



**ADAMS COUNTY HEALTH AND  
HUMAN SERVICES DEPARTMENT  
APPLICATION FOR  
TEMPORARY FOOD SERVICE  
TEMPORARY RESTAURANT PERMIT**

Confirmation of Application Receipt	<input type="checkbox"/>
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ADAMS COUNTY PERMIT # 29-\_\_\_\_\_

In accordance with Adams County Public Health Ordinance #20-16 and Public Food Safety Ordinance #19-16, I do hereby make application to Adams County Health and Human Services Department for a temporary food service/restaurant operating permit for the dates indicated below. Inspection and licensing services are being provided by Wood County Health Department. Permits are not transferable. **A separate permit is required for each temporary event, unless an annual license is purchased. License years run July 1-June 30.** Annual permits will be rescinded if applicable food safety codes are not met. An Adams County Temporary Food Service, Temporary Restaurant permit is required if you manufacture or prepare food for sale or offer food to the public. Per Wis. Administrative Code non-profit organizations may operate **3** days in a calendar year before a license is required. Proof of Nonprofit status is required.

Mail completed application to the **Wood County Health Dept. at 111 W Jackson Street, Wisconsin Rapids WI 54495** or Fax to (715) 421-8962.

Nonprofit Organization or Association \_\_\_\_\_

Establishment Name \_\_\_\_\_

Establishment Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Owner Name \_\_\_\_\_

(List the individual, partnership, or corporation name and the agent)

Owner Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Fax/Email \_\_\_\_\_

**Adams County License Fee** – Per event fee in license year for stands only operating in Adams County \$ 80.00

**Adams County Annual License Fee** - Option for stands at multiple Adams County events in license year, \$170.00  
or to operate in multiple counties within WI (State License)

**Inspection Fee** – Per event fee for stands with current license from another county in WI \$ 35.00

**Non-Profit Organization** – First licensable event in license year (4<sup>th</sup> day or more) \$ 50.00

**Operating without a License Fee** **Double License Fee**

**AMOUNT PAYABLE TO WOOD CO HEALTH DEPT.**

Total \$ \_\_\_\_\_

**NAME AND LOCATION OF EVENTS**

1. \_\_\_\_\_ **DATE** \_\_\_\_\_

2. \_\_\_\_\_ **DATE** \_\_\_\_\_

3. \_\_\_\_\_ **DATE** \_\_\_\_\_

1. Will all foods be prepared, (cut, mixed, cooked) at the temporary food service booth?  
**YES or NO** If No, Where will food preparation occur? \_\_\_\_\_

2. Menu: List all menu items.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. For each potentially hazardous food item prepared and served (i.e. meat, poultry, seafood, milk, eggs, etc.) indicate the source or manufacturer of these food supplies.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Please describe:  
Source and storage of water:  
\_\_\_\_\_  
\_\_\_\_\_

Storage and disposal of wastewater: (**wastewater must be properly disposed of**)  
\_\_\_\_\_  
\_\_\_\_\_

Storage and disposal of garbage:  
\_\_\_\_\_

5. Temporary Food Booth:  
Describe the construction and materials used for floor, walls, and ceiling surfaces:  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

**For any questions call the Wood County Health Dept. at (715) 421-8911 or (715) 387-8646. If you need a confirmation of application receipt, please add your email address or fax number.**