affirmative Action.** The County and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. During the performance of work under this contract, Extension agrees not to discriminate against any employee or applicant for employment because of race, creed, ancestry, religion, color, sex, national origin, age, disability, arrest or conviction record, marital status, political affiliation, sexual orientation, or membership in the National Guard. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. Extension further agrees to take affirmative action to ensure equal employment opportunities.

By: _____
County Representative

Date:

By: _____
**Area Extension Director
UW-Madison, Division of Extension**

Date:

By: _____
County Representative

Date:

By: _____
**Director of Financial Services
UW-Madison, Division of Extension**

Date:

By: _____
**On Behalf of Board of Regents of
The University of Wisconsin System**

Date: